



## *City Council Memorandum*

**To:** Mayor Fasbender & City Councilmembers  
**From:** John Hinzman, Community Development Director  
**Date:** January 22, 2019  
**Item:** Authorize Signature: Letter of Participation and Support – Dakota County CDA  
EPA Grant

**City Council Action Requested:**

Authorize signature of the attached Letter of Participation and Support for the Dakota County Community Development Agency (CDA) grant application for the U.S. EPA Brownfield Community-Wide Coalition Assessment Grant. A simple majority is necessary for action.

**Background Information:**

The \$600,000 grant would provide funding for environmental assessment activities throughout the county, specifically targeting the Cities of Hastings, South St. Paul, and West St. Paul. Grant funds could assist in the assessment of key properties along the Vermillion Street Corridor. The letter documents the need for funding and pledges City Staff participation in the Brownfield Assessment Coalition (comprised of representatives from Dakota County cities).

**Financial Impact:**

N/A

**Advisory Commission Discussion:**

N/A

**Council Commission Discussion:**

N/A

**Attachments:**

- Letter of Participation and Support



January 22, 2019

Lisa Alfson  
Director of Community and Economic Development  
Dakota County CDA  
1228 Town Centre Drive  
Eagan, Minnesota 55123

**RE: Participation in the Dakota County CDA's Brownfield Assessment Coalition and Support for the FY2019 Application for a U.S. EPA Brownfields Assessment Grant for Petroleum and Hazardous Substance Brownfields**

Dear Ms. Alfson,

Please accept this letter as confirmation of the City of Hastings, Minnesota's commitment to participate as a member of a "brownfields assessment coalition" being organized by the Dakota County Community Development Agency (CDA) for the communities that make up this County in the southeast corner of the Twin Cities Metropolitan area. This letter also documents our strong support for the application being submitted by the CDA for a United States Environmental Protection Agency (U. S. EPA) Fiscal Year 2019 Brownfields Community-wide Coalition Assessment Grant funding in the amount of \$600,000 to be used for inventorying, assessing, and performing remediation and reuse planning (as well as coordinate public outreach activities) for select priority brownfield sites located throughout the County.

The grant, if awarded, will provide critical funding needed to support economic development initiatives in our community. If awarded the grant, at least one City staff member will serve on the Brownfields Advisory Committee that helps administer the grant, coordinate outreach efforts, participate in the site prioritization process, and make decisions regarding allocation of funding to individual sites. For sites within the City that are targeted for assessment, we will assist with securing access and coordinating involvement by the Health and other departments as appropriate.

We understand that the CDA will serve as the lead member of the Coalition and will have primary responsibility for administering the grant and managing the project. We further understand that prior to expenditure of any grant funds, a Memorandum of Agreement will be executed between all coalition members documenting the coalition's site selection process, identifying, and establishing relationships necessary to achieve project goals, detailing the process for successful execution of the grant, the distribution of funds, and mechanisms for implementing the assessment work. We understand that many of these details are described in the grant application to be submitted with this letter.

Should you have any questions, please feel free to contact me at (651) 480-2365 or [mayormary@hastingsmn.gov](mailto:mayormary@hastingsmn.gov).

Sincerely,

CITY OF HASTINGS

Mary D. Fasbender, Mayor