

**HASTINGS ECONOMIC DEVELOPMENT & REDEVELOPMENT  
AUTHORITY**

**January 12, 2017, 6:30 pm.**

**Hastings City Council Chambers**

I. Quorum

A. Oath of Office – Balsanek, Sinclair, and Vaughan.

II. Minutes – December 8, 2016 meeting

III. Bills

IV. Business

A. Election and Appointment of Officers

B. Resolution: Authorization of Banking Signatories

V. Reports and Information

A. Hudson Development

B. Commercial Real Estate

C. Commercial Vacancy

D. Development

VI. Adjourn

*Next Meeting: February 9, 2017*



**HEDRA AGENDA NOTES**  
**January 12, 2017**  
**6:30pm**

**I. OATH OF OFFICE**

The Oath of Office will be administered to Commissioners Balsanek, Sinclair, and Vaughan.

**II. MINUTES**

*Please see the attached HEDRA Meeting minutes from the December 8, 2016 regular meeting for your review and approval.*

**III. BILLS**

**December Bills**

Patrick Walker	*\$13,000.00	Commercial Rehab Loan – 1 <sup>st</sup> Draw - FINAL
Terry Vlach	*\$6,522.09	Residential Rehab Loan – 2 <sup>nd</sup> & 3 <sup>rd</sup> Draw
Centerpoint Energy	\$779.60	Hudson – Maintenance - Heat
Fluegel Law Firm	\$582.75	Legal Fees – Great River Landing
Dakota County Property	\$351.78	HEDRA Loan – Recording Fees
Dakota County Water	*\$250.00	Hudson – Environmental – Well Monitoring
Bradley & Deike	*\$200.00	Legal Fees – Walker Loan
Tyco Security	\$84.83	Hudson – Maintenance - Security
HEDRA Commissioners	\$54.00	2016 Meeting Compensation
Xcel Energy	\$23.84	Hudson – Maintenance – Light & Power
Hometown Ace	\$12.82	Hudson – Maintenance - Supplies

\* *Reimbursable Expense*

*Please see attached general ledger detail from the last two months for further information.*

## IV. BUSINESS

### A. Election and Appointment of Officers

The following annual elections and appointments are due:

- Appoint President, Vice-President, and Treasurer, to be elected from citizen commissioners.
- Appoint Morgan Hill as Secretary
- Reappoint Rebecca Petersen, Finance Manager as Assistant Treasurer
- Designate Dan Fluegel, City Attorney; and Robert Deike as Legal Counsel.

### B. Resolution: Authorize Signatories for Banking Transactions

Authorize the President, Treasurer, Assistant Treasurer, and Secretary as signatories for banking transactions

**ACTION – Adopt Resolution No. 2017-01 Authorizing Banking Signatories. Please see the attached resolution for further information.**

## V. REPORTS AND INFORMATION

### A. Hudson Development

Below is a summary of Hudson Development activities. Changes from the previous update are noted in red.

**Purchase and Development Agreement** – The agreement been signed by all parties, we are awaiting resolution of the following in order to transfer the property:

- **Section 106 Review** – The City has completed a Section 106 Review of historic impacts (as required to use the \$600,000 EPA Cleanup Grant). SHPO has issued a Conditional No Adverse Effect Letter to EPA to allow funding to be used for remediation. Approval is conditioned on the successful completion of the Historic Tax Credit Application for the site. Staff has received authority from EPA to begin environmental remediation activities.

