



HEDRA AGENDA NOTES
October 8, 2020
6:00pm

II. MINUTES

Please see the attached HEDRA Meeting minutes from the August 13th regular meeting and August 27th workshop for your review and approval.

III. BILLS

August and September Bills

Cunningham Group	*\$23,560.00	Downtown Property Redevelopment Study
Hastings DT Business Assoc	\$4,413.75	COVID - Downtown Barricades
Safety Signs	\$4,109.00	COVID - Downtown Barricades
Fluegel Law Firm	\$3,158.50	Legal - General Business, Spades, Confluence
Schlomka Portable Restrooms	\$1,024.00	COVID - Downtown Toilets (Aug & Sep)
Stantec Consulting	\$412.28	Confluence - Environmental - Wood Sealing
Campbell Knutson P.A.	\$270.00	Legal - General Business

* *Reimbursable Expenses*

Please see attached general ledger detail from the last two months for further information.

IV. BUSINESS

A. Authorize Signature: Preliminary Development Agreement - Spades - Block 1

Please see the attached staff memo for further information.

B. Discuss Potential Industrial Park Sale - Simply Secure Storage - Smurawa

Please see the attached staff memo for further information. No formal action is requested.

C. Authorize Signature: Subrecipient Agreement - United Way of Hastings

HEDRA is asked to authorize signature of the attached Subrecipient and Services Agreement between HEDRA and United Way of Hastings granting the United Way the power to manage a COVID-19 relief program for smaller local non-profit agencies. Grant would be up to \$5,000 each. On September 8th, City Council acted to allocate a portion of the City's 1.7 in federal CARES Act funding towards assisting local non-profits. HEDRA's establishment has an economic development

agency better fits the mission of providing business assistance than that of the City Council.

D. Authorize Signature: Subrecipient Agreement - Non-Profit Relief Program

HEDRA is asked to authorize signature of the attached Subrecipient Agreement between the City of Hastings and HEDRA pertaining to management of the Hastings Non-Profit Relief Program. The program allocates a portion of the City's \$1.7 in federal CARES Act funding towards assisting local larger non-profits with grants up to \$50,000 each. The Council discussed funding for YMCA Hastings, Hastings Area Chamber of Commerce, and Hastings Family Service. These would be outside the management of the United Way's subrecipient program.

HEDRA's establishment has an economic development agency better fits the mission of providing business assistance than that of the City Council.

E. Authorize Signature: Future Subrecipient Agreements - Dakota County Small Business Relief Grant

Dakota County CDA has allocated \$10 million of federal CARES Act funding to provide 1,000 grants of up to \$10,000 for businesses within the County. Approximately 120 Hastings Businesses qualified for County Business assistance.

Cities were also given the opportunity to piggy-back off of the Dakota County Program to provide additional funding. The City Council chose to allocate an additional \$250,000 in City CARES funding to provide an additional 25 grants (of \$10,000 each). Staff seeks authorization to sign the individual grant agreement with recipients based upon the attached template.

Working copies of the agreements have been attached for your review.

V. REPORTS AND INFORMATION

A. CARES Funding - COVID-19 Economic Development Assistance

The City of Hastings received \$1,743,298 through the federal CARES Act for responding to the COVID-19 public health emergency. The City Council has allocated a portion of the funding towards economic assistance as follows:

- **Local Business Grants - \$259,000** - Funding would be used to provide 25 grants to local businesses. This would supplement Dakota County's Small Business Relief Grant Program providing 1,000 grants. Both programs would have identical qualifications and provide \$10,000 grants through a random selection of qualified businesses. The grant program would be managed through an outside vendor (NextStage) with an administrative cost of around \$9,000. NextStage would provide a list of 25 businesses

that were not funded through Dakota County’s program for funding by the City of Hastings. Funding for the grant would likely be allocated to HEDRA to process payments. The administrative duties for City Staff would be minimal. Dakota County is currently accepting applications for their program until August 14th.

- **Non Profit Organization Grants - \$250,000** - Funding would be allocated to HEDRA for disbursement to local non-profit organizations. This would likely require development and management of a grant program in house.
- **Potential Reimbursement Business Assistance - HEART Grant and Downtown Assistance ~ \$206,000** - Council discussed reimbursing \$181,000 in HEART Grant Assistance and \$25,000 of downtown barriers, traffic delineators and portable restrooms. A final decision has not been made.

B. Commercial Vacancy

	Available October, 2020	Available September, 2020	Net Change
Downtown	7	7	0
Highway 55	12	14	-2
Vermillion Street	13	13	0
Industrial Park	4	4	0
TOTAL	36	38	-2

- **Minnesota Orthodontics** is relocating to the 1745 South Frontage Road (formerly 2nd Time Around)
- **Haggerty Insurance** will be opening at 1206 North Frontage Road (formerly Special T’s)

C. Development Update

- **The Confluence** - Exterior works continues with replacement of roofing and windows. Brick tuckpointing is also underway.
- **Villas at Pleasant** - 32 villa home sites located at the northwest corner of Pleasant Drive and Northridge Drive. Project targeted towards empty nesters and seniors. City Council approved on September 21st.
- **Sieben Ridge** - 116 home sites, half villa homes, half traditional single family. Located west of General Sieben Drive and south of St Elizabeth Ann Seton Church. City Council scheduled to review Preliminary Plat and Grading on October 5th.

D. Economic Development Coordinator

We are currently conducting background investigative work on a candidate for the position. I hope to have more information at the meeting.

ATTACHMENTS

- Minutes - August 13th and August 27th
- Bills – August-September, 2020
- Staff Memo - Spades Preliminary Development Agreement
- Staff Memo - Industrial Park Sale Discussion - Smurawa
- Subrecipient Agreement - United Way
- Subrecipient Agreement - City of Hastings
- Dakota County Subrecipient Agreements