

CITY OF HASTINGS
CITY COUNCIL AGENDA
for informational purposes

Tuesday, March 3, 2014

7:00 p.m.

- I. CALL TO ORDER**
II. ROLL CALL Councilmembers Alongi, Balsanek, Nelson, Hollenbeck, Riveness, Schultz, and Mayor Hicks

Staff: City Administrator Melanie Mesko Lee
Assistant City Administrator Julie Flaten
City Attorney Dan Fluegel
Community Development Director John Hinzman
City Engineer Nick Egger
Public Works Director Tom Montgomery

III. DETERMINATION OF QUORUM

- IV. APPROVAL OF MINUTES**
Approve Minutes of the Regular Meeting on February 18, 2014
Minutes approved as presented.

V. COUNCIL ITEMS TO BE CONSIDERED

VI. CONSENT AGENDA

The items on the Consent Agenda are to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

Mayor Hicks asked that Item #7 be moved under Administration. Balsanek, Alongi to approve as amended. 7-0

1. Pay Bills as Audited
2. **Resolution 03-01-14**—Approve Massage Establishment License for Mind and Body Connection, 1110 North Frontage Road.
3. **Resolution 03-02-14**—Supporting Legislation Allowing Cities to Designate their City Website to Publish Public Notices.
4. First Reading/Order Public Hearing—Fee Adjustments (Fire and Building Safety).
5. Approve Re-Appointment of Parks & Recreation Commissioner Jordan Polehna
6. Approve Agreement with Black Dirt Theater for Use of City Hall.
7. Approve Firefighter Relief Association Pension Increase. *This item was moved to Administration.*

Mayor Hicks recommended action on the items under Administration first.

C. Administration

1. **Mesko Lee introduced the item requesting Special Event designation of the 2014 Get Hooked on Hastings: Cabela's Masters Walleye Circuit Fishing Tournament on May 1-3, 2014 to be held in Jaycee Park, which is being sponsored by the Hastings Area Chamber of Commerce & Tourism Bureau (HACCTB). Schultz, Nelson to approve as presented. 7-0**
2. **Approve Firefighter Relief Association Pension Increase – moved from Consent Agenda. Mayor Hicks recommended that the council review future increases to pension amounts as the City has potential liability. Hicks, Alongi to approve as presented. 7-0**

VII. AWARDING OF CONTRACTS AND PUBLIC HEARING

1. Public Hearing – **Resolution 03-03-14**- 2014 Neighborhood Infrastructure Improvements

Egger introduced the item requesting Council to conduct a Public Hearing regarding the scope and features of City Project 2014-2, the 2014 Neighborhood Infrastructure Improvements. Additionally, the Council requested to consider adopting a resolution ordering this project, approving the plans, and authorizing advertisement for bids.

Public Hearing was opened at 7:16 p.m. Gail Collins from 208 14th Street West spoke against the sidewalks and asked for a neighborhood vote.

Public Hearing was closed at 7:20 p.m.

2. Public Hearing – Downtown Improvements

Egger introduced Brian Hilgardner and Jim Harbaugh from Bolton & Menk, the City’s consultant for the project scoping study. They gave a presentation to show conceptual illustrations that have been developed based on their work with Scoping Study Advisory Committee, feedback from a public open house conducted in January, feedback gathered through the project website, and input from the City staff working group. Council is requested to hold a Public Hearing to solicit public comment and feedback on the concepts being developed for the Downtown Street, parking lot, and Levee Park Improvements project. There is no action on this project at this meeting; the Council will consider action when the final recommendations are brought forward by the Scoping Study Advisory Committee later in the Spring.

Public Hearing was opened at 7:56 p.m. Brian Ussatis of 750 3rd Street West asked about the funding sources for the project. Mayor Hicks explained the various potential funding sources. John Hauser of 1206 Lyn Way asked if boats would be able to park along the river or possibly having a marina. Mayor Hicks explained the Army Corps of Engineers restrictions with the angle of the river.

