

# HASTINGS NATIONAL GUARD ARMORY

COUNCIL MEETING

7:30 P.M.

DATE: August 15, 1983

## AGENDA

- I CALL TO ORDER:
- II ROLL CALL:
- III DETERMINATION OF QUORUM:
- IV APPROVAL OF MINUTES:
  - Minutes of meeting of August 1, 1983 & Special Meeting of August 9, 1983.
- V AWARDING OF BIDS AND HEARING:
  - 1. Public Hearing - Industrial Development Bonds - Regina Hospital.
  - 2. Award Bid - St. John's Hotel Demolition.
  - 3. Public Hearing - N.W. Ponding Basin & Truck Storm Sewer Project.
  - 4. Public Hearing - Ordinance Amendment - Communications Towers.
- VI REPORTS FROM CITY STAFF:
  - A. City Planner (pink)
    - 1. 2nd Reading - Ordinance Amendment - Communications Tower - Section 10.21.
    - 2. Transfer of Gravel Pit Permit - "Kluender's Pit" - Glendale Road.
    - 3. Vermillion River Watershed - Representation of Watershed - Wide Meeting.
    - 4. Reconsider Rezoning of Lock & Dam Road - Gayle Erickson.
  - B. City Administrator (green)
    - 1. Change Council date from September 5th to September 6, 1983.
    - 2. 3rd Reading - Ordinance #142 - Adoption of Fire Code.
    - 3. Hire Assistant Water Superintendent.
    - 4. Suburban Rate Authority - Budget.
    - 5. Application for On-sale & Sunday On-sale Liquor License - November 1, 1983 - Michael J. McCabes - DBA McCabe's Pub, Inc. - South Frontage Road - Highway #55 & Bahls Drive.
    - 6. Appointment by Mayor of Planning Committee for New Library Site.
    - 7. Payment on Rebecca Project.
    - 8. Ice Arena Roof.
    - 9. Resignation - Volunteer Fire Fighter - Keith Kaas.
    - 10. Annexation letter from Marshan.
    - 11. Retaining Wall Repair - Engineering Fund.
    - 12. Hiring of City Auditor.
    - 13. Accept Continuance of Wisconsin Employees Group Health Insurance.
    - 14. Real Estate Tax Abatement.
    - 15. Boat Ramp Proposal.

C. City Attorney

D. City Engineer (yellow)

1. Resolution - Final Payment - \$14,902.53
2. Resolution - Allied Blacktop - \$2,230.79

VII COMMENTS FROM AUDIENCE:

VIII UNFINISHED BUSINESS:

IX NEW BUSINESS:

X REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMAN: (white)

1. Regional League Meeting.
2. Dividends & Workers Compensation Insurance.
3. Rivertown Days - City Costs.

XI COMMUNICATIONS AND MISCELLANEOUS BUSINESS:

XII PAYMENT OF CLAIMS:

Consent Agenda:

1. Pay all bills as audited.

XIII ADJOURNMENT:

Hastings, Minnesota  
August 1, 1983

The City Council of the City of Hastings, Minnesota met in a regular meeting on Monday, August 1, 1983 at 7:30 p.m. in the Council Chambers of the City Hall.

Members Present: Councilmen Karnick, Nesbitt, Klimek, Pike, Plan, Trautmann, Werner, and Mayor Stoffel.

Members Absent: Councilman Kulzer.

The Mayor called for additions or corrections to the minutes of the regular meeting of Monday, July 18, 1983 and hearing none declared the minutes approved as presented.

The Public Hearing was opened by the Mayor at 7:31 p.m. to review the zoning ordinance amendment adding the County Jail as a permitted use in the PI Zoning District. Everyone wishing to speak on the issue was given the opportunity to do so. The Mayor closed the public hearing at 7:33 p.m.

PUBLIC HEARING -  
ZONING ORDINANCE  
AMENDMENT - ADDING  
COUNTY JAIL AS  
PERMITTED USE IN  
THE PI ZONING  
DISTRICT

Moved by Councilman Pike, seconded by Councilman Werner to pass the 3rd and final reading of Ordinance Amendment #141 adding a County Jail as a permitted use in the PI Zoning District. Ayes, 7; Nays, None.

3RD READING -  
ORDINANCE #141  
ZONING AMENDMENT

Moved by Councilman Trautmann to approve the Communications Tower with a site being open for negotiations between Staff. The Motion died for lack of second.

REQUEST FROM  
COUNTY - RECOMMEN-  
TATION OF COMMUNI-  
CATIONS TOWER AT  
GOVERNMENT CENTER  
SITE

Moved by Councilman Werner, seconded by Councilman Pike to have the Communications Tower approved with a 200 foot setback.

Moved by Councilman Nesbitt, seconded by Councilman Karnick to amend the main motion to assure that ownership resides with the County and not the railroad and that any problem areas that may develop will be the responsibility of the County. Ayes, 7; Nays, None.

The vote on the main motion requiring the 200 foot setback from property lines was then taken. Ayes 0; Nays, 7.

Moved by Councilman Trautmann that the tower shall be considered an ancillary use for the County providing that the County shall retain ownership and the setbacks shall be determined by both County and City Staff. Motion dies for lack of second.

Moved by Councilman Werner, seconded by Councilman Karnick to amend the Ordinance Section 10.21, Subdivision 2; and Section E - that towers are a permitted use, provided that the setback is equal to or greater than the height of the tower and that ownership is retained by the governing body. Ayes, 7; Nays, None.

Moved by Councilman Werner, seconded by Councilman Nesbitt to set a Public Hearing for the August 15, 1983 regular City Council meeting at 7:30 p.m. regarding the ordinance amendment Section 10.21, Subdivision 2. Ayes, 7; Nays, None.

Moved by Councilman Trautmann to deny the request for rezoning of the Lock and Dam Road North of 2nd Street based upon the Planning Commission's recommendation, the flowage easements, the sanitary sewer problems, and neighbor objection. Motion dies for lack of a second.

REQUEST FOR RE-  
ZONING OF LOCK  
AND DAM ROAD NO.  
OF 2ND STREET

ABD662

August 1, 1983

Moved by Councilman Plan, seconded by Councilman Pike to pass the 1st Reading of the rezoning of the Lock and Dam Road North of 2nd Street to an R-3 Zoning District and to set the public hearing for the September 6, 1983 regular City Council meeting. Ayes, 5; Naye, Trautmann; Abstained, Nesbitt. Motion fails as a 2/3rd's vote is required for all rezonings (6 affirmative votes).

VERMILLION FALLS PHASE  
LAWCON AND LCMR GRANT  
APPLICATION

Moved by Councilman Pike, seconded by Councilman Werner authorizing the City Staff to submit a grant application for a project costing \$100,100 for the development of a parking lot, picnic shelter, and lighting for the pathway in Vermillion Falls Park. Ayes, 7; Naves, None.

PUBLIC HEARING -  
VACATION OF SCHOOL  
STREET

Moved by Councilman Karnick, seconded by Councilman Klimek to set a public hearing for the September 6, 1983 regular City Council meeting for the vacation of School Street right-of-way, requested by adjoining property owners. Ayes, 7; Naves, None.

PUBLIC HEARING -  
VACATION OF 26TH ST.  
BETWEEN 316 and HWY 61

Moved by Councilman Pike, seconded by Councilman Werner to set a public hearing for the September 6, 1983 regular City Council meeting to consider vacating the Street right-of-way between Trunk Highway 61 and 316 adjacent to the former Webber Ford site. Ayes, 7; Naves, None.

AUTHORIZATION OF CITY  
STAFF TO APPROVE  
CHANGES FOR PRD SITE  
PLAN

Moved by Councilman Klimek, seconded by Councilman Plan to authorize the City Staff to approve certain changes to site plans for four-plexes in the Schumacher 2nd Addition PRD located on the west side of Whispering Lane. Ayes, 7; Naves, None.

CONTRIBUTION - AMERICAN  
PLANNING ASSOCIATION

Moved by Councilman Klimek, seconded by Councilman Plan for the City of Hastings to donate \$100 to the Minnesota Chapter of the American Planning Association. This money will be coming out of the City Planner's 1983 annual budget. Ayes, 7; Naves, None.

SELECTION OF AN  
AUDITOR FOR 1983

Moved by Councilman Pike, seconded by Councilman Plan to have the Administrative Committee of the Council make a determination on the selection of an auditor for the 1983 audit. Ayes, 7; Naves, None.

2ND READING - ADOPTION  
OF MINNESOTA  
UNIFORM FIRE CODE

Moved by Councilman Klimek, seconded by Councilman Pike to pass the 2nd Reading of the ordinance amendment - adoption of Minnesota Uniform Fire Code. Motion and second were withdrawn.

Moved by Councilman Trautmann, seconded by Councilman Pike to pass the 2nd Reading of the ordinance amendment - adoption of Minnesota Uniform Fire Code, with the deletion of Section 7, in the City Code, restricting the locations which a barbecue may be used. Ayes, 7; Naves, None.

DEDICATION - SOFTBALL/  
BASEBALL COMPLEX

Moved by Councilman Pike, seconded by Councilman Klimek to set the dedication date for the Softball/Baseball Complex for August 19, 1983. Ayes, 7; Naves, None.

AUTHORIZE PURCHASE -  
POLICE SQUAD CARS

Moved by Councilman Plan, seconded by Councilman Klimek to authorize the purchase of two unmarked squad cars for the Police Department from O'Brien Chevrolet. The price on these two vehicles is \$12,800 with a 30 day 50/50 mechanical warranty. Ayes, 7; Naves, None.

PARTIAL PAYMENT -  
AUSTIN P. KELLER -  
1983 CONSTRUCTION

Moved by Councilman Trautmann, seconded by Councilman Klimek to approve the partial payment for Austin P. Keller in the amount of \$49,988.33. Ayes, 7; Naves, None.

A petition from Gordon and Rose Meier and Pee Wee and Fran Reinardy was received for the surfacing of West 25th Street. The City Engineer explained that the petition had insufficient number of signatures. He also indicated that he would prepare for the individuals a legal petition for circulation to be received before October 1, 1983 in order that improvements be made in 1984.

PETITION - WEST 25TH STREET

Moved by Councilman Nesbitt to eliminate the use of bug zappers past the hour of 10:30 p.m. unless the individual property owner is using the device. Motion dies for lack of second.

BUG ZAPPERS

Moved by Councilman Trautmann, seconded by Councilman Pike to direct City Staff to draw up a draft ordinance on possible regulation of bug zappers. Ayes, 7; Nays, None.

Moved by Councilman Nesbitt, seconded by Councilman Plan to have the City Staff contact Mr. Roger Hullander in regards to information on the preservation of the Barker house of East 4th Street. The City is in receipt of a letter that the Kiwanis Club may be interested in restoring and preserving this house. Ayes, 7; Nays, None.

PRESERVATION OF HOUSE ON EAST 4TH STREET - KIWANIS CLUB

Moved by Councilman Karnick, seconded by Councilman Klimek to set the Public Hearing for the consideration of the proposed use of Federal Revenue Sharing Funds to be received by the City during the calendar year 1984. The Public Hearing will be held August 29, 1983 at 7:00 p.m. in the Council Chambers of the City Hall. Ayes, 7; Nays, None.

SET PUBLIC HEARING FEDERAL REVENUE SHARING FUNDS

Moved by Councilman Werner, seconded by Councilman Plan to accept the resignation of Del Doorak from the Hastings Fire Relief Association effective August 13, 1983. The City Council expresses its thanks to Mr. Del Doorak for his services. Ayes, 7; Nays, None.

ACCEPT RESIGNATION DEL DOORAK - FIRE RELIEF

Moved by Councilman Klimek, seconded by Councilman Pike to (1) pay all bills as audited. Ayes, 7; Nays, None.

CONSENT AGENDA

Moved by Councilman Plan, seconded by Councilman Werner to adjourn the meeting at 10:25 p.m. Ayes, 7; Nays, None.

ADJOURNMENT

ABD662

ATTEST: \_\_\_\_\_  
Mayor City Administrator/Clerk

Hastings, Minnesota  
August 9, 1983

A special meeting of the City Council was held on Tuesday, August 9, 1983, at 5:00 p.m. in City Hall to discuss pending litigation regarding the Al Sieben Special Use Permit.

Members Present: Councilmen Nesbitt, Pike, Plan, Kulzer, Trautmann, Werner and Mayor Stoffel.

Members Absent: Councilmen Karnick and Klinek.

Discussion took place with the City Attorney as to the chances of winning an appeal of the Judge Pavlak's alternative writ of Mandamus.

Moved by Councilman Trautmann, seconded by Councilman Werner to issue a special use permit as directed by District Court Judge Pavlak. Ayes 4 - Pike, Plan, Trautmann, and Werner. Nays 2 - Nesbitt and Kulzer.

Moved by Councilman Nesbitt, seconded by Councilman Kulzer to adjourn at 5:40 p.m. Ayes, 6; Nays, 0.

ABD662

MINUTES OF HASTINGS PLANNING COMMISSION

MONDAY, AUGUST 8, 1983

7:30 P.M.

The meeting was called to order at 7:30 p.m. by Chairman Murphy.

Members Present: Commissioners Murphy, Swanson, Reuter, Martin, Simacek, Conzemius, and Wendler.

Members Absent: Commissioners Stevens and Anderson.

Moved by Commissioner Wendler, seconded by Commissioner Swanson to approve the Minutes of the July 25, 1983 Meeting, with the following amendment: Add a new paragraph between the second and third paragraphs on the Rezoning of River Estates to read as follows:

Several Commissioners felt that the proposal was a very nice looking development but they did not want to start a precedent of spot zoning.

7 Ayes, 0 Nays.

The Planner gave a brief summary of the proposed development.

Moved by Commissioner Simacek, seconded by Commissioner Wender to schedule a Public Hearing for the August 22, 1983 Planning Commission Meeting. 7 Ayes, 0 Nays.

