

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Tuesday, September 6, 2016

7:00 p.m.

- I. CALL TO ORDER
- II. ROLL CALL **Mayor Hicks, Councilmembers Braucks, Vaughan, Alongi, Schultz, Nelson, and Balsanek**

**Staff: City Administrator Melanie Mesko Lee
Administrative Services Director Julie Flaten
City Attorney Dan Fluegel
Community Development Director John Hinzman
Finance Manager Rebecca Petersen**

**Proclamation – Declaring September 10, 2016 as Animal Ark Day
Mayor Hicks presented the Proclamation to Steve Bell, Executive Director of Animal Ark.**

**Proclamation – In Appreciation of Dakota County Historical Society’s LeDuc Estate
Mayor Hicks presented the Proclamation to Matt Carter, Executive Director of the Dakota County Historical Society.**

III. DETERMINATION OF QUORUM

IV. APPROVAL OF MINUTES

Approve Minutes of the Regular City Council Meeting on August 15, 2016
Minutes approved as presented.

V. COUNCIL ITEMS TO BE CONSIDERED

VI. CONSENT AGENDA

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

Braucks, Nelson to approve as presented.

7-0

1. Pay Bills as Audited
2. **Resolution 09-01-16** – Approve an On-Sale and Special Sunday Liquor License for El Mexican Restaurant LLC, d/b/a El Mexican Restaurant, 119 2nd Street East, Hastings
3. **Resolution 09-02-16** – Approve a One-Day Gambling Permit for Oak Ridge Manor Resident Association for November 5, 2016 at Oak Ridge Manor, 1199 Bahls Drive, Hastings
4. **Resolution 09-03-16** – Approve Premise Permit for AmVets Post 1 of Mendota at Dakota Pines Golf Club, LLC, 2015 Westview Drive, Hastings

5. **Resolution 09-04-16** – Approve a Temporary One-Day On-Sale Liquor License on September 10, 2016 for Animal Ark, 2600 Industrial Boulevard, Hastings
6. Approve Environmentally Preferable Purchasing Policy
7. **Resolution 09-05-16** – Approval of Out of State Travel
8. **Resolution 09-06-16** – 2016B Bonds Set Sale Date
9. **Resolution 09-07-16** – Accept Donation of \$353.00 from Raider Nation Designated for a Movie License for “Field of Dreams” at Veteran’s Park
10. **Resolution 09-08-16** – Accept Donation of \$800.00 from William and Sharon Walker for a Memorial Bench to the City Park and Recreation Department
11. **Resolution 09-09-16** – Expressing Acceptance and Appreciation of Volunteerism to the Peine Family and Hastings Cub Scout Pack 444 for Adopting Parks for the 2016 and 2017 Seasons
12. **Resolution 09-10-16** – Expressing Acceptance and Appreciation of Volunteerism to The Rivertown Lions, 319 Crew, Cadwell Family, First National Bank, Hastings/Prescott Girl Scouts, MN Veterans Home of Hastings, Good Neighbors Rotary Club, Lions Park Neighbors, Boy Scout Troop 23, Parkside Townhomes, Hastings Rotary Club, Regina Hospital, Hastings Hawks, and Merchants Bank for Adopting Parks for the 2015 and 2016 Seasons
13. Expanded Scope of Work – Hastings Civic Arena Parking Lot/Entrance Project
14. **Resolution 09-11-16** – Accept Donation of \$25.00 from Linda Kelly to be used for Fire Prevention Materials in Memory of Firefighter/EMT Mike Bauer
15. Authorize Signature: Grant Agreement – Metropolitan Council TBRA – Artspace Hastings Lofts
16. 1st Reading/Order Public Hearing: Amend City Code 155.01 – Rezone Property From A to PI – Mortenson Development (Highway 55)
17. Approve Change Order #3 – Riverfront Renaissance Phase 3
18. Authorize Staff Signature – Services Agreement for Smart Lighting Control System
19. Authorize Staff Signature – Source Water Protection Grant

VII. AWARDING OF CONTRACTS AND PUBLIC HEARING

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

VIII. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

B. Community Development

1. **Resolution 09-12-16:** Variance #2016-35 – Sideyard Setback – Peters (295 West 15th Street)

Hinzman introduced the item explaining the applicant would like to build an attached carport onto his home. The attached one-car garage is small and does not house his vehicle or boat. Neighbors were notified of the request and no comments have been received. Staff recommends approval of the variance, subject to conformance with the Planning Commission Staff Report and plans dated August 22, 2016 and approval of a one year Sunset Clause. Nelson, Alongi to approve as presented.
7-0

C. Administration

1. 2016/2017 Tourism Bureau Budget and Marketing Plan
Kristy Barse, President of the Hastings Chamber of Commerce, gave an overview of the marketing plan which is a guideline for tourism promotional efforts during the upcoming year. Council discussion on amount/effectiveness of print advertising, matrix to track successes, follow up report to City Council and involvement of youth sports leagues.

2. 2017 Budget:

- **Resolution 09-13-16** – Approve Preliminary 2017 City Property Tax Levy, Preliminary Budget, and Setting Truth in Taxation Hearing Date
Mesko Lee introduced the item explaining the preliminary budget which represents the financial plan and priorities of the City, within established limits set by the City Council. The Finance Committee and staff have worked diligently on the preliminary levy and budget which must be set by September 30, 2016. The HRA/HEDRA levy must be set by September 15, 2016. Once set, the City Council cannot establish a final levy that is higher than the preliminary levy.
Schultz, Nelson to approve as presented.
7-0
- **Resolution 09-14-16** – Approve Proposed 2017 HEDRA-HRA Special Tax Levy
Alongi, Schultz to approve as presented.
7-0

IX. COMMENTS FROM AUDIENCE

During this period of time, citizens may speak informally to the Council on subjects not on the agenda

- **HEDRA Commission will meet on Thursday, September 8th at 6:30 p.m. at City Hall.**

- **Hastings Fire Department Relief Association 76th Annual Booya on Sunday, September 11th at 11:00 a.m.**
- **Planning Commission will meet on Monday, September 12th at 7:00 p.m. at City Hall.**
- **Parks & Recreation Commission will meet on Tuesday, September 13th at 6:00 p.m. at City Hall.**
- **Public Safety Advisory Commission will meet on Thursday, September 15th at 6:00 p.m. at City Hall.**
- **Councilmember Braucks was wished a Happy Birthday on September 17th.**

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

XIII. ADJOURNMENT 7:51 p.m.

Next Regular City Council Meeting: Monday, September 19, 2016 at 7:00 p.m.