

**CITY OF HASTINGS
CITY COUNCIL FOLLOW-UP AGENDA**

Monday, March 16, 2020

7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**

Fluegel explained options to shorten the meeting or conduct it in some other manner due to the current circumstances relating to the COVID-19 virus.

Balsanek motioned to only discuss the consent agenda and the proposed pandemic plan and suspend any discussion of the remaining items.

Council discussion of the current state of events of the COVID-19 virus pandemic, the Governor's latest announcements and other items on the agenda which need action.

The motion was not seconded.

- III. ROLL CALL**
- IV. DETERMINATION OF QUORUM**

Mayor Fasbender, Councilmembers Balsanek, Folch, Leifeld, Lund and Vaughan

Councilmember Braucks absent.

Staff Present:

City Administrator Dan Wietecha

City Attorney Dan Fluegel

Community Development Director John Hinzman

Deputy Police Chief Dave Wilske

Deputy City Clerk Erica Henderson

Parks & Recreation Director Chris Jenkins

Public Works Director Nick Eggers

Presentation: Pleasant Hill Library Update

Julia Carlis, Pleasant Hill Library manager, presented updated information about various aspects of the Pleasant Hill Library.

- V. APPROVAL OF MINUTES**

Approve Minutes of the Regular and Special Meeting of the City Council on March 2, 2020.

Minutes were approved as presented.

6-0

- VI. COMMENTS FROM THE AUDIENCE**

Comments from the audience may include remarks about items listed on the Consent Agenda.

Mary Murphy, 1020 County Road 47, detailed her reasons for opposing the proposed senior living at 1190 County Road 47.

Rob Barse, Mint Development Company, LLC president, responded to Murph's concerns.

VII. COUNCIL ITEMS TO BE CONSIDERED

Fasbender requested the Declaration of a Public Health Emergency be added to the agenda. Hearing no objection, the item was added as #3 under Administration.

Vaughan motioned to remove the Community Development item 'Remove for the Table: Keeping of Chickens' from the agenda, seconded by Lund. Ayes 5; Nays 1 – Balsanek. The motion carries and the item was removed.

Folch requested the addition of an Economic Task Force discussion. Hearing no objections, the item was added as #4 under Administration.

Balsanek requested to discuss water shutoffs during the pandemic. Hearing no objections, the item was added as #4 under Administration.

VIII. CONSENT AGENDA

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

Lund, Balsanek to approve as presented.

6-0

1. Pay Bills as Audited
2. Sidewalk Café License Renewals
3. Resolution **No. 03-07-20**: Approve the Transfer of Ace Liquor Warehouse's Liquor and Tobacco Licenses to New Store Location
4. Approve Water Service Repair Assessment Request – 568 Kendall Drive (Ruud)
5. Approve Water Service Repair Assessment Request – 2700 Westview Drive (Notch)
6. Approve JPA with Dakota County to Operate a Residential Organics Drop Site
7. Resolution **No. 03-08-20**: Approve a One-Day Temporary Gambling Permit for Hastings Catholic Education Foundation on April 25
8. Resolution **No. 03-09-20**: Authorization to Execute Closing Documents (3001 Lightbourn Court)
9. Resolution **No. 03-10-20**: Authorizing GreenCorps Application
10. 1st Reading\Order Public Hearing: Amend City Code Chapter 155.01 - Rezone Property from A - Agriculture to R-4 High Density Residence (1190 Co Rd 47)
11. 1st Reading/Order Public Hearing – Ordinance Amendment – Adjusting City Fees
12. Order Public Hearing: Vacation of Easement (3001 Lightbourn Court)
13. Designate YMCA Glo Run as a Special Event
14. Designate Historic Hastings Downtown Cruise-In as a Special Event
15. Letter of Support for Real Estate Equities for the Schoolhouse Square Senior Housing Project

IX. AWARDING OF CONTRACTS AND PUBLIC HEARING

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These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

1. Award Contract Resolution **No. 03-11-20**– Water Chlorination Plumbing & Mechanical Systems
Egger described the history of the plumbing and mechanical systems bids for the gas chlorine systems implementation and why staff recommends awarding the contract to M. J. O'Connor.

Council discussion of the checks and balances of the bidding process.

Folch, Leifeld to approve as presented.