Commissioner Simacek explained to the Commission that the Committee was considering eliminating the Special Use Permits in the R-2 District and allowing duplexes as permitted uses if they met certain standards. Those standards are being investigated by City Staff. The next meeting will be at 6:30 p.m. on August 22, 1983, in the Council Chambers.

Moved by Commissioner Simacek, seconded by Commissioner Conzemius to adjourn at 7:53 p.m. 7 Ayes, 0 Nays.

APPROVAL OF MINUTES

PRELIMINARY PLAT AND  
PRD - WHISPERING  
MEADOW TOWNHOUSES -  
PLEASANT DRIVE AT  
WHISPERING LANE - MIK  
WILLIAMS

COMMITTEE REPORT -  
R-2 SPECIAL USE PERMI  
FOR TWO FAMILY AND  
MULTIPLE FAMILY  
DWELLINGS

ADJOURNMENT

MINUTES OF SPECIAL MEETING OF THE JOINT PLANNING COMMISSION  
CITY COUNCIL COMMITTEE ON SPECIAL USE PERMITS FOR  
TWO FAMILY & MULTIPLE FAMILY DWELLINGS IN THE R-2 DISTRICT

Monday, August 8, 1983

6:00 P.M.

Chairman Simacek called the meeting to order at 6:00 p.m.

Members Present: Council members Trautmann, Nesbitt, Werner, Plan, and Karnick, Planning Commission members present - Simacek, Murphy, Conzemius, Wendler, Reuter, and Martin.

Chairman Simacek indicated that some of the issues discussed at the last meeting involved establishing a standard lot size, lot width, street width, and that there had been discussion regarding neighborhood consent. The Committee discussed the various standards that had been brought up at the last meeting. Councilman Karnick suggested that the R-2 be split up into sub-zones to protect some of the old homes from being totally surrounded by conversions. After much discussion, the following standards were organized for further research by the City Staff:

- 30 foot traveled roadway
- 9,000 square foot lot size
- 10 foot side setback
- 15 foot side setback on a corner lot
- 35 foot rear setback
- 25 foot front setback
- 25 foot height restriction (new construction only)
- 1,600 square foot minimum house size for conversion

The City Staff was asked to research the percentage of lots in the R-2 District that would be able to meet these requirements, to check whether the 1,600 square foot size requirement was appropriate with the Building Inspector, and to report on the minimum unit size that could be built under the Building Code. The next Committee meeting was scheduled for 6:30 p.m. on August 22, 1983, at the City Council Chambers.

The meeting was adjourned at approximately 7:00 p.m.



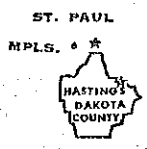
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# DAKOTA COUNTY

\* DAKOTA COUNTY GOVERNMENT CENTER  
1560 HWY. 55 - HASTINGS, MINNESOTA 55033

FREDERICK W. JOY, JR.  
COUNTY ADMINISTRATOR

TELEPHONE  
(612) 437-0418



August 9, 1983

Mr. Gary Brown, City Administrator  
City of Hastings  
100 Sibley Street  
Hastings, MN 55033

Dear Gary,

At its August 3, 1983 meeting, the County Board of Commissioners considered the action taken by the Hastings City Council regarding the construction of a communication tower at the Government Center site. As the attached resolution indicates, the County Board accepted the condition that the tower be setback a distance equal to or greater than its height. However, the condition that the County own the tower was found to be unacceptable, as such a condition is not consistent with the purpose for which the County initially gave its concept approval.

It is felt by the County that a lease agreement with Chicago and Northwestern, rather than ownership of the tower, best serves the County's interests and meets the County's future needs. It is also very likely that provisions can be incorporated into the lease agreement that will address the concerns expressed by the City Council as they relate to responsibility for correcting any unforeseen problems that may occur in the future with the tower. Toward this end, a provision similar to that which is attached could, we feel, be incorporated into the lease agreement between Dakota County and Chicago-Northwestern for the construction of the tower.

I hope this approach proposed by the County Board meets with the approval of the City Council at its meeting on August 15. If you have any questions, please feel free to call at anytime.

Sincerely,

*Fred W. Joy, Jr.*  
Frederick W. Joy, Jr.  
County Administrator

FWJ:na  
Enclosures

COMMISSIONERS --

AN EQUAL OPPORTUNITY EMPLOYER

1ST DISTRICT  
JOSEPH A. HARRIS  
HASTINGS

2ND DISTRICT  
GERALD E. HOLLENKAMP  
SOUTH ST. PAUL

3RD DISTRICT  
JOHN S. VOSS  
BURNSVILLE

4TH DISTRICT  
STEVEN LOEDING  
INVER GROVE HEIGHTS

5TH DISTRICT  
RUSSELL STREEFLAND  
BURNSVILLE



Draft paragraphs proposed to be included in lease between Dakota County and Owner of microwave tower:

Article \_\_\_\_\_ General

Paragraph \_\_\_\_\_. Community Relations

The County, acting on behalf of the Owner and the County, shall initiate communications with the City of Hastings and other affected parties with regard to significant improvements, repairs and modifications of the microwave tower and appurtenances. The County and the Owner agree that the County will receive, investigate and seek to resolve any complaints regarding the communications tower, including interference with radio and television reception caused by the operation of the microwave equipment.

Paragraph \_\_\_\_\_. Protection of Persons and Property

The Owner shall take all reasonable precautions for the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to:

1. Employees at the site and other person who may be affected thereby;
2. His work and materials and equipment to be incorporated therein which are under the care, custody and control of the Owner or any of his subcontractors; and
3. Other property at the site or adjacent thereto.

The Owner shall promptly remedy damage or loss to property caused in whole or in part by the Owner, and subcontractor, or anyone directly employed by any of them, or by anyone for whose acts any of them may be liable.

BOARD OF COUNTY COMMISSIONERS

DAKOTA COUNTY, MINNESOTA

Date August 2, 1983

Resolution No. 83-482

Motion by Commissioner Loeding -- Seconded by Commissioner Voss

WHEREAS, in previous action, the County Board authorized the advertisement of bids for the provision of a radio communications tower on land to be leased from Dakota County at the Government Center site; and

WHEREAS, discussions have been held between representatives of the City of Hastings and County Staff regarding this construction; and

WHEREAS, a request was made to the City of Hastings for an amendment to the City's zoning ordinance to permit construction of a tower on the Government Center site; and

WHEREAS, the Hastings City Council has given preliminary approval to the construction of a tower subject to the following conditions:

Point #1 - That the tower be set back a distance equal to or greater than its height.

Point #2 - That the County retain ownership of said tower.

NOW, THEREFORE, BE IT RESOLVED, That with respect to the two conditions presented by the City of Hastings, that Point #1 (the setback requirement) is acceptable to the County, but that Point #2 (County ownership) is not acceptable; and

BE IT FURTHER RESOLVED, That Commissioner Harris and Commissioner Loeding be authorized to meet with the City of Hastings to further discuss ways in which this matter can be resolved through a lease arrangement with the prospective lessor.

Table with 4 columns: Name, YES, NO, Name. Rows include Harris, Hollenkamp, Voss, Loeding, and Streefland.

State of Minnesota } ss.
County of Dakota

I, C. D. Onischuk, duly elected, qualified and acting County Auditor of the County of Dakota, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Dakota County, Minnesota, at their session held on the 2nd day of August 1983, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Hastings, Minnesota, this 4th day of August

Signature of C. D. Onischuk
County Auditor

August 10, 1983

MEMO

TO: MAYOR AND COUNCIL MEMBERS

FROM: PAUL BURNS

SUBJECT: TRANSFER OF GRAVEL PIT PERMIT - "KLEUNDER'S PIT" -  
GLENDALE ROAD

Attached is a letter from an Attorney representing an individual interested in buying Mr. Kleunder's gravel pit operation. Even though the property has a special use permit which does not expire upon change in ownership, there is also a gravel pit or "soil processing" permit required by the zoning ordinance, which is issued to an individual. This permit provides for guarantees that the operation will be conducted in accordance with approved plans.

The new applicant has submitted the required information, which is consistent with the previously approved permit for Mr. Kleunder. Therefore, I would recommend approving this transfer.

RODLI, BESKAR & BOLES, S.C.  
ATTORNEYS AT LAW  
219 NORTH MAIN STREET  
RIVER FALLS, WISCONSIN 54022

KEITH RODLI  
LEO A. BESKAR \*  
JOSEPH D. BOLES \*

\* ALSO ADMITTED TO  
PRACTICE IN MINNESOTA

July 25, 1983

TELEPHONE  
715-425-7281

Mr. Paul Burns  
City Planner  
City of Hastings  
100 Sibley Street  
Hastings, MN 55033-0097

RE: Donald H. & Lillian H. Kleunder Gravel Pit Sale to  
William F. Holst, III, d/b/a Holst Construction, Inc.

Dear Mr. Burns:

As a follow-up to our phone conference of this afternoon, we would appreciate your assistance in obtaining the requisite Mining Permit transfer to our client, William F. Holst, III. As per the appropriate Statutes that you sent to our office with your cover letter of July 19, 1983, we would provide the necessary information as follows:

1) The Real Estate description, upon which the grading operations will be performed is as follows:

"The following described tract, piece or parcel of land situate and being in the County of Dakota and State of Minnesota, to-wit: That part of the Northwest Quarter (NW $\frac{1}{4}$ ) of Southeast Quarter (SE $\frac{1}{4}$ ) of Section Thirty-Five (35), Township One Hundred-Fifteen (115), Range Seventeen (17), lying Westerly of the center line of County Road No. 91, according to the Government survey thereof."

2) The new owner of the property, William F. Holst, III, will operate either personally or through his Company, Holst Construction, Inc., the gravel pit, and will be further responsible for the performance of any grading as required on site.

3) Enclosed please find the Bond or certified check as required as required, in the total amount of \$1000.00, payable to the City of Hastings, conditioned upon compliance with terms and provisions. (Holst Construction check #6434, certified by Goodhue County National Bank of Red Wing, in amount of \$1000.00)

4) Copies of the proposed gravel pit topographical maps as prepared by Dwyer & Associates, Inc., Hastings, MN. land surveyors, as completed for Mr. Kleunder on June 19, 1978.

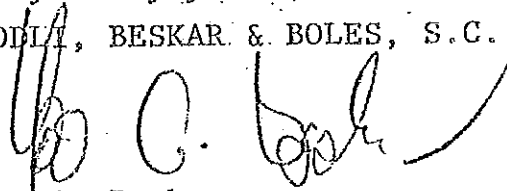
5) Mr. Holst's current address is Route #1, Box 317, Prescott, Wisconsin 54021.

It is our understanding that as per our conversation the permit fee is not required. However, should that not be a correct understanding, please so advise and we will attempt to submit what additional funding might be required.

I would like to thank you once again for your assistance in this matter, and request that you do not hesitate to contact me at your convenience, should any additional thoughts or questions arise, or information be required.

Very truly yours,

RODRI, BESKAR & BOLES, S.C.



Leo A. Beskar  
Attorney and Agent for  
William F. Holst, III.

LAB:dt

enclosures

cc Mr. William F. Holst, III  
Route #1 - Box 317  
Prescott, Wisconsin 54021

cc Mr. James A. Blomquist  
Attorney at Law  
Felhaber, Larson, Fenlow and Vogt, P.A.  
W.1080 First National Bank Bldg.  
St. Paul, MN 55101

August 11, 1983

MEMO

TO: MAYOR AND CITY COUNCIL  
FROM: PAUL BURNS  
SUBJECT: WATERSHED DISTRICT vs JOINT POWERS AGREEMENT

A meeting has been set at the Dakota County Vo-tech School on August 24, 1983 at 7:30 p.m. to discuss the Joint Powers Agreement which was previously discussed before the Council and with other cities within the Vermillion Watershed.

The City Council is requested to appoint a representative to attend this meeting.

The Council may wish to discuss the possibility of changing its original position of being opposed to a Joint Powers Agreement vs. the formation of a Watershed District as a result of the presentation made.

August 11, 1983

TO: MAYOR AND CITY COUNCIL  
FROM: PAUL BURNS  
SUBJECT: RECONSIDERATION OF VOTE PERTAINING TO ZONING CHANGE

The City Administrator has received the enclosed letter from David Tanner representing Mr. Gayle Erickson. The letter requests that the City Council reconsider the vote that was made at the last regular meeting.

Attached is a copy of the City Ordinance which pertains to the reconsideration of previous action by the City Council. In order for the City Council to reconsider its previous action Council Members Karnick, Klimek, Pike, Plan, and Werner could make the necessary motion to reconsider the Council's previous vote.

lty



TANNER & RING, P.A.  
ATTORNEYS AT LAW  
755 Westview Drive  
P.O. Box 65  
Hastings, Minnesota 55033

DAVID E. TANNER  
MICHAEL R. RING

(612) 437-8037

August 5, 1983

Mr. Gary Brown  
City Administrator  
City Hall  
100 Sibley Street  
Hastings, Minnesota 55033

Re: Gayle Erickson R-3 Rezoning

Dear Mr. Brown:

Following last Mondays Council Meeting concerning the condominium proposal, I am led to believe that there are basically two problems with the rezoning. First, the effect on Lake Rebecca and second, the lift station.

In talking with the owner of the land and my client, Mr. Erickson, I have obtained their agreement to execute a flowage easement to the City over that property lying below 691 feet elevation. I have also asked the City Attorney to draft such a document for signature by Mr. Reuter and Mr. Erickson. The second part of the Lake Rebecca objection is that the land must be stabilized. It is the intention of Mr. Erickson to cover the existing material with soil which will support grass or other vegetation which will in effect clean up that area not occupied by a building. It will also stabilize the bank and prevent erosion. This work would be accomplished as part of the condominium construction and specifics can be set out in the site plan.