- **Environmental Remediation** – EPA funds can now be spent on the following environmental activities:
  - **Exterior Contaminated Soil Excavation** - HEDRA has approved a contract with Frattalone for remaining soil remediation. **City Staff will be meeting with Frattalone on January 12<sup>th</sup> to review final details. Excavation is anticipated to begin in January and conclude in 2-3 weeks.**
  - **Interior Contaminated Soil Excavation** – Crawlspace areas of the building contain contaminated soils. Original bids exceeded the engineer’s estimate due to the uncertainty and methodology for removal. We have split the contract into two phases.
    - Phase I – Floor Removal – Removal will allow for further testing to better quantify removal of soils. No bids were received from the original letting or extension. We have received authorization from EPA to directly contract for the floor removal. HEDRA authorized the contract with Frattalone on December 8<sup>th</sup>. **Floor removal will be completed by the end of January.**
    - Phase II - Soil Removal – **Once the floor has been removed, the soil can be treated and or\removed. Completion is anticipated by the end of February.**
  - **Soil Vapor** – Final design of a vapor intrusion mitigation system is underway to remediate soil vapor beneath the building.
- **Site Plan Approval** – Confluence has submitted plans for the parking structure, landscaping, and soil grading. Revised plans for landscaping are under development.
- **Architectural Approval – SHPPO & US Park Service** –Plans have been submitted to both parties in order to satisfy Historic Tax Credit requirements. Review letters from both have been received the developer is working through details to secure approval.
- **Transfer of Property** – Transfer of the property in early 2017 is sought.

## **B. Commercial Real Estate**

CBRE continues to market HEDRA owned commercial and industrial property. Further information will be presented at the meeting.

### C. Commercial Vacancy

	Available January, 2017	Available December, 2016	Net Change
<b>Downtown</b>	10	9	+1
<b>Highway 55</b>	15	15	0
<b>Vermillion Street</b>	18	17	+1
<b>Industrial Park</b>	4	4	0
<b>TOTAL</b>	<b>47</b>	<b>45</b>	<b>+2</b>

- Sherman and Associates is marketing space for lease in the **Guardian Angels Building**
- The **Dakota Lodge** located at 2103 Vermillion Street is for sale

### D. Development

- **Artspace Hastings Lofts** – Foundation work continues.
- **Allina Clinic** – Footings have been poured and steel is being erected.

### ATTACHMENTS

- HEDRA Minutes – December 8, 2016
- HEDRA Bills – December, 2016
- Resolution: Authorize Banking Signatories

# HEDRA

## Hastings Economic Development and Redevelopment Authority

Hastings City Hall

### Minutes of December 8, 2016

**HEDRA Commissioners Present:** Toppin, Peine, Sinclair, Sullivan, and Schultz

**HEDRA Commissioners Absent:** Holzem and Alongi

**Staff Present:** Community Development Director Hinzman

#### I. QUORUM:

A quorum was established and the meeting was called to order by President Toppin at 6:30 pm with five members present.

#### II. MINUTES

Commissioner Schultz motioned to approve the minutes from the meeting of October 13, 2016 as presented. Commissioner Peine seconded the motion. Motion approved 5-0.

#### III. BILLS

Commissioner Peine motioned to approve the bills as presented. Commissioner Sullivan seconded the motion. Motion approved 5-0.

#### IV. Business

##### A. Award Contract: Interior Floor Removal – Hudson Manufacturing

Director Hinzman presented a summary of the proposed request.

President Toppin asked if the City and HEDRA are completing their items necessary to allow the property transfer to proceed. Director Hinzman stated that was correct and provided a summary of outstanding items necessary to close on the property.

Commissioner Schultz asked if the closing could take place upon completion of environmental remediation work to conclude by March. Director Hinzman stated it may be possible to close at that time depending on the comfort level of the HEDRA and Confluence.

Commissioner Sinclair motioned to award the Interior Floor Removal contract to Frattalone as presented. Commissioner Sullivan seconded the motion. Motion approved 5-0.

## **V. Reports and Information**

Director Hinzman provided an update of the following items.

- A. HEDRA 3<sup>rd</sup> Quarter Financial Report and 2017 Budget Summary** – Commission discussed the amount of overall City budget funding dedicated to Economic Development. The 2017 Budget does not include dedicated funding for commercial and residential rehabilitation loans. Loan funds would be available in 2017, but would derive from HEDRA's reserve funds.
- B. Hudson Development** – Summary was given during item IV.A.
- C. Commercial Real Estate** – A summary of activities was distributed at the meeting.
- D. Commercial Vacancy** – A summary of properties available was provided.
- E. Development** - A summary of new development was provided including the Artspace Hastings Lofts and Allina Clinic projects, both currently under construction.
- F. Economic Development Coordinator** – Morgan Hill will begin serving as the City's new Economic Development Coordinator beginning December 12th

## **VI. ADJOURNMENT**

Staff and Commissioners thanked Danna Elling Schultz and Tony Alongi for their service to HEDRA.

