

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Tuesday, January 22, 2019

7:00 p.m.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. DETERMINATION OF QUORUM**

Presentation – Tennis Sanitation

- IV. APPROVAL OF MINUTES**
- V. COUNCIL ITEMS TO BE CONSIDERED**
- VI. CONSENT AGENDA**

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember or citizen so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

- 1. Pay Bills as Audited
- 2. 2019 City Council Committee Appointments
- 3. Appoint Jen Fox as HEDRA Commissioner
- 4. Resolution: Approve Massage Therapy License Renewal for Bernadette Bauer
- 5. Acceptance of Sponsorship from Power within Chiropractic for Rotary Pavilion Programming
- 6. Resolution: Accept Feasibility & Assessments Reports, Order Public Hearings for Project Scope and for Assessments – 2019 Neighborhood Infrastructure Improvements
- 7. Approve Wireless Carrier Lease Agreement – Verizon
- 8. Memo: Accept scholarship from Flint Hills Refinery to Fire & EMS Department for Training
- 9. Resolution: Approve One-Day Gambling Permit and On-Sale Liquor License for Hastings Family Services on March 25, 2019
- 10. Acceptance of Sponsorship from Ardent Mills for Rotary Pavilion Programming
- 11. Authorize Signature: License to Encroach – Merriman (743 Bohlken Dr)
- 12. Authorize Signature: Letter of Participation and Support – Dakota County CDA EPA Grant Application
- 13. Memo: Declare Surplus Property and Authorize Public Sale

- VII. AWARDING OF CONTRACTS AND PUBLIC HEARING**

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

- 1. Public Hearing – Ordinance Amendments to Chapter 31.03: Council Procedure

VIII. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

B. Community Development

C. Administration

1. 2nd Reading/Ordinance Amendment - Ordinance Amendments to Chapter 31.03: Council Procedure
2. Approve Request for Proposals for Executive Search Firm to fill City Administrator Vacancy

IX. COMMENTS FROM AUDIENCE

During this period of time, citizens may speak informally to the Council on subjects not on the agenda

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

XIII. ADJOURNMENT

Next Regular City Council Meeting: Monday, February 4, 2019 7:00 p.m.

**Hastings, Minnesota
City Council Minutes
January 7, 2019**

The City Council of the City of Hastings, Minnesota met in a regular meeting on Monday, January 7, 2019 at 7:00 p.m. in the Council Chambers at the Hastings City Hall, 101 East 4th Street, Hastings, Minnesota.

Members Present: Mayor Fasbender, Councilmembers Balsanek, Braucks, Folch, Lund and Vaughan.

Members Absent: Councilmember Leifeld

Staff Present: Interim City Administrator Julie Flaten
City Attorney Dan Fluegel
Community Development Director John Hinzman

Acting Mayor Vaughan called the meeting to order at 7:00 p.m.

Swearing In Elected Officials: Mayor Mary D. Fasbender
At-Large Councilmember Lori Braucks
At-Large Councilmember Mark Vaughan

Flaten administered the Oaths of Office. Mayor Fasbender thanked all of her supporters, family, friends, and Councilmembers.

Approval of Minutes

Mayor Fasbender asked if there were any additions or corrections to the minutes of the Regular City Council Meeting on December 17, 2018.

Minutes were approved as presented.

Council Items to be Considered

Mayor Fasbender requested that Item #6 be removed from the Consent Agenda and be placed as #1 under Administration.

Consent Agenda

Councilmember Balsanek motioned to approve as presented, seconded by Councilmember Vaughan.

Ayes, 6; Nays, 0.

1. Pay Bills as Audited
2. Approval of Law Enforcement Labor Services, Local 249 Union Contract
3. Resolution No. 01-01-19: Approve Annual Banking Depository
4. Resolution No. 01-02-19: Approve Designee Signer for Banking Transactions
5. Resolution No. 01-03-19: Approve 2019 Official Newspaper and Alternate Means of Dissemination for Bids
6. 2019 City Council Committee Recommendations by Mayor Mary Fasbender
7. Resolution No. 01-04-19: Approve 2019 Massage Therapist Renewals
8. Resolution No. 01-05-19: Approve Massage Therapy License for Tiffany Bickner
9. 1st Reading/Order Public Hearing: Amend City Code Chapter 31.03 – Council Procedure
10. Resolution No. 01-06-19: Accept donation to the Fire/EMS Department
11. Authorize Signature: License to Encroach – Peterson (731 31st Street W)
12. Approve ATV Permit for John Overmeyer

13. Resolution No. 01-07-19: Allow for Electronic Fund Transfers

Resolution No. 01-08-19: Approve 2019 CDBG Budget Submittal

Hinzman presented a staff summary requesting Council to adopt the 2019 Community Development Block Grant (CDBG) budget to Dakota County. The estimated funding of \$74,200.00 would be allocated as: \$37,100 for Assessment Abatement and \$37,100 for Dakota County CDA Home Improvement Loan Program. CDBG funding is intended to fund activities for low and low/moderate income individuals including affordable housing, anti-poverty, and infrastructure development.

Council discussion on used of funds for new home purchases vs. existing home owners, need for affordable housing in Hastings, working with Commissioner Slavik and Dakota County to further knowledge and finding solutions for affordable housing. It was shared that the Metro Interfaith Council on Affordable Housing (MICAH) will meet on January 30th at St. John Neumann Church in Eagan.

Councilmember Balsanek motioned to approve as presented, seconded by Councilmember Folch. Ayes, 6; Nays, 0.

2019 City Council Committee Recommendation by Mayor Mary Fasbender

This item was removed from #6 on the Consent Agenda

Mayor Fasbender noted changes to the proposed Committee Assignments. Councilmember Braucks would be removed from the Utilities Committee and Councilmember Folch would be added. Councilmember Braucks would be removed from HEDRA and Councilmember Balsanek would remain on HEDRA per HEDRA bylaws.

Councilmember Braucks motioned to approve as presented, seconded by Councilmember Vaughan.

Ayes, 6; Nays, 0.

Mayor Fasbender and Councilmembers made the following announcements:

- Parks and Recreation Commission meeting on Tuesday, January 8th, at 6:00 p.m. at City Hall.
- HEDRA meeting on Thursday, January 10th, at 6:00 p.m. at City Hall.
- Planning Commission meeting on Monday, January 14th, at 7:00 p.m. at City Hall.
- Heritage Preservation Commission meeting on Tuesday, January 15th, at 7:00 p.m. at City Hall.
- Public Safety Advisory Commission meeting on Tuesday, January 17th, at 6:30 p.m. at City Hall.
- Equity Innovation Lab on Tuesday, January 15th, at 6:00 p.m. at Dakota Pines Banquet Center located at 2015 Westview Drive.
- City Offices will be closed on Monday, January 21st for Martin Luther King Jr. Day.
- City Council will hold a workshop on Tuesday, January 22nd at 5:30 p.m. to discuss Open Meeting Law and Water Disinfection Study Options.

Motion to adjourn the meeting was made by Councilmember Braucks, seconded by Councilmember Lund. The meeting was adjourned at 7:17 p.m.

Mayor Fasbender, Mayor

Julie Flaten, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Connie Lang - Accountant

Date: 01/17/2019

Item: Disbursements

Council Action Requested:

Staff requests:

Council review of December 2018 Xcel payments.

Council review of weekly routine disbursements issued 01/08/2019 & 01/15/2019.

Council approval of routine disbursements, capital purchases and employee reimbursements to be issued 01/23/2019.

Background Information:

Disbursements for routine items are made weekly. Disbursements for capital purchases and employee reimbursements are made twice a month, subsequent to Council approval.

Financial Impact:

December Xcel Payments	\$	40,669.92
Disbursement checks, EFT issued on 01/08/2019	\$	2,181.20
Disbursement checks issued on 01/15/2019	\$	110,254.10
Disbursement EFT issued on 01/15/2019	\$	118,176.69
Disbursement HEDRA issued on 01/15/2019	\$	187.50
Disbursement checks to be issued on 01/23/2019	\$	161,775.06
Disbursement EFT to be issued on 01/23/2019	\$	177,773.68

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments: • Council Reports & Disbursement Reports

XCEL AUTOMATIC PAYMENTS**Dec Payments**

Xcel Acct #	Amount	Date Paid	Account #
51-6960208-0	1,743.95	10-Dec	101-140-1404-6343
51-8110141-1	1,060.09	13-Dec	101-140-1407-6343
51-6960219-3	55.05	7-Dec	101-201-2016-6343
51-6960210-4	128.75	10-Dec	101-300-3100-6343
51-6960210-4	643.73	10-Dec	101-301-3200-6343
51-0011278454-9	76.93	10-Dec	101-302-3201-6343
51-0263715-0	551.23	13-Dec	101-302-3201-6343
51-6960218-2	13,361.78	20-Dec	101-302-3201-6343
51-6960215-9	1,941.35	10-Dec	200-401-4440-6343
51-0010048093-4	13.96	10-Dec	200-401-4440-6343
51-0011082067-5	159.53	10-Dec	200-401-4440-6343
51-6960220-6	720.89	10-Dec	200-401-4447-6343
51-6960209-1	264.34	28-Dec	201-401-4240-6343
51-6960214-8	808.27	10-Dec	213-210-2100-6343
51-7216831-9	423.48	10-Dec	220-450-4160-6343
51-6960210-4	514.97	10-Dec	600-300-3300-6343
51-6960217-1	1,165.35	10-Dec	601-300-3400-6343
51-6960211-5	10,303.30	17-Dec	615-401-4103-6343
51-6960212-6	<u>6,732.97</u>	7-Dec	620-300-3500-6343
	40,669.92		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
COUNCIL & MAYOR	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>6.19</u>
			TOTAL:	6.19
ADMINISTRATION	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>148.37</u>
			TOTAL:	148.37
CITY CLERK	GENERAL	SORENSEN CONSULTING	SUPERVISOR TRAINING	450.00
		CENTURY LINK	LONG DISTANCE PHONE	<u>6.19</u>
			TOTAL:	456.19
FINANCE	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>55.74</u>
			TOTAL:	55.74
FACILITY MANAGEMENT	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>105.02</u>
			TOTAL:	105.02
COMMUNITY DEVELOPMENT	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>12.39</u>
			TOTAL:	12.39
I.T.	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>18.58</u>
			TOTAL:	18.58
POLICE	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>163.99</u>
			TOTAL:	163.99
BUILDING & INSPECTIONS	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	30.97
			LONG DISTANCE PHONE	<u>6.19</u>
			TOTAL:	37.16
PUBLIC WORKS	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>30.97</u>
			TOTAL:	30.97
PUBLIC WORKS STREETS	GENERAL	CENTURY LINK	LONG DISTANCE PHONE	<u>126.10</u>
			TOTAL:	126.10
PUBLIC WORKS STR. LIGH	GENERAL	CENTURY LINK	LEVEE PARK BROADBAND	<u>137.18</u>
			TOTAL:	137.18
PARKS & RECREATION	PARKS	CENTURY LINK	LONG DISTANCE PHONE	<u>207.08</u>
			TOTAL:	207.08
PARKS & RECREATION	AQUATIC CENTER	CENTURY LINK	LONG DISTANCE PHONE	<u>135.99</u>
			TOTAL:	135.99
HERITAGE PRESERVATION	HERITAGE PRESERVAT	CENTURY LINK	LONG DISTANCE PHONE	<u>6.19</u>
			TOTAL:	6.19
FIRE	FIRE & AMBULANCE	CENTURY LINK	LONG DISTANCE PHONE	<u>349.25</u>
			TOTAL:	349.25
PUBLIC WORKS	WATER	CENTURY LINK	LONG DISTANCE PHONE	<u>119.91</u>
			TOTAL:	119.91
PARKS & RECREATION	ARENA	CENTURY LINK	LONG DISTANCE PHONE	<u>64.90</u>
			TOTAL:	64.90

VI-01

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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VI-01

===== FUND TOTALS =====

101	GENERAL			1,297.88
200	PARKS			207.08
201	AQUATIC CENTER			135.99
210	HERITAGE PRESERVATION			6.19
213	FIRE & AMBULANCE			349.25
600	WATER			119.91
615	ARENA			64.90

 GRAND TOTAL: 2,181.20

TOTAL PAGES: 2

VENDOR SET: 1 City of Hastings

ITEMS PRINTED: PAID, UNPAID

PACKET: 06319 US - Refund

FUND : 600 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VI-01

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
1 -1	SIEBENALER, BRADY J	I-000201901071229	600-300-3300-1353	02-275000-07	019468	18.51
1 -1	QUACH, LANH	I-000201901071230	600-300-3300-1353	03-027000-02	019466	4.43
1 -1	MENNE, CODY	I-000201901071231	600-300-3300-1353	04-312000-01	019464	81.17
1 -1	ORRES, RYAN	I-000201901071232	600-300-3300-1353	06-036000-06	019465	1.88
1 -1	RENNEKE, RYAN/ALLISON	I-000201901071233	600-300-3300-1353	12-183000-03	019467	31.13
1 -1	CARLSON, HELEN M	I-000201901071234	600-300-3300-1353	12-589000-02	019460	48.15
1 -1	DAVIDSON, AARON	I-000201901071235	600-300-3300-1353	13-503000-02	019462	32.71
1 -1	CURTIS, CHERI	I-000201901071236	600-300-3300-1353	16-209000-03	019461	60.40
1 -1	GERAGHTY, SHARLENE	I-000201901071237	600-300-3300-1353	16-248411-01	019463	58.85

DEPARTMENT 0000 NON-DEPARTMENTAL TOTAL: 337.23

FUND 600 WATER TOTAL: 337.23

REPORT GRA TOTAL: 337.23

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019	600-300-3300-1353	ACCOUNTS RECEIVABLE-METERE	337.23					
		** 2019 YEAR TOTALS	337.23					

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
600	NON-DEPARTMENTAL	337.23

600 TOTAL	WATER	337.23

	** TOTAL **	337.23

NO ERRORS

** END OF REPORT **

1/11/2019 8:52 AM
 PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 102 COUNCIL & MAYOR
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -001548	DARTS					
		I-01/07	101-102-1021-6450	MISCELLANEOUS 2019 CIRCULAR BUS LOOP SPONSOR	019409	10,000.00
1 -44646	LEAGUE OF MN CITIES					
		I-284087	101-102-1021-6323	CONFERENCE & LMC CONF.- LEIFELD	019422	225.00
		I-284303	101-102-1021-6323	CONFERENCE & LMC CONF.-MAYOR FASBENDER	019422	225.00
		I-285208	101-102-1021-6323	CONFERENCE & LMC CONF.-BALSANEK, MAYOR, VAU	019422	297.00
1 -48020	MAC MCGOON STUDIOS					
		I-11853-1	101-102-1021-6450	MISCELLANEOUS HEAD SHOTS FOR M FASBENDER	019427	159.00
				DEPARTMENT 102 COUNCIL & MAYOR	TOTAL:	10,906.00
1 -44646	LEAGUE OF MN CITIES					
		I-285975	101-105-1051-6323	CONFERENCE & LEGISLATIVE CONF. FOR CITIES	019422	99.00
1 -70356	JAMES A ROSSING					
		I-683263	101-105-1051-6450	MISCELLANEOUS FRAMED PHOTO-MML PARTING GIFT	019449	259.08
				DEPARTMENT 105 ADMINISTRATION	TOTAL:	358.08
1 -000760	WILDSIDE GRAPHIX					
		I-1585	101-107-1072-6217	OTHER GENERAL VOTE SIGN	019459	165.00
				DEPARTMENT 107 CITY CLERK	TOTAL:	165.00
1 -21886	FLUEGEL LAW FIRM, PA					
		I-58463	101-130-1301-6304	LEGAL FEES 2017 DAKOTA ELECTRIC FRANCHISE	019416	1,518.75
				DEPARTMENT 130 LEGAL	TOTAL:	1,518.75
1 -001561	COLLABORATIVE DESIGN GR					
		I-1811032	101-140-1404-6319	OTHER PROFESS PROFESSIONAL FEES-CH STRUCTURE	019406	1,313.36
1 -85335	VIKING AUTOMATIC SPRINK					
		I-1025-F052379	101-140-1407-6310	MAINTENANCE C REQUIRED 5 YR PIPE INSP. - CS	019458	4,660.00
		I-1025-F052380	101-140-1404-6310	MAINTENANCE C REQUIRED 5 YR PIPE INSP. - CH	019458	1,390.00
				DEPARTMENT 140 FACILITY MANAGEMENT	TOTAL:	7,363.36
1 -001428	CENTURY LINK					
		I-JAN	101-160-1601-6321	TELEPHONE #612-E10-0514-020 911	019404	93.68
1 -001837	SITEIMPROVE, INC.					

PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 160 I.T.
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -001837	SITEIMPROVE, INC.		continued			
		I-59746	101-160-1061-6310	MAINTENANCE C ANNUAL CONTRACT-WEBSITE IMPROV	019452	2,750.00
1 -12690	DELL DIRECT SALES L.P.					
		I-10289743751	101-160-3100-6571	NON CAP COMPU MOBILE PRECISION 7530, QTY 1	019410	4,289.55
		I-10289743751	101-160-3100-6571	NON CAP COMPU THUNDERBOLT DOCK, QTY 3	019410	807.27
		I-10289743751	101-160-3100-6571	NON CAP COMPU SHIPPING	019410	82.98
				DEPARTMENT 160 I.T.	TOTAL:	8,023.48

1 -000562	DAKOTA COUNTY TREASURER					
		I-33183	101-201-2010-6313	DISPATCH CONT NOV RADIO LIC. FEES-POLICE 66	019408	1,539.78
		I-33184	101-201-2010-6313	DISPATCH CONT DEC RADIO LIC. FEES POLICE 66	019408	1,539.78
1 -000836	DAKOTA COUNTY FINANCIAL					
		I-33411	101-201-2010-6354	REPAIRS & MAI VEH. FLTS NOV 2018-TELE	019407	2,185.16
1 -000937	LEXIPOL, LLC					
		I-26996	101-201-2010-6311	EXPERT & CONS ONLINE POLICY MAN. UPDATE-2019	019424	4,155.00
1 -001335	POLICE EXECUTIVE RESEAR					
		I-8267	101-201-2010-6433	DUES,SUBSCRIP 2019 PERF MEMBERSHIP DUES	019446	200.00
1 -001438	NET TRANSCRIPTS, INC.					
		I-0022671-IN	101-201-2010-6311	EXPERT & CONS TRANSCRIPTION SERVICES	019445	50.81
		I-0022896-IN	101-201-2010-6311	EXPERT & CONS TRANSCRIPTION SERVICES	019445	93.53
1 -001796	RIVER BLUFF HUMANE SOCI					
		I-821	101-201-2011-6367	BOARDING FEES ANIMAL CONTROL	019448	80.00
		I-822	101-201-2011-6367	BOARDING FEES ANIMAL CONTROL	019448	300.00
1 -001833	GUARDIAN TRACKING, LLC					
		I-2018-0957	101-201-2010-6311	EXPERT & CONS 2018 SUBSCRIPTION	019417	2,043.50
1 -001835	MN CIT OFFICERS ASSOCIA					
		I-386	101-201-2010-6323	CONFERENCE & CRISIS INTERVENTION TRAINING-8	019435	6,000.00
1 -03130	ATOM					
		I-2019	101-201-2010-6433	DUES,SUBSCRIP 2019 YEARLY MEMBERSHIP DUES	019401	250.00
1 -09400	CITY OF MPLS.					
		I-400451002589	101-201-2010-6311	EXPERT & CONS AUTOMATED PAWN SYSTEM	019405	38.70
1 -09450	M.A.A.G. TEAM					
		I-20181115	101-201-2010-6323	CONFERENCE & FORT MCCOY TRAINING FEES	019426	349.75
1 -32300	INTL ASSOC CHIEFS OF PO					
		I-38744	101-201-2010-6433	DUES,SUBSCRIP 2019 IACP MEMBERSHIP	019419	190.00

1/11/2019 8:52 AM
 PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 201 POLICE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -49201	MN DEPT OF PUBLIC SAFET	I-520957	101-201-2010-6364	RENTAL-OTHER CJDN CONNECTION	019436	960.00
1 -49295	MN CHIEFS OF POLICE ASS	I-9014	101-201-2010-6433	DUES,SUBSCRIP 2019 VOTING MEMBERSHIP-SCHAFFER	019434	351.00
1 -49306	MIDSTATE ORG. CRIME CEN	I-43044-675	101-201-2010-6433	DUES,SUBSCRIP 2019 MEMBERSHIP	019430	200.00
1 -49334	MPPOA	I-2019	101-201-2010-6433	DUES,SUBSCRIP MPPOA LDF 2019 DUES	019441	104.00
					DEPARTMENT 201 POLICE	TOTAL: 20,631.01
1 -001677	KENNEDY & GRAVEN, CHART	I-HA205-00007-RJV	101-300-3100-6311	EXPERT & CONS SMALL CELL ORD. AMDMT 11-30-18	019420	17.50
					DEPARTMENT 300 PUBLIC WORKS	TOTAL: 17.50
1 -000836	DAKOTA COUNTY FINANCIAL	I-33276	101-301-3200-6580	EQUIPMENT SIGN ON COUNTY ROAD 42	019407	3,987.29
1 -18350	ENVIRONMENTAL EQUIPMENT	I-14885	101-301-3200-6353	REPAIRS & MAI CURTAIN SET, ETC.	019413	5,076.00
1 -45400	LITTLE FALLS MACHINE IN	I-353243	101-301-3200-6353	REPAIRS & MAI PIVOT SHAFT, SLOTTED NUT, ETC.	019425	2,691.52
					DEPARTMENT 301 PUBLIC WORKS STREETS	TOTAL: 11,754.81
1 -76750	TERRYS HARDWARE, INC.	I-281101	101-401-5002-6240	SMALL TOOLS A CHANNEL LOCK	019455	27.88
					DEPARTMENT 401 PARKS & RECREATION	TOTAL: 27.88
					FUND 101 GENERAL	TOTAL: 60,765.87

PACKET: 06326 Regular Payments
VENDOR SET: 1
FUND : 200 PARKS
DEPARTMENT: 401 PARKS & RECREATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -000472	SESAC INC	I-10256548	200-401-4440-6433	DUES,SUBSCRIP SESAC MUSIC LIC. RENEWAL 2019	019450	417.00
1 -001031	BROADCAST MUSIC, INC.	I-33520075	200-401-4440-6433	DUES,SUBSCRIP BMI MUSIC LICENSE RENEWAL	019402	349.00
1 -001069	MIDWEST ELECTRICAL CONS	I-18-2622	200-401-4440-6356	UPKEEP OF GRO LIGHT REPAIR AT TIERNEY	019431	285.00
1 -001177	MN DEPT OF PUBLIC SAFET	I-1906	200-401-4440-6319	OTHER PROFESS HAZARDOUS CHEM INVENTORY FEE	019437	25.00
1 -001451	ASCAP	I-100005152511	200-401-4440-6433	DUES,SUBSCRIP ASCAP MUSIC LIC. RENEWAL 2019	019400	357.00
1 -001480	HOMETOWN ACE HARDWARE	I-4505	200-401-4440-6217	OTHER GENERAL BATTERIES AND HOOKS	019418	30.29
		I-4512	200-401-4440-6217	OTHER GENERAL MISC BOLTS	019418	3.90
1 -001663	PRECISION SOUND PRODUCT	I-1309	200-401-4445-6319	OTHER PROFESS SOUND TECH/MUSIC IN THE PARK	019447	500.00
1 -001725	KOT ENTERPRISES, INC.	I-01022019	200-401-4445-6319	OTHER PROFESS MUSIC IN THE PK-SEPTEMBER 11TH	019421	1,600.00
1 -001749	SWANK MOTION PICTURES I	I-1577726	200-401-4445-6494	DONATIONS - P MOVIES IN THE PK LIC.-JUNE/AUG	019454	1,730.00
1 -001831	THE DOUBLE DOWN DAREDEV	I-01032019	200-401-4445-6319	OTHER PROFESS MUSIC IN THE PK-JULY 10, 2019	019456	600.00
1 -001836	JOSEPH G. MEYER	I-201917	200-401-4445-6319	OTHER PROFESS MUSIC IN THE PK-2019 SEPT 25TH	019429	400.00
1 -02820	ARROW BUILDING CENTER	I-4545751	200-401-4440-6228	CONSTRUCTION 2X6	019399	26.40
		I-4545893	200-401-4440-6228	CONSTRUCTION 2X12 AND SCREWS	019399	67.90
1 -49378	MN RECREATION /PARK ASS	I-201917	200-401-4440-6323	CONFERENCE & MRPA MEMBERSHIP-CHRIS	019438	300.00
		I-201917	200-401-4440-6323	CONFERENCE & MRPA MEMBERSHIP-PHIL	019438	300.00
		I-201917	200-401-4440-6323	CONFERENCE & MRPA MEMBERSHIP-PAIGE	019438	300.00
1 -52135	NATL RECREATION & PARKS	I-201917	200-401-4440-6323	CONFERENCE & CHRIS, NRPA MEMBERSHIP 2019	019444	175.00
1 -73168	SHERWIN-WILLIAMS	I-6485-9	200-401-4440-6356	UPKEEP OF GRO TAPE	019451	98.46

PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
1 -76750	TERRYS	HARDWARE, INC.							
		I-280901	200-401-4440-6450	MISCELLANEOUS MISC SHOP SUPPLIES	019455	37.25			
		I-280902	200-401-4440-6450	MISCELLANEOUS SHOP FUNNEL	019455	1.99			
		I-281049	200-401-4440-6216	CHEMICALS & C CARB CLEANER	019455	9.58			
		I-281389	200-401-4440-6240	SMALL TOOLS & HAMMER, CHANNEL LOCKS & TOOLS	019455	498.95			
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	8,112.72	
					FUND	200	PARKS	TOTAL:	8,112.72

1/11/2019 8:52 AM
 PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: 210 FIRE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -000310	FIRE SAFETY USA INC	I-118690	213-210-2100-6217	OTHER GENERAL POP-UP LIGHTED SAFETY CONES	019415	456.43
1 -000562	DAKOTA COUNTY TREASURER	I-33183	213-210-2100-6313	DISPATCH CONT NOV RADIO LIC. FEES-FIRE 54	019408	1,259.82
		I-33184	213-210-2100-6313	DISPATCH CONT DEC RADIO LIC. FEES FIRE 54	019408	1,259.82
1 -000937	LEXIPOL, LLC	I-26962	213-210-2100-6433	DUES,SUBSCRIP FIRE POLICY MANUAL ONLINE	019424	5,284.00
1 -001287	MN STATE FIRE DEPT. ASS	I-201918	213-210-2100-6433	DUES,SUBSCRIP 2019 MSFDA MEMBERSHIP DUES	019440	495.00
1 -001470	EMERGENCY SERVICE MARKE	I-16016	213-210-2100-6311	EXPERT & CONS 1 YR SUBC. I AM RESPONDING	019412	810.00
1 -17949	EMERGENCY APPARATUS MAI	I-103403	213-210-2100-6354	REPAIRS & MAI REPAIR-FIRE RESCUE TRUCK #1	019411	19,689.08
1 -48689	METRO CHIEFS FIRE ASSN.	I-201918	213-210-2100-6433	DUES,SUBSCRIP 2019 DUES FOR MIKE SCHUTT	019428	100.00
1 -49353	MN CHAPTER IAAI	I-201918	213-210-2100-6433	DUES,SUBSCRIP 2019 MEMBERSHIP RENEWALS (3)	019433	75.00
1 -49393	MN STATE FIRE CHIEFS AS	I-300005479	213-210-2100-6433	DUES,SUBSCRIP SCHUTT & TOWNSEND	019439	300.00
		I-300005479	213-210-2100-6433	DUES,SUBSCRIP STORLIE, STEVENS, PAULSON-MCGR	019439	228.00
1 -52126	NATL FIRE PROTECTION AS	I-201918	213-210-2100-6433	DUES,SUBSCRIP ANNUAL MEMBERSHIP RENEWAL 2019	019443	175.00
1 -76750	TERRYS HARDWARE, INC.	I-281493	213-210-2100-6221	EQUIPMENT PAR CUTTING WHEEL BLADE-CHAIN SAW	019455	13.90
		I-281518	213-210-2100-6217	OTHER GENERAL CABLE TIES/MTING TAPE, ETC.	019455	46.76
					DEPARTMENT 210 FIRE	TOTAL: 30,192.81
1 -001745	NAPA AUTO PARTS	I-2845-422786	213-220-2200-6221	EQUIPMENT PAR ICE BLADES/GLUE-AMB/MEDIC 1&3	019442	71.90
1 -49344	MN AMBULANCE ASSOCIATIO	I-201918	213-220-2200-6433	DUES,SUBSCRIP 2019 MEMBERSHIP DUES	019432	2,200.00
					DEPARTMENT 220 AMBULANCE	TOTAL: 2,271.90
					FUND 213 FIRE & AMBULANCE	TOTAL: 32,464.71

PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 221 POLICE RESERVE S.R.
 DEPARTMENT: 201 POLICE RESERVES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
1 -02104	ANDERSEN, EARL F.								
		I-119372-IN	221-201-2021-6450	MISCELLANEOUS TRAFFIC CONES	019398	455.00			
1 -74480	SPOOL HOUSE								
		I-9490	221-201-2021-6218	CLOTHING & BA SEW ON PATCHES-RESERVES	019453	25.00			
					DEPARTMENT 201	POLICE RESERVES	TOTAL:	480.00	
					FUND	221	POLICE RESERVE S.R.	TOTAL:	480.00

PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 222 DUI ENFORCEMENT/EQUIP S.R
 DEPARTMENT: 201 POLICE-DUI ENFORCEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -001834	U.S. BANK	I-17-001253	222-201-2015-6311	EXPERT & CONS LIEN PAYOUT	019457	2,524.25
					DEPARTMENT 201 POLICE-DUI ENFORCEMENT TOTAL:	2,524.25
					FUND 222 DUI ENFORCEMENT/EQUIP S.R.TOTAL:	2,524.25

PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -08087	CANNON ELECTRIC MOTOR	I-39825	600-300-3300-6352	REPAIRS & MAI COATED CARRIER, UPPER BEARING	019403	4,042.00
					DEPARTMENT 300 PUBLIC WORKS	TOTAL: 4,042.00
					FUND 600 WATER	TOTAL: 4,042.00

PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
1 -20698	FERRELLGAS							
		I-1103969350	615-401-4103-6212	MOTOR FUEL & 45 gal @ \$2.00	019414	100.09		
		I-1104098316	615-401-4103-6212	MOTOR FUEL & 37 gal @ \$2.00	019414	84.49		
		I-1104223373	615-401-4103-6212	MOTOR FUEL & 44 gal @ \$2.00	019414	98.69		
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	283.27
					FUND	615 ARENA	TOTAL:	283.27

PACKET: 06326 Regular Payments
 VENDOR SET: 1
 FUND : 705 INSURANCE FUND
 DEPARTMENT: 600 ** INVALID DEPT **
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -44647	LEAGUE/MN CITIES INS TR	I-13518	705-600-6004-6340	INSURANCE WOR WC CLAIM-10/06/18	019423	1,244.05
			DEPARTMENT 600	** INVALID DEPT **	TOTAL:	1,244.05
			FUND	705 INSURANCE FUND	TOTAL:	1,244.05
				REPORT GRAND TOTAL:		109,916.87

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	101-102-1021-6450	MISCELLANEOUS	159.00	16,500	22,356.08-		Y
	101-107-1072-6217	OTHER GENERAL SUPPLIES	165.00	1,650	2,454.95-		Y
	101-130-1301-6304	LEGAL FEES	1,518.75	151,941	2,704.90-		Y
	101-140-1404-6310	MAINTENANCE CONTRACTS	1,390.00	13,000	343.47		
	101-140-1404-6319	OTHER PROFESSIONAL FEES	1,313.36	0	38,182.45-		Y
	101-140-1407-6310	MAINTENANCE CONTRACTS	4,660.00	600	7,018.40-		Y
	101-160-3100-6571	NON CAP COMPUTER EQUIP-ENG	5,179.80	0	5,179.80-		Y
	101-201-2010-6311	EXPERT & CONSULTANT	2,226.54	31,483	3,566.29		
	101-201-2010-6313	DISPATCH CONTRACT-COUNTY	3,079.56	408,428	36,966.86-		Y
	101-201-2010-6323	CONFERENCE & SCHOOLS	349.75	24,963	5,079.67-		Y
	101-201-2010-6354	REPAIRS & MAINT-VEHICLES	2,185.16	49,036	10,634.88		
	101-201-2010-6364	RENTAL-OTHER EQUIPMENT-LEA	960.00	27,904	2,148.71		
	101-201-2011-6367	BOARDING FEES	380.00	7,000	4,693.50		
	101-300-3100-6311	EXPERT & CONSULTANT	17.50	74,500	1,623.99-		Y
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	7,767.52	55,000	631.18		
	101-301-3200-6580	EQUIPMENT	3,987.29	0	3,987.29-		Y
	101-401-5002-6240	SMALL TOOLS AND EQUIPMENT	27.88	750	26.42-		Y
	200-401-4440-6216	CHEMICALS & CHEMICAL PRODU	9.58	10,000	1,087.39		
	200-401-4440-6217	OTHER GENERAL SUPPLIES	34.19	2,000	304.04		
	200-401-4440-6228	CONSTRUCTION MATERIALS	94.30	3,500	250.88		
	200-401-4440-6240	SMALL TOOLS & EQUIPMENT	498.95	5,000	46.14-		Y
	200-401-4440-6319	OTHER PROFESSIONAL FEES	25.00	16,500	4,234.00-		Y
	200-401-4440-6356	UPKEEP OF GROUNDS	383.46	60,000	9,413.80		
	200-401-4440-6450	MISCELLANEOUS	39.24	1,500	17.79-		Y
	213-210-2100-6217	OTHER GENERAL SUPPLIES	456.43	7,500	1,174.64-		Y
	213-210-2100-6313	DISPATCH CONTRACT-COUNTY	2,519.64	301,535	38,619.34-		Y
	213-210-2100-6354	REPAIRS & MAINT-VEHICLES	19,689.08	65,000	21,397.35-		Y
	213-220-2200-6221	EQUIPMENT PARTS	71.90	5,000	1,034.38-		Y
	221-201-2021-6218	CLOTHING & BADGES	25.00	3,850	2,222.51		
	221-201-2021-6450	MISCELLANEOUS	455.00	5,300	3,732.99		
	222-201-2015-6311	EXPERT & CONSULTANTS	2,524.25	0	8,528.44-		Y
	600-300-3300-6352	REPAIRS & MAINT-STRUCTURE	4,042.00	170,000	89,758.40		
	615-401-4103-6212	MOTOR FUEL & OIL	283.27	3,000	710.39		
	705-600-6004-6340	INSURANCE WORKERS COMP	1,244.05	0	1,244.05-		Y
	** 2018-2019 YEAR TOTALS **		67,762.45				
2019-2020	101-102-1021-6323	CONFERENCE & SCHOOLS	747.00	3,220	2,473.00		
	101-102-1021-6450	MISCELLANEOUS	10,000.00	21,000	1,000.00		
	101-105-1051-6323	CONFERENCE & SCHOOLS	99.00	3,950	3,851.00		
	101-105-1051-6450	MISCELLANEOUS	259.08	20,000	19,740.92		
	101-160-1061-6310	MAINTENANCE CONTRACT - COM	2,750.00	7,325	4,575.00		
	101-160-1601-6321	TELEPHONE	93.68	3,000	2,887.74		
	101-201-2010-6311	EXPERT & CONSULTANT	4,155.00	61,605	54,950.00		
	101-201-2010-6323	CONFERENCE & SCHOOLS	6,000.00	20,830	14,830.00		

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-201-2010-6433	DUES,SUBSCRIPTIONS,MEMBERS	1,295.00	3,291	1,996.00		
	200-401-4440-6323	CONFERENCE & SCHOOLS	1,075.00	6,700	5,625.00		
	200-401-4440-6433	DUES,SUBSCRIPTIONS,MEMBERS	1,123.00	3,885	2,762.00		
	200-401-4445-6319	OTHER PROFESSIONAL FEES	3,100.00	10,000	6,900.00		
	200-401-4445-6494	DONATIONS - PAVILION	1,730.00	0	1,730.00-	Y	
	213-210-2100-6217	OTHER GENERAL SUPPLIES	46.76	7,500	7,453.24		
	213-210-2100-6221	EQUIPMENT PARTS	13.90	13,500	13,486.10		
	213-210-2100-6311	EXPERT & CONSULTANT	810.00	76,325	70,472.80		
	213-210-2100-6433	DUES,SUBSCRIPTIONS,MEMBERS	6,657.00	9,721	3,064.00		
	213-220-2200-6433	DUES,SUBSCRIPTIONS,MEMBERS	2,200.00	810	1,390.00-	Y	
**	2019-2020 YEAR TOTALS	**	42,154.42				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-102	COUNCIL & MAYOR	10,906.00
101-105	ADMINISTRATION	358.08
101-107	CITY CLERK	165.00
101-130	LEGAL	1,518.75
101-140	FACILITY MANAGEMENT	7,363.36
101-160	I.T.	8,023.48
101-201	POLICE	20,631.01
101-300	PUBLIC WORKS	17.50
101-301	PUBLIC WORKS STREETS	11,754.81
101-401	PARKS & RECREATION	27.88