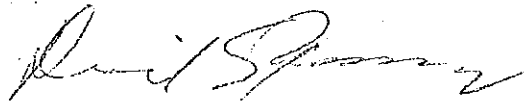
The second issue is the sewer lift station. I understand that the City has already obtained information concerning a lift station in the general vicinity of this subject property. I would ask that the City make that information available to Mr. Erickson so that he may adopt a plan for either a privately owned lift station serving his condominium or a lift station to be dedicated to the public which would serve not only his project, but the other unserved residences in the area. The cost of the private lift station would be borne entirely by Mr. Erickson. If the project would be dedicated, I propose that the condominium units each be treated as one participant and each of the other housing units served be treated as one unit, and the cost of the entire project be pro-rated among all of the served residential units. For example, if there are twelve condominium units and three other houses served, or a total of 15 units, Mr. Erickson would pay 12/15ths of the entire cost of the project. The City may assess or do whatever they like regarding the payment of the balance of the construction costs. Mr. Erickson will agree to either a publicly or privately owned lift station and will build the system to the specifications reasonably required by the City Engineer.

Mr. Gary Brown  
Page -2-  
August 5, 1983

It is my hope that resolution of the two problems stated above will enable this matter to be reintroduced at the earliest possible time for reconsideration by the City Council. As Mr. Erickson indicated it is important to move ahead rather promptly with this project because of the favorable construction costs, interest rates and market for this kind of development. Your assistance in this matter is greatly appreciated.

Very truly yours,

TANNER & RING, P.A.



David E. Tanner

DET/dh

cc: Mr. Gayle Erickson  
Mr. Thomas Reuter

A. No member shall address the Council until he has been recognized by the presiding officer. He shall thereupon address himself to the Mayor and confine his remarks to the question under discussion and avoid all personalities.

B. When two or more members simultaneously seek recognition the presiding officer shall name the member who is to speak first.

C. No person other than a member shall address the Council except by consent of a majority of the members present.

D. No motion shall be discussed or acted upon unless and until it has been seconded, unless the rules permit one member to initiate action. No motion shall be withdrawn without the consent of the person making the same and the person seconding it.

E. When a question is under discussion no action shall be in order, except (1) to adjourn, (2) to lay on the table, (3) to refer previous question, (4) to postpone to a certain day, (5) to refer to a committee, (6) to amend, or (7) to postpone it definitely. These motions shall have precedence in the order listed.

F. Any member desirous of terminating the debate may move the previous question, in which event the Mayor shall announce the question as "Shall the main question now be put?" If a majority of the members present vote in the affirmative, the main question shall be taken without further debate, its effect being to put an end to all debate and bring the Council to a direct vote, first upon any pending amendments, and then upon the main question.

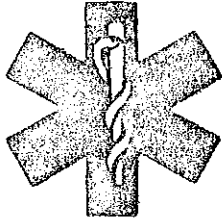
G. A motion to adjourn shall always be in order, and a motion to adjourn, to lay on the table, and a call for the previous question shall be decided without debate.

Subd. 5. Reconsideration of Vote. It shall be in order for any member voting in the majority to move for a reconsideration of the vote of any question at that meeting or at the succeeding regular meeting. A member may not change his vote on any question after the result has been announced. A motion to reconsider being put and lost shall not be renewed.

Subd. 6. Temporary Suspension of Rules. These rules or any part thereof may be temporarily suspended in connection with any matter under consideration by a recorded vote of two-thirds of members present.

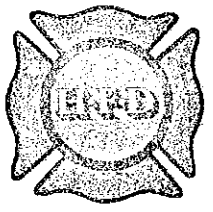
SEC. 2.53. CITY ATTORNEY. The Council shall appoint a City Attorney, together with such assistants as may be necessary, who shall serve at the pleasure of the Council. The City Attorney shall perform such duties as are required of him by law or referred to him by the Council or its agent. It shall be the official duty of the City Attorney to act as "Revisor of Ordinances."

SEC. 2.54. ENGINEERING DEPARTMENT. An Engineering Department is hereby established and shall be composed of the City Engineer and such (under his direct supervision) employees as he may be given supervision of.



# HASTINGS FIRE DEPARTMENT

DONALD C. LATCH, CHIEF  
115 West 5th Street  
Hastings, Minnesota 55033



Business Office (612) 437-5610

TO: Mayor Stoffel  
Council Members

FROM: G. Rosendahl, Ass't. Chief/Fire Marshal

SUBJECT: Revision of Fire Code, Barbeques

DATE: August 10, 1983

Per your discussion at the August 1 council meeting, attached is a rewrite of subdivision 7 regarding the use of barbeques. Our recommendation is to prohibit the use of igniting fluids on apartment decks. The new subdivision reads as follows:

"The use of any igniting fluids is prohibited to kindle or maintain any open flame in barbeques on any balcony or patio which is attached to, or within 15 feet of, any townhouse, condominium or apartment building in which there are two or more separate living units on more than one level unless the separate living units each has its own private means of ingress and egress or unless the entire building and patio or balcony is constructed of non-combustible material such as concrete or masonry."

I strongly urge you to include this subdivision in the ordinance's 3rd reading.

Please feel free to contact Chief Latch or me on this or any other section that you have any questions on.

cc:  
Donald C. Latch  
Gary Brown  
Shawn Moynihan

CITY OF HASTINGS

AN ORDINANCE ADOPTING THE MINNESOTA UNIFORM FIRE CODE  
1982 EDITION

ORDINANCE NO.

An ordinance adopting the Minnesota Uniform Fire Code and prescribing regulations governing provisions hazardous to life and property from fire or explosion, providing for the issuance of permits for hazardous uses or operations, establishing a Bureau of Fire Prevention and providing offices therefore and defining their powers and duties, imposing a penalty for violation and repealing Ordinance No. 40, Second Series, effective date April 5, 1976.

The City Council of the City of Hastings does ordain as follows:

Subd. 1 - ADOPTION OF THE MINNESOTA UNIFORM FIRE CODE.

It is hereby adopted by the City of Hastings for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, that certain code known as the Minnesota Uniform Fire Code, being particularly the 1982 Edition thereof and the whole thereof save and except such portions as are hereinafter deleted, modified or amended by Subdivision 6 of this Ordinance of which Code one copy has been and is now filed in the office of the Clerk of the City of Hastings, and the same is hereby adopted and incorporated as fully as if set out at length herein.

Subd. 2 - ESTABLISHMENT AND DUTIES OF THE BUREAU OF FIRE PREVENTION.

(a) The Minnesota Uniform Fire Code shall be enforced by the Bureau of Fire Prevention in the Fire Department of the City of Hastings which is hereby established and which shall be operated under the supervision of the Chief of the Fire Department.

(b) The Fire Marshal in charge of the Bureau of Fire Prevention shall be appointed by the Hastings City Council on the basis of examination to determine his qualifications.

(c) The Chief of the Fire Department may detail such members of the Fire Department as inspectors as shall from time to time be necessary. The Chief of the Fire Department shall recommend to the Hastings City Council the employment of technical inspectors, who, when such authorization is made, shall be selected through an examination to determine their fitness for the position. The examination shall be open to members and non-members of the Fire Department, and appointments made after examination shall be for an indefinite term with removal only for cause.

Subd. 3 - DEFINITIONS.

(a) Whenever the word "jurisdiction" is used in the Minnesota Uniform Fire Code, it shall be held to mean the City of Hastings.

(b) Whenever the words "Chief of the Bureau of Fire Prevention" are used they shall be held to mean "Fire Marshal."

(c) Whenever the term "corporation counsel" is used in the Minnesota Uniform Fire Code, it shall be held to mean the attorney for the City of Hastings.

Subd. 4 - ESTABLISHMENT OF LIMITS OF DISTRICTS IN WHICH STORAGE OF FLAMMABLE OR COMBUSTIBLE LIQUIDS IN OUTSIDE ABOVE GROUND TANKS IS PROHIBITED.

The storage of flammable or combustible liquids in outside above ground tanks is prohibited within the entire City of Hastings.

Subd. 5 - ESTABLISHMENT OF LIMITS IN WHICH BULK STORAGE OF LIQUIFIED PETROLEUM GASES IS TO BE RESTRICTED.

(a) Liquified petroleum gases may be stored in industrial parks for uses by industry located therein, but any such use shall comply with the following: Said storage facility shall be diked, mounded, buried, or in the alternative protected with at least a one hour fire retardant material with the approval of the Fire Chief or his authorized representative. Any storage facilities that are mounded or buried shall be coated with an approved coating and shall have devices installed on said facility so that the tank or tanks can be tested periodically for corrosion and durability.

(b) Liquified petroleum gases may not be stored in any area other than industrial parks (as provided by the preceding subparagraph) except that in non-dense residential areas where natural gas is not available, with approval of the Fire Chief or his designate, liquified petroleum gas storage may be used as is necessary to service a residence or commercial operation. Under no circumstances may liquified petroleum gases be stored in densely populated residential areas. Whenever allowed in sparsely populated residential areas because of the unavailability of natural gas, said storage facility shall be diked, mounded, buried or protected with at least one hour fire retardant material with the approval of the Fire Chief or his authorized representative. Any storage facilities that are mounded or buried shall be coated with an approved coating and shall have devices installed on them so the tank or tanks can be tested periodically for corrosion and durability.

(c) Temporary use of liquified petroleum as an energy source during construction shall be allowed only when approved by the Fire Chief and then in accordance with such restrictions as may be imposed by the Fire Chief or his representative to assure safe operation.

Subd. 6 - AMENDMENTS MADE IN THE MINNESOTA UNIFORM FIRE CODE.

(a) It is unlawful to park any vehicle or to locate any obstruction in an area designated as a fire lane, whether said fire lane is adjacent to a public or private structure or property.

(b) The Chief of the Fire Department or his representative may review all building plans, except plans for single or two family residences to assure compliance with the provisions of the Minnesota Uniform Fire Code and he shall note any violations discovered in connection with said proposed structures to such persons as may be charged with the responsibility for review of said plans.

(c) Section 10.402(c) of the Minnesota Uniform Fire Code shall be amended to read as follows:

Identification. When required by the Fire Chief, one of the two following signs shall be displayed permanently near or on each required fire door, in letters not less than one (1) inch high:

FIRE DOOR  
DO NOT OBSTRUCT

or

FIRE DOOR  
KEEP CLOSED

(d) Article 4 of the Uniform Fire Code, 1982 Edition, titled "Permits and Certificates" is adopted in its entirety and incorporated as fully as if set out herein.

(e) Each permit issued by the Fire Department, pursuant to the Minnesota Uniform Fire Code, shall be issued for a one year period unless otherwise provided in this subdivision. The yearly permit fee for said permit shall be \$20.00, provided, however, that if more than one permit is required for the establishment, the maximum permit fee shall be \$30.00 per year. Further provided that tank installation permits shall be valid until revoked by the Fire Chief or his designee and the permit fee shall be \$25.00 per installation, (not per tank). Permits issued for a period of less than ten days shall require a fee of \$10.00. Permit fees may be reviewed and revised by the council, by resolution, from time to time. Unless and until otherwise directed by the council by resolution, the permit year shall be the calendar year. Pro-rata adjustments, on a monthly basis, shall be made for permits for less than one full year. Except for tank installation permits and "short term" permits for less than ten days, all permits shall expire on the last day of December of each calendar year. The Chief of the Fire Department shall establish procedures and forms to carry out the intent of this subdivision.

(f) The Chief and members of the Fire Prevention Bureau shall have the powers of a police officer in performing their duties under this Code.

#### Subd. 7 - ESTABLISHMENT OF RESTRICTIONS ON THE USE OF BARBEQUES.

The use of any igniting fluids is prohibited to kindle or maintain any open flame in barbeques on any balcony or patio which is attached to, or within 15 feet of, any townhouse, condominium or apartment building in which there are two or more separate living units on more than one level unless the separate living units each has its own private means of ingress

and egress or unless the entire building and patio or balcony is constructed of non-combustible material such as concrete or masonry.

Subd. 8 - NEW MATERIALS, PROCESSES OR OCCUPANCIES WHICH MAY REQUIRE PERMITS.

The City Administrator, the Chief and the Chief of the Bureau of Fire Prevention shall act as a committee to determine and specify, and for giving affected persons an opportunity to be heard, any new materials, processes or occupancies for which permits are required in addition to those now enumerated in said Code. The Chief of the Bureau of Fire Prevention shall post such list in a conspicuous place in his office, and distribute copies thereof to interested persons.

Subd. 9 - ESTABLISHMENT OF LIMITS OF DISTRICTS IN WHICH STORAGE OF EXPLOSIVES AND BLASTING AGENTS IS TO BE PROHIBITED.

It is the intent of this section to prohibit storage of explosive and blasting agents in the City and to require that any such explosive and blasting agents be removed from the City for storage.

Subd. 10 - APPEALS.

Whenever the Chief shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the Code do not apply or that the true intent and meaning of the Code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the Chief to the Board of Appeals established pursuant to the State Building Code and a provision of the City Code regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area, and maintenance of all buildings and/or structures in the city.

Subd. 11 - PENALTIES.

(a) Any person who shall violate any of the provisions of this Code hereby adopted or fail to comply therewith, or shall violate or fail to comply with any order made thereunder, or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permits issued thereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the Board of Appeals or by a court of competent jurisdiction, within the time fixed herein, shall severally for each and every violation and non-compliance, respectively, be guilty of a misdemeanor, punishable by a fine of not more than \$500 or by imprisonment for not more than 90 days or both. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violation or defects within a reasonable time; and when not otherwise specified, each day that prohibited conditions are maintained shall constitute a separate offense.

(b) The application of the above penalty shall not be held to prevent the enforced removal of prohibited conditions.



Subd. 12 - VALIDITY.

