

**HASTINGS ECONOMIC DEVELOPMENT AND REDEVELOPMENT AUTHORITY  
FAÇADE IMPROVEMENT PROGRAM APPLICATION**

**SECTION 1: PROPERTY CONTACT INFORMATION**

Legal Name of Property Owner: Hastings Family Service

Legal Name of Business Owner (if applicable): same

Name of Business in operation if commercial property: Hastings Family Service

Project Site Address: 311 2nd Street E

City / State / Zip: Hastings MN 55033

Primary Application Contact Person(s): Amy Sutton

Property Owner Phone: 651-437-7134

Property Owner Email: amysutton@hastingsfamilyservice.org

Business Owner Phone (if applicable): same

Business Owner Email (if applicable): same

**SECTION 2: CONTRACTOR INFORMATION**

Name of Company: Twin Cities Demo

Company Address: 1971 Seneca Rd Unit D

City / State / Zip: St Paul MN 55122

Primary Contact Person(s): Tom Meixell (recommended by Stotko)

Phone: 612-868-1159

Email: estimating@twincitydemo.com

**SECTION 3: PROJECT OVERVIEW**

Amount Requested: \$ 4800

Labor: \$ 4800

Materials: \$ \_\_\_\_\_

Other (attach description) \$ \_\_\_\_\_

**Total Costs \$ 4800**

**SECTION 4: PROJECT DESCRIPTION**

Please provide a brief summary of the proposed project.

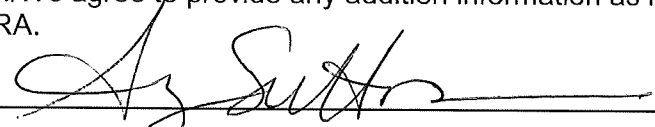
HFS acquired 311 2nd St E in 2021 and completed a renovation in 2022. Last winter, it became evident that the current parapet/awning is unsafe for people on the sidewalk during the winter as the melting creates dangerous ice dams, causing people to slip and fall. The original brick on the front of the building goes all the way to the roof, so we would like to remove the bulky parapet to expose the brick. It will then require about \$1000 in roof repair once it is removed. We are requesting a grant for the removal and then we plan to leave it exposed for a season to see how the office it covers is affected by the sunlight. We will add an awning later if needed.

Please describe how these funds will impact your project.

These funds will make it possible to create a safer sidewalk/entrance for our volunteers, staff and customers. It is over my office windows and I watched several people slip and fall throughout the window. This is critical in adding safety while also improving the outward appearance of our historic downtown building. If HEDRA is able to assist with the removal, HFS will be able to use our own funds to repair the roof, add blinds inside to alleviate the direct sun, and add an awning if it is needed.

**SECTION 5: AGREEMENT**

I/We certify that all information provided in this application (and its attachments) is true and correct to the best of my/our knowledge. I/We agree to provide any addition information as may be requested by the City of Hastings and HEDRA.

APPLICATION SIGNATURE: 

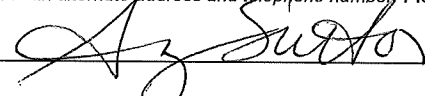
PRINTED NAME & TITLE: Amy Sutton, Executive Director

DATE: 8/1/23

**SECTION 6: NOTICES OF DATA PRACTICES**

**Notice of Data Practices**

*THE MINNESOTA DATA PRACTICES ACT requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. We are requesting this data to determine your eligibility for a permit from the City of Hastings. Providing the data may disclose information that could cause your application to be denied. You are not legally required to provide the data; however, refusing supply the data may cause your permit not to be processed. Under MS 270.72, the City of Hastings is required to provide the Minnesota Department of Revenue your MN Tax ID Number or Social Security Number. This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest. The Department of Revenue may supply information to the Internal Revenue Service. In addition, this data can be shared by Hastings City Staff, the State of Minnesota Driver License Section, Dakota County Auditor, Bureau of Criminal Apprehension, and Dakota County Warrant Office. Your signature on this application indicates you understand these rights. Your residence address and telephone number will be considered public data unless you request this information to be private and provide an alternate address and telephone number. Please sign below to indicate you have read this notice:*

Signature  Date 8/1/23

I request that my residence address and telephone number be considered private data. My alternative business address and telephone number are as follows:

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

CITY OF HASTINGS  
DAKOTA COUNTY, MINNESOTA

HEDRA RESOLUTION NO. 2023-14

**A RESOLUTION OF THE HASTINGS ECONOMIC DEVELOPMENT AND REDEVELOPMENT AUTHORITY  
(HEDRA) APPROVING FAÇADE IMPROVEMENT PROGRAM GRANT FOR 301 2<sup>ND</sup> STREET E**

**WHEREAS**, On November 10<sup>th</sup>, 2021 HEDRA adopted a Façade Improvement Program; and

**WHEREAS**, HEDRA received an application from Amy Sutton (“Applicant”) for eligible improvements at 301 2<sup>nd</sup> Street E; and

**WHEREAS**, the proposed improvements do not require review by the Heritage Preservation Commission (HPC); and

**WHEREAS**, the total eligible expenses for the proposed scope of work has a cost of \$4,800.00; and

**WHEREAS**, the Façade Improvement Program requires a 2:1 match of private dollars to any grant dollars provided by HEDRA up to the maximum amount allowed by HEDRA; and

**WHEREAS**, grant dollars shall be disbursed in a reimbursement fashion once the Applicant has completed all proposed improvements and received approval for any permits and inspections; and

**WHEREAS**, the Applicant shall submit receipts for reimbursement within (4) four months of receiving final grant approval or face forfeiture of the grant funds in their entirety unless an extension is requested and approved by HEDRA; and

**NOW THEREFORE BE IT RESOLVED**, That HEDRA approves of a façade improvement program grant to Thomas and Vicki Jung in the amount of \$1,600.00

**ADOPTED BY THE HASTINGS ECONOMIC DEVELOPMENT AND REDEVELOPMENT AUTHORITY  
THIS 12<sup>TH</sup> DAY OF OCTOBER 2023.**

Ayes: *Pembler, Goblirsch, Anderson, Johnson, Fox*

Nays: *none*

Absent: *Carter*

Abstentions: *Horsch*

*Alex Menke*

Alexander Menke, Secretary

*Margaret Horsch*

Margaret Horsch, President