Commissioner Schultz motioned to adjourn the meeting at 6:53 pm. Commissioner Sullivan seconded the motion. Motion approved 5-0.

The next regular meeting is scheduled for 6:30 pm on January 12, 2017.

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John Hinzman, Recording Secretary

500-6003-6132 HIGH DEDUCTIBLE HEALTH INS  
B E G I N N I N G B A L A N C E 9.00

11/03/16	11/04	B18918	Select Acct	05878 Nov 2016 Select Account Fees	JE# 010399			0.90	9.90
			=====	NOVEMBER ACTIVITY DB:		0.90	CR:	0.00	0.90
			=====	ACCOUNT TOTAL DB:		0.90	CR:	0.00	

500-6003-6450 MISCELLANEOUS  
B E G I N N I N G B A L A N C E 0.00

12/13/16	12/15	A52661	CHK: 001606	05086 COMP. FOR 9 MEETINGS	000692			9.00	9.00
				DENNIS GERALD PEINE	INV# DEC		/PO#		
12/13/16	12/15	A52662	CHK: 001603	05086 COMP. FOR 3 MEETINGS	000787			3.00	12.00
				KEENA, KURT	INV# DEC		/PO#		
12/13/16	12/15	A52663	CHK: 001607	05086 COMP. FOR 8 MEETINGS	000788			8.00	20.00
				SCHULTZ, DANNA E	INV# DEC		/PO#		
12/13/16	12/15	A52664	CHK: 001599	05086 COMP. FOR 3 MEETINGS	000789			3.00	23.00
				ANTHONY ALONGI	INV# DEC		/PO#		
12/13/16	12/15	A52665	CHK: 001605	05086 COMP. MTGS	1			5.00	28.00
				MARTHA SULLIVAN	INV# 2016 DEC		/PO#		
12/13/16	12/15	A52666	CHK: 001608	05086 COMP. FOR MTGS	1			6.00	34.00
				SCOTT SINCLAIR	INV# DEC 2016		/PO#		
12/13/16	12/15	A52669	CHK: 001602	05086 COMP. FOR 9 MEETINGS	30320			9.00	43.00
				HOLZEN, PAM	INV# DEC		/PO#		
12/13/16	12/15	A52670	CHK: 001604	05086 MEETING COMPENSATION X 3	555247			3.00	46.00
				MICHAEL J. KELLEY	INV# DEC 2016		/PO#		
12/13/16	12/15	A52671	CHK: 001609	05086 COMP. FOR 8 MEETINGS	78350			8.00	54.00
				TOPPIN, RON	INV# DEC		/PO#		
			=====	DECEMBER ACTIVITY DB:		54.00	CR:	0.00	54.00
			=====	ACCOUNT TOTAL DB:		54.00	CR:	0.00	

500-6008-6345 HEAT  
B E G I N N I N G B A L A N C E 8,886.82

11/22/16	11/23	A52080	CHK: 013981	05050 GAS SERVICE	49343			224.97	9,111.79
				CENTERPOINT ENERGY	INV# NOV 2016		/PO#		
			=====	NOVEMBER ACTIVITY DB:		224.97	CR:	0.00	224.97
12/20/16	12/22	A52877	CHK: 014197	05094 HEATING/ GAS	49343			779.60	9,891.39
				CENTERPOINT ENERGY	INV# DEC 2016		/PO#		
			=====	DECEMBER ACTIVITY DB:		779.60	CR:	0.00	779.60
			=====	ACCOUNT TOTAL DB:		1,004.57	CR:	0.00	



POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
500-6008-6495			COUNTY GRANT							
			B E G I N N I N G		B A L A N C E					92,246.07
11/29/16	11/30	A52172	CHK: 001596	05063	HUDSON-MONITORING WELL P 12033				250.00	92,496.07
			=====		DAKOTA COUNTY TREASURER INV# NOV			/PO#		
			=====		NOVEMBER ACTIVITY DB:	250.00	CR:	0.00	250.00	
			=====		ACCOUNT TOTAL		DB:	250.00	CR:	0.00

500-6205-6401			LOANS							
			B E G I N N I N G		B A L A N C E					35,546.32
11/22/16	11/23	A52035	CHK: 001594	05051	COMM. REHAB LOAN-3RD DRA 001560				25,029.00	60,575.32
			=====		MECCA PROPERTIES INV# 13192			/PO#		
11/29/16	11/30	A52170	CHK: 001597	05063	REHAB 1				13,000.00	73,575.32
			=====		PATRICK & VIVAN WALKER INV# 2016 NOV			/PO#		
11/29/16	11/30	A52171	CHK: 001598	05063	REHAB 1				4,872.09	78,447.41
			=====		TERRY & REBECCA VLACH INV# NOV			/PO#		
			=====		NOVEMBER ACTIVITY DB:	42,901.09	CR:	0.00	42,901.09	
12/27/16	12/29	A52983	CHK: 001610	05111	3RD DRAW 1				1,650.00	80,097.41
			=====		TERRY & REBECCA VLACH INV# DEC 2016			/PO#		
			=====		DECEMBER ACTIVITY DB:	1,650.00	CR:	0.00	1,650.00	
			=====		ACCOUNT TOTAL		DB:	44,551.09	CR:	0.00

500-6320-6495			Riverfront Dump EPA Grant							
			B E G I N N I N G		B A L A N C E					24,115.11
12/31/16	12/31	R20220	M-ITEM POSTING	04220	Paid but not thru AR		201701036936		2,638.50	26,753.61
			=====		AR CUSTOMER 1 -02171 STATE OF MN-EPA					
			=====		DECEMBER ACTIVITY DB:	2,638.50	CR:	0.00	2,638.50	
			=====		ACCOUNT TOTAL		DB:	2,638.50	CR:	0.00

500-6321-6495			Petroleum Release EPA Grant							
			B E G I N N I N G		B A L A N C E					27,705.84
12/31/16	12/31	R20220	M-ITEM POSTING	04220	Paid but not thru AR		201701036936		12,430.40	40,136.24
			=====		AR CUSTOMER 1 -02171 STATE OF MN-EPA					
			=====		DECEMBER ACTIVITY DB:	12,430.40	CR:	0.00	12,430.40	
			=====		ACCOUNT TOTAL		DB:	12,430.40	CR:	0.00

FUND : 404-HRA REDEVELOPMENT

ACTIVE ACCOUNTS ONLY

PERIOD TO USE:

Nov-2016 THRU Dec-2016

DEPT : 500 EDA/HRA

SUPPRESS ZEROS

ACCOUNTS: ALL

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== =====BALANCE=====

500-6322-6495 Office & Warehouse EPA Grant  
B E G I N N I N G B A L A N C E 29,718.12

12/31/16 12/31 R20220 M-ITEM POSTING 04220 Paid but not thru AR 201701036936 12,976.57 42,694.69  
AR CUSTOMER 1 -02171 STATE OF MN-EPA  
===== DECEMBER ACTIVITY DB: 12,976.57 CR: 0.00 12,976.57  
===== ACCOUNT TOTAL DB: 12,976.57 CR: 0.00

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000 ERRORS IN THIS REPORT! \*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*

\*\* REPORT TOTALS \*\*  
--- DEBITS --- --- CREDITS ---  
BEGINNING BALANCES: 3,031,267.34 0.00  
REPORTED ACTIVITY: 73,906.03 0.00  
ENDING BALANCES: 3,105,173.37 0.00  
TOTAL FUND ENDING BALANCE: 3,105,173.37

SELECTION CRITERIA

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 FISCAL YEAR: Jan-2016 / Dec-2016  
 FUND: Include: 404  
 PERIOD TO USE: Nov-2016 THRU Dec-2016  
 TRANSACTIONS: BOTH  
 -----

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZZ  
 DEPARTMENT RANGE: - THRU -  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: YES  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION: ???-????-6???