The Hastings City Council hereby declares that should any section, paragraph, sentence or word of this ordinance or of the Code hereby adopted be declared for any reason to be invalid, it is the intent of the Hastings City Council that it would have passed all other portions of this ordinance independent of any such portion as may be declared invalid.

Subd. 13 - DATE OF EFFECT.

This ordinance shall take effect upon its passage and publication.

August 10, 1983

TO: GARY E. BROWN

FROM: ANDY ENDRES, ALLAN LARSON, AND DIANNE LATUFF

SUBJECT: RECOMMENDATION FOR ASSISTANT WATER SUPERINTENDENT POSITION

A Committee of Andy Endres, Water Superintendent, Allan Larson, City Engineer, and Dianne Latuff, Administrative Assistant, screened the resume's of 70 applicants for the Assistant Water Superintendent Position. The Committee interviewed six (6) applicants.

The ranking of the resume's submitted were based upon:

1. Employment background in water/wastewater utilities.
2. Current State water/wastewater certifications, meeting Minnesota Statutes pertaining to Class C Cities as rated by the Minnesota Health Department.
3. Supervisory responsibilities.
4. Diversified background in both utility operations and systems records.

The ranking of interview:

The applicants were each asked a list of questions. From this the Committee selected the top three applicants as follows:

1. James Heusser
2. Stephen Ario
3. David Barnick

The ranking process from the oral interviews was as follows:

James Heusser

1. Twelve years experience in water/wastewater .
2. Exceeds certification requirements necessary for the City of Hastings.
3. Strong history of supervisory experience.
4. Total background necessary for utility operations and system records.
5. Oral interview - presented himself well for public relations.

Stephen Ario

1. Nine years experience in water/wastewater.
2. Meets certification requirements for the City of Hastings
3. Some supervisory experience.
4. Preference to Utility Operations.

David Barnick

1. Five years experience in water/wastewater.
2. Meets certification requirements for the City of Hastings.
3. Five years supervisory experience.
4. Limited application of system records.

The Committee recorded the interviews for your review if so desired.

Enclosed you will find:

1. Resumé's of the top three applicants.
2. The list of questions asked each applicant.
3. The job description for this position.

All other resumé's are available for your review.

This Committee recommends James Heusser be selected for the position of Assistant Water/Wastewater Superintendent effective September 6, 1983 at the current union salary. Mr. Heusser stated he will obtain temporary residence until permanent residence can be established for his family.

ity

P.O. Box 13123  
South Lake Tahoe, Ca. 95702  
July 5, 1983

City of Hastings  
100 Sibley Street  
Hastings, Mn. 55033

Attention: City Administrator

SUBJECT: ASSISTANT WATER/WASTEWATER SUPERINTENDANT

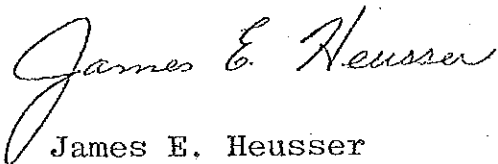
Sir:

I am applying for the job of Assistant Water/Wastewater Superintendent. This sounds like the kind of innovative position I am looking for. My family and I are in the process of moving back to Minnesota. We have lived in California for the past four years and find that the quality of life in Minnesota is hard to beat.

As you can see by my resume, I have an excellent background in municipal utilities and customer relations work.

Please feel free to call me collect (916)544-2159 if I meet your qualifications. I am willing to fly back at my own expense for an interview.

Sincerely yours

  
James E. Heusser

EXPERIENCE:

So. Tahoe Public Utility District  
P.O. Box AU  
So. Lake Tahoe, CA 95705

7-82 to present     Inspector: Duties include inspecting all sewer and water line construction. Install, inspect, test, and repair backflow prevention devices. Update grid sheets and as-builts. Review construction plans and maintain records. Meet with public and explain district policies and programs (ie. water conservation).

4-79 to 7-82     Water treatment and distribution operator:  
Duties included operation of a 2 mgd filter plant, 2 reservoirs, 12 pump stations, 120 miles of main line, 7500 services. Sewer system: 400 miles gravity line, 20 lift stations 19 miles of force main.

City of So. St. Paul  
125 3rd Ave. North  
So. St. Paul, MN 55075

2-71 to 4-79     Utility Foreman: Duties included supervision of city sewer and water system, meter installation and repair, television inspection, and heavy equipment operation.

8-66 to 2-71     Engineering technician: Duties included drafting, surveying, design, and inspection of city water, sewer, grading, and paving projects.

CERTIFICATION:

- Minnesota Class B Water Operator Certificate, 1972
- Minnesota Class B Sewer Collection Systems, 1973
- California Grade 3 Water Treatment Operator, 1979
- Eldorado County Backflow Prevention Device Tester, 1982
- AWWA (CA-NV Section) Backflow Prevention Device Tester, 1983
- Fundamentals of Occupational Safety, National Safety Council, 1986
- Q-TV Inspection Operator, 1976

EDUCATION:

So. St. Paul High School  
University of Minnesota (math courses)  
Dunwoody Institute (drafting courses)  
St. Paul Tech. and Voc. Institute (surveying courses)  
Extensive in-service training in water and wastewater operations, public works inspection, shoring, safety, meter repair, Clay valves, bacteria sampling, management (one year night course).

AFFILAIATIONS: Former member- Suburban Utility Superintendants  
Association (Minnesota)  
Northern California Backflow Prevention Assoc-  
iation  
American Water Works Association

REFERENCES: Mr. Kenneth Larson, President, Foremost McKesson Corp.  
2561 Joseph Lane, Alamo, Ca. 94507 (415)820-4038

Mr. John Fisler, President, Executone Systems  
30 West Water Street, St. Paul, Mn. 55107 (612)292-  
0102

Mr. Ron Joswiak, President, Craftsman Electric  
1601 Maywood Drive, So. St. Paul, Mn. (612)455-7441

Mr. Ralph Henry, Engineering Assistant, City of  
South St. Paul. 214 West Poplar, So. St. Paul  
Minnesota 55075

Box 520 Star Route  
Brookston, Mn. 55711

City Administrator  
100 Sibley St.  
Hastings, Mn. 55033

Dear Sirs;

I am applying for the position of Assistant Superintendent of Utilities as published in the July 1983 issue of Minnesota Waterline.

My reason for this application is the desire to work for a larger city utility which would be more challenging.

I am presently employed by the City of Floodwood, Mn. which has a population of 650.

I would be most willing to meet at your convenience to discuss my application for the above mentioned position.

Sincerely,

*Stephen P. Arico*  
Stephen P. Arico

STEPHEN P. ARIO  
Box 620 Star Route  
Brockston, Ma. 55711  
(218) 879-4912

34 years old; married; son, 10 years old; daughter, 8 years old.  
6 ft. 220 lbs. excellent health.

OBJECTIVE: To serve as an assistant superintendent or a related position of a larger utility operation.

EXPERIENCE

Seven years as utility superintendent of a small city with a population of 650.

UTILITY SUPERINTENDENT  
1976 to date

CITY OF FLOODWOOD  
FLOODWOOD, MINN.  
55736

In charge of water/wastewater operations. Repair and maintain water distribution system and sewer collection systems. In charge of construction and repair of water and sewer mains for the city. Repair and maintenance of city streets. Over-see one full time employee and four to five seasonal employees.

HEAVY EQUIPMENT OPERATOR  
1972 - 1976

STANDARD CONTRACTING  
Duluth, Mn. 55807

Operated heavy equipment for utility contractor.

FORESTRY TECHNICIAN  
1968 - 1972

FORESTRY RESEARCH CENTER  
Cloquet, Mn. 55720

Maintain experimental plots, timber stand improvement, cruising, sealing, operation of a small activated sludge system.

MILITARY SERVICE  
February 1969 - October 1971  
Rank E-5 Honorable discharge

EDUCATION AND TRAINING

1967- Graduated from Duluth East High School  
1968- Graduated North Central School and Experimental Station, Forestry Technician.  
1969- Completed mechanics schooling in US Army  
1973- Graduated Duluth Area Vocational Technical Institute, Forestry Harvesting  
1976- Stabilization Ponds Seminar; Minnesota Pollution Control Agency  
1977- Completed Fundamentals of water treatment; State Health Dept.  
1977- Annual collections systems seminars; Minnesota Pollution Control Agency.  
1978, 80, 82, 83 - Three day water workshops; State Health Dept.  
1979, 81, 83 - Annual Wastewater Seminars; Minnesota Pollution Control Agency



CERTIFICATES AND LICENSES

Class C Water certificate number 1595; expires June 30, 1984  
Class C Wastewater certificate number 2489; expires July 1, 1985  
Class A Minnesota Driver's license; expires March 1984  
Emergency Medical Technician National Registry; Registry number A 203170  
Expires Dec. 31, 1984  
Classification: Emergency Medical Technician - Ambulance

SKILLS

Operation of water distribution systems and sewer collection systems. Water and sewer pump repairs, operation of heavy equipment, welding, plumbing.

PERSONAL INTERESTS

Served on church council as vice president, volunteer fireman, emergency medical technician, representative of Brookston area Landfill Commission - served as chairperson and vice chairperson, enjoy farming, fishing, snowmobiling, traveling.

REFERENCES

Kenneth Erickson, owner, Standard Contracting  
517 So. 59th Ave. West  
Duluth, Mn. 55807

Rev. Raymond Holter  
Floodwood, Mn. 55736

Paul Lindquist, Councilman  
Floodwood, Mn. 55736

Kenneth Stephen, Fire Chief  
Floodwood, Mn. 55736

Georgiana Hokkanen, former mayor  
Box 336  
Floodwood, Mn. 55736

Box 506  
Sandstone, MN 55072  
July 18, 1983

City Administrator  
100 Sibley Street  
Hastings, MN 55033

City Administrator:

In response to your ad in the July issue of The Minnesota Waterline, I am taking the liberty of forwarding a personal resume touching upon certain aspects of my technical background which should prove to be of special interest to you at this time. As you will note, my entire technical training and work experience in water and wastewater treatment run parallel to the demands of the position.

I am presently employed as Supervisor of the water and wastewater treatment facilities for the City of Sandstone.

I will be glad to make myself available for an interview at any time to your convenience.

Sincerely yours,

David E. Barnick

Box 506  
Sandstone, MN 55072

(612) 245-5128

EMPLOYMENT  
RECORD:

1978-  
Present

SUPERVISOR, of water and wastewater facilities for the city of Sandstone, MN.

- Responsible for the safety and maintenance of the water and wastewater facilities. Provided supervision to a crew of two.
- Receive 1982 AWWA Water Utility Safety Award.
- Responsible for meter readings, their maintenance and installation; system records; budgeting for both water and wastewater facilities.
- Public Relations
- Worked with the local Government
- Experienced in street repair, operation of heavy equipment, and maintenance of both.
- Worked with all aspects of underground utilities, pertaining to the water/wastewater field.

1974-1978

CONSTRUCTION WORKER

Arcon Construction, Mora, MN  
Ken Kerker Construction, Sandstone, MN

- Installation of private and public sewer and water systems.

1973-1974

MECHANIC/AUTO

Don Hejny Ford, Sandstone, MN

1973

OPERATOR OF CORING MACHINE

Northstar Foundry, Mora, MN

1973

WELDER/FABRICATOR

Dahlmans Mfg., Braham, MN

EDUCATIONAL  
BACKGROUND:

- 1972 Graduate of Sandstone High School
- 1972 Welding & Metal Fabrication, Pine City Area Vo-Tech, Pine City, MN
- 1973 Auto Mechanics, Pine City Area Vo-Tech, Pine City, MN
- 1978-1983 Attended various basic and advanced courses on water and wastewater treatment.
- April 1979 Class D Wastewater Operators Certificate
- Dec. 1979 Class D Water Supply Systems Operators Certificate
- April 1981 Class C Water Supply Systems Operators Certificate
- Dec. 1981 Class C Wastewater Operators Certificate

AFFILIATIONS:

Minnesota Wastewater Operators Association (MWOA)

PERSONAL:

Date of birth - 1/8/54  
Married, 2 children

REFERENCES:

Upon request. Please do not contact present employer  
before interview.

JOB DESCRIPTION

Date: September 1979

POSITION TITLE: Assistant Water Superintendent

DEPARTMENT: Public Works

ACCOUNTABLE TO: Water Superintendent

PRIMARY OBJECTIVE TO POSITION

Under direction; is responsible for supervising and participating in the installation, maintenance and repair of sewage and water systems and facilities. Supervises in Superintendent's absence and performs related work as required.

MAJOR AREAS OF ACCOUNTABILITY

Does all required monthly and annual reports. Monitors daily pumpage and fluoride consumption records and tests daily water samples for fluoride verification. Takes and monitors monthly coliform samples from water system. Does chlorine sampling on all new watermain construction.

Lays out meter reader routes and supervises meter readers. Responds to customer service calls, complaints regarding water bills and collects delinquent accounts.

Keeps customer billing accounts current and updated with name and address changes and special readings, etc. Keeps inventory of meters and merchandise sold for monthly billings.

Does and supervises maintenance and repair to water and sewer systems. Coordinates with sewer and water contractors, general contractors and other utility companies for sewer and water locations for turn offs and ons during construction and repair to keep interruption of service to a minimum.

Locates W.M.'s, C.V.'s, C.B.'s, and water and sewer service lines. Does live water and sewer taps and makes permanent records of same. Inspects or directs inspection of sewage lift stations on regular basis. Installs and removes public drinking fountains and maintains water lines in parks.

Operates equipment, machinery and tools necessary for water and sewer system operation and maintenance. Assists with all operations and mechanical maintenance of swimming pool.

Witnesses occasional plumbing inspections for Building Inspector.

Is on call one weekend out of <sup>five</sup> ~~four~~, and some holidays.

Biennial attendance at a three-day A.W.W.A. Water Operator Training course to maintain State of Minnesota Class C Operators Certificate.

Assists other departments in emergency situations.

