

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Tuesday, February 22, 2022

7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. DETERMINATION OF QUORUM**

Proclamation: Declaring to Drive Out Hunger During MN FoodShare for Hastings Family Service

V. APPROVAL OF MINUTES

Approve Minutes of the City Council regular meeting and workshop on February 7, 2022.

VI. COMMENTS FROM THE AUDIENCE

Comments from the audience may include remarks about items listed on the Consent Agenda.

VII. COUNCIL ITEMS TO BE CONSIDERED

VIII. CONSENT AGENDA

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

1. Pay Bills as Audited
2. Declare Vehicle as Surplus Property and Authorize for Public Sale
3. Resolution: Approve Temporary One-Day Gambling and One-Day Liquor Permit for Hastings Family Service
4. Approve Plans and Authorize Advertisement for Bids – 2022 Mill & Overlay Program
5. Approve 2022 Traffic Marking Program, 2022 Crack Seal Program, 2022 Seal Coat Program and Authorize South Metro Joint Powers Agreement
6. Declare Surplus Property and Authorize Sale (Box Salt Spreader and Hydraulic Turn Snow Plow)
7. 1st Reading\Order Public Hearing: Ordinance Amendment - Rezone Property from C-4 to R-4 - Enclave Companies (3xx 33rd St W)
8. 1st Reading\Order Public Hearing: Ordinance Amendment - Rezone Property from I-1 to DC - Nathan Stencil (412 3rd St E)
9. Authorize Signature: Micromobility Operations License Agreement - Bird Rides, Inc.
10. Resolution: Approve 2022 Fire Captains Agreement with Stipulation
11. Resolution: Approve PERA Police & Fire for Firefighter/Fire Inspector
12. Resolution: Approve IAFF 2022-2023 Firefighter Agreement with Stipulation
13. Resolution: Approve Budget Carryover 2021 to 2022
14. Approve Annual Budget Adjustments and Fund Closures
15. Resolution: Supporting Housing and Local Decision-Making Authority

IX. AWARDING OF CONTRACTS AND PUBLIC HEARING

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

1. Public Hearing: Establishment of TIF District No. 9 - NJS Development (Stencil) - Flats on 3rd
 - (a) Resolution: Approval to Establish TIF District No. 9 – NJS Development (Stencil) – Flats on 3rd
2. Public Hearing: CIP Bonds Planned for Public Works Facility
 - (a) Resolution: Approval of CIP Bonds for Public Works Facility
3. Resolution: Award of Contract for West 4th Street Water Tower Reconditioning

X. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

B. Parks and Recreation

C. Community Development

1. Resolution: Special Use Permit - Auto Repair - Goebel (2550 Millard Ave)

D. Public Safety

E. Administration

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

XIV. ADJOURNMENT

Next Regular City Council Meeting: Monday, March 7, 2022 7:00 p.m.

Hastings, Minnesota
City Council Meeting Minutes
February 7, 2022

The City Council of the City of Hastings, Minnesota met in a regular meeting on Monday, February 7, 2022 at 7:10 p.m. in the Council Chambers at the Hastings City Hall, 101 East 4th Street, Hastings, Minnesota.

Members Present: Mayor Fasbender, Councilmembers Braucks, Folch, Fox, Leifeld, Lund and Vaughan

Members Absent: Councilmember Leifeld

Staff Present: City Administrator Dan Wietecha
Assistant City Administrator Kelly Murtaugh
Attorney Pete Mikhail
Community Development Director John Hinzman
Police Chief Bryan Schafer
Public Works Director Ryan Stempki
Deputy Chief Dave Wilske

Proclamation: Black History Month

Each Councilmember participated in the reading of the proclamation recognizing Black History Month, historic injustices faced by black members of the community, and re-affirming the City's commitment to be welcoming for all.

New Employee Recognition

The following new employees were recognized and welcomed by Councilmembers: Bo Schuette (Engineering Tech) with Public Works, and Stephanie Taylor (Receptionist), Georgeann Freeman Denn and Matthew Green (Patrol Officers) with the Police Department.

Approval of Minutes

Mayor Fasbender asked if there were any additions or corrections to the minutes of the regular City Council meeting and Council Workshop on January 18, 2022.

Minutes were approved as presented.

Consent Agenda

1. Pay Bills as Audited
2. Approve Joint Powers Agreement between Dakota County and City of Hastings for Wetland Health Evaluation Program
3. Resolution No. 02-01-22: Accept Feasibility & Assessments Report and Order Public Hearings for Project Scope and for Assessments – 2022 Neighborhood Infrastructure Improvements
4. Approve 2022 Fire Captains Agreement with Stipulation
5. Approve Price Lock for Community Survey
6. Resolution No. 02-02-22: Assignment of Approvals - Heritage Ridge 3rd Addition – General Sieben Drive and Fallbrooke Drive
7. Resolution No. 02-03-22: Acceptance and Appreciation for a Donation to the Fire Department from the Fraternal Order of Eagles Ladies' Auxiliary Club
8. Declare Vehicle as Surplus Property and Authorize for Public Sale
9. Resolution No. 02-04-22: Authorize Signature: 1st Amendment to Development Contract - NJS

Councilmember Vaughan motioned to approve as presented, seconded by Councilmember Braucks. Ayes 6; Nays 0.

Public Hearing, Continued\Table Ordinance Amendment – Annexation – Best Development (TH 316 & Michael Ave)

Hinzman reviewed the proposed ordinance amendment, recommending the continuation of the public hearing originally opened January 18. The action was tabled until this meeting. He then recommended holding the public hearing, closing the hearing, and tabling the annexation request until an agreement is reached for the sale of the property and concept plan is submitted. Prior to the next possible action, affected parties would again be notified.

Mayor Fasbender opened the public hearing at 7:23 p.m., and hearing no comments closed the public hearing at 7:24 p.m.

Councilmember Folch motioned to table the proposal, seconded by Councilmember Braucks. Ayes 6; Nays 0.

Public Hearing\2nd Reading to Adopt Ordinance 2022-01: City Code Chapter 34–Building Department Fees

Hinzman asked Council to consider adoption of the Building Department fees per Chapter 34 of the Hastings City Code. He highlighted the fee changes and identified the ones that had not been codified in the past. Some fee categories have been eliminated or combined with others. Minimal impact but wanted to make sure that Council had an opportunity to address.

Mayor Fasbender opened the public hearing at 7:26 p.m., and hearing no comments closed the public hearing at 7:27 p.m.

Councilmember Fox motioned to approve as presented, seconded by Councilmember Folch. Ayes 6; Nays 0.

Public Hearing\2nd Reading to Adopt Ordinance 2022-02: City Code Chapter 70 – Micromobility Vehicles

Hinzman explained what a micromobility vehicle is. He indicated that it is in response to a scooter operation request that has come to the City for action within the City Right-of-Way. A code amendment puts regulations in place for organizations operating where vehicles are left within the right-of-way, not applicable to store fronts that may rent these types of vehicles. He asked Council to consider adoption of the amendment to Chapter 70 of the Hastings City Code pertaining to micromobility vehicles.

Mayor Fasbender opened the public hearing at 7:31 p.m., and hearing no comments closed the public hearing at 7:31 p.m.

Council discussion about this item and promoting tourism, the liability for vehicle users to be the appropriate age and suitability to operate. Hinzman indicated that licensee will be responsible for the liability related to users of the vehicles. Council voiced concerns about how the scooters are parked/left and how this is managed. Hinzman indicated that provisions in the ordinance regulate where scooters are left. Users have to take a picture of where they leave the scooter as part of the agreement. The licensee can geo-fence the area to prevent use in prohibited areas. There may be hubs where the scooters are parked.

Councilmember Fox motioned to approve as presented, seconded by Councilmember Vaughan.
Ayes 6; Nays 0.

Affirm Continuation of Employee Vaccination Incentive

Wietecha reviewed the change in OSHA regulation since an earlier policy was proposed. The Supreme Court stayed the order and OSHA revoked the order. The policy was not enforced. The incentive was not part of the original requirement and was put in place for employees to disclose their vaccination status to promote wellness among employees. He asked Council to affirm continuation of employee vaccination incentive through June 30, 2022.

Council discussion on value of this information in case the regulations change in the future where this information may be required. Rochester instituted emergency leave bank as Hastings did, but required that vaccination status was required to access that bank of leave. Other incentives may need to be reviewed in the future.

