

**CITY OF HASTINGS  
CITY COUNCIL AGENDA**

**Tuesday, February 20, 2018**

**7:00 p.m.**

**I. CALL TO ORDER**

**Gavel struck by Honorary Mayor Gracie Braucks**

**II. ROLL CALL Mayor Hicks, Councilmembers Folch, Braucks, Leifeld, Lund, Vaughan, Balsanek**

**Staff: City Administrator Melanie Mesko Lee  
Administrative Services Director Julie Flaten  
City Attorney Dan Fluegel  
Community Development Director John Hinzman  
City Engineer Ryan Stempski  
Public Works Director Nick Egger  
Parks & Recreation Director Chris Jenkins  
Assistant City Engineer John Caven**

**III. DETERMINATION OF QUORUM**

**Proclamation – MN FoodShare and Hastings Family Service City-Wide Food Fight  
Council read the proclamation and Chris Koop addressed the Council.**

**Presentation – ArtsLab Cohort – CreativeMN.org**

**Dick Graham, HPAAC, introduced Shelia Smith, of the Minnesota Citizens for the Arts, who presented the Creative Minnesota Report about Hastings to Council.  
Council discussed the economic and other impacts Arts have on the community and HPAAC's next steps.**

**IV. APPROVAL OF MINUTES**

Approve Minutes of the Regular City Council Meeting on February 5, 2018  
**Minutes were approved as presented.**

**V. COUNCIL ITEMS TO BE CONSIDERED**

**Fluegel asked that Council consider adding: Order a Public Hearing – Vacation of Alley #2018-12 – Block 5 Town of Hastings (Hudson Manufacturing) to the agenda.  
Mayor asked this placed as Item 1 under Administration.**

**VI. CONSENT AGENDA**

*The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.*

**Vaughan, Folch to approve as presented.**

**7-0**

1. Pay Bills as Audited

2. **Resolution 02-03-18** – Approve 1-Day Liquor License and 1-Day Gambling Permit for Hastings Family Service on April 3, 2018

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3. **Resolution 02-04-18** – Accepting Donation of \$500.00 from Dakota Electric Association for 2018 Annual Safety Camp
4. Approve 2018 49ers Union Contract
5. Approve YMCA Glow Run on July 19, 2018
6. Approve 2018 Traffic Marking Program and Authorize South Metro Joint Powers Agreement
7. Authorize purchase of SCBA (Self Contained Breathing Apparatus) in conjunction with the FEMA Grant
8. Approval of Resignation Agreement

## VII. AWARDING OF CONTRACTS AND PUBLIC HEARING

*These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.*

1. Public Hearing – 2018 Neighborhood Infrastructure Improvements  
**Stempski introduced the item requesting Council conduct a public hearing regarding the proposed City Project 2018-1, 2018 Neighborhood Infrastructure Improvements. Additionally, the Council is requested to consider adopting a resolution ordering this project, approving the plans, and authorizing advertisement for bids.**  
**Public Hearing Opened at 8:00 p.m.**  
**Hearing no comments.**  
**Public Hearing Closed at 8:01 p.m.**
2. Public Hearing: Vacation of Easement #2018-09 – North Frontage Road – McShane Development  
**Hinzman introduced the item requesting Council conduct a public hearing and consider vacation of a Permanent Street and Utility Easement over a portion of North Frontage Road commencing west of Pleasant Drive.**  
**Public Hearing Opened at 8:47 p.m.**  
**Hearing no comments.**  
**Public Hearing Closed at 8:48 p.m.**

## VIII. REPORTS FROM CITY STAFF

*These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.*

### A. Public Works

1. 2018 Mill & Overlay Program: Recommendation for Approval and Submittal of Plans to State Aid for Approval  
**Caven introduced the item requesting Council recommend conversion of both Ramsey Street and Tyler Street from 4<sup>th</sup> Street to 10<sup>th</sup> Street from one-way to two-way corridors. Specific direction is requested for timely submittal of plans to State Aid for their approval to keep the project on schedule.**

**Council discussion on feedback from residents, addition of bump outs, original reason for one-way streets, Operations Committee discussion, State Aid impacts – funding source only, measurable benefit to making change to two-way streets, long term impacts on not making change.**