Performs other duties and assume other responsibilities as apparent or as delegated by the Water Superintendent.

Assistant Water Superintendent

DESIKABLE KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of the methods, materials, techniques, tools and equipment used in the repair and maintenance of sewage facilities and lift stations.

Good knowledge of the safe operation of motorized equipment used on the job.

Good knowledge of the principles and practices of supervision.

Skill in the operation of motorized equipment.

Ability to supervise and participate in varied sewage and water facility installation, maintenance and repair work.

Ability to establish and maintain effective working relations with others.

A combination of training and experience substantially equivalent to graduation from high school and five years of progressively responsible public works: construction, maintenance and repair work experience, including at least three years in sewage systems installation, maintenance and repair.

ASSISTANT WATER SUPERINTENDENT QUESTIONS

1. Give us a rundown of your background and past experience and how it makes you qualified for this position. (Certificates, Licenses, Etc..)
2. Would it be objectionable to you to climb watertowers for maintenance purposes?
3. With this position you would have to make yourself available for 24 hour call and/or weekend duties as required. Do you foresee this being a problem?
4. Entry of sewer manholes, lift stations and maintenance of these will be part of the Assistant Superintendent duties. Do you foresee any objection to this?
5. Is it your intent to relocate within a reasonable period of time?  
If so, what time frame could be expected?  
If not, what would your time element or availability be?
6. As the Assistant you will be in charge in the absence of the Superintendent. How would you react with your co-workers who have more seniority and are more familiar with the City and they object to a decision or command that you have made?
7. A distraught citizen confronts you with a complaint. How do you think you would handle this situation?
8. Would you be willing to attend necessary schools, conferences, etc., related to this position?
9. There are office duties and typing to be done in this position. Do you have any previous experience with these or if not, would you be willing to learn?

10. Do you have any known back problems or physical impairments?

11. Would you be willing to take a physical if you were selected for this position?

12. Do you consider yourself flexible to change?

13. Do you have any questions?



VI-B-4

August 9, 1983

TO: MAYOR AND CITY COUNCIL  
 FROM: GARY E. BROWN *[Signature]*  
 SUBJECT: SUBURBAN RATE AUTHORITY

Attached please find a letter from Brad G. Moore, Chairman of the Suburban Rate Authority, pertaining to an assessment of \$736.20 to the City of Hastings for the operation of the Suburban Rate Authority.

The City Administrator attended the meeting in which this assessment was discussed. The City, through its membership, and because of its involvement with Minnegasco and Northern States Power, has received significant benefits from the fact that the Suburban Rate Authority has been a watch dog for all rate increases for these various utilities. Furthermore, they would get involved with a dispute if the City felt that the United Telephone Company were charging excessive rates.

As indicated in the letter, the original funds for operation of this membership have come from the City of Minneapolis' Gas Company Franchise fee. A unanimous vote of the members in attendance approved the assessment method for coming up with the \$40,000 funds for operation, and therefore if the Council concurs, the City staff will prepare, as part of the 1984 budget, a line item covering the \$736.20 for Suburban Rate Authority assessment, under legislation.

lty

# SUBURBAN RATE AUTHORITY

## Members

August 5, 1983

Bloomington  
Brooklyn Center  
Brooklyn Park  
Burnsville  
Champlin  
Columbia Heights  
Deephaven  
Eden Prairie  
Edina  
Excelsior  
Fridley  
Greenwood  
Hastings  
Hopkins  
Lakeland  
Lake St. Croix Beach  
Lauderdale  
Loretto  
Maple Flat  
Maplewood  
Menota Heights  
Minnetonka  
Minnetrista  
Mound  
Mounds View  
New Brighton  
North St. Paul  
Osseo  
Plymouth  
Richtfield  
Rollinsdale  
Roseville  
St. Anthony  
St. Louis Park  
Shakopee  
Shoreview  
Shorewood  
Spring Park  
Vadnais Heights  
Victoria  
Wayzata  
Woodland

Mr. Gary E. Brown  
City Administrator  
City of Hastings  
100 Sibley Street  
Hastings, MN 55033

Dear Mr. Brown:

At its July 20, 1983 meeting, the Suburban Rate Authority Board of Directors adopted a resolution authorizing \$40,000 in revenue during 1984 by an assessment of the membership. Under Article X of the Suburban Rate Authority Joint and Cooperative Agreement, the Board may establish a total annual contribution to be made by the membership during the following calendar year. The Agreement further provides that the contribution is to be spread across the membership in proportion to respective voting strength. There are a total of 163 votes among the 41 cities which are members. Each vote was assessed \$245.40. The City of Hastings has 3 votes and its assessment is \$736.20.

This letter is the notice of assessment required by the Agreement. The assessment is payable to the Suburban Rate Authority, c/o J.N. Dalen, Secretary-Treasurer, Edina City Hall, 4801 West 50th Street, Edina, Minnesota 55424. Assessments are payable 1/2 on or before February 1, 1984 and the remaining 1/2 on or before August 1, 1984. No statement will be sent.

Our quarterly minutes, sent to all members, have detailed SRA's activities. The most recent general benefit of membership in the SRA has been the negotiation with Minnegasco of a Uniform Gas Franchise Ordinance, which was mailed to each member last May. The model ordinance was the result of lengthy negotiation with the gas company concerning the provisions of the ordinance. While the draft ordinance was negotiated with Minnegasco, it has been presented to at least one other gas utility, and it is likely that it will be used with gas suppliers other than Minnegasco. During discussion of the assessment at the SRA Board meeting, it was suggested that the draft ordinance itself was worth the cost of membership in the SRA and that most cities would have spent far more to negotiate individual ordinances, possibly with less favorable terms.

August 5, 1983  
Page Two

There has been only one previous assessment of SRA members, and that assessment was in a very small amount. Funding of SRA activities to date has come from a fund originally provided by the Minneapolis Gas Company as a franchise administration fee. The fee was paid to the SRA prior to the transfer of the responsibility for supervision of the company to the Minnesota Public Service Commission in 1975. That fund has been nearly depleted as a result of SRA's intervention in rate cases involving Northern States Power Company, Minnegasco, Northwestern Bell, and further by the Board's activities related to the Metropolitan Waste Control Commission.

Attendance at SRA Board meetings has been good; interest in its activities is keen. Our strength is dependent on our collective effort to continue the useful work of the SRA. I will be happy to answer your questions or listen to your comments. You may also contact Clayton LeFevere, the SRA attorney. My phone number is 559-2800 and Clayt's number is 333-0543.

Sincerely,



Fred G. Moore, Chairman

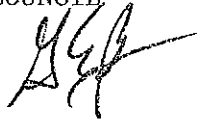
cc: SRA Board Member

VI B-5

August 11, 1983

TO: MAYOR AND CITY COUNCIL

FROM: GARY E. BROWN



SUBJECT: LIQUOR LICENSES

The liquor license applicant, Michael McCabe has provided the City with necessary information as required by ordinance. The background check performance by the Police Department has revealed that the individual has no previous record. The City Council should be aware that the City would have one remaining liquor license if it desired to issue this license.

lty

August 10, 1983

TO: COUNCIL MEMBERS  
FROM: MAYOR LU ANN STOFFEL

Appointment by Mayor of the Planning Committee on New Library Site.

Andy Klimek  
Dutch Plan  
Richard Graham  
Eleanor Hartman  
Dorothy Ahlgren (Librarian)

August 10, 1983  
Agenda # III B-7  
for Aust 15, 1983

TO: MAYOR AND CITY COUNCIL  
FROM: GARY E. BROWN  
SUBJECT: REBECCA PROJECT

Please find attached a letter from John McKane and Jim Schneider, of the Rebecca Task Force, and two payback schedules as prepared by City Staff.

As Mr. McKane has pointed out, the City owes a total of \$496,766.98 of which \$350,900 is due on August 27, 1983 and we have available \$444,828.48. It is Staff's recommendation that the City pay the amount due (\$350,900) as required by the agreement and pay the remaining amount over a 20 year period. The 10 year payback schedule shows the City realizing a savings of \$7,295.75. This results from an assumption made that the City would be able to earn 3% more than what its paying the Federal Government on the money that it owes.

The 20 year payback schedule shows a savings of \$22,284.80 if the City chooses to payback over a 20 year period. While it is true that carrying this payback schedule out to a 50 year period. The City could end up making money on the difference in interest, it is also possible that the 3% present margin would be less and it is also possible that the administration costs would consume the gain. Therefore, it is Staff's recommendation, that if in fact the interest amount of \$49,393.30 is due, that the 20 year payback schedule of the amount owed, be adopted.

It is also the Staff's recommendation to concur with Mr. McKane's opinion that the City Council should pursue the possibility of getting the interest charges waived from the Federal Government. Therefore, the following Resolution has been proposed for the Council's consideration.

lty

RESOLUTION NO.

WHEREAS, the City of Hastings has entered into an agreement with the Army Corps of Engineers for the purpose of making improvements to Lake Rebecca, and ;

WHEREAS, the City of Hastings has fulfilled all portions of the agreement as previously set forth, and;

WHEREAS, it was believed by the City Council of the City of Hastings and its Lake Rebecca Task Force, that there would be no interest charged to the City on the project until the completion of the project, and;

WHEREAS, at not time was the discussion of interest on the project during the construction mentioned by representatives of the Army Corps of Engineers, and;

WHEREAS, at no time in previous agreements with the United State Government has the City of Hastings paid interest during construction,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota that it hereby requests the Army Corps of Engineers to reconsider the charges of interest in the amount of \$49,393.30.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF HASTINGS, MINNESOTA  
THIS DAY OF , 1983.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator/Clerk

20 YEAR PAYBACK

(Based on net interest rate of 3%)

YEAR	FUND BALANCE		INTEREST EARNED	PAYMENT	BALANCE OWED	NET DUE	INTEREST PAY OUT
1983	93,928.48				145,866.98		0
1 1984	86,635.13	+	2,817.85	7,293.35	138,533.63		0
2 1985	82,159.63	+	2,683.59	7,293.75	131,280.28		0
3 1986	77,549.87	+	2,545.30	7,293.75	123,986.93		0
4 1987	72,801.82	+	2,402.86	7,293.75	116,693.58		0
5 1988	67,911.33	+	2,256.14	7,293.75	109,400.23		0
6 1989	62,874.12	+	2,105.02	7,293.75	102,106.88		0
7 1990	57,685.79	+	1,949.37	7,293.75	94,813.53		0
8 1991	52,341.81	+	1,789.05	7,293.75	87,520.18		0
9 1992	46,837.51	+	1,623.93	7,293.75	80,226.83		0
10 1993	41,168.09	+	1,453.84	7,293.75	72,933.48		0
11 1994	35,328.58	+	1,278.66	7,293.75	65,640.13		0
12 1995	29,313.89	+	1,098.22	7,293.75	58,346.78		0
13 1996	23,118.76	+	912.36	7,293.75	51,053.43		0
14 1997	16,737.77	+	720.93	7,293.75	43,760.08		0
15 1998	10,165.35	+	523.76	7,293.75	36,466.73		0
16 1999	3,395.76	+	320.67	7,293.75	29,173.38	(25,456.95)	0
17 2000	0			7,293.75	21,880.03		(1,543.45)
18 2001	0			7,293.75	14,586.68		(1,326.59)
19 2002	0			7,293.75	7,293.33		( 884.39)
20 2003	0			7,293.75	0		( 442.19)
						(25,456.95)	(4,196.62)

Actual Difference - \$25,456.95 + \$4,196.62 = \$29,653.57

Original Difference = \$51,938.50

Savings - \$51,938.50 - \$29,653.57 = \$22,284.80



10 YEAR PAYBACK

(Based on Net Interest Rate of 3%)

<u>YEAR</u>	<u>FUND BALANCE</u>		<u>INTEREST EARNED</u>	<u>PAYMENT</u>	<u>BALANCE OWED</u>	<u>NET DUE</u>	<u>INTEREST PAY OUT</u>
	1983				145,866.98		
1	1984	79,341.28	+	2,817.85	14,586.70		0
2	1985	67,572.43	+	2,464.77	14,586.70		0
3	1986	55,450.50	+	2,101.12	14,586.70		0
4	1987	42,964.92	+	1,726.55	14,586.70		0
5	1988	30,104.77	+	1,340.74	14,586.70		0
6	1989	16,858.81	+	943.37	14,586.70		0
7	1990	3,215.48	+	534.07	14,586.70		0
8	1991			14,586.70	29,173.38	(40,010.53)	(2,425.84)
9	1992			14,586.70	14,586.68		(1,768.78)
10	1993			14,586.70	- 0 -		( 437.60)
						(40,010.53)	(4,632.22)

Actual Difference - \$40,010.53 + \$4,632.22 = \$44,642.75

Original Difference = \$51,938.50

Savings - \$51,938.50 - \$44,642.75 = \$7,295.75

August 4, 1983

The Honorable Lu Stoffel  
Mayor, City of Hastings  
City Hall  
Hastings, MN 55033

RE: Rebecca Project

Dear Mayor Stoffel:

On behalf of the Lake Rebecca Task Force, we wish to announce completion of the resource restoration project encompassed in the Lake Rebecca Park and Natural Area.

While this project actually had its inception in 1957, the current Task Force began its work in the fall of 1973.

It has been a rather complex undertaking. We believe the Rebecca resource will be an exceptional asset to our community, whether viewed from the recreational, economic or esthetic standpoint.

We are most appreciative of continuing support of past and present City Councils.

And we would be remiss if we did not recognize the confidence and support of Hastings citizens: volunteer groups, organizations, and the great vote of confidence we received in the general referendum.