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES  
 PRINT ENCUMBRANCES: NO  
 PRINT VENDOR NAME: YES  
 PRINT PROJECTS: YES  
 PRINT JOURNAL ENTRY NOTES: NO  
 PRINT MONTHLY TOTALS: YES  
 PRINT GRAND TOTALS: NO  
 PRINT: INVOICE/PO #  
 PAGE BREAK BY: NONE  
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\*\*\* END OF REPORT \*\*\*

180-1502-6319 OTHER PROFESSIONAL FEES										
B E G I N N I N G B A L A N C E										
11/08/16	11/14	A51618	CHK: 001592	05035	CULTURAL RES. INV.-EPA G 001572				12,410.00	12,410.00
			=====	PHASE ONE ARCHAEOLOGICAL	INV# 2016-01		/PO#			
			=====	NOVEMBER ACTIVITY	DB: 12,410.00	CR:	0.00		12,410.00	
			=====	ACCOUNT TOTAL	DB: 12,410.00	CR:	0.00			

180-1502-6450 MISCELLANEOUS										
B E G I N N I N G B A L A N C E										
12/19/16	12/29	B19160	CC	05936	Security Monitoring - Hudson	JE# 010516			84.83	1,282.84
12/19/16	12/29	B19160	CC	05936	Supplies - Hudson	JE# 010516			12.82	1,295.66
			=====	DECEMBER ACTIVITY	DB: 97.65	CR:	0.00		97.65	
			=====	ACCOUNT TOTAL	DB: 97.65	CR:	0.00			

180-6003-6101 FULL-TIME SALARIES-REGULAR										
B E G I N N I N G B A L A N C E										
11/04/16	11/02	P01580	PYEXP	00564	11/4 PR				2,988.01	64,853.10
11/18/16	11/16	P01584	PYEXP	00566	11/18 PR				2,988.01	67,841.11
			=====	NOVEMBER ACTIVITY	DB: 5,976.02	CR:	0.00		5,976.02	
12/02/16	11/30	P01588	PYEXP	00568	12/2 payroll				2,988.00	70,829.11
12/16/16	12/14	P01592	PYEXP	00570	12/16 payroll				2,988.01	73,817.12
12/30/16	12/28	P01598	PYEXP	00574	12/30 Payroll				5,763.21	79,580.33
			=====	DECEMBER ACTIVITY	DB: 11,739.22	CR:	0.00		11,739.22	
			=====	ACCOUNT TOTAL	DB: 17,715.24	CR:	0.00			

180-6003-6121 EMPLOYER CONTRIBUTION-PERA										
B E G I N N I N G B A L A N C E										
11/04/16	11/02	A51477	CHK: 000000	05028	RETIREMENT CONTRIBUTIONS 60745				224.10	4,863.97
				P.E.R.A.	INV# 90211/4 PR		/PO#			
11/18/16	11/16	A51803	CHK: 000000	05049	RETIREMENT CONTRIBUTIONS 60745				224.10	5,088.07
			=====	P.E.R.A.	INV# 90211-18 PR		/PO#			
			=====	NOVEMBER ACTIVITY	DB: 448.20	CR:	0.00		448.20	
12/02/16	11/30	A52157	CHK: 000000	05068	RETIREMENT CONTRIBUTIONS 60745				224.10	5,312.17
				P.E.R.A.	INV# 90212-02PR		/PO#			