Councilmember Fox motioned to approve as presented, seconded by Councilmember Folch.
Ayes 6; Nays 0.

Compensation and Classification Study

Wietecha asked Council to consider several pieces of the Compensation and Classification study. Some of these items have been discussed by Administration Committee or discussed by Council. Wietecha reviewed the consultant review process. The original plan for the budget was insufficient based on the proposals received, so some additional funds will be needed. In adding the City Council wage review and the process for placement of new or reorganized jobs. Finally, an earlier Council passed a resolution in 2007 defining the comparable cities as having a population of 15,000-35,000 and within the 7-county metropolitan area. The Administration Committee recommended adding Cottage Grove, Northfield, Red Wing, and Cannon Falls due to their proximity. The earlier resolution indicated using the average. It is being recommended that the median is used—which would take out the impact of outliers that may skew the average. The importance of communication around this process will be critical because it can impact everyone. The study is looking at positions, not individuals in the position.

- a. Agreement for Services
- b. Budget Amendment
- c. Resolution No. 02-05-22 Amending Resolution No. 12-23-07 of the City of Hastings Establishing Criteria for Compensation

Council discussion who is included in the scope of the study. If they are in a union, does that part of the contract get revisited this year or is it addressed in the next contract. Negotiations to date have been re-opened conversation on wages. Council stipends will be included in the study. Understands that it will be a challenge to implement, but we need to be competitive with our neighboring cities. Average wage –shoot for 50% or be more competitive? Our employees are valued—but do we want to do better than the median/average? Have heard from many departments on the difficulty in attracting new employees and have concerns about losing existing staff to other cities. Need more conversation about this aspect, which could occur after the study is completed.

Councilmember Vaughan motioned to approve as presented, seconded by Councilmember Braucks.

Council question about setting the standard with the motion or having time to review. Councilmember Folch requested follow-up conversation from the study data to discuss the factors in determining compensation schedule. Public safety recruitment is especially competitive.

6 Ayes, 0 Nays

Mayor Fasbender and Councilmembers made the following announcements:

Concern raised by Councilmember Folch: In 2020, residents in the neighborhood were expressing complaints about the noise levels from Ardent Mills. After efforts to reach out directly to Ardent Mills, complaints were filed with the MPCA against Ardent Mills regarding excessive noise. Councilmember Folch asked for future discussion. City Administrator Wietecha indicated that staff will follow-up with the MPCA.

Announcements

- Ice Fishing Adventures at Lake Rebecca, Saturday, February 12. Bait, tackle, and instruction provided. Attendees can fish without a fishing license during this event. This event is in partnership with Carpenter Nature Center, Hometown Ace Hardware, Get the Lead Out, Rapala, Vexilar, and the National Parks Service. Free of charge, but registration is required and time slots are limited.
- “Love Local – Downtown Hastings.” Celebrate the season of love on Saturday, February 12, with a DJ, horse and carriage rides, and ice sculptures throughout our historic downtown.
- City Offices will be closed Monday, February 17 in observance of Presidents Day.
- Happy Birthday next week to Councilmember Leifeld.
- Parks and Recreation Commission Meeting on Tuesday, February 8, 2022 at 7:00 pm

Meetings

- HEDRA Meeting on Thursday, February 10, 2022 at 6:00 pm
- Planning Commission on Monday, February 14, 2022 at 7:00 pm
- Heritage Preservation Commission on Tuesday, February 15 at 7:00 pm
- Arts Task Force on Wednesday, February 16 at 6:00 pm
- Public Safety Advisory Commission on Thursday, February 17 at 6:30 pm
- City Council Community Development Department Workshop on Tuesday, February 22, 2022 at 5:30 pm
- City Council meeting on Tuesday, February 22, 2022 at 7:00 pm

Councilmember Vaughan motioned to adjourn the meeting at 8:06 p.m., seconded by Councilmember Folch. Ayes 6; Nays 0.

Mary Fasbender, Mayor

Kelly Murtaugh, City Clerk

**Hastings, Minnesota
City Council Workshop
February 7, 2022**

The City Council of the City of Hastings, Minnesota met in a workshop on Monday, February 7, 2022 at 5:30 p.m. in the Community Room at the Hastings City Hall, 101 East 4th Street, Hastings, Minnesota.

Members Present: Mayor Fasbender, Councilmembers Braucks, Folch, Fox, Lund, Vaughan
Members Absent: Councilmember Leifeld

Staff Present: City Administrator Dan Wietecha
Assistant City Administrator Kelly Murtaugh
Police Chief Bryan Schafer
Deputy Chief Dave Wilske

Guests: Members of PSAC

Mayor Fasbender called the workshop to order at 5:35 p.m.

Mayor Fasbender invited Chief Schafer and Deputy Chief Wilske to present to the Council on the Police Department. Chief Schafer welcomed the Council and PSAC members in attendance.

Chief Schafer summarized what the Police Department has accomplished in the last 8 years: Increased professionalism, accountability, transparency; enhanced community engagement; and equipping the agency for tomorrow. He then outlined what's ahead: changing environment (internally/externally), increasing demands from the public (high speed due to social media), maintain the high functionality of the department, and future remodel of the facility.

There are 30 sworn staff and 6 full-time non-sworn staff. The City is divided into 4 sectors for patrol to provide for accountability and coverage. There were nearly 24,000 calls for service in 2021. Majority of the crimes in the City are property crimes (68%). In 2021, there were no officer discipline cases and no complaints. The Records staff are working a hybrid schedule that has improved efficiencies.

There are many areas where improvements in staffing may be needed. There are a high number of investigations. Investigators are appointed to a 3-year cycle, but it takes 18 months to become comfortable in the role. There may be need for an additional School Resource Officer as our current officer is at the Middle and High School. The Community Engagement Officer has accomplished a lot, but there are many areas that still need attention. Officers manage a number of areas that could be addressed differently: animal control, equipment service or deployment, crisis transports and medical calls.

Other areas of concern include:

- Training—increases in policy and licensing mandates; mental health and crisis response; virtual and scenario-based training; professional development

- Officer retention—HPD morale is high; PTSD is an increasing concern in the law enforcement field; many departments are offering recruitment or retention bonuses

Future challenges: population growth, recruitment of patrol officers, collaboration costs with a number of entities, crisis mental health response, equity and inclusion, and emergency management.

Council discussion on the types of cases handled by the Police Department and how they compare to other Cities in Dakota County. Questions about School Resource Officer funding. Council discussed recruitment and what impacts attracting new officers. Discussion on prioritizing the needs for staffing and the expectations of the department. Council requested time to digest the information, develop questions and meet with the Police Department again.

ADJOURNMENT

The workshop adjourned at 6:57 p.m.

Mary D. Fasbender, Mayor

Kelly Murtaugh, City Clerk

Proclamation
Declaring to Drive Out Hunger during MN FoodShare for
Hastings Family Service

WHEREAS, MN FoodShare has coordinated a March campaign for 41 years to restock food shelves throughout the state of MN, and,

WHEREAS, 3.7 million visits were made to food shelves during 2021 in Minnesota, and,

WHEREAS, Hastings Family Service serves up to 135 families each week through many different food programs, and,

WHEREAS, 50% of those served by the Market Food Shelf at Hastings Family Service are children, and,

WHEREAS, the generosity of our community makes it possible for Hastings Family Service to provide help and hope to our neighbors who need assistance with food, housing, clothing or transportation, and,

WHEREAS, all gifts of money and food throughout the month of March are proportionately matched by MN FoodShare,

THEREFORE, BE IT RESOLVED, that I, Mayor Mary Fasbender of the City of Hastings do hereby declare together the Hastings Community will **Drive Out Hunger** during MN FoodShare to restock the Market Food Shelf at Hastings Family Service.



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Connie Lang – Accountant

Date: 02/17/2022

Item: Disbursements

Council Action Requested:

Staff requests:

Council review of January 2022 CenterPoint & Xcel payments.

Council review of weekly routine disbursements issued 2/08/2022.

Council approval of routine disbursements, capital purchases and employee reimbursements to be issued 2/23/2022.

Background Information:

Disbursements for routine items are made weekly. Disbursements for capital purchases and employee reimbursements are made twice a month, subsequent to Council approval.