You recently received from the St. Paul District Office of the Corps of Engineers a final report of the total project cost, as well as allocations of the federal and Hastings cost-shares on the Rebecca project; specifically:

Total Project Cost.....	\$1,278,073.10
Hastings cost-share ....	496,766.98
Federal cost-share .....	781,306.12

The federal government has given Hastings the option of paying its cost-share in full 30 days from the date of the accounting notice you received, or on August 27, 1983; or:

Payment of \$350,900 down on August 27, 1983, with the balance payable over a 50-year period at 6.063% interest. (The City could also elect to pay off its obligation in less than 50 years.)

It is the unanimous opinion of the Task Force that the City of Hastings should exercise the down payment, 50-years or less option because of the unusually low interest rate.

In reference to the city cost-share of \$496,766.98, it should be pointed out that this sum includes interest charges of \$49,393.30 from the date of the project construction start in 1978.

This charge is particularly irksome to the Rebecca Task Force, for the following reasons:

(1) At no time during the course of public hearings, meetings before the Hastings City Council, or at Task Force meetings -- all with Corps of Engineers representatives present -- was there any mention of interest charges from the date of construction.

(2) Our communications indicate that this interest charge was also a "surprise" to the St. Paul District Corps project representatives, and not "understood" by this office.

(3) We believe the City of Hastings contract with the Corps, while it makes mention of interest, was signed on the basis of information conveyed during the course of public meetings: in short, with the understanding that interest would be charged only from the date of project completion.

(4) Finally, since it is our understanding that the Corps budget is by Congressional appropriation, the interest charge during the construction period is contradictory.

Summary: it is the Task Force recommendation that the Hastings City Council appeal the interest charge consideration, on the basis of the history of communications with the Corps, and as a matter of principle.

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Regarding the Rebecca Project Funding, City of Hastings accounts disclose that, by the end of August, there will be approximately \$444,828.48 in this fund.

Rebecca shoreland acquisitions, and Rebecca parking lot and access road paving have already been paid.

Without the access roads-parking lot add-on costs of \$17,304 (a wise decision by the Council since the Corps paid a matching cost), the Rebecca Task Force would have been over-subscribed in meeting its Hastings cost-share goal of \$447,373.68.

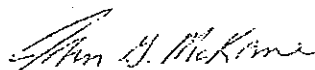
The unanticipated interest charge by federal auditors in the amount of \$49,393.30 represents the single contentious point with the Task Force.

While it could be argued that the City of Hastings received an exceptional bargain for its total cost-share, we believe the interest matter should be vigorously contested.

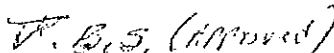
So far as the Task Force is concerned, we have achieved our cost-share objective.

Again, we thank the City Council for its vision and cooperation over the past decade.

Respectfully,



John G. McKane



James B. Schneider  
Co-chairmen  
Rebecca Task Force

cc: Councilman Fred Trautmann (Rebecca Task Force)  
Gary Brown, City Administrator

August 11, 1983

MEMO

TO: MAYOR AND COUNCIL MEMBERS

FROM: MERLIN WILBUR

SUBJECT: COMPLETION - ICE ARENA RE-ROOFING

We have been reviewing the Ice Arena roof and the need to complete the re-roofing with insulation comparable to the completed top section. As you may be aware, last winter the partial re-roofing that was done created a vast differential in heat loss and the formation of a continuous ice bank on the roof at the point where the insulation and/or re-roofing ended. This thawing and/or freezing process created enormous weight on the roof that resulted in deflection of this roof of about two inches and causing concerns for the usage of the building and its occupants.

To properly address the problem mentioned above, I have been in contact with Mr. Thomas Nipper of Milo Engineers. In my discussions with Mr. Nipper, he indicates that the Tremco Company has given him an estimate for the completion of the Ice Arena roof. These costs for installation would be \$105 to \$110 thousand dollars. It was also suggested by Mr. Nipper that an open bidding for the project costs may be somewhat lower than this figure. Specifications for the re-roofing of the Ice Arena have been drawn before and would need little updating. I would feel that any cost necessary to let bids for the remainder of the project be minimal. Mr. Nipper has indicated that he would be willing to work with us on the completion of the project for estimated costs of \$2,500.

The City Administrator and I have been jointly working on this project and we offer the following method for financing. These monies will be available by the end of 1983.

FUND -

Energy Conservation Fund	\$15,000.00
State Aid (under budget)	\$15,000.00
Engineering Fund (savings on salaries)	\$14,000.00

GENERAL FUND ADMINISTRATION -

(Savings on Administrator Salary)	\$ 3,000.00
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ARENA FUND BALANCE -

(Heat Conservation)	\$25,000.00
Additional Interest Estimated on Investments in General Fund	\$15,000.00

TOTAL MONIES AVAILABLE	\$87,000.00
------------------------	-------------

The remaining balance of \$20,000 could be taken from  
General Fund Retained Earnings.

# LOSS CONTROL

VI-13-8



Minneapolis  
Minnesota

## Report to Management

7600 France Avenue South · Minneapolis, Minnesota 55435 · 612 831 8500

July 27, 1983

Mr. Gary Brown, City Administrator  
City of Hastings  
100 Sibley Street  
Hastings, Minnesota 55033

Dear Mr. Brown:

Re: Loss Control Service Visit  
Date: July 13, 1983  
Location: City Hall, Arena, and Police Department

This will confirm my loss control service visit to the above City locations on the indicated date. In addition to yourself I met with Mr. Merlin Wilbur, Building Inspector; Mr. Al Duratti, Arena Manager; Ms. Diane Latoff, Administrative Assistant; and Mr. Darryl Plath, Chief of Police. The purpose of this visit was to survey the arena, discuss response procedures on non-functioning traffic signals and to monitor the City's loss experience.

### Activities and Discussions:

We first met at the City Arena with Mr. Wilbur and Mr. Duratti to discuss the roof leakage problem. My understanding is that ice and snow naturally built up along the line where the roof insulation terminates. The weight of the ice and snow apparently caused roof beams to deflect resulting in roof leaks and the potential for structural impairment. This is obviously a cause for concern and I have submitted a recommendation for further action which may be found at the close of this letter.

Afterwards, I met with Ms. Latoff and discussed loss experience and safety program.

Ms. Latoff and myself then met with Mr. Plath to discuss various policies and procedures in the Police department.

### IMPORTANT NOTICE

The Home services described herein are offered to assist insureds in meeting their legal obligation to maintain a safe place to work. The services offered do not claim to find or include every loss potential, code violation or exception to good practice, but relate only to those hazards specifically commented on and described in our recommendations or reports. It remains your responsibility to remedy any hazardous conditions on your property.

Loss Experience:

Period surveyed: December 1, 1982 to July 1, 1983  
Employment level: 61 full-time  
Man hours: 75,000 (estimated)  
Reportable cases: 16  
Lost-time cases: 1  
Total lost workdays: 20

A review of the accidents for this period reveals relatively favorable accident experience with six low severity occurrences spread over five departments. No trends are discernable for this period.

Loss Control Program:

I reviewed the agenda of the safety orientation program attended by the seasonal parks employees. Topics included emergency procedures, fire safety, personal protective equipment, material handling and other. A program of this type is especially appropriate for the seasonal employees who are typically young and relatively inexperienced. These factors are directly related to high accident rates. Congratulations to the safety committee for arranging this presentation.

It was determined that all semaphores in Hastings, Minnesota, are the responsibility of the State of Minnesota and not Hastings. Police procedures for reporting non-functioning signals and safeguarding intersections were discussed and found to be satisfactory. Given the many hours police officers spend driving squad cars and the difficult emergency situations they face, it was gratifying to learn of the high priority given to behind-the wheel advanced driver training. All officers receive this training on an annual basis.

Recommendations:

Recommendation, 82-12-1, has been completed. The following new recommendation is being submitted at this time:

83-7-1                    A structural engineer or architect should be consulted to devise a plan to fully insulate the roof or take other necessary action to prevent the build-up of ice and snow which is apparently causing the roof beams to deflect and allowing water to leak in the building.



City of Hastings  
Page 3  
July 27, 1983

My next visit is scheduled for December, 1983. In the meantime, if we may be of further service, please do not hesitate to contact us.

Yours truly,

*Eugene Mitchell*  
Eugene Mitchell  
Technical Representative  
Loss Control Department

EM:ca

cc: Gegen Agency  
935 Highway 55  
Hastings, Minnesota 55033

Minneapolis Loss Control (2)

April 5, 1953

Tom Hatch, Fire Chief  
Hastings Fire Department  
Hastings, Minnesota

Chief Hatch:

This letter is to inform you that I am resigning  
from the Hastings Volunteer Fire Department.

Respectfully,

*Keith C. Laas*

Keith C. Laas

MC:lyk

cc: file

# CITY OF HASTINGS

100 SIBLEY STREET, HASTINGS, MINNESOTA 55033-0097  
Phone (612) 437-4127



August 9, 1983

Mr. David Tanner  
Tanner and Ring, P.A.  
Attorneys at Law  
755 Westview Drive  
Hastings, Minnesota 55033

Dear Mr. Tanner:

This letter is intended to acknowledge your petition for annexation of the "Tuttle Farm". Your petition was placed on the City Council Agenda on July 18, 1983 and was accepted without the City Council taking any action.

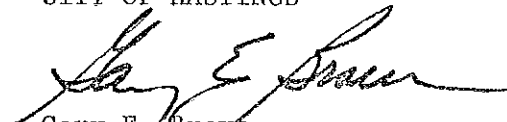
The reason the Council did not take action on this petition is that they are currently involved in negotiations with the Marshan Township Board under direction of the Municipal Board - State of Minnesota. It is believed by City Staff that some sort of resolution with the Marshan Township will be concluded by the first of the year and rather than take up the issue of your petition the City intends to include this area in the final annexation agreement.

This morning I received a copy of a letter drafted by Harry Schoen, representing the Marshan Township, which opposes the petition for annexation by your client. I will present this letter of opposition to the City Council at its next regular meeting. Again, I believe the City will not take action regarding this issue until a final resolution has been agreed to by both the Township and the City Council.

If you have any questions please feel free to give me a call.

Yours truly,

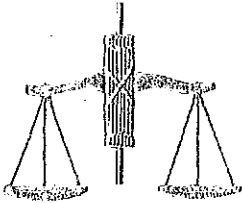
CITY OF HASTINGS



Gary E. Brown  
City Administrator/Clerk

c.c. Donald Fluegel,  
City Attorney

Paul Burns,  
City Planner



Harry P. Schoen  
Tim D. Wermager

Ye Olde City Hall Bldg.

Hastings, Minnesota 55033

Telephone (612) 437-3173

August 5, 1983

To: Minnesota Municipal Board  
165 Metro Square Building  
7th and Robert Streets  
St. Paul, Minnesota 55101

To: The City of Hastings  
City Hall  
100 Sibley Street  
Hastings, Minnesota 55033

In Re: Petition for Annexation by Ordinance

The Town Board of Marshan Township, County of Dakota, State of Minnesota, pursuant to a Petition for Annexation by Ordinance having been filed with the City of Hastings and served upon Marshan Township on or about July 12, 1983, hereby objects to the proposed annexation to the City of Hastings of the following described property:

The West half of the North half of the Southwest quarter ( $W\frac{1}{2}$  of  $N\frac{1}{2}$  of  $SW\frac{1}{4}$ ) of Section Two (2), Township One Hundred Fourteen (114), Range Seventeen (17), according to the Government Survey thereof.

The Southeast quarter ( $SE\frac{1}{4}$ ) of Section Three (3), Township One Hundred Fourteen (114), Range Seventeen (17) according to the Government Survey thereof, EXCEPTING THEREFROM that part described as follows: Beginning at a point, which point is the Northwest corner of said Southeast quarter ( $SE\frac{1}{4}$ ); thence South on said West line 240.29 feet; thence South  $89^{\circ}07'53''$  East for a distance of 1213.35 feet, more or less, to the centerline of State Trunk Highway No. 316;

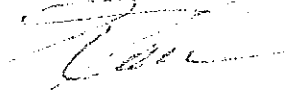
thence Northwesterly along said center-line for 319.40 feet, more or less, to the North line of said Southeast quarter (SE $\frac{1}{4}$ ); thence North 89°51'53" West along said North line for 1018.80 feet to the point of beginning.

The basis of the objection to the annexation is as follows:

1. The above described property is not now, nor is about to become urban or suburban in character.
2. The City of Hastings is not required to protect the public health, safety and welfare of the residents or property of the proposed area for annexation.
3. The annexation of the above-described property would not be in the best interest of said property nor would annexation better serve the interests of its residents.
4. The annexation of the above-described property would cause undue hardship to the Marshan Township in the execution of its government functions as well as to the remaining unannexed portions of Marshan Township.

Yours very truly,

LAW OFFICE OF HARRY P. SCHOEN, P.A.



Harry P. Schoen

HPS:hd

VI - B - 11

TO: MAYOR & COUNCIL  
FROM: GARY E. BROWN  
SUBJECT: RETAINING WALL REPAIR FUNDING

Request the Council to designate payment of repairing the retaining wall between 3rd and 4th streets up to \$11,500 from the Engineering fund balance. Approval for the repair is in the minutes of 7-5-83.

VI B-12

August 11, 1983

TO: MAYOR AND COUNCIL  
FROM: GARY E. BROWN *GEB*  
SUBJECT: HIRING OF CITY AUDITOR

The Administrative Committee met on Thursday, August 9, 1983 and unanimously recommends that the City Council consider hiring either the State Auditor's Office or another auditing firm to perform the City of Hastings 1984 audit for at least one year. The Committee requests the City Council to direct the staff to bring back for consideration various proposals.

lty

VI B.13

August 11, 1983

TO: MAYOR AND COUNCIL

FROM: GARY E. BROWN *GEB*

SUBJECT: HEALTH INSURANCE

The City has received word from Mr. Dave Norgaard that the Wisconsin Employers Insurance Company has agreed to extend one year or until September 1, 1984 the present rates of \$77 per month for single coverage and \$199 per month for family coverage. The Administrative Committee voted unanimously to recommend that the City Council accept this proposal while directing the City Staff to explore less expensive methods of providing the City employees health care coverage, such as H.M.O.'s and increasing deductibles.

lty



VI-B-14

ABATEMENTS--

August 15, 1983

Real Estate: Approved

Donald Regan  
#19-02800-010-69  
Hastings, City of

Upon reviewing the property it was found that the building had been destroyed and was never removed from the assessor's records. Therefore, a reduction in value is requested. The value will be reduced to land only for 1981 and 1982. The value will be reduced the same for both years. The assessed value for both years is being reduced to \$3,966.

