



City Council Memorandum

To: Mayor Hicks & City Council Members

From: Connie Lang - Accountant

Date: 12/01/2016

Item: Disbursements

Council Action Requested:

Staff requests:

Council review of weekly routine disbursements paid 11/29/2016.

Council approval of routine disbursements, capital purchases and employee reimbursements to be paid 12/06/2016.

Background Information:

Disbursements for routine items are made weekly. Disbursements for capital purchases and employee reimbursements are made twice a month, subsequent to Council approval.

Financial Impact:

Disbursements issued 11/29/2016 HEDRA:	\$	25,029.00
Disbursements issued 11/29/2016:	\$	178,476.25
Disbursements to be issued 12/06/2016 HEDRA:	\$	18,392.28
Disbursements to be issued 12/06/2016:	\$	181,938.98

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments:

- Council Reports

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL	AVESIS DELTA DENTAL PLAN OF MINNESOTA	DEC 2016 VISION INS PREMIU DEC 2016 DENTAL INSURANCE TOTAL:	146.20 3,992.10 4,138.30
CITY CLERK	GENERAL	ST. JOHNS LUTHERAN CHURCH HOPE LUTHERAN CHURCH CALVARY CHRISTIAN CHURCH AWARDS NETWORK KNIGHTS OF COLUMBUS OUR SAVIOURS LUTH CHURCH ST. PHILIPS LUTHERAN CH. UNITED METHODIST CHURCH	USE OF BLDG. 2016 ELECTION USE OF BLDG. 2016 ELECTION USE OF BLDG. 2016 ELECTION 2016 EMPLOYEE RECOGNITION 2016 EMPLOYEE RECOGNITION BLDG. RENTAL-2016 ELECTION USE OF BLDG. 2016 ELECTION USE OF BLDG. 2016 ELECTION USE OF BLDG. 2016 ELECTION TOTAL:	150.00 150.00 150.00 3,108.44 52.00 1,200.00 150.00 150.00 150.00 5,260.44
FACILITY MANAGEMENT	GENERAL	CENTERPOINT ENERGY	GAS SERVICE GAS SERVICE GAS SERVICE TOTAL:	760.52 45.43 40.74 846.69
POLICE	GENERAL	NET TRANSCRIPTS, INC.	TRANSCRIPTION SERVICES TRANSCRIPTION SERVICES TOTAL:	549.24 135.32 684.56
PUBLIC WORKS	GENERAL	EXPRESS AUTO PARTS	FILTERS, SWAY BAR LINK FILTERS TOTAL:	25.96 10.81 36.77
PUBLIC WORKS STREETS	GENERAL	ROAD EQUIPMENT PARTS CENTER NAPA OF HASTINGS SPIN CITY COIN LAUNDRY, LLC ROYAL TIRE INC. EXPRESS AUTO PARTS METRO UPHOLSTERY MINNESOTA AG GROUP - HASTINGS EMERGENCY APPARATUS MAINT	FILTERS FILTERS ALUM BRIGHT, BRUSH LAUNDER RAGS LAUNDER RAGS RECONDITIONING CREDIT RECAP TIRE FILTERS, SWAY BAR LINK FILTERS FABRIC & FOAM, LABOR FITTING FITTINGS TRANSDUCER TOTAL:	139.43 11.56 16.53 20.00 25.00 88.00 199.08 64.06 10.81 195.00 3.36 42.77 213.04 852.64
PUBLIC WORKS STR. LIGH	GENERAL	DAKOTA ELECTRIC ASSN	ELECTRIC CHARGES TOTAL:	2,527.21 2,527.21
PARKS & RECREATION	GENERAL	CENTERPOINT ENERGY	GAS SERVICE TOTAL:	40.47 40.47
MISCELLANEOUS	GENERAL	LEAGUE/MN CITIES INS TRST	WC OVERPAYMENT-BOYD TOTAL:	888.58 888.58
NON-DEPARTMENTAL	PARKS	CITY OF HASTINGS	START UP CASH 12/05 ARENA TOTAL:	50.00 50.00
PARKS & RECREATION	PARKS	CAPTAINS BAY MARINA LLC	DOCK REMOVAL	1,000.00

