

CITY OF HASTINGS
CITY COUNCIL AGENDA
for informational purposes

Monday, December 17, 2012

7:00 p.m.

I. CALL TO ORDER

II. ROLL CALL Councilmembers Balsanek, Slavik, Alongi, Nelson, Hollenbeck, Schultz & Mayor Hicks

Staff:

City Administrator Dave Osberg
City Attorney Dan Fluegel
Assistant City Administrator Melanie Mesko Lee
City Engineer Nick Egger
Community Development Director John Hinzman
Finance Director Char Stark
Police Chief Paul Schnell
Fire & EMS Director Mike Schutt
Building Official Tom Bakken

III. DETERMINATION OF QUORUM

IV. APPROVAL OF MINUTES

Approve Minutes of the Regular Meeting on December 3, 2012
Minutes approved as presented.

Presentation of 2012 Employee Recognition Awards

The Council thanked the employees for their years of service. Listed in red were present at the meeting to receive a plaque

5 Years

Kathy Belisle (Administration/Police)
Mike Deyo (IT)
Julie Flaten (Finance)
Jared Flewellen (Parks & Recreation)
Justin Fortney (Community Development)
Chad Jenson (Fire POC)
Brigitte Lorentz (Fire POC)
Terry Renlund (Building Safety)
Adam Schumacher (IT)
Jamie Stevens (Fire POC)
Al Storlie (Fire)
John Townsend (Fire)
Jesse Viall (Parks & Recreation)
Mark Woodward (Public Works)
Jim Zgoda (Fire POC)

10 Years

Nick Egger (Public Works/Engineering)
John Hinzman (Community Development)
Keith Schulte (Fire POC)

15 Years

Steve Crisp (Fire POC)
Craig Latch (Fire POC)
Mark Knoll (Fire POC)
Chris Paulson (Fire POC)
Tom Seleski (Fire POC)

20 Years

Bill McNamara (Public Works)
Gary Ruedy (Public Works)

25 Years

Bruce Ganrud (Fire POC)
Joe Kegley (Police)
Mark Peine (Public Works)
Jim Rgnonti (Police)

30 Years

Jim Gelhar (Fire POC)
Jim "Sliver" McGree (Parks & Recreation)

Proclamation—Recognizing Dakota County Commissioner Joe Harris

Commissioner Harris was present to receive the proclamation; he was thanked for his years of service to the County

Presentation—Recognizing At Large Councilmember Mike Slavik

Councilmember Slavik was thanked for his years of service and wished good luck as he moves to Dakota County as Commissioner

V. COUNCIL ITEMS TO BE CONSIDERED

VI. CONSENT AGENDA

The items on the Consent Agenda are to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

Alongi requested that Item 17 be moved to Administration

Alongi, Slavik to approve as amended.

7-0

1. Pay Bills as Audited
2. **Resolution No. 12-09-12**—Approving Acceptance of a donation of \$1,000.00 from the Hastings Downtown Business Association to the Hastings Police Reserve Unit
3. Declare a DWI Forfeiture Vehicle as Surplus Property and Authorize for Public Sale
4. Authorize Initiation of Recruitment and Testing Process to Establish an Eligibility List for Future Possible Police Officer Openings
5. Authorize the Buyout of a Vehicle Lease from Joe O'Brien Chevrolet
6. Appoint Planning Commissioner—Wallace
7. Reappoint Planning Commissioners—Messina and Estenson
8. Reappoint HEDRA Commissioners—Holzem, Alongi and Schultz
9. Reappoint Heritage Preservation Commissioners—Goderstad and Simacek
10. Authorize Signature—Certificate of Satisfaction for Land Credit Subsidy: Midwest Products at 2939 Enterprise Drive (RoMar Enterprises, LLC)
11. Pay Estimate #2—Hudson Partial Demolition: Rachel Contracting, Inc. (\$19,202.33)
12. **Resolution No. 12-10-12**—Final Pay Estimate (#5): Project 2012-2—County Road #47 Trail: Blackstone Contractors LLC (\$10,655.50)
13. Pay Estimate #3—Project 2012-3 Block 16 Parking Lot: Pember Companies (\$139,041.71)
14. **Resolution No. 12-11-12**—Setting the Sale Date for Bonds
15. Approve Job Description for Communications Position
16. Authorize Budget Transfer and Purchase of Paging Transmitter
17. **Resolution No. 12-12-12**—Approve 2013 Massage Therapy Licenses—*moved to Administration*
18. **Resolution No. 12-13-12**—Approve 2013 CDBG Budget

VII. AWARDING OF CONTRACTS AND PUBLIC HEARINGS

A. Public Works

B. Community Development

1. **Resolution No. 12-14-12**—Type II Home Occupation Permit Renewal #2012-49 at 418 East 18th Street: Locksmith (Moseng)
Hinzman introduced the item. Schultz, Alongi to approve as presented. 7-0

C. Administration

1. **Resolution No. 12-15-12**—Setting the 2013 Levy
Stark introduced the item. Schultz, Nelson to approve as presented. 7-0

2. **Resolution No. 12-16-12**—Setting the 2013 Budget
Hollenbeck, Slavik to approve as presented. 7-0
3. **Resolution No. 12-17-12**—Setting the 2013 HEDRA Special Levy for HRA
Alongi, Schultz to approve as presented. 7-0

Schultz thanked the Finance Committee and staff for their hard work during the budget preparation.

4. **Resolution No. 12-12-12**—Approve 2013 Massage Therapy Licenses
Alongi noted that the public should do research before using a massage therapist.
Alongi, Nelson to approve as presented. 7-0

IX. COMMENTS FROM AUDIENCE

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

- Osberg noted that the Chamber's Annual Dinner will be in January
- Hicks noted that Councilmember Slavik has submitted his resignation, effective December 31, 2012. Hicks noted that the Charter gives the Council the authority to appoint a councilmember to fill a vacancy. Past practice has been to appoint a previous elected official who is not interested in running for an additional term. Accordingly, Hicks noted his plan to appoint former Councilmember Ed Riveness to serve the balance of Councilmember Slavik's term through 2014. Riveness has indicated a willingness to serve for the balance of Slavik's term.

XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

- Balsanek reported on two recent meetings he attended: a YMCA Focus Group to discuss future expansion and a meeting at Tilden Senior Center for a review of the programs offered
- Councilmember Nelson was wished a happy birthday on January 1.
- HPC Meeting will be held on Tuesday, December 18th in the Volunteer Room at City Hall starting at 7:00 PM
- City Offices are Closed on Monday, December 24th, Tuesday, December 25th and Tuesday, January 1st
- Park & Recreation Committee (Tony Alongi and Tony Nelson) will meet on Friday, January 4, 2013 at 7:30 AM in the Volunteer Room to discuss the vacant Park & Recreation Director position
- Operations Committee (Joe Balsanek, Tony Alongi and Tony Nelson) will meet on Friday, December 21, 2012 at 7:30 AM at the Cal Ruedy Public Works Garage

XIII. ADJOURNMENT 7:48 p.m.

Slavik, Balsanek
7-0

Next Regular City Council Meeting: Monday, January 7, 2013 at 7:00 p.m.