August 11, 1983

TO: MAYOR AND CITY COUNCIL

FROM: GARY E. BROWN *GEB*

SUBJECT: PROPOSAL FROM RAMP CONTRACTOR

Mr. David Roe is constructing the boat ramp at J.C. Park. The DNR is proposing to extend Mr. Roe's contract to include leaving one half of the interlocking sheeting which was used for the construction of the ramp. Mr. Roe is proposing that the City pay him \$14,175 to install the other half (750 square feet) of sheeting. Staff has reviewed this proposal and finds that the cost versus benefit is marginal based on the following:

1. The DNR will be paying over \$14,000 for the sheeting to protect the most vulnerable area at the end of the ramp.
2. Rip Rap has been placed at the end of the ramp to hold the existing bank.
3. The DNR would be responsible for replacing the ramp if something happened to it (City is responsible for maintenance of the area including trash pick up, mowing, tree removal, etc.).

lty

# PROPOSAL

FROM

*Lowell Cont. Co.  
(Dave Lowe)*

*436-5688*

Proposal No.

Page No.

Date *8/11/83*

PROPOSAL SUBMITTED TO

WORK TO BE PERFORMED AT

Name <i>City of Hastings</i>	Street _____
Street <i>Gay Brown</i>	City _____ State _____
City _____ State _____	Date of Plans _____
Telephone _____	Architect _____

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of

*Re-driving the steering to protect boat launch ramp from erosion.  
RDR is to purchase & drive 750 sq. ft. at a cost of \$18.90  
per sq. ft. with approximately 750 sq. ft. remaining.  
It is therefore recommended that some if not all of the  
remaining sheet piling be driven to grade to protect the ramp.  
Cost being equal to RDR agreement of \$18.90 per sq. ft. with a  
maximum cost not to exceed \$14,175.00 for labor & material.*

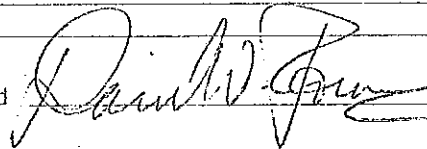
All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$ \_\_\_\_\_ )

with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by \_\_\_\_\_

Respectfully submitted



Per \_\_\_\_\_

NOTE - This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_



STATE OF  
**MINNESOTA**  
DEPARTMENT OF NATURAL RESOURCES

BOX , CENTENNIAL OFFICE BUILDING • ST. PAUL, MINNESOTA • 55155

DNR INFORMATION  
(612) 296-6157

FILE NO. \_\_\_\_\_

August 11, 1983

Mr. Marty MacNamara  
City of Hastings  
100 Sibley Street  
Hastings, MN 55037

Dear Mr. MacNamara:

I am responding to your request concerning the placement of additional sheet piling permanently around the ramp at the access under construction on the Mississippi River. Attached are plans indicating the extent that our engineers believe the sheet piling is necessary-49 lineal feet on the upstream corner of the ramp. The attached letter to the Army Corps of Engineers explains the reasons for the sheet piling. We have agreed to pay the contractor for installing these pilings.

In further discussions with our Engineering they do not believe additional sheet piling is necessary for protection of the ramp. However, this is a new access and the hydraulics of the river are not entirely predictable. Even sheet piling may not be adequate during a disastrous flood. However, it is the engineer's best judgement that the amount of sheet piling already provided for as cited above should suffice under normal conditions.

Sincerely,

Michael T. Markell, Supervisor  
Water Access Section  
Trails & Waterways Unit  
Box 52 - Centennial Building  
Saint Paul, Minnesota 55155-1679  
(612) 296-6413

MTM/lr

cc Donald M. Carlson, Special Assistant to the Commissioner  
John Ernster

STATE OF  
**MINNESOTA**  
DEPARTMENT OF NATURAL RESOURCES  
CENTENNIAL OFFICE BUILDING • ST. PAUL, MINNESOTA • 55155

DNR INFORMATION  
(612) 296-6157

August 10, 1983

File No. \_\_\_\_\_

*Miss R. Hastings  
City of Hastings  
Dakota Co*

Mr. Dennis E. Cin  
Chief, Regulatory Functions Branch  
Department of the Army  
St. Paul District Corps of Engineers  
1135 U.S. Post Office & Custom House  
St. Paul, Minnesota 55101

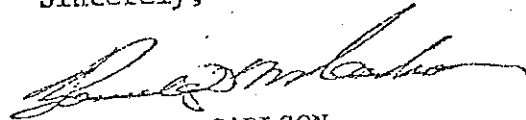
Dear Mr. Cin:

As you are aware, the Department of Natural Resources is currently in the process of constructing a new public access facility on the Mississippi River at Hastings. As per the Corps of Engineers permit number 83-91-23, granted on January 28, 1983 the DNR is permitted to "place rip-rap and construct a temporary cofferdam" as part of the construction of a double width concrete slab launching ramp.

Due to the sustained high water levels this past spring the condition of the river bottom in the area of the ramp has changed from what was found in the original survey completed in August of 1982. This survey data was used in the preparation of the final plans for the development and submitted with the original permit application. Currently the water depth is much greater at the ramp station points than what was found originally at approximately the same water levels. This creates the possibility of rapid erosion of the rip-rap and base material under and around the ramps. To prevent this erosion we are proposing the permanent installation of the sheet piling used for the cofferdam in the manner shown on the attached plan. It is felt this approach will adequately deter the erosion and ensure a safe and reliable launch ramp. We are therefore proposing that the Corps permit be amended to include this alteration.

Should you have any questions or concerns please contact Mike Markell, Water Access Section Supervisor, 296-6413 or Tim Petersen, Regional Engineer at 296-8606. Your consideration in this matter is appreciated.

Sincerely,



DONALD M. CARLSON  
Special Assistant to the Commissioner  
Trails and Waterways Unit  
Box 52 - Centennial Building  
Saint Paul, Minnesota 55155-1679  
(612) 296-4822

DMC/lr

cc Keith Englesby Del Barber  
Mike Markelly Tim Petersen

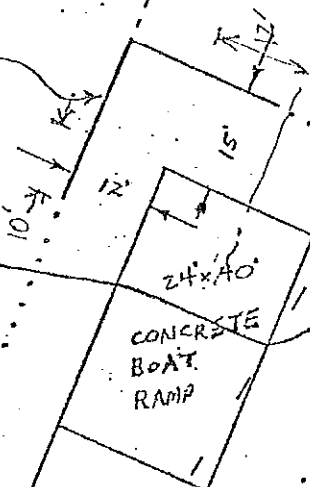
AN EQUAL OPPORTUNITY EMPLOYER

# MISSISSIPPI RIVER



SHEET PILING  
TO BE DRIVEN  
TO ELEVATIONS  
SHOWN ON  
PROFILE A-A'

A



WATER LINE 675.3

DASHED LINE INDICATES  
RAMP LOCATION AS SHOWN  
IN ORIGINAL PERMIT APPLICAT

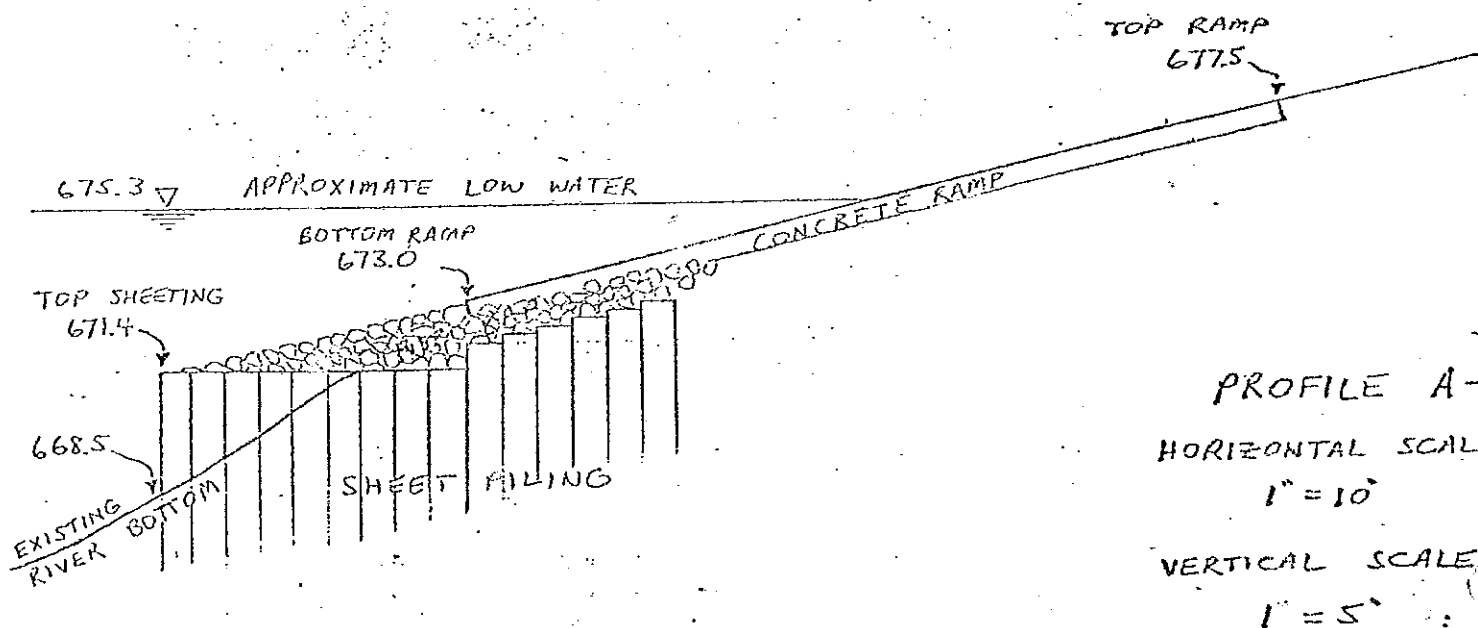
SOLID LINE  
RAMP AS BUILT

A'

PLAN  
SCALE 1" = 30'



SPRING STREET

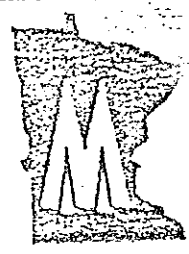


PROFILE A-A'  
 HORIZONTAL SCALE  
 1" = 10'  
 VERTICAL SCALE  
 1" = 5'

MINNESOTA DEPARTMENT OF NATURAL RESOURCES

BUREAU OF ENGINEERING	
Designed	Drawn EMI 10 AUG '83
Survey	Checked
Datum	Revised

BOAT RAMP PLAN MODIFICATION  
 JAYCEE PARK SITE  
 MISSISSIPPI RIVER WATER ACCESS  
 DAKOTA CO. NEAR HASTINGS



Svc. 21	T 115	R. 17	W.
		Sheet	File

VI 01

RESOLUTION NO.

RESOLUTION ACCEPTING WORK AND ORDERING FINAL PAYMENT  
FOR  
PLEASANT DRIVE RECONDITIONING

WHEREAS, pursuant to a written contract signed with the City of Hastings on the 6th day of June, 1983, Pine Bend Paving having satisfactorily completed the Pleasant Drive Reconditioning; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Hastings, Minnesota:

The work completed under said contracts is hereby accepted and approved subject to lein waivers and final check lists, and

BE IT FURTHER RESOLVED, that the City Administrator/Clerk and Mayor are hereby directed to issue a proper order for final payment of \$14,902.53 for the Pleasant Drive Reconditioning contract taking the contractor's receipt in full.

Adopted by the City Council this 15th day of August, 1983.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator/Clerk



CITY OF HASTINGS

100 Sibley Street  
Hastings, Minnesota 55033

PERIODICAL ESTIMATE FOR PARTIAL PAYMENTS

FINAL

Estimate No. 1 Period Ending \_\_\_\_\_, 19        Sheet 1 of 1 City No. 83-4  
Location Pleasant Drive REconditioning Original Contract Amount  
Contractor Pine Bend Paving \$17,828.35

WORK COMPLETED TO DATE

Item	Description of Items	Extra Work	Quantity	Unit Price	Total
1	Unclassified Excavation		1162	3.05	\$ 3,544.10
2	Granular Borrow		1114.10	2.55	2,840.96
3	Aggregate Base Cl. 5		451.90	4.70	2,123.93
4	Bituminous Material for Mix		5.70	195.00	1,111.50
5	Base Course Mix 1½" Comp.		126.73	13.80	1,748.87
6	Bituminous Material for Mix		7.52	195.00	1,466.40
7	Wear Course Mix 1½" Comp.		136.65	13.80	1,885.77
8	Bit. Material for Tack Coat		65	1.40	91.00
9	Adjust Frame & Ring Casting		1	90.00	90.00

Total Contract Work Completed \$14,902.53  
 Approved Extra Orders Amount Completed \$ --  
 Total Amount Earned this Estimate \$14,902.53  
 Less      Percent Retained \$ --  
 Less Previous Payment \$ --  
 Total Deductions \$ --  
 Amount Due this Estimate \$14,902.53

Contractor L. E. Sperry Supt. Date 8-16-83  
 Engineer William K. [unclear] Date 8/17/83

J.D.S.

RESOLUTION NO.

