

CITY OF HASTINGS
CITY COUNCIL AGENDA
For informational purposes

Monday, November 6, 2017

7:00 p.m.

- I. **CALL TO ORDER**
II. **ROLL CALL** **Mayor Hicks, Councilmembers Folch, Braucks, Leifeld, Vaughan, Balsanek**
Absent: Councilmember Lund (arrived at 7:18 p.m.)

Staff: City Administrator Melanie Mesko Lee
Deputy City Clerk Sarah Hodder
City Attorney Dan Fluegel
Community Planner Justin Fortney
Recreation Programming Specialist Paige Marschall-Bigler

III. **DETERMINATION OF QUORUM**

Proclamation – United Way of Hastings – Minnesota Acts of Kindness Week:
November 6-10, 2017

Council read the Proclamation.

- IV. **APPROVAL OF MINUTES**
Approve Minutes of the Regular City Council Meeting on October 16, 2017
Minutes were approved as presented.
- V. **COUNCIL ITEMS TO BE CONSIDERED**
Folch requested to add a discussion about special events and food truck license processing to the agenda. Mayor Hicks indicated this item would be #3 under Administration.
- VI. **CONSENT AGENDA**
The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.
Braucks, Balsanek to approve as presented.
6-0
1. Pay Bills as Audited
 2. **Resolution 11-01-17** – Approve Designation of Polling Locations for 2018 Elections
 3. **Resolution 11-02-17** – Approve Temporary One-Day Gambling Permit for St. Elizabeth Ann Seton on January 30, 2018
 4. **Resolution 11-03-17** – Approve Temporary One-Day Gambling Permit for the American Legion on December 16, 2017
 5. **Resolution 11-04-17** – Approve Temporary One-Day Liquor License for Regina Senior Living on January 29, 2018
 6. **Resolution 11-05-17** – Donations for the 2017 Community Halloween Party From Various Local Businesses to the Parks and Recreation Department
 7. **Resolution 11-06-17** – Donation of \$200.00 from the Rivertown Lions to the Police Department

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8. **Resolution 11-07-17** – Donation of \$1,000.00 from the Prairie Island Community to the Police Department
9. **Resolution 11-08-17** – Final Payment – Hastings MN Veterans Home Sanitary Sewer Reconstruction & Rehabilitation - \$3,508.82 (Minger Construction)
10. Approve Assessment Abatement for 2017 Neighborhood Infrastructure Improvements
11. Approve Water Service Repair Assessment Request – 3859 Martin Court (Fellows)
12. **Resolution 11-09-17** – Approve TIF Interfund Note

VII. AWARDING OF CONTRACTS AND PUBLIC HEARING

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

1. Award Contract: Hastings Industrial Park Agriculture Lease
Fortney introduced the item explaining that four bids were received on Wednesday, October 25th, with Dave and Joe Birk placing the high bid for the 2018-2021 Industrial Park Agricultural Lease contract. The AG lease is normally rebid every two years, but was lengthened to four years this time due to recent soil test showing the need for an application of Lime, which the lessee is required to apply but will not reap benefits for the first year or two. Vaughan, Folch to approve as presented.
6-0
2. Public Hearing – City Code Amendment to Ordinance 90.16 - Sidewalk Cafes
Hodder introduced the item requesting Council hold a public hearing to consider an ordinance amendment for Sidewalk Cafes. Staff is recommending removing the specific dates of operation, but include language to ensure that patio furniture is removed during the winter months.
Public Hearing opened at 7:12 p.m.
Hearing no comments.
Public Hearing was closed at 7:13 p.m.
Council discussion about license renewal timelines.

VIII. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

B. Community Development

1. **Resolution 11-10-17:** Special Use Permit #2017-42 – Parking Exemption – Spiral Brewery (111 East 2nd Street)
This item was deferred until Lund arrived due to the need of a 6/7 vote for approval.

