

HEDRA

Hastings Economic Development and Redevelopment Authority

6:00 pm Hastings City Hall

Minutes of June 14, 2012

HEDRA Commissioners Present: Dennis Peine, Ron Toppin, Kurt Keena, Danna Elling Schultz, and Mike Kelley (arrived at 6:18).

HEDRA Commissioners Absent: Pam Holzem and Tony Alongi.

Staff present: City Administrator David Osberg, Public Works Director Tom Montgomery

I. QUORUM:

A quorum was established and the meeting was called to order at 6:00 p.m. with four members present.

II. MINUTES

Commissioner Toppin motioned to approve the minutes from the May 10, 2012 meeting, Commissioner Schultz seconded the motion.

Motion approved 4-0

III. BILLS

Commissioners questioned the electricity bill for the former Hudson building. City Administrator Osberg stated he will review the bill and provide further information via email.

Commissioner Toppin motioned to pay the bills, Commissioner Keena seconded the motion.

Motion approved 4-0

IV. BUSINESS

A. Award Contract – Demolition Plans and Specifications - Hudson.

City Administrator Osberg presented the item and outlined the two bids received from SEH and Stantec.

Commissioner Schultz asked why the two cost estimates varied so greatly. Osberg stated that staff has reviewed the specifics. The hourly rate for both bids were similar, however the Stantec bid allocated much more on-site inspection. Staff believed the SEH time estimate is adequate.

Commissioner Schultz motioned approval, Commissioner Keena seconded the motion.

Motion approved 4-0

B. Approve Submittal – Rezoning and Site Plan Review – Block 16 Parking Lot.

Public Works Director Montgomery presented the proposed parking lot plans including proposed street closures and trail reconfigurations.

Commissioner Toppin asked how the parking lot conforms to existing plans including the Heart of Hastings Plan. Will lighting be managed so as not to create issues with adjoining residential properties. Montgomery stated lighting will follow city code for maximum foot candle illumination and fixtures will be downcast and shielded to limit affects on neighbors.

Commissioner Schultz asked if neighbors have been notified of the plans. Montgomery stated a public hearing notice will be sent as part of the Planning Commission review scheduled for June 25th.

Commissioner Kelley arrived at 6:18

Commissioner Schultz how access will change to the existing homes on 3rd Street. Montgomery stated the homes currently have access through the alley and not directly onto 3rd Street.

Commissioner Toppin motioned to approve submittal, Commissioner Keena seconded the motion.

Motion approved 5-0

V. REPORTS AND INFORMATION

City Administrator Osberg directed Commissioners to the staff report for further information.

VI. ADJOURNMENT

Commissioner Keena motioned to adjourn at 6:27 pm, Commissioner Schultz seconded that motion.

Motion approved 5 - 0

Next meeting is scheduled for **July 12, 2012** at 6:00 pm in the Council Chambers.

John Hinzman,
Acting HEDRA Secretary