D E T A I L L I S T I N G										PAGE: 2			
FUND : 407-ECONOMIC DEV-IND. PK										ACTIVE ACCOUNTS ONLY		PERIOD TO USE: Nov-2016 THRU Dec-2016	
DEPT : 180 ECONOMIC DEVELOPMENT										SUPPRESS ZEROS		ACCOUNTS: ALL	
POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE			
12/16/16	12/14	A52509	DFT: 000005		05090 RETIREMENT CONTRIBUTIONS	60745			224.10	5,536.27			
					P.E.R.A.		INV# 90212-16 PR	/PO#					
12/30/16	12/28	A52970	DFT: 000011		05109 RETIREMENT CONTRIBUTIONS	60745			432.24	5,968.51			
					P.E.R.A.		INV# 90212-30PR	/PO#					
			=====		DECEMBER ACTIVITY DB:	880.44	CR:	0.00	880.44				
			=====		ACCOUNT TOTAL DB:	1,328.64	CR:	0.00					
-----													
180-6003-6122 EMPLOYER CONTRIBUTION-FICA/MED													
B E G I N N I N G B A L A N C E												4,359.55	
11/04/16	11/02	A51473	CHK: 000000		05028 FICA W/H	000102			169.92	4,529.47			
					UNITED STATES TREASURY		INV# T3 11/4 PR	/PO#					
11/04/16	11/02	A51473	CHK: 000000		05028 MEDICARE W/H	000102			39.73	4,569.20			
					UNITED STATES TREASURY		INV# T4 11/4 PR	/PO#					
11/18/16	11/16	A51798	CHK: 000000		05049 FICA W/H	000102			169.92	4,739.12			
					UNITED STATES TREASURY		INV# T3 11-18 PR	/PO#					
11/18/16	11/16	A51798	CHK: 000000		05049 MEDICARE W/H	000102			39.73	4,778.85			
					UNITED STATES TREASURY		INV# T4 11-18 PR	/PO#					
			=====		NOVEMBER ACTIVITY DB:	419.30	CR:	0.00	419.30				
12/02/16	11/30	A52153	CHK: 000000		05068 FICA W/H	000102			168.14	4,946.99			
					UNITED STATES TREASURY		INV# T3 12-02PR	/PO#					
12/02/16	11/30	A52153	CHK: 000000		05068 MEDICARE W/H	000102			39.32	4,986.31			
					UNITED STATES TREASURY		INV# T4 12-02PR	/PO#					
12/16/16	12/14	A52505	DFT: 000001		05090 FICA W/H	000102			168.14	5,154.45			
					UNITED STATES TREASURY		INV# T3 12-16 PR	/PO#					
12/16/16	12/14	A52505	DFT: 000001		05090 MEDICARE W/H	000102			39.32	5,193.77			
					UNITED STATES TREASURY		INV# T4 12-16 PR	/PO#					
12/30/16	12/28	A52968	DFT: 000009		05109 FICA W/H	000102			357.32	5,551.09			
					UNITED STATES TREASURY		INV# T3 12-30PR	/PO#					
12/30/16	12/28	A52968	DFT: 000009		05109 MEDICARE W/H	000102			83.57	5,634.66			
					UNITED STATES TREASURY		INV# T4 12-30PR	/PO#					
			=====		DECEMBER ACTIVITY DB:	855.81	CR:	0.00	855.81				
			=====		ACCOUNT TOTAL DB:	1,275.11	CR:	0.00					
-----													
180-6003-6131 EMPLOYER PAID-HEALTH INSURANCE													
B E G I N N I N G B A L A N C E												9,520.90	
11/05/16	11/04	B18917	Health Ins		05882 Nov 2016 Health Ins		JE# 010404		952.09	10,472.99			
			=====		NOVEMBER ACTIVITY DB:	952.09	CR:	0.00	952.09				
12/05/16	12/02	B19033	Health Ins		05904 Dec 2016 Health Ins		JE# 010441		952.09	11,425.08			
			=====		DECEMBER ACTIVITY DB:	952.09	CR:	0.00	952.09				
			=====		ACCOUNT TOTAL DB:	1,904.18	CR:	0.00					

