



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Chief Schafer
Date: March 16, 2020
Item: Special Event Designation

Council Action Requested:

Designate the Historic Hastings Downtown Cruise-In as a Special Event with the following conditions.

Background Information:

The Downtown Business Association (DBA) is planning for the 2020 Annual Cruise-In events. The requested dates begin on Saturday, June 13, 2020 and every other Saturday through September 5, 2020 from 4-9:00 p.m. The details of this event are similar to the previous year as recommended from City Staff.

Conditions:

- Obtain Special Event Permit from Dakota County for 2nd Street closure west of the bridge.
- Closure of the areas barricaded in blue (reference map) from 4-5:00 p.m. for event preparation.
- No Parking permitted in the blue barricaded areas from 4-5:00 p.m.
- DBA will post 'No Parking' signs 24-hrs. prior to the event. Hastings Police will tag/tow any cars in restricted area starting at 4:00 p.m. This is consistent with other major events such as Gobble Gait and Rivertown Days Parade.
- Complete closure of the event area, depicted by red dotted lines, (reference map) at 5:00 p.m.
- Block-off the following areas including: 2nd Street from Tyler Street to Eddy Street. Ramsey Street from 3rd Street to the Levee Park Entrance. Sibley Street from 3rd Street to the Alley by the Onion Grille. The frontage road west of the bridge. Block 2, first lot behind Graphic Design and Block 16 if needed, for special theme nights.
- Hastings Police Department (HPD) will continue to provide Reservists and Police Officers for the event.
- DBA provides additional trash and recycling receptacles for attendees.
- DBA provides portable bathrooms for attendees.
- No extra dates be added to this request; only dates specified within DBA Letter.
- Levee Park Parking Lot is not for exclusive use for the event and will remain open for public use.
- No vehicles newer than 1976 allowed in designed event area.
- No animals (unless certified service animals) allowed in designed event area.

Financial Impact:

The DBA has been independent in the organization of these events, there are some City resources used including Police Reservists and a full-time Police Officer to assist.

Advisory Commission Discussion:

n/a

Council Committee Discussion:

n/a

Attachments:

- 2020 DBA Letter
- 2019 Cruise-ins Map



Hastings Downtown Business Association

P.O. Box 541
Hastings MN 55033

2 /3/2020

Dan Wietecha
Hastings City Administrator
101 East 4th St.
Hastings, MN. 55033

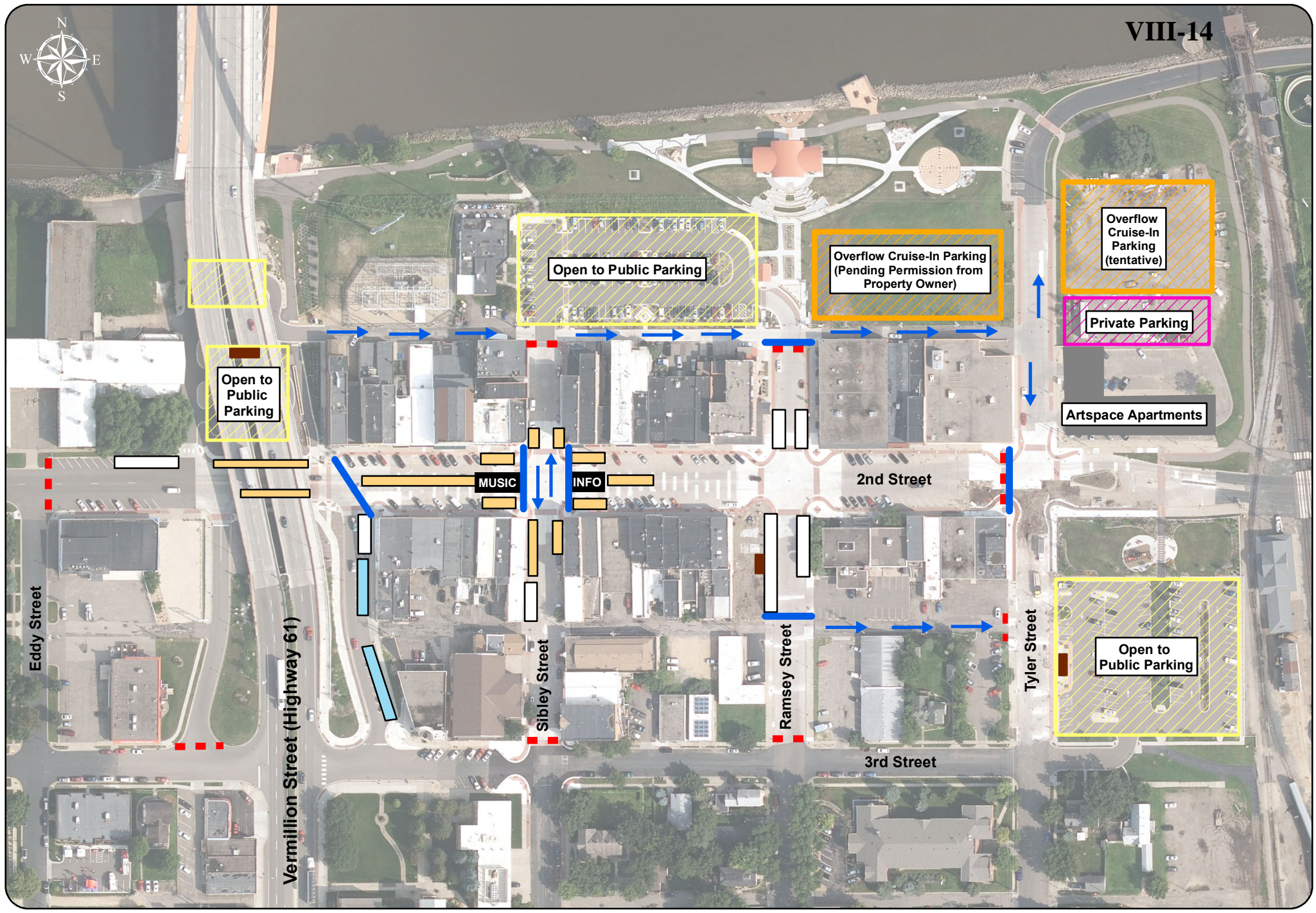
Dan,

The Hastings Downtown Business Association is asking permission to block off the following areas for the Historic Hastings Saturday Night Cruise-In: Second Street from Tyler Street to Eddy, Ramsey Street from 3rd Street to the Levee Park entrance, Sibley Street from 3rd Street to the alley by The Onion Grille, The frontage road West side of bridge. Block 2, first lot behind Graphic Design and Block 16 if needed, for special theme nights starting June 13th, 2020 and every other Saturday through September 5th, or the afternoon on the 6th from 1:00 pm to 6:00 pm 2020.

Also, we are asking that the Historic Hastings Saturday Night Cruise-In be classified as a special event. The time of the event will be from 5 pm to 9 pm and we are asking that no vehicles newer than 1976 be allowed in the designated area.

Thank you,

Kevin Hoeschen
HHSNCruise-in
Chair



Saturday Night Cruise-In
 Layout, Closures, & Public Parking Options

- Sponsor Parking Areas (held until 5:30pm)
- Food Vendor Space
- Portable Toilet Area
- Handicapped Parking Areas
- Event Closure/Barricade (5-9pm)
- Hard Closure - Event Prep (4-5pm)
- Traffic Flow