101 TOTAL	GENERAL	60,765.87
200-401	PARKS & RECREATION	8,112.72

200 TOTAL	PARKS	8,112.72
213-210	FIRE	30,192.81
213-220	AMBULANCE	2,271.90

213 TOTAL	FIRE & AMBULANCE	32,464.71

** DEPARTMENT TOTALS **

VI-01

ACCT	NAME	AMOUNT
221-201	POLICE RESERVES	480.00

221 TOTAL	POLICE RESERVE S.R.	480.00
222-201	POLICE-DUI ENFORCEMENT	2,524.25

222 TOTAL	DUI ENFORCEMENT/EQUIP S.R	2,524.25
600-300	PUBLIC WORKS	4,042.00

600 TOTAL	WATER	4,042.00
615-401	PARKS & RECREATION	283.27

615 TOTAL	ARENA	283.27
705-600	** INVALID DEPT **	1,244.05

705 TOTAL	INSURANCE FUND	1,244.05

	** TOTAL **	109,916.87

1 ERROR

** END OF REPORT **

1/11/2019 9:14 AM
 PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -48769	METROPOLITAN COUNCIL EN					
		C-DECEMBER 2018	101-230-2301-5221	BUILDING PERM 1% DISCOUNT	001640	24.85-
		I-DECEMBER 2018	101-230-2301-2017	SAC CHARGES P DECEMBER SAC	001640	2,485.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 2,460.15
1 -26730	GRAPHIC DESIGN					
		I-QB27250	101-102-1021-6450	MISCELLANEOUS MAYOR'S OPEN HOUSE INVITE	001637	37.00
				DEPARTMENT 102	COUNCIL & MAYOR	TOTAL: 37.00
		I-2279	101-105-1051-6201	OFFICE SUPPLI SIGNATURE STAMP-FASBENDER	001637	34.45
1 -53395	NINE EAGLES PROMOTIONS					
		I-27811	101-105-1051-6201	OFFICE SUPPLI MAGNETIC NAME TAGS-MAYOR/WHITE	001642	18.00
				DEPARTMENT 105	ADMINISTRATION	TOTAL: 52.45
1 -26730	GRAPHIC DESIGN					
		I-QB27586	101-107-1061-6331	ADVERTISING-P 2018 WINTER RT NEWSLETTER	001637	1,410.00
		I-QB27586	101-107-1061-6322	POSTAGE 2018 WINTER RT NEWSLETTER	001637	1,792.63
1 -28200	FORUM COMMUNICATIONS CO					
		I-2705957	101-107-1071-6335	ORDINANCE PUB NOTICE-PH CITY CODE CHAP. 34	001638	69.00
1 -44013	LABORATORY CORP OF AMER					
		I-61042041	101-107-1052-6312	TESTING SERVI RANDOM	001639	102.80
				DEPARTMENT 107	CITY CLERK	TOTAL: 3,374.43
1 -12098	DALCO					
		I-3399584	101-140-1404-6211	CLEANING SUPP CLEANING SUPPLIES	001635	222.12
		I-3399584	101-140-1403-6211	CLEANING SUPP CLEANING SUPPLIES	001635	222.12
				DEPARTMENT 140	FACILITY MANAGEMENT	TOTAL: 444.24
1 -000689	LOGIS/LOCAL GOVERNMENT					
		I-46363	101-160-1061-6310	MAINTENANCE C INDESIGN LICENSE	001623	335.00
		I-46363	101-160-1061-6310	MAINTENANCE C PHOTOSHOP LICENSE	001623	335.00
		I-46363	101-160-3100-6310	MAINTENANCE C ACROBAT PRO LICENSE	001623	52.00
				DEPARTMENT 160	I.T.	TOTAL: 722.00

1/11/2019 9:14 AM
 PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 201 POLICE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -000335	DAKOTA COMMUNICATIONS C	I-HA2019-02	101-201-2010-6313	DISPATCH CONT DCC FEE/2019 FEB CAP. PROJECT	001619	23,030.50
1 -000518	DIGITAL ALLY	I-1103522	101-201-2010-6217	OTHER GENERAL BWC CAMERA REPLACEMENT/SHIP	001621	245.00
1 -000689	LOGIS/LOCAL GOVERNMENT	I-46269	101-201-2010-6313	DISPATCH CONT ENTRUST TOKENS	001623	60.00
		I-46326	101-201-2010-6313	DISPATCH CONT LOGIS - APPL/MDC	001623	2,912.00
1 -001033	CITIZEN OBSERVER, LLC	I-8445-852442	101-201-2010-6311	EXPERT & CONS TIP LINE 2019 PARTNERSHIP	001625	2,500.00
1 -001038	TROPHIES PLUS OF HASTIN	I-14447	101-201-2010-6217	OTHER GENERAL RECOGNITION PLAQUE	001626	50.00
1 -001352	GALLS LLC	I-11410563	101-201-2010-6229	BODY ARMOR & JAKE WILLERS - BODY ARMOR	001632	1,051.92
		I-11410564	101-201-2010-6229	BODY ARMOR & NICK CROSS - BODY ARMOR	001632	1,051.92
		I-11494398	101-201-2010-6218	CLOTHING & BA NICK CROSS - NEW EMPLOYEE	001632	79.99
		I-11542568	101-201-2010-6218	CLOTHING & BA GALLAND - UNIFORM ALLOWANCE	001632	45.00
		I-11575327	101-201-2010-6229	BODY ARMOR & DAN VOMASTEK - BODY ARMOR	001632	1,027.62
1 -001493	SHRED RIGHT	I-324776	101-201-2010-6311	EXPERT & CONS DESTRUCTION CHARGES	001633	41.60
1 -55430	NORTHERN SAFETY TECHNOL	I-47198	101-201-2010-6354	REPAIRS & MAI SHOTGUN LOCK REPAIR #1412	001644	44.00
					DEPARTMENT 201 POLICE	TOTAL: 32,139.55
1 -12098	DALCO	I-3399584	101-301-3200-6211	CLEANING SUPP CLEANING SUPPLIES	001635	98.72
1 -22317	FORCE AMERICA	I-IN001-1298414	101-301-3200-6353	REPAIRS & MAI FLANGES, BEARING KIT	001636	75.51
					DEPARTMENT 301 PUBLIC WORKS STREETS	TOTAL: 174.23
1 -26730	GRAPHIC DESIGN	I-QB27616	101-401-5001-6334	GENERAL NOTIC SOLID WASTE GUIDE 2019	001637	3,224.00
					DEPARTMENT 401 PARKS & RECREATION	TOTAL: 3,224.00
					FUND 101 GENERAL	TOTAL: 42,628.05

PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
1 -001086	PIONEER MANUFACTURING C								
		I-INV705135	200-401-4440-6214	RECREATION SU PAINT MIXER	001627	1,979.62			
1 -001262	SCHLOMKA'S PORTABLE RES								
		I-5538	200-401-4440-6365	RENTAL-MACHIN NOVEMBER SERVICES	001630	113.00			
		I-5641	200-401-4440-6365	RENTAL-MACHIN DECEMBER SERVICES	001630	268.00			
1 -001525	LUBE-TECH & PARTNERS, L								
		I-1290495	200-401-4447-6350	REPAIRS & MAI REPAIR GAS PUMP AT JMF	001634	411.70			
1 -12098	DALCO								
		I-3399584	200-401-4447-6217	OTHER GENERAL CLEANING SUPPLIES	001635	181.00			
1 -28200	FORUM COMMUNICATIONS CO								
		I-1785623-5	200-401-4440-6334	GENERAL NOTIC AERATION AD	001638	60.66			
		I-1785623-6	200-401-4440-6334	GENERAL NOTIC AERATION AD	001638	57.18			
1 -51094	MTI DISTRIBUTING COMPAN								
		I-1198134-00	200-401-4440-6353	REPAIRS & MAI BRAKES FOR POLAR TRACK	001641	444.14			
1 -53395	NINE EAGLES PROMOTIONS								
		I-27710	200-401-4440-6218	CLOTHING & BA JOHN CLOTHS	001642	235.00			
		I-27777	200-401-4440-6218	CLOTHING & BA CORY CLOTHS	001642	150.00			
1 -74445	SPIRAL FENCE COMPANY								
		I-16459	200-401-4440-6228	CONSTRUCTION MISC SUPPLIES FOR GATES	001647	537.75			
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	4,438.05	
					FUND	200	PARKS	TOTAL:	4,438.05

PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 201 AQUATIC CENTER
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
1 -001230	HORIZON COMMERCIAL POOL								
		I-SV181029058	201-401-4240-6216	CHEMICALS & C TUBE AT POOL FOR CHLORINE TANK	001629	421.00			
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	421.00	
					FUND	201	AQUATIC CENTER	TOTAL:	421.00

PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: 210 FIRE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -000335	DAKOTA COMMUNICATIONS C	I-HA2019-02	213-210-2100-6313	DISPATCH CONT DCC FEE/2019 FEB CAP. PROJECT	001619	23,030.50
1 -000357	IMAGE TREND, INC.	I-114608	213-210-2100-6311	EXPERT & CONS APPL. SERV. PROVIDER MO. FEE	001620	675.00
		I-114611	213-210-2100-6311	EXPERT & CONS PH 2 MO. HOSTING FEE	001620	4,367.20
1 -55425	NORTHERN SAFETY CO INC	I-903190495	213-210-2100-6217	OTHER GENERAL XCELERATOR EYEWEAR CLEAR LENS	001643	112.57
					DEPARTMENT 210 FIRE	TOTAL: 28,185.27
1 -62700	PRAXAIR DISTRIBUTION-40	I-86813253	213-220-2200-6216	CHEMICALS & C OXYGEN	001645	100.26
1 -98312	ZOLL MEDICAL CORP	I-90030852	213-220-2200-6353	REPAIRS & MAI 1 YR WARRANTY 1/1/19-12/31/19	001649	5,271.00
					DEPARTMENT 220 AMBULANCE	TOTAL: 5,371.26
					FUND 213 FIRE & AMBULANCE	TOTAL: 33,556.53

PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 479 2019 IMPROVEMENTS
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -001107	MSA PROFESSIONAL SERVIC					
		I-R09174048.0-4	479-300-3626-6311	EXPERT & CONS 2019 RECON TOPO/STAKING	001628	1,565.75
	PROJ: 85 -479-300	2019 IMPROVEMENTS		CONSTRUCTION		
DEPARTMENT 300 PUBLIC WORKS					TOTAL:	1,565.75
FUND 479 2019 IMPROVEMENTS					TOTAL:	1,565.75

PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
1 -000567	IN CONTROL, INC.							
		I-18162MA01	600-300-3300-6352	REPAIRS & MAI VFD - HARMONIC FILTER	001622	24,983.00		
1 -12098	DALCO							
		I-3399584	600-300-3300-6211	CLEANING SUPP CLEANING SUPPLIES	001635	98.72		
					DEPARTMENT 300	PUBLIC WORKS	TOTAL:	25,081.72
					FUND 600	WATER	TOTAL:	25,081.72

PACKET: 06331 EFT Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
1 -000766	WATSON COMPANY								
		I-895097	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES, FUEL CHRG	001624	362.37			
1 -001314	HUEBSCH LAUNDRY CO.								
		I-4198721	615-401-4103-6350	REPAIRS & MAI ENTRY RUG SERVICE	001631	32.72			
1 -68006	R & R SPECIALTIES, INC.								
		I-66036	615-401-4103-6353	REPAIRS & MAI ICE PAINT AND LABOR	001646	2,165.00			
1 -75794	SYSCO, MINNESOTA								
		I-247237734	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	001648	1,753.61			
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	4,313.70	
					FUND	615	ARENA	TOTAL:	4,313.70

PACKET: 06331 EFT Payments

VENDOR SET: 1

FUND : 807 ESCROW - DEV/ENG/TIF-HRA

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001107	MSA PROFESSIONAL SERVIC					
		I-R09174049.0-2	807-300-1650-2022	SOUTH PINES 9 SOUTH PINES 9TH	001628	6,171.89
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	6,171.89

			FUND	807 ESCROW - DEV/ENG/TIF-HRA	TOTAL:	6,171.89
				REPORT GRAND TOTAL:		118,176.69

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

BUDGET TO USE: CB-CURRENT BUDGET

VI-01

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	101-102-1021-6450	MISCELLANEOUS	37.00	16,500	22,356.08-		Y
	101-107-1052-6312	TESTING SERVICES	102.80	16,200	210.80-		Y
	101-107-1061-6322	POSTAGE	1,792.63	3,800	2,007.37		
	101-107-1061-6331	ADVERTISING-PROMOTIONAL	1,410.00	4,500	713.00		
	101-107-1071-6335	ORDINANCE PUBLICATION	69.00	4,000	1,382.00-		Y
	101-140-1403-6211	CLEANING SUPPLIES	222.12	2,000	308.62		
	101-140-1404-6211	CLEANING SUPPLIES	222.12	2,000	283.33		
	101-160-1061-6310	MAINTENANCE CONTRACT - COM	670.00	7,655	6,985.00		
	101-160-3100-6310	MAINTENANCE CONTRACT-ENGIN	52.00	6,680	56.38-		Y
	101-201-2010-6217	OTHER GENERAL SUPPLIES	245.00	10,100	5,762.72		
	101-201-2010-6218	CLOTHING & BADGES	124.99	23,000	6,533.02-		Y
	101-201-2010-6229	BODY ARMOR & VESTS	3,131.46	8,000	4,671.61-		Y
	101-201-2010-6311	EXPERT & CONSULTANT	41.60	31,483	3,566.29		
	101-201-2010-6313	DISPATCH CONTRACT-COUNTY	2,972.00	408,428	36,966.86-		Y
	101-230-2301-2017	SAC CHARGES PAYABLE	2,485.00				
	101-230-2301-5221	BUILDING PERMIT*NON-EXPENS	24.85-	290,000-	90,781.91		
	101-301-3200-6211	CLEANING SUPPLIES	98.72	950	198.29		
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	75.51	55,000	631.18		
	200-401-4440-6214	RECREATION SUPPLIES	1,979.62	8,000	283.10-		Y
	200-401-4440-6218	CLOTHING & BADGES	385.00	2,500	98.07-		Y
	200-401-4440-6228	CONSTRUCTION MATERIALS	537.75	3,500	250.88		
	200-401-4440-6334	GENERAL NOTICES & PUBLIC I	117.84	2,550	491.94		
	200-401-4440-6365	RENTAL-MACHINERY	381.00	22,500	8,940.05		
	200-401-4447-6217	OTHER GENERAL SUPPLIES	181.00	2,200	821.79		
	200-401-4447-6350	REPAIRS & MAINT-BUILDING	411.70	7,500	998.54-		Y
	201-401-4240-6216	CHEMICALS & CHEMICAL PRODU	421.00	20,000	1,291.39-		Y
	213-210-2100-6217	OTHER GENERAL SUPPLIES	112.57	7,500	1,174.64-		Y
	213-220-2200-6216	CHEMICALS & CHEMICAL PRODU	100.26	0	10,544.11-		Y
	600-300-3300-6211	CLEANING SUPPLIES	98.72	750	1.71-		Y
	600-300-3300-6352	REPAIRS & MAINT-STRUCTURE	24,983.00	170,000	89,758.40		
	615-401-4103-6350	REPAIRS & MAINT-BUILDING	32.72	5,000	802.88		
	615-401-4103-6353	REPAIRS & MAINT-EQUIPMENT	2,165.00	60,500	31,360.36		
	** 2018-2019 YEAR TOTALS **		45,634.28				
2019-2020	101-105-1051-6201	OFFICE SUPPLIES	52.45	6,400	6,347.55		
	101-201-2010-6217	OTHER GENERAL SUPPLIES	50.00	10,100	10,050.00		
	101-201-2010-6311	EXPERT & CONSULTANT	2,500.00	61,605	54,950.00		
	101-201-2010-6313	DISPATCH CONTRACT-COUNTY	23,030.50	436,165	413,135.20		
	101-201-2010-6354	REPAIRS & MAINT-VEHICLES	44.00	49,036	48,992.00		
	101-401-5001-6334	GENERAL NOTICES & PUBLIC I	3,224.00	4,700	926.00		
	200-401-4440-6353	REPAIRS & MAINT-EQUIPMENT	444.14	23,000	22,555.86		
	213-210-2100-6311	EXPERT & CONSULTANT	5,042.20	76,325	70,472.80		
	213-210-2100-6313	DISPATCH CONTRACT-COUNTY	23,030.50	309,450	286,419.50		
	213-220-2200-6353	REPAIRS & MAINT-EQUIPMENT	5,271.00	4,000	1,271.00-		Y

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	479-300-3626-6311	EXPERT & CONSULTANT	1,565.75	0	1,565.75-	Y	
	615-401-4103-6254	COST OF MERCHANDISE	2,115.98	28,000	25,884.02		
	807-300-1650-2022	SOUTH PINES 9TH	6,171.89				
**	2019-2020 YEAR TOTALS	**	72,542.41				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	2,460.15
101-102	COUNCIL & MAYOR	37.00
101-105	ADMINISTRATION	52.45
101-107	CITY CLERK	3,374.43
101-140	FACILITY MANAGEMENT	444.24
101-160	I.T.	722.00
101-201	POLICE	32,139.55
101-301	PUBLIC WORKS STREETS	174.23
101-401	PARKS & RECREATION	3,224.00

101 TOTAL	GENERAL	42,628.05
200-401	PARKS & RECREATION	4,438.05

200 TOTAL	PARKS	4,438.05
201-401	PARKS & RECREATION	421.00

201 TOTAL	AQUATIC CENTER	421.00
213-210	FIRE	28,185.27
213-220	AMBULANCE	5,371.26

213 TOTAL	FIRE & AMBULANCE	33,556.53

** DEPARTMENT TOTALS **

VI-01

ACCT	NAME	AMOUNT
479-300	PUBLIC WORKS	1,565.75

479 TOTAL	2019 IMPROVEMENTS	1,565.75
600-300	PUBLIC WORKS	25,081.72

600 TOTAL	WATER	25,081.72
615-401	PARKS & RECREATION	4,313.70

615 TOTAL	ARENA	4,313.70
807	NON-DEPARTMENTAL	6,171.89

807 TOTAL	ESCROW - DEV/ENG/TIF-HRA	6,171.89

** TOTAL **		118,176.69

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
85 2019 IMPROVEMENTS	479-300 CONSTRUCTION	1,565.75
** PROJECT 85 TOTAL **		1,565.75

NO ERRORS

** END OF REPORT **

PACKET: 06329 Regular Payments
 VENDOR SET: 1
 FUND : 404 HRA REDEVELOPMENT
 DEPARTMENT: 500 EDA/HRA
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: EDA **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -49374	MN POLLUTION CONTROL AG					
		I-10000064232	404-500-6008-6495	COUNTY GRANT VOL. INVEST. CLEANUP-HUDSON	001721	187.50
				DEPARTMENT 500 EDA/HRA	TOTAL:	187.50
				FUND 404 HRA REDEVELOPMENT	TOTAL:	187.50
					REPORT GRAND TOTAL:	187.50

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	404-500-6008-6495	COUNTY GRANT	187.50	200,000	140,191.95			
	** 2018-2019 YEAR TOTALS **		187.50					

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
404-500	EDA/HRA	187.50
-----	-----	-----
404 TOTAL	HRA REDEVELOPMENT	187.50
	-----	-----
	** TOTAL **	187.50

NO ERRORS

** END OF REPORT **

1/16/2019 3:17 PM
 PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -49330	MILLER ELECTRIC INC	I-E2018-223	101-230-2301-5414	RE-INSPECTION REFUND OFF'S PREVIOUSLY PAID	000000	114.00
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	114.00
1 -001214	HASTINGS AREA CHAMBER/C	I-6383	101-102-1021-6450	MISCELLANEOUS 2019 STATE OF THE CITY	000000	180.00
				DEPARTMENT 102 COUNCIL & MAYOR	TOTAL:	180.00
1 -01850	ALLINA OCC MED	I-314037993	101-107-1052-6312	TESTING SERVI RANDOM	000000	50.00
1 -12044	DAKOTA COUNTY PROPERTY	I-33454	101-107-1072-6310	MAINTENANCE C 2019 ELECTION EQUIPMENT MAINT.	000000	4,932.16
				DEPARTMENT 107 CITY CLERK	TOTAL:	4,982.16
1 -001727	AMERICAN ACCOUNTS & ADV	I-78530	101-120-1201-6319	OTHER PROFESS COLLECTION FEE	000000	119.54
				DEPARTMENT 120 FINANCE	TOTAL:	119.54
1 -21886	FLUEGEL LAW FIRM, PA	I-59001	101-130-1301-6304	LEGAL FEES PROSEC EXP/ADV THRU 12/31/18	000000	376.20
		I-59002	101-130-1301-6304	LEGAL FEES CIVIL EXP./ ADV. THRU 12/31/18	000000	280.70
		I-JAN	101-130-1301-6304	LEGAL FEES LEGAL FEES	000000	12,662.00
				DEPARTMENT 130 LEGAL	TOTAL:	13,318.90
1 -49343	CENTERPOINT ENERGY	I-JAN 2019	101-140-1404-6345	HEAT GAS SERVICE	000000	2,871.02
		I-JAN 2019	101-140-1407-6345	HEAT GAS SERVICE	000000	1,072.91
		I-JAN 2019	101-140-1403-6345	HEAT GAS SERVICE	000000	47.60
				DEPARTMENT 140 FACILITY MANAGEMENT	TOTAL:	3,991.53
1 -000328	OFFICE OF MN.IT SERVICE	I-DV18120514	101-160-1601-6308	DP/COMPUTER/I WAN/USAGE DEC-18	000000	125.00
1 -001545	SHI INTERNATIONAL CORP	I-B08639253	101-160-1601-6571	NON CAPITAL C WINDOWS 10 W/SA, KV3-00367, 25	000000	2,100.00
		I-B09302748	101-160-4400-6571	NON CAP. COMP ELO 1715L POS MONITORS QTY 3	000000	1,614.00

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 160 I.T.
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -001545	SHI INTERNATIONAL CORP		continued			
		I-B09307253	101-160-1601-6571	NON CAPITAL C TRIPP LITE 24-PORT PANEL-CHAMB	000000	173.00
1 -12051	DAKOTA COUNTY FINANCIAL					
		I-33551	101-160-1601-6308	DP/COMPUTER/I JAN 2019 IT LEASE AT COUNTY	000000	250.00
				DEPARTMENT 160 I.T.	TOTAL:	4,262.00

1 -001487	ENTERPRISE FM TRUST					
		I-FBN3625157	101-201-2010-6364	RENTAL-OTHER CHEVY EQUI. - POLICE	000000	301.51
		I-FBN3625157	101-201-2010-6364	RENTAL-OTHER CHEVY MALIBU - POLICE	000000	285.48
		I-FBN3625157	101-201-2010-6364	RENTAL-OTHER FORD FUSION - POLICE	000000	276.80
		I-FBN3625157	101-201-2010-6364	RENTAL-OTHER FORD EDGE - POLICE	000000	394.20
		I-FBN3625157	101-201-2010-6364	RENTAL-OTHER FORD FUSION - POLICE	000000	371.51
1 -74367	SOUTH EAST TOWING OF HA					
		I-20190111	101-201-2010-6364	RENTAL-OTHER JANUARY 2019 LOT RENT	000000	195.00
				DEPARTMENT 201 POLICE	TOTAL:	1,824.50

1 -001487	ENTERPRISE FM TRUST					
		I-FBN3625157	101-230-2302-6364	RENTAL-OTHER CHEV. CRUZ - BLDG	000000	334.83
				DEPARTMENT 230 BUILDING & INSPECTIONS	TOTAL:	334.83

1 -18152	ARC					
		I-54MNI9014788	101-300-3100-6204	DRAFTING & SU PLOTTER PAPER	000000	80.51
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	80.51

1 -001144	EXPRESS AUTO PARTS					
		I-001-428412	101-301-3200-6353	REPAIRS & MAI COUPLERS, PLUGS, BULBS, ETC.	000000	27.65
		I-001-428412	101-301-3200-6212	MOTOR FUEL & OIL	000000	29.76
1 -001480	HOMETOWN ACE HARDWARE					
		I-4561	101-301-3200-6353	REPAIRS & MAI DRILL BITS	000000	34.89
1 -001656	NAPA AUTO PARTS					
		I-2845-423445	101-301-3200-6353	REPAIRS & MAI BULBS	000000	1.78
		I-2845-423549	101-301-3200-6353	REPAIRS & MAI SEALER	000000	18.99
		I-2845-423615	101-301-3200-6353	REPAIRS & MAI CABLE, BOLT, HOLD DOWN	000000	26.95
1 -001672	SPIN CITY LAUNDROMAT, L					
		I-380773	101-301-3200-6217	OTHER GENERAL LAUNDRER RAGS	000000	20.00

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 301 PUBLIC WORKS STREETS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
1 -06385	BOYER FORD TRUCKS								
		I-831147	101-301-3200-6212	MOTOR FUEL & FILTER KIT	000000	50.84			
		I-831147	101-301-3200-6353	REPAIRS & MAI SEAL KIT & GUARD	000000	316.15			
		I-832874X1	101-301-3200-6353	REPAIRS & MAI BOLTS, NUTS	000000	28.54			
1 -13419	DIVERSIFIED INSPECTIONS								
		I-INDI3689	101-301-3200-6353	REPAIRS & MAI LIFT INSP-PUBLIC WORKS	000000	438.00			
1 -20110	RIVER COUNTRY COOPERATI								
		I-16761	101-301-3200-6353	REPAIRS & MAI WINDSHIELD WASHER FLUID	000000	137.50			
1 -30354	HOSE, INC.								
		I-00078250	101-301-3200-6353	REPAIRS & MAI HOSE FITTING, GLOBE FERRULE	000000	12.58			
					DEPARTMENT 301	PUBLIC WORKS STREETS	TOTAL:	1,143.63	
1 -49362	MN DEPT OF TRANSPORTATI								
		I-P00009803	101-302-3201-6353	REPAIRS & MAI PAYROLL, EQUIPMENT USAGE	000000	424.14			
					DEPARTMENT 302	PUBLIC WORKS STR. LIGHTS	TOTAL:	424.14	
1 -34104	HASTINGS SCHOOL DISTRIC								
		I-2437	101-401-4143-6361	RENTAL-BUILD SR CENTER/TILDEN COST SHARE	000000	2,500.00			
1 -49343	CENTERPOINT ENERGY								
		I-JAN 2019	101-401-4143-6345	HEAT GAS SERVICE	000000	254.65			
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	2,754.65	
					FUND	101	GENERAL	TOTAL:	33,530.39

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -000280	CINTAS CORPORATION NO 2					
		I-5012524985	200-401-4447-6219	Medical and F JMF FIRST AID SUPPLIES	000000	63.63
1 -001443	BAUER BUILT INC					
		I-180241739	200-401-4440-6353	REPAIRS & MAI SKID TIES	000000	1,207.41
1 -001480	HOMETOWN ACE HARDWARE					
		I-4532	200-401-4440-6228	CONSTRUCTION CORDS & STRAPS	000000	69.70
		I-4588	200-401-4440-6353	REPAIRS & MAI MISC SUPPLIES	000000	9.47
1 -001487	ENTERPRISE FM TRUST					
		I-FBN3625157	200-401-4440-6364	RENTAL - LEAS FORD F150 - PARKS	000000	484.53
1 -001712	NAPA AUTO PARTS					
		C-2845-420465	200-401-4440-6217	OTHER GENERAL RETURN HANDLES	000000	59.99-
		I-2845-420365	200-401-4440-6217	OTHER GENERAL CLIP, ARMORALL & HANDLE	000000	69.81
		I-2845-421161	200-401-4440-6354	REPAIRS & MAI POWER STEERING FLUID	000000	15.29
		I-2845-421169	200-401-4440-6356	UPKEEP OF GRO AERATION MACHINE	000000	52.98
		I-2845-421264	200-401-4440-6354	REPAIRS & MAI ANTI FREEZE	000000	14.12
		I-2845-421747	200-401-4440-6240	SMALL TOOLS & OIL FILTER WRENCH	000000	6.11
		I-2845-422268	200-401-4440-6353	REPAIRS & MAI BATTERY TOOL CAT	000000	118.77
1 -001838	PERCOLATORS BAND					
		I-201917	200-401-4445-6319	OTHER PROFESS LIVE MUSIC-SUMMER KICK OFF	000000	200.00
1 -001839	MN DANCE COLLABORATIVE					
		I-1	200-401-4445-6494	DONATIONS - P PERFORMANCE IN THE PK-JULY 16	000000	250.00
1 -001840	REPTILE & AMPHIBIAN DIS					
		I-6082	200-401-4445-6319	OTHER PROFESS SHOW AT SUMMER KICK OFF	000000	280.00
1 -13419	DIVERSIFIED INSPECTIONS					
		I-INDI3689	200-401-4440-6354	REPAIRS & MAI LIFT INSP-PARKS	000000	438.00
1 -49343	CENTERPOINT ENERGY					
		I-JAN 2019	200-401-4440-6345	HEAT GAS SERVICE	000000	481.07
		I-JAN 2019	200-401-4447-6345	HEAT GAS SERVICE	000000	1,103.38
1 -76750	TERRYS HARDWARE, INC.					
		I-281483	200-401-4440-6450	MISCELLANEOUS SUPER GLUE	000000	5.99
		I-281574	200-401-4440-6450	MISCELLANEOUS BLANK KEYS	000000	1.59
		I-281578	200-401-4440-6450	MISCELLANEOUS KEY HOLDER & KEYS	000000	11.55
		I-281590	200-401-4440-6450	MISCELLANEOUS GRINDING DISC	000000	23.91
		I-281731	200-401-4440-6216	CHEMICALS & C PROPANE FILL	000000	33.98

DEPARTMENT 401 PARKS & RECREATION TOTAL: 4,881.30

FUND 200 PARKS TOTAL: 4,881.30

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 201 AQUATIC CENTER
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -49343	CENTERPOINT ENERGY					
		I-JAN 2019	201-401-4240-6345	HEAT	GAS SERVICE	000000 151.49
DEPARTMENT 401 PARKS & RECREATION						TOTAL: 151.49
FUND 201 AQUATIC CENTER						TOTAL: 151.49

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: 210 FIRE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -000310	FIRE SAFETY USA INC	I-118824	213-210-2100-6218	CLOTHING & BA BULLARD HELMETS	000000	870.00
1 -001745	NAPA AUTO PARTS	I-2845-423712	213-210-2100-6221	EQUIPMENT PAR HOSE CLAMP FOR INSULATION VAC	000000	6.96
1 -06385	BOYER FORD TRUCKS	I-835031	213-210-2100-6221	EQUIPMENT PAR TANK FUEL/STRAP/LINIG FRTRK #1	000000	482.22
		I-835031X1	213-210-2100-6221	EQUIPMENT PAR TANK FUEL-FIRE RESCUE TRK #1	000000	1,245.10
1 -08605	CCP INDUSTRIES INC	I-IN02240182	213-210-2100-6211	CLEANING SUPP BIG ROLL TOWELS	000000	277.39
1 -49343	CENTERPOINT ENERGY	I-JAN 2019	213-210-2100-6345	HEAT GAS SERVICE	000000	1,567.06
1 -76750	TERRYS HARDWARE, INC.	I-281772	213-210-2100-6217	OTHER GENERAL SALT SOFTENER PELLETS	000000	51.70
1 -96736	ZEP MANUFACTURING CO.	I-9003932845	213-210-2100-6211	CLEANING SUPP CLEANING SUPPLIES FOR STATION	000000	305.43
					DEPARTMENT 210 FIRE	TOTAL: 4,805.86
1 -06366	BOUND TREE MEDICAL LLC	I-83078093	213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	000000	757.66
1 -50340	MOORE MEDICAL LLC	I-43595654	213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	000000	339.84
					DEPARTMENT 220 AMBULANCE	TOTAL: 1,097.50
					FUND 213 FIRE & AMBULANCE	TOTAL: 5,903.36

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 220 LEDUC HISTORIC ESTATE
 DEPARTMENT: 450 LEDUC
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -49343	CENTERPOINT ENERGY					
		I-JAN 2019	220-450-4160-6345	HEAT	GAS SERVICE	000000 754.30
					DEPARTMENT 450 LEDUC	TOTAL: 754.30
					FUND 220 LEDUC HISTORIC ESTATE	TOTAL: 754.30

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 221 POLICE RESERVE S.R.
 DEPARTMENT: 201 POLICE RESERVES
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
1 -75153	STREICHERS								
		I-I1346479	221-201-2021-6494	DONATIONS IR PATROL SCOPE	000000	5,249.00			
					DEPARTMENT 201	POLICE RESERVES	TOTAL:	5,249.00	
					FUND	221	POLICE RESERVE S.R.	TOTAL:	5,249.00

PACKET: 06344 Regular Payments

VENDOR SET: 1

FUND : 222 DUI ENFORCEMENT/EQUIP S.R

DEPARTMENT: 201 POLICE-DUI ENFORCEMENT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -74367	SOUTH EAST TOWING OF HA					
		I-35589	222-201-2015-6311	EXPERT & CONS 18-001870 - TOW FOR FORFEITURE	000000	155.00
		I-39303	222-201-2015-6311	EXPERT & CONS 18-001546 - TOW FOR FORFEITURE	000000	200.00
		I-39304	222-201-2015-6311	EXPERT & CONS 18-001870 - TOW FOR FORFEITURE	000000	200.00
		I-39658	222-201-2015-6311	EXPERT & CONS 18-001546 - TOW FOR FORFEITURE	000000	215.00
					DEPARTMENT 201 POLICE-DUI ENFORCEMENT TOTAL:	770.00
					FUND 222 DUI ENFORCEMENT/EQUIP S.R.TOTAL:	770.00

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 478 2018 IMPROVEMENTS
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -001069	MIDWEST ELECTRICAL CONS					
		I-18-2608	478-300-3625-6311	EXPERT & CONS RR 3.1 ELECTRICAL-MEYER CO.	000000	27,900.00
PROJ: 74 -300			RF Renaissance phase 1-3	Public Works		
		I-18-2609	478-300-3625-6311	EXPERT & CONS RR 3.1 ELECTRICAL-THE ONION GR	000000	10,750.00
PROJ: 74 -300			RF Renaissance phase 1-3	Public Works		
		I-18-2610	478-300-3625-6311	EXPERT & CONS RR 3.1 ELECTRICAL-AMERICAN LEG	000000	9,950.00
PROJ: 74 -300			RF Renaissance phase 1-3	Public Works		
		I-18-2611	478-300-3625-6311	EXPERT & CONS RR 3.1 ELECTRICAL-5TH AVE. COL	000000	11,300.00
PROJ: 74 -300			RF Renaissance phase 1-3	Public Works		
		I-18-2612	478-300-3625-6311	EXPERT & CONS RR 3.1 ELECTRICAL-TOWN COBBLER	000000	5,500.00
PROJ: 74 -300			RF Renaissance phase 1-3	Public Works		
					DEPARTMENT 300 PUBLIC WORKS	TOTAL: 65,400.00

					FUND 478 2018 IMPROVEMENTS	TOTAL: 65,400.00

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -000280	CINTAS CORPORATION NO 2	I-5012524984	600-300-3300-6219	MEDICAL & FIR SERV. CRG, BANDAGES, ETC.	000000	38.67
1 -000398	VALLEY WELDING & MACHIN	I-275	600-300-3300-6357	REPAIRS & MAI DRILL/TAP TWO VALVES-WTP	000000	65.00
1 -000515	HAWKINS INC	I-4398012	600-300-3300-6216	CHEMICALS & C AZONE, FUEL, FREIGHT	000000	910.50
		I-4416946	600-300-3300-6216	CHEMICALS & C AZONE, PUMP TUBE, FREIGHT	000000	1,159.86
1 -000885	FULL SERVICE BATTERY, I	I-0018492	600-300-3300-6353	REPAIRS & MAI BATTERY	000000	89.95
1 -001051	CRESCENT ELECTRIC SUPPL	I-S505990559.001	600-300-3300-6352	REPAIRS & MAI RED DIE, WIRE, LUGS, TAPE, ETC	000000	172.41
1 -001144	EXPRESS AUTO PARTS	I-001-427595	600-300-3300-6240	SMALL TOOLS & ADAPTER KIT	000000	104.90
1 -001480	HOMETOWN ACE HARDWARE	I-4477	600-300-3300-6217	OTHER GENERAL COUPLE	000000	11.15
		I-4479	600-300-3300-6217	OTHER GENERAL PIPE THREAD, TAPE, ADAPTER	000000	18.19
		I-4484	600-300-3300-6217	OTHER GENERAL CLEANER, PVC CEMENT	000000	10.77
		I-4543	600-300-3300-6217	OTHER GENERAL BLEACH, GARDEN SPRAYER	000000	19.69
1 -001682	CORE & MAIN LP	I-J976801	600-300-3300-6358	REPAIRS & MAI METERS, MXU'S	000000	17,958.78
		I-J984581	600-300-3300-6357	REPAIRS & MAI HYDRANT EXT., COUPLING, ETC.	000000	1,426.54
		I-J988269	600-300-3300-6357	REPAIRS & MAI FLANGES & GASKETS	000000	182.61
1 -09306	CITY OF BLOOMINGTON	I-1900006	600-300-3300-6312	TESTING SERVI BACTERIA SAMPLING-DECEMBER	000000	273.00
1 -49343	CENTERPOINT ENERGY	I-JAN 2019	600-300-3300-6345	HEAT GAS SERVICE	000000	1,164.07
		I-JAN 2019	600-300-3302-6345	HEAT GAS SERVICE	000000	568.56
1 -49367	MN DNR	I-2019111	600-300-3300-6341	LICENSE FEES WATER USAGE/PERMIT FEE 2018	000000	10,518.64
					DEPARTMENT 300 PUBLIC WORKS	TOTAL: 34,693.29
					FUND 600 WATER	TOTAL: 34,693.29

PACKET: 06344 Regular Payments

VENDOR SET: 1

FUND : 601 WASTEWATER

DEPARTMENT: 300 PUBLIC WORKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -19219	ESS BROTHERS & SONS INC	I-YY10106	601-300-3400-6357	REPAIRS & MAI LIFT HANDLE KITS, SHIPPING	000000	110.00
1 -49343	CENTERPOINT ENERGY	I-JAN 2019	601-300-3400-6345	HEAT GAS SERVICE	000000	912.04
					DEPARTMENT 300 PUBLIC WORKS	TOTAL: 1,022.04
					FUND 601 WASTEWATER	TOTAL: 1,022.04

