



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Connie Lang - Accountant

Date: 05/14/2020

Item: Disbursements

Council Action Requested:

Staff requests:

Council review of April 2020 Xcel payments.

Council review of weekly routine disbursements issued 05/12/2020.

Council approval of routine disbursements, capital purchases and employee reimbursements to be issued 05/19/2020.

Background Information:

Disbursements for routine items are made weekly. Disbursements for capital purchases and employee reimbursements are made twice a month, subsequent to Council approval.

Financial Impact:

April 2020 Xcel Payments	\$	53,463.51
Disbursement Checks, EFT, HEDRA issued on 05/12/2020	\$	185,263.70
Disbursement Checks & EFT, HEDRA to be issued on 05/19/2020	\$	244,750.19

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments: • Disbursement Reports

XCEL AUTOMATIC PAYMENTS

Apr 2020 Payments

Xcel Acct #	Amount	Date Paid	Account #
51-6960213-7	1,388.45	31-Mar	101-140-1403-6343
51-6960208-0	1,687.78	10-Apr	101-140-1404-6343
51-8110141-1	880.79	10-Apr	101-140-1407-6343
51-6960219-3	53.63	9-Apr	101-201-2016-6343
51-6960210-4	112.35	10-Apr	101-300-3100-6343
51-6960210-4	561.76	10-Apr	101-301-3200-6343
51-0011278454-9	58.50	10-Apr	101-302-3201-6343
51-0263715-0	526.23	13-Apr	101-302-3201-6343
51-6960218-2	13,147.07	20-Apr	101-302-3201-6343
51-0010048093-4	13.85	10-Apr	200-401-4440-6343
51-0011082067-5	166.12	10-Apr	200-401-4440-6343
51-6960215-9	1,615.71	16-Apr	200-401-4440-6343
51-6960220-6	750.87	9-Apr	200-401-4447-6343
51-6960209-1	379.64	28-Apr	201-401-4240-6343
51-6960214-8	820.52	9-Apr	213-210-2100-6343
51-7216831-9	376.77	10-Apr	220-450-4160-6343
51-6960216-0	9,083.27	1-Apr	600-300-3300-6343
51-6960210-4	449.41	10-Apr	600-300-3300-6343
51-6960216-0	3,239.72	1-Apr	600-300-3302-6343
51-6960217-1	937.80	8-Apr	601-300-3400-6343
51-6960211-5	10,553.05	1-Apr	615-401-4103-6343
51-6960212-6	6,660.22	31-Mar	620-300-3500-6343
	53,463.51		

VIII-01

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL	MISCELLANEOUS V MATTHEW GENE LOTT	MATTHEW GENE LOTT: RETURN	139.00
		HASTINGS AREA CHAMBER/COM	LODGING TAX	<u>3,179.01</u>
			TOTAL:	3,318.01
ADMINISTRATION	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	<u>22.10</u>
			TOTAL:	22.10
CITY CLERK	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	10.35
			JUNE 2020 LTD	44.69
		FORUM COMMUNICATIONS COMPANY	ORDINANCE 2020-06	165.60
			ORDINANCE 2020-05	<u>48.30</u>
			TOTAL:	268.94
FINANCE	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	<u>51.32</u>
			TOTAL:	51.32
LEGAL	GENERAL	FLUEGEL LAW FIRM, PA	2020 EMERGENCY OPT. PLAN-P	<u>12,163.50</u>
			TOTAL:	12,163.50
FACILITY MANAGEMENT	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	12.05
		GERRYS FIRE & SAFETY INC.	ANNUAL FIRE EXT. SERVICE-C	49.00
			ANNUAL FIRE EXT. SERVICE-P	25.00
			ANNUAL FIRE EXT. SERVICE-C	85.80
			ANNUAL FIRE EXT. SERV.-PD	<u>131.40</u>
			TOTAL:	303.25
COMMUNITY DEVELOPMENT	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	17.84
		DAKOTA COUNTY PROPERTY RECORDS	RECORDING FEE-VACATE-LIGHT	<u>46.00</u>
			TOTAL:	63.84
I.T.	GENERAL	COMCAST	CABLE	84.90
		TIERNEY BROTHERS INC.	PD TRAINING ROOM	20,549.64
		SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	44.63
		CENTURY LINK	#612-E10-0514-020 911	88.68
		PRESIDIO NETWORKED SOLUTIONS GROUP LLC	VMWARE & JUNIPER CONSULTIN	438.75
		CDW GOVERNMENT INC	REPLACEMENT DISKS	<u>92.38</u>
			TOTAL:	21,298.98
POLICE	GENERAL	DAKOTA COMMUNICATIONS CENTER	DCC FEE/2020 JUNE CAP. PRO	21,783.00
		GALLS LLC	UNIFORMS-CHIEF ALLOWANCE	188.99
		SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	536.77
		DAKOTA ELECTRIC ASSN	ELECTRICAL SERVICES	16.86
		GRAPHIC DESIGN	PRINTING-PROPERTY ROOM	126.00
		MURR, LILLY	CANCELED COURT TIME	<u>79.54</u>
			TOTAL:	22,731.16
BUILDING & INSPECTIONS	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	59.65
			JUNE 2020 LTD	13.92
		MCMULLEN INSPECTING INC	ELECTRICAL INSPECTIONS-APR	<u>1,443.20</u>
			TOTAL:	1,516.77
PUBLIC WORKS	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	<u>57.47</u>
			TOTAL:	57.47
PUBLIC WORKS STREETS	GENERAL	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	66.45
		HOMETOWN ACE HARDWARE	CHAIN OIL	8.34