Financial Impact:

January 2022 Xcel Payments	\$	30,238.06
January 202 CenterPoint Payment	\$	12,438.82
Disbursement Checks, EFT on 2/08/2022	\$	406,781.28
Disbursement Checks & EFT to be issued on 2/23/2022	\$	243,911.84

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments: • Disbursement Reports

**Xcel Payments
Jan-22**

Xcel Acct #	Amount	Date Paid	Account #
51-6960208-0	1,848.58	11-Jan	101-140-1404-6343
51-8110141-1	703.16	13-Jan	101-140-1407-6343
51-6960219-3	57.90	10-Jan	101-201-2016-6343
51-6960210-4	139.54	11-Jan	101-300-3100-6343
51-6960210-4	697.71	11-Jan	101-301-3200-6343
51-0011278454-9	149.57	11-Jan	101-302-3201-6343
51-0263715-0	793.31	13-Jan	101-302-3201-6343
51-6960218-2	13,770.30	21-Jan	101-302-3201-6343
51-6960215-9	1,260.19	10-Jan	200-401-4440-6343
51-0010048093-4	15.45	11-Jan	200-401-4440-6343
51-0011082067-5	228.25	11-Jan	200-401-4440-6343
51-6960220-6	1,122.19	11-Jan	200-401-4447-6343
51-6960214-8	995.33	10-Jan	213-210-2100-6343
51-7216831-9	420.51	11-Jan	220-450-4160-6343
51-6960210-4	558.16	11-Jan	600-300-3300-6343
51-6960217-1	1,346.54	10-Jan	601-300-3400-6343
51-6960212-6	6,131.37	4-Jan	620-300-3500-6343
	30,238.06		

CENTERPOINT ENERGY**Jan 2022 Payment**

Police	101-140-1403-6345	77.79
City Hall	101-140-1404-6345	2,924.81
City Storage	101-140-1407-6345	204.52
Alt Learning Ctr	101-401-4143-6345	133.96
Parks	200-401-4440-6345	264.92
Jt Maint	200-401-4447-6345	1,347.62
Pool	201-401-4240-6345	21.28
Fire	213-210-2100-6345	868.80
Le Duc	220-450-4160-6345	555.57
Water	600-300-3300-6345	647.47
Water	600-300-3302-6345	246.79
Garage	601-300-3400-6345	500.63
Arena	615-401-4103-6345	4,644.66
	TOTAL	12,438.82

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT

1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	101-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	791.77
		I-FEB 2022	101-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	71.72
1 -1	MISCELLANEOUS VENDOR					
	BURNSVILLE HEATING	I-MC2021-323	101-230-2301-5221	BUILDING PERM 75% OF PERMIT FEE	000000	176.25
	SABRE PLUMBING	I-PL2021-315	101-230-2301-5221	BUILDING PERM SABRE PLUMBING: %75 OF FEE	000000	103.50
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	1,143.24

1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	101-102-1021-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	34.30
				DEPARTMENT 102 COUNCIL & MAYOR	TOTAL:	34.30

1 -002202	CITYGATE ASSOCIATES, LL					
		I-30783	101-105-1051-6319	OTHER PROFESS FD STUDY	000000	3,577.88
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	101-105-1051-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	4.90
				DEPARTMENT 105 ADMINISTRATION	TOTAL:	3,582.78

1 -002011	MINNESOTA OCCUPATIONAL					
		I-388584	101-107-1052-6312	TESTING SERVI TESTING	000000	338.00
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	101-107-1071-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	9.80
		I-FEB 2022	101-107-1061-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	4.17
				DEPARTMENT 107 CITY CLERK	TOTAL:	351.97

		I-FEB 2022	101-120-1201-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	19.60
				DEPARTMENT 120 FINANCE	TOTAL:	19.60

1 -001813	TOTAL ENERGY SYSTEMS, L					
		I-INV68499	101-140-1406-6310	MAINTENANCE C FD: GENERATOR INSPECTION	000000	578.00
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	101-140-1401-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	4.17
				DEPARTMENT 140 FACILITY MANAGEMENT	TOTAL:	582.17

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 150 COMMUNITY DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002215	STANDARD INSURANCE COMP		continued			
		I-FEB 2022	101-150-1501-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	4.90
				DEPARTMENT 150 COMMUNITY DEVELOPMENT	TOTAL:	4.90

1 -001545	SHI INTERNATIONAL CORP					
		I-B14634967	101-160-1601-6310	MAINTENANCE C VMWARE MAINTENANCE	000000	2,691.70

1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	101-160-1601-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	14.70
				DEPARTMENT 160 I.T.	TOTAL:	2,706.40

		I-FEB 2022	101-201-2010-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	161.66
				DEPARTMENT 201 POLICE	TOTAL:	161.66

		I-FEB 2022	101-230-2301-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	19.60
		I-FEB 2022	101-230-2302-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	4.90
				DEPARTMENT 230 BUILDING & INSPECTIONS	TOTAL:	24.50

		I-FEB 2022	101-300-3100-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	14.95
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	14.95

1 -000191	O'REILLY AUTOMOTIVE					
		I-1544-355840	101-301-3200-6353	REPAIRS & MAI WIRE	000000	15.99

1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	101-301-3200-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	19.11
				DEPARTMENT 301 PUBLIC WORKS STREETS	TOTAL:	35.10

			FUND 101	GENERAL	TOTAL:	8,661.57

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT

1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	200-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	209.32
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	209.32

1 -000280	CINTAS CORPORATION NO 2					
		I-5094365626	200-401-4447-6219	MEDICAL & FIR JMF FIRST AID SUPPLIES	000000	68.00
1 -001069	MIDWEST ELECTRICAL CONS					
		I-22-2212	200-401-4440-6356	UPKEEP OF GRO WARMING SHELTER LIGHT	000000	220.00
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	200-401-4440-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	49.00
1 -002227	TED HAJNASIEWICZ					
		I-HAS-071222	200-401-4445-6319	OTHER PROFESS PARTY IN THE PARK - MUSIC	000000	500.00
1 -002228	TOM KRAEMER INC					
		I-515229	200-401-4440-6352	REPAIRS & MAI LARGE STORAGE CONTAINERS	000000	5,160.00
1 -002229	RIVERVIEW PROMOTIONS					
		I-1134	200-401-4440-6218	CLOTHING & BA MARSCHALL-BIGLER CLOTHING	000000	150.00
1 -09152	CHEMSEARCH					
		I-7654346	200-401-4447-6350	REPAIRS & MAI EPOXY JMF FLOOR	000000	1,320.60
		I-7656711	200-401-4440-6212	MOTOR FUEL & HYDRO OIL FOR HOLDER	000000	1,290.85
				DEPARTMENT 401 PARKS & RECREATION	TOTAL:	8,758.45

			FUND 200 PARKS		TOTAL:	8,967.77

PACKET: 08047 Regular Payments

VENDOR SET: 1

FUND : 205 CABLE TV

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-002215	STANDARD INSURANCE COMP				
		I-FEB 2022	205-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	1.70
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	1.70

		I-FEB 2022	205-420-4201-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	0.74
				DEPARTMENT 420 CABLE	TOTAL:	0.74

			FUND 205	CABLE TV	TOTAL:	2.44

PACKET: 08047 Regular Payments

VENDOR SET: 1

FUND : 210 HERITAGE PRESERVATION

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	210-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	8.40
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	8.40

		I-FEB 2022	210-170-1702-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	1.23
				DEPARTMENT 170 HERITAGE PRESERVATION	TOTAL:	1.23

			FUND 210	HERITAGE PRESERVATION	TOTAL:	9.63

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	213-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	313.38
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	313.38
		I-FEB 2022	213-210-2100-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	18.13
1 -002228	TOM KRAEMER INC					
		I-515229	213-210-2100-6240	SMALL TOOLS & LARGE STORAGE CONTAINERS	000000	5,160.00
1 -02977	ASPEN MILLS					
		I-288294	213-210-2100-6218	CLOTHING & BA UNIFORMS	000000	669.55
		I-288417	213-210-2100-6218	CLOTHING & BA UNIFORMS	000000	47.95
1 -12052	DAKOTA COUNTY TECH COLL					
		I-00185613	213-210-2100-6323	CONFERENCE & EMERG RESPONSE DRIVING	000000	450.00
1 -76750	TERRYS HARDWARE, INC.					
		C-314290	213-210-2100-6221	EQUIPMENT PAR RETURN CREDIT	000000	1.00-
		I-314284	213-210-2100-6221	EQUIPMENT PAR HOSE REEL CONNECTORS	000000	31.14
				DEPARTMENT 210 FIRE	TOTAL:	6,375.77
1 -001002	ALLINA HOSPITALS & CLIN					
		I-CI00015967	213-220-2200-6323	CONFERENCE & FIRST RESPONDER CLASS	000000	600.00
		I-CI00015968	213-220-2200-6311	EXPERT & CONS Q1 MEDICAL DIRECTOR FEE	000000	2,740.50
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	213-220-2200-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	74.97
1 -06366	BOUND TREE MEDICAL LLC					
		I-84384788	213-220-2200-6219	MEDICAL & FIR MEDICAL	000000	1,034.97
				DEPARTMENT 220 AMBULANCE	TOTAL:	4,450.44
			FUND 213	FIRE & AMBULANCE	TOTAL:	11,139.59