RESOLUTION ACCEPTING WORK AND ORDERING FINAL PAYMENT

FOR

1983 PLEASANT DRIVE SEAL COAT PROGRAM

10TH STREET

WHEREAS, pursuant to a written contract signed with the City of Hastings on the 6th day of June, 1983, Allied Blacktop Company having satisfactorily completed the 1983 Pleasant Drive - 10th Street Seal Coat; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Hastings, Minnesota:

The work completed under said contracts is hereby accepted and approved subject to lien waivers and final check lists, and

BE IT FURTHER RESOLVED, that the City Administrator/Clerk and Mayor are hereby directed to issue a proper order for final payment of \$2,230.79 for 1983 Pleasant Drive - 10th Street Seal Coat contract taking the contractor's receipt in full.

Adopted by the City Council this 15th day of August, 1983.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator/Clerk

CITY OF HASTINGS

100 Sibley Street  
 Hastings, Minnesota 55033

PERIODICAL ESTIMATE FOR PARTIAL PAYMENTS  
 FINAL

Estimate No. 2 Period Ending July 14, 1983 Sheet 1 of 1 City No. 83-3  
 Location 10th Street, Pleasant Drive Seal Coat Original Contract Amount  
 Contractor Allied Blacktop Company \$ 17,556.84

		WORK COMPLETED TO DATE			
Item	Description of Items	Extra Work	Quantity	Unit Price	Total
1	Bituminous Material				
	for Seal Coat		9650	.84	\$ 8,106.00
2	Seal Coat Aggregate		431.7	17.64	7,615.19

Total Contract Work Completed \$ 15,721.19  
 Approved Extra Orders Amount Completed \$  
 Total Amount Earned this Estimate \$ 15,721.19  
 Less Percent Retained \$  
 Less Previous Payment \$13,490.40  
 Total Deductions \$ 13,490.40  
 Amount Due this Estimate \$ 2,230.79

Contractor E.J. Capistrano Date 7-26-83  
 Engineer Allen L. Larson Date \_\_\_\_\_

N.W. Ponding Basin  
Ad for Bids Aug. 18-25 Sept. 1  
Open Bids Sept. 12  
Award Bid Sept. 19

X-1  
Information

August 9, 1983

TO: MAYOR AND CITY COUNCIL  
FROM: GARY E. BROWN  
SUBJECT: REGIONAL LEAGUE MEETING

Please find attached a copy a letter from the City of Montgomery who is the host at the Annual League of Minnesota Cities Regional Meeting which is going to be held on September 28, 1983. The Mayor and Council should contact the City Administrator regarding those who would be interested in attending by the next Council meeting on August 29, 1983.

lty

# CITY OF MONTGOMERY

Incorporated 1902

LE SUEUR COUNTY, MINNESOTA

201 ASH AVENUE WEST  
MONTGOMERY, MINN. 56069

July 13, 1983

TELEPHONE  
612-364-8888

To the Mayor, Councilmembers, All other City Officials, and their Spouses

I wish to extend to you a cordial invitation to attend the Regional Meeting of the League of Minnesota Cities to be held at the Municipal Building and the American Legion Club in Montgomery, Minnesota, on September 28, 1983.

Beginning at 2:30 P.M., there will be a roundtable discussion for all Local Government Officials directed by Tom Thelen of the League Staff. This will take place in the Council Chambers in the Montgomery Municipal Building, 201 Ash Avenue West.

The supper will be held at the American Legion Club, 102 Elm Avenue W. (One block from the Municipal Building) and will begin at 6:30 P.M. Tickets are \$7.00 per person including gratuity. A traditional Czech dinner will be served including the following:

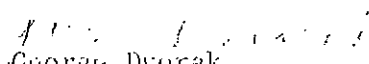
Roast Turkey  
Roast Beef  
Dressing  
Mashed Potatoes and Gravy  
Cranberry Sauce  
Home Made Dumplings  
Green Giant Corn  
Home Made Sauerkraut  
Cole Slaw  
Home Baked Rolls and Rye Bread  
Home Baked Kolackys  
Choice of Beverage

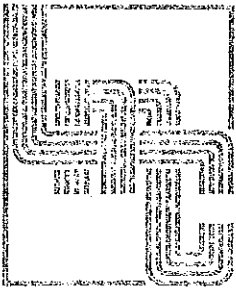
A social hour will precede the supper at the American Legion Club from 5:30 P.M. to 6:30 P.M. I am enclosing a postcard for reservations to be returned by September 9, 1983.

You will note that if you make reservations for more persons than actually attend, you may be billed for those who do not come unless the City Office is notified at least one week before the meeting of any changes.

After supper, there will be a panel discussion by League Staff and Board Members of questions of concern to attending cities. Legislators have been invited to attend as well as representatives from those state agencies who come into frequent contact with cities. Adjournment will be no later than 9:30 P.M.

Sincerely yours,

  
George Dvorak  
Mayor, City of Montgomery



## league of minnesota cities

August 3, 1983

TO: Clerks, Metropolitan Area Cities  
FROM: Ann Higgins, Staff Associate  
RE: Metro Area Regional meeting

Arrangements have now been completed for the location of a meeting for metropolitan area cities on Thursday, September 29, in Bloomington, at the Radisson South Hotel. Please be advised that cities in Anoka, Dakota, Carver, and Scott counties also have the option of attending a regional meeting at an alternate nearby site that may be more convenient, and have received earlier invitations to such meetings.

Enclosed please find a postcard on which your city may indicate the number of officials who wish to make dinner reservations. Your city will be responsible for the cost of each of the reservations unless notice of cancellation is received at LMC by September 26. Cost of dinner is \$12.00. A social hour will precede dinner. Dinner is at 6:30 p.m., and will be held in Atrium III. The social hour will be held in the Garden Court (adjacent to swimming pool on the street level), from 5:30 - 6:30 p.m. (cash bar).

AH:rmm

(OVER)

# 1983 LMC/AMM REGIONAL MEETING

Radisson South Hotel, Bloomington

September 29, 1983

## AGENDA

- 2:30-5:00 p.m. I. Round-table discussion on Local Economic Development Activities
- A. Programs to Aid Small Business - Minnesota Department of Energy and Economic Development  
Practical Applications to Local Approaches
- B. Metropolitan Economic Development Programs  
Presentations by:  
Carl Ohrn, Director, Comprehensive Planning, Metropolitan Council  
William Byere, Fiscal Planner, Metropolitan Council  
Discussion: Practical Assistance for Cities
- C. Metropolitan Family Housing Program  
Presentations by:  
Nancy Reeves, Housing Director, Metropolitan Council;  
Sherri Buss, Housing Planner, Metropolitan Council  
Discussion: Can this metro-wide program be tailored to local needs?
- Atrium IV  
(second level)
- 5:30-6:30 p.m. II. Social Hour - Cash Bar  
Garden Court (adjacent to swimming pool) - street level
- 6:30-7:30 p.m. III. Dinner (reservations required - see invitation from League. City responsible  
Atrium III for payment of dinner reservations for city officials).  
(second level)
- 7:30-9:30 p.m. IV. Evening Program - Atrium III
- 7:30-7:40 A. Welcome from Host City Mayor - Presentation by Host City concerning local economic development activities.
- 7:40-7:55 B. Greetings from LMC Board of Directors  
At least one member of the LMC Board of Directors will be present.
- 8:00-8:10 C. LMC Presentation/Slide Show
- 8:15-8:30 D. Presentation on Minnesota Tax Commission
- 8:40-8:50 E. Presentation/Slide Show by Minnesota Women in City Government
- 8:55-9:15 F. LMC/AMM Staff Question and Answer Period  
City officials get an opportunity to quiz LMC/AMM staff on local concerns, legislative outcomes, etc.
- 9:15-9:30 G. Closing Remarks/Door Prize Presentations

AH:rmm



X-2

Information

August 8, 1983

TO: MAYOR AND COUNCILMEN  
FROM: GARY E. BROWN *GE*  
SUBJECT: DIVIDENDS AND WORKMEN'S COMPENSATION INSURANCE

Mr. Bill Gegen, of Gegen Insurance, has informed the City Administrator that a dividend check in the amount of \$8,062 will be coming to the City Office within a week. This turns out to be a 23.5% dividend over an eight month period.

ity

# GEGEN AGENCY INC.

WILLIAM C. GEGEN  
PRESIDENT, AGENT

514 VERMILLION STREET  
P.O. BOX 365  
HASTINGS, MINNESOTA 55033  
(612) 437-7044

SUSAN G. THOMPSON  
AGENT

August 5, 1983

Gary Brown, City Administrator  
City of Hastings  
100 Sibley St.  
Hastings MN 55033

RE: Minnesota Municipal Safety Group Dividend, City of Hastings

Dear Gary,

Enclosed is a check for \$8,062.03 representing 75% of the dividend paid by the Home Insurance Companies for premiums paid by the City in 1981. The balance of 25% will be forthcoming sometime after 5-31-84. This dividend applied to premiums earned for the period 3-1-81 to 12-31-81.

The program for municipalities is working extremely well, as \$3,712,290 has been returned to the cities participating in this group concept. Projected 1982 dividends are in line with prior years and of course dividends paid for the City of Hastings this year will be calculated on a full year's participation (1-1-82 to 12-31-82), instead of a partial year (3-1-81 to 12-31-81).

We will keep you informed of any new programs or pending changes.

Sincerely,




William C. Gegen  
WCG/cs



August 11, 1983

TO: MAYOR AND CITY COUNCIL  
FROM: GARY E. BROWN  
SUBJECT: COSTS OF RIVERTOWN DAYS



The attached memo's reveal the out of pocket costs of Rivertown Days activities to various City Departments.

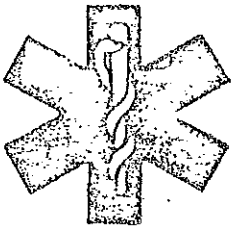
Rivertown days  
1983

Rate	Name	Hrs. worked	Pay
16.77/hr	Fox	10 hrs	\$167.70
16.43/hr	Biskupski	9	\$147.87
16.43/hr	Zgodca	6	\$98.58
15.57/hr	Kane	9	\$140.13
4.00/hr	McCabe	6	\$24.00
	Total	40 hrs	\$578.28

(22nd + 25th)

Sweeping and cleaning downtown

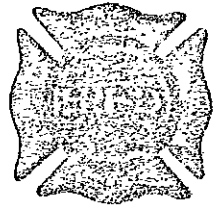
16.43/hr	Biskupski	2 hrs.	\$32.86
16.43/hr	Zgodca	4 hrs.	\$65.72
15.57/hr	Lundberg	2 hrs.	\$31.14
15.57/hr	Carl	2 hrs.	\$31.14
Grand Total \$739.14		Total	10 hrs. \$160.86



# HASTINGS FIRE DEPARTMENT

DONALD C. LATCH, CHIEF  
115 West 5th Street  
Hastings, Minnesota 55033

\*Business Office (612) 437-5610



## RIVERTOWN DAYS - EMPLOYEE PAY

Ambulance Standby at Roadside Park, Sat., July 23, 1983

0800 - 1800 hours

10 hrs. x 8.00/hr. x 2 attendants = \$160.00

Ambulance Standby at Roadside Park, Sun., July 24, 1983

1000 - 1800 hours

8 hrs. x 8.00/hr. x 2 attendants = \$128.00

Fire Boat - Flotilla, Sat., July 23, 1983

1800 - 2400 hours

6 hrs. x 8.00/hr. x 3 firefighters = \$144.00

Fill Dunk Tank, assist @ Kiddie Parade

1 hr. x 10.38 (1 Engineer) = \$10.38

TOTAL COST = \$442.38



# HASTINGS POLICE DEPARTMENT

107 West 5th Street  
Hastings, Minnesota  
612-437-4126



DARYL A. PLATH  
Chief of Police

## RIVERTOWN DAYS COSTS

Regular officer man hours -- 28	\$ 504.00
Extra patrol car usage (gas, maintenance, etc.)	75.00
100 "No Parking" signs	30.00
Reserve Officer man hours -- 162	no charge
Average rate of overtime pay for regular officers is \$19.00 per hour.	
162 hours =	\$3,078.00
<hr/>	
TOTAL COST -----	\$ 609.00

MEMO

TO: GARY BROWN  
FROM: MARTY MCNAMARA  
SUBJECT: RIVERTOWN DAYS


EXPENSES

Labor	\$ 809.29
Rope - Flotilla Levee Park	110.00
Garbage Bags and Supplies	60.00
Tent Rental - Historical Society	385.00
Satelite Rental	850.00
	<hr/>
	\$2,214.29

CONCERNS

- 1) Parking cars, trucks, semi trailers in Park at Roadside.
- 2) Litter from tractor pull at Spiral.
- 3) Litter from Flotilla at Levee Park.
- 4) Assign volunteer groups like the Boy Scouts etc., to pick up various parks early Sunday and Monday Mornings.

August 11, 1983

TO: MAYOR AND COUNCIL  
FROM: GARY E. BROWN   
SUBJECT: BUG ZAPPER ORDINANCE

The City Attorney's Office has checked with the League of Minnesota Cities to find out if any other City in the state had addressed the problem of noisy "bug zappers". The League felt the only ordinance that possibly could be modified to deal with this issue would be the model noise ordinance. The City Staff will continue to work on this issue.

lty



August 11, 1983

MEMO

TO: MAYOR AND COUNCIL MEMBERS  
FROM: MARTY MCNAMARA  
SUBJECT: VETERANS PARK ATHLETIC COMPLEX DEDICATION

The Mayor has requested the City Council to attend an Official Dedication Ceremony for Veterans Park Athletic Complex. The Ceremony will be held on Saturday, August 20th, at 8:45 p.m.

The dedication will be in conjunction with the State Womens "C" Softball Tournament that will be held at the Complex that weekend.

The Mayor has also requested the Council be available for a "Tree Planting Ceremony" to be held on Tuesday, September 6th, at 6:30 p.m. The Council and the Mayor will plant five trees that evening.