**Mayor Hicks offered an amendment to leave Ramsey and Tyler Streets one-way as they currently are.**

**Councilmember Braucks seconded.**

**7-0 Item passes as amended**

2. **Resolution 02-05-18** – Adopt Project Scope & Features and Authorize Advertisement for Bids – 2018 Neighborhood Infrastructure Improvements  
**Considerable council discussion on sidewalks, safety, impacts of adding sidewalks where none currently exist, alley between 7<sup>th</sup> and 8<sup>th</sup> Street, impact on existing mature trees, need for retaining walls to accommodate sidewalks. Councilmember Leifeld offered an amendment to approve the project with the addition of sidewalks on 8<sup>th</sup> Street between Forest Street and Maple Street on either side of the street.**  
**Councilmember Lund seconded.**  
**Discussion on the need for cost analysis and public input has already been solicited.**  
**Councilmember Lund withdrew second to amendment.**  
**Councilmember Folch seconded amendment.**  
**Roll call vote: 2 Ayes, 5 Nays, amendment fails to pass.**  
**Main motion vote: 6 Ayes, 1 Nay Councilmember Leifeld voting against.**

## **B. Community Development**

1. **Resolution 02-06-18:** Vacation of Easement #2018-09 – North Frontage Road – McShane Development.  
**Clarification on need for vacation provided by Hinzman Vaughan, Balsanek to approve as presented.**  
**7-0**
2. **Resolution 02-07-18:** Preliminary and Final Plat #2018-06 – Whispering Aspen Addition (1465 North Frontage Road)  
**Hinzman introduced the item requesting Council review and take action on the Preliminary and Final Plat – Whispering Aspen Addition and Site Plan related to the development of a vacant lot into a 3,500 s.f. dental office.**  
**Braucks, Balsanek to approve as presented**  
**7-0**
3. **Resolution 02-08-18:** Site Plan #2018-06 – Medical Office Building (1465 North Frontage Road)  
**Vaughan, Leifeld to approve as presented**  
**7-0**
4. **Resolution 02-09-18:** Variance #2018-10 – Side Yard Setback – Smidt (46 Jefferson Court)  
**Hinzman introduced the item requesting granting a variance to the side yard setback for a garage addition. Planning Commission reviewed and approved the variance.**  
**Council discussion on driveway changes and neighborhood input**

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**Lund, Balsanek to approve as presented**

**7-0**

5. **Resolution 02-10-18:** Final Plat #2018-08 – Wallin 17<sup>th</sup> Addition  
**Hinzman introduced the item requesting Council consider approval of the Final Plat of Wallin 17<sup>th</sup> Addition, a three lot single family subdivision generally located south of Greystone Road near Fallbrooke Drive.**

**Balsanek, Vaughan to approve as presented**

**7-0**

**C. Administration**

**1. Order Public Hearing – Vacation of Alley #2018-12-Blaock Town of Hastings (Hudson Manufacturing)**

**Fluegel introduced item asking Council to order a public hearing to vacate a small piece of the alley between 1<sup>st</sup> and 2<sup>nd</sup> Streets. It was determined that this small piece of alley was never vacated. The Public Hearing will be held on March 19<sup>th</sup>.**

**Lund, Folch to approve as presented**

**7-0**

**IX. COMMENTS FROM AUDIENCE**

*During this period of time, citizens may speak informally to the Council on subjects not on the agenda*

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS**

- **Planning Commission will meet on Monday, February 26<sup>th</sup>.**
- **Planning Committee of the Council will meet at 6:00 p.m. on Thursday March 1<sup>st</sup> at City Hall.**
- **Comprehensive Plan Committee Meeting on Thursday, March 1<sup>st</sup> at 7:00 p.m.**
- **Monday, March 5<sup>th</sup> City Council Workshop – MnDOT's 316 Project at 5:30 p.m.**
- **Councilmember Leifeld encouraged residents to attend the Building Bridges in Hastings event at the High School on Saturday, February 24<sup>th</sup> from 2:00 – 4:00 p.m.**
- **Councilmember Folch encouraged residents to review the information presented at the MnDOT open house on Highway 316.**
- **Mayor Hicks shared communications that were received by Council in paper and email form regarding Operations Committee meeting.**

**XIII. ADJOURNMENT 9:47 p.m.**

**Next Regular City Council Meeting: Monday, March 5, 2018 7:00 p.m.**