

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Monday April 16, 2018

7:00 p.m.

I. CALL TO ORDER

II. ROLL CALL Mayor Hicks, Councilmembers Folch, Braucks, Leifeld, Lund, Vaughan, Balsanek

**Staff: City Administrator Melanie Mesko Lee
Deputy Clerk Sarah Hodder
City Attorney Dan Fluegel
Public Works Director Nick Egger
Parks and Recreation Director Chris Jenkins
City Planner Justin Fortney
Economic Development Coordinator Morgan Hill
Community Development Director John Hinzman**

III. DETERMINATION OF QUORUM

IV. APPROVAL OF MINUTES

Approve Minutes of the Regular City Council Meeting on April 2, 2018.
Minutes were approved as presented.

V. COUNCIL ITEMS TO BE CONSIDERED

Mesko Lee informed the council that the applicant for item VIII-B-1, Consider an Appeal of Administrative Determination: Inpatient Treatment Facility (620 Ramsey Street), has withdrawn their application and that item may be removed from the agenda.

VI. CONSENT AGENDA

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

Braucks, Folch to approve as presented.

7-0

1. Pay Bills as Audited
2. Appoint New Public Safety Advisory Commissioners
3. **Resolution 04-09-18** – Approve Massage License for Bernadette Bauer
4. **Resolution 04-10-18** – Proclaiming Friday, May 4, 2018 as Arbor Day
5. **Resolution 04-11-18** – Accept In-Kind Donation of a Tree from Dakota Electric for Arbor Day
6. **Resolution 04-12-18** – Accept In-Kind Donation of a Tree from Hoffman and McNamara for Arbor Day
7. Conduct First Reading and Order Public Hearing for May 7, 2018 for Ordinance Changes to allow for Mobile Food Units on Public Property
8. Approve Closing City Offices on Monday, December 24, 2018
9. **Resolution 04-13-18** – Accept Donation for Personalized Paver at Rotary Pavilion

10. Approve Pay Estimate No. 1 – Well No. 7 Rehabilitation
11. Approve Purchase of New Vehicle Chassis and Refurbish/Remount Ambulance
12. Conduct First Reading and Order Public Hearing for May 7, 2018 for Ordinance Changes to §90.16 Sidewalk Cafes.
13. **Resolution 04-14-18** – Authorize Submittal of MN DEED Environmental Investigative Grant (Block 1)
14. **Resolution 04-15-18** – Authorize Submittal of Met Council Environmental Investigative Grant (Block 1)
15. Authorize Signature – Development Agreement – Whispering Aspen Addition
16. Approve Independent Service Agreement with Minnesota Umpires Inc.
17. Declare Surplus Property and Authorize for Public Sale
18. Approve Dakota Communications Center (DCC) Management Control Agreement (MCA)
19. **Resolution 04-16-18** – Approve Massage License for Rosemary Mitlyng

VII. AWARDING OF CONTRACTS AND PUBLIC HEARING

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

1. **Resolution 04-17-18** – Award Contract for 2018 Neighborhood Infrastructure Improvements Project
Egger introduced the item requesting council adopt a resolution to award a contract for the 2018 Neighborhood Infrastructure Improvements project. The City received four bids for this project on March 21st. Balsanek, Vaughan to approve as presented.
7-0
2. **Resolution 04-18-18** Award Contract: LeDuc Roof (1629 Vermillion Street)
Fortney introduced the item requesting council award a contract for the Leduc roofing project to be completed in 2018. Two bids were submitted by the deadline of March 15th at 4pm.
Balsanek, Leifeld to approve as presented.
7-0

VIII. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

B. Community Development

1. ~~**Resolution** Consider an Appeal of Administrative Determination: Inpatient Treatment Facility (620 Ramsey Street)~~
Item was removed due to applicant withdrawal.
2. **Resolution 04-19-18** – Special Use Permit – Expansion of Funeral Home in R-2 Zoning District – Wise Funeral Home (400 Spring St)
Fortney introduced the item requesting council review and take action on the SUP (Special Use Permit) for a funeral home and crematory in the R-2

district and approve Site Plan for Wise funeral home parking lot and building expansion.

Council discussion on stormwater requirements.

Vaughan, Balsanek to approve as presented.

7-0

3. **Resolution 04-20-18**– Site Plan – Wise Funeral Home (400 Spring St)

Balsanek, Folch to approve as presented.

7-0

4. Adoption: Vermillion Street Corridor Plan

Hill introduced Andrew Vesselinovitch with Houseal Lavigne Associates who presented the completed plan and requested council review and authorize adoption of the Vermillion Street Corridor Plan. Findings of the Vermillion Street Corridor Study were shared and are to be used as a foundation for redevelopment decision making matters pertaining to the Vermillion Street Corridor.

Council discussion on acquiring entire blocks for redevelopment and associated investment, the purpose of bringing buildings closer to the property line, and implementation measures.

Balsanek, Vaughan to approve as presented.

7-0

C. Administration

1. Norms and Guidelines

Mesko Lee introduced the item. Council and senior management staff participated in facilitated workshops focusing on effective governance and team building. Council is asked to adopt the rules of procedure/decorum that were created as a result of the workshops.

Lund, Folch to approve as presented.

7-0

2. Vermillion Linear Park: Phase 2 Restoration Approval

Jenkins introduced Alex Roth with the Friends of the Mississippi River (FMR) who summarized Phase 1 activity and proposed Phase 2 activity at Vermillion Linear Park. Phase 1 work began in 2014 and is planned to be completed in 2018 with Phase 2 being an extension of that work to remove invasive species and continue prairie restoration work.

Braucks, Leifeld to approve as presented.

7-0

IX. COMMENTS FROM AUDIENCE

During this period of time, citizens may speak informally to the Council on subjects not on the agenda

Dusty Green, 1 E 22nd St, thanked everyone involved in the Vermillion Street Corridor Plan for their work and emphasized the economic benefit of bringing more housing in as the plan reflects.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

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- **April 17 Heritage Preservation Commission Meeting at 7 pm at City Hall**
- **April 19 Public Safety Advisory Commission Meeting at 6:30 pm at City Hall**
- **April 23 Administrative Committee meeting at 12 pm via conference call in the Volunteer Room at City Hall pertaining to Special Events**
- **April 23 Planning Commission Meeting at 7 pm at City Hall**
- **April 24 Finance Committee meeting at 7:45 am to discuss request from the Downtown Business Association the planters on 2nd Street**
- **April 24 Parks and Recreation Commission meeting at 6 pm**
- **Councilmember Leifeld welcomed all to attend the upcoming Diversity and Inclusion talk at Hastings High School on April 29 from 6-7:30 pm**
- **Councilmember Balsanek will be attending a League of Minnesota Cities workshop on conflict management on April 26.**
- **Mesko Lee wished Mayor Hicks a Happy Birthday on April 28th**

XIII. ADJOURNMENT 8:30 p.m.

Next Regular City Council Meeting: Monday, May 7, 2018 7:00 p.m.