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -20108	FARMER BROS CO.					
		I-68764542	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	000000	415.51
1 -29380	HILLYARD INC					
		I-603282019	615-401-4103-6211	CLEANING SUPP CLEANING SUPPLIES	000000	361.40
1 -49343	CENTERPOINT ENERGY					
		I-JAN 2019	615-401-4103-6345	HEAT GAS SERVICE	000000	4,847.57
1 -76750	TERRYS HARDWARE, INC.					
		I-281627	615-401-4103-6217	OTHER GENERAL BATTERIES	000000	32.95
		I-281711	615-401-4103-6217	OTHER GENERAL DRILL BITS, SHOP TOWELS	000000	47.50
DEPARTMENT 401 PARKS & RECREATION					TOTAL:	5,704.93
FUND 615 ARENA					TOTAL:	5,704.93

PACKET: 06344 Regular Payments

VENDOR SET: 1

FUND : 620 HYDRO ELECTRIC

DEPARTMENT: 300 PUBLIC WORKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -000953	AVANT ENERGY, INC.	I-13254	620-300-3500-6311	EXPERT & CONS MONTHLY FEES: AUGUST-OCTOBER	000000	330.00
1 -001680	MEMBRANE PROCESS & CONT	I-28791	620-300-3500-6353	REPAIRS & MAI MILEAGE, ENG. SERV., HRS, MEAL	000000	2,326.50
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	2,656.50
				FUND 620 HYDRO ELECTRIC	TOTAL:	2,656.50

PACKET: 06344 Regular Payments
 VENDOR SET: 1
 FUND : 807 ESCROW - DEV/ENG/TIF-HRA
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -72640	SEH ENGINEERS					
		I-361061	807-300-1655-2022	AT &T W 4th S AT&T W 4TH-STAFF HOURS	000000	1,058.46
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	1,058.46
			FUND	807 ESCROW - DEV/ENG/TIF-HRA	TOTAL:	1,058.46
					REPORT GRAND TOTAL:	161,775.06

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

BUDGET TO USE: CB-CURRENT BUDGET

VI-01

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	101-107-1052-6312	TESTING SERVICES	50.00	16,200	260.80-		Y
	101-120-1201-6319	OTHER PROFESSIONAL FEES	119.54	10,000	2,999.74		
	101-130-1301-6304	LEGAL FEES	656.90	151,941	3,361.80-		Y
	101-140-1403-6345	HEAT	47.60	600	114.90		
	101-140-1404-6345	HEAT	2,871.02	20,000	5,076.28		
	101-140-1407-6345	HEAT	1,072.91	8,000	2,706.72		
	101-160-1601-6308	DP/COMPUTER/INTERNET FEES	125.00	3,000	2,551.43-		Y
	101-160-1601-6571	NON CAPITAL COMPUTER EQUIP	2,273.00	60,971	25,145.49		
	101-160-4400-6571	NON CAP. COMPUTER EQUIP-PA	1,614.00	2,000	152.00-		Y
	101-201-2010-6364	RENTAL-OTHER EQUIPMENT-LEA	1,629.50	27,904	519.21		
	101-230-2301-5414	RE-INSPECTION F*NON-EXPENS	114.00	0	956.00		
	101-230-2302-6364	RENTAL-OTHER EQUIPMENT-LEA	334.83	4,325	27.79-		Y
	101-301-3200-6212	MOTOR FUEL & OIL	50.84	55,000	8,841.97		
	101-301-3200-6217	OTHER GENERAL SUPPLIES	20.00	1,500	192.67-		Y
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	967.66	55,000	743.81-		Y
	101-302-3201-6353	REPAIRS & MAINT-EQUIPMENT	424.14	60,000	3,751.48		
	101-401-4143-6345	HEAT	254.65	2,200	690.99		
	200-401-4440-6217	OTHER GENERAL SUPPLIES	9.82	2,000	294.22		
	200-401-4440-6228	CONSTRUCTION MATERIALS	69.70	3,500	181.18		
	200-401-4440-6240	SMALL TOOLS & EQUIPMENT	6.11	5,000	52.25-		Y
	200-401-4440-6345	HEAT	481.07	3,200	331.70-		Y
	200-401-4440-6353	REPAIRS & MAINT-EQUIPMENT	128.24	23,000	3,614.92-		Y
	200-401-4440-6354	REPAIRS & MAINT-VEHICLES	467.41	11,000	2,719.02-		Y
	200-401-4440-6356	UPKEEP OF GROUNDS	52.98	60,000	9,360.82		
	200-401-4440-6364	RENTAL - LEASE PAYMENTS	484.53	6,500	84.65-		Y
	200-401-4447-6345	HEAT	1,103.38	9,000	2,977.16		
	201-401-4240-6345	HEAT	151.49	10,000	3,554.61		
	213-210-2100-6345	HEAT	1,567.06	14,000	6,021.76		
	213-220-2200-6219	MEDICAL & FIRST AID	339.84	57,000	13,632.88		
	220-450-4160-6345	HEAT	754.30	7,000	2,487.20		
	221-201-2021-6494	DONATIONS	5,249.00	4,100	1,149.00-		Y
	222-201-2015-6311	EXPERT & CONSULTANTS	370.00	0	8,898.44-		Y
	478-300-3625-6311	EXPERT & CONSULTANT	65,400.00	0	2,604,008.18-		Y
	600-300-3300-6216	CHEMICALS & CHEMICAL PRODU	2,070.36	9,000	5,131.34-		Y
	600-300-3300-6217	OTHER GENERAL SUPPLIES	59.80	4,000	1,955.94		
	600-300-3300-6240	SMALL TOOLS & EQUIPMENT	104.90	2,000	146.42		
	600-300-3300-6312	TESTING SERVICES	273.00	3,000	2,963.27-		Y
	600-300-3300-6341	LICENSE FEES	10,518.64	15,000	4,481.36		
	600-300-3300-6345	HEAT	1,164.07	12,000	4,964.31		
	600-300-3300-6352	REPAIRS & MAINT-STRUCTURE	172.41	170,000	89,585.99		
	600-300-3300-6353	REPAIRS & MAINT-EQUIPMENT	89.95	20,000	2,254.65-		Y
	600-300-3302-6345	HEAT	568.56	5,000	1,378.13		
	601-300-3400-6345	HEAT	912.04	9,000	3,852.72		
	601-300-3400-6357	REPAIRS & MAINT-LINES	110.00	171,000	151,301.30		
	615-401-4103-6345	HEAT	4,847.57	30,000	2,034.13		

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	620-300-3500-6311	EXPERT & CONSULTANT	330.00	7,500	5,248.17		
	620-300-3500-6353	REPAIRS & MAINT-EQUIPMENT	2,326.50	144,500	2,581.06		
	807-300-1655-2022	AT & T W 4th St 2018	1,058.46				
	** 2018-2019 YEAR TOTALS **		113,866.78				
2019-2020	101-102-1021-6450	MISCELLANEOUS	180.00	21,000	420.00		
	101-107-1072-6310	MAINTENANCE CONTRACTS	4,932.16	3,790	1,142.16-	Y	
	101-130-1301-6304	LEGAL FEES	12,662.00	151,941	139,279.00		
	101-160-1601-6308	DP/COMPUTER/INTERNET FEES	250.00	3,000	2,655.10		
	101-201-2010-6364	RENTAL-OTHER EQUIPMENT-LEA	195.00	27,904	27,709.00		
	101-300-3100-6204	DRAFTING & SURVEY SUPPLIES	80.51	900	819.49		
	101-301-3200-6212	MOTOR FUEL & OIL	29.76	55,000	54,958.02		
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	75.37	55,000	54,924.63		
	101-401-4143-6361	RENTAL-BUILDINGS	2,500.00	30,000	27,500.00		
	200-401-4440-6216	CHEMICALS & CHEMICAL PRODU	33.98	10,000	9,966.02		
	200-401-4440-6353	REPAIRS & MAINT-EQUIPMENT	1,207.41	23,000	21,348.45		
	200-401-4440-6450	MISCELLANEOUS	43.04	1,500	1,456.96		
	200-401-4445-6319	OTHER PROFESSIONAL FEES	480.00	10,000	6,420.00		
	200-401-4445-6494	DONATIONS - PAVILION	250.00	0	1,980.00-	Y	
	200-401-4447-6219	Medical and First Aid	63.63	0	63.63-	Y	
	213-210-2100-6211	CLEANING SUPPLIES	582.82	3,500	2,917.18		
	213-210-2100-6217	OTHER GENERAL SUPPLIES	51.70	7,500	7,401.54		
	213-210-2100-6218	CLOTHING & BADGES	870.00	45,000	43,879.00		
	213-210-2100-6221	EQUIPMENT PARTS	1,734.28	13,500	11,751.82		
	213-220-2200-6219	MEDICAL & FIRST AID	757.66	62,000	61,242.34		
	222-201-2015-6311	EXPERT & CONSULTANTS	400.00	0	400.00-	Y	
	600-300-3300-6219	MEDICAL & FIRST AID	38.67	250	211.33		
	600-300-3300-6357	REPAIRS & MAINT-LINES	1,674.15	72,500	70,825.85		
	600-300-3300-6358	REPAIRS & MAINT-METERS	17,958.78	15,000	2,958.78-	Y	
	615-401-4103-6211	CLEANING SUPPLIES	361.40	3,600	3,034.34		
	615-401-4103-6217	OTHER GENERAL SUPPLIES	80.45	5,000	4,844.55		
	615-401-4103-6254	COST OF MERCHANDISE	415.51	28,000	24,108.09		
	** 2019-2020 YEAR TOTALS **		47,908.28				

** DEPARTMENT TOTALS **

VI-01

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	114.00
101-102	COUNCIL & MAYOR	180.00
101-107	CITY CLERK	4,982.16
101-120	FINANCE	119.54
101-130	LEGAL	13,318.90
101-140	FACILITY MANAGEMENT	3,991.53
101-160	I.T.	4,262.00
101-201	POLICE	1,824.50
101-230	BUILDING & INSPECTIONS	334.83
101-300	PUBLIC WORKS	80.51
101-301	PUBLIC WORKS STREETS	1,143.63
101-302	PUBLIC WORKS STR. LIGHTS	424.14
101-401	PARKS & RECREATION	2,754.65

101 TOTAL	GENERAL	33,530.39
200-401	PARKS & RECREATION	4,881.30

200 TOTAL	PARKS	4,881.30
201-401	PARKS & RECREATION	151.49

201 TOTAL	AQUATIC CENTER	151.49
213-210	FIRE	4,805.86
213-220	AMBULANCE	1,097.50

213 TOTAL	FIRE & AMBULANCE	5,903.36
220-450	LEDUC	754.30

220 TOTAL	LEDUC HISTORIC ESTATE	754.30
221-201	POLICE RESERVES	5,249.00

221 TOTAL	POLICE RESERVE S.R.	5,249.00

** DEPARTMENT TOTALS **

VI-01

ACCT	NAME	AMOUNT
222-201	POLICE-DUI ENFORCEMENT	770.00

222 TOTAL	DUI ENFORCEMENT/EQUIP S.R	770.00
478-300	PUBLIC WORKS	65,400.00

478 TOTAL	2018 IMPROVEMENTS	65,400.00
600-300	PUBLIC WORKS	34,693.29

600 TOTAL	WATER	34,693.29
601-300	PUBLIC WORKS	1,022.04

601 TOTAL	WASTEWATER	1,022.04
615-401	PARKS & RECREATION	5,704.93

615 TOTAL	ARENA	5,704.93
620-300	PUBLIC WORKS	2,656.50

620 TOTAL	HYDRO ELECTRIC	2,656.50
807	NON-DEPARTMENTAL	1,058.46

807 TOTAL	ESCROW - DEV/ENG/TIF-HRA	1,058.46

	** TOTAL **	161,775.06

VI-01

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
74 RF Renaissance phase 1-3	300 Public Works	65,400.00
	** PROJECT 74 TOTAL **	65,400.00

NO ERRORS

** END OF REPORT **

1/16/2019 3:19 PM
 PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	101-000-0000-2191	SUPPLEMENTAL FEB 2019 LIFE INSURANCE	000000	1,913.63
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	1,913.63

		I-FEB 2019 LIFE INS	101-102-1021-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	50.76
1 -001830	MARY FASBENDER					
		I-2019	101-102-1021-6450	MISCELLANEOUS 2019 TABLET REIMBURSEMENT	000000	400.00
				DEPARTMENT 102 COUNCIL & MAYOR	TOTAL:	450.76

1 -26730	GRAPHIC DESIGN					
		I-QB27716	101-105-1051-6202	PRINTED FORMS #10 REGULAR SECURITY ENV.	000000	343.00
		I-QB27717	101-105-1051-6201	OFFICE SUPPLI #10 SECURITY WINDOW ENV.	000000	386.00
				DEPARTMENT 105 ADMINISTRATION	TOTAL:	729.00

1 -000609	RATWIK, ROSZAK & MALONE					
		I-63451	101-107-1052-6304	LEGAL FEES LEGAL SERVICES	000000	567.27
		I-63452	101-107-1052-6304	LEGAL FEES LEGAL SERVICES	000000	625.00
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	101-107-1061-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	4.59
		I-FEB 2019 LIFE INS	101-107-1071-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	13.10
		I-FEB 2019 LTD	101-107-1061-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	10.28
		I-FEB 2019 LTD	101-107-1071-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	33.08
				DEPARTMENT 107 CITY CLERK	TOTAL:	1,253.32

		I-FEB 2019 LIFE INS	101-120-1201-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	32.75
		I-FEB 2019 LTD	101-120-1201-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	59.14
				DEPARTMENT 120 FINANCE	TOTAL:	91.89

		I-FEB 2019 LIFE INS	101-140-1401-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	5.57
		I-FEB 2019 LTD	101-140-1401-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	11.86
1 -12098	DALCO					
		I-3404064	101-140-1404-6211	CLEANING SUPP CLEANING SUPPLIES-CITY HALL	000000	71.31
		I-3404064	101-140-1403-6211	CLEANING SUPP CLEANING SUPPLIES-POLICE	000000	71.31
1 -45313	LIFEWORKS SERVICES INC.					
		I-087581A	101-140-1404-6310	MAINTENANCE C CONTRACTED CLEANING CH & PW	000000	246.42
				DEPARTMENT 140 FACILITY MANAGEMENT	TOTAL:	406.47

PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 150 COMMUNITY DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	101-150-1501-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	6.55
		I-FEB 2019 LTD	101-150-1501-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	17.73
				DEPARTMENT 150 COMMUNITY DEVELOPMENT	TOTAL:	24.28

		I-FEB 2019 LIFE INS	101-160-1601-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	19.65
		I-FEB 2019 LTD	101-160-1601-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	44.36
				DEPARTMENT 160 I.T.	TOTAL:	64.01

1 -001021	INNOVATIVE OFFICE SOLUT					
		I-IN2357801	101-201-2010-6201	OFFICE SUPPLI WALL CALENDAR & PLANNER 2019	000000	27.10
		I-IN2363507	101-201-2010-6201	OFFICE SUPPLI CLEAR POCKETS, BATTERIES, ETC.	000000	51.13

1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	101-201-2010-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	222.70
		I-FEB 2019 LTD	101-201-2010-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	505.11
				DEPARTMENT 201 POLICE	TOTAL:	806.04

1 -001032	MIDWEST ELECTRICAL TECH					
		I-20180919	101-230-2301-6311	EXPERT & CONS ELECTRICAL INSPECTION SERV.	000000	730.12

1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	101-230-2301-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	26.20
		I-FEB 2019 LIFE INS	101-230-2302-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	6.55
		I-FEB 2019 LTD	101-230-2301-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	57.86
		I-FEB 2019 LTD	101-230-2302-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	13.71
				DEPARTMENT 230 BUILDING & INSPECTIONS	TOTAL:	834.44

		I-FEB 2019 LIFE INS	101-300-3100-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	26.86
		I-FEB 2019 LTD	101-300-3100-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	56.51
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	83.37

1 -001037	PRECISE MOBILE RESOURCE					
		I-IN200-1019428	101-301-3200-6310	MAINTENANCE C DATA PLAN	000000	203.88

1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	101-301-3200-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	33.41
		I-FEB 2019 LTD	101-301-3200-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	59.32

PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 301 PUBLIC WORKS STREETS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
=====									
1	-001507	UNITED PROMOTIONS							
		I-E30073	101-301-3200-6218	CLOTHING & BA PAGE, G. SHIRTS, JACKECT, EMB.	000000	285.78			
		I-E30075	101-301-3200-6218	CLOTHING & BA BIRK, J. SWEATSHIRT, EMBROIDER	000000	96.90			
1	-08115	CARGILL INCORPORATED							
		I-2904513112	101-301-3200-6216	CHEMICALS & C CLEARLANE DEICER	000000	6,254.79			
		I-2904515500	101-301-3200-6216	CHEMICALS & C CLEARLANE DEICER	000000	18,707.77			
		I-2904518008	101-301-3200-6216	CHEMICALS & C CLEARLANE DEICER	000000	18,599.63			
1	-12098	DALCO							
		I-3404064	101-301-3200-6211	CLEANING SUPP CLEANING SUPPLIES-STREETS	000000	31.69			
1	-53310	NIEBUR TRACTOR & EQUIPM							
		I-01-120774	101-301-3200-6353	REPAIRS & MAI BAR, STARTER ROPE, CHAIN, ETC.	000000	182.65			
		I-01-120775	101-301-3200-6353	REPAIRS & MAI WORN PICCO	000000	6.30			
		I-01-120971	101-301-3200-6353	REPAIRS & MAI SHROUD, CARBURETOR	000000	69.69			
		I-01-120975	101-301-3200-6353	REPAIRS & MAI HELMET, BAROIL	000000	96.68			
		I-01-121184	101-301-3200-6353	REPAIRS & MAI SPROCKET	000000	7.89			
		I-01-121196	101-301-3200-6212	MOTOR FUEL & OIL	000000	25.14			
		I-01-121196	101-301-3200-6353	REPAIRS & MAI CHAIN	000000	44.12			
					DEPARTMENT 301	PUBLIC WORKS STREETS	TOTAL:	44,705.64	

					FUND	101	GENERAL	TOTAL:	51,362.85

1/16/2019 3:19 PM
 PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
=====									
1 -001247	MANSFIELD OIL COMPANY								
		C-21073620	200-401-0000-1501	FUEL INVENTOR 636 GALS DYED DIESEL	000000	2,016.75-			
		C-21073621	200-401-0000-1501	FUEL INVENTOR 756 GALS DYED DIESEL	000000	2,397.49-			
		C-21073622	200-401-0000-1501	FUEL INVENTOR 399 GALS DYED DIESEL	000000	1,263.09-			
		C-21073629	200-401-0000-1501	FUEL INVENTOR 538 GALS DYED DIESEL	000000	1,755.20-			
		C-21073630	200-401-0000-1501	FUEL INVENTOR 699 GALS DYED DIESEL	000000	2,262.04-			
		C-21073631	200-401-0000-1501	FUEL INVENTOR 816 GALS DYED DIESEL	000000	2,581.22-			
		C-21073632	200-401-0000-1501	FUEL INVENTOR 646 GALS DYED DIESEL	000000	2,026.10-			
		C-21073633	200-401-0000-1501	FUEL INVENTOR 711 GALS DYED	000000	2,209.85-			
		C-21073634	200-401-0000-1501	FUEL INVENTOR 636 GAL DYED	000000	1,997.04-			
		C-21073645	200-401-0000-1501	FUEL INVENTOR 551 GAL DYED DIESEL	000000	1,852.34-			
		C-21073646	200-401-0000-1501	FUEL INVENTOR 497 GAL DYED DIESEL	000000	1,774.68-			
		I-21064799	200-401-0000-1501	FUEL INVENTOR 101 GAL DYED	000000	268.48			
		I-21076123	200-401-0000-1501	FUEL INVENTOR 551 GAL DYED DIESEL	000000	1,739.58			
		I-21076124	200-401-0000-1501	FUEL INVENTOR 497 GALS DYED DIESEL	000000	1,666.07			
		I-21076125	200-401-0000-1501	FUEL INVENTOR 538 GALS DYED DIESEL	000000	1,648.66			
		I-21076126	200-401-0000-1501	FUEL INVENTOR 699 GALS DYED DIESEL	000000	2,124.84			
		I-21076127	200-401-0000-1501	FUEL INVENTOR 816 GALS DYED DIESEL	000000	2,425.01			
		I-21076244	200-401-0000-1501	FUEL INVENTOR 646 GAL DYED DIESEL	000000	1,903.59			
		I-21076354	200-401-0000-1501	FUEL INVENTOR 711 GALS DYED	000000	2,076.35			
		I-21076355	200-401-0000-1501	FUEL INVENTOR 636 GALS DYED	000000	1,876.46			
		I-21076419	200-401-0000-1501	FUEL INVENTOR 636 GALS DYED DIESEL	000000	1,894.67			
		I-21076420	200-401-0000-1501	FUEL INVENTOR 756 GALS DYED DIESEL	000000	2,252.36			
		I-21076421	200-401-0000-1501	FUEL INVENTOR 399 GLAS DYED DIESEL	000000	1,186.65			
		I-21080400	200-401-0000-1501	FUEL INVENTOR 90 GALS DYES DIESEL	000000	216.65			
		I-21099721	200-401-0000-1501	FUEL INVENTOR 202 GALS DYED DIESEL	000000	481.36			
		I-21116471	200-401-0000-1501	FUEL INVENTOR 136 GAL DYED	000000	301.01			
		I-21135403	200-401-0000-1501	FUEL INVENTOR 271 GALLONS OF DIESEL	000000	615.65			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	541.59	

1 -001262	SCHLOMKA'S PORTABLE RES								
		I-4728	200-401-4440-6365	RENTAL-MACHIN JUNE SERVICES	000000	2,347.00			
1 -001387	SUN LIFE ASSUANCE COMPA								
		I-FEB 2019 LIFE INS	200-401-4440-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	72.05			
		I-FEB 2019 LTD	200-401-4440-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	146.29			
1 -12098	DALCO								
		I-3404064	200-401-4447-6217	OTHER GENERAL CLEANING SUPPLIES-JT MAINT	000000	58.12			
1 -53395	NINE EAGLES PROMOTIONS								
		I-27829	200-401-4440-6218	CLOTHING & BA PAIGE LONG SLEEVE (2)	000000	56.00			
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	2,679.46	

					FUND	200	PARKS	TOTAL:	3,221.05

PACKET: 06345 EFT Payments

VENDOR SET: 1

FUND : 205 CABLE TV

DEPARTMENT: 420 CABLE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	205-420-4201-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	1.97
		I-FEB 2019 LTD	205-420-4201-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	4.41
				DEPARTMENT 420 CABLE	TOTAL:	6.38

			FUND	205 CABLE TV	TOTAL:	6.38

PACKET: 06345 EFT Payments

VENDOR SET: 1

FUND : 210 HERITAGE PRESERVATION

DEPARTMENT: 170 HERITAGE PRESERVATION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	210-170-1702-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	1.62
		I-FEB 2019 LTD	210-170-1702-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	4.12
				DEPARTMENT 170 HERITAGE PRESERVATION	TOTAL:	5.74

			FUND 210	HERITAGE PRESERVATION	TOTAL:	5.74

PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: 210 FIRE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
1 -001038	TROPHIES PLUS OF HASTIN								
		I-14463	213-210-2100-6218	CLOTHING & BA ACCOUNTABILITY TAGS	000000	251.00			
1 -001387	SUN LIFE ASSUANCE COMPA								
		I-FEB 2019 LIFE INS	213-210-2100-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	23.25			
		I-FEB 2019 LTD	213-210-2100-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	58.14			
1 -08120	CARLSON AUTO TRUCK INC.								
		I-34266	213-210-2100-6354	REPAIRS & MAI REPAIR-FIRE STAFF VEHICHL E #1	000000	808.57			
1 -72365	SCHUTT, MIKE								
		I-5634	213-210-2100-6203	SAFETY BOOTS SCHUTT, MIKE-SAFETY FOOTWEAR	000000	200.00			
					DEPARTMENT 210	FIRE	TOTAL:	1,340.96	
1 -000880	EXPERT T BILLING INC.								
		I-5338	213-220-2200-6311	EXPERT & CONS 204 ELECTRONIC AMB BILLS	000000	5,508.00			
1 -001387	SUN LIFE ASSUANCE COMPA								
		I-FEB 2019 LIFE INS	213-220-2200-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	94.65			
		I-FEB 2019 LTD	213-220-2200-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	244.53			
					DEPARTMENT 220	AMBULANCE	TOTAL:	5,847.18	
					FUND	213	FIRE & AMBULANCE	TOTAL:	7,188.14

PACKET: 06345 EFT Payments

VENDOR SET: 1

FUND : 220 LEDUC HISTORIC ESTATE

DEPARTMENT: 450 LEDUC

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	220-450-4160-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	0.98
		I-FEB 2019 LTD	220-450-4160-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	2.09
1 -12039	DAKOTA COUNTY HISTORICA					
		I-2019115	220-450-4160-6319	OTHER PROFESS LEDUC - 50% OF 4TH QTR TRUST	000000	5,240.00
					DEPARTMENT 450 LEDUC	TOTAL: 5,243.07

					FUND 220 LEDUC HISTORIC ESTATE	TOTAL: 5,243.07

PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 407 ECONOMIC DEV-IND. PK
 DEPARTMENT: 180 ECONOMIC DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-001387 SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	407-180-6003-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	4.91
		I-FEB 2019 LTD	407-180-6003-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	16.16
				DEPARTMENT 180 ECONOMIC DEVELOPMENT	TOTAL:	21.07

			FUND 407	ECONOMIC DEV-IND. PK	TOTAL:	21.07

PACKET: 06345 EFT Payments

VENDOR SET: 1

FUND : 600 WATER

DEPARTMENT: 300 PUBLIC WORKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	600-300-3300-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	31.70
		I-FEB 2019 LTD	600-300-3300-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	65.60
1 -12098	DALCO					
		I-3404064	600-300-3300-6211	CLEANING SUPP CLEANING SUPPLIES-UTILITIES	000000	31.69
1 -26336	GOPHER STATE ONE-CALL I					
		I-8120437	600-300-3300-6318	SERVICE FOR L LOCATES - DECEMBER	000000	36.45
1 -26730	GRAPHIC DESIGN					
		I-QB27704	600-300-3300-6202	PRINTED FORMS NEW METER CARDS	000000	29.67
		I-QB27715	600-300-3300-6202	PRINTED FORMS UTILITY BILLING STATEMENTS-DEC	000000	74.34
DEPARTMENT 300 PUBLIC WORKS					TOTAL:	269.45
FUND 600 WATER					TOTAL:	269.45

PACKET: 06345 EFT Payments

VENDOR SET: 1

FUND : 601 WASTEWATER

DEPARTMENT: 300 PUBLIC WORKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
=====							
1 -001387	SUN LIFE ASSUANCE COMPA						
		I-FEB 2019 LIFE INS	601-300-3400-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	24.76	
		I-FEB 2019 LTD	601-300-3400-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	50.94	
1 -26730	GRAPHIC DESIGN						
		I-QB27704	601-300-3400-6202	PRINTED FORMS NEW METER CARDS	000000	29.66	
		I-QB27715	601-300-3400-6202	PRINTED FORMS UTILITY BILLING STATEMENTS-DEC	000000	74.33	
1 -48768	MCES						
		I-0001090828	601-300-3400-6366	METRO WASTE C WASTEWATER SERV.-FEB 2019	000000	106,128.47	
					DEPARTMENT 300 PUBLIC WORKS	TOTAL:	106,308.16

					FUND 601 WASTEWATER	TOTAL:	106,308.16

PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 603 STORM WATER UTILITY
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
=====									
1	-001387	SUN LIFE ASSUANCE COMPA							
		I-FEB 2019 LIFE INS	603-300-3600-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	24.43			
		I-FEB 2019 LTD	603-300-3600-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	52.14			
1	-26730	GRAPHIC DESIGN							
		I-QB27704	603-300-3600-6202	PRINTED FORMS NEW METER CARDS	000000	29.67			
		I-QB27715	603-300-3600-6202	PRINTED FORMS UTILITY BILLING STATEMENTS-DEC	000000	74.33			
					DEPARTMENT 300	PUBLIC WORKS	TOTAL:	180.57	

					FUND	603	STORM WATER UTILITY	TOTAL:	180.57

PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
1 -000766	WATSON COMPANY							
		I-895309	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES, FUEL GRG	000000	458.06		
1 -001314	HUEBSCH LAUNDRY CO.							
		I-4215201	615-401-4103-6350	REPAIRS & MAI ENTRY RUG SERVICE	000000	32.72		
1 -001387	SUN LIFE ASSUANCE COMPA							
		I-FEB 2019 LIFE INS	615-401-4103-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	13.10		
		I-FEB 2019 LTD	615-401-4103-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	27.48		
1 -12098	DALCO							
		I-3401415	615-401-4103-6211	CLEANING SUPP CLEANING SUPPLIES	000000	204.26		
1 -26730	GRAPHIC DESIGN							
		I-QB27680	615-401-4103-6217	OTHER GENERAL BANNER	000000	75.00		
1 -68006	R & R SPECIALTIES, INC.							
		I-66839-IN	615-401-4103-6353	REPAIRS & MAI BLADE SHARPENING	000000	132.50		
1 -75794	SYSCO, MINNESOTA							
		I-247249823	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	000000	902.36		
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	1,845.48
					FUND	615 ARENA	TOTAL:	1,845.48

PACKET: 06345 EFT Payments
 VENDOR SET: 1
 FUND : 620 HYDRO ELECTRIC
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VI-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-FEB 2019 LIFE INS	620-300-3500-6133	EMPLOYER PAID FEB 2019 LIFE INSURANCE	000000	2.95
		I-FEB 2019 LTD	620-300-3500-6134	EMPLOYER PAID FEB 2019 LTD INS.	000000	6.64
1 -42700	K.R. WEST CO. INC.					
		I-00375438	620-300-3500-6353	REPAIRS & MAI PUMP	000000	2,017.47
		I-00375449	620-300-3500-6353	REPAIRS & MAI FITTING	000000	78.18
		I-00375464	620-300-3500-6353	REPAIRS & MAI SEAL	000000	16.48
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	2,121.72

			FUND	620 HYDRO ELECTRIC	TOTAL:	2,121.72
					REPORT GRAND TOTAL:	177,773.68

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	101-000-0000-2191	SUPPLEMENTAL LIFE INS WITH	1,913.63				
	101-102-1021-6133	EMPLOYER PAID-LIFE INSURAN	50.76	639	20.06		
	101-107-1052-6304	LEGAL FEES	1,192.27	10,000	4,939.72-	Y	
	101-107-1061-6133	EMPLOYER PAID-LIFE INSURAN	4.59	64	0.26-	Y	
	101-107-1061-6134	EMPLOYER PAID-DISABILITY (10.28	196	52.46		
	101-107-1071-6133	EMPLOYER PAID-LIFE INSURAN	13.10	206	42.90-	Y	
	101-107-1071-6134	EMPLOYER PAID-DISABILITY (33.08	742	165.15		
	101-120-1201-6133	EMPLOYER PAID-LIFE INSURAN	32.75	434	4.85-	Y	
	101-120-1201-6134	EMPLOYER PAID-DISABILITY (59.14	1,241	461.26		
	101-140-1401-6133	EMPLOYER PAID-LIFE INSURAN	5.57	78	0.02		
	101-140-1401-6134	EMPLOYER PAID-DISABILITY (11.86	226	59.96		
	101-140-1404-6310	MAINTENANCE CONTRACTS	246.42	13,000	97.05		
	101-150-1501-6133	EMPLOYER PAID-LIFE INSURAN	6.55	91	0.70-	Y	
	101-150-1501-6134	EMPLOYER PAID-DISABILITY (17.73	338	89.79		
	101-160-1601-6133	EMPLOYER PAID-LIFE INSURAN	19.65	274	1.10-	Y	
	101-160-1601-6134	EMPLOYER PAID DISABILITY (44.36	843	223.74		
	101-201-2010-6133	EMPLOYER PAID-LIFE INSURAN	222.70	3,015	87.19		
	101-201-2010-6134	EMPLOYER PAID-DISABILITY (505.11	10,070	3,220.15		
	101-230-2301-6133	EMPLOYER PAID-LIFE INSURAN	26.20	365	1.80-	Y	
	101-230-2301-6134	EMPLOYER PAID-DISABILITY (57.86	1,070	277.41		
	101-230-2301-6311	EXPERT & CONSULTANT	730.12	22,500	4,548.15		
	101-230-2302-6133	EMPLOYER PAID-LIFE INSURAN	6.55	91	0.70-	Y	
	101-230-2302-6134	EMPLOYER PAID-DISABILITY (13.71	261	69.07		
	101-300-3100-6133	EMPLOYER PAID-LIFE INSURAN	26.86	325	51.04-	Y	
	101-300-3100-6134	EMPLOYER PAID-DISABILITY (56.51	1,080	290.95		
	101-301-3200-6133	EMPLOYER PAID-LIFE INSURAN	33.41	438	3.50-	Y	
	101-301-3200-6134	EMPLOYER PAID-DISABILITY (59.32	1,206	381.35		
	101-301-3200-6212	MOTOR FUEL & OIL	25.14	55,000	8,841.97		
	101-301-3200-6218	CLOTHING & BADGES	382.68	3,000	656.67		
	101-301-3200-6310	MAINTENANCE CONTRACTS	203.88	20,000	7,953.44		
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	407.33	55,000	743.81-	Y	
	200-401-0000-1501	FUEL INVENTORY	74.06-				
	200-401-4440-6133	EMPLOYER PAID-LIFE INSURAN	72.05	776	62.40-	Y	
	200-401-4440-6134	EMPLOYER PAID-DISABILITY (146.29	2,220	500.13		
	200-401-4440-6365	RENTAL-MACHINERY	2,347.00	22,500	6,593.05		
	205-420-4201-6133	EMPLOYER PAID-LIFE INSURAN	1.97	0	27.58-	Y	
	205-420-4201-6134	EMPLOYER PAID-DISABILITY (4.41	0	61.55-	Y	
	210-170-1702-6133	EMPLOYER PAID-LIFE INSURAN	1.62	23	0.26		
	210-170-1702-6134	EMPLOYER PAID-DISABILITY (4.12	79	21.41		
	213-210-2100-6133	EMPLOYER PAID-LIFE INSURAN	23.25	338	20.33		
	213-210-2100-6134	EMPLOYER PAID-DISABILITY (58.14	1,110	342.22		
	213-210-2100-6203	SAFETY BOOTS	200.00	1,800	1,106.18-	Y	
	213-220-2200-6133	EMPLOYER PAID-LIFE INSURAN	94.65	1,398	117.46		
	213-220-2200-6134	EMPLOYER PAID-DISABILITY (244.53	4,669	1,504.49		
	213-220-2200-6311	EXPERT & CONSULTANT	5,508.00	76,500	7,339.00		

** G/L ACCOUNT TOTALS **

VI-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	220-450-4160-6133	EMPLOYER PAID-LIFE INSURAN	0.98	14	0.28		
	220-450-4160-6134	EMPLOYER PAID-DISABILITY I	2.09	40	10.74		
	220-450-4160-6319	OTHER PROFESSIONAL FEES	5,240.00	24,000	3,040.00		
	407-180-6003-6133	EMPLOYER PAID-LIFE INSURAN	4.91	160	51.96		
	407-180-6003-6134	EMPLOYER PAID-DISABILITY (16.16	583	260.93		
	600-300-3300-6133	EMPLOYER PAID-LIFE INSURAN	31.70	502	66.04		
	600-300-3300-6134	EMPLOYER PAID-DISABILITY (65.60	1,420	506.43		
	600-300-3300-6318	SERVICE FOR LOCATES	36.45	4,000	1,456.70		
	601-300-3400-6133	EMPLOYER PAID-LIFE INSURAN	24.76	502	163.20		
	601-300-3400-6134	EMPLOYER PAID-DISABILITY (50.94	1,420	710.44		
	603-300-3600-6133	EMPLOYER PAID-LIFE INSURAN	24.43	322	9.54-	Y	
	603-300-3600-6134	EMPLOYER PAID-DISABILITY I	52.14	969	242.60		
	615-401-4103-6133	EMPLOYER PAID-LIFE INSURAN	13.10	230	46.60		
	615-401-4103-6134	EMPLOYER PAID-DISABILITY (27.48	611	226.29		
	620-300-3500-6133	EMPLOYER PAID-LIFE INSURAN	2.95	50	8.70		
	620-300-3500-6134	EMPLOYER PAID-DISABILITY (6.64	153	60.36		
	** 2018-2019 YEAR TOTALS **		20,651.42				
2019-2020	101-102-1021-6450	MISCELLANEOUS	400.00	21,000	420.00		
	101-105-1051-6201	OFFICE SUPPLIES	386.00	6,400	5,961.55		
	101-105-1051-6202	PRINTED FORMS & PAPER	343.00	1,000	657.00		
	101-140-1403-6211	CLEANING SUPPLIES	71.31	2,000	1,928.69		
	101-140-1404-6211	CLEANING SUPPLIES	71.31	2,000	1,928.69		
	101-201-2010-6201	OFFICE SUPPLIES	78.23	2,400	2,321.77		
	101-301-3200-6211	CLEANING SUPPLIES	31.69	950	918.31		
	101-301-3200-6216	CHEMICALS & CHEMICAL PRODU	43,562.19	60,000	16,437.81		
	200-401-0000-1501	FUEL INVENTORY	615.65				
	200-401-4440-6218	CLOTHING & BADGES	56.00	2,400	2,344.00		
	200-401-4447-6217	OTHER GENERAL SUPPLIES	58.12	2,130	2,071.88		
	213-210-2100-6218	CLOTHING & BADGES	251.00	45,000	43,879.00		
	213-210-2100-6354	REPAIRS & MAINT-VEHICLES	808.57	53,700	52,891.43		
	600-300-3300-6202	PRINTED FORMS & PAPER	104.01	3,000	2,895.99		
	600-300-3300-6211	CLEANING SUPPLIES	31.69	750	718.31		
	601-300-3400-6202	PRINTED FORMS & PAPER	103.99	3,000	2,896.01		
	601-300-3400-6366	METRO WASTE CONTROL COMMIS	106,128.47	1,270,143	1,164,014.53		
	603-300-3600-6202	PRINTED FORMS & PAPER	104.00	3,000	2,896.00		
	615-401-4103-6211	CLEANING SUPPLIES	204.26	3,600	3,034.34		
	615-401-4103-6217	OTHER GENERAL SUPPLIES	75.00	5,000	4,844.55		
	615-401-4103-6254	COST OF MERCHANDISE	1,360.42	28,000	24,108.09		
	615-401-4103-6350	REPAIRS & MAINT-BUILDING	32.72	5,000	4,967.28		
	615-401-4103-6353	REPAIRS & MAINT-EQUIPMENT	132.50	23,000	22,867.50		
	620-300-3500-6353	REPAIRS & MAINT-EQUIPMENT	2,112.13	425,000	422,887.87		
	** 2019-2020 YEAR TOTALS **		157,122.26				

** DEPARTMENT TOTALS **

VI-01

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	1,913.63
101-102	COUNCIL & MAYOR	450.76
101-105	ADMINISTRATION	729.00
101-107	CITY CLERK	1,253.32
101-120	FINANCE	91.89
101-140	FACILITY MANAGEMENT	406.47
101-150	COMMUNITY DEVELOPMENT	24.28
101-160	I.T.	64.01
101-201	POLICE	806.04
101-230	BUILDING & INSPECTIONS	834.44
101-300	PUBLIC WORKS	83.37
101-301	PUBLIC WORKS STREETS	44,705.64

101 TOTAL	GENERAL	51,362.85
200	NON-DEPARTMENTAL	541.59
200-401	PARKS & RECREATION	2,679.46

200 TOTAL	PARKS	3,221.05
205-420	CABLE	6.38

205 TOTAL	CABLE TV	6.38
210-170	HERITAGE PRESERVATION	5.74

210 TOTAL	HERITAGE PRESERVATION	5.74
213-210	FIRE	1,340.96
213-220	AMBULANCE	5,847.18

213 TOTAL	FIRE & AMBULANCE	7,188.14
220-450	LEDUC	5,243.07

220 TOTAL	LEDUC HISTORIC ESTATE	5,243.07

** DEPARTMENT TOTALS **

VI-01

ACCT	NAME	AMOUNT
407-180	ECONOMIC DEVELOPMENT	21.07

407 TOTAL	ECONOMIC DEV-IND. PK	21.07
600-300	PUBLIC WORKS	269.45

600 TOTAL	WATER	269.45
601-300	PUBLIC WORKS	106,308.16

601 TOTAL	WASTEWATER	106,308.16
603-300	PUBLIC WORKS	180.57

603 TOTAL	STORM WATER UTILITY	180.57
615-401	PARKS & RECREATION	1,845.48

615 TOTAL	ARENA	1,845.48
620-300	PUBLIC WORKS	2,121.72

620 TOTAL	HYDRO ELECTRIC	2,121.72

	** TOTAL **	177,773.68

NO ERRORS

** END OF REPORT **



City Council Memorandum

To: City Councilmembers
From: Mayor Fasbender
Date: January 22, 2019
Item: 2019 City Council Committee Appointments

Council Action Requested:

Approval is requested of the proposed City Council Committees, appointment of Acting Mayor, and other assignments for 2019. These appointments will be for one year.