180-6003-6133 EMPLOYER PAID-LIFE INSURANCE  
 B E G I N N I N G B A L A N C E 54.40

11/04/16	11/08	B18934	Life Ins	05883	Nov 2016	Life Ins		JE# 010405			5.44	59.84
			=====		NOVEMBER	ACTIVITY	DB:				5.44	
12/02/16	12/02	B19039	Life Ins	05906	Dec 2016	Life Ins		JE# 010443			5.44	65.28
			=====		DECEMBER	ACTIVITY	DB:				5.44	
			=====		ACCOUNT	TOTAL	DB:			10.88	0.00	

180-6003-6134 EMPLOYER PAID-DISABILITY (LTD)  
 B E G I N N I N G B A L A N C E 150.92

11/08/16	11/14	A51640	CHK: 999999	05034	LIFE INSURANCE	PREMIUMS	001387				13.72	164.64
			=====		SUN LIFE	ASSUANCE	COMPANY	INV#	DEC 2016	LTD	/PO#	
			=====		NOVEMBER	ACTIVITY	DB:		13.72	CR:	0.00	13.72
			=====		ACCOUNT	TOTAL	DB:		13.72	CR:	0.00	

180-6003-6304 LEGAL FEES  
 B E G I N N I N G B A L A N C E 7,163.11

11/08/16	11/14	A51619	CHK: 001591	05035	LEGAL SERVICES -	ARTSPAC	21886				10,000.00	17,163.11
					FLUEGEL	LAW FIRM,	PA	INV#	51603	/PO#		
11/15/16	11/16	A51816	CHK: 001593	05041	LEGAL SERVICES-	WALKER	LO	06713			200.00	17,363.11
					BRADLEY &	DEIKE	PA	INV#	35552	/PO#		
11/29/16	11/30	A52173	CHK: 001595	05063	RECORDING FEES-	HEDRA	LOA	12044			178.19	17,541.30
					DAKOTA	COUNTY	PROPERTY	RE	INV#	3127814	/PO#	
11/29/16	11/30	A52174	CHK: 001595	05063	RECORDING FEE-	ORDINANCE	12044				46.00	17,587.30
					DAKOTA	COUNTY	PROPERTY	RE	INV#	3147607	/PO#	
11/29/16	11/30	A52175	CHK: 001595	05063	RECORDING FEE-	HEDRA	LOAN	12044			46.00	17,633.30
			=====		DAKOTA	COUNTY	PROPERTY	RE	INV#	3155796	/PO#	
			=====		NOVEMBER	ACTIVITY	DB:		10,470.19	CR:	0.00	10,470.19
12/13/16	12/15	A52667	CHK: 001600	05086	RECORDING FEES-	HEDRA	LOA	12044			81.59	17,714.89
					DAKOTA	COUNTY	PROPERTY	RE	INV#	47	/PO#	
12/13/16	12/15	A52668	CHK: 001601	05086	LEGAL SERV. CONFL.	GR	LA	21886			582.75	18,297.64
					FLUEGEL	LAW FIRM,	PA	INV#	52056	/PO#		
			=====		DECEMBER	ACTIVITY	DB:		664.34	CR:	0.00	664.34
			=====		ACCOUNT	TOTAL	DB:		11,134.53	CR:	0.00	

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180-6003-6321	TELEPHONE		B E G I N N I N G		B A L A N C E				0.00
12/27/16	12/29	A53003	EFT: 000044	05104 REIMBURSEMENT - PHONE	001582			150.00	150.00
			=====	MORGAN HILL	INV# DEC 2016		/PO#		
			=====	DECEMBER ACTIVITY	DB:	150.00	CR:	0.00	150.00
			=====	ACCOUNT TOTAL	DB:	150.00	CR:	0.00	

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180-6003-6343	LIGHT & POWER		B E G I N N I N G		B A L A N C E				1,058.69
11/15/16	12/02	B19038	51-0273188-2	05907 Nov 2016 Xcel Bill		JE# 010444		23.84	1,082.53
			=====	NOVEMBER ACTIVITY	DB:	23.84	CR:	0.00	23.84
			=====	ACCOUNT TOTAL	DB:	23.84	CR:	0.00	