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		FRIENDS OF THE MISSISSIPPI RIVER CENTERPOINT ENERGY	2016 RESTORATION ACTIV.-VE GAS SERVICE GAS SERVICE	3,600.00 79.66 68.03
			TOTAL:	4,747.69
PARKS & RECREATION	AQUATIC CENTER	CENTERPOINT ENERGY	GAS SERVICE	45.43
			TOTAL:	45.43
CABLE	CABLE ACCESS	HASTINGS ACCESS CORP.	ACCESS SUPRT 11/16/16-2/15	95,049.00
			TOTAL:	95,049.00
FIRE	FIRE & AMBULANCE	NAPA OF HASTINGS KAESER & BLAIR, INC. CENTERPOINT ENERGY	OIL CAP FOR FIRE ENGINE #4 FIRE PREVENTION MATERIALS GAS SERVICE	13.69 1,166.27 92.40
			TOTAL:	1,272.36
AMBULANCE	FIRE & AMBULANCE	BOUND TREE MEDICAL LLC MOORE MEDICAL LLC	MEDICAL SUPPLIES MEDICAL SUPPLIES	67.94 35.80
			TOTAL:	103.74
LEDUC	LEDUC HISTORIC EST	CENTERPOINT ENERGY	GAS SERVICE	170.88
			TOTAL:	170.88
EDA/HRA	HRA REDEVELOPMENT	MECCA PROPERTIES CENTERPOINT ENERGY	COMM. REHAB LOAN-3RD DRAW GAS SERVICE	25,029.00 224.97
			TOTAL:	25,253.97
NON-DEPARTMENTAL	WATER	MISCELLANEOUS V PEINE, TRICIA FOSSEN, KENNETH SOGGIORNO, BRUCE	03-264000-02 06-175000-00 13-448000-02	59.67 97.39 60.94
			TOTAL:	218.00
PUBLIC WORKS	WATER	CRESCENT ELECTRIC SUPPLY COMPANY FRANDRUP MASONRY INC. GRAPHIC DESIGN CENTERPOINT ENERGY US POSTMASTER	RECEPTACLE, TAPE STREET REPAIR 2ND & SIBLEY DRIVEWAY APPROACH-WV DR. UTILITY BILLING STATEMENTS GAS SERVICE GAS SERVICE CYCLE BILLING CYCLE BILLING	111.12 3,785.00 1,625.00 98.53 130.27 100.18 942.42 120.44
			TOTAL:	6,912.96
PUBLIC WORKS	WASTEWATER	GRAPHIC DESIGN CENTERPOINT ENERGY	UTILITY BILLING STATEMENTS GAS SERVICE	98.53 49.47
			TOTAL:	148.00
PUBLIC WORKS	STORM WATER UTILIT	GRAPHIC DESIGN	UTILITY BILLING STATEMENTS	98.52
			TOTAL:	98.52
PARKS & RECREATION	ARENA	CINTAS CORPORATION PRO GUARD SPORTS, INC. E-Z SHARP HUEBSCH LAUNDRY CO. DALCO FERRELLGAS	FIRST AID SUPPLY TAPE, LACES, MOUTHGUARDS HELMET PARTS 6 DRESSER TOOLS, 10 WHEELS ENTRY RUG SERVICE CAN LINERS 6-33LB CYL @ \$13.60 PER HA	77.73 1,339.87 41.06 512.68 31.90 140.78 91.09

