

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Monday, December 18, 2017

7:00 p.m.

I. CALL TO ORDER

II. ROLL CALL Mayor Hicks, Councilmembers Folch, Braucks, Leifeld, Lund, Vaughan, Balsanek

**Staff: City Administrator Melanie Mesko Lee
Administrative Services Director Julie Flaten
City Attorney Dan Fluegel
Police Chief Bryan Schafer
Community Development Director John Hinzman
Parks & Recreation Director Chris Jenkins
Public Works Director Egger**

III. DETERMINATION OF QUORUM

Employee Recognition:

<u>5 years</u>	<u>10 years</u>	<u>15 years</u>	<u>20 years</u>	<u>25 years</u>	<u>30 years</u>
Ryan Kline	Kathy Belisle	Nick Egger	Steve Crisp	Billy McNamara	Mark Peine
Jamie Stevens	Julie Flaten	John Hinzman	Chris Paulson	Gary Ruedy	Bruce Ganrud
Patrick Lippert	Justin Fortney		Craig Latch		
William Pope	Adam Schumacher		Mark Knoll		
Robert Wargo	Al Storlie				
Ryan McGraw	John Townsend				
Randal Gray	Jesse Viall				
	Jamie Stevens				
	Chad Jensen				

Mesko Lee introduced the employees with service anniversaries and presented a plaque to each. Council acknowledged the employees and thanked them for their many years of service.

Recognition – PSAC Member Patti McCauley

Chief Schafer recognized the Commissioner and thanked her for her years of service on the Public Safety Advisory Commission.

Recognition – Parks & Recreation Commissioner Jordan Polehna

Jenkins introduced the Commissioner and thanked him for his years of service on the Parks and Recreation Commission.

Presentation – Dakota County Commissioner Mike Slavik

Council thanked Commissioner Slavik for the information.

IV. APPROVAL OF MINUTES

Approve Minutes of the Regular City Council Meeting on December 4, 2017

Minutes were approved as presented.

V. COUNCIL ITEMS TO BE CONSIDERED

VI. CONSENT AGENDA

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

Folch, Leifeld to approve as presented.

7-0

1. Pay Bills as Audited
2. **Resolution 12-10-17** – Approve 2018 Massage Renewal Licenses
3. **Resolution 12-11-17** – Approve 2018-2019 Commercial Waste Hauler Renewal Licenses
4. **Resolution 12-12-17** – Approve Temporary On-Sale Liquor Licenses for Various Dates in 2018 for Dakota County Society at the LeDuc Mansion
5. Approve Motorized 4-Wheel All-Terrain Vehicle License for John Overmeyer
6. Approve Joint Powers Agreement - Dakota Broadband Board
7. Approve Updated Tourism Bureau Agreement
8. **Resolution 12-13-17** – Approve 2018 Official Newspaper and Alternative Means of Dissemination for Bids
9. Approve DCDTF Administrative Staff Person Agreement
10. Approve Electronics Crime Unit Joint Powers Agreement
11. Reappoint Public Safety Advisory Commissioners (Ascheman and Pemble)
12. Appoint Park & Recreation Commissioner (Stanley)
13. Reappoint Planning Commissioners (Deaver, Johnson, and Barse)
14. Appoint Planning Commissioners (Harvey and Siebenaler)
15. Reappoint Heritage Preservation Commissioners (Johnson-Ussatis, Martin, and Martin)
16. Reappoint HEDRA Commissioner (Sullivan)
17. **Resolution 12-14-17** – Approve Final Payment for Vermillion River Regional Greenway Trail Project
18. **Resolution 12-15-17** – Approve Final Payment for 2017 Neighborhood Infrastructure Improvements
19. **Resolution 12-16-17** – Approve Final Payment for 2016 Sanitary Sewer Lining Program
20. **Resolution 12-17-17** – Approve Final Payment for Riverfront Renaissance Phase 3 Improvements
21. **Resolution 12-18-17** – Authorize Advertisement for Bids - Riverfront Renaissance Phase 3.1 Alley Improvements
22. Approve New Crosswalk In-Field Identifications
23. Approve 2018 Firefighters/IAFF Contract