PACKET: 08047 Regular Payments

VENDOR SET: 1

FUND : 220 LEDUC HISTORIC ESTATE

DEPARTMENT: 450 LEDUC

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	220-450-4160-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	0.74
				DEPARTMENT 450 LEDUC	TOTAL:	0.74
			FUND 220	LEDOC HISTORIC ESTATE	TOTAL:	0.74

PACKET: 08047 Regular Payments

VENDOR SET: 1

FUND : 407 HEDRA

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-002215	STANDARD INSURANCE COMP				
		I-FEB 2022	407-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	13.54
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	13.54

		I-FEB 2022	407-180-6003-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	8.58
			DEPARTMENT 180	ECONOMIC DEVELOPMENT	TOTAL:	8.58

			FUND	407 HEDRA	TOTAL:	22.12

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 482 2022 IMPROVEMENTS
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002226	EQUIX INTEGRITY, INC.					
		I-37007308	482-300-3629-6311	EXPERT & CONS 2022-1 LOCAT LATERALS MAIN	000000	2,130.00
	PROJ: 92 -482-300	2022 IMPROVEMENTS		2022 IMPROVEMENTS		
			DEPARTMENT 300	PUBLIC WORKS	TOTAL:	2,130.00

			FUND	482 2022 IMPROVEMENTS	TOTAL:	2,130.00

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT

1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	600-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	86.68
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	86.68

1 -000515	HAWKINS INC					
		I-6107620	600-300-3300-6216	CHEMICALS & C CHLORINE CYLINDERS	000000	30.00
1 -000895	FERGUSON WATERWORKS					
		I-0488906	600-300-3300-6241	METERS FOR RE METER WIRE	000000	111.13
		I-9001308	600-300-3300-6350	REPAIRS & MAI VALVE	000000	173.08
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	600-300-3300-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	26.66
1 -02820	ARROW BUILDING CENTER					
		I-5629511	600-300-3300-6350	REPAIRS & MAI LUMBER	000000	21.00
1 -85343	VIKING ELECTRIC SUPPLY					
		I-S005489164.001	600-300-3300-6350	REPAIRS & MAI UNIT HEATER	000000	320.16
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	682.03

			FUND 600 WATER		TOTAL:	768.71

PACKET: 08047 Regular Payments

VENDOR SET: 1

FUND : 601 WASTEWATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	601-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	62.55
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	62.55

		I-FEB 2022	601-300-3400-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	18.77
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	18.77

			FUND 601	WASTEWATER	TOTAL:	81.32

PACKET: 08047 Regular Payments

VENDOR SET: 1

FUND : 603 STORM WATER UTILITY

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	603-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	83.98
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	83.98

		I-FEB 2022	603-300-3600-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	16.07
1 -44646	LEAGUE OF MN CITIES					
		I-357671	603-300-3600-6433	DUES, SUBSCRI MN CITIES STORMWATER 2022	000000	1,000.00
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	1,016.07

			FUND 603	STORM WATER UTILITY	TOTAL:	1,100.05

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
1 -000992	PRO GUARD SPORTS, INC.	I-77536	615-401-4103-6210	PRO SHOP SUPP PRO SHOP SUPPLIES	000000	157.67		
1 -001069	MIDWEST ELECTRICAL CONS	I-22-2211	615-401-4103-6353	REPAIRS & MAI FURNACE SERVICE	000000	260.00		
		I-22-2213	615-401-4103-6350	REPAIRS & MAI PARKING LOT LIGHTS	000000	220.00		
1 -001517	QUALITY PROPANE OF MN	I-226584	615-401-4103-6212	MOTOR FUEL & PROPANE	000000	233.91		
1 -001746	NAPA AUTO PARTS	I-2845-544797	615-401-4103-6217	OTHER GENERAL OIL FILTER	000000	5.56		
1 -002189	GOLD MEDAL PRODUCTS CO.	I-32698	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	000000	251.43		
1 -002215	STANDARD INSURANCE COMP	I-FEB 2022	615-401-4103-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	9.80		
1 -20108	FARMER BROS CO.	I-94320777	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	000000	357.32		
1 -29380	HILLYARD INC	I-604627252	615-401-4103-6211	CLEANING SUPP CLEANING SUPPLIES	000000	299.45		
		I-604627253	615-401-4103-6211	CLEANING SUPP CLEANING SUPPLIES	000000	222.40		
1 -76750	TERRYS HARDWARE, INC.	C-314272	615-401-4103-6217	OTHER GENERAL RETURN CREDIT	000000	1.20-		
		I-314251	615-401-4103-6217	OTHER GENERAL LIGHT BULB	000000	8.98		
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	2,025.32
					FUND	615 ARENA	TOTAL:	2,025.32

PACKET: 08047 Regular Payments
 VENDOR SET: 1
 FUND : 620 HYDRO ELECTRIC
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	620-000-0000-2191	SUPPLEMENTAL JAN 2022 LIFE INS PREMIUM	000000	7.68
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	7.68

1 -001015	PREMIUM WATERS, INC.					
		I-318593262	620-300-3500-6217	OTHER GENERAL COOLER RENTAL	000000	14.00
1 -002215	STANDARD INSURANCE COMP					
		I-FEB 2022	620-300-3500-6133	EMPLOYER PAID JAN 2022 LIFE INS PREMIUM	000000	2.45
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	16.45

			FUND 620	HYDRO ELECTRIC	TOTAL:	24.13

PACKET: 08047 Regular Payments

VENDOR SET: 1

FUND : 807 ESCROW - DEV/ENG/TIF-HRA

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -72640	SEH ENGINEERS					
		I-417396	807-300-1686-2022	Verizon 2021 VZW L-SUB6 @ W4TH WT	000000	1,156.03
		I-418827	807-300-1686-2022	Verizon 2021 VZW L-SUB6 @ W4TH WT	000000	2,608.53
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	3,764.56
			FUND	807 ESCROW - DEV/ENG/TIF-HRA	TOTAL:	3,764.56
					REPORT GRAND TOTAL:	38,697.95