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CENTERPOINT ENERGY	GAS SERVICE	1,079.62
		SYSO, MINNESOTA	CONCESSION SUPPLIES	934.35
			CONCESSION SUPPLIES	818.06
			TOTAL:	5,067.14
PUBLIC WORKS	HYDRO ELECTRIC	VOITH HYDRO, INC.	SHAFT SEAL INSPECTION	47,301.83
			TOTAL:	47,301.83
NON-DEPARTMENTAL	ESCROW - DEV/ENG/T	SEH ENGINEERS	AT & T ANTENNA UPGRADE-W 4	1,790.07
			TOTAL:	1,790.07

===== FUND TOTALS =====

101	GENERAL	15,275.66
200	PARKS	4,797.69
201	AQUATIC CENTER	45.43
206	CABLE ACCESS	95,049.00
213	FIRE & AMBULANCE	1,376.10
220	LEDUC HISTORIC ESTATE	170.88
404	HRA REDEVELOPMENT	25,253.97
600	WATER	7,130.96
601	WASTEWATER	148.00
603	STORM WATER UTILITY	98.52
615	ARENA	5,067.14
620	HYDRO ELECTRIC	47,301.83
807	ESCROW - DEV/ENG/TIF-HRA	1,790.07

GRAND TOTAL:		203,505.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL	MISCELLANEOUS V ELLINGSTON PLBG. ELLINGSTON PLBG.	MC2016-230	1.00
			PL2016-172	4.00
			TOTAL:	5.00
COUNCIL & MAYOR	GENERAL	CENTURY LINK HICKS, PAUL	PHONE SERVICE	6.42
			LODGING/MEALS/CONF. PKING/	254.00
			LODGING/MEALS/CONF. PKING/	122.32
TOTAL:	382.74			
ADMINISTRATION	GENERAL	DATA FLOW/SUSAN'S EMBROIDERY & APPAREL CENTURY LINK GRAPHIC DESIGN	YR END FORMS 1099'S, W2'S-	287.53
			PHONE SERVICE	149.58
			ENV. #10-WINDOW SECURITY	385.00
TOTAL:	822.11			
CITY CLERK	GENERAL	CENTURY LINK	PHONE SERVICE	6.42
			TOTAL:	6.42
FINANCE	GENERAL	CENTURY LINK	PHONE SERVICE	57.79
			TOTAL:	57.79
FACILITY MANAGEMENT	GENERAL	CENTURY LINK DALCO TOXALERT, INC.	PHONE SERVICE	104.64
			CLEANING SUPPLIES	23.86
			CLEANING SUPPLIES	23.86
			ANNUAL TESTING OF SYSTEM	153.27
TOTAL:	305.63			
COMMUNITY DEVELOPMENT	GENERAL	CENTURY LINK	PHONE SERVICE	12.84
			TOTAL:	12.84
I.T.	GENERAL	COMCAST ALAN NORDQUIST CENTURY LINK	COMCAST HIGH-SPEED INTERNE	84.90
			LODGING/MEALS/CONF. FEES	46.00
			PHONE SERVICE	19.26
			TOTAL:	150.16
POLICE	GENERAL	DIGITAL ALLY LOGIS/LOCAL GOVERNMENT INFORMATION SYS GALLS LLC CENTURY LINK U.S. BANK NET TRANSCRIPTS, INC. ANCOM COMMUNICATIONS INC. BUREAU OF CRIMINAL APPRHN CITY OF MPLS. GERRYS FIRE & SAFETY INC. NINE EAGLES PROMOTIONS NORTHERN SAFETY TECHNOLOGY WERNER ELECTRIC VENTURES LLC	BODY CAMERA BATTERY	60.00
			LOGIS - APPL/MDC	2,523.00
			C-A-T TOURNIQUETS	128.95
			PHONE SERVICE	167.89
			ACCEPTANCE FEES	7.97
			TRANSCRIPTION SERVICES	21.89
			XTS2500 RADIO REPAIR	188.80
			2016 MSANI FALL CONF.-LINS	125.00
			AUTOMATED PAWN SYSTEM	54.90
			FIRE EXTINGUISHER SERVICE	57.50
			CITIZEN'S ACADEMY TEE SHIR	192.00
			CITIZEN'S ACADEMY TEE SHIR	192.00
			SQUAD ELECTRICAL REPAIR-14	198.00
			CIVIL DEFENSE SIREN PARTS	24.95
TOTAL:	3,558.85			
BUILDING & INSPECTIONS GENERAL	GENERAL	CENTURY LINK MISCELLANEOUS V ELLINGSTON PLBG. ELLINGSTON PLBG.	PHONE SERVICE	32.10
			PHONE SERVICE	6.42
			MC2016-230	100.00
			PL2016-172	100.00
TOTAL:	238.52			

