

**CITY OF HASTINGS  
CITY COUNCIL AGENDA  
for informational purposes**

Tuesday, January 20, 2015

7:00 p.m.

- I. CALL TO ORDER**  
**II. ROLL CALL Councilmembers Alongi, Schultz, Balsanek, Nelson, Braucks, Vaughan and Mayor Hicks**

**Staff: City Administrator Melanie Mesko Lee  
Assistant City Administrator Julie Flaten  
City Attorney Dan Fluegel  
Police Chief Bryan Schafer  
Public Works Director Tom Montgomery  
City Engineer Nick Egger  
Community Development Director John Hinzman  
Parks & Recreation Director Chris Jenkins**

**III. DETERMINATION OF QUORUM**

**Mayor Hicks requested a moment of silence in recognition of the passing of David Legler, who served on the City Council from 1978-1982 and Jerry Dempsey, a former State Representative.**

- IV. APPROVAL OF MINUTES**  
Approve Minutes of the Regular Meeting on January 5, 2015  
**Minutes approved as presented**

**Presentation — Comcast Transfer – Moved to Administration**  
**Bryan Grogan, the City's cable attorney, provided a PowerPoint and brief overview of the proposed franchise transfer and the next steps that will be taken.**

**Swearing In — Swear-In Reserve Police Officers: Chris Flack and Georgeann Freeman**  
**Assistant City Administrator Flaten administered the Oath and Council welcomed the new Reserve Officers.**

**Presentation — Tennis Sanitation – Youth Green Team Proceeds: Team Servant Road (Formerly Mission Mexico)**  
**Stacy Tennis presented a check for \$519.64 to the Youth Green Team and a check for \$2,034.72 to the City of Hastings.**

**Presentation — Update on Tourism Board Activities and Future Action**  
**Michelle Jacobs of the Hastings Area Chamber of Commerce gave an overview of the Tourism Board's current status and future plans.**

**Presentation — Pleasant Hill Library**  
**Mary Scheide gave an overview of activities coming up at the Pleasant Hill Library.**

## COUNCIL ITEMS TO BE CONSIDERED

**Mayor Hicks asked to have two items added to the consent agenda:  
Resolution for Approval of a One Day On-Sale Liquor License for LeDuc Mansion.  
Resolution in support of Ramsey County Regional Railroad Authority's request for \$1.0 million from the State General Fund to complete environmental analysis and engineering for the Union Pacific Railroad and Burlington Northern Santa Fa Railway grade separation project.  
Alongi, Schultz 7-0**

## V. CONSENT AGENDA

*The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.*

**Alongi, Nelson 7-0 as amended.**

1. Pay Bills as Audited
2. Resolution **01-09-15**—Approve One-Day Temporary Liquor License for St. Elizabeth Ann Seton Church on February 6, 2015 for “Sip and Shop”
3. Resolution **01-10-15**—Approve One-Day Temporary Gambling Permit for Pheasants Forever Mississippi Longtails Chapter #385 on September 19, 2015 at Green Mill
4. Resolution **01-11-15**—Approve Fireworks License for Target Store at 875 General Sieben Drive
5. Resolution **01-12-15** —Approve 2015 Renewal Massage Licenses for LaRae Willis-Halvorsen and Jenni Garlough
6. Approve the 2014 Pay Equity Report
7. Approval of 2015-2016 City Council Committees by Mayor Paul Hicks
8. Accept Scholarship from Flint Hills Resources for Firefighter Training
9. Resolution **01-13-15** —Accept Donation of \$3,000.00 from Christ’s Family Church to the Fire Department for Future Purchase of Specialized ATV
10. Approve Pay Estimate # —Well No. 6 Rehabilitation – EH Renner & Sons, Inc. (\$37,983.96)
11. Approve Pay Estimate #3—Riverfront Renaissance Phase 1 – RSI Associates (\$59,558.00)
12. Resolution **01-14-15** —Approve Submittal of a CLG Grant to Host the State Preservation Conference
13. Approve Capital and Donations Budget Carry-overs
14. Resolution **01-15-15** —Approve One-Day Temporary Gambling Permit for HFC United on April 18, 2015 at the Green Mill Event Center, 101 10<sup>th</sup> Street East