VII. AWARDING OF CONTRACTS AND PUBLIC HEARING

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

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1. 2nd Reading & Public Hearing to Consider Amendments to City Ordinances – Chapters 34 – Fees
Flaten introduced the item requesting council conduct a Public Hearing and approve the Ordinance Amendment adjusting certain City fees.
Public Hearing opened at 7:31 p.m.
Hearing no comments.
Public Hearing closed at 7:32 p.m.
2. Public Hearing: Rezone property from R-3 PRD to C-1 – McShane Development (1465 North Frontage Rd)
Hinzman introduced the item requesting Council conduct a Public Hearing and approve the rezoning of a .65 acre parcel located at the NW corner of Pleasant Drive and Highway 55 from R-3 PRD to C-1. Planning Commission reviewed this item and recommends approval.
Public Hearing opened at 7:34 p.m.
Jule Pickert commented on the size of the lot and parking needs.
Public Hearing closed at 7:37 p.m.
3. Public Hearing: Amend City Code Chapter 155 – Funeral Homes and Crematoria
Hinzman introduced the item requesting Council hold a Public Hearing and approve the amendment of Chapter 155 of the City Code. Changes include creation of a Funeral Home definition that includes crematoria uses, allow Funeral Homes in the R-2 district via Special Use Permit, and allow Funeral Homes as permitted uses in the C-1, C-3, and C-4 districts.
Public Hearing opened at 7:41 p.m.
Amy Martin asked if this amendment would allow for increased parking lots in the neighborhood. Another resident requested clarification on the definition of crematoria.
Public Hearing closed at 7:47 p.m.
4. 2nd Reading & Public Hearing to Consider Amendments to City Ordinances – Chapters 90 & 155 – Right of Way Management
Flugel introduced the item requesting Council hold a Public Hearing to approve the amendments to chapters 90 & 155 to allow for small cell wireless facilities in the public Right-of-Way, approval of summary publication and co-location agreement.
Public Hearing opened at 7:55 p.m.
Hearing no comments.
Public Hearing closed at 7:57 p.m.
5. Award Contract – 2017 Well No. 7 Rehabilitation Project
Egger introduced the item requesting Council to award the contract for the Well No. 7 Rehabilitation to Traut Companies. Work is scheduled to finish up before spring of 2018.
Leifeld, Vaughan to approve as presented.
7-0

VIII. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

1. 2nd Reading/Amend City Code Chapter 90 and 155 - Right of Way Management

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Council discussion on legislation creation of limited regulations City can enact, number of requests City has/will receive, legislative process, future financial impact, City Council and City staff advocated at Capitol in Spring of 2017 on Hastings' behalf, control over aesthetics, challenges with tracking, historic district and light pole protections, and staff to report back to Council on topic.

Vaughan, Braucks to approve as presented.

7-0

2. Approve Summary Publication or Ordinance Amendment

Vaughan, Folch

7-0

3. Approve Co-location Agreement

Folch, Leifeld

7-0

B. Community Development

1. 2nd Reading/**Ordinance Amendment No. 2017-** : Rezone property from R-3 PRD to C-1 – McShane Development (1465 North Frontage Rd)

Braucks, Vaughan to approve as presented.

7-0

2. **Resolution 12-19-17:** Amend Comprehensive Plan Land Use Designation from ROW to C – McShane Development (1465 North Frontage Rd)

Lund, Leifeld to approve as presented.

7-0

3. 2nd Reading/**Ordinance Amendment No. 2017-** : Amend City Code Chapter 155 – Funeral Homes and Crematoria

Council discussion on parking needs being addressed in Special Use Permit, inspection requirements for crematoria.

Leifeld, Braucks to approve as presented.

7-0

4. **Resolution 12-20-17:** Authorization of Actions Related to the sale of the Former H.D. Hudson Manufacturing Property to Confluence Development
Hinzman introduced the item requesting adoption of a resolution authorizing signature of the first amendment to the purchase and development agreement, first amendment to the public use agreement, parking use and maintenance agreement, and executing closing documents and disbursement of funds.

Council discussion on worst case financial scenario, Met Council reasons for denial of grant request, concerns with ability of Confluence to return the building to the City of Hastings as agreement is written, splitting of property into three lots and future plans for those lots, sharing of parking structure between private and public entities, maintenance agreements, future uses. Confluence Development addressed the council.

Vote delayed until January 2, 2018

5. Authorize Signature: Parking Ramp Use Agreement – Confluence Development – Former 1st National Bank Building (119 West 2nd Street)

Vote delayed until January 2, 2018

C. Administration

1. 2nd Reading/**Ordinance Amendment No. 2017-** : Amend City Code Chapter 34 – Fees

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Vaughan, Braucks to approve as presented.

7-0

2. **Resolutions 12-21-17; 12-22-17** – Approve 2018 Final Budget, Final Levy, and Special Levy

Mesko Lee introduced the item requesting approval of the 2018 Final Budget, Levy, and Special Levy.

Council discussion on further development of Capital Improvement Plan, facilities study, and availability of final budget document.

Approve Final Budget and Final Levy

Vaughan, Braucks to approve as presented.

7-0

Approve HEDRA Special Levy

Lund, Leifeld to approve as presented

7-0

IX. COMMENTS FROM AUDIENCE

During this period of time, citizens may speak informally to the Council on subjects not on the agenda

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

- **Heritage Preservation Commission Meeting for Tuesday, December 19th at 6:00 p.m. at City Hall has been cancelled.**
- **HEDRA Commission rescheduled to meet on Thursday December 21st at 6:30 p.m. at City Hall.**
- **City Offices are closed on Monday December 25th in observance of Christmas Day and Monday January 1st in observance of New Year's Day.**
- **Administrative Services Director Flaten was wished a Happy Birthday.**
- **Condolences to Councilmember Vaughan and his family on the recent passing of his father.**
- **Open House on Tuesday, December 19th from 4:00 – 7:00 p.m. at Our Saviours Church for Ward 2 2018 Neighborhood Street Improvement Project.**

XIII. ADJOURNMENT 9:17 p.m.

Next Regular City Council Meeting: Tuesday, January 2, 2018 at 7:00 p.m.