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
PUBLIC WORKS	GENERAL	CENTURY LINK	PHONE SERVICE	32.10
			TOTAL:	32.10
PUBLIC WORKS STREETS	GENERAL	JOE SPAGNOLETTI	SHIRTS, JEANS, VEST-FLEET	150.93
		CENTURY LINK	PHONE SERVICE	133.93
		U.S. BANK	ACCEPTANCE FEES	20.71
			ACCEPTANCE FEES	2.66
		ANDERSEN, EARL F.	SIGNAGE	138.85
		FRONTIER AG & TURF/JOHN DEERE FINANCI	HYGARD WALL	35.44
		DALCO	CLEANING SUPPLIES	10.61
			TOTAL:	493.13
PARKS & RECREATION	PARKS	CENTURY LINK	PHONE SERVICE	208.32
		DALCO	CLEANING SUPPLIES	19.44
			TOTAL:	227.76
PARKS & RECREATION	AQUATIC CENTER	CENTURY LINK	PHONE SERVICE	136.74
			TOTAL:	136.74
HERITAGE PRESERVATION	HERITAGE PRESERVAT	CENTURY LINK	PHONE SERVICE	6.42
			TOTAL:	6.42
FIRE	FIRE & AMBULANCE	FIRE SAFETY USA INC	BREAKAWAY VESTS LIME W/ORA	390.00
		CHAD JENSEN	REIMBURSEMENT-SAFETY BOOTS	112.99
		NAPA OF HASTINGS	NAPA BREATHER FILTER-SCBA	6.43
		CENTURY LINK	PHONE SERVICE	351.49
		KOREY KETCHMARK	REIMBURSEMENT-SAFETY BOOTS	178.00
		ALEX AIR APPARATUS INC	REPAIR TO AIR COMPRESSOR	288.50
		AMERIPRIDE LINEN & APPAREL SERVICES	LINENS	51.38
		ANCOM COMMUNICATIONS INC.	REPAIR TO HANDHELD RADIO	232.90
		ASPEN MILLS	AM HIGH VIZ JACKETS	892.50
		EMILY'S BAKERY & DELI INC	HAZARDOUS CALL-ROLLS/PERSO	65.70
		FAIR OFFICE WORLD	OFFICE SUPPLIES	577.39
		WALMART COMMUNITY	STATION & OFFICE SUPPLIES	336.56
			STATION & OFFICE SUPPLIES	53.91
			TOTAL:	3,537.75
AMBULANCE	FIRE & AMBULANCE	NAPA OF HASTINGS	4 RIMS ON AN AMBULANCE	11.77
		ALLINA HOSPITALS & CLINICS	AMBULANCE SUPPLIES	407.90
		HEALTH CARE LOGISTICS INC	WHITE NUMBERED MED. SEALS	23.07
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	425.93
			MEDICAL SUPPLIES	123.37
		BOYER FORD TRUCKS	BOLTS/NUTS/GASKET-AMB/MED	108.06
		MISCELLANEOUS V JAMES ARCAND	JAMES ARCAND: AMB REFUND	479.54
		MOORE MEDICAL LLC	MEDICAL SUPPLIES	546.56
		NATL REGISTRY OF EMTS	EMT & PARAMEDIC EMBLEMS	700.00
		PRAXAIR DISTRIBUTION-409	OXYGEN	96.80
			TOTAL:	2,923.00
INVALID DEPARTMENT	2016 EQUIPMENT CER	U.S. BANK	ACCEPTANCE FEES	40.28
			TOTAL:	40.28
PARKS & RECREATION	PARKS CAPITAL PROJ	MIRACLE RECREATION EQUIPMENT CO.	PLAYGROUND EQUIPMENT	77,000.00
			PLAYGROUND EQUIPMENT	59,815.95
			TOTAL:	136,815.95