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

BUDGET TO USE: CB-CURRENT BUDGET

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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2021-2022	101-105-1051-6319	OTHER PROFESSIONAL FEES	3,577.88	77,000	58,670.86				
	101-140-1406-6310	MAINTENANCE CONTRACTS	578.00	1,000	950.12-	Y			
	200-401-4440-6352	REPAIRS & MAINT-STRUCTURE	5,160.00	16,000	7,788.65				
	213-210-2100-6240	SMALL TOOLS & EQUIPMENT	5,160.00	2,000	3,160.00-	Y			
	213-210-2100-6323	CONFERENCE & SCHOOLS	450.00	29,970	931.61-	Y			
	807-300-1686-2022	Verizon 2021 Upgrades - W	3,764.56						
	** 2021-2022 YEAR TOTALS **		18,690.44						
2022-2023	101-000-0000-2191	SUPPLEMENTAL LIFE INS WITH	863.49						
	101-102-1021-6133	EMPLOYER PAID-LIFE INSURAN	34.30	639	570.40				
	101-105-1051-6133	EMPLOYER PAID-LIFE INSURAN	4.90	91	81.20				
	101-107-1052-6312	TESTING SERVICES	338.00	16,200	15,862.00				
	101-107-1061-6133	EMPLOYER PAID-LIFE INSURAN	4.17	0	8.34-	Y			
	101-107-1071-6133	EMPLOYER PAID-LIFE INSURAN	9.80	206	186.40				
	101-120-1201-6133	EMPLOYER PAID-LIFE INSURAN	19.60	434	394.80				
	101-140-1401-6133	EMPLOYER PAID-LIFE INSURAN	4.17	78	69.66				
	101-150-1501-6133	EMPLOYER PAID-LIFE INSURAN	4.90	91	81.20				
	101-160-1601-6133	EMPLOYER PAID-LIFE INSURAN	14.70	274	249.50				
	101-160-1601-6310	MAINTENANCE CONTRACT	2,691.70	36,416	26,296.70				
	101-201-2010-6133	EMPLOYER PAID-LIFE INSURAN	161.66	3,015	2,691.67				
	101-230-2301-5221	BUILDING PERMIT*NON-EXPENS	279.75	290,000-	252,488.16-				
	101-230-2301-6133	EMPLOYER PAID-LIFE INSURAN	19.60	365	325.80				
	101-230-2302-6133	EMPLOYER PAID-LIFE INSURAN	4.90	91	81.20				
	101-300-3100-6133	EMPLOYER PAID-LIFE INSURAN	14.95	333	305.80				
	101-301-3200-6133	EMPLOYER PAID-LIFE INSURAN	19.11	420	381.78				
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	15.99	55,000	52,648.72				
	200-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	209.32						
	200-401-4440-6133	EMPLOYER PAID-LIFE INSURAN	49.00	776	678.00				
	200-401-4440-6212	MOTOR FUEL & OIL	1,290.85	31,000	29,709.15				
	200-401-4440-6218	CLOTHING & BADGES	150.00	2,400	2,250.00				
	200-401-4440-6356	UPKEEP OF GROUNDS	220.00	40,000	36,672.12				
	200-401-4445-6319	OTHER PROFESSIONAL FEES	500.00	10,000	6,805.06				
	200-401-4447-6219	MEDICAL & FIRST AID	68.00	0	68.00-	Y			
	200-401-4447-6350	REPAIRS & MAINT-BUILDING	1,320.60	6,000	4,379.93				
	205-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	1.70						
	205-420-4201-6133	EMPLOYER PAID-LIFE INSURAN	0.74	0	1.48-	Y			
	210-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	8.40						
	210-170-1702-6133	EMPLOYER PAID-LIFE INSURAN	1.23	23	20.54				
	213-000-0000-2191	SUPPLEMENTAL LIFE INS WITH	313.38						
	213-210-2100-6133	EMPLOYER PAID-LIFE INSURAN	18.13	338	301.74				
	213-210-2100-6218	CLOTHING & BADGES	717.50	45,000	44,282.50				
	213-210-2100-6221	EQUIPMENT PARTS	30.14	13,500	13,154.62				
	213-220-2200-6133	EMPLOYER PAID-LIFE INSURAN	74.97	1,398	1,248.06				
	213-220-2200-6219	MEDICAL & FIRST AID	1,034.97	62,000	57,437.45				

** G/L ACCOUNT TOTALS **

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YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	213-220-2200-6311	EXPERT & CONSULTANT	2,740.50	76,500	68,259.50				
	213-220-2200-6323	CONFERENCE & SCHOOLS	600.00	11,750	10,806.00				
	220-450-4160-6133	EMPLOYER PAID-LIFE INSURAN	0.74	14	12.52				
	407-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	13.54						
	407-180-6003-6133	EMPLOYER PAID-LIFE INSURAN	8.58	160	142.84				
	482-300-3629-6311	EXPERT & CONSULTANT	2,130.00	0	4,559.50-	Y			
	600-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	86.68						
	600-300-3300-6133	EMPLOYER PAID-LIFE INSURAN	26.66	501	448.42				
	600-300-3300-6216	CHEMICALS & CHEMICAL PRODU	30.00	15,000	13,302.86				
	600-300-3300-6241	METERS FOR RESALE	111.13	7,500	7,388.87				
	600-300-3300-6350	REPAIRS & MAINT-BUILDING	514.24	2,000	1,288.23				
	601-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	62.55						
	601-300-3400-6133	EMPLOYER PAID-LIFE INSURAN	18.77	373	336.20				
	603-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	83.98						
	603-300-3600-6133	EMPLOYER PAID-LIFE INSURAN	16.07	331	299.59				
	603-300-3600-6433	DUES, SUBSCRIPTIONS, MEMBE	1,000.00	1,000	1,600.00-	Y			
	615-401-4103-6133	EMPLOYER PAID-LIFE INSURAN	9.80	228	208.40				
	615-401-4103-6210	PRO SHOP SUPPLIES	157.67	1,500	1,342.33				
	615-401-4103-6211	CLEANING SUPPLIES	521.85	3,600	2,586.45				
	615-401-4103-6212	MOTOR FUEL & OIL	233.91	3,000	2,766.09				
	615-401-4103-6217	OTHER GENERAL SUPPLIES	13.34	5,000	4,660.28				
	615-401-4103-6254	COST OF MERCHANDISE	608.75	28,000	15,737.14				
	615-401-4103-6350	REPAIRS & MAINT-BUILDING	220.00	5,000	3,074.22				
	615-401-4103-6353	REPAIRS & MAINT-EQUIPMENT	260.00	23,000	22,187.65				
	620-000-0000-2191	SUPPLEMENTAL LIFE INS W/H	7.68						
	620-300-3500-6133	EMPLOYER PAID-LIFE INSURAN	2.45	50	45.10				
	620-300-3500-6217	OTHER GENERAL SUPPLIES	14.00	108	94.00				
	** 2022-2023 YEAR TOTALS **		20,007.51						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	1,143.24
101-102	COUNCIL & MAYOR	34.30
101-105	ADMINISTRATION	3,582.78
101-107	CITY CLERK	351.97
101-120	FINANCE	19.60
101-140	FACILITY MANAGEMENT	582.17
101-150	COMMUNITY DEVELOPMENT	4.90
101-160	I.T.	2,706.40

** DEPARTMENT TOTALS **

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ACCT	NAME	AMOUNT
101-201	POLICE	161.66
101-230	BUILDING & INSPECTIONS	24.50
101-300	PUBLIC WORKS	14.95
101-301	PUBLIC WORKS STREETS	35.10

101 TOTAL	GENERAL	8,661.57
200	NON-DEPARTMENTAL	209.32
200-401	PARKS & RECREATION	8,758.45

200 TOTAL	PARKS	8,967.77
205	NON-DEPARTMENTAL	1.70
205-420	CABLE	0.74

205 TOTAL	CABLE TV	2.44
210	NON-DEPARTMENTAL	8.40
210-170	HERITAGE PRESERVATION	1.23

210 TOTAL	HERITAGE PRESERVATION	9.63
213	NON-DEPARTMENTAL	313.38
213-210	FIRE	6,375.77
213-220	AMBULANCE	4,450.44

213 TOTAL	FIRE & AMBULANCE	11,139.59
220-450	LEDUC	0.74

220 TOTAL	LEDUC HISTORIC ESTATE	0.74
407	NON-DEPARTMENTAL	13.54
407-180	ECONOMIC DEVELOPMENT	8.58

407 TOTAL	HEDRA	22.12

** DEPARTMENT TOTALS **

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ACCT	NAME	AMOUNT
482-300	PUBLIC WORKS	2,130.00

482 TOTAL	2022 IMPROVEMENTS	2,130.00
600	NON-DEPARTMENTAL	86.68
600-300	PUBLIC WORKS	682.03

600 TOTAL	WATER	768.71
601	NON-DEPARTMENTAL	62.55
601-300	PUBLIC WORKS	18.77

601 TOTAL	WASTEWATER	81.32
603	NON-DEPARTMENTAL	83.98
603-300	PUBLIC WORKS	1,016.07

603 TOTAL	STORM WATER UTILITY	1,100.05
615-401	PARKS & RECREATION	2,025.32

615 TOTAL	ARENA	2,025.32
620	NON-DEPARTMENTAL	7.68
620-300	PUBLIC WORKS	16.45

620 TOTAL	HYDRO ELECTRIC	24.13
807	NON-DEPARTMENTAL	3,764.56

807 TOTAL	ESCROW - DEV/ENG/TIF-HRA	3,764.56

	** TOTAL **	38,697.95

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*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
92 2022 IMPROVEMENTS	482-300 2022 IMPROVEMENTS	2,130.00
	** PROJECT 92 TOTAL **	2,130.00