Background Information:

As required by City Ordinance, this list was submitted to the City Council at the first meeting in January for your review and comment.

Financial Impact:

N/A

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

City Council Committees
Appointment of Acting Mayor
Other Assignments for 2019



**2019
City Council Committees & Liaisons**

Administrative Committee

*Braucks
Folch
Lund

Utilities Committee

*Balsanek
Folch
Lund

Finance Committee

*Folch
Braucks
Vaughan

Ad Hoc – Transportation/Transit Committee

*Vaughan
Balsanek
Leifeld

Historic Preservation Committee

*Balsanek
Braucks
Folch

Red Rock Commission

Vaughan

Parks & Rec. Committee/Joint Powers

*Lund
Leifeld
Vaughan

Tourism

Lund

Dakota County Communications Board

Balsanek
Alternate: Fasbender

Planning Committee

*Vaughan
Balsanek
Leifeld

HEDRA (informational)

Balsanek
Vaughan

Public Safety Committee

*Leifeld
Braucks
Folch

Dakota Broadband Board

Folch
Alternate: Lund

ACTING MAYOR*

Balsanek

Note: If Fasbender/Balsanek is not present, the most senior Council Member will preside over the Council meeting.

Operations Committee

*Lund
Leifeld
Vaughan

*Chair of Committee



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: John Hinzman, Community Development Director
Date: January 22, 2019
Item: Appoint HEDRA Commissioner: Jen Fox

City Council Action Requested:

The City Council is asked to approve the appointment of Jen Fox to the Hastings Economic Development and Redevelopment Authority (HEDRA). Jen would fill the vacancy created by the departure of Pam Holzem and serve until December 31, 2024. Citizen members may serve up to two consecutive six year terms.

Background Information:

Four candidates were interviewed by HEDRA Commissioners Sinclair, Balsanek, and Vaughan on January 14, 2019. Jen Fox was the unanimous recommendation of the interview committee.

Financial Impact:

N/A

Advisory Commission Discussion:

N/A

Council Commission Discussion:

N/A

Attachments:

- Application



Advisory Commission Interest Form

The City of Hastings encourages active participation of its residents. City Advisory Commissions are one form in which residents can take a participatory involvement in the planning, development, and preservation of our growing and historical community. Thank you for your interest in serving on an advisory commission. Information about City commissions is available on the City's website at www.hastingsmn.gov.

Commission

(Please indicate your interest)

Questions?

Contact 651-480-2350 or

<input type="checkbox"/>	Charter	Melanie Mesko Lee mmesko_lee@hastingsmn.gov
<input checked="" type="checkbox"/>	Hastings Economic Development & Redevelopment Authority (HEDRA)	John Hinzman Jhinzman@hastingsmn.gov
<input type="checkbox"/>	Heritage Preservation Commission (HPC)	Justin Fortney Jfortney@hastingsmn.gov
<input type="checkbox"/>	Parks & Recreation (PRC)	Chris Jenkins Cjenkins@hastingsmn.gov
<input type="checkbox"/>	Planning (PC)	John Hinzman Jhinzman@hastingsmn.gov
<input type="checkbox"/>	Public Safety (PSAC)	Melanie Mesko Lee mmesko_lee@hastingsmn.gov
<input type="checkbox"/>	Other/ no Preference	Julie Flaten Jflaten@hastingsmn.gov

To help us have a better understanding of your interests and background, we ask for some general information. Please complete and sign the application.

Name Jen Fox

Address 907 3rd Street W

Day Phone 651-726-4832

Evening Phone N/A

e-mail jenelainefox@gmail.com

How long have you lived in Hastings? ~26 years

Please share why you are interested in becoming involved with a City commission.

Over the past ten years I have focused my volunteer involvement in the non-profit sector of Hastings. I am ready to shift that focus into one of connecting our current resources and continuing to develop our assets with strategy and efficacy.

Hastings is fortunate to have an engaged resident population and city staff who encourage involvement in the process of administering to a city. It would be a privilege to serve on the HEDRA Board to help market our city to new industrial development and encourage new families to join our community through redevelopment.

Supplemental Information

Employer: Spiral Brewery

Occupation: Chief Communication and Sales Officer

What experience would you bring to the Commission?

With six years of experience working in communications and outreach divisions with the State of Minnesota, I have a unique perspective of how strategic planning and bureaucracy work together. This experience has been supplemented by my Master's in Public Policy and the work (along with my business partners) to open Spiral Brewery in downtown Hastings. Our business has been the beneficiary of the Economic Development Revolving Loan Fund in the past, I directly understand the great impact HEDRA can make on a new and growing business.

Please return to: City of Hastings
101 Fourth Street East OR
Hastings, MN 55033



City Use
Date Received: 12-14-18 AC
Forwarded to: _____

§ 31.36 PUBLIC DISCLOSURE.

(A) Each public official of the City of Hastings shall file for public record in the office of the City Clerk, a sworn statement in a form approved by the City Council and which must contain, at a minimum, the following information:

(1) The names of all businesses, corporations, companies, firms, partnerships, or other business enterprises, doing business with or in the City of Hastings, in which the public official is connected thereto as an employee, owner, director, officer, adviser, or consultant, or in which the public official has a continuing financial interest, through ownership of stock or as a beneficiary of any pension or retirement plan;

(2) A description of all parcels of real property, other than property occupied by the public official as a personal residence, in which the public official has any interest, including the right to occupy any such property; and

(3) The interest of a spouse, or minor child or other member of the immediate household of any public official shall be considered an interest of the public official for purposes of filing the statement required.

(B) Each person who becomes a public official shall, within 30 days after assuming the office or position, file a public disclosure required by this section.

(1) Following an initial filing, the information on that filing shall remain in effect and all public officials will continue to attest to its truth. Within 30 days of any change to the information on the initial filing and following any reappointment or reelection, all public officials shall file a new sworn statement with the City Clerk. City staff members covered under this provision shall fill out an initial filing and shall thereafter complete any amended filings within 30 days of any change to the information on the initial filing or at least every 4 years, in the years in which the Mayor and at large Councilmember seats are up for election, whichever comes first. (Am. Ord. 511, passed 4-5-2004)

(2) This subchapter shall not be construed to require the filing of any information relating to any person's connection with any professional society or any charitable, religious, social, fraternal, recreational, civil or political organization or any similar organization not conducted as a business enterprise.

(3) The City Administrator shall inform each person who is required to file a statement, the time and place for filing, and shall furnish each such person with a copy of this subchapter and the required statement form. The City Administrator shall inform the City Council when any person, who is required to file a statement, fails to file the statement in a timely manner. (Prior Code, § 2.81)



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Megan White, Deputy City Clerk
Date: January 22nd, 2019
Item: 2019 Massage Therapy Renewal License for Bernadette Bauer

Council Action Requested:

Approve the attached resolution approving a 2019 Massage Therapy Renewal License for Bernadette Bauer

Background Information:

Ms. Bauer has submitted an application and paid the required renewal fee for a 2019 Massage Therapy Renewal License.

Financial Impact:

Fee for an annual Massage Therapist License is \$100.00

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 01 - - 19
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HASTINGS
APPROVING 2019 MASSAGE THERAPY LICENSE**

WHEREAS, on an annual basis, licensed massage therapist are required to reapply for an annual license; and

WHEREAS, renewal notices were sent out; all licensees have paid their fee and returned their paperwork. We are awaiting background checks on some individuals and approval is contingent upon receipt of them. If a clear background check is not attainable, the applicant’s massage license will expire; and

WHEREAS, the license year runs from January 1 to December 31; and

WHEREAS, the following applicant have applied for a license renewal for the 2019 license year:

Bernadette Marie Bauer, Unlimited Chiropractic

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS: That the Mayor and the City Clerk be authorized to sign licenses authorizing the above applicants to operate as a licensed massage therapist for the period of January 1 – December 31 2019, unless revoked by City Council.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 22nd DAY OF January, 2019.

Ayes:

Nays:

Absent:

Mary D. Fasbender, Mayor

ATTEST:

Julie Flaten, City Clerk

(SEAL)



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Paige Marschall Bigler, Recreation Programming Specialist

Date: January 22, 2019

Item: Accepting Sponsorship

Council Action Requested: Accept Power within Chiropractic Sponsorship of \$300.00 for Storytime in the Park; which is a part of Rotary Pavilion Programming for 2019.

Background Information: The City of Hastings and Power Within Chiropractic signed a mutual agreement as part of the 2019 Storytime in the Park sponsorship. It is recommended the consideration and acceptance of the monetary sponsorship.

Financial Impact: We will continue to include sponsorships as a revenue item as part of the budget process to offset programming costs; specifically costs for Storytime in the Park.

Advisory Commission Discussion:

None

Council Committee Discussion:

None

Attachments:

- Storytime in the Park Mutual Agreement
- Storytime in the Park Sponsorship Form



City of Hastings Parks and Recreation
 920 West 10th Street
 Hastings, MN 55033
 Direct (651)-480-6182
 Fax (651)-437-5396
 www.hastingsmn.gov

2019 Storytime in the Park Sponsorship

SPONSOR NAME: Power Within Chiropractic

This informational form is accompanied by a Mutual Sponsorship Agreement

SPONSOR INFORMATION:

Contact Name Dr. Bethanie Schatz	Business Phone (651) 437-6778
Address 1355 S. Frontage Road, Suite 106	Home Phone ()
City Hastings	Cell Phone ()
State MN Zip 55033	Fax # ()
Email powerwithinchiro@gmail.com	Website https://www.powerwithinchiro.com/

TYPE OF SPONSORSHIP Rotary Pavilion Program Sponsor

2018 Storytime In the Park - Storytime Description: The purpose of the 2019 Storytime Series is to encourage the community and families of Hastings to enjoy entertainment within their own City, to provide a sense of community pride and cohesiveness, to invite the community and visitors to utilize the new facility and space and to create community connections. The Storytime Series will consist of six programs on the second and fourth Wednesday of the month from June 2019 – September 2019. Each program will be held at the Rotary Pavillion located at 20 Ramsey Street, Hastings, MN 55033. The programs are free of charge to attendees made possible by your sponsorship. Each program is theme based and provides entertainment, a healthy activity, literacy development and a family friendly environment.

2019 STORYTIME IN THE PARK

June 19 10:30 AM	Theme Shapes	Stories, songs, and activities
July 17 10:30 PM	Theme Dance	Stories, songs, and activities
July 31 6:00 PM	Theme Buildings	Stories, songs, and activities
August 21 10:30 AM	Theme Sports	Stories, songs, and activities
August 28 6:00 PM	Theme Feelings	Stories, songs, & Activities
September 18 10:30 AM	Theme Friends	Stories, songs, & Activities

Power Within Chiropractic Community Outreach Package \$300.00

- Sponsorship recognition in Hastings Star Gazette
- Sponsorship acknowledgement on City of Hastings Facebook
- Power Within Chiropractic recognized on City of Hastings Programs and Events Webpage
- Verbal recognition on Hastings Community TV
- Verbal recognition on KDWA News

Please contact Paige Marshall Bigler, Recreation Programming Specialist, if additional information is needed.
 651-480-6182

\$300.00 SPONSORSHIP PAYMENT: Cash Check # _____ Credit Card

Credit Card Payment:

If you are emailing or faxing this form, please do not include your credit card information on it. Please call Hastings Parks and Recreation 651-480-6182 with the credit card information. Credit Card information will be processed after the City Council recognized and accepts Sponsorship.

CC Payment -

OFFICE USE ONLY:

Date Received: _____ / _____ / 2019
 Time Received: _____ am/pm
 Received In-person Drop Box
 Mail Fax Email
 Received By: _____
 Paige Marshall Bigler



City of Hastings – Parks and Recreation Department
2019 Storytime in the Park Sponsorship
Mutual Agreement
Sponsorship Request: \$300.00

Power Within Chiropractic: Sponsorship Role:

Below are the outreach benefits of the sole sponsorship for 2019 Storytime in the Park:

- Enter into a sole sponsorship paid by *Power Within Chiropractic* for the 2019 Storytime in the Park series paid no later than April 1, 2019. Made payable to the *City of Hastings* and submitted to: Hastings Parks and Recreation. 920 West 10th Street, Hastings, MN 55033.
- Recognition as 2019 Storytime in the Park sponsor in the Hastings Star Gazette articles featuring Rotary Pavilion Programming; provided by the *City of Hastings*
- Sponsorship acknowledgement on the City of Hastings Facebook event postings; developed by the *City of Hastings*. Logo graphic provided by *Power Within Chiropractic*
- *Power within Chiropractic* recognized on City of Hastings Programs and Events Webpage. Webpage design by *City of Hastings*.
- Verbal recognition as 2019 Storytime Series sponsor on Hastings Community TV.
- Verbal recognition as 2019 Storytime Series sponsor on KDWA News

Point of Contact:

City of Hastings, Parks and Recreation Department
Paige Marschall Bigler, Recreation Programming Specialist
Direct: 651-480-6182 – pmarschall@hastingsmn.gov

2019 Sponsorship Statement:

The 2019 sponsorship is based on present costs only. The 2020 sponsorship level is not guaranteed and subject to change.

Trade Agreement Disclaimer

Ownership of Promotional Materials: Any plan, idea and all promotional materials created by *Power within Chiropractic* or *City of Hastings Parks and Recreation Department* shall be and will remain the property of both parties unless formally agreed upon.

Agreement

The *City of Hastings Parks and Recreation Department*, and *Power Within Chiropractic* agree to the terms and the sponsor partnership as outlined above.

David M. ...

City of Hastings Representative

Bethanie Schatz, D.

Power Within Chiropractic Representative

1-11-19

Date

1-10-19

Date

--End--



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempski – City Engineer
Date: January 15, 2019
Item: Accept Feasibility & Assessments Report, and Order Public Hearings for Project Scope and for Assessments – 2019 Neighborhood Infrastructure Improvements Project

Council Action Requested:

Enclosed for Council consideration is a resolution accepting the Feasibility & Assessments Report, ordering public hearings, and declaring the amount to be assessed for the proposed 2019 Neighborhood Infrastructure Improvements project.

The feasibility and assessments report will be handed out at the January 22nd City Council meeting.

Background Information:

The 2019 Neighborhood Infrastructure Improvements Project includes a variety of improvements within two separate geographic areas, the Louis Lane neighborhood (between Dakota Pines Golf Club and Pine Street) and the Bohlken Drive/31st Street W neighborhoods (south of the Vermillion River and west of Cannon Street).

The streets to be reconstructed in 2019 include Manor Lane, Manor Court, 19th Street W from Louis Lane to Manor Lane, 21st Street W from Louis Lane to Manor Lane, Ridge Lane, and Edgewood Lane. The improvements would involve complete reconstruction of the street with engineered base material and new pavement along with new modernized concrete curb and gutter. Also included is localized sanitary sewer main replacement and lining, replacement of the water main, replacement of sanitary sewer and water services, and storm sewer extensions, repairs and replacements.

The streets to be reclaimed in 2019 include Louis Lane, 18th Street W from Manor Lane to Pine Street, 19th Street W from Manor Lane to Pine Street, Southview Court, Bohlken Drive from 160 feet west of Hackberry Drive to Cannon Street, Hackberry Drive, South Park Court, Hackberry Circle, Highview Knoll, Highview Drive, 31st Street W from 70 feet west of Highview Knoll to Cannon Street, 33rd Street W, 35th Street W from 190 feet west of Leroy Avenue to Lester Avenue, Leroy Avenue, and Lester Avenue. The reclaim improvements involve grinding up and recycling the existing blacktop and gravel of the street to make a new base, followed by spot concrete curb and gutter repair and new pavement.

A map of the project identify the streets to be improved (including improvement type) has been attached for reference.

A public hearing on the scope and features for the 2019 Neighborhood Infrastructure Improvements Project will be held on February 19th, with an assessment hearing for this project being held on March 18th.

Financial Impact:

The project has a total estimated cost of \$4,172,000, including design and other project delivery overhead costs. Street, storm sewer, and surface restoration costs will be funded primarily through bonded debt and assessments in the estimated amount of \$3,173,000. Sanitary sewer and water system costs will be funded by General Obligation (G.O.) Utility Revenue Bonds in the estimated amount of \$999,000. Please note that these sanitary sewer and water system costs are not included in the attached Resolution as they are not included in the special assessments (Minnesota Statutes Chapter 429). The project can be funded within the City's approved funding parameters for 2019.

Council Committee Discussion:

Staff met with the Operations Committee on November 21, 2018 to present the recommended project scope and proposed assessments amounts. The Committee was supportive of the project recommendations, but requested public input on trail alignment options identified in the City's Comprehensive Planning documents. Neighborhood Open Houses were held on December 11th and 13th to present the recommended project and hear from the property owners. The overall feedback from these discussions was support for the proposed improvements as recommended in the Feasibility & Assessments Report. Preferences and/or concerns regarding the trail alignment were received and documented as well. This information was shared with the Operations Committee on December 20, 2018. Feedback will continue to be gathered and on January 23, 2019, the Operations Committee will meet again to finalize a trail alignment recommendation to the full Council.

The Council will be provided a fully detailed report and presentation on all design features, Operations Committee guidance, neighborhood feedback, cost and funding mix, project construction timelines, and project communications in a memo preceding the February 19th Council meeting.

Attachments:

- Resolution
- Project Map

Resolution No. _____

**RESOLUTION RECEIVING FEASIBILITY & ASSESSMENTS REPORT, DECLARING THE AMOUNT TO BE ASSESSED,
AND ORDERING PUBLIC HEARINGS FOR THE 2019 NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS PROJECT**

WHEREAS, a report has been prepared by the City Engineer and submitted to the City Council with reference to the following project:

2019 NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS – street reconstruction with new base material and pavement including concrete curb and gutter improvements and localized storm sewer system extensions, repairs and replacements on Manor Lane, Manor Court, 19th Street W from Louis Lane to Manor Lane, 21st Street W from Louis Lane to Manor Lane, Ridge Lane, and Edgewood Lane, **street reclamation** with new pavement including spot curb and gutter repairs and localized storm sewer system extensions, repairs and replacements on Louis Lane, 18th Street W from Manor Lane to Pine Street, 19th Street W from Manor Lane to Pine Street, Southview Court, Bohlken Drive from 160 feet west of Hackberry Drive to Cannon Street, Hackberry Drive, South Park Court, Hackberry Circle, Highview Knoll, Highview Drive, 31st Street W from 70 feet west of Highview Knoll to Cannon Street, 33rd Street W, 35th Street W from 190 feet west of Leroy Avenue to Lester Avenue, Leroy Avenue, and Lester Avenue, and **trail extensions** to be determined;

AND WHEREAS, the total cost of the Chapter 429 Bonds and special assessments for the 2019 Neighborhood Infrastructure Improvements project is estimated to be **\$3,173,000**,

AND WHEREAS, the total cost to be bonded by Chapter 429 is estimated to be **\$1,375,300**,

AND WHEREAS, **\$1,797,700** is proposed to be special assessed,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS; that

1. The City Council hereby receives said Feasibility & Assessments Report and will consider the 2019 Neighborhood Infrastructure Improvements project in accordance with said report.
2. The Council will consider assessments of the benefited abutting property for a portion of the cost of the 2019 Neighborhood Infrastructure Improvements project, pursuant to Chapter 429 of the Minnesota Statutes. The amount of proposed assessments for said project is hereby declared to be: **\$1,797,700**.
3. A public hearing for the 2019 Neighborhood Infrastructure Improvements will be held at 7:00 PM, Monday, February 19, 2019 at City Hall at 101 E. 4th Street, and the City shall give mailed and published notice of such hearing and improvements as required by law.
4. A separate public hearing will be held specifically regarding proposed assessments for the 2019 Neighborhood Infrastructure Improvements at 7:00 PM, Monday, March 18, 2019 at City Hall at 101 E. 4th Street, and the City shall give mailed and published notice of such hearing and assessments as required by law.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA, THIS 22ND DAY OF JANUARY, 2019.

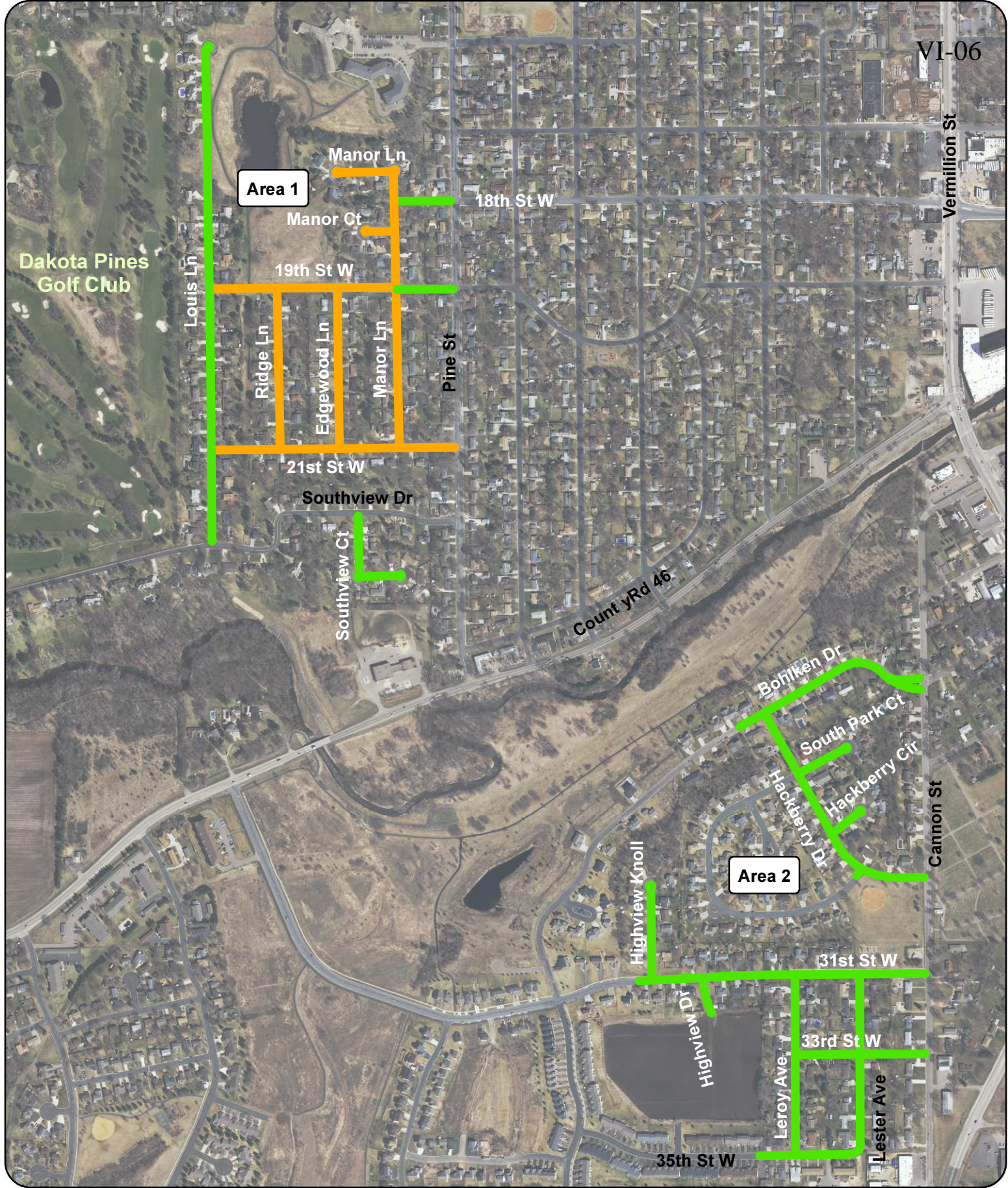
Ayes:

Nays:

ATTEST: _____

Julie Flaten, City Clerk

Mary D. Fasbender, Mayor



Proposed City Project 2019-1

2019 Neighborhood Infrastructure Improvements

- Full Reconstruction
- Reclaim





City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Nick Egger – Public Works Director
Date: January 16, 2019
Item: Approve Lease Agreement for Wireless Carrier Equipment Installation – Verizon

COUNCIL ACTION REQUESTED

Council is requested approve a lease agreement with Verizon for its equipment installation at the City's elevated water tower site on W 4th Street near Hastings High School. Council is also requested to authorize the Mayor's and City Clerk's signatures on the agreement.

BACKGROUND

Verizon has had wireless cell/data equipment installations located at the City's W 4th Street tower site since 1994 and it has run to the end of all allowable automatic renewal periods. With each wireless carrier having similar installations, but having slightly somewhat different agreement language and terms, the City has made it a priority to introduce a uniform template and agreement language terms that will apply to any wireless provider's lease at such time that their existing lease expires. The new lease agreement will allow continued residence of Verizon's wireless equipment at the site for up to twenty additional years. The initial term is five years, and the agreement allows up to three automatic renewals of five years a piece, for a total of up to 20 years.

FINANCIAL IMPACT

This lease period begins on July 15, 2019, with Verizon's beginning lease amount as follows:

- West 4th Street Tower = \$35,103.14

The agreement contains an annual rent escalator of 5%, which is the same amount as in prior agreements. For instance, the rent for 2020 will be 5% higher than for 2019, the 2021 lease amount will be 5% higher than for 2020, and so on. The agreements also provide consideration for increases to the lease amounts in the event that Verizon would add facilities in a way that results in their equipment occupying additional space beyond their current footprint, with the incremental rent amount being negotiated between parties and final outcome memorialized in an agreement amendment that would also be brought before the Council for approval.

ATTACHMENTS

A copy of the agreement has been attached for reference.

STAFF RECOMMENDATION

Staff is recommending that the Council approve the agreement and authorize the Mayor and City Clerk to apply their signatures.

**City of Hastings, State of Minnesota
SITE LEASE AGREEMENT**

THIS SITE LEASE AGREEMENT (“Lease”), made this ____ day of _____ 20____ (the “Effective Date”) between City of Hastings, a Minnesota municipal corporation (“Landlord”), and Verizon Wireless (VAW) LLC d/b/a Verizon Wireless, a limited liability company organized and existing under the laws of Delaware (“Tenant”).

FOR GOOD AND VALUABLE CONSIDERATION, the parties agree as follows:

1. **Leased Premises.** Subject to the terms and conditions of this Lease, Landlord hereby leases to Tenant and Tenant leases from Landlord a portion of Landlord's property, consisting of approximately 1,100 square feet, located at 1800 W 4th Street in the City of Hastings, County of Dakota, State of Minnesota, legally described in Exhibit A attached hereto ("Landlord's Property"), subject to any and all existing easements and a portion of the water tower or other structures ("Structure"), as more particularly shown in Exhibit B attached hereto, on which Tenant’s telecommunications equipment will be attached and located, the exact location of each to be reasonably approved by Landlord's Director of Public Works, together with non-exclusive appurtenant easements required to run utility lines and cables, and a non-exclusive appurtenant easement across Landlord's Property for access to the Antenna Facilities (as hereinafter defined), such easements located in or upon Landlord's Property, all as described on Exhibit C attached hereto ("Leased Premises").

2. **Rent.**
 - a. **Initial Rent Amount, Adjustments.** As consideration for this Lease, Tenant shall pay Landlord an annual rent in the amount of \$35,103.14 (*amount for 2019*) which shall be prorated for 2019 and which shall be increased each year on January 1, by five percent (5.0%) of the previous year’s annualized rental, with the first such increase to take effect on January 1, 2020. Tenant shall pay additional rent in an amount as may be negotiated between the parties at the Landlord’s discretion, increased annually by the escalator rate set forth in the previous sentence, for equipment attached to the Structure by Tenant (in accordance with the terms and conditions hereof) in addition to those approved by Landlord at commencement of this Lease and set forth on Exhibit B. The rent amounts shall never decrease.

 - b. **Time of Payment, Taxes.** The annual rent shall be paid in four (4) quarterly installments on January 1, April 1, July 1 and October 1. In addition to the annual rental, Tenant agrees to timely pay its prorata share of any taxes or payments(s) in lieu of taxes directly attributable to the installation of Tenant's Antenna Facilities (as hereinafter defined) upon the Leased Premises. Tenant shall pay a late fee in the amount of five hundred dollars (\$500.00) per month if any rent is not paid within ten (10) days of receipt of notice of the missed due date.

 - c. **Lease Administration Fee.** Within thirty (30) days following full execution of this Lease by Landlord and Tenant, Tenant shall pay Landlord a onetime administrative fee

of \$2,500.00, and a onetime reimbursement of survey and equipment verification costs in the amount of \$1,500.00.

- d. Sublease. The Tenant shall not be allowed to sublease space on the tower to additional telecommunications providers. Separate lease agreements for additional ground and antenna space shall be with the Landlord, not the Tenant.
- e. Security Deposit. Per paragraph 16(d) of this Lease, the Tenant shall, upon the commencement of this Lease, deposit with Landlord the sum of \$25,000.00 as a security deposit, which shall be fully refunded to Tenant upon the timely removal of the equipment shelter, all antennas, facilities, and related equipment, and the repair and restoration of the site to the condition existing prior to installation of the facilities, reasonable wear and tear excepted.
- f. Miscellaneous. Tenant shall pay for all reasonable costs of Landlord's inspections and installation project management costs for this project, not to exceed \$2,000, within ninety (90) days after Landlord sends an invoice along with reasonable supporting documentation for such fees to Tenant. In addition to consulting and engineering inspection costs, Tenant shall reimburse Landlord for all reasonable costs associated with reviewing this Lease and approving Tenant's application, including but not limited to all reasonable attorney's fees, staff and administrative review time and third party consultant fees and expenses. Landlord shall deliver invoices and reasonable supporting documentation for such costs as soon as reasonably practical, and in no event later than ninety (90) days following the completion of such work. All fees and invoices must be paid within ninety (90) days after Landlord sends Tenant an invoice together with reasonable supporting documentation for the same. If requested by Tenant, Landlord shall provide to Tenant in advance a reasonable estimate for the required consulting and engineering inspection costs required under this subparagraph 2(f) and subparagraphs 5(c), 5(d), 5(f) and 5(i) but Tenant shall remain obligated to pay Landlord for the actual costs incurred, even if they exceed the estimate.

3. Governmental Approval Contingency.

- a. Tenant Application. Tenant's right to use the Leased Premises is expressly made contingent upon its obtaining all the certificates, permits, zoning and other approvals that may be required by any federal, state, or local authority. This shall include the engineering studies specified in subparagraph 3(b) and 3(c) below on the Structure to be conducted at Tenant's expense provided that if the Tenant's Antenna Facilities, as defined in subparagraph 5(b) and as they exist on the Effective Date, have previously been subject to and approved for installation and operation in prior engineering studies of the types specified in subparagraph 3(b) and 3(c) below, no new studies shall be required. Landlord shall cooperate with Tenant in its efforts to obtain and retain such approval and shall take no action that would adversely affect the status of the Leased Premises with respect to the Tenant's proposed use thereof. Tenant shall not consider this Lease, or the negotiations to enter into a lease, as alleviating the Tenant from any and all requirements for Tenant to obtain needed certificates, permits, zoning, and other approvals including conditional use permits or other special approvals required by City, County, State or Federal governments.

- b. Interference Study. Before obtaining a building permit, Tenant must pay for the reasonable cost of (i) a radio frequency interference study, carried out by an independent and qualified professional selected by the Tenant and approved by the Landlord, which approval shall not be unreasonably withheld, showing that Tenant's intended use will not interfere with any existing communications facilities, and (ii) an engineering study, carried out by an independent and qualified professional selected by the Landlord and approved by the Tenant, which approval shall not be unreasonably withheld, showing that the Structure is able to support the Tenant's Antenna Facilities, as defined in subparagraph 5(b), without materially adversely affecting Landlord's use of the Structure or the use of the Structure by a pre-existing tenant. If the study finds that there is a potential for interference that cannot be reasonably remedied or for material adverse effect to the Structure which cannot be remedied by reasonable modifications to the Structure, Landlord may terminate the Lease immediately and refund any initial rent payment to Tenant or in the case of an improvement, expansion or replacement which creates the potential for interference or material adverse effect, Landlord may prohibit the improvement, expansion or replacement. The requirements of this subparagraph 3(b) shall not require a new interference study if the Tenant's Antenna Facilities, as defined in subparagraph 5(b) and as they exist on the Effective Date, have previously been subject to and approved for installation and operation in one or more prior engineering studies of the type specified in this subparagraph 3(b). Improvements, expansions or replacements of Tenant's Antenna Facilities may require a new or updated technical study as required pursuant to subparagraphs 5(c) and 5(i).
- c. Structural Engineering Certification. Before obtaining a building permit, Tenant must pay for the reasonable cost of an engineering study carried out by a qualified engineer, showing that the Structure is able to support the Tenant's Antenna Facilities as shown on Exhibit D. If the study finds that the proposed structure is inadequate to support the proposed antenna loads, and the Landlord and Tenant cannot agree to reasonable modifications to the Structure to accommodate the proposed antenna loads, Landlord may terminate this Lease immediately and refund the initial rental to Tenant or in the case the Structure is found to be inadequate to support an improvement, expansion or replacement, Landlord may prohibit the improvement, expansion or replacement. The requirements of this subparagraph 3(c) shall not require a new structural engineering study and certification if the Tenant's Antenna Facilities, as defined in subparagraph 5(b) and as they exist on the Effective Date, have previously been subject to and approved for installation and operation in one or more prior structural engineering studies and certifications of the type specified in this subparagraph 3(c). Improvements, expansions or replacements of Tenant's Antenna Facilities may require a new or updated technical study as required pursuant to subparagraphs 5(c) and 5(i).
- d. Non-Approval. In the event that any application necessary under subparagraph in 3(a) above is finally rejected or any certificate, permit, license, or approval issued to Tenant is canceled, expires, lapses, or is otherwise withdrawn or terminated by government authority so that Tenant, in its sole discretion, will be unable to use the Leased Premises for its intended purposes, or if an interference or engineering study, whether conducted pursuant to subparagraph 3(b) and 3(c) above or otherwise, should indicate, in Tenant's sole discretion, that the Leased Premises are unsatisfactory for Tenant's intended use, Tenant shall have the right to terminate this Lease and be reimbursed for any rental payment previously made but not any other cost payments. Notice of Tenant's exercise of its right to terminate pursuant to this subparagraph shall be given to Landlord in writing as provided in accordance with

paragraph 26, Notices, of this Lease. Except as required under subparagraph 16(d) below, upon such termination, this Lease shall become null and void and the party's shall have no final obligation to each other except for those obligations which are expressly identified herein as surviving the termination of this Lease.

4. **Term and Renewal.** This Agreement shall be effective as of the date of execution by both Parties, provided, however, the "Initial Term" of this Lease shall commence on July 15, 2019 (the "Commencement Date"), at which time rental payments shall commence, and end on December 31, 2024. Subject to the terms and conditions of this Lease, Tenant shall have the right to extend this Lease for three (3) additional five (5) year renewal periods (each a "Renewal Term") commencing on January 1 following the expiration date of the Initial Term or of any subsequent Renewal Term. This Lease shall be automatically renewed for each successive Renewal Term unless Tenant sends written notice of non-renewal to Landlord no later than one hundred eighty (180) days prior to the expiration of the Initial term or any Renewal Term, such notice to be provided in accordance with paragraph 26 of this Lease.

