



## *City Council Memorandum*

**To:** Mayor Fasbender & City Councilmembers  
**From:** John Hinzman, Community Development Director  
**Date:** January 22, 2019  
**Item:** Appoint HEDRA Commissioner: Jen Fox

**City Council Action Requested:**

The City Council is asked to approve the appointment of Jen Fox to the Hastings Economic Development and Redevelopment Authority (HEDRA). Jen would fill the vacancy created by the departure of Pam Holzem and serve until December 31, 2024. Citizen members may serve up to two consecutive six year terms.

**Background Information:**

Four candidates were interviewed by HEDRA Commissioners Sinclair, Balsanek, and Vaughan on January 14, 2019. Jen Fox was the unanimous recommendation of the interview committee.

**Financial Impact:**

N/A

**Advisory Commission Discussion:**

N/A

**Council Commission Discussion:**

N/A

**Attachments:**

- Application



## Advisory Commission Interest Form

The City of Hastings encourages active participation of its residents. City Advisory Commissions are one form in which residents can take a participatory involvement in the planning, development, and preservation of our growing and historical community. Thank you for your interest in serving on an advisory commission. Information about City commissions is available on the City's website at [www.hastingsmn.gov](http://www.hastingsmn.gov).

### Commission

*(Please indicate your interest)*

### Questions?

Contact 651-480-2350 or

<input type="checkbox"/>	<b>Charter</b>	Melanie Mesko Lee <a href="mailto:mmesko_lee@hastingsmn.gov">mmesko_lee@hastingsmn.gov</a>
<input checked="" type="checkbox"/>	<b>Hastings Economic Development &amp; Redevelopment Authority (HEDRA)</b>	John Hinzman <a href="mailto:Jhinzman@hastingsmn.gov">Jhinzman@hastingsmn.gov</a>
<input type="checkbox"/>	<b>Heritage Preservation Commission (HPC)</b>	Justin Fortney <a href="mailto:Jfortney@hastingsmn.gov">Jfortney@hastingsmn.gov</a>
<input type="checkbox"/>	<b>Parks &amp; Recreation (PRC)</b>	Chris Jenkins <a href="mailto:Cjenkins@hastingsmn.gov">Cjenkins@hastingsmn.gov</a>
<input type="checkbox"/>	<b>Planning (PC)</b>	John Hinzman <a href="mailto:Jhinzman@hastingsmn.gov">Jhinzman@hastingsmn.gov</a>
<input type="checkbox"/>	<b>Public Safety (PSAC)</b>	Melanie Mesko Lee <a href="mailto:mmesko_lee@hastingsmn.gov">mmesko_lee@hastingsmn.gov</a>
<input type="checkbox"/>	<b>Other/ no Preference</b>	Julie Flaten <a href="mailto:Jflaten@hastingsmn.gov">Jflaten@hastingsmn.gov</a>

*To help us have a better understanding of your interests and background, we ask for some general information. Please complete and sign the application.*

Name Jen Fox

Address 907 3rd Street W

Day Phone 651-726-4832

Evening Phone N/A

e-mail [jenelainefox@gmail.com](mailto:jenelainefox@gmail.com)

How long have you lived in Hastings? ~26 years

Please share why you are interested in becoming involved with a City commission.

Over the past ten years I have focused my volunteer involvement in the non-profit sector of Hastings. I am ready to shift that focus into one of connecting our current resources and continuing to develop our assets with strategy and efficacy.

Hastings is fortunate to have an engaged resident population and city staff who encourage involvement in the process of administering to a city. It would be a privilege to serve on the HEDRA Board to help market our city to new industrial development and encourage new families to join our community through redevelopment.

**Supplemental Information**

Employer: Spiral Brewery

Occupation: Chief Communication and Sales Officer

What experience would you bring to the Commission?

With six years of experience working in communications and outreach divisions with the State of Minnesota, I have a unique perspective of how strategic planning and bureaucracy work together. This experience has been supplemented by my Master's in Public Policy and the work (along with my business partners) to open Spiral Brewery in downtown Hastings. Our business has been the beneficiary of the Economic Development Revolving Loan Fund in the past, I directly understand the great impact HEDRA can make on a new and growing business.

Please return to: City of Hastings  
101 Fourth Street East OR  
Hastings, MN 55033



City Use  
Date Received: 12-14-18 AC  
Forwarded to: \_\_\_\_\_

**§ 31.36 PUBLIC DISCLOSURE.**

(A) Each public official of the City of Hastings shall file for public record in the office of the City Clerk, a sworn statement in a form approved by the City Council and which must contain, at a minimum, the following information:

(1) The names of all businesses, corporations, companies, firms, partnerships, or other business enterprises, doing business with or in the City of Hastings, in which the public official is connected thereto as an employee, owner, director, officer, adviser, or consultant, or in which the public official has a continuing financial interest, through ownership of stock or as a beneficiary of any pension or retirement plan;

(2) A description of all parcels of real property, other than property occupied by the public official as a personal residence, in which the public official has any interest, including the right to occupy any such property; and

(3) The interest of a spouse, or minor child or other member of the immediate household of any public official shall be considered an interest of the public official for purposes of filing the statement required.

(B) Each person who becomes a public official shall, within 30 days after assuming the office or position, file a public disclosure required by this section.

(1) Following an initial filing, the information on that filing shall remain in effect and all public officials will continue to attest to its truth. Within 30 days of any change to the information on the initial filing and following any reappointment or reelection, all public officials shall file a new sworn statement with the City Clerk. City staff members covered under this provision shall fill out an initial filing and shall thereafter complete any amended filings within 30 days of any change to the information on the initial filing or at least every 4 years, in the years in which the Mayor and at large Councilmember seats are up for election, whichever comes first. (Am. Ord. 511, passed 4-5-2004)

(2) This subchapter shall not be construed to require the filing of any information relating to any person's connection with any professional society or any charitable, religious, social, fraternal, recreational, civil or political organization or any similar organization not conducted as a business enterprise.

(3) The City Administrator shall inform each person who is required to file a statement, the time and place for filing, and shall furnish each such person with a copy of this subchapter and the required statement form. The City Administrator shall inform the City Council when any person, who is required to file a statement, fails to file the statement in a timely manner. (Prior Code, § 2.81)