## VII. AWARDING OF CONTRACTS AND PUBLIC HEARING

*These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.*

## VIII. REPORTS FROM CITY STAFF

*These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.*

### A. Public Works

## **B. Community Development**

1. Resolution **01-16-15** – Issuance of Full Type II Home Occupation Permit #2014-03– Estenson (310 Theo Court)

**Hinzman introduced the item stating that home occupation licenses are probationary for one year and then reviewed for compliance and nuisance complaints. Staff is not aware of any issues related to this business or property. The Planning Commission has previously voted unanimously to approve issuing the full five year home occupation license. Hinzman offered an amendment to the wording to add an end date for the license.**

**Schultz, Vaughan to approve as amended.**

**7-0**

2. Resolution –Variance #2015-04 – Minimum Lot Size in an Agriculture District – Washington County (5 Highway 61)

**Hinzman introduced the item stating that Washington County has petitioned for a minimum lot size variance on behalf of Don Cysiewski to allow for the division of a 7 acre parcel to be split into a 1.24 acre parcel and a 5.66 acre parcel in the Agricultural District that requires a ten acre minimum lot size. The Planning Commission has reviewed the request and recommends approval.**

**Braucks, Balsanek to approve as presented.**

**7-0**

## **C. Administration**

1. Resolution – Approving the Transfer of the Cable Franchise and Change of Control of the Grantee

**Brian Grogran, attorney representing the City, gave a presentation on the transfer of the cable franchise and change of control of the grantee. The Utility Committee held a meeting to discuss the cable franchise transfer from Comcast to Midwest Cable (GreatLand Connections, Inc.). Costs associated with navigating this transfer have been paid out of the cable fund.**

**Nelson, Alongi to approve as presented. Balsanek abstained from voting. Braucks voted nay.**

**5-0**

2. Public Works Director Appointment

**Mesko Lee introduced the item requesting Council to accept the Administration Committee of the Council's recommendation to appoint Nick Egger as Hastings' Public Works Director. After review of applications received, three candidates were invited to be interviewed by two different panels. Two candidates were then invited back to the finalist process which included a leadership assessment at consultant Martin-McAllister, reference checks, background checks and a finalist interview by the Administration Committee.**

**Schultz, Braucks to approve as presented.**

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**7-0**

3. Naming the Dog Park

**Jenkins introduced the item requesting Council consider “Rivertown Dog Park” as the official name for the off leash dog Park. The Parks & Recreation Commissioner felt that “Rivertown Dog Park” was the most straightforward, it ties the name of the park to the heritage of Hastings as a river town, and it leaves no room for misconception of what the park is intended for. Nelson, Balsanek to approve as presented.**

**7-0**

**IX. COMMENTS FROM AUDIENCE**

*During this period of time, citizens may speak informally to the Council on subjects not on the agenda*

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS**

- **Mayor Hicks will present the State of the City address at 10:30 a.m. on Wednesday, January 21.**
- **Councilmember Vaughan will attend the Red Rock Corridor meeting on Thursday, January 22 at Cottage Grove City Hall.**
- **Planning Committee will meet on Thursday, January 22 at 7:00 a.m.**
- **Public Safety Committee will meet on Monday, January 26 at 6:00 p.m. in the Volunteer Room.**
- **Planning Commission will meet on Monday, January 26 at 7:00 p.m. at City Hall.**
- **The Chamber of Commerce Annual Meeting and Awards Dinner will be held next Tuesday, January 27<sup>th</sup>.**
- **Mayor Hicks asked the Operations Committee to discuss the intersection by Cub Foods and Target at General Sieben Drive at its next meeting.**
- **On Saturday, January 24 Senator Katie Sieben and Representative Denny McNamara will hold a town hall meeting from 9:00 a.m. to 10:30 a.m. at City Hall.**

**XIII. ADJOURNMENT 8:29 p.m.**

**Next Regular City Council Meeting: Monday, February 2, 2015 at 7:00 p.m.**