



*City Council Memorandum*

**To:** Mayor Fasbender & City Councilmembers  
**From:** John Hinzman, Community Development Director  
**Date:** February 16, 2021  
**Item:** Public Hearing\2<sup>nd</sup> Reading: Chapter 34 - Building Department Fees

**Council Action Requested:**

Hold a public hearing and consider 2<sup>nd</sup> Reading and adoption of the attached amendment to Hastings City Code Chapter 34 - Fees. The City Council considered 1<sup>st</sup> Reading and ordered the public hearing at the February 1, 2021 meeting. Action requires a simple majority of Council.

**Background Information:**

Changes to the Fee Ordinance are prompted by a recent action by Dakota Electric to require installation of new load management devices on all homes within its territory. Each device will require a permit and on-site inspection. Remaining Building Department fees were also reviewed. Changes include the following:

- Fees Increased
  - Mobile Home Installation - \$100 to \$200
  - Window Replacement - \$65 to \$100
- New Fees Established
  - New Load Management Device - \$40
  - Replacement of Load Management Devices - \$15
- Current Fees to be Codified - Fees currently charged but not currently in ordinance
  - Electrical Fees

**Financial Impact:**

Fees will assist in better targeting the cost of inspection to the benefitting home owner.

**Advisory Commission Discussion:**

N/A

**Council Commission Discussion:**

N/A

**Attachments:**

- Ordinance Amendment

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF HASTINGS, MINNESOTA AMENDING  
CITY CODE SECTION 34.03 - FEE SCHEDULE**

**BE IT ORDAINED** by the City Council of the City of Hastings as follows:

Chapter 34.03 of the Hastings City Code – Fee Schedule is hereby amended as follows  
(Additions to the ordinance are underlined, and section numbers may be renumbered):

**§ 34.03 FEE SCHEDULE.**

<b>Building Safety</b>	
<b><i>Mobile Home Installation</i></b> (Park only-gas piping not included)	<del>\$100.00</del> <u>200.00</u> + \$1.00 surcharge
<b><i>Windows</i></b>	
Window replacement (total replacement of window)	<del>\$65.00</del> <u>100.00</u> + \$1.00 surcharge
<b><u>Electrical</u></b>	
<u>0 to 40 Amp Power Source - Commercial</u>	<u>\$50.00 each</u>
<u>401 to 800 Amp Power Source - Commercial</u>	<u>\$100.00 each</u>
<u>Over 800 Amp Power Source - Commercial</u>	<u>\$150.00 each</u>
<u>0 to 200 Amp Circuit or Feeder</u>	<u>\$8.00 each</u>
<u>Over 200 Amp Circuit Feeder</u>	<u>\$30.00 each</u>
<u>Fees above shall be doubled if over 250 volts</u>	
<u>Residential Panel Changes</u>	<u>\$100.00 each</u>
<u>New 1 &amp; 2 family homes up to 25 circuits, 3 trips</u>	<u>\$175.00</u>
<u>Additional circuits over 25 per unit</u>	<u>\$8.00 each</u>
<u>Circuits extended or modified</u>	<u>\$8.00 each</u>

<u>Retrofitting of existing lighting fixtures</u>	<u>\$0.25 each</u>
<u>Manufactured Home Park Lot Supply and Circuits</u>	<u>\$50.00 per Ped</u>
<u>Separate Bonding Inspection</u>	<u>\$40.00</u>
<u>Inspection of concrete encased grounding electrode</u>	<u>\$40.00</u>
<u>Technology circuits and circuits less than 50 volts</u>	<u>\$1.00 per device</u>
<u>Traffic signals, street, parking and outdoor lighting standards</u>	<u>\$5.00 each</u>
<u>Transformers for light, heat, and power (0 to 10 KVA)</u>	<u>\$20.00 each</u>
<u>Transformers for light, heat, and power (more than 10 KVA)</u>	<u>\$40.00 each</u>
<u>Transformers for electric power supplies and outline lighting</u>	<u>\$5.50 each</u>
<u>Additional inspection trip(s), Re-inspections, new load management devices</u>	<u>\$40.00 each</u>
<u>Replacement load management devices</u>	<u>\$15.00 each</u>
<u>City service fee if including items other than replacement of load management devices</u>	<u>\$10.00</u>
<u>Reduced city service fee (only for replacement load management devices)</u>	<u>\$4.00</u>
<u>State Surcharge</u>	<u>\$1.00</u>

*All other sections shall remain unchanged.*

**ADOPTED** by the Hastings City Council on this 16<sup>th</sup> day of February, 2021

\_\_\_\_\_  
Mary Fasbender, Mayor

ATTEST:

\_\_\_\_\_  
Erica Henderson, City Clerk

I HEREBY CERTIFY that the above is a true and correct copy of an ordinance presented to and adopted by the City of Hastings, County of Dakota, Minnesota, on the 16<sup>th</sup> day of February 2021, as disclosed by the records of the City of Hastings on file and of record in the office.

\_\_\_\_\_  
Erica Henderson, City Clerk

**(SEAL)**

This instrument drafted by:  
City of Hastings (JH)  
101 4th St. East  
Hastings, MN 55033