Public Hearing was closed at 8:02 p.m.

Councilmembers had discussions about the Hastings letters, substation screening, bump outs in the downtown and parking. Councilmembers also expressed satisfaction with the work City staff and the consultants have done to date. Councilmember Alongi encouraged participants to define the public purpose when making recommendations.

VIII. REPORTS FROM CITY STAFF

A. Public Works

- a. **Resolution 03-03-14** – Ordering 2014 Neighborhood Infrastructure Improvements, Approving Plans, and Authorizing Advertisement for Bids
Schultz, Balsanek made motion to approve as presented. Discussion regarding the sidewalks ensued. Councilmembers who serve on the Operations Committee (Nelson, Balsanek, and Riveness) shared their reasons for voting for or against the sidewalks. Councilmember Schultz proposed an amendment to have sidewalks only between Vermillion and Eddy Street along 14th Street. The amendment was approved 7-0. Roll call vote was taken; motion passed as amended 7-0.

B. Community Development

- i. **Resolution 03-04-14:** Support of Job Creation Fund Application – Hexfuel

Hinzman introduced the item requesting approval of the resolution supporting a Minnesota Department of Employment and Economic Development (DEED) application for assistance under Job Creation Fund for Hexfuel. The Hastings Economic Development and Redevelopment Authority (HEDRA) held a public hearing and reviewed the application at the February 13, 2014 meeting. Comments from the public and HEDRA Commissioners were favorable. HEDRA unanimously supported the application. Schultz; Hollenbeck to approve as presented. 7-0

- ii. **Authorize Signature: Right of First Refusal Agreement – Hexfuel**
Hinzman introduced the item requesting authorization to sign the Right of First Refusal Agreement between the City and Hexfuel, LLC. for property within the Hastings Business and Industrial park. Under the agreement Hexfuel would be given the opportunity to match any offer for the subject property for a period of up to five years. The Hastings Economic Development and Redevelopment authority (HEDRA) reviewed the application and unanimously supported signature of the agreement. Stuart Helgason from Hexfuel spoke and said the company is looking forward to bringing their business to the City of Hastings. Alongi, Riveness to approve as presented. 7-0
- iii. **Resolution 03-05-14: Special Use Permit – Shoreland Development – South Pointe**
Hinzman introduced the item requesting council take action on the proposed plat, which requires review of preliminary and final plat, site plan, and Conditional Use Permit. The Planning Commission has previously recommended unanimous approval of the proposal. Alongi, Balsanek to approve as presented. 7-0
- iv. **Resolution 03-06-14: Preliminary & Final Plat – South Pointe**
Schultz, Nelson to approve as presented. 7-0

IX. COMMENTS FROM AUDIENCE

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

- **Planning Commission** will meet on Monday, March 10th at 7:00 p.m. in the Council Chambers.
- **Parks & Recreation Commission** will meet on Tuesday, March 11th at 6:00 p.m. in the Council Chambers.
- **HEDRA** will meet on Thursday, March 13th at 6:30 p.m. at City Hall.
- **Hastings Tastings** will be held on Tuesday, March 4 from 5:30 until 8:00 p.m. at St. Elizabeth Ann Seton church. This event kicks off Minnesota Foodshare Month and benefits Hastings Family Service.
- The **2014 Rivertown Days design contest** closes on March 7th.
- **Hastings Community Health Fair** will be held on Saturday, March 8th from 9:00 a.m. until noon at the Hastings High School Gymnasium.
- **Daylight Savings Time** will begin on Sunday, March 9th.

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- The 2014 **Chocolate March** will be held on Sunday, March 16 from 1:00 – 5:00 p.m. at various Bed and Breakfasts.
- **Dakota County Veterans Services** holds office hours at City Hall on Fridays.

XIII. ADJOURNMENT 8:38 p.m.

Next Regular City Council Meeting: Monday, March 17, 2014 at 7:00 p.m.