5. **Tenant Use.**
 - a. **User Priority.** Tenant agrees that the following priorities of use, in descending order, shall apply in the event of communication interference or other conflict while this Lease is in effect, and Tenant's use shall be subordinate accordingly:
 - i. Landlord;
 - ii. Public safety agencies, including law enforcement, fire, and ambulance services that are not part of the Landlord;
 - iii. Other governmental agencies where use is not related to public safety; and
 - iv. Tenant and other government-regulated entities whose antenna offer a service to the general public for a fee in a manner similar to public utility, such as long distance and cellular telephone, not including radio or television broadcasters and pre-existing tenants.

 - b. **Purposes.** Tenant shall use the Leased Premises only for the purpose of installing, maintaining, and operating Landlord-approved (which approval shall not be unreasonably withheld, conditioned or delayed) communications Antenna Facilities (as hereinafter defined), equipment, cabinets and an accessory building, and uses incidental thereto for providing wireless telecommunications services which Tenant is legally authorized to provide to the public. Landlord grants Tenant the right to enter upon Landlord's Property to conduct Tenant's engineering/technical feasibility studies prior to installation of Tenant's Antenna Facilities (as hereinafter defined) on the Leased Premises. This use shall be non-exclusive, and Landlord specifically reserves the right to allow the Landlord's Property, except the Leased Premises, to be used by other parties and to make additions, deletions, or modifications to its own facilities on the Leased Premises except as set forth in subparagraph 5(n) herein. Tenant's communications antenna facility shall consist of antennas at a Landlord-approved location (which approval shall not be unreasonably withheld, conditioned or delayed), along with cables and appurtenances connected to an accessory building or cabinet located on the Leased Premises ("Antenna Facilities"). Tenant's installation, maintenance and operation of the Antenna Facilities

shall at all times comply with all applicable ordinances, statutes and regulations of local, state and federal governmental agencies. Tenant shall have exclusive use of its Antenna Facilities.

- c. Construction. Tenant may erect and operate an antenna array in accordance with its submitted application (Exhibit B) and its plans and specifications (Exhibit D). Tenant agrees that it will install only antennas that Tenant knows will not interfere with existing antennas or with antennas with higher priority. If Tenant seeks to increase the number of antennas, and such installation shall exceed the requirements or standard discussed in the engineering study as required by paragraph 3(c), then, it must first pay the reasonable cost of an evaluation carried out by an independent and qualified professional selected by the Tenant and approved by the Landlord, which approval shall not be unreasonably withheld, conditioned or delayed demonstrating that (i) each additional antenna will not interfere with existing antennas, and that (ii) the Structure can structurally support the additional antennas. The Tenant must pay the cost of each evaluation within ninety (90) days after receiving written notice of the cost together with reasonable supporting documentation. Tenant must obtain Landlord's consent prior to installation of additional antennas; however, such consent will not be unreasonably withheld, conditioned or delayed. An increase in the number of antennas from the original installation shall increase the annualized rental as provided in paragraph 2(a).
- d. Construction Plans. For the initial installation of all Antenna Facilities and for any and all subsequent revisions and/or modifications thereof, or additions thereto, Tenant shall provide Landlord and Landlord's Water Tower Construction Engineer ("Construction Engineer") each with a copy of electronically-formatted (PDF) as-built drawings ("Construction Plans") of the equipment and improvements installed on the Leased Premises consisting of the following and any additional information reasonably requested in writing by the Landlord:
- 1) line or CAD drawings showing the actual physical location of all planned installations plus materials and construction methods;
 - 2) specifications for all planned installations;
 - 3) diagrams of proposed Antenna Facilities;
 - 4) a complete and detailed inventory of all equipment and personal property of Tenant actually placed on the Leased Premises. Landlord retains the right to survey the installed equipment.

As-built drawings shall be easily readable and subject to prior written approval by the Construction Engineer, which shall not be withheld, conditioned or delayed without cause. Landlord shall have thirty (30) business days to review the as-built drawings ("Construction Plans"). If Landlord fails to either approve the Construction Plans or provide written request for changes of said Construction Plans to Tenant within the thirty (30) day period, the Construction Plans will be deemed approved.

Tenant shall be solely responsible for all costs associated with said review and approval of Construction Plans by the Construction Engineer.

For any new project or supplemental installations, Tenant shall provide Landlord, within thirty (30) days after Tenant's activates the Antenna Facilities, with a site plan in electronic

file format compatible with the Landlord's record file system as Exhibit B consisting of as-built drawings of the Antenna Facilities and the improvements installed on the Leased Premises, which show the actual location of all equipment and improvements. Said drawings shall be accompanied by a complete and detailed site survey of the property, inventory of all equipment, personal property, and Antenna Facilities.

- e. Contractor Approval. Any contractor chosen by Tenant to carry out construction, installation, maintenance or any other work on the water tower must be pre-approved by the Landlord prior to the pre-construction meeting. Contractor information to include at the minimum:
- Name and contact information
 - Experience (with water storage tank installations)
 - OSHA violations within the previous three years.

The Landlord retains sole discretion and reserves the right to reject any and all contractors the Tenant may choose for the installation work as determined to be in the best interests of the Landlord and to waive any informalities.

- f. Inspection. Consulting engineering inspection will be provided beginning with the pre-construction conference and continuing through installation/construction/punch-list and verification of as-builts at project completion as determined solely by Landlord, at Tenant's expense. Landlord will not arbitrarily require more inspection than is reasonably necessary to insure the continued delivery of service and security of Landlord's property. Tenant shall pay for all costs of Landlord's inspections/installation project management costs for this project within ninety (90) days after Landlord sends an invoice for such fees together with reasonable supporting documentation evidencing such fees to Tenant. In addition to consulting and engineering inspection costs, Tenant shall reimburse Landlord for all costs associated with reviewing this Lease and approving Tenant's application, including but not limited to all reasonable attorney's fees, staff and administrative review time and third party consultant fees and expenses. All fees and invoices must be paid within ninety (90) days after Landlord sends Tenant an invoice for the same together with reasonable supporting documentation evidencing such fees. Landlord shall deliver invoices and reasonable supporting documentation for all costs and expenses as soon as reasonably practical, and in no event later than ninety (90) days following the completion of such work. Prior to energizing Tenant's system (start-up); all punch list items related to installation must be substantially complete (the exception may be weather related finish painting, etc. as determined by Landlord).
- g. Operation. Tenant shall have the right, at its sole expense, to operate and maintain the Antenna Facilities on the Leased Premises in accordance with good engineering practices with all applicable FCC rules and regulations. Tenant's installation of all Antenna Facilities shall be done according to plans approved by Landlord, which approval shall not be unreasonably withheld, conditioned or delayed. Any damage done by Tenant, its employees or agents to the Leased Premises or other Landlord Property including the Structure during installation or during operations, shall be repaired by Tenant at Tenant's expense within thirty (30) days after notification of damage. The Antenna Facilities shall remain the exclusive property of the Tenant, unless otherwise provided in the Lease.

- h. Maintenance, Improvement Expenses. All modifications to the Leased Premises and all improvements made for Tenant's benefit shall be at the Tenant's expense and such improvements, including antenna, facilities and equipment, shall be maintained in a good state of repair, at least equal to the standard of maintenance of the Landlord's facilities on or adjacent to the Leased Premises, and secured by Tenant. If Tenant's Antenna Facilities are mounted on the Structure they shall, at all times, be painted, at Tenant's expense, the same color as the Structure. The Landlord reserves the right to require or waive this requirement as it pertains to feed line, jumpers, brackets, connectors, and other ancillary equipment on a case by case basis depending on the installation configuration.
- i. Improvements or Replacements. A replacement should be considered the direct replacement of items of the same type of equipment, with the same or smaller size, the same or lighter weight, and the same location as the equipment originally approved and documented in Exhibit B. Replacement with different equipment type, configuration, larger size, heavier weight, or location may require technical review and a new lease request and approval. Before the Tenant may update or replace the Antenna Facilities, Tenant must notify and provide a detailed proposal to Landlord. Tenant shall submit to Landlord a detailed proposal for any such replacement facilities and any other information reasonably requested by Landlord of such requested update or replacement, including but not limited to a technical study, carried out at Tenant's expense. Notwithstanding the foregoing, Tenant may make all necessary repairs, modifications, improvements or alterations to the internal portions of equipment and to all ground-based equipment without submission of plans or proposals, provided such alterations, modifications or improvements do not significantly change the exterior appearance of the Antenna Facilities or increase the amount of physical space or volume occupied by the Tenant's equipment.
- j. Drawings. Unless duplicative of previous specifications and drawings submitted to Landlord, Tenant shall provide Landlord with as-built drawings of the equipment and improvements installed on the Leased Premises, which show the actual location of all Antenna Facilities. Said drawings shall be accompanied by a complete and detailed inventory of all equipment, personal property, and Antenna Facilities actually placed on the Leased Premise (see item d. Construction Plans).
- k. No Interference. Tenant shall, at its own expense, maintain any equipment on or attached to the Leased Premises and owned by Tenant in a safe condition, in good repair and in manner reasonably suitable to Landlord so as not to conflict with the use of the surrounding Landlord's Property by Landlord. Tenant shall not unreasonably interfere with the operations of any prior tenant using the Structure and shall not interfere with the working use of the water storage facilities thereon or to be placed thereon by Landlord.
- l. Access. Tenant, at all times during this Lease, shall have exclusive access to its Antenna Facilities located on the Leased Premises and non-exclusive access to the Structure in order to install, operate, repair, remove and maintain its Antenna Facilities. Tenant shall request access to the Structure twenty-four (24) hours in advance, except in an emergency, to the Public Works Department office located at 1225 Progress Drive, Hastings, MN 55033. In an emergency situation the Public Works Department may be contacted at (651) 248-3271 or such other number as provided by the Landlord in advance. The Tenant shall reimburse the Landlord for costs associated with providing after-hours access to the Structure and surrounding areas. The Tenant shall reimburse the

Landlord two times the current hourly rate paid to the employee providing after-hours access with minimum billable time of three (3) hours. All reimbursement shall be paid within ninety (90) days from the date of the Landlord's invoice to the Tenant, together with reasonable supporting documentation evidencing such costs. Access to antenna equipment on the Leased Premises elevated water tank shall be with prior notice, Tenant's employee's identification and in the presence of a City of Hastings Water Department employee. Both the Water Department and the Tenant shall maintain a written record of all site visits, including the name of all personnel.

- m. **Payment of Utilities.** Landlord makes no representations that utilities adequate for Tenant's use of the Leased Premises are available. Tenant shall separately meter charges for the consumption of electricity and other utilities associated with its use of the Leased Premises and shall be responsible to promptly pay all costs associated therewith. Landlord will cooperate with Tenant in Tenant's efforts to obtain utilities from any location provided by the servicing utility.
 - n. **Quiet Enjoyment.** Tenant, upon paying the rent shall peaceably and quietly have, hold and enjoy the Leased Premises and shall not be disturbed in its possession, use and enjoyment of the Leased Premises. Landlord shall not cause or permit any use of the Landlord's Property that interferes with or impairs (a) the integrity of the Structure to which the Antenna Facilities are attached or (b) the quality of the communication services being rendered by Tenant from the Leased Premises. Except in cases of emergency, Landlord shall not have access to the Antenna Facilities ground level equipment building on the Leased Premises unless accompanied by Tenant's personnel.
6. **Emergency Facilities.** In the event of a natural or manmade disaster, in order to protect the health, welfare, and safety of the community, Tenant may erect additional Antenna Facilities and install additional equipment on a temporary basis on the Leased Premises to assure continuation of service. Such temporary operation shall not exceed (90) days unless Tenant obtains written approval from the Landlord.
 7. **Additional Maintenance Expenses.** Upon notice from Landlord, Tenant shall promptly pay to Landlord all reasonable additional Landlord expenses incurred in maintaining the Leased Premises, including painting of the Leased Premises, which are directly caused by Tenant's occupancy of the Leased Premises within ninety (90) days from the date of the Landlord's invoice to the Tenant, together with reasonable supporting documentation evidencing such costs.
 8. **Advances in Technology.** As technology advances and improved antennas are developed which are routinely used in Tenant's business, Landlord may request the replacement of existing antennas with the improved antennas if the new antennas are more aesthetically pleasing or otherwise foster a public purpose provided it shall be in the sole and exclusive discretion of the Tenant to determine if the installation and use of the improved antennas are practical and technically feasible at this location.
 9. **Additional Buildings.** Tenant acknowledges that Landlord may permit additional buildings to be constructed on Landlord's Property. At such time as this may occur, Landlord will permit said buildings to be placed immediately adjacent to Tenant's building and will allow

"attachments" to its building so as to give the appearance that all buildings are a connected facility. Said attachments will be made at no cost to Landlord, will not compromise the structural integrity of Tenant's building, and will not unreasonably interfere with the operation and maintenance of other Tenant's Antenna Facilities.

10. **Structure Reconditioning and Repairs.** Tenant shall remove its Antenna Facilities at Tenant's cost, upon reasonable notice to allow maintenance, repair, repainting, restoration or other activity as required by Landlord. There may be scheduled interruptions in use of the Antenna Facilities. Except in the case of an emergency, Landlord shall give Tenant one-hundred eighty (180) days' notice of repair, repainting or restoration. In case of emergency, Tenant shall immediately remove Tenant's Antenna Facilities upon reasonable notification to Tenant until such time as there is no longer an emergency but if Tenant does not remove Tenant's Antenna Facilities within a reasonable time based on the circumstances created by the emergency, Landlord may remove Tenant's Antenna Facilities taking all reasonable precautions to prevent damage to the same. An "emergency" shall be deemed to exist only in those situations which constitute an immediate threat to the health or safety of the public or immediate danger to the Landlord's Property. In the event the use of Tenant's Antenna Facilities is interrupted, Tenant shall have the right to maintain mobile cellular equipment on the Landlord's Property. Oldest tenants will have priority if space is limited. If Landlord's Property will not accommodate mobile equipment, it is Tenant's responsibility to locate auxiliary sites.
11. **Intentionally Omitted.**
12. **Defenses and Indemnification.**
- a. **General.** Landlord and Tenant each indemnify the other against and hold the other harmless from any and all costs (including reasonable attorneys' fees and expenses) and claims, actions, damages, obligations, liabilities and liens which arise out of (i) the breach of the Lease by the indemnifying party; and (ii) the use and or occupancy of the Landlord's Property, except for any claims, actions, damage, obligations, liabilities and liens arising from any negligent or intentional misconduct of the indemnified party. This provision shall survive the termination to this Lease.
 - b. **Hazardous Materials.** Without limiting the scope of subparagraph 12(a) above, Tenant will be solely responsible for and will defend, indemnify, and hold Landlord, its agents, elected officials and employees harmless from and against any and all claims, cost, and liabilities, including reasonable attorneys' and costs, arising out of or in connection with the cleanup or restoration of the Leased Premises associated with the Tenant's use of Hazardous Materials. This defense and indemnification shall not apply to claims, costs, and liabilities arising from Landlord's negligence or willful misconduct. Without limiting the scope of subparagraph 12(a) above, Landlord will be solely responsible for and will defend, indemnify, and hold Tenant, its agents, and employees harmless from and against any and all claims, cost, and liabilities, including reasonable attorneys' and costs, arising out of or in connection with the cleanup or restoration of Landlord's Property associated with the Landlord's use of Hazardous Materials. This defense and indemnification shall not apply to claims, costs, and liabilities arising from Tenant's negligence or willful misconduct. For the purposes of this Lease "Hazardous Materials" shall be interpreted broadly and specifically includes, without

limitation, asbestos, fuel, batteries or any hazardous substance, waste, or material as defined in any federal, state or local environmental or safety laws or regulation including, but not limited to the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA).

- c. Tenant's Warranty. Tenant represents and warrants that the use of the Leased Premises will not generate and Tenant will not store or dispose of on the Lease Premise, nor transport to or over the Leased Premises, any Hazardous Materials, unless Tenant specifically informs Landlord thereof in writing twenty-four (24) hours prior to such storage, disposal or transport, or otherwise as soon as Tenant becomes aware of the existence of Hazardous Material on the Leased Premises; Tenant shall provide initial and annual updates of Material Safety Datasheets (MSD) on all hazardous materials that are part of, or necessary to, the operation of the antenna system and maintenance thereof. Tenant warrants that no hazardous material supplies used in routine maintenance and or repair will be stored on the Leased Premises. The obligations of this paragraph 12(c) shall survive the expiration or other termination of this Lease.
- d. Landlord's Warranty. An analysis of the Structure's paint content of Lead and Chromium is provided in Exhibit A. Landlord represents and warrants that it is not aware of the existence of any other Hazardous Materials on the Leased Premises, the Structure, or the Landlord's Property.. The obligations of the paragraph 12(d) shall survive the expiration or other termination of this Lease.

13. Insurance.

- a. Workers' Compensation. The Tenant must maintain Workers' Compensation insurance in compliance with all applicable statutes. The policy shall also provide Employer's Liability coverage with limits of \$500,000.00 bodily injury each accident, \$500,000.00 bodily injury by disease, policy limit, and \$500,000.00 bodily injury by disease, each employee.
- b. General Liability. The Tenant must maintain an occurrence form Commercial General Liability Coverage. Such coverage shall provide for third party bodily injury and property damage arising out of the use, maintenance or operation of the Lease Premises and Antenna Facilities. The Tenant must maintain aforementioned Commercial General Liability Coverage with limits of liability of \$1,000,000.00 each occurrence and \$2,000,000.00 general aggregate including \$2,000,000.00 products and completed operations aggregate and personal and advertising injury.
- c. Automobile Liability. The Tenant must carry Commercial Automobile Liability coverage. Coverage in the amount of \$1,000,000.00 combined single limit each accident covering all owned, non-owned and hired vehicles.
- d. Tenant Property Insurance. The Tenant must keep in force for the duration of the Lease a policy covering damages to its property at the Leased Premises. The amount of coverage shall be sufficient to replace the damaged property, loss of use and comply with any ordinance or law requirements.
- e. Landlord's Insurance. Landlord shall maintain Municipal General Liability Insurance insuring landlord against liability for personal injury, death or damage arising out of Landlord's ownership, use or management of the Leased Premises or Structure by

Landlord, its employees or agents, with combined single limits of \$1,000,000.00. Landlord shall also maintain fire and extended coverage insurance insuring the Structure for its full insurable value (subject to reasonable deductibles).

- f. Adjustment of Insurance Coverage Limits. Notwithstanding the foregoing insurance requirements of Tenant, Tenant agrees to periodically review and adjust insurance coverage limits in accordance with then-current market and industry standards during the Initial Term and Renewal Terms.
 - g. Additional Insured - Certificate of Insurance. The Tenant shall provide, prior to tenancy, evidence of the required insurance in the form of a Certificate of Insurance issued by companies authorized to transact business in Minnesota and who hold a current rating of not less than A-, VII according to A.M. Best, which includes all coverages required in this paragraph 13. Tenant will include Landlord as an additional insured as their interest may appear under this Agreement on the Commercial General Liability and Commercial Automobile Liability Policies but only to the extent allowed in paragraph 12, Defense and Indemnification, of this Lease. The Certificate shall also provide that the coverage may not be canceled without thirty (30) days prior written notice to Landlord.
14. **Damage or Destruction.** Tenant's installation of the Antenna Facilities shall be done according to plans approved by Landlord, which approval will not be unreasonably withheld, conditioned or delayed. Any damage done to the Leased Premises or other Landlord property including the Structure during installation or during operations shall be repaired at Tenant's expense within 30 days after notification of damage which said notice shall include proof that Tenant caused the damage and to Landlord's reasonable satisfaction. The Antenna Facilities shall remain the exclusive property of the Tenant, unless otherwise provided in this Lease. Recommendations for mounting installations and brackets for cable runs are available from Landlord.
15. **Intentionally Omitted.**
16. **Lease Termination.**
- a. Events of Termination. Except as otherwise provided herein, this Lease may be terminated by either party upon sixty (60) days' written notice to the other party, provided in accordance with paragraph 26, Notices, of this Lease, as follows:
 - i. By either party upon a default of any covenant or term hereof by the other party, which default is not cured within sixty (60) days of receipt of written notice of default to the other party (without, however, limiting any other rights of the parties pursuant to any other provision hereof), except that this Lease shall not be terminated if the default cannot reasonably be cured within such sixty (60) day period and the defaulting party has commenced to cure the default within such sixty (60) day period and diligently pursues the cure to completion; or
 - ii. By Tenant for cause if it is unable to obtain or maintain any license, permit or other governmental approval necessary for the construction and/or operation of the Antenna Facilities or Tenant's business, or determines that such government approvals may not be obtained in a timely manner; or

- iii. By Tenant for cause if the Leased Premises are or become unusable under Tenant's design or engineering specifications for its Antenna Facilities, or the communications system to which the Antenna Facilities belong or for technological reasons including without limitation shadowing or interference under Tenant's Antenna Facilities; or
 - iv. Tenant's transmission is interfered with by Landlord or its other tenants' equipment. Such right to terminate shall become void if Landlord cures such interference within thirty (30) days of receipt of written notice; or
 - v. By Landlord if an independent engineer engaged by Landlord determines that the Structure is structurally unsound, including, but not limited to, consideration of age of Structure, damage or destruction of all or part of the structure on the Leased Premises from any source or factors relating to condition of the Leased Premises; or
 - vi. Upon 12 month's prior written notice by the Landlord to Tenant if its City Council decides, for any reason, to redevelop the Leased Premises in a manner inconsistent with continued use of the Leased Premises by Tenant and/or discontinue use of the Leased Premises for this purpose; or
 - vii. By Landlord if it reasonably determines that a potential user with a higher priority under subparagraph 5(a) above cannot find another adequate location, or the Antenna Facilities unreasonably interfere with another user with a higher priority, regardless of whether or not such an interference was predicted in the initial interference study that was part of the application process following written notice to Tenant of such interference and after expiration of a thirty (30) day cure period provided that during that cure period, Tenant shall discontinue the operation of the Tenant's Antennae Facilities or the portion thereof causing the interference until such cure is completed; or
 - viii. By Landlord if it reasonably determines that Tenant has failed to comply with applicable ordinances or state or federal law, or any conditions attached to government approvals granted thereunder following written notice to Tenant of such failure and after expiration of a thirty (30) day cure period, except that this Lease shall not be terminated if the failure cannot reasonably be cured within such thirty (30) day period and the Tenant has commenced to cure the failure within such thirty (30) day period and diligently pursues the cure to completion.
- b. Notice of Termination. In accordance with paragraph 26, Notices, the parties shall give notice of termination in writing by certified mail, return receipt requested. Such notice shall be effective upon receipt as evidenced by the return receipt. Except as set forth herein, all rent paid for the Lease prior to said termination date shall be retained by Landlord.
 - c. Tenant's Liability for Early Termination. If Tenant terminates this Lease other than for cause or of right as provided in this Lease, Tenant shall pay to Landlord as liquidated damages for early termination, 150% of the annual rent for the year in which Tenant terminates, unless Tenant terminates during the last year of any Term under paragraph 4 and Tenant has paid the annual rental for that year.

- d. **Site Restoration.** In the event that this Lease is terminated or not renewed, Tenant shall have sixty (60) days from the termination or expiration date to remove its Antenna Facilities and related equipment from the Leased Premises, repair the affected site and restore the surface of the Structure to the condition existing prior to installation of the facilities, reasonable wear and tear excepted. Should this situation occur during the winter season, the sixty-day period shall commence at the start of weather permissible to the quality of workmanship required by Landlord. Such time period shall be agreeable to Landlord and Tenant. In the event that Tenant's Antenna Facilities and related equipment are not removed to the reasonable satisfaction of the Landlord, they shall be deemed abandoned and become the property of the Landlord, and Tenant shall have no further rights thereto. Upon the commencement of this Lease, Tenant shall deposit with Landlord the sum of \$25,000.00 as a security deposit, which shall be fully refunded to Tenant upon the timely removal of the Antenna Facilities, and related equipment, the repair of the site to the reasonable satisfaction of the Landlord. In the event that Tenant's Antenna Facilities, and related equipment are not removed to the reasonable satisfaction of the Landlord, the Landlord shall have the option to take the following actions:
1. Fully decommission the Antenna Facilities, have the Antenna Facilities removed, and repair the site and restore the property, and bill the Tenant for the cost of such actions. If Landlord removes the Antenna Facilities or related equipment, Landlord must give written notice to any mortgagee of Tenant at the addresses provided, informing them that Antenna Facilities or related property have been removed and will be deemed abandoned if not claimed and the storage fees and other reasonable costs paid within ninety (90) days; or
 2. Take full ownership of the Antenna Facilities and continue their operations at the expense and benefit of the Landlord.
- e. If Landlord elects to terminate this Lease in order to demolish or otherwise remove from service the elevated water tank on Leased Premises and construct a new water tower on or in the vicinity of the Leased Premises then:
- i. If requested by Tenant, subject to compliance with all requirements of Section 3 of this agreement, Landlord shall make a good faith effort to accommodate the relocation of Tenant's equipment to the new elevated tank at Tenant's sole cost and expense upon completion of the new elevated tank; and
 - ii. Tenant may continue to occupy the existing elevated tank until thirty (30) days after Landlord notifies Tenant that the new elevated tank is complete and that Tenant may relocate their equipment to the new tank; and
 - iii. Upon relocation of Tenant's equipment on the new tank, this Lease shall be deemed a lease of the space to be occupied by Tenant on the new tank and the parties shall amend the Lease exhibits in order to identify the new tank site and Tenant's equipment locations thereon.

17. **Limitation of Landlord's Liability.** If Landlord terminates this Lease other than for cause as of right as provided in this Lease, or Landlord or Landlord's employees, agents, representatives or contractors cause interruption of the business of Tenant, or for any other Landlord breach of this Lease, Landlord's liability for damages to Tenant shall be limited to

the actual and direct costs of the replacement of this site in Tenant's network including, without limitation, equipment removal, relocation or repair, and all cost associated with the identification of a new site for Tenant's replacement communications facility, the negotiation of its purchase or lease, applying for any necessary governmental approvals, and the cost of constructing a new antenna support structure, including without limitation, surveys, designs, foundation, steel, and erection of the structure and supporting facilities, but not including the Tenant's own communications equipment, and shall specifically exclude any recovery-for value of the business of Tenant as a going concern, future expectation of profits, loss of business or profit or related damage to Tenant.

18. **Temporary Interruptions of Service.** If Landlord reasonably determines that continued operation of Tenant's Antenna Facilities would cause or contribute to an immediate threat to public health and/or safety (except for any issues associated with human exposure to radio frequency emissions, which is regulated by the federal government), Landlord may order Tenant to discontinue its operation. Tenant shall immediately comply with such order. Service shall be discontinued only for the period that the immediate threat exists. Landlord shall not be liable to Tenant or any other party for any interruption in Tenant's service or interference with Tenant's operation of its Antenna Facilities except as may be caused by the negligence or willful misconduct of the Landlord, its employees or agents. If the discontinuance extends for a period great than three (3) days, either consecutively or cumulatively, Tenant shall have the right to terminate this Lease within its sole discretion for cause and without payment for a termination fee. Further, Tenant shall be entitled to a reimbursement of prepaid rent covering the period subsequent to the date of service discontinuance.

19. **Tenant Interference.**

- a. **With Structure.** In the performance of its approved use, Tenant shall at its own expense, maintain any equipment on or attached to the Leased Premises in a safe condition, in good repair and in a manner suitable to Landlord so as not to conflict with the use of the surrounding premises by Landlord. Tenant shall not materially interfere with Landlord's use of the Structure and agrees to cease all such actions that unreasonably and materially interfere with Landlord's use there-of no later than three (3) business days after receipt of written notice of the interference from Landlord. In the event that Tenant's cessation of action is material to Tenant's use of the Leased Premises and such cessation frustrates Tenant's use of the Leased Premises, within Tenant's sole discretion, Tenant shall have the immediate right to terminate this Lease for cause and without payment of a termination fee. Further, Tenant shall be entitled to a reimbursement of prepaid rent covering the period subsequent to the date of interference from Landlord.
- b. **With Higher Priority Users.** If Tenant's Antenna Facilities cause impermissible interference with higher priority users as set forth under subparagraph 5(a) above or with the equipment of pre-existing tenants installed as of the Effective Date or prior to the interfering facilities of Tenant installed after the Effective Date, Tenant shall take all measures necessary to correct and eliminate the interference. If the interference cannot be eliminated within 48 hours after receiving Landlord's written notice of the interference, Tenant shall immediately cease operating its Antenna Facilities and shall not reactivate operation, except intermittent operation for the purpose of testing, until the interference has been eliminated. If the interference cannot be eliminated within thirty (30) days after

Tenant received Landlord's written notice, Landlord or Tenant may at its option terminate this Lease immediately.

- c. **Interference Study - New Occupants.** Upon written notice by Landlord that it has a bona fide request from any other party to lease an area in close proximity to the Leased Premises ("Leased Premises Area"), Tenant shall provide to Landlord within sixty (60) days the radio frequencies currently in operation or anticipated by Tenant to be operated in the future of each transmitter and receiver installed and operational on the Leased Premises at the time of such request. Landlord may then have an independent, registered professional engineer of Landlord's choosing perform the necessary interference studies to determine if the new applicant's frequencies will cause harmful radio interference to Tenant. Landlord shall require the new applicant to pay for such interference studies.
 - d. **Interference - New Occupants.** Landlord agrees that it will not grant a future lease in the Leased Premises Area to any party who is of equal or lower priority to Tenant, or allow such party to add additional equipment to the Structure, if such party's use is reasonably anticipated to interfere with Tenant's operation of its Antenna Facilities. Landlord agrees further that any future lease of the Leased Premises Area will prohibit a user of equal or lower priority from interfering with Tenant's Antenna Facilities. Landlord agrees that it will require any subsequent occupants of the Leased Premises Area of equal or lower priority to Tenant to provide Tenant these same assurances against interference. Landlord shall have the obligation to eliminate any interference with the operation of Tenant cause by such subsequent occupants if such interference is not eliminated, Tenant shall have the right to terminate this Lease or seek: injunctive relief against the interfering occupant, at Tenant's expense.
20. **Noise.** All wireless service facilities shall be constructed and operated in such a manner as to minimize the amount of noise impacts to residents of nearby homes and the users of recreational areas, such as public parks and trails. Noise attenuation measures shall be required for all air-conditioning units. Backup generators shall only be operated during power outages and for testing and maintenance purposes. At any time, noise attenuation measures may be required by the City of Hastings when deemed necessary. Testing and maintenance activities of wireless service facilities which generate audible noise shall occur between the hours of eight o'clock (8:00) A.M. and five o'clock (5:00) P.M., weekdays (Monday through Friday, non-holiday) excluding emergency repairs, unless allowed at other times by the City of Hastings. Testing and maintenance activities that do not generate audible noise may occur at any time, unless otherwise restricted by the City of Hastings.
21. **Installation of a Generator.** Tenant shall not install or replace any generator on the Landlord's Property without Landlord's prior written approval, which approval shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, Tenant shall be permitted to place an emergency generator within its Leased Premises for a period up to seven (7) days in the event of a power failure to the Antenna Facilities. In the event that Landlord grants approval for the placement of a generator on the Landlord's Property, or Tenant is permitted to place a generator within its Leased Premises due to an emergency power failure, Tenant agrees to maintain or repair any such generator within its Leased Premises, as located on Exhibit B. Tenant further agrees that Landlord may limit the noise level at the Landlord's Property that may prohibit the use of the generator and that the installation of any generator must fall within the noise level

limits set by local ordinance. In the event that Tenant exceeds the noise level set forth by such local ordinance, Tenant shall take all such steps reasonably requested by Landlord in writing to reduce the sound levels to the level required by such ordinance, including, but not limited to, installing additional mufflers, or any other requirements that may be requested by Landlord in writing, including but not limited to ceasing all operations of the generator. All sound reduction measures requested by Landlord shall be performed at Tenant's sole cost and expense. If Tenant fails to immediately comply with the local noise ordinances following written notice by Landlord to Tenant, Landlord may take any and all measures to stop the use of the generator. Tenant shall further repair any and all damage caused by the use of the generator upon the Landlord's Property. All expenses incurred by Landlord hereunder, including reasonable attorneys' fees, shall be paid by Tenant to Landlord within ninety (90) days after Landlord sends to Tenant an invoice together with reasonable supporting documentation evidencing such expenses.

22. **Assignment**. This Lease, or rights thereunder, may not be sold, assigned, or transferred at any time by Tenant except to Tenant's affiliates without the written consent of the Landlord, such consent not to be unreasonably withheld, conditioned or delayed. For purposes of this paragraph, an "affiliate" means an entity that acquires, controls, is controlled by, or is under common control with Tenant. Additionally, Tenant may assign this Agreement to any entity which acquires all or substantially all of Tenant's assets in the market defined by the FCC in which the Property is located by reason of a merger, acquisition or other business reorganization without approval or consent of Landlord. Landlord hereby consents to the assignment by Tenant of its rights under this Lease as collateral to any entity that provides financing for the purchase of equipment used by Tenant in connection with the provision of wireless telecommunication services.
23. **Condemnation**. In the event the whole of the Leased Premises is taken by eminent domain, this Lease shall terminate as of the date title to the Leased Premises vests in the condemning authority. In the event a portion of the Leased Premises is taken by eminent domain, either party shall have the right to terminate this Lease as of the said date of title transfer, by giving thirty (30) days written notice to the other party. In the event of taking under the power of eminent domain, Tenant shall not be entitled to any portion of the reward paid for the taking and the Landlord shall receive full amount of such award. Tenant hereby expressly waives any right or claim to any portion thereof. Although all damages, where awarded as compensation for diminution value in of the leasehold or to the fee of the Leased Premises, shall belong to Landlord, Tenant shall have the right to claim and recover from the condemning authority, but not from the Landlord, such compensation as may be separately awarded or recoverable by Tenant on account of any and all damage Tenant's business and any costs or expenses incurred by Tenant in moving/removing its equipment, personal property, Antenna Facilities and leasehold improvements.
24. **Disputes**. In the event any claim, controversy or dispute arising out of this Lease is not resolved within thirty (30) days following notice of the dispute, the parties shall in good faith first engage in face-to-face negotiations to resolve such claim, controversy or dispute. If the parties are unable to resolve the matter following face-to-face negotiations, it shall be submitted promptly to mediation. Each party shall bear its own cost of mediation. If mediation does not result in settlement within forty-five (45) days after the matter was

submitted to mediation, either party may file a claim in arbitration in accordance with the applicable rules of the American Arbitration Association. The award rendered by the arbitrator may be entered as a judgment in any court having jurisdiction thereof. The arbitration shall be conducted in the county where the Leased Premises are located. Arbitration shall be the exclusive remedy of the parties. Either party may apply to the arbitrator seeking injunctive relief, until the arbitration award is rendered or the controversy is otherwise resolved. Either party may also, without waiving any remedy under this Agreement, seek from any court of competent jurisdiction, any interim or provisional relief that is necessary to protect the rights or property of the party, pending the arbitrator's final decision on the merits of the controversy.

25. **Enforcement and Attorneys' Fees.** In the event that either party to this Lease shall bring a claim to enforce any rights hereunder, the prevailing party shall be entitled to recover cost and reasonable attorneys' fees and other reasonable enforcement cost and expenses incurred as a result to such claim.
26. **Notices.** All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested, or by courier services, addressed as follows (or any other address that the party to be notified may have designated to the sender by like notice):
- If to Landlord:
 City of Hastings
 Attn: City Administrator
 101 East 4th Street
 Hastings, MN 55033
- If to Tenant:
 Verizon Wireless (VAW) LLC
 d/b/a Verizon Wireless
 180 Washington Valley Road
 Bedminster, New Jersey 07921
 Attention: Network Real Estate
27. **Authority.** Each of the individuals executing this Lease on behalf of the Tenant or the Landlord represents to the other party that such individual is authorized to do so by requisite action of the party to this Lease.
28. **Binding Effect.** This Lease shall run with the Leased Premises. This Lease shall extend to and bind the heirs, personal representatives, successors and assigns of the parties hereto.
29. **Complete Lease; Amendments.** This Lease constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiation, and other agreements of any kind. There are no representations or understandings of any kind not set forth herein. Any modification of or amendment to this Lease must be in writing and executed by both party's hereto. Exhibits A, B, C, and D are incorporated into this Lease by reference.

- 30. **Governing Law.** This lease shall be construed in accordance with the laws of the State of Minnesota.
- 31. **Severability.** If any term of this Lease is found to be void or invalid, such invalidity shall not affect the remaining terms of this Lease, which shall continue in full force and effect.
- 32. **Memorandum.** Upon request by either party, the parties agree to promptly execute and deliver a recordable memorandum of this Lease in a form acceptable to both parties, which may be recorded by the party requesting the memorandum of lease.
- 33. **Counterparts.** This Lease may be signed in counterpart by the parties hereto, each of which shall be deemed an original, but all of which when taken together, shall constitute a single instrument.
- 34. **Cooperation.** The parties hereby agree to cooperate with each other and their authorized representatives regarding any reasonable request made subsequent to execution of this Lease, to correct any clerical errors contained in this Lease and to provide any and all additional documentation deemed necessary by either party to effectuate the transaction contemplated by this Lease. The parties further agree that "to cooperate" as used in this Lease includes but is not limited to, the agreement by the parties to execute or re-execute any documents that either party reasonably deems necessary and desirable to carry out the intent to this Lease.
- 35. **Prior Terminated Agreement.** Landlord and Tenant agree that this Agreement replaces the agreement between the City of Hastings and Minneapolis SMSA Ltd. Partnership dated July 15, 1994 referenced by Tenant as **Contract #NG 11092** ("Terminated Agreement"). Landlord and Tenant acknowledge that notwithstanding the termination of the Terminated Agreement and the commencement of this Agreement, Tenant may continue to make, and the Landlord may continue to receive, rental and other payments pursuant to the Terminated Agreement. In such event, any rental or other payments made pursuant to the Terminated Agreement after its termination shall be applied and credited against any rentals or other payments due under this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as of the date and year first above written.

LANDLORD

Dated: _____, 2019

**CITY OF HASTINGS,
A Minnesota Municipal Corporation**

By: _____
Mary D. Fasbender, Its Mayor

(SEAL)

By: _____
Julie Flaten, Interim City Administrator

TENANT

Dated: _____, 2019

Verizon Wireless (VAW) LLC d/b/a Verizon Wireless

By: _____

Name: _____

Title: _____

LIST OF EXHIBITS

- Exhibit "A": Legal Description of the Property
- Exhibit "B": Antenna Site Application
- Exhibit "C": Site Survey
- Exhibit "D": Plans and Specifications

Exhibit A
Legal Description

Legal Description of Premises

The North 297 feet of the South 330 feet of the West 330 feet of the North ½ of the Northwest ¼,
Section 29, Township 115, Range 17, Dakota County, Minnesota.

Exhibit B
Antenna Site Application
(not used – existing installation)

Exhibits C & D
Plans & Specifications
(existing equipment plans on following pages)

VERIZON WIRELESS

MIN HASTINGS PCS-LTE

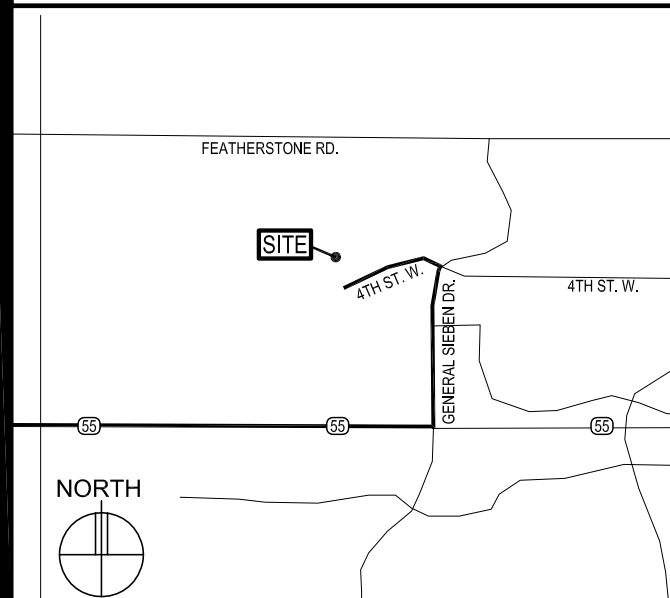
SITE PHOTO



GENERAL NOTES

- In the event that Special Inspections are not performed in compliance with the contract terms, bid specifications and/or specified form, the General Contractor will be liable for all damages, construction performance, failures, and corrective actions related to the same.
- The following general notes shall apply to drawings and govern unless otherwise noted or specified.
- The work delineated in these drawings and described in the specifications shall conform to codes, standards and regulations that have jurisdiction in the state of MINNESOTA, and the city of HASTINGS.
- Requirements and regulations pertaining to R.F. safety codes and practices must be incorporated in the work even though they may not be listed individually and separately in either the drawings or the specifications.
- Compare field conditions with architectural and engineering drawings. Any discrepancies shall be directed to the Architect for clarification prior to fabrication and/or construction. Submit necessary shop drawings prior to fabrication for approval by the Architect. No information or details on these sheets may be used without the permission of the owner, or the architect.
- Do not scale drawings! 11" x 17" drawings to scale 24" x 36" drawings scale multiply by 2
- Unless otherwise shown or noted, typical details shall be used where applicable.
- Details shall be considered typical at similar conditions.
- Safety measures: The contractor shall be solely and completely responsible for the conditions of the job site, including safety of the persons and property and for independent engineering reviews of these conditions. The Architect's or Engineers' job site review is not intended to include review of the adequacy of the contractor's safety measures.
- Within these plans and specifications, "Owner" implies VERIZON WIRELESS.
- The work is the responsibility of the general contractor unless noted otherwise.
- The terms "contractor" and "g.c." refer to the owner's general contractor and the general contractor's sub-contractors. It is the general contractor's responsibility to determine the division of work among sub-contractors.
- The general contractor is responsible in obtaining necessary public and private underground utility locate services prior to start of excavating / construction.

VICINITY MAP



SITE DIRECTIONS

DIRECTIONS FROM BLOOMINGTON RNC:
 FROM W. OLD SHAKOPEE RD. TURN LEFT TO MERGE ONTO I-35W N. CONTINUE ON I-35W N FOR APPROXIMATELY 2 MILES, THEN TAKE EXIT 9A TO MERGE ONTO I-494 E/MN-5 E. CONTINUE ON I-494 E FOR APPROXIMATELY 7 MILES, THEN TAKE EXIT 66 TO MERGE ONTO US-52 S TOWARDS ROCHESTER. CONTINUE ON US-52 S FOR APPROXIMATELY 8 MILES, THEN TAKE THE EXIT FOR MN-55 E. CONTINUE ON MN-55 E FOR APPROXIMATELY 7.5 MILES, THEN TURN LEFT ONTO GENERAL SIEBEN DR. TURN LEFT ONTO 4TH ST. W. WATER TANK WILL BE ON THE RIGHT.

PROJECT INFORMATION

SITE NAME: MIN HASTINGS
 PROJECT NUMBER: 20181820010
 SITE ADDRESS: 1800 W. 4TH ST. HASTINGS, MN 55033
 COUNTY: DAKOTA
 LATITUDE: N44° 44' 33.88"
 LONGITUDE: W92° 53' 36.75"
 GROUND ELEVATION: 902' AMSL
 ANTENNA TIP HEIGHT: VARIES (SEE ANTENNA KEY)
 ANTENNA CENTERLINE HEIGHT: VARIES (SEE ANTENNA KEY)
 STRUCTURE HEIGHT: 126.0' AGL
 OVERALL STRUCTURE HEIGHT: 130.0' AGL (APPROX.)
 GENERATOR ON SITE: YES
 TOWER BUILT: 1985
 BASED ON SMR DATED: 05-08-15
 COAX RUNS: "X" COAX RUN = (2) 1-5/8" LINES @ 160' EA
 "Y" COAX RUN = (2) 1-5/8" LINES @ 200' EA
 "Z" COAX RUN = (2) 1-5/8" LINES @ 330' EA
 (3) 6RRU HYBRID CABLES (PROPOSED)

PROJECT DESCRIPTION:
 REMOVE (9) EXISTING PANEL ANTENNAS, (2) 1-5/8" COAX, (4) 7/8" COAX, (2) SECTOR BOXES, (3) RRU12 RADIOS, ALL DIPLEXERS AND TTA'S, (1) 6RRU HYBRID CABLE AND (1) 2RRU HYBRID CABLES. ADD (6) PANEL ANTENNAS, (3) 8843 RADIOS, (3) 4449 RADIOS, (3) DISTRIBUTION BOXES ON TOWER, (3) DISTRIBUTION BOXES IN SHELTER AND (3) 6RRU HYBRID CABLES.

SHEET INDEX

SHEET	SHEET DESCRIPTION
T-1	PROJECT INFORMATION, MAPS, DIRECTIONS, AND SHEET INDEX
A-1	SITE PLAN & PAINTING SPECIFICATIONS
A-2	TOWER ELEVATIONS
A-3	EQUIP. ROOM PLAN, COAX ENTRY DETAILS & MOUNTING DETAIL
A-4	COAX, ANTENNA & TTA KEY AND MISC. PHOTOS
A-5	COAX, ANTENNA & TTA KEY
A-6	ANTENNA MOUNTING DETAIL & ONE-LINE DIAGRAMS
A-7	MISC. PHOTOS
S1-S7	STRUCTURAL DRAWINGS, NOTES & DETAILS
	SPECIAL INSPECTION FORM

ISSUE SUMMARY

REV.	DESCRIPTION	SHEET OR DETAIL
A	ISSUED FOR REVIEW 11-06-15	ALL
B/C	ISSUED FOR OWNER SIGNOFF 11-12-15/01-22-16	ALL
0	ISSUED FOR BID / CONSTRUCTION 02-22-16	ALL
1	ISSUED FOR BID / CONSTRUCTION 10-23-16	ALL

CONTACTS

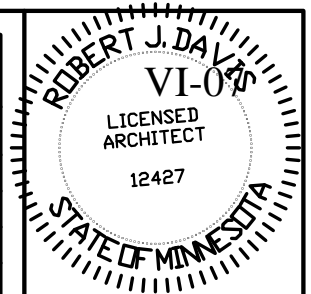
LESSOR: CITY OF HASTINGS
 LESSEE: VERIZON WIRELESS
 10801 BUSH LAKE ROAD
 BLOOMINGTON, MN 55438
 STEVE EDWARDS (612) 720-6377
 ARCHITECT: DESIGN 1 OF EDEN PRAIRIE, LLC.
 9973 VALLEY VIEW ROAD
 EDEN PRAIRIE, MN 55344
 (952) 903-9299
 STRUCTURAL ENGINEER: ULTEIG ENGINEERS
 4285 LEXINGTON AVE. N.
 ST. PAUL, MN 55126
 (651) 415-3800

VERIZON WIRELESS DEPARTMENTAL APPROVALS

JOB TITLE	NAME	DATE
RF ENGINEER	MIHAELA OXLEY	11-09-15
CONSTRUCTION ENGINEER	DOUG FREDERICK	11-10-15

LESSOR / LICENSOR APPROVAL

SIGNATURE	PRINTED NAME	DATE
	NICK EGGER	02-01-16
LESSOR / LICENSOR: PLEASE CHECK THE APPROPRIATE BOX BELOW		
<input checked="" type="checkbox"/> NO CHANGES.	<input type="checkbox"/> CHANGES NEEDED. SEE COMMENTS ON PLANS.	



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Print Name: ROBERT J. DAVIS

Signature: *Robert J. Davis*
 License #: 12427

Date: 10-23-18



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PROJECT
 20181820010
 LOC. CODE # 140086

MIN
 HASTINGS
 PCS-LTE

1800 W. 4TH ST.
 HASTINGS, MN 55033

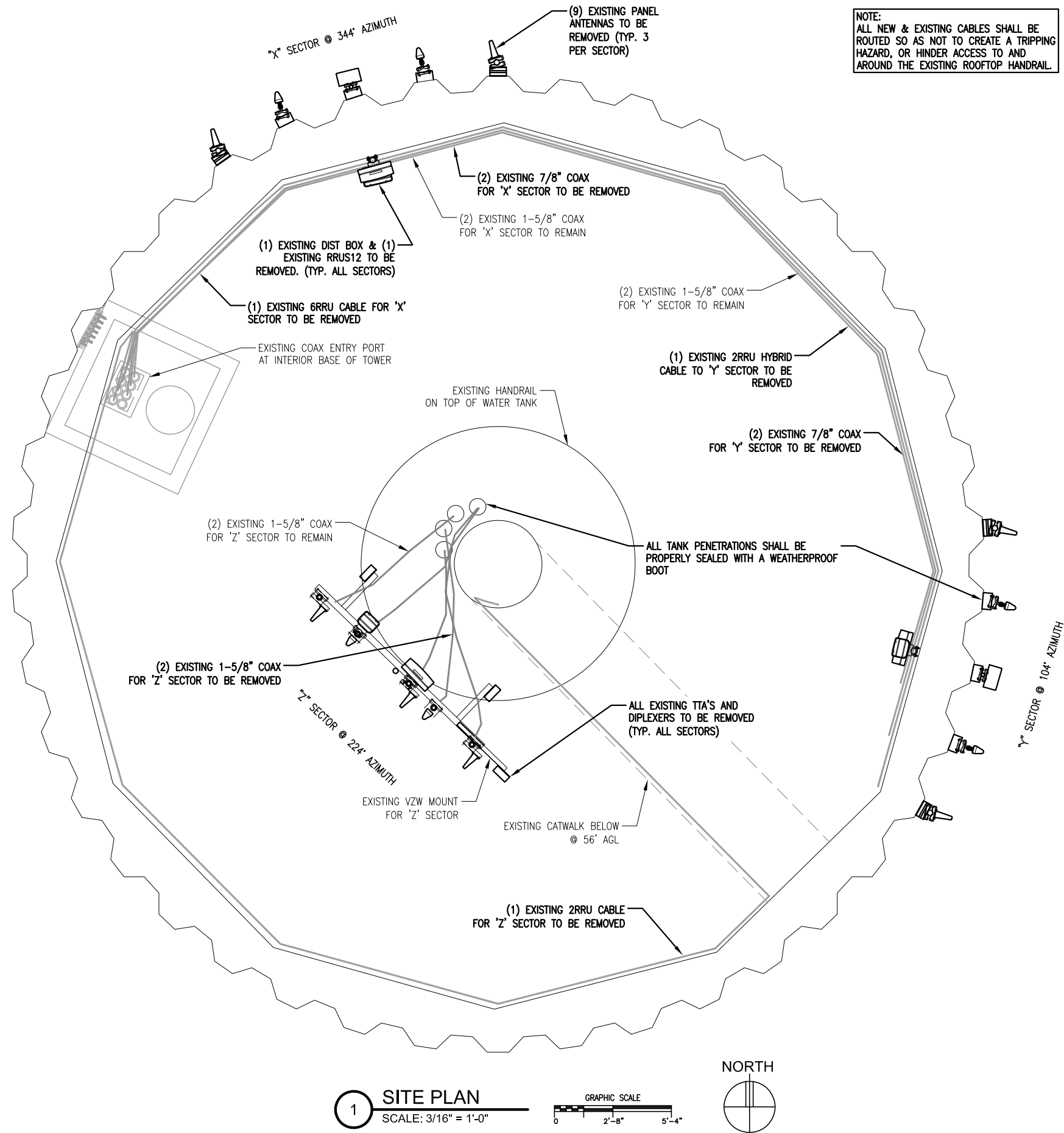
SHEET CONTENTS:
 CONTACTS
 ISSUE SUMMARY
 SHEET INDEX
 DEPARTMENTAL APPROVALS
 LESSOR APPROVAL
 PROJECT INFORMATION
 VICINITY MAP
 GENERAL NOTES

DRAWN BY:	SJD
DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18

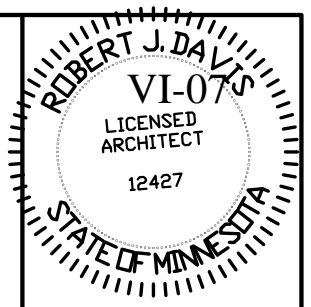
T-1

09 9000 PAINTING

- a. Painting of all new items, and repair of all damaged areas of the tower will be required. Surface preparation and painting requirements are as follows:
- b. Remove all surface contaminants in accordance with SSPC-SP-1 Solvent Cleaning. Do not use hydrocarbon solvents on surfaces to be coated with water based coating.
- c. Under the direction of the Engineer, spot repair the tank and tower surfaces where the coating has been damaged by structural repairs and modifications, to an SSPC-SP-10 Near White Metal Blast Clean. This work includes all new items and at other areas damaged by structural repairs or modifications. Feather edges of existing coating, at spot blasted areas, using SSPC-SP-3 Power Tool Cleaning methods.
- d. Before any primer or coating is applied, metal surfaces shall be completely dry, dust free, inspected and approved by the Engineer.
- e. No coating shall be permitted when the relative humidity is expected to exceed 85% or temperature is expected to drop below 40 degrees within 8 hours after the application of the coating. Proceed with surface preparation and coating application only when air and surface temperatures are above the manufacturer's recommended minimum surface temperature and below 100 degrees F, and surface temperature is at least 5 degrees above wet bulb air temperature reading. Coating shall not be applied to dusty, wet, or damp surfaces, and shall not be applied in rain, snow, fog, or mist. If working conditions are questionable, the Engineer shall make the decision and the Contractor shall accept the Engineer's interpretation as final and binding.
- f. Prime coat must be applied within 8 hours of abrasive blasting.
- g. Apply by brush one (1) additional coat of primer to ensure a uniform coat of primer thoroughly worked into and around all seams, welds, bolt assemblies, plate overlap seams, and other irregularities in the surface.
- h. Finish coat shall be uniform in color and sheen without streaks, laps, runs, sags or missed areas.
- i. Antennas, exterior coax cables and exterior jumper cables to be painted to match existing tank color. All items attached directly to the tank, such as mounting brackets and supports, should be painted to match existing tank coating system and color. Cables may require scarification prior to coating.
- j. Exposed coaxial cables: Prior to priming, solvent wipe all exposed cables with the recommended solvent. Prime the cables and jumper cables with 2 coats of X-I-M Coax Cable Bonder & Sealer (Product No. 1138). After priming apply one finish coat to the cables as directed by the engineer.
- k. If galvanized materials used, the galvanized surfaces must be solvent wiped and brush-blasted prior to coating.
- l. Specifications apply to both shop and field coating.
- m. Exterior surface spot repair and re-coating:
 - i. Spot prime and finish coat repaired areas as specified by manufacturer. The coating system shall match the existing coating system on the tower. The exterior primer shall be Tnemec Hi-Build Epoxoline Series 66 or Tnemec-Fascure Series 161, 4.0-6.0 mils DFT. The exterior intermediate coat shall be Tnemec Hi-Build Epoxoline Series 66 or Tnemec-Fascure Series 161, 4.0-6.0 mils DFT. The DFT of the primer plus the intermediate coat at any individual spot measurement location shall be 9.0 mils minimum. The exterior finish coat shall be Tnemec Endurashield II Series 1075-Color to match the tower, 3.0-5.0 mils DFT. The total dry film thickness including the primer and the finish coat shall be 11 mils minimum -17.0 mils with an average of 13.0 mils DFT. The minimum dry film thickness of the coating at any individual spot location shall be 12.5 mils. Color shall match the existing coating to the Owner's satisfaction. Color drawdowns shall be obtained from the paint manufacturer for the reservoir owner to confirm color selection(s).
 - ii. Exterior coating shall be by brush and roller only.
- n. Interior dry spot repair and re-coating:
 - i. The interior dry coating system shall be compatible with the existing coating system on the tank. The interior dry primer shall be Tnemec Pota-Pox Plus Series N140, 4.0 -6.0 mils dry film thickness. The DFT of the primer at any individual spot measurement location shall be 2.5 mils minimum. The interior dry intermediate coat shall be Tnemec Pota-Pox Plus Series N140, 4.0 -6.0 mils dry film thickness. The DFT of the primer plus intermediate at any individual spot measurement location shall be 6.5 mils minimum. The interior dry finish coat shall be Tnemec Pota-Pox Plus Series N140, 4.0 -6.0 mils dry film thickness. The total dry film thickness including the primer, intermediate and finish coats shall be 10.5 mils minimum -15.5 mils with an average of 13.0 mils. The minimum dry film thickness of the coating system at any individual spot location shall be 10.5 mils. The color shall match the existing interior dry color to the Owner's satisfaction. Color drawdowns shall be obtained from the paint manufacturer for the reservoir owner to confirm color selection(s).



NOTE:
ALL NEW & EXISTING CABLES SHALL BE ROUTED SO AS NOT TO CREATE A TRIPPING HAZARD, OR HINDER ACCESS TO AND AROUND THE EXISTING ROOFTOP HANDRAIL.



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Print Name: ROBERT J. DAVIS

Signature: *Robert J. Davis*
License No. 12427

Date: 10-23-18



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10801 BUSH LAKE ROAD
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PROJECT
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LOC. CODE # 140086

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1800 W. 4TH ST.
HASTINGS, MN 55033

SHEET CONTENTS:
SITE PLAN
PAINTING SPECIFICATIONS

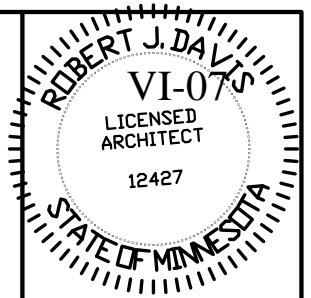
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DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18

A-1

1 SITE PLAN
SCALE: 3/16" = 1'-0"

GRAPHIC SCALE
0 2'-8" 5'-4"

NORTH



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Robert J. Davis
Signature: License #: 12427

Date: 10-23-18

DESIGN 1

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PROJECT

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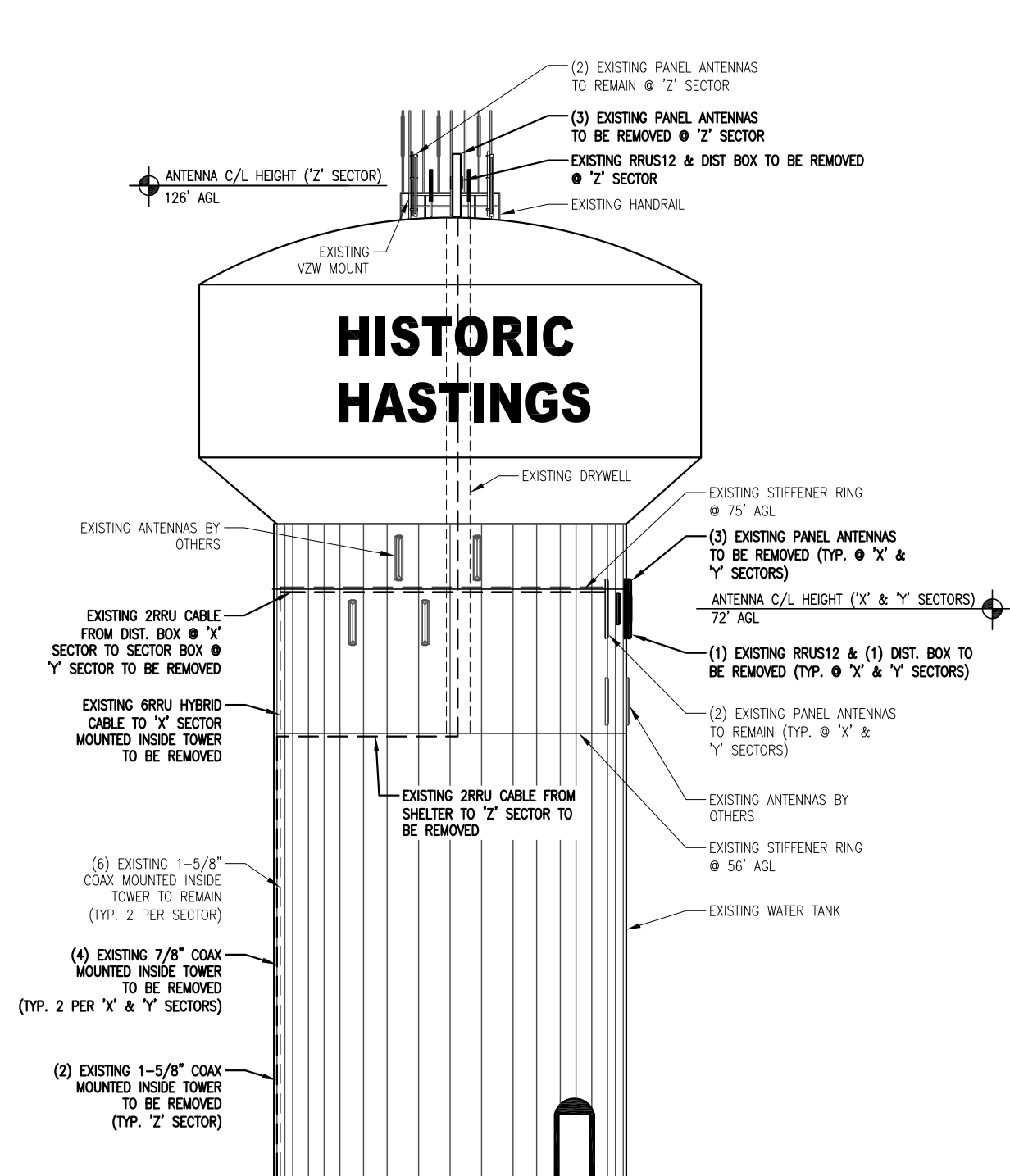
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HASTINGS, MN 55033

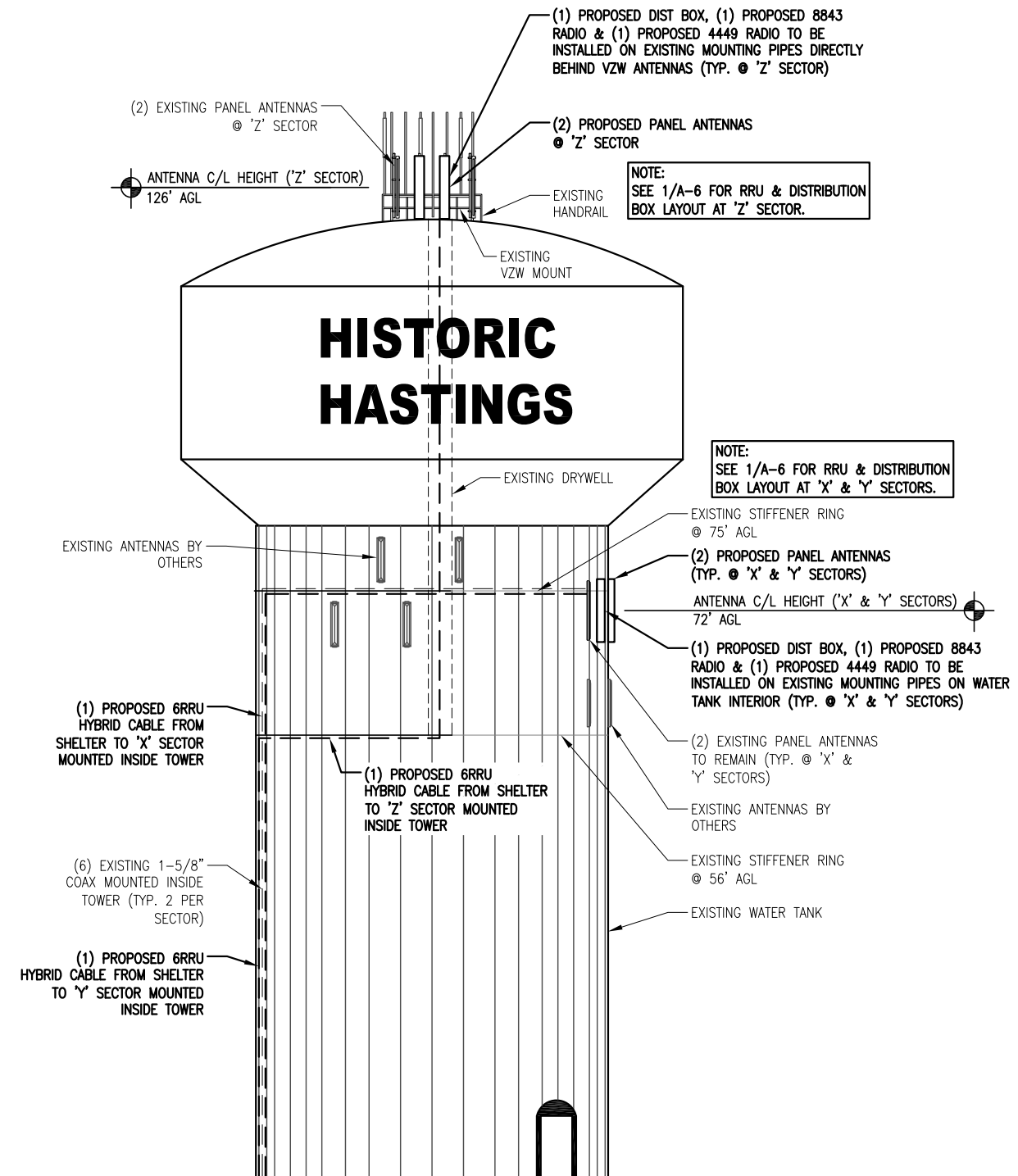
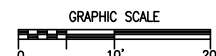
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TOWER ELEVATIONS

DRAWN BY:	SJD
DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18

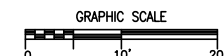
A-2



2 EXISTING TOWER ELEVATION
SCALE: 1" = 20'-0"

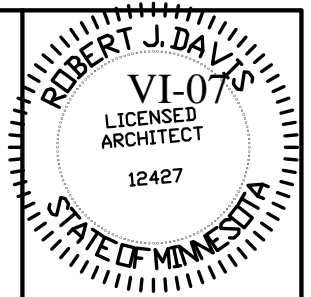


1 PROPOSED TOWER ELEVATION
SCALE: 1" = 20'-0"



NOTE:
SEE 1/A-6 FOR RRU & DISTRIBUTION BOX LAYOUT AT 'Z' SECTOR.

NOTE:
SEE 1/A-6 FOR RRU & DISTRIBUTION BOX LAYOUT AT 'X' & 'Y' SECTORS.



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Signature: *Robert J. Davis*
License No. 12427

Date: 10-23-18

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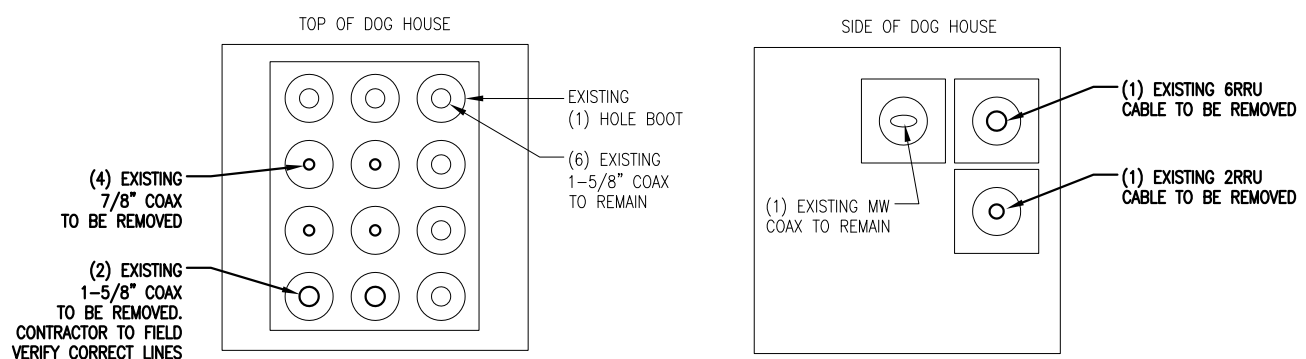
PROJECT
 20181820010
 LOC. CODE # 140086

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 1800 W. 4TH ST.
 HASTINGS, MN 55033

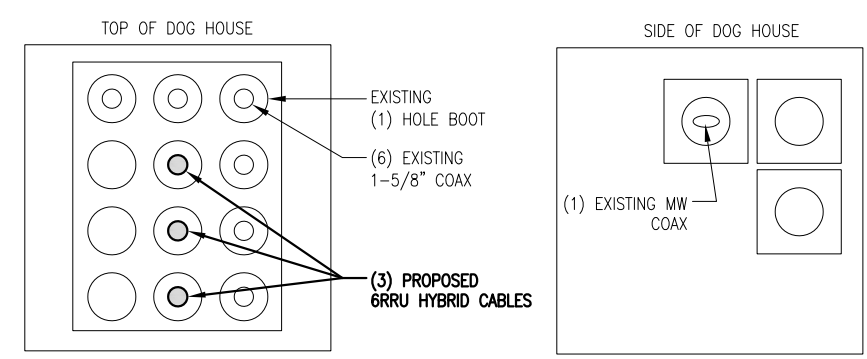
SHEET CONTENTS:
 EQUIPMENT ROOM PLAN
 COAX ENTRY DETAILS
 'Z' SECTOR MOUNTING DETAIL

DRAWN BY:	SJD
DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18

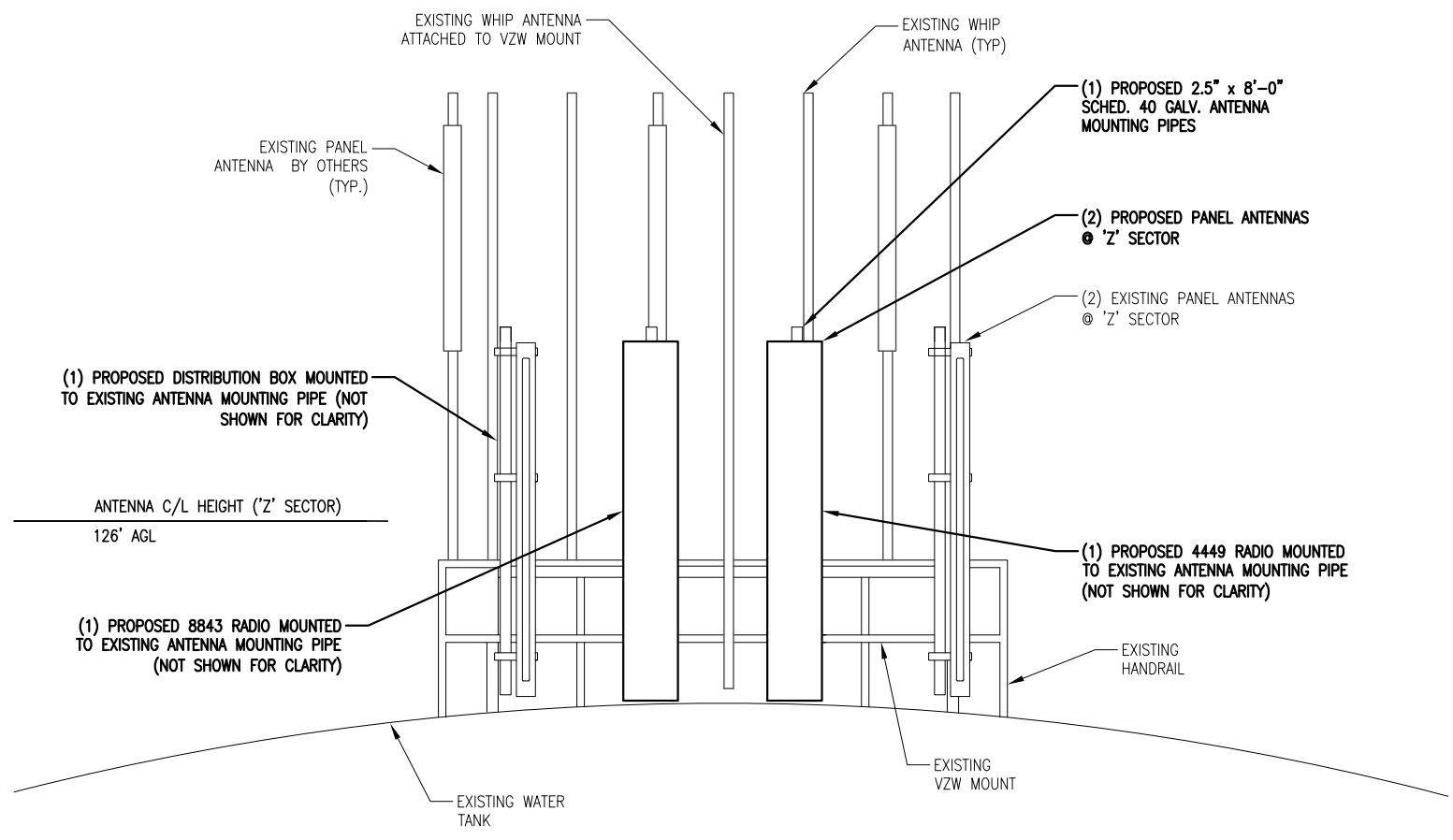
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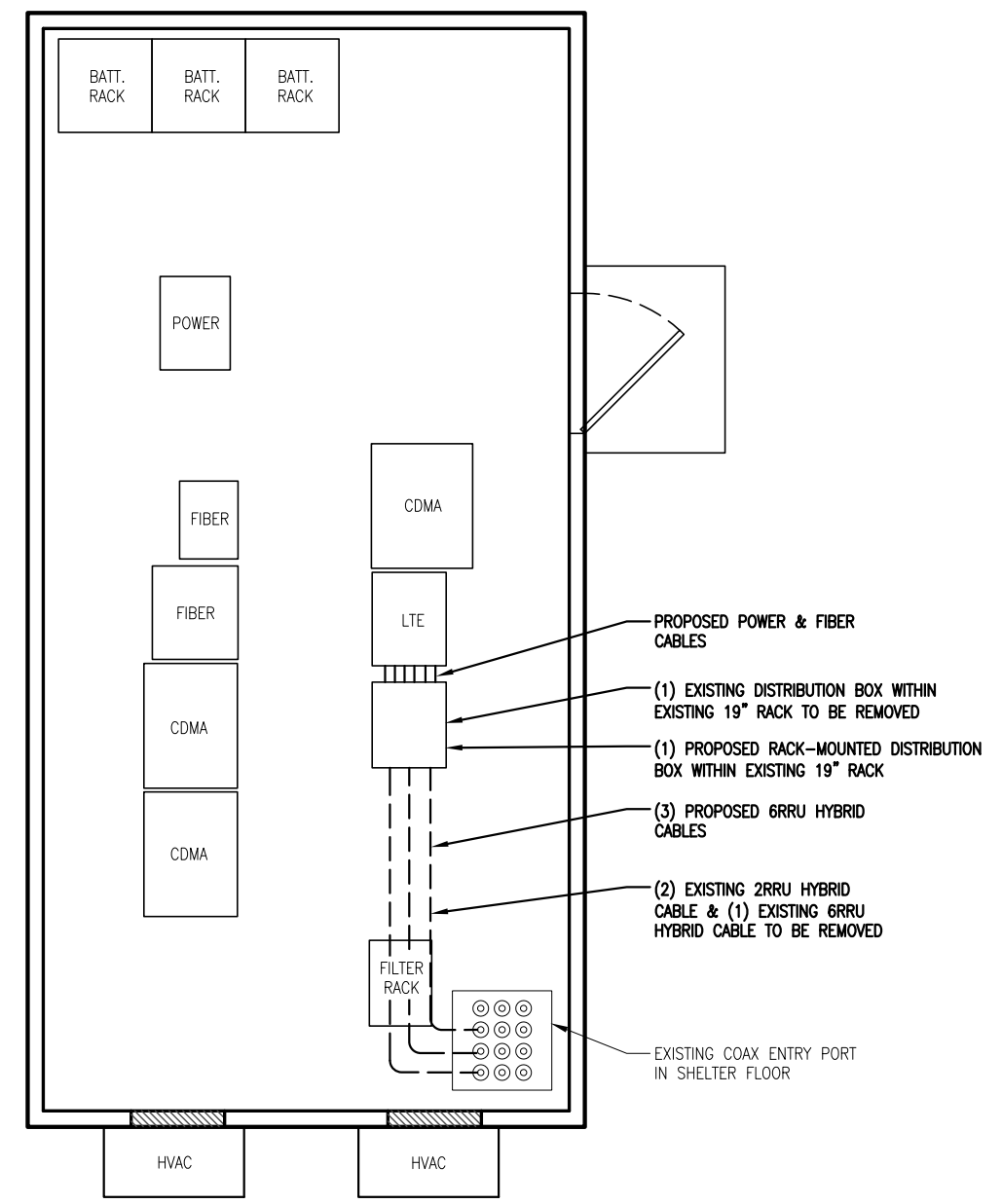
3 EXISTING COAX ENTRY DETAIL
 VIEW FROM OUTSIDE



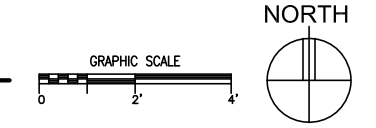
2 PROPOSED COAX ENTRY DETAIL
 VIEW FROM OUTSIDE



4 'Z' SECTOR MOUNTING DETAIL
 SCALE: 1/4" = 1'-0"



1 EQUIPMENT ROOM PLAN
 SCALE: 1/4" = 1'-0"



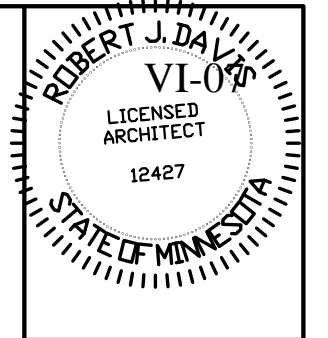
EXISTING ANTENNA KEY												
	AZIMUTH	NUMBER	FUNCTION	MANUFACTURER	MODEL	TYPE	ANTENNA LENGTH	ANTENNA TIP HEIGHT	ANTENNA C. HEIGHT	ELECTRICAL DOWNTILT	MECHANICAL DOWNTILT	STATUS
"X" SECTOR	344°	#1	TX/RX0	ANTEL	LPD-7905/8	CDMA	96"	76'	72'	-	3'	REMAIN
	344°	#2.1	TX/RX0	ANTEL	WBX065X17M050	PCS	54.7"	74'	72'	-	4'	REMOVE
	344°	#2.2	TX/RX	-	2ND PORT	AWS	-	-	-	-	-	-
	344°	#3.1	RX1	CSS	X7C-880-0D	LTE	96"	76'	72'	-	4'	REMOVE
	344°	#3.2	TX/RX1	-	2ND PORT	LTE	-	-	-	-	-	-
	344°	#4.1	TX/RX0	ANTEL	WBX065X17M050	AWS	54.7"	74'	72'	-	4'	REMOVE
	344°	#4.2	TX/RX	-	2ND PORT	PCS	-	-	-	-	-	-
	344°	#5	TX/RX0	ANTEL	LPD-7905/8	CDMA	96"	76'	72'	-	3'	REMAIN
"Y" SECTOR	104°	#1	TX/RX0	ANTEL	LPD-7905/8	CDMA	96"	76'	72'	-	3'	REMAIN
	104°	#2.1	TX/RX0	ANTEL	WBX065X17M050	PCS	54.7"	74'	72'	-	4'	REMOVE
	104°	#2.2	TX/RX	-	2ND PORT	AWS	-	-	-	-	-	-
	104°	#3.1	RX1	CSS	X7C-880-0D	LTE	96"	76'	72'	-	4'	REMOVE
	104°	#3.2	TX/RX1	-	2ND PORT	LTE	-	-	-	-	-	-
	104°	#4.1	TX/RX0	ANTEL	WBX065X17M050	AWS	54.7"	74'	72'	-	4'	REMOVE
	104°	#4.2	TX/RX	-	2ND PORT	PCS	-	-	-	-	-	-
	104°	#5	TX/RX0	ANTEL	LPD-7905/8	CDMA	96"	76'	72'	-	3'	REMAIN
"Z" SECTOR	224°	#1	TX/RX0	ANTEL	LPD-7905/8	CDMA	96"	130'	126'	-	3'	REMAIN
	224°	#2.1	TX/RX0	ANTEL	WBX065X17M050	PCS	54.7"	128'	126'	-	4'	REMOVE
	224°	#2.2	TX/RX	-	2ND PORT	AWS	-	-	-	-	-	-
	224°	#3.1	RX1	CSS	X7C-880-0D	LTE	96"	130'	126'	-	4'	REMOVE
	224°	#3.2	TX/RX1	-	2ND PORT	LTE	-	-	-	-	-	-
	224°	#4.1	TX/RX0	ANTEL	WBX065X17M050	AWS	54.7"	128'	126'	-	4'	REMOVE
	224°	#4.2	TX/RX	-	2ND PORT	PCS	-	-	-	-	-	-
	224°	#5	TX/RX0	ANTEL	LPD-7905/8	CDMA	96"	130'	126'	-	3'	REMAIN

- EXISTING ADDITIONAL TO BE REMOVED: (1) COMMSCOPE DISTRIBUTION BOX MODEL #RxxDC-3315-PF-48 (AT 'X' SECTOR)
(1) COMMSCOPE RACK MOUNTED DISTRIBUTION BOX MODEL #RxxDC-2260-RM-48 (INSIDE SHELTER)
(2) COMMSCOPE SECTOR BOX MODEL #RxxDC-1064-PF-48 (1 @ 'Y' SECTOR, 1 @ 'Z' SECTOR)
(1) COMMSCOPE 6RRU TRUNK CABLE MODEL# HFT1206-24S49-160 ('X' SECTOR)
(2) 2RRU HYBRID CABLES
(6) TTAS
(6) DIPLEXERS

4 ANTENNA KEY
SCALE: NONE

3 COAX KEY
SCALE: NONE

2 TTA KEY
SCALE: NONE



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Print Name: ROBERT J. DAVIS

Signature: [Handwritten Signature]
License #: 12427

Date: 10-23-18

DESIGN1

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VERIZON WIRELESS

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PROJECT
20181820010
LOC. CODE # 140086

MIN
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HASTINGS, MN 55033

SHEET CONTENTS:
COAX, ANTENNA, & TTA KEY
MISC. PHOTOS

DRAWN BY:	SJD
DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18



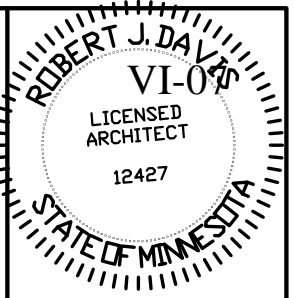
5 'X' SECTOR ANTENNA MOUNT PHOTO
SCALE: NONE



6 'Y' SECTOR ANTENNA MOUNT PHOTO
SCALE: NONE



1 'Z' SECTOR ANTENNA MOUNT PHOTO
SCALE: NONE



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PROJECT
 20181820010
 LOC. CODE # 140086

MIN
 HASTINGS
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1800 W. 4TH ST.
 HASTINGS, MN 55033

SHEET CONTENTS:
 ANTENNA, CABLE,
 EQUIPMENT & TMA KEY

DRAWN BY:	SJD
DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18

A-5

ANTENNA KEY												COAX KEY						EQUIPMENT KEY					TMA KEY																											
AZIMUTH	POSITION	FUNCTION	QTY	MANUFACTURER	MODEL	MOD TYPE	ANTENNA LENGTH	ANTENNA TIP	ANTENNA CENTER	ELEC DOWNTILT	MECH DOWNTILT	STATUS	QTY	COAX TYPE	MANUFACTURER	MODEL	DIELECTRIC	DIAMETER (INCH)	RUN (FEET)	STATUS	QTY	MANUFACTURER	MODEL	FIBER FEED TAIL	RRU PORT	STATUS	QTY	MODEL	STATUS																					
344'	1.1	TX/RX0	1	ANTEL	LPD-7905/8	850 CDMA +45	52"	148'	146'	0'	0'	EXISTING	1	MAIN	ANDREW	LDF7-50	FOAM	1-5/8"	210'	EXISTING	-	-	-	-	-	-	-	-	-	-																				
344'	2.1	TX/RX0	1	JMA WIRELESS	MX06FIT865-02	700/850 +45	96"	150'	146'	0'	0'	PROPOSED	1	ERICSSON	4449	COMMSCOPE FIBER FEED TAIL #HFT410-4SVHY-15	1	PROPOSED	-	-	-	-	-	-	-	-	-	-	-	-	-																			
													-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-																		
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104'	1.1	TX/RX0	1	ANTEL	LPD-7905/8	850 CDMA +45	52"	148'	146'	0'	0'	EXISTING	1	MAIN	ANDREW	LDF7-50	FOAM	1-5/8"	210'	EXISTING	-	-	-	-	-	-	-	-	-	-	-																			
104'	2.1	TX/RX0	1	JMA WIRELESS	MX06FIT865-02	700/850 +45	96"	150'	146'	0'	0'	PROPOSED	1	ERICSSON	4449	COMMSCOPE FIBER FEED TAIL #HFT410-4SVHY-15	1	PROPOSED	-	-	-	-	-	-	-	-	-	-	-	-	-	-																		
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224'	1.1	TX/RX0	1	ANTEL	LPD-7905/8	850 CDMA +45	52"	148'	146'	0'	0'	EXISTING	1	MAIN	ANDREW	LDF7-50	FOAM	1-5/8"	210'	EXISTING	-	-	-	-	-	-	-	-	-	-	-																			
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0	JUMPER	ANDREW	LDF4-50	FOAM	1/2"	10'	PROPOSED	36	JUMPER	ANDREW	LDF4-50	FOAM	1/2"	10'	PROPOSED	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-																				

NOTE: CONTRACTOR TO ACQUIRE THE MOST RECENT SDF FROM VZW RF ENGINEER FOR VERIFICATION OF ANTENNA DOWNTILT SETTINGS.

'X' & 'Y' HYBRID CABLE LENGTH		'Z' HYBRID CABLE LENGTH	
SHELTER	= 30'	SHELTER	= 30'
UG CONDUITS	= 40'	UG CONDUITS	= 40'
HORIZONTAL RUN	= 65'	VERTICAL RUN	= 60'
VERTICAL RUN	= 75'	HORIZONTAL RUN TO DRYWELL	= 85'
EXTRA	= 20'	VERTICAL RUN IN DRYWELL	= 70'
TOTAL	= 230'	TO DIST BOX	= 15'
		EXTRA	= 20'
		TOTAL	= 320'

ANTENNA KEY														
AZIMUTH	POSITION	FUNCTION	QTY	MANUFACTURER	MODEL	MOD TYPE	ANTENNA LENGTH	ANTENNA TIP	ANTENNA CENTER	ELEC DOWNTILT	MECH DOWNTILT	STATUS		
344'	1.1	TX/RX0	1	ANTEL	LPD-7905/8	850 CDMA +45	52"	148'	146'	0'	0'	EXISTING		
344'	2.1	TX/RX0	1	JMA WIRELESS	MX06FIT865-02	700/850 +45	96"	150'	146'	0'	0'	PROPOSED		
													2ND PORT	700/850 -45
													3RD PORT	AWS LTE +45
													4TH PORT	AWS LTE -45
													5TH PORT	AWS LTE +45
													6TH PORT	AWS LTE -45
104'	1.1	TX/RX0	1	ANTEL	LPD-7905/8	850 CDMA +45	52"	148'	146'	0'	0'	EXISTING		
104'	2.1	TX/RX0	1	JMA WIRELESS	MX06FIT865-02	700/850 +45	96"	150'	146'	0'	0'	PROPOSED		
													2ND PORT	700/850 -45
													3RD PORT	AWS LTE +45
													4TH PORT	AWS LTE -45
													5TH PORT	AWS LTE +45
													6TH PORT	AWS LTE -45
224'	1.1	TX/RX0	1	ANTEL	LPD-7905/8	850 CDMA +45	52"	148'	146'	0'	0'	EXISTING		
224'	2.1	TX/RX0	1	JMA WIRELESS	MX06FIT865-02	700/850 +45	96"	150'	146'	0'	0'	PROPOSED		
													2ND PORT	700/850 -45
													3RD PORT	AWS LTE +45
													4TH PORT	AWS LTE -45
													5TH PORT	AWS LTE +45
													6TH PORT	AWS LTE -45

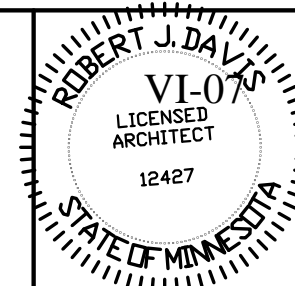
PROPOSED (3) RAYCAP DISTRIBUTION BOX MODEL# RVZDC-6627-PF-48 (1 @ EACH SECTOR)
 ADDITIONAL: (3) RAYCAP DISTRIBUTION BOX MODEL# RVZDC-4520-RM-48-2 (IN SHELTER)
 (2) COMMSCOPE 6RRU TRUNK CABLE MODEL# HFT1206-24SV2-230' ('X' & 'Y' SECTOR)
 (1) COMMSCOPE 6RRU TRUNK CABLE MODEL# HFT1206-24SV2-320' ('Z' SECTOR)
 (3) ERICSSON 8843 RADIO (1 @ EACH SECTOR)
 (3) ERICSSON 4449 RADIO (1 @ EACH SECTOR)
 POWER JUMPER FROM LOWER DIST. BOX TO ENB (20 FEET)
 FIBER JUMPER FROM LOWER DIST. BOX TO ENB (20 FEET)

4 ANTENNA KEY SCALE: NONE

3 CABLE KEY SCALE: NONE

2 EQUIPMENT KEY SCALE: NONE

1 TMA KEY SCALE: NONE



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Print Name: ROBERT J. DAVIS

Robert J. Davis
Signature: [Signature]

Date: 10-23-18



9973 VALLEY VIEW RD.
EDEN PRAIRIE, MN 55344
(952) 903-9299
WWW.DESIGN1EP.COM



10801 BUSH LAKE ROAD
BLOOMINGTON, MN 55438
(612) 720-6377

PROJECT
20181820010
LOC. CODE # 140086

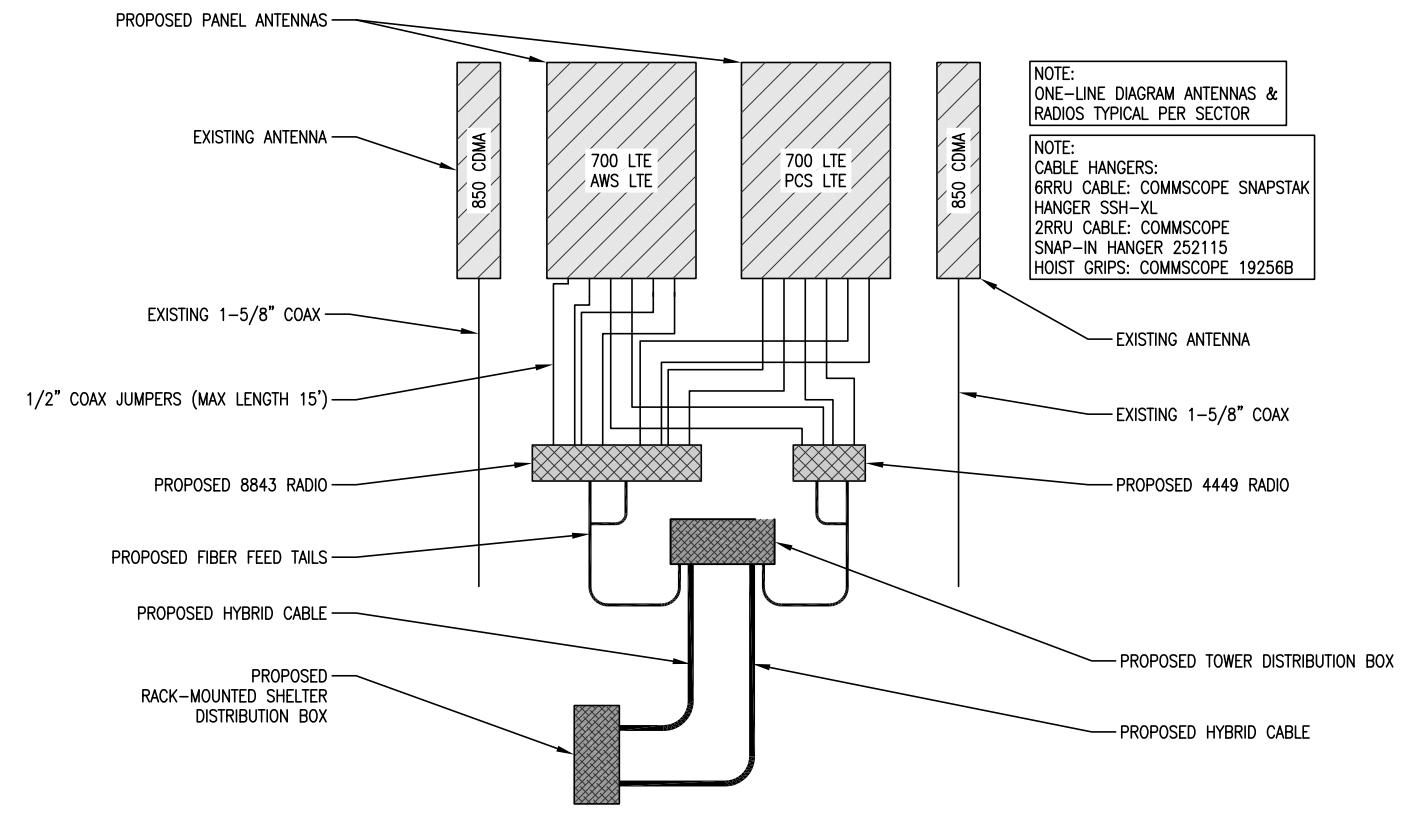
MIN
HASTINGS
PCS-LTE

1800 W. 4TH ST.
HASTINGS, MN 55033

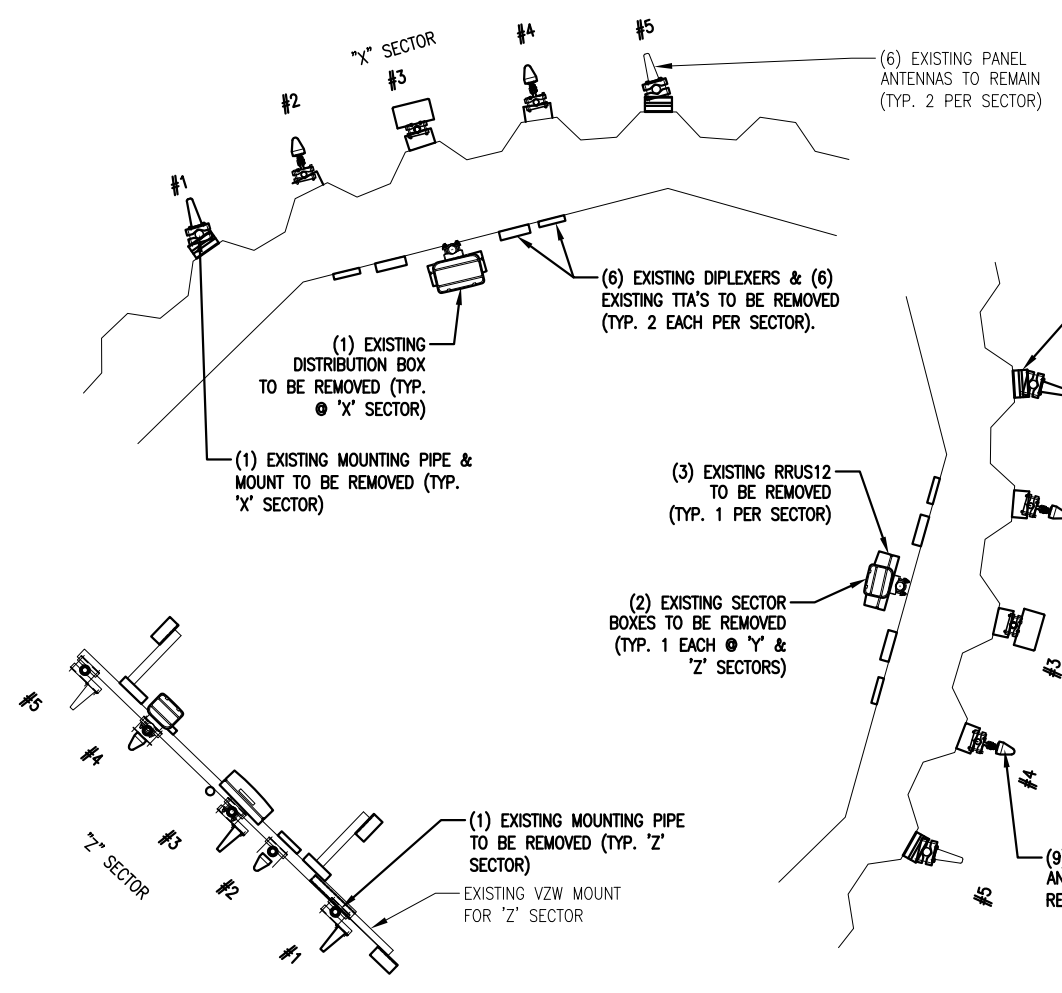
SHEET CONTENTS:
ANTENNA MOUNTING DETAIL
ONE-LINE DIAGRAM

DRAWN BY:	SJD
DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18

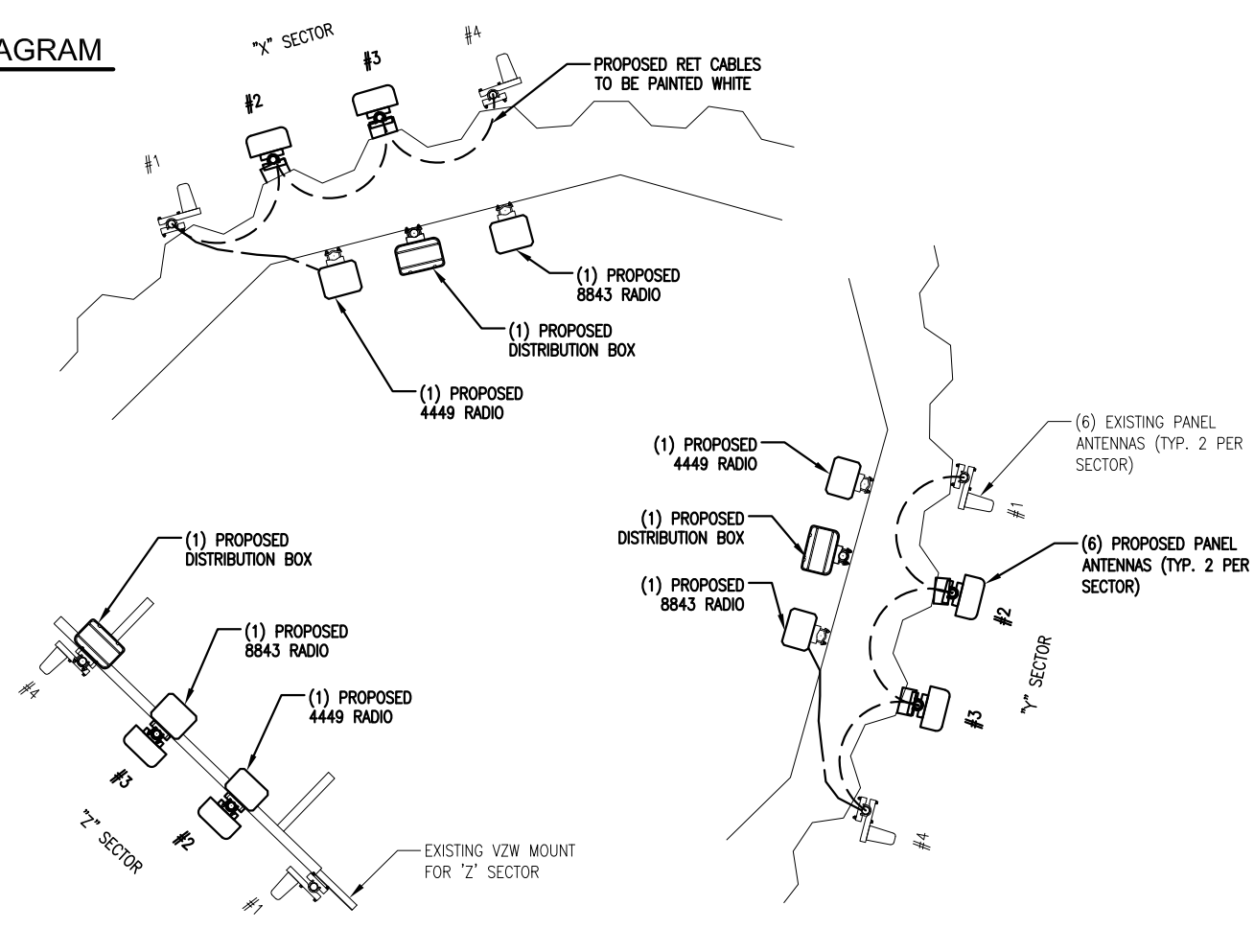
A-6



2 ONE-LINE DIAGRAM
SCALE: NONE



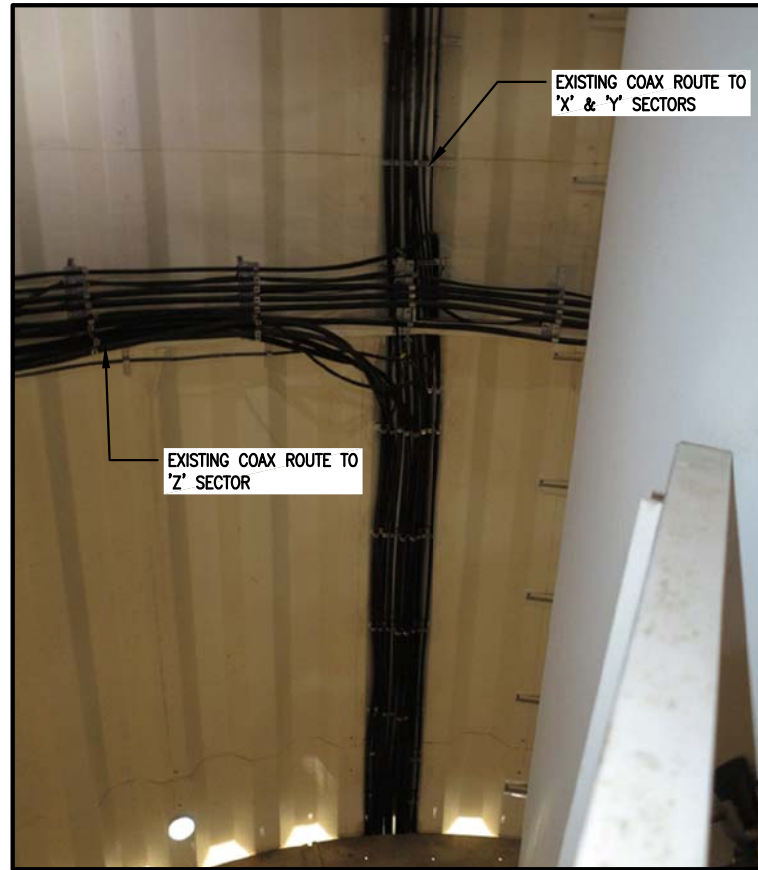
3 EXISTING ANTENNA MOUNTING DETAIL
SCALE: 3/16"=1'-0"



1 PROPOSED ANTENNA MOUNTING DETAIL
SCALE: 3/16"=1'-0"



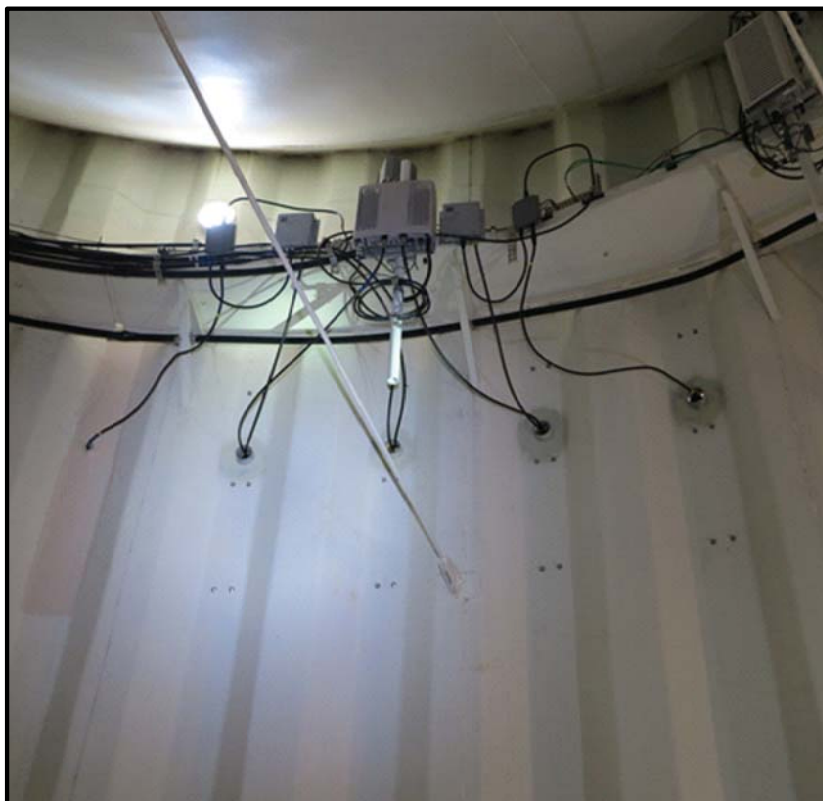
4 OVERALL TOWER PHOTO
SCALE: NONE



3 TOWER COAX PHOTO
SCALE: NONE



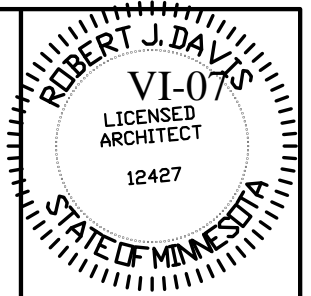
2 TOWER COAX ENTRY
SCALE: NONE



5 EQUIPMENT MOUNTING PHOTO
SCALE: NONE



1 TOWER COAX PHOTO
SCALE: NONE



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota.

Print Name: ROBERT J. DAVIS

Signature: *Robert J. Davis*

Date: 10-23-18

DESIGN 1

9973 VALLEY VIEW RD.
EDEN PRAIRIE, MN 55344
(952) 903-9299
WWW.DESIGN1EP.COM

VERIZON WIRELESS

10801 BUSH LAKE ROAD
BLOOMINGTON, MN 55438
(612) 720-6377

PROJECT
20181820010
LOC. CODE # 140086

MIN
HASTINGS
PCS-LTE

1800 W. 4TH ST.
HASTINGS, MN 55033

SHEET CONTENTS:
MISC. PHOTOS

DRAWN BY:	SJD
DATE:	09-29-15
CHECKED BY:	KNE
REV. A	11-06-15
REV. B	11-12-15
REV. C	01-22-16
REV. 0	02-22-16
REV. 1	10-23-18



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Michael T. Schutt, Fire & EMS Director

Date: January 10, 2019

Item: Accept Scholarship from Flint Hills Resources for Firefighter Training

Council Action Requested: Council is asked to accept a scholarship from Flint Hills Resources with the intention of allowing Captain/Paramedic Ryan McGraw to attend this training which is located at the Refinery Terminal Fire Training Academy, in Corpus Christi, Texas. The training will take place in February 2019.

Background Information: Flint Hills Resources has long been a supporter of area fire departments. This week-long training involves many different hands-on scenarios involving both pressurized and non-pressurized flammable fuels. These types of incidents are a part of our everyday response concern. The Hastings Fire Department is very grateful for the support Flint Hills has provided us over the years and for this great training opportunity.

Financial Impact: Aside from regular wages, there is no financial impact to the city. Flint Hills Resources will sponsor all financial obligations associated with this training, including travel and lodging.

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments:



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Megan White, Deputy City Clerk
Date: January 22nd, 2019
Item: Temporary One-Day Gambling Permit and On-Sale Liquor License for Hastings Family Services at St.Elizabeth Ann Seton Church, 2035 15th St W on March 25th, 2019

Council Action Requested:

Approve the attached resolution approving a one day temporary gambling permit and on-sale liquor license for Hastings Family Services at St. Elizabeth Ann Seton Church, 2035 15th St E on March 25th, 2019.

Background Information:

Hastings Family Services has submitted an application for a one day temporary gambling permit and on-sale liquor license to conduct a raffle and sell on sale liquor.

Financial Impact:

The \$25.00 fee has been paid for each permit.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 01- -19

**RESOLUTION APPROVING THE APPLICATION BY HASTINGS
FAMILY SERVICES FOR A TEMPORARY ONE-DAY GAMBLING
PERMIT AND ON-SALE LIQUOR LICENSE**

WHEREAS, Hastings Family Services has presented an application to the City of Hastings for a one day temporary gambling permit and on-sale liquor license on March 25, 2019 to be held at St. ElizabethAnn Seton Church, 2035 15th St E, Hastings; and;

WHEREAS, the Minnesota Alcohol and Gambling Enforcement Division requires a resolution be passed to approve these requests; and

WHEREAS, an application for a one day temporary gambling permit has been presented;

WHEREAS, the required fee of \$25.00 has been paid for each license.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hastings that the Mayor and City Clerk are authorized and directed to sign this resolution and forward to the appropriate agency, showing the approval of this application.

Ayes:

Nays:

Absent:

Whereupon said resolution was declared duly passed and adopted on the 22nd day of January, 2019.

Julie Flaten, City Clerk

(SEAL)

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Paige Marschall Bigler, Recreation Programming Specialist

Date: January 22, 2019

Item: Accepting Sponsorship

Council Action Requested: Accept Ardent Mills Sponsorship of \$2,000.00 for Movies in the Park; which is a part of Rotary Pavilion Programming for 2019.

Background Information: The City of Hastings and Ardent Mills signed a mutual agreement as part of the 2019 Movies in the Park sponsorship. It is recommended the consideration and acceptance of the monetary sponsorship.

Financial Impact: We will continue to include sponsorships as a revenue item as part of the budget process to offset programming costs; specifically costs for Movies in the Park.

Advisory Commission Discussion:

None

Council Committee Discussion:

None

Attachments:

- Movies in the Park Sponsorship Form
- Movies in the Park Mutual Agreement



City of Hastings Parks and Recreation
 920 West 10th Street
 Hastings, MN 55033
 Direct (651)-480-6182 Fax (651)-437-5396
 www.hastingsmn.gov

2019
 Movies in the Park
 Sponsorship

SPONSOR NAME: Ardent Mills	This informational form is accompanied by a Mutual Sponsorship Agreement
-----------------------------------	--------------------------------------------------------------------------

SPONSOR INFORMATION:	
Contact Name Brian Dunekacke, Regional Plant Manager Julie Nell, Operations Support Specialist II	Business Phone (651) 829-8449
Address 2005 Vermillion Street	Home Phone ()
City Hastings	Cell Phone ()
State MN Zip 55033	Fax # ()
Email Brian.Dunekacke@ardentmills.com	Website www.ardentmills.com
TYPE OF SPONSORSHIP Rotary Pavilion Program Sponsor	

<p>2019 Movies in the Park Description: The purpose of Movies in the Park is to provide a sense of community pride and cohesiveness, to invite the community and visitors to utilize the new facility space, and to create community connections between individuals, businesses and organizations. Movies in the Park will consist of six separate movies showings once a month from June through September. Each showing will be held at the Rotary Pavilion located at 20 Ramsey Street, Hastings, MN 55033. The movies are free of charge to attendees made possible by Ardent Mills Sponsorship. The movie options were chosen with the intent of attracting a variety of ages, while providing a family friendly atmosphere.</p>	<p>2019 Movies in the Park – Date & Movie</p> <table border="1"> <tr> <td>Friday, June 14 Begins at Dusk</td> <td>Beauty & the Beast – 17' Fantasy - PG</td> </tr> <tr> <td>Friday, June 28 Begins at Dusk</td> <td>The Flintstones – 94' Comedy - PG</td> </tr> <tr> <td>Friday, July 12 Begins at Dusk</td> <td>Wreck it Ralph 2 – 18' Adventure – PG</td> </tr> <tr> <td>Friday, Aug 9 Begins at dusk</td> <td>Incredibles 2 – 18' Action- PG</td> </tr> <tr> <td>Friday, Aug 23 Begins at Dusk</td> <td>The Wizard of Oz – 39' Sci-Fi – PG</td> </tr> <tr> <td>Friday, Sept. 13 Begins at Dusk</td> <td>Wonder Park – 19' Comedy - PG</td> </tr> </table> <p>Date and title may be subject to change.</p>	Friday, June 14 Begins at Dusk	Beauty & the Beast – 17' Fantasy - PG	Friday, June 28 Begins at Dusk	The Flintstones – 94' Comedy - PG	Friday, July 12 Begins at Dusk	Wreck it Ralph 2 – 18' Adventure – PG	Friday, Aug 9 Begins at dusk	Incredibles 2 – 18' Action- PG	Friday, Aug 23 Begins at Dusk	The Wizard of Oz – 39' Sci-Fi – PG	Friday, Sept. 13 Begins at Dusk	Wonder Park – 19' Comedy - PG
	Friday, June 14 Begins at Dusk	Beauty & the Beast – 17' Fantasy - PG											
	Friday, June 28 Begins at Dusk	The Flintstones – 94' Comedy - PG											
	Friday, July 12 Begins at Dusk	Wreck it Ralph 2 – 18' Adventure – PG											
	Friday, Aug 9 Begins at dusk	Incredibles 2 – 18' Action- PG											
	Friday, Aug 23 Begins at Dusk	The Wizard of Oz – 39' Sci-Fi – PG											
	Friday, Sept. 13 Begins at Dusk	Wonder Park – 19' Comedy - PG											

- Ardent Mills Community Outreach Package \$2,000.00**
- Hunger Relief localized by providing a non-perishable bin for attendees to donate to Hastings Family Service.
 - Recognition of sponsorship through Hastings City Council
 - Sponsorship acknowledgement on City of Hastings Facebook Event postings for Movies in the Park
 - *Ardent Mills* listed on City of Hastings Programs and Events Webpage
 - *Ardent Mills Banner* displayed during 2019 Movies in the Park Events
 - *Ardent Mills* acknowledged on 2019 Calendar of Events promotional posters
 - *Ardent Mills* acknowledged in articles and interviews with local media: KDWA, HCTV, Hastings Star Gazette

\$2,000.00 SPONSORSHIP PAYMENT: Cash Check # _____ Credit Card

Credit Card Payment:
 If you are emailing or faxing this form, please do not include your credit card information on it. Please call Hastings Parks and Recreation 651-480-6182 with the credit card information.
 Discover MC Visa Amount: \$ _____
 Name on Card: _____
 Card Number: _____
 Exp. Date: ____ / ____ Signature: _____

OFFICE USE ONLY:
 Date Received: 1/14/2019
 Time Received: 8:42
 am/pm
 Received: In-person Drop
 Box Mail Fax
 Email
 Received By: *[Signature]*



City of Hastings – Parks and Recreation Department
 2019 Movies in the Park Sponsorship
 Mutual Agreement
 Sponsorship Request: \$2,000.00

Ardent Mills Sponsorship Role:

Below are the benefits of the sole sponsorship for the 2019 Movies in the Park:

- Enter into a sole sponsorship paid by *Ardent Mills* for the 2019 Movies in the Park Series; paid no later than April 1, 2019. Made payable to the *City of Hastings* and submitted to: Hastings Parks and Recreation, 920 West 10th Street, Hastings, MN 55033
- Hunger Relief localized by providing opportunities for attendees to bring a non-perishable food shelf donation to events. Donations will be collected in a labeled bin and brought to Hastings Family Service four times throughout the summer. *City of Hastings* will create signage, bin and organize drop-off with Hastings Family Service.
- Recognition of sponsorship commitment through Hastings City Council. The Parks and Recreation Department will submit recognition to Hastings City Council.
- Sponsorship acknowledgement on the City of Hastings Facebook Event postings for Movies in the Park June – September 2019. The Parks and Recreation Department will develop postings throughout the promotional timeframe.
- *Ardent Mills* listed as sole sponsor on City of Hastings Rotary Pavilion, Programs and Events Webpage. Webpage: www.hastingsmn.gov/programsandevents design by *City of Hastings*.
- *Ardent Mills* banner displayed during 2019 Movies in the Park events. Banner designed, printed and posted provided by the *City of Hastings* using logo previously provided by *Ardent Mills*.
- *Ardent Mills* acknowledged on 2019 Calendar of Events promotional posters. Posters designed and printed through a local vendor and distributed by *The City of Hastings*.
- *Ardent Mills* acknowledged in articles and interviews with local media outlets including: KDWA, HCTV, and Hastings Star Gazette. Interviews and articles provided by *The City of Hastings*

Point of Contact:

City of Hastings, Parks and Recreation Department
 Paige Marschall Bigler, Recreation Programming Specialist
 P: 651-480-6182 E: pmarschall@hastingsmn.gov

2019 Sponsorship Statement:

The 2019 sponsorship is based on present costs only. The 2020 sponsorship level is not guaranteed and subject to change.

Trade Agreement Disclaimer

Ownership of Promotional Materials: Any plan, idea and all promotional materials created by Ardent Mills or City of Hastings Parks and Recreation Department shall be and will remain the property of both parties unless formally agreed upon.

Agreement

The *City of Hastings Parks and Recreation Department*, and *Ardent Mills* agree to the terms and the sponsor partnership as outlined above.

Paige Marshall Bigler

City of Hastings Representative

1/4/19

Date

Julie Nell

Ardent Mills Representative

1-15-19

Date

--End--



City Council Memorandum

To: Mayor Fasbender & City Councilmembers

From: John Hinzman, Community Development Director

Date: January 22, 2019

Item: Authorize Signature – License to Encroach – Merriman – 743 Bohlken Drive

Council Action Requested:

Authorize signature of the attached License to Encroach Agreement to allow partial construction of a pool within a drainage and utility easement on property owned by Alicia L. Merriman located at 743 Bohlken Drive. A simple Council majority is necessary for action.

Background Information:

The subject property is encumbered by a large drainage and utility easement across the backyard prohibiting construction of the proposed pool. City Staff has reviewed the proposed use and supports partial construction of the pool within the easement. The License to Encroach would allow for the proposed use only, and would prohibit any future encroachments within the easement. It would also hold the City harmless from any future claims and demands for use of that portion of the easement.

Financial Impact:

Issuance of the license will allow for a property improvement and increase in valuation.

Advisory Commission Discussion:

N\A

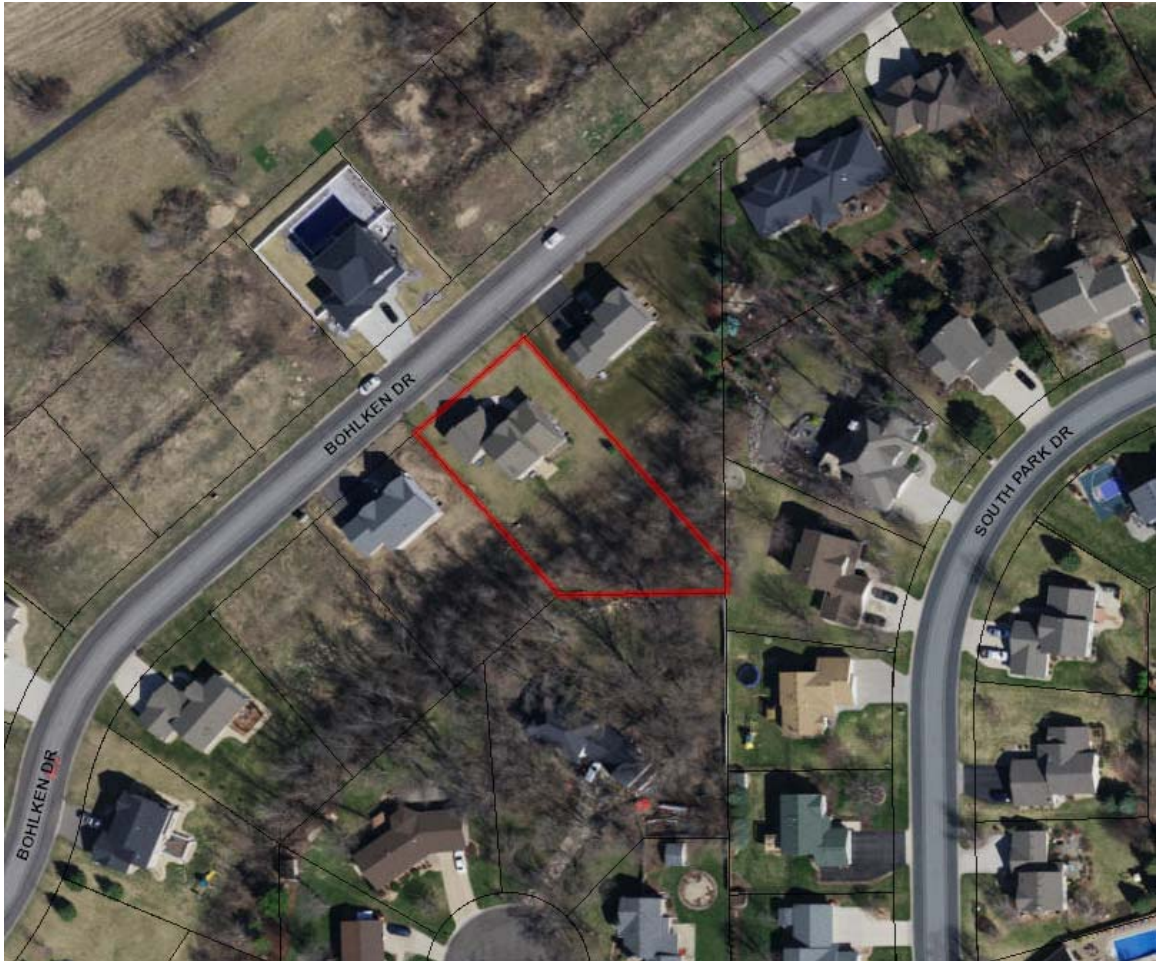
Council Committee Discussion:

N\A

Attachments:

- Location Map
- License to Encroach

LOCATION MAP



LICENSE TO ENCROACH

THIS AGREEMENT is made by and between the City of Hastings, a Minnesota municipal corporation, as Licensor ("City"), and Alicia L. Merriman, a single person, as Licensee. Where referred to herein, Licensee shall include reference to Licensee's successors, and assigns as to the Licensee's Property, as defined herein.

RECITALS

- A. Licensee is the owner of real property located generally at 743 Bohlken Drive in the City of Hastings, Dakota County, Minnesota and legally described as follows (hereinafter referred to as "Licensee's Property"):

Lot 15, Block 1, South Oaks of Hastings 2nd Addition, Dakota County Minnesota.

- B. The southeasterly portion of Licensee's Property is encumbered by a drainage and utility easement as more fully defined in the Plat of South Oaks of Hastings 2nd Addition, Dakota County, Minnesota (hereafter "the Drainage and Utility Easement"). The Drainage and Utility Easement is also depicted on the survey attached hereto as Exhibit A.
- C. Licensee has proposed to construct an in-ground pool, cement pool deck, retaining wall and privacy fence on Licensee's Property, that will collectively encroach into the Drainage and Utility Easement by approximately forty feet, more or less. The proposed improvements are depicted on Exhibit A and are hereinafter referred to as the ("Encroaching Improvements").
- D. The City of Hastings has established written policies prohibiting improvements within Drainage and Utility Easements.
- E. Licensee has asked the City for permission to construct the Encroaching Improvements in their proposed locations within the Drainage and Utility Easement, subject to certain restrictions.
- F. City is willing to grant Licensee permission to construct the Encroaching Improvements within the Drainage and Utility Easement, but only subject to the terms and conditions set forth in this License to Encroach.

NOW, THEREFORE, it is agreed as follows:

GRANT OF LICENSE AND SPECIAL CONDITIONS

1. This License to Encroach grants to Licensee, and the successors and assigns of Licensee's Property, the right to construct and maintain the Encroaching Improvements within the Drainage and Utility Easement and imposes obligations and responsibilities upon Licensee, in exchange for the permission allowing the Encroaching Improvements to encroach within the Drainage and Utility Easement. This License to Encroach, and the rights granted hereunder, is not and shall not be construed as a lease or a release, termination or subordination of the Drainage and Utility Easement, and Licensee shall not at any time claim any interest or estate of any kind or extent whatsoever inconsistent with the City retaining all right, title and interest to the Drainage and Utility Easement, indefinitely, and Licensee shall not interfere with or prohibit the City's use of the Drainage and Utility Easement, except to the extent specifically authorized herein, by virtue of this License to Encroach or their occupancy or use of Licensee's Property. This License to Encroach is not a building permit and Licensee must obtain a building permit and comply with all other requirements of the City of Hastings before constructing the Encroaching Improvements.
2. Licensee shall have the right to encroach within that portion of the Drainage and Utility Easement only for the purpose of constructing and maintaining the Encroaching Improvements in their proposed location as set forth on Exhibit A. This License to Encroach shall not allow or permit Licensee to expand the amount or extent of the encroachments beyond the locations proposed in Exhibit A.
3. Licensee shall not install or place any additional fence or any other structure or improvement of any type within the Drainage and Utility Easement other than what is expressly allowed under this License to Encroach. Licensee shall not store or place any personal property within the Drainage and Utility Easement other than personal property reasonably used in conjunction with the Encroaching Improvements.
4. Licensee agrees to defend and save the City harmless from any claims, demands, actions or causes of action by any person arising out of any acts or omissions on the part of Licensee, their successors and assigns, and their agents, servants, employees, or family members in relation to the use of the Drainage and Utility Easement for the purposes outlined in this Agreement.
5. Licensee agrees that the terms of this License to Encroach shall run with Licensee's property and shall bind Licensees' heirs, successor's and assigns.

- 6. The City is authorized by Licensee to record this License to Encroach upon the public records for Dakota County, Minnesota and in the event the City records the Agreement, all costs thereof shall be paid for by Licensee.

This License to Encroach is granted as of January ____, 2019.

LICENSOR:

CITY OF HASTINGS
A municipal corporation

Dated: _____

By: _____
Mary D. Fasbender, Mayor

(SEAL)

By: _____
Julie Flaten, City Clerk

LICENSEE:

Alicia L. Merriman

ACKNOWLEDGMENT

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this ___ day of January, 2019, by **Mary D. Fasbender** and **Julie Flaten**, the Mayor and City Clerk of the City of Hastings, a Minnesota municipal corporation.

Notary Public

ACKNOWLEDGEMENT

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this ___ day of January, 2019, by Alicia L. Merriman, a single person.

Notary Public

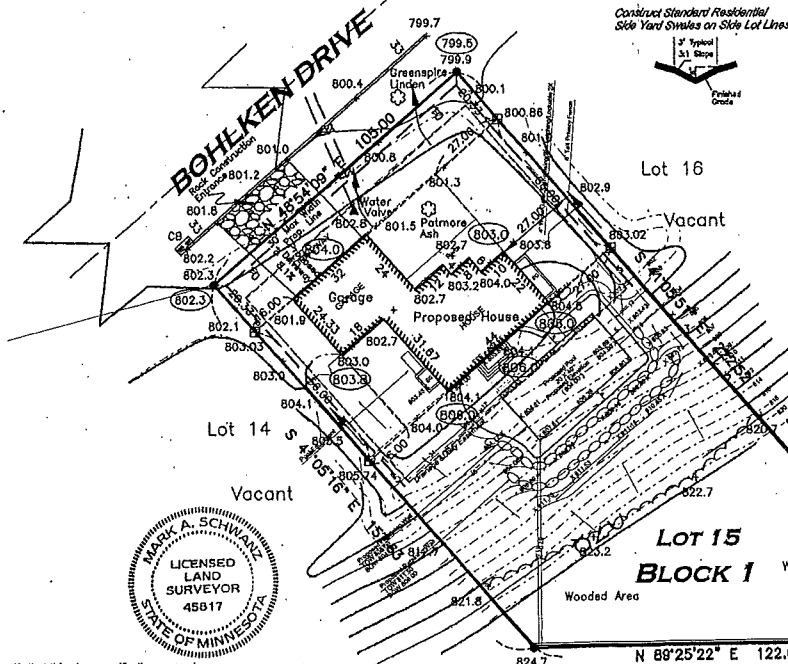
THIS INSTRUMENT DRAFTED BY AND RETURN TO:

FLUEGEL LAW FIRM P.A.
Attention: Daniel J. Fluegel
999 Westview Drive, Suite #1
Hastings, MN 55033
651-438-9777
(DAN/ksk)

Certificate of House Location for:
GREG J. HOMES

Property Address: 743. Bohlken Drive

Revised



Lot Area = 21,114 sq. ft.
Hse & Gar Area = 2,050 sq. ft.

- = Found iron Pipe Monument
- ⊠ = Set Wood Hub at Building Offset
- 802.9 = Existing Spot Elevation
- = Proposed Spot Elevation
- = Proposed Direction of Drainage
- - - = Proposed Contour (Grading Plan)
- - - = Proposed Silt Fence prior to digging
- ⊗ = Proposed Tree Location
- - - = Existing Water Service
- - - = Existing Sanitary Sewer Service

Scale: 1 Inch = 30 feet

Proposed Garage Floor Elev. = 804.0
 Proposed Garage Top of Block Elev. = 804.3
 Proposed Lowest Level Elev. = 798.5
 Proposed Lowest Foundation Opening Elev. = 801.7
 Proposed House Top of Block Elev. = 806.5

Benchmark: Top Nut of Hydrant
 Lots 6 & 7, Block 3 = 815.9
 100 year HWM = 795.0

Property Description:

Lot 16, Block 1, SOUTH OAKS OF HASTINGS 2ND
 ADDITION, according to the recorded plat thereof, Dakota
 County, Minnesota.
 Also showing the location of a proposed house staked thereon.



I hereby certify that this plan, specification, or report
 was prepared by me or under my direct supervision
 and that I am a duly Licensed Land Surveyor under the
 laws of the State of Minnesota.

Dated 10-22-2010

Revised: 10-27-10/11-5-10

Mark A. Schwanz
 Mark A. Schwanz, Land Surveyor
 Minnesota License No. 45817

DELMAR H. SCHWANZ LAND SURVEYORS, INC.		
DRAWN MAS	DATE 10/06/10	13440 ELKWOOD DRIVE
APPROVED MAS	DATE 10/22/10	APPLE VALLEY, MN 5512
SCALE 1" = 30'	SHEET 1 of 1	PROJECT NO. B10018

743 Bohlken Dr



Prepared By:

Performance Pool & Spa
 2405 Annapolis Lane
 Plymouth, MN 55441
 (651) 775 - 3940
 (651) 731 - 8372 Fax
 Attn: Ken Ronsberg
 Kenronsberg@Comcast.net

Home Owner:

Alicia Merriman
 743 Bohlsen Drive
 Hastings, MN 55033
 (651) 529 - 0800

Lot - 15 Block - 1
 Subdivision -
 South Oaks of Hastings 2nd
 PID 19-71026-01-150

Pool Dimensions
 Width X Length
 Pool (20 X 40)
 Deck (29 X 67)

(955.35) Denotes Proposed Elevation
 X 955.35 Denotes Existing Elevation
 ▲ Denotes Drainage Direction

X X Denotes Silt Fence
 Scale - 1 Inch = 20 Feet

City Codes / Setbacks

Principal - 6' Water

Side - 10' Concrete

Rear - 10' Concrete

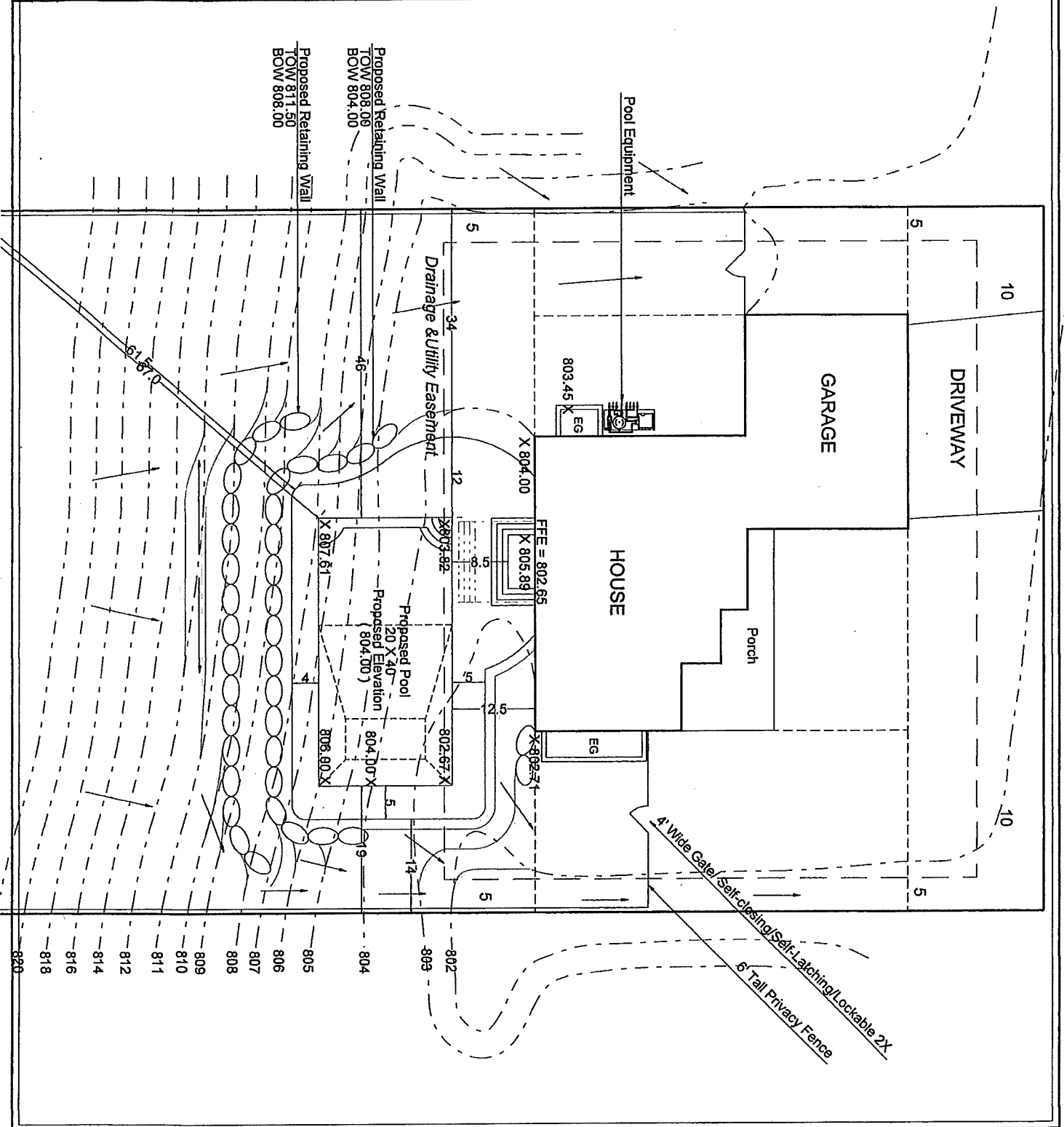
Equipment - Same S & R

Fence - 4' Tall

Septic - 10' Water

Well - 20' Water

Drainfield - 20' Water





City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: John Hinzman, Community Development Director
Date: January 22, 2019
Item: Authorize Signature: Letter of Participation and Support – Dakota County CDA
EPA Grant

City Council Action Requested:

Authorize signature of the attached Letter of Participation and Support for the Dakota County Community Development Agency (CDA) grant application for the U.S. EPA Brownfield Community-Wide Coalition Assessment Grant. A simple majority is necessary for action.

Background Information:

The \$600,000 grant would provide funding for environmental assessment activities throughout the county, specifically targeting the Cities of Hastings, South St. Paul, and West St. Paul. Grant funds could assist in the assessment of key properties along the Vermillion Street Corridor. The letter documents the need for funding and pledges City Staff participation in the Brownfield Assessment Coalition (comprised of representatives from Dakota County cities).

Financial Impact:

N/A

Advisory Commission Discussion:

N/A

Council Commission Discussion:

N/A

Attachments:

- Letter of Participation and Support



January 22, 2019

Lisa Alfson
Director of Community and Economic Development
Dakota County CDA
1228 Town Centre Drive
Eagan, Minnesota 55123

RE: Participation in the Dakota County CDA's Brownfield Assessment Coalition and Support for the FY2019 Application for a U.S. EPA Brownfields Assessment Grant for Petroleum and Hazardous Substance Brownfields

Dear Ms. Alfson,

Please accept this letter as confirmation of the City of Hastings, Minnesota's commitment to participate as a member of a "brownfields assessment coalition" being organized by the Dakota County Community Development Agency (CDA) for the communities that make up this County in the southeast corner of the Twin Cities Metropolitan area. This letter also documents our strong support for the application being submitted by the CDA for a United States Environmental Protection Agency (U. S. EPA) Fiscal Year 2019 Brownfields Community-wide Coalition Assessment Grant funding in the amount of \$600,000 to be used for inventorying, assessing, and performing remediation and reuse planning (as well as coordinate public outreach activities) for select priority brownfield sites located throughout the County.

The grant, if awarded, will provide critical funding needed to support economic development initiatives in our community. If awarded the grant, at least one City staff member will serve on the Brownfields Advisory Committee that helps administer the grant, coordinate outreach efforts, participate in the site prioritization process, and make decisions regarding allocation of funding to individual sites. For sites within the City that are targeted for assessment, we will assist with securing access and coordinating involvement by the Health and other departments as appropriate.

We understand that the CDA will serve as the lead member of the Coalition and will have primary responsibility for administering the grant and managing the project. We further understand that prior to expenditure of any grant funds, a Memorandum of Agreement will be executed between all coalition members documenting the coalition's site selection process, identifying, and establishing relationships necessary to achieve project goals, detailing the process for successful execution of the grant, the distribution of funds, and mechanisms for implementing the assessment work. We understand that many of these details are described in the grant application to be submitted with this letter.

Should you have any questions, please feel free to contact me at (651) 480-2365 or mayormary@hastingsmn.gov.

Sincerely,

CITY OF HASTINGS

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Bryan D. Schafer, Chief of Police

Date: January 22, 2019

Item: Declare surplus property and authorize for public sale.

Council Action Requested:

Declare vehicle as surplus property and authorize for public sale.

Background Information:

The City of Hastings currently has one police administrative car that will be removed from service and replaced. The car has an excess of 112,000 miles and still has value. Upon declaration as excess/surplus property, it will be made available for public sale via a commercially available online auction service.

The following vehicles are to be declared surplus/excess property and authorized for sale/destruction:

2007 Chevrolet Impala Sedan	Inventory #HA1007	2G1WB58K379334930
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Financial Impact:

Neutral budgetary impact

Advisory Commission Discussion:

None

Council Committee Discussion:

None

Attachments:

None




FLUEGEL LAW FIRM P.A.

Attorneys At Law
999 Westview Drive, Suite 1
Hastings, MN 55033-2432

Telephone 651-438-9777
Facsimile 651-438-9775
www.fluegel.com

Donald J. Fluegel *
Daniel J. Fluegel
Benjamin J. Colburn

To: Honorable Mayor and City Council
From: Daniel J. Fluegel, City Attorney 
Date: January 16, 2019
Re: Proposed Ordinance Amendment – City Council Meeting Procedure

Council Action Requested.

Hold a public hearing and complete a second reading of a proposed ordinance amendment modifying the standard City Council meeting procedure to include the Pledge of Allegiance and to move the public comment and suggestion section up to earlier in the meeting.

Background Information.

Hastings City Code §31.03 provides the structure and order for the City Council meeting procedure. Mayor Fasbender has proposed that the City Council add the Pledge of Allegiance at the beginning of the meeting and to move the public comments section to an earlier point in the meeting to facilitate public comment. Although the City Council can unanimously consent to changes in the meeting procedures on a case by case basis, it is appropriate to adopt permanent changes in the procedure by ordinance amendment. The enclosed Ordinance Amendment will adopt those changes.

Financial Impact.

There is no financial impact on the City resulting from this agreement.

Attachments.

Proposed Ordinance Amendment.

DAN/ksk

CITY OF HASTINGS, MINNESOTA

ORDINANCE NO. 2019-___, THIRD SERIES

An Ordinance of the City of Hastings Amending City Code Chapter 31: City Council and Officials

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HASTINGS:

**HASTINGS CITY CODE CHAPTER 31, SECTION 31.03 IS AMENDED AS FOLLOWS
(new language is underlined, strikethrough language is deleted):**

§ 31.03 COUNCIL PROCEDURE.

(A) Meetings. For any item to be considered at a regular Council Meeting, it must be submitted to the City Clerk at least 5 days before the regular Council Meeting. No item shall be considered at a Council Meeting unless it has been submitted as required herein or unless all Councilmembers present agree to consider it immediately. The City Administrator shall, at least 3 days prior to each regular meeting of the Council, prepare the following items: an agenda for the forthcoming meeting and a copy of all minutes to be considered. The City Administrator shall include the additional items as may be required by the Mayor and Council from time to time. The City Administrator shall forthwith cause to be delivered or mailed to the Mayor and each Councilmember, copies of all the documents. Robert's Rules of Order (revised) shall govern all Council meetings as to procedural matters not set forth below unless varied by the Mayor, without objection by the majority of the Council:

- (1) Call to order;
- (2) Pledge of Allegiance;
- ~~(3)~~ Roll call;
- ~~(4)~~ Determination of quorum;
- ~~(5)~~ Reading of minutes (actual reading shall be waived if each member of the Council was furnished with a copy thereof as hereinbefore set forth);
- (6) Comments and suggestions from citizens present, not on the agenda;
- ~~(7)~~ Opening of bids, and hearing, if applicable;
- ~~(8)~~ Reports from City Administrator, Planning Director, Public Works Director, and other city staff members;
- ~~(9)~~ Unfinished business;
- ~~(10)~~ New business;
- ~~(11)~~ Reports from city committees, officers, and the like;
- ~~(12)~~ Communications and miscellaneous business;
- ~~(13)~~ Payment of claims; and

(1314) Adjournment.

This Ordinance shall be effective upon its passage and publication.

Council member _____ moved a second to this Ordinance, and upon being put to a vote it was adopted by a majority of all Council members present.

Adopted by the Hastings City Council on this 22nd day of January, 2019, by the following vote:

Ayes
Nays:
Absent:

CITY OF HASTINGS

Mary Fasbender, Mayor

ATTEST:

Julie A. Flaten
City Clerk

I hereby certify that the above is a true and correct copy of the Ordinance presented to and adopted by the City of Hastings, County of Dakota, Minnesota, on the 22nd day of January, 2019, as disclosed by the records of the City of Hastings on file and of record in the office.

City Clerk



CITY COUNCIL MEMORANDUM

To: Mayor Fasbender & Councilmembers
From: Julie Flaten, Interim City Administrator
Re: Approve Request for Proposals for Executive Search Firm for City Administrator Vacancy
Date: January 22, 2019

Council Action Requested:

Approve the Request for Proposals for an Executive Search Firm to assist with filling the City Administrator vacancy.

Background Information

Below is timeline to date of the process to fill the City Administrator Vacancy:

- November 21, 2018 Melanie Mesko Lee submits resignation as City Administrator effective January 4, 2019
- December 3, 2018 City Council accepts resignation of Melanie Mesko Lee
- December 7, 2018 Administrative Committee of Council meets to discuss recruitment process, job expectations, and Interim City Administrator appointment
- December 17, 2018 Julie Flaten appointed Interim City Administrator effective January 5, 2019
- January 4, 2019 Administrative Committee of the Council meets to review the job description, proposed Request for Proposals for an Executive Search Firm and proposed timeline

With the City Administrator position, Sections 3.10 and 3.11 of the City's Charter defines the role of the position and the duties of City Administrator. A job description has been created for the position and reviewed by the Administrative Committee of the Council. This job description will be finalized with the assistance of the selected search firm.

Upon approval of the Request for Proposals the City will begin to solicit proposals and follow the proposed timeline. The City will directly send the Request for Proposal to firms who have a known history and expertise in this area as well as publish the request with the League of MN Cities and on the cities website.

Proposed Timeline

Date	
Jan 22	Council approves recruitment for Executive Search services (public)
Jan 23	City solicits proposals for Executive Search services (public)
Feb 13	Executive Search services proposals due
Feb 14	City Administrative Committee is provided proposals to review
Feb 21 7:15 p.m.	Administrative Committee Meeting to discuss proposals
Feb 28 5 p.m.	Administrative Committee interview of firms (public)
March 4	Committee recommendation to City Council (public)
Early March	Search Firm chosen as consultant to proceed Council approves search firm and authorizes execution of a contract (public)
Mid-Late March	Consultant meets with Council and Staff (individually or as a group) to discuss candidate competencies sought (public if CC meets as a body)
Late April	Recruitment Profile completed and recruitment begins
Late May	Deadline for candidates to apply for the position. Search firm receives applications. They review, screen and evaluate candidates for semi-finalist status (candidate names non-public)
Early June	Final determination of process for semi-finalist status (candidate names non-public)
Mid- June	Semi Finalist process (candidate names non-public)
Late June	Search firm recommends potential finalists (candidate names non-public)
Early July	Council Workshop for Council to interview finalists (finalist names public)
Mid-Late July	Finalist interviews/tours Position offered to Finalist Council approves City Administrator employment contract and directs execution of contract
30-45 days later	New City Administrator starts employment with Hastings

Financial Impact:

Executive Search Firm costs will be paid from the General Fund

Advisory Commission Discussion:

N/A

Council Committee Discussion:

Administrative Committee of the Council on January 4, 2019

Attachments:
Request for Proposals

**REQUEST FOR
EXECUTIVE SEARCH CONSULTING SERVICES
TO SELECT A CITY ADMINISTRATOR
FOR THE
CITY OF HASTINGS, MINNESOTA**



Proposals due February 13, 2019

INDEX

SECTION	DESCRIPTION
I	General Information about Hastings
II	Consultant Responsibilities
III	Performance Specifications
IV	Submitting Proposals
V	Selection Procedure
VI	Proposed Timeline

DRAFT

I. GENERAL INFORMATION ABOUT HASTINGS

A. City Organization

1. Hastings is an historic Home Rule Charter City with a Council-Administrator form of government located on the Mississippi River.
 1. Seven member Council with Mayor and two At-Large Councilmembers and Four Ward Councilmembers.
2. A full-time professional City Administrator administers the operations of the city with the assistance of seven department heads.
3. The number of regular full-time and part-time employees by department is as follows:

Department	#F/T	#P/T
Administrative Services	10	3
Building Safety	5	0
Community Development	3	0
Facilities	1	2
Fire/Emergency Medical (combination)	18	31 POC & 1 PT
Parks & Recreation	10	1
Police	34	3
Public Works	18	2
TOTAL	89	31 POC & 10 PT

B. City Operations

1. Hastings provides traditional municipal services such as police, Fire/EMS, street and utilities maintenance, park maintenance, planning and building inspections as well to a population of 23,000. Total budgeted expenditures for 2019 are \$31,577,975 including debt service.
2. The City of Hastings provides services over 11.18 square mile area. The Fire/EMS service encompasses approximately 150 square miles.

C. Organizational Culture and Position Vacancy

1. The City has a historically stable workforce with a strong culture of interdepartmental cooperation and collaboration.
2. The City Council values and has high regard for City staff and respect for the professional role staff brings to City services.

3. The City Council has adopted Norms of Expectations for a common understanding of communication among elected officials, staff, and the community.
4. The previous City Administrator resigned to accept a similar position with another community.
5. The City Council has appointed the Administrative Services Director as the Interim City Administrator during this recruitment process. The ASD has indicated that she is not interested in being considered for the City Administrator position. The ASD will be the primary staff liaison during the recruitment process.
6. The City Council wishes to undergo a comprehensive and transparent recruitment process that engages City Council, City staff, and the community.

II. CONSULTANT RESPONSIBILITIES

A. Process Development

The consultant will develop a recruitment proposal that will outline a comprehensive process to fill the vacancy in a timely manner acceptable to the City Council.

A. Advertising

The consultant will arrange for ads in the ICMA newsletter, LMC and the Alliance for Innovation. The consultant will also reach out to eligible professionals to share the opportunities of the position and community.

B. Applications

The consultant will accept applications and proactively communicate with interested candidates on process updates and developments.

C. City Assistance

1. The City Council will cooperate in providing information and scheduling meetings.
2. The Interim City Administrator will be the primary staff liaison to the consultant during the recruitment process.
3. City staff will assist in data collection and background information for a complete recruitment profile and related information.

III. PERFORMANCE SPECIFICATIONS**A. Scope of Services**

1. Evaluate the City's unique needs based on financial condition, existing programs, organization, etc. to determine appropriate areas of expertise required by candidates.
2. Evaluate the Mayor and City Council's expectations and use in the screening process.
3. Evaluate citizens', businesses', employees' (unions) and Commission members' needs and expectations.
4. How the consultant will maintain the City Council's schedule, adopted timeline, and confidentiality as required under Minnesota Data Practices.
5. Finalize job description and recruitment profile.
6. Meet with City Council and Senior Management Team members, which may include individual and/or group meetings.

B. Proposal and Communication Throughout Process:

1. The consultant will prepare 8 hard copies of the proposal and an electronic copy will be provided.
2. The consultant will recommend no more than 4 candidates to be considered as semi-finalists.
3. The consultant will propose a process by which semi-finalists will progress to finalist status.
4. The consultant will propose a communication strategy for City Council, City staff, and the community throughout the process which will include social media.
5. The timeline and communication throughout the process is an important factor and must be addressed in the proposal.

IV. PROPOSALS**A. Proposals must be submitted by 4:30 p.m. February 13, 2019 to:**

Julie Flaten, Interim City Administrator
City of Hastings
101 Fourth Street East
Hastings MN 55033

B. 8 hard copies and one electronic version of the proposal are required to be submitted.**C. The proposal shall include the following information:**

1. A statement of your understanding of the work, description of the approach, explanation of the procedures to be used, and timeline to successfully filling the vacancy.
2. Qualifications of the personnel proposed to supervise and perform the work. This should include biographies, including experience of the individuals who will be assigned to the work and relevant experience of each in working with municipalities. Please articulate the percentage of work and scope of work of each individual assigned to the process.
3. A listing of City Administrator vacancies and the cities that your firm has successfully provided consulting services to during the past three years, including references.
4. Provide a communication strategy throughout the hiring process.
5. Describe what role City staff is proposed to fulfill throughout the process.
6. The not-to-exceed fee for performing the work, including out-of-pocket expenses. Include a breakdown of this showing the hours to be worked by category of personnel, hourly billing rate, and total cost.
7. Indicate the fee payment schedule.

V. SELECTION PROCESS

- A. The proposal will be evaluated upon the following factors:
 1. Relevant experience of the firm.
 2. Reputation of the firm based on references.
 3. Qualifications of personnel to be assigned.
 4. Agreement to meet or exceed the performance specifications.
 5. Commitment to complete the process in a timely manner.
 6. Ability to communicate the work plans in an organized, clear and convincing manner.
 7. Estimated cost of the study.
- B. The Mayor and City Council may conduct oral interviews with some or all of the firms that submit proposals.

VI. TIMELINE

- A. Following is a proposed timeline developed by the City. The consultant should provide a more detailed timeline as part of the proposal, indicating if this timeline can be met.

**CITY ADMINISTRATOR RECRUITMENT
PROPOSED TIMELINE**

Date	
Jan 22	Council approves recruitment for Executive Search services (public)
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