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
EDA/HRA	HRA REDEVELOPMENT	MISCELLANEOUS V PATRICK & VIVAN WALKER TERRY & REBECCA VLACH DAKOTA COUNTY TREASURER	PATRICK & VIVAN WALKER: RE TERRY & REBECCA VLACH: REH HUDSON-MONITORING WELL PER TOTAL:	13,000.00 4,872.09 250.00 18,122.09
ECONOMIC DEVELOPMENT	ECONOMIC DEV-IND.	DAKOTA COUNTY PROPERTY RECORDS	RECORDING FEES-HEDRA LOANS RECORDING FEE-ORDINANCE RECORDING FEE-HEDRA LOAN TOTAL:	178.19 46.00 46.00 270.19
PUBLIC WORKS	2016 IMPROVEMENTS	U.S. BANK	ACCEPTANCE FEES ACCEPTANCE FEES TOTAL:	105.69 212.97 318.66
INVALID DEPARTMENT	2016 GENERAL OBLIG	U.S. BANK	ACCEPTANCE FEES TOTAL:	409.72 409.72
NON-DEPARTMENTAL	WATER	MISCELLANEOUS V BLAIR, BRYON	15-074000-03 TOTAL:	140.66 140.66
PUBLIC WORKS	WATER	MATTHEW LINDEMAN HD SUPPLY WATERWORKS, LTD. CENTURY LINK DALCO NATALIE JUDGE	PANTS, SHIRTS - FLEET FARM GLOVES - MN GLOVE & SAFETY SCREWS, MXUS, WASHERS PHONE SERVICE CLEANING SUPPLIES NOTARY COMMISSION FEES TOTAL:	270.54 53.51 18,162.00 127.51 10.61 20.49 18,644.66
PUBLIC WORKS	WASTEWATER	QUALITY FLOW SYSTEMS, INC.	PUMP REPAIR, BAR, UPPER CU TOTAL:	11,978.00 11,978.00
PARKS & RECREATION	ARENA	WATSON COMPANY CENTURY LINK FERRELLGAS W.W. GRAINGER, INC. R & R SPECIALTIES, INC.	CONCESSION SUPPLIES, FUEL PHONE SERVICE 5-33LB CYL @ \$13.60 PER HA 2 NOZZLE SWIVELS 2 BLADE SHARPENING & DELIV TOTAL:	432.67 65.17 77.49 59.76 59.00 694.09

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DEPARTMENT FUND VENDOR NAME DESCRIPTION

===== FUND TOTALS =====

101	GENERAL	6,065.29
200	PARKS	227.76
201	AQUATIC CENTER	136.74
210	HERITAGE PRESERVATION	6.42
213	FIRE & AMBULANCE	6,460.75
316	2016 EQUIPMENT CERTIFICAT	40.28
401	PARKS CAPITAL PROJECTS	136,815.95
404	HRA REDEVELOPMENT	18,122.09
407	ECONOMIC DEV-IND. PK	270.19
476	2016 IMPROVEMENTS	318.66
576	2016 GENERAL OBLIGATION	409.72
600	WATER	18,785.32
601	WASTEWATER	11,978.00
615	ARENA	694.09

GRAND TOTAL:		200,331.26

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