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180-6003-6350	REPAIR & MAINT-BUILDING		B E G I N N I N G		B A L A N C E				51.30
12/19/16	12/29	B19160	CC	05936 fuses for HUD		JE# 010516		2.99	54.29
12/19/16	12/29	B19160	CC	05936 plywood for windows at HUD		JE# 010516		38.74	93.03
			=====	DECEMBER ACTIVITY	DB:	41.73	CR:	0.00	41.73
			=====	ACCOUNT TOTAL	DB:	41.73	CR:	0.00	

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180-6008-6311	EXPERT & CONSULTANT		B E G I N N I N G		B A L A N C E				5,000.00
11/08/16	11/14	A51617	CHK: 001590	05035 REAL EST. COMM-ARTSPACE	001571			5,000.00	10,000.00
			=====	CBRE	INV# 2016-875642-001		/PO#		
			=====	NOVEMBER ACTIVITY	DB:	5,000.00	CR:	0.00	5,000.00
			=====	ACCOUNT TOTAL	DB:	5,000.00	CR:	0.00	

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	---	DEBITS	---	---	CREDITS	---
BEGINNING BALANCES:		142,710.09			0.00	
REPORTED ACTIVITY:		51,105.52			0.00	
ENDING BALANCES:		193,815.61			0.00	
TOTAL FUND ENDING BALANCE:		193,815.61				



SELECTION CRITERIA

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 FISCAL YEAR: Jan-2016 / Dec-2016  
 FUND: Include: 407  
 PERIOD TO USE: Nov-2016 THRU Dec-2016  
 TRANSACTIONS: BOTH  
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ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZZ  
 DEPARTMENT RANGE: - THRU -  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: YES  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION: ???-????-6???

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: YES  
 PRINT ENCUMBRANCES: NO  
 PRINT VENDOR NAME: YES  
 PRINT PROJECTS: YES  
 PRINT JOURNAL ENTRY NOTES: NO  
 PRINT MONTHLY TOTALS: YES  
 PRINT GRAND TOTALS: NO  
 PRINT: INVOICE/PO #  
 PAGE BREAK BY: NONE  
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\*\*\* END OF REPORT \*\*\*

**CITY OF HASTINGS  
DAKOTA AND WASHINGTON COUNTY, MINNESOTA**

**HEDRA RESOLUTION NO. 2017-01**

**A RESOLUTION OF THE HASTINGS ECONOMIC DEVELOPMENT AND  
REDEVELOPMENT AUTHORITY (HEDRA) AUTHORIZING INDIVIDUALS AS DESIGNATED  
SIGNATORIES FOR PURPOSES OF AUTHORIZED BANKING TRANSACTIONS**

**WHEREAS, HEDRA** conducts many banking transactions throughout the year with a variety of financial institutions; and

**WHEREAS,** most of these financial institutions require written notification as to the authorized signatories for HEDRA; and

**WHEREAS,** Minnesota Statute 469.096 requires that all checks be signed by the Treasurer and at least one other officer named by HEDRA and that the check must state the name of the payee and the nature of the claim that the check is issued for; and

**WHEREAS,** HEDRA designates the following as authorized signatories for authorized banking transactions:

HEDRA President \_\_\_\_\_  
HEDRA Treasurer \_\_\_\_\_  
HEDRA Assistant Treasurer Rebecca Peterson  
HEDRA Secretary Morgan Hill

**NOW THEREFORE BE IT RESOLVED,** that in the absence of the Treasurer, the Assistant Treasurer would be authorized to sign in place of the Treasurer. The Secretary would be authorized to sign unless the checks are signed by the Assistant Treasurer

**ADOPTED BY THE HASTINGS ECONOMIC DEVELOPMENT AND REDEVELOPMENT AUTHORITY  
THIS 12<sup>TH</sup> DAY OF JANUARY, 2017.**

AYES:  
NAYS:  
ABSENT:

\_\_\_\_\_  
President

\_\_\_\_\_  
Morgan Hill  
Secretary