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FASTENERS, WIPES	13.00
			FASTENERS	14.00
		NAPA AUTO PARTS	AIR FILTER, RETAINERS	74.24
		TERRYS HARDWARE, INC.	PAINT, TAPE	11.67
			SCREWS	<u>8.56</u>
			TOTAL:	196.26
PUBLIC WORKS STR. LIGH	GENERAL	CRESCENT ELECTRIC SUPPLY COMPANY	STREET LIGHT PARTS	<u>253.93</u>
			TOTAL:	253.93
PARKS & RECREATION	PARKS	CINTAS CORPORATION NO 2	JMF FIRST AID SUPPLIES	92.45
		TRI-STATE BOBCAT, INC.	FILTERS TOOL CART	335.89
		SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	130.63
		HOMETOWN ACE HARDWARE	BALL VALVE 2 HOSES	33.44
		CAPTAINS BAY MARINA LLC	PUBLIC DOCK	1,250.00
		NAPA AUTO PARTS	OIL	9.98
			OIL	59.88
			LIGHT	14.95
		PARMAN ENERGY GROUP	55 GALLON BARREL OF OIL	740.82
		MISCELLANEOUS V THE LONGER TABLE	THE LONGER TABLE: REFUND	90.00
		DALCO	PAPER TOWELS	229.86
		GERLACH OUTDOOR POWER EQUIP	BLADES FOR ZERO TURNS	120.00
		GERRYS FIRE & SAFETY INC.	ANNUAL FIRE EXT. SERVICE-P	329.50
		HASTINGS TIRE & AUTO SVC	TIRE REPAIR	14.49
		NIEBUR TRACTOR & EQUIPMENT, INC.	FILTERS & SAW PARTS	254.92
			MOWER PARTS	8.79
		TERRYS HARDWARE, INC.	GAUGE & TUBE	9.13
			MUD PAN	<u>12.97</u>
			TOTAL:	3,737.70
PARKS & RECREATION	AQUATIC CENTER	FERGUSON ENTERPRISES INC	POOL REPAIR	<u>29.35</u>
			TOTAL:	29.35
CABLE	CABLE TV	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	<u>4.44</u>
			TOTAL:	4.44
CABLE	CABLE ACCESS	HASTINGS ACCESS CORP.	ACCESS SUPPORT	<u>90,189.20</u>
			TOTAL:	90,189.20
HERITAGE PRESERVATION	HERITAGE PRESERVAT	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	4.14
		DAKOTA COUNTY HISTORICAL SOCIETY	SUSTAINING MEMBERSHIP-FORT	<u>100.00</u>
			TOTAL:	104.14
FIRE	FIRE & AMBULANCE	DAKOTA COMMUNICATIONS CENTER	DCC FEE/2020 JUNE CAP. PRO	21,783.00
		IMAGE TREND, INC.	SERVICE BRIDGE MONTHLY FEE	675.00
			PH 2 MONTHLY HOSTING FEE	265.23
		SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	52.60
		HOMETOWN ACE HARDWARE	STATION HALLWAY SCONCE LIG	11.14
		TERRYS HARDWARE, INC.	ITEMS FOR FIRE ENGINE #4	<u>88.31</u>
			TOTAL:	22,875.28
AMBULANCE	FIRE & AMBULANCE	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	204.81
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	75.76
		PRAXAIR DISTRIBUTION-409	OXYGEN	93.95
			OXYGEN	888.58
		ZOLL MEDICAL CORP	PAPER	59.04