6-0

2. Public Hearing: Proposed Ordinance Amendment – Chapter 150: State Building Code Construction Regulations
Hinzman discussed the proposed ordinance amendment to Chapter 150 to include the 2020 Minnesota State Code.

Public hearing opened at 7:33 pm.

Public hearing closed at 7:34 pm.

X. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

1. Accept Quotes & Authorize Work – Electrical & Controls Integration for Water Chlorination Systems
Egger described the bids for the electrical and controls integration elements of the water system gas chlorination project, why the electrical and plumbing were separate bids and why staff recommends working with Total Construction & Equipment, Inc.

Council discussion about staff coordinating with two separate companies and the duration of the project.

Vaughan, Balsanek to approve as presented.

7-0

B. Community Development

1. Remove from the Table: Keeping of Chickens
Item was removed.
2. Request to Change Non-Conforming Use - Haven Chemical Health (321 East 6th Street)
Hinzman discussed the request for change in use for 321 East 6th Street from a youth shelter to an inpatient substance use disorder facility and that he only

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received one email in opposition. He asked Council to direction staff to prepare a resolution either approving or denying the request.

Sasha Griner, 517 Ramsey Street, expressed her concerns about the effect the proposed change in use may have on the neighborhood.

Council discussion about the location of the property, the appropriate need versus the appropriate use definitions, the compatibility of the proposed use, the need for this use, other possible locations in the City for this use, staffing and security, required number of votes, the expiration date of the non-conforming use, previous similar requests, other similar facilities in the City and allowing the housing market to determine the use of the building.

Jennifer Frazer-John and Al Johnson, representatives from Haven Chemical Health spoke about patient placement, funding, other Haven Chemical locations, staffing and security.

Lund, Leifeld to deny as presented.

Roll call: Ayes - Lund, Leifeld, Balsanek, Fasbender; Nays – Folch, Vaughan.
Motion passes to deny the request.

C. Public Safety

D. Administration

1. 2nd Reading\Ordinance **No. 2020-04** Adoption and Resolution **No. 03-12-20**: Chapter 150: State Building Code Construction Regulations

Balsanek, Lund to approve the ordinance as presented.
6-0

Vaughan, Folch to approve the resolution of summary ordinance as presented.
6-0

2. Pandemic Plan

Wietecha described that the Pandemic Plan is a Continuity of Operations Plan (COOP) and detailed each section.

Council discussion of essential and non-essential employees, employee safety, how future City Council meetings may be conducted, utilization of partnerships, how information is transmitted to the City's safety personnel and governmental guidelines.

Wilske addressed Council's concerns about the communication process during the pandemic.

Balsanek, Folch to approve as presented.
6-0

3. Declaration of a Public Health Emergency

Balsanek, Folch to approve as presented.
6-0

4. Economic Task Force
Fasbender defined the Economic Task Force and explained the reason for the task force and named the members. She indicated the Task Force would begin meeting soon.
5. Water Shutoff during the Pandemic
Balsanek motioned to suspend water shutoff until the pandemic is resolved, seconded by Vaughan. 6-0.

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

- **For the foreseeable future, Parks & Recreation activities have been cancelled. They may be rescheduled for a future date.**
- **Please follow CDC recommendations:**
 - **Wash your hands frequently, with soap and water**
 - **Cover your mouth with your arm or elbow when you cough or sneeze**
 - **Avoid touching your face, particularly your eyes, nose, and mouth**
 - **Maintain social distancing of 6 feet**
 - **Limit crowds to less than 50 people**
 - **Stay home if you are sick**
- **Joint Powers will meet Tuesday, March 17 at 6:30 pm in the Hastings School Board Room**
- **Heritage Preservation Commission meeting on Tues, March 17 at 7:00 pm is cancelled**
- **Public Safety Advisory Commission will meet Thursday, March 19 at 6:30 pm**
- **Planning Commission meeting on Monday, March 23 at 7:00 pm is cancelled**
- **City Council / Staff Retreat will meet Sat, March 28 at 8:00 am at Hastings Country Inn is pending**
- **Utilities Committee of City Council will meet Monday, April, 6 at 5:30 pm**

XIV. ADJOURNMENT 8:58 pm

Next Regular City Council Meeting: Monday, April 6, 2020 7:00 p.m.