NO ERRORS

** END OF REPORT **

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -48769	METROPOLITAN COUNCIL EN					
		I-JAN 22 SAC	101-230-2301-2017	SAC CHARGES P JAN 2022 SAC	000000	4,920.30
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	4,920.30
1 -001021	INNOVATIVE OFFICE SOLUT					
		I-IN3663175	101-105-1051-6201	OFFICE SUPPLI OFFICE SUPPLIES	000000	167.43
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	101-105-1051-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	22.10
				DEPARTMENT 105 ADMINISTRATION	TOTAL:	189.53
		I-MARCH 22 LTD	101-107-1061-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	13.20
		I-MARCH 22 LTD	101-107-1071-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	35.15
				DEPARTMENT 107 CITY CLERK	TOTAL:	48.35
		I-MARCH 22 LTD	101-120-1201-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	63.78
				DEPARTMENT 120 FINANCE	TOTAL:	63.78
1 -002122	LEVANDER, GILLEN & MILL					
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-01000 RETAINER	000000	2,250.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-02002 WIETECH	000000	2,235.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-03001 MISC FINANCE	000000	46.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-04001 COMM DEV	000000	1,275.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-04003 ADMIN CITATIONS	000000	135.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-05001 MISC POLICE DEPT	000000	180.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-06001 MISC FIRE DEPT	000000	45.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-07001 MISC PUBLIC WORKS	000000	189.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-07003 SPRINT ANT. 4TH	000000	15.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-07004 SPRINT ANT. ENTERP	000000	15.00
		I-38000E - DEC 21	101-130-1301-6304	LEGAL FEES 38000-08001 MISC PARKS	000000	45.00
		I-38000E - JAN 22	101-130-1301-6304	LEGAL FEES 38000-01000 RETAINER	000000	2,250.00
		I-38000E - JAN 22	101-130-1301-6304	LEGAL FEES 38000-02001 MISC PERSONNEL	000000	60.00
		I-38000E - JAN 22	101-130-1301-6304	LEGAL FEES 38000-04001 COMM DEV	000000	2,820.00
		I-38000E - JAN 22	101-130-1301-6304	LEGAL FEES 38000-04003 ADMIN CITATIONS	000000	1,530.00
		I-38000E - JAN 22	101-130-1301-6304	LEGAL FEES 38000-07001 MISC PUBLIC WORKS	000000	585.00
		I-38000E - JAN 22	101-130-1301-6304	LEGAL FEES 38000-09007 ATT LEASE 4TH ST	000000	75.00
				DEPARTMENT 130 LEGAL	TOTAL:	13,750.00
1 -001021	INNOVATIVE OFFICE SOLUT					

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 140 FACILITY MANAGEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -001021	INNOVATIVE OFFICE SOLUT		continued			
		I-IN3664707	101-140-1404-6350	REPAIRS & MAI CHAIR MATS	000000	76.20
1 -12098	DALCO					
		I-3884390	101-140-1401-6217	OTHER GENERAL FM: TRASH CAN DOLLY	000000	89.28
				DEPARTMENT 140 FACILITY MANAGEMENT	TOTAL:	165.48
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	101-150-1501-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	18.70
				DEPARTMENT 150 COMMUNITY DEVELOPMENT	TOTAL:	18.70
1 -000689	LOGIS/LOCAL GOVERNMENT					
		I-51675	101-160-1601-6311	EXPERT & CONS NETWORK SERVICE CHARGES	000000	130.00
1 -001345	EVERBRIDGE, INC.					
		I-M68309	101-160-1061-6310	MAINTENANCE C SUBSCRIPTION 2022	000000	7,725.00
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	101-160-1601-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	49.83
1 -001847	DUDE SOLUTIONS, INC.					
		I-INV-104412	101-160-2301-6310	MAINTENANCE C SMARTGOV SUBS. 2022	000000	11,877.60
1 -10440	CDW GOVERNMENT INC					
		I-R242570	101-160-1601-6571	NON CAPITAL C RACKMOUNT UPS	000000	407.30
				DEPARTMENT 160 I.T.	TOTAL:	20,189.73
1 -000335	DAKOTA COMMUNICATIONS C					
		I-HA2022-03	101-201-2010-6313	DISPATCH CONT DCC FEE MARCH 2022	000000	27,794.00
1 -000689	LOGIS/LOCAL GOVERNMENT					
		I-51649	101-201-2010-6313	DISPATCH CONT APPL/MDC PD	000000	3,209.00
		I-51726	101-201-2010-6313	DISPATCH CONT NEW USERS	000000	30.00
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	101-201-2010-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	601.14
1 -001438	NET TRANSCRIPTS, INC.					
		I-NT8868	101-201-2010-6311	EXPERT & CONS TRANSCRIPTION	000000	63.68
1 -50365	MOTOROLA SOLUTIONS					
		I-8281306826	101-201-2010-6580	EQUIPMENT ERF RADIOS	000000	87,993.75
				DEPARTMENT 201 POLICE	TOTAL:	119,691.57

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 230 BUILDING & INSPECTIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-001387	SUN LIFE ASSUANCE COMPA				
		I-MARCH 22 LTD	101-230-2301-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	62.80
		I-MARCH 22 LTD	101-230-2302-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	14.77

1	-002085	KLETSCHKA INSPECTIONS,				
		I-JAN 2022	101-230-2301-6311	EXPERT & CONS ELECTRICAL INSPECTIONS	000000	2,764.80
					DEPARTMENT 230	BUILDING & INSPECTIONS
					TOTAL:	2,842.37

1	-001387	SUN LIFE ASSUANCE COMPA				
		I-MARCH 22 LTD	101-300-3100-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	39.83
					DEPARTMENT 300	PUBLIC WORKS
					TOTAL:	39.83

		I-MARCH 22 LTD	101-301-3200-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	67.93

1	-06385	BOYER FORD TRUCKS				
		I-002P8035	101-301-3200-6353	REPAIRS & MAI ANTI-FREEZE	000000	20.87

1	-53310	NIEBUR TRACTOR & EQUIPM				
		I-171346	101-301-3200-6353	REPAIRS & MAI CHAINS, BARS	000000	197.32
					DEPARTMENT 301	PUBLIC WORKS STREETS
					TOTAL:	286.12

					FUND	101
					GENERAL	TOTAL:
						162,205.76

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
=====									
1 -000706	TRI-STATE BOBCAT, INC.								
		I-C75407	200-401-4440-6353	REPAIRS & MAI REPAIRS TO TOOL CAT	000000	1,004.63			
		I-T18181	200-401-4440-6353	REPAIRS & MAI TIRE FOR TOOL CAT	000000	623.12			
1 -001387	SUN LIFE ASSUANCE COMPA								
		I-MARCH 22 LTD	200-401-4440-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	143.34			
1 -51094	MTI DISTRIBUTING COMPAN								
		I-1334179	200-401-4440-6353	REPAIRS & MAI FRAME FOR 7200 SNOW BLOWER	000000	279.59			
1 -53310	NIEBUR TRACTOR & EQUIPM								
		I-01-171167	200-401-4440-6353	REPAIRS & MAI RTV WIRE INSTALL	000000	428.85			
		I-01-171318	200-401-4440-6353	REPAIRS & MAI RTV REPAIRS	000000	78.12			
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	2,557.65	

					FUND	200	PARKS	TOTAL:	2,557.65

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 205 CABLE TV

DEPARTMENT: 420 CABLE

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	205-420-4201-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	2.33
				DEPARTMENT 420 CABLE	TOTAL:	2.33
				FUND 205 CABLE TV	TOTAL:	2.33

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 210 HERITAGE PRESERVATION

DEPARTMENT: 170 HERITAGE PRESERVATION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	210-170-1702-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	4.40
				DEPARTMENT 170 HERITAGE PRESERVATION	TOTAL:	4.40
				FUND 210 HERITAGE PRESERVATION	TOTAL:	4.40

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: 210 FIRE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -000335	DAKOTA COMMUNICATIONS C					
		I-HA2022-03	213-210-2100-6313	DISPATCH CONT DCC FEE MARCH 2022	000000	13,897.00
1 -000357	IMAGE TREND, INC.					
		I-133331	213-210-2100-6311	EXPERT & CONS MONTHLY FEE	000000	675.00
		I-133333	213-210-2100-6311	EXPERT & CONS PHASE 2 MONTHLY FEE	000000	281.39
1 -000689	LOGIS/LOCAL GOVERNMENT					
		I-51649	213-210-2100-6313	DISPATCH CONT APPL/MDC FD	000000	318.00
1 -000948	RIESTER REFRIGERATION,					
		I-00092160	213-210-2100-6353	REPAIRS & MAI REPAIR ICE MACHINE	000000	435.00
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	213-210-2100-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	56.94
1 -08726	CENTURY COLLEGE					
		I-940394	213-210-2100-6323	CONFERENCE & ICS 400 CLASS - JENSEN	000000	250.00
1 -50365	MOTOROLA SOLUTIONS					
		I-8281289016	213-210-2100-6580	EQUIPMENT STATION ALERT SYSTEM	000000	16,111.00
		I-8281306832	213-210-2100-6580	EQUIPMENT STATION ALERT SYSTEM	000000	35,221.50
		I-8281308824	213-210-2100-6580	EQUIPMENT STATION ALERT SYSTEM	000000	26,775.00
		I-8281316802	213-210-2100-6580	EQUIPMENT STATION ALERT SYSTEM	000000	8,155.50
					DEPARTMENT 210 FIRE	TOTAL: 102,176.33
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	213-220-2200-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	226.59
1 -002037	EXPERT BILLING, LLC					
		I-9574	213-220-2200-6311	EXPERT & CONS 190 AMB BILLS	000000	5,320.00
1 -002187	DANIELS HEALTH					
		I-697095	213-220-2200-6219	MEDICAL & FIR DANIELS HEALTH	000000	145.97
1 -62700	LINDE GAS & EQUIPMENT I					
		I-68543616	213-220-2200-6216	CHEMICALS & C OXYGEN	000000	125.61
		I-68714024	213-220-2200-6216	CHEMICALS & C OXYGEN	000000	125.61
					DEPARTMENT 220 AMBULANCE	TOTAL: 5,943.78
					FUND 213 FIRE & AMBULANCE	TOTAL: 108,120.11

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 401 PARKS CAPITAL PROJECTS

DEPARTMENT: 401 PARKS & RECREATION

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
1 -001962	ISG							
		I-78879	401-401-4115-6590	CONTRACTORS & LAKE ISABEL D&E	000000	3,000.00		
					DEPARTMENT 401	PARKS & RECREATION	TOTAL:	3,000.00
					FUND 401	PARKS CAPITAL PROJECTS	TOTAL:	3,000.00

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 407 HEDRA
 DEPARTMENT: 180 ECONOMIC DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	407-180-6003-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	34.21
1 -002122	LEVANDER, GILLEN & MILL					
		I-38000E - DEC 21	407-180-6003-6304	LEGAL FEES 38000-10001 HEDRA GENERAL	000000	23.50
		I-38000E - DEC 21	407-180-6003-6304	LEGAL FEES 38000-10002 HEDRA RIVERCITY	000000	13.00
		I-38000E - DEC 21	407-180-6003-6304	LEGAL FEES 38000-10007 HEDRA CONFLUENCE	000000	287.00
		I-38000E - DEC 21	407-180-6003-6304	LEGAL FEES 38000-10009 HEDRA 412 VERMILL	000000	455.00
		I-38000E - DEC 21	407-180-6003-6304	LEGAL FEES 38000-10012 HEDRA 410 VERMILL	000000	832.00
		I-38000E - DEC 21	407-180-6003-6304	LEGAL FEES 38000-10013 HEDRA LOANS	000000	4,256.50
		I-38000E - JAN 22	407-180-6003-6304	LEGAL FEES 38000-10013 HEDRA LOANS	000000	1,206.50
		I-38000E - JAN 22	407-180-6003-6304	LEGAL FEES 38000-10014 HEDRA RIVERTOWN	000000	102.50
DEPARTMENT 180 ECONOMIC DEVELOPMENT					TOTAL:	7,210.21

FUND 407 HEDRA					TOTAL:	7,210.21

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 416 PW Cold Storage Building

DEPARTMENT: 000 NON DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
=====									
1 -001962	ISG								
		I-78788	416-000-0000-6311	EXPERT & CONS PW COLD STORAGE BLDG	000000	9,785.50			
PROJ: 96	-416-000		PW COLD STORAGE BUILDING	PW COLD STORAGE BUILDING					
		I-78898	416-000-0000-6311	EXPERT & CONS PW COLD STORAGE BLDG	000000	47,219.93			
PROJ: 96	-416-000		PW COLD STORAGE BUILDING	PW COLD STORAGE BUILDING					
					DEPARTMENT 000	NON DEPARTMENTAL	TOTAL:	57,005.43	

					FUND	416	PW Cold Storage Building	TOTAL:	57,005.43

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 516 2016A G.O. TIF

DEPARTMENT: 700 DEBT

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-001422 U.S. BANK					
		I-6399766	516-700-7000-6620	FISCAL AGENT 2016A FISCAL AGENT FEE	000000	450.00
				DEPARTMENT 700 DEBT	TOTAL:	450.00

			FUND	516 2016A G.O. TIF	TOTAL:	450.00

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -001021	INNOVATIVE OFFICE SOLUT					
		I-IN3591428	600-300-3300-6201	OFFICE SUPPLI PENS, PAPER, DAILY LOG	000000	35.38
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	600-300-3300-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	70.30
1 -001682	CORE & MAIN LP					
		I-L809244	600-300-3300-6310	MAINTENANCE C SENSUS ANNUAL FEES	000000	17,531.00
1 -002122	LEVANDER, GILLEN & MILL					
		I-38000E - DEC 21	600-300-3300-6304	LEGAL FEES 38000-07001 MISC PUBLIC WORKS	000000	229.50
		I-38000E - JAN 22	600-300-3300-6304	LEGAL FEES 38000-07001 MISC PUBLIC WORKS	000000	324.00
1 -002199	COMPUTERSHARE TRUST CO.					
		I-2060073	600-300-3300-6620	FISCAL AGENT 2013A FISCAL AGENT FEE	000000	750.00
1 -26336	GOPHER STATE ONE-CALL I					
		I-2010450	600-300-3300-6318	SERVICE FOR L LOCATES - JAN 22	000000	47.25
					TOTAL:	18,987.43
					DEPARTMENT 300 PUBLIC WORKS	
					TOTAL:	18,987.43
					FUND 600 WATER	
					TOTAL:	18,987.43

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 601 WASTEWATER

DEPARTMENT: 300 PUBLIC WORKS

BANK: GEN

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BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	601-300-3400-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	50.01
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	50.01
				FUND 601 WASTEWATER	TOTAL:	50.01

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 603 STORM WATER UTILITY

DEPARTMENT: 300 PUBLIC WORKS

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
1 -001387	SUN LIFE ASSUANCE COMPA						
		I-MARCH 22 LTD	603-300-3600-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	51.46	
1 -65000	QUALITY FLOW SYSTEMS, I						
		I-42374	603-300-3600-6356	UPKEEP OF GRO PUMPHOUSE SERVICE CHECK	000000	450.00	
					DEPARTMENT 300 PUBLIC WORKS	TOTAL:	501.46
					FUND 603 STORM WATER UTILITY	TOTAL:	501.46

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -000766	WATSON COMPANY					
		I-122792	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	000000	1,089.84
		I-122983	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	000000	946.12
1 -001051	CRESCENT ELECTRIC SUPPL					
		I-S509986118.001	615-401-4103-6350	REPAIRS & MAI PHOTOCELL PARKING LIGHTS	000000	36.70
1 -001314	HUEBSCH LAUNDRY CO.					
		I-20129537	615-401-4103-6350	REPAIRS & MAI ENTRY RUG SERVICE	000000	35.28
1 -001387	SUN LIFE ASSUANCE COMPA					
		I-MARCH 22 LTD	615-401-4103-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	30.27
1 -002225	USS MN V MT LLC					
		I-26195	615-401-4103-6311	EXPERT & CONS WILDCAT SOLAR GARDEN	000000	382.27
1 -75794	SYSCO, MINNESOTA					
		C-347845840	615-401-4103-6254	COST OF MERCH RETURN	000000	26.45-
		I-347875474	615-401-4103-6254	COST OF MERCH CONCESSION SUPPLIES	000000	1,567.21
DEPARTMENT 401 PARKS & RECREATION					TOTAL:	4,061.24
=====						
FUND 615 ARENA					TOTAL:	4,061.24

PACKET: 08048 EFT Payments
 VENDOR SET: 1
 FUND : 620 HYDRO ELECTRIC
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
1 -000953	AVANT ENERGY, INC.	I-15483	620-300-3500-6311	EXPERT & CONS 2022 SUBSCRIPTION, ISSUANCE	000000	594.34	
1 -001387	SUN LIFE ASSUANCE COMPA	I-MARCH 22 LTD	620-300-3500-6134	EMPLOYER PAID MARCH 2022 LTD PREMIUM	000000	6.52	
1 -002225	USS MN V MT LLC	I-26195	620-300-3500-6311	EXPERT & CONS WILDCAT SOLAR GARDEN	000000	1,714.09	
					DEPARTMENT 300 PUBLIC WORKS	TOTAL:	2,314.95
					FUND 620 HYDRO ELECTRIC	TOTAL:	2,314.95

PACKET: 08048 EFT Payments

VENDOR SET: 1

FUND : 807 ESCROW - DEV/ENG/TIF-HRA

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

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BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-002122	LEVANDER, GILLEN & MILL				
		I-38000E - DEC 21	807-150-1683-2024	HERITAGE RIDG 38000-09003 HERITAGE RIDGE	000000	205.00
		I-38000E - DEC 21	807-150-1684-2024	VERMILLION AC 38000-09005 VERMILLION ACRES	000000	82.00
		I-38000E - DEC 21	807-150-1683-2024	HERITAGE RIDG 38000-09007 HERITAGE 3RD	000000	123.00
		I-38000E - DEC 21	807-150-1709-2024	Flats on 3rd 38000-10008 NJS DEVELOPMENT	000000	102.50
		I-38000E - JAN 22	807-150-1683-2024	HERITAGE RIDG 38000-09007 HERITAGE RIDGE	000000	82.00
		I-38000E - JAN 22	807-150-1701-2024	SIEWERT APART 38000-10002 RIVERCITY APT	000000	13.00
		I-38000E - JAN 22	807-150-1709-2024	Flats on 3rd 38000-10008 NJS DEVELOPMENT	000000	236.00
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	843.50
=====						
			FUND	807 ESCROW - DEV/ENG/TIF-HRA	TOTAL:	843.50
				REPORT GRAND TOTAL:		367,314.48

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** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2021-2022	101-130-1301-6304	LEGAL FEES	6,430.00	165,500	88,033.92	- Y			
	407-180-6003-6304	LEGAL FEES	5,867.00	5,000	14,403.75	- Y			
	600-300-3300-6201	OFFICE SUPPLIES	35.38	300	0.98	- Y			
	600-300-3300-6304	LEGAL FEES	229.50	0	2,871.50	- Y			
	615-401-4103-6311	EXPERT & CONSULTANT	382.27	0	94,435.68	- Y			
	620-300-3500-6311	EXPERT & CONSULTANT	1,714.09	2,500	2,725.52	- Y			
	807-150-1683-2024	HERITAGE RIDGE PLAT	328.00						
	807-150-1684-2024	VERMILLION ACRES SENIOR	82.00						
	807-150-1709-2024	Flats on 3rd Stencil Group	102.50						
	** 2021-2022 YEAR TOTALS **		15,170.74						
2022-2023	101-105-1051-6134	EMPLOYER PAID-DISABILITY (22.10	543	476.70				
	101-105-1051-6201	OFFICE SUPPLIES	167.43	6,400	6,189.20				
	101-107-1061-6134	EMPLOYER PAID-DISABILITY (13.20	0	39.60	- Y			
	101-107-1071-6134	EMPLOYER PAID-DISABILITY (35.15	696	590.55				
	101-120-1201-6134	EMPLOYER PAID-DISABILITY (63.78	1,208	1,014.12				
	101-130-1301-6304	LEGAL FEES	7,320.00	151,941	144,621.00				
	101-140-1401-6217	OTHER GENERAL SUPPLIES	89.28	2,000	1,910.72				
	101-140-1404-6350	REPAIRS & MAINT-BUILDING	76.20	7,000	6,923.80				
	101-150-1501-6134	EMPLOYER PAID-DISABILITY (18.70	323	266.90				
	101-160-1061-6310	MAINTENANCE CONTRACT - COM	7,725.00	7,325	4,174.42	- Y			
	101-160-1601-6134	EMPLOYER PAID DISABILITY (49.83	801	670.99				
	101-160-1601-6311	EXPERT & CONSULTANT	130.00	17,500	17,370.00				
	101-160-1601-6571	NON CAPITAL COMPUTER EQUIP	407.30	10,030	8,522.70				
	101-160-2301-6310	MAINTENANCE CONTRACT-BUILD	11,877.60	10,605	1,272.60	- Y			
	101-201-2010-6134	EMPLOYER PAID-DISABILITY (601.14	9,677	7,939.66				
	101-201-2010-6311	EXPERT & CONSULTANT	63.68	61,605	43,581.01				
	101-201-2010-6313	DISPATCH CONTRACT-COUNTY	31,033.00	436,165	372,429.70				
	101-201-2010-6580	EQUIPMENT	87,993.75	0	87,993.75	- Y			
	101-230-2301-2017	SAC CHARGES PAYABLE	4,920.30						
	101-230-2301-6134	EMPLOYER PAID-DISABILITY (62.80	1,003	814.86				
	101-230-2301-6311	EXPERT & CONSULTANT	2,764.80	22,500	19,735.20				
	101-230-2302-6134	EMPLOYER PAID-DISABILITY (14.77	250	205.69				
	101-300-3100-6134	EMPLOYER PAID-DISABILITY (39.83	1,080	960.51				
	101-301-3200-6134	EMPLOYER PAID-DISABILITY (67.93	1,119	921.22				
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	218.19	55,000	52,648.72				
	200-401-4440-6134	EMPLOYER PAID-DISABILITY (143.34	2,114	1,683.98				
	200-401-4440-6353	REPAIRS & MAINT-EQUIPMENT	2,414.31	23,000	18,300.43				
	205-420-4201-6134	EMPLOYER PAID-DISABILITY (2.33	0	6.99	- Y			
	210-170-1702-6134	EMPLOYER PAID-DISABILITY (4.40	75	61.85				
	213-210-2100-6134	EMPLOYER PAID-DISABILITY (56.94	1,047	876.72				
	213-210-2100-6311	EXPERT & CONSULTANT	956.39	76,325	69,921.43				
	213-210-2100-6313	DISPATCH CONTRACT-COUNTY	14,215.00	309,450	281,020.00				
	213-210-2100-6323	CONFERENCE & SCHOOLS	250.00	17,500	17,194.20				

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	213-210-2100-6353	REPAIRS & MAINT-EQUIPMENT	435.00	7,000	6,565.00				
	213-210-2100-6580	EQUIPMENT	86,263.00	7,500	78,763.00-	Y			
	213-220-2200-6134	EMPLOYER PAID-DISABILITY (226.59	4,383	3,706.35				
	213-220-2200-6216	CHEMICALS & CHEMICAL PRODU	251.22	0	2,163.22-	Y			
	213-220-2200-6219	MEDICAL & FIRST AID	145.97	62,000	57,437.45				
	213-220-2200-6311	EXPERT & CONSULTANT	5,320.00	76,500	68,259.50				
	401-401-4115-6590	CONTRACTORS & CONSTRUCTION	3,000.00	0	3,000.00-	Y			
	407-180-6003-6134	EMPLOYER PAID-DISABILITY (34.21	583	480.37				
	407-180-6003-6304	LEGAL FEES	1,309.00	2,000	691.00				
	416-000-0000-6311	EXPERT & CONSULTANT	57,005.43	0	58,559.18-	Y			
	516-700-7000-6620	FISCAL AGENT FEES	450.00	750	300.00				
	600-300-3300-6134	EMPLOYER PAID-DISABILITY (70.30	1,372	1,162.74				
	600-300-3300-6304	LEGAL FEES	324.00	0	324.00-	Y			
	600-300-3300-6310	MAINTENANCE CONTRACTS	17,531.00	2,800	15,080.90-	Y			
	600-300-3300-6318	SERVICE FOR LOCATES	47.25	4,000	3,902.75				
	600-300-3300-6620	FISCAL AGENT FEES	750.00	450	300.00-	Y			
	601-300-3400-6134	EMPLOYER PAID-DISABILITY (50.