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ELECTRODES	<u>1,164.00</u>
			TOTAL:	2,486.14
LEDUC	LEDUC HISTORIC EST	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	2.13
		GERRYS FIRE & SAFETY INC.	ANNUAL FIRE EXT. SERVICE-L	<u>51.40</u>
			TOTAL:	53.53
ECONOMIC DEVELOPMENT	HEDRA	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	<u>32.88</u>
			TOTAL:	32.88
PUBLIC WORKS	2020 IMPROVEMENTS	INNOVATIVE OFFICE SOLUTIONS, LLC	SPEC BOOK PAPER, LABELS, E	<u>52.62</u>
			TOTAL:	52.62
PUBLIC WORKS	WATER	EXPRESS AUTO PARTS	OIL	75.60
		SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	63.66
		HOMETOWN ACE HARDWARE	BATTERIES	13.01
			NAILS	6.13
		BARR ENGINEERING CO.	WHPP	2,192.00
		CITY OF BLOOMINGTON	BACT SAMPLING - APRIL	273.00
		DAKOTA ELECTRIC ASSN	ELECTRICAL SERVICES	87.66
		GOPHER STATE ONE-CALL INC	LOCATES - APRIL	<u>330.75</u>
			TOTAL:	3,041.81
PUBLIC WORKS	WASTEWATER	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	47.21
		DAKOTA ELECTRIC ASSN	ELECTRICAL SERVICES	158.22
			ELECTRICAL SERVICES	<u>110.22</u>
			TOTAL:	315.65
PUBLIC WORKS	STORM WATER UTILIT	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	<u>51.56</u>
			TOTAL:	51.56
PARKS & RECREATION	ARENA	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	<u>28.41</u>
			TOTAL:	28.41
PUBLIC WORKS	HYDRO ELECTRIC	SUN LIFE ASSUANCE COMPANY OF CANADA	JUNE 2020 LTD	6.56
		HOMETOWN ACE HARDWARE	CUTOFF WHEELS, BUSHINGS	<u>8.90</u>
			TOTAL:	15.46

DEPARTMENT FUND VENDOR NAME DESCRIPTION

===== FUND TOTALS =====

101	GENERAL	62,245.53
200	PARKS	3,737.70
201	AQUATIC CENTER	29.35
205	CABLE TV	4.44
206	CABLE ACCESS	90,189.20
210	HERITAGE PRESERVATION	104.14
213	FIRE & AMBULANCE	25,361.42
220	LEDUC HISTORIC ESTATE	53.53
407	HEDRA	32.88
480	2020 IMPROVEMENTS	52.62
600	WATER	3,041.81
601	WASTEWATER	315.65
603	STORM WATER UTILITY	51.56
615	ARENA	28.41
620	HYDRO ELECTRIC	15.46

	GRAND TOTAL:	185,263.70

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL	METROPOLITAN COUNCIL ENVIRONMENTAL SER	APRIL SAC	<u>2,485.00</u>
			TOTAL:	2,485.00
CITY CLERK	GENERAL	FORUM COMMUNICATIONS COMPANY	ORDINANCE 2020-07	276.00
			PHN	110.40
			PHN	82.80
			POSTPONEMENT OF PH-2020 IN	55.20
			POSTPONEMENT OF PH-HWY 316	55.20
			CANDIDATE FILING DATES	55.20
			PHN	124.20
			ORDINANCE 2020-08	331.20
		LABORATORY CORP OF AMERICA HOLDING	PRE-EMPLOYMENT	<u>50.50</u>
			TOTAL:	1,140.70
FINANCE	GENERAL	WASHINGTON COUNTY ASSESSOR	2020 ASSESSMENT FEES	<u>144.57</u>
			TOTAL:	144.57
LEGAL	GENERAL	FLUEGEL LAW FIRM, PA	LEGAL FEES	<u>13,041.86</u>
			TOTAL:	13,041.86
FACILITY MANAGEMENT	GENERAL	GILBERT MECHANICAL CONTRACTORS, INC.	INSTALL BOILER DAMPER ACT.	<u>743.93</u>
			TOTAL:	743.93
I.T.	GENERAL	OFFICE OF MN.IT SERVICES	WAN/USAGE	125.00
		CDW GOVERNMENT INC	LAPTOP BATTERY	123.03
			BACKUP TAPES	1,244.80
		TRITECH SOFTWARE SYSTEMS	MIGRATE CITATIONS	<u>13,330.00</u>
			TOTAL:	14,822.83
POLICE	GENERAL	LOGIS/LOCAL GOVERNMENT INFORMATION SYS	POLICE MDC/APP & FIRE MDC/	2,997.00
			ENTRUST TOKEN-SECURITY	15.00
		ADVANCED GRAPHIX	SQUAD DECALS	62.00
		ANCOM TECHNICAL CENTER, INC.	EMERGENCY SIREN MAINT. CO	4,069.80
		VITALS AWARE SERVICES, INC.	MENTAL HEALTH PHONE RPP SE	2,166.67
		MARIE RIDGEWAY LICSW LLC	WELLNESS	150.00
		HASTINGS VETERINARY CLINIC	K-9 SUPPLIES	259.60
		MN DEPT OF PUBLIC SAFETY	TAB RENEWALS	14.25
			TAB RENEWALS	14.25
			TAB RENEWALS	<u>14.25</u>
			TOTAL:	9,762.82
BUILDING & INSPECTIONS	GENERAL	METROPOLITAN COUNCIL ENVIRONMENTAL SER	APRIL SAC-1% ADMIN FEE	<u>24.85-</u>
			TOTAL:	24.85-
PUBLIC WORKS STREETS	GENERAL	ASTLEFORD INTERNATIONAL TRUCK	HOSE	34.30
		TOWMASTER	SWENSON RUBBER T-HANDLE	37.43
		PRECISE MOBILE RESOURCE MGMT. LLC	FLAT DATA PLAN	169.90
		EXPRESS AUTO PARTS	SHOP SUPPLIES	67.58
			SHOP SUPPLIES	13.01
		ARROW BUILDING CENTER	LUMBER	51.03
		BOYER FORD TRUCKS	LONG STROK, GOVENOR	126.21
		ZIEGLER, INC.	ELEMENT, FILTERS	<u>145.84</u>
			TOTAL:	645.30
PUBLIC WORKS STR. LIGH	GENERAL	DAKOTA ELECTRIC ASSN	ELECTRICAL SERVICES	<u>2,584.04</u>
			TOTAL:	2,584.04

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
PARKS & RECREATION	GENERAL	HASTINGS SCHOOL DISTRICT #200	MAY 2020 SR CENTER/TILDEN	2,500.00
			TOTAL:	2,500.00
PARKS & RECREATION	PARKS	CINTAS CORPORATION NO 2	HAND SANITIZER	86.95
		SCHLOMKA'S PORTABLE RESTROOMS & MOBILE	APRIL SERVICES	113.00
		OVERHEAD DOOR CO.	NORTH DOOR OPENER	2,079.75
		HOMETOWN ACE HARDWARE	SCREWS FOR ISABELLE DOCK	139.65
		ARROW BUILDING CENTER	2X6X10	15.86
			LUMBER FOR ISABELLE PIER	869.75
		SHERWIN-WILLIAMS	STAIN FOR LEVEE	50.48
			TOTAL:	3,355.44
FIRE	FIRE & AMBULANCE	LOGIS/LOCAL GOVERNMENT INFORMATION SYS	POLICE MDC/APP & FIRE MDC/	297.00
		CASTLECRAFT, MARINE DIV OF CATLE EQUIP	TRAILER FOR INFLATABLE BOA	2,351.00
		EMERGENCY APPARATUS MAINT	AIR COMPRESSOR FOR RESCUE	773.30
			TOTAL:	3,421.30
AMBULANCE	FIRE & AMBULANCE	EXPERT T BILLING INC.	144 ELECTRONIC AMB. BILLS	4,032.00
		McKESSON MEDICAL-SURGICAL GOV. SOLUTIO	MEDICAL SUPPLIES	51.35
			MEDICAL SUPPLIES	345.40
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	1,149.39
		BOYER FORD TRUCKS	FILTERS FOR AMBULANCES	119.64
		PRAXAIR DISTRIBUTION-409	OXYGEN	206.14
			TOTAL:	5,903.92
LEDUC	LEDUC HISTORIC EST DAKOTA COUNTY HISTORICAL SOCIETY		LEDUC-50%-1ST QTR TRUST RE	5,231.78
			TOTAL:	5,231.78
ECONOMIC DEVELOPMENT	HEDRA	FLUEGEL LAW FIRM, PA	HEDRA GENERAL BUS.4/2-4/30	1,687.50
			TOTAL:	1,687.50
NON-DEPARTMENTAL	WATER	MISCELLANEOUS V MEHSIKOMER, JUEL	07-314000-03	122.21
		KRECH, STEVEN/TRACY	05-041000-02	39.02
			TOTAL:	161.23
PUBLIC WORKS	WATER	KLM ENGINEERING, INC.	TANK INSPECTION	3,000.00
		NAPA AUTO PARTS	WRENCH SET	4.00
		CORE & MAIN LP	METERS, MXU'S	19,502.28
			GASKETS, TUBES, BOLTS	636.06
		CEMSTONE PRODUCTS CO.	REBAR, JOINTS	172.50
		CRYTEEL TRUCK EQUIPMENT	ROLLER	132.47
		GRAPHIC DESIGN	UTILITY BILLING INSERT PRO	97.34
			UTILITY BILLING INSERT PRO	1,289.10
		VALLEY SALES OF HASTINGS	LABOR, FREON, DYE, CONDENS	1,033.63
			TOTAL:	25,867.38
PUBLIC WORKS	WASTEWATER	HYDRO-KLEAN LLC	2019 SANITARY SEWER LINING	6,405.58
		GRAPHIC DESIGN	UTILITY BILLING INSERT PRO	97.33
		MCES	WASTEWATER SERV.-JUNE 2020	117,669.21
			TOTAL:	124,172.12
PUBLIC WORKS	STORM WATER UTILIT	GRAPHIC DESIGN	UTILITY BILLING INSERT PRO	97.33
			TOTAL:	97.33
PARKS & RECREATION	ARENA	GERRYS FIRE & SAFETY INC.	FIRE EXTINGUISHER INSPECTE	331.60
		TERRYS HARDWARE, INC.	PLUMBING PARTS	9.98

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	341.58
PUBLIC WORKS	HYDRO ELECTRIC	PREMIUM WATERS, INC.	WATER COOLER RENTAL	12.00
		ARROW BUILDING CENTER	LUMBER	43.52
			LUMBER	427.59
		L & S ELECTRIC	MAIN SHAFT SEAL REPAIRS	<u>17,749.54</u>
			TOTAL:	18,232.65
MISCELLANEOUS	INSURANCE FUND	LEAGUE/MN CITIES INS TRST	WC CLAIM	116.59
			LEAGUE/MN CITIES INS TRST	1,184.87
			WC CLAIM	1,651.05
			WC CLAIM	<u>1,279.25</u>
			TOTAL:	4,231.76
NON-DEPARTMENTAL	ESCROW - DEV/ENG/T	KLM ENGINEERING, INC.	ANTENNA INSP-VERIZON-W 4TH	<u>4,200.00</u>
			TOTAL:	4,200.00

===== FUND TOTALS =====

101	GENERAL	47,846.20
200	PARKS	3,355.44
213	FIRE & AMBULANCE	9,325.22
220	LEDUC HISTORIC ESTATE	5,231.78
407	HEDRA	1,687.50
600	WATER	26,028.61
601	WASTEWATER	124,172.12
603	STORM WATER UTILITY	97.33
615	ARENA	341.58
620	HYDRO ELECTRIC	18,232.65
705	INSURANCE FUND	4,231.76
807	ESCROW - DEV/ENG/TIF-HRA	4,200.00

 GRAND TOTAL: 244,750.19