Fortney introduced the item requesting approval of a Special Use Permit (SUP) to provide exemption from additional parking requirements for Spiral Brewery located at 111 East 2nd Street. The SUP for parking is

consistent with a recent ordinance amendment. The Planning Commission previously unanimously approved this SUP. Braucks, Leifeld to approve as presented. 7-0

2. **Resolution 11-11-17: Amended Final Plat #2017-45 – Great River Landing – Former Hudson Manufacturing Building. Lund arrived at the meeting at 7:18 p.m.**

Fortney introduced the item requesting adoption of a resolution approving the Final Plat of Great River Landing, a 4 lot plat encompassing the redevelopment of the former Hudson Manufacturing Facility located at 200 West 2nd Street into housing and commercial uses. The revised Final Plat is necessary to allow for transfer of the building. The Planning Commission unanimously approved the Final Plat at the October 23, 2017 meeting.

Council discussion about any need for City involvement in removing any current materials that are on the property. Vaughan, Lund to approve as presented. 7-0

3. **Authorize Signature: Purchase and Development Agreement – Sale of Property – NW Corner of Pleasant & Highway 55 – McShane Development. Fortney introduced the item requesting signature authorization for the Purchase and Development Agreement between the City and McShane Development, LLC for the sale of 0.65 acre parcel located at the northwest corner of Pleasant Drive and Highway 55. The Planning Committee of City Council previously discussed potential sale and development of the property and did not see immediate need to retain the property and were open to a market sale.**

Council discussion on accuracy of the market value estimation. Braucks, Vaughan to approve as presented. 7-0

4. **Comprehensive Plan Update. Fortney introduced Chris Janson with MSA Services who gave an update on the Comprehensive Plan. We are in the process of transitioning from the community information gathering stage into the plan review and drafting stage. Additional information will be gathered at Holiday Hoopla on Saturday, November 25th. In January a Public Workshop will be held to review the draft plan of information the committee has been collecting. The City Council will have the final review of the draft around March or April.**

Council discussion on the various avenues of community engagement and response numbers. Council thanked Mr. Janson for the information.

C. Administration

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1. 2nd Reading/**Ordinance Amendment No. 2017-09** to City Code 90.16 – Sidewalk Cafes
Balsanek, Vaughan to approve as presented.
6-0
2. Rotary Pavilion Presentation
Marschall-Bigler gave a slide presentation showing an overview of the Levee Park Rotary Pavilion programming for 2017 with recommendations for increasing future participation.
Council thanked Ms. Marschall-Bigler for the information
3. Special Events & Food Trucks
Folch introduced Lacy Vreeland who spoke about her experiences obtaining licensing from the City for having food trucks at her events at her downtown business.

Council discussion on revisiting the ordinance and policy procedures in Administrative Committee to make improvements on the process.

IX. COMMENTS FROM AUDIENCE

During this period of time, citizens may speak informally to the Council on subjects not on the agenda

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

- **HEDRA Commission Meeting on Thursday, November 9th at 6:30 p.m. at City Hall CANCELLED, tentatively rescheduled for November 16th.**
- **City Offices will be closed on Friday, November 10th in observance of Veteran's Day on Saturday, November 11th.**
- **Planning Commission Meeting on Monday, November 13th at 7:00 p.m. at City Hall**
- **City Council Workshop on Tuesday, November 14th at 6:00 p.m. at City Hall**
- **Parks and Recreation Commission Meeting on Tuesday, November 14th at 7:00 p.m. at City Hall**
- **Shred Event for Hastings Residents on Wednesday, November 15th at Cal Ruedy Public Works Building at 4:00 – 6:00 p.m.**
- **The City has a number of Commission openings for HEDRA, Parks and Recreation, Historic Preservation, and Public Safety Commissions.**

XIII. ADJOURNMENT 9:00 p.m.

Next Regular City Council Meeting: Monday, November 20, 2017 at 7:00 p.m.