

**Hastings, Minnesota  
City Council Minutes  
January 22, 2019**

The City Council of the City of Hastings, Minnesota met in a regular meeting on Tuesday, January 22, 2019, at 7:00 p.m. in the Council Chambers at the Hastings City Hall, 101 East 4<sup>th</sup> Street, Hastings, Minnesota.

**Members Present:** Mayor Fasbender, Councilmembers Balsanek, Braucks, Folch, Leifeld, Lund and Vaughan.

**Members Absent:** None

**Staff Present:** Interim City Administrator Julie Flaten  
City Attorney Dan Fluegel

**Presentation: Tennis Sanitation** – Willie Tennis will provide a check in the amount of \$489.60 to Hope Youth Group and also provide the City with a revenue share check in the amount of \$202.19.

**Approval of Minutes**

Mayor Fasbender asked if there were any additions or corrections to the minutes of the Regular City Council Meeting on January 7, 2019.

Minutes were approved as presented.

**Council Items to be Considered**

Councilmember Folch asked to add an item to discuss the Federal Government shutdown. Mayor Fasbender asked this be added as #3 under Administration.

**Consent Agenda**

Councilmember Leifeld motioned to approve as presented, seconded by Councilmember Balsanek.

Ayes, 7; Nays, 0.

1. Pay Bills as Audited
2. 2019 City Council Committee Appointments
3. Appoint Jen Fox as HEDRA Commissioner
4. Resolution No. 01-09-19: Approve Massage Therapy License Renewal for Bernadette Bauer
5. Acceptance of Sponsorship from Power Within Chiropractic for Rotary Pavilion Programming
6. Resolution No. 01-10-19: Accept Feasibility & Assessments Reports, Order Public Hearing for Project Scope and for Assessments – 2019 Neighborhood Infrastructure Improvements
7. Approve Wireless Carrier Lease Agreement – Verizon
8. Memo: Accept scholarship from Flint Hills Refinery to Fire & EMS Department for Training
9. Resolution No. 01-11-19: Approve One-Day Gambling Permit and On-Sale Liquor License for Hastings Family Services on March 25, 2019
10. Acceptance of Sponsorship from Ardent Mills for Rotary Pavilion Programming
11. Authorize Signature: License to Encroach – Merriman (743 Bohlken Dr)
12. Authorize Signature: Letter of Participation and Support – Dakota County CDA EPA Grant Application

### 13. Memo: Declare Surplus Property and Authorize Public Sale

#### **Public Hearing – Ordinance Amendments to Chapter 31.03: Council Procedure**

Mayor Fasbender introduced the item requesting Council to hold a public hearing and complete a second reading of a proposed ordinance amendment modifying the standard City Council meeting procedure to include the Pledge of Allegiance and to move the public comment and suggestion section up to earlier in the meeting. Hastings City Code 31.03 provides the structure and order for the City Council meeting procedure.

Public Hearing Opened at 7:08 p.m.

Hearing no comments

Public Hearing Closed at 7:09 p.m.

Council discussion on the intention of moving the public comments to earlier in the meeting and this would allow for the public to make comments earlier instead of having to wait until the end of the meeting. Moving the public comments will hopefully encourage more community members to attend the City Council meetings. Further discussion on the potential for questions being asked that cannot be answered at the meeting and will have to be assigned to staff or committees. It was asked if commissions would follow the same meeting protocol, Attorney Fluegel stated that it would be a policy decision for the commissions as the ordinance applies to the City Council meetings.

#### **2<sup>nd</sup> Reading/Ordinance Amendment – Ordinance Amendments to Chapter 31.03 Council Procedure**

Councilmember Folch motioned to approve as presented, seconded by Councilmember Lund. Ayes, 7; Nays, 0.

#### **Approve Requests for Proposals for Executive Search Firm to fill City Administrator Vacancy**

Flaten introduced the items requesting Council to approve the Request for Proposals for an Executive Search Firm to assist with filling the City Administrator vacancy. A job description has been created for the position and reviewed by the Administrative Committee of the Council. This job description will be finalized with the assistance of the selected search firm. Upon approval of the Requests for Proposals the City will begin to solicit proposals to firms who have a known history and expertise in this area as well as publish the request with the League of MN Cities and on the City's website.

Council discussion on changing the order of items listed in section III. Performance Specifications and adding additional language to #6. Discussion on purpose of the request and providing clear direction to those firms responding to the proposal request.

Councilmember Lund motioned to move #6 under section III. Performance Specifications after #2 and adding language at the end to state evaluate job qualifications and job duties. Seconded by Councilmember Folch.

Ayes, 5; Nays, 2 (Balsanek and Vaughan).

#### **Added to Agenda – Federal Government Shutdown**

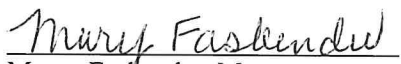
Councilmember Folch requested the item to be added to the agenda and provided an update on the Federal Government Shutdown and its potential impact on Hastings residents. Councilmember Folch has reached out to Hastings Family Services and the ministerial group. To date, there have been no services have been requested by residents, on January 31, a meeting will be held at Our Saviors Lutheran Church to discuss potential impacts if the shutdown continues. The Chamber of Commerce and Dakota County representatives will also be in attendance.

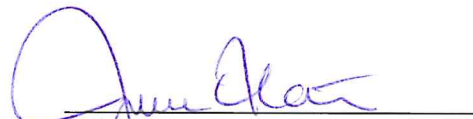
No action is required as this was for informational purposes only.

Mayor Fasbender and Councilmembers made the following announcements:

- Operations Committee meeting on Wednesday, January 23 at 7:45 a.m. at the Public Works Facility to discuss proposed 2019 Neighborhood Infrastructure Improvements and the City's Draft ADA Transition Plan for Public Sidewalks and Trails.
- Planning Commission meeting on Monday, January 28<sup>th</sup> at 7:00 p.m. at City Hall.
- Chamber of Commerce Annual Awards Dinner on Thursday, January 24<sup>th</sup> at Hidden Greens Golf Course.
- The Administrative Committee of the Council will meet on February 21<sup>st</sup> to discuss the Request for Proposals for Executive Search Firms and again on February 28<sup>th</sup> to interview firms to assist with filling the vacant City Administrator position.
- Councilmember Folch attended a Hastings Environmental Protectors meeting in which a 2017 study from Met Council showed the Lake Rebecca's quality has been downgraded from a Grade D to a Grade F. Potential solutions will be discussed with the Parks & Recreation Director.
- Councilmember Folch announced on February 14<sup>th</sup>, the Hastings High School Basketball Boosters will hold a fundraiser for Melissa Black.

Motion to adjourn the meeting was made by Councilmember Leifeld, seconded by Councilmember Braucks. The meeting was adjourned at 7:38 p.m.

  
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Mayor Fasbender, Mayor

  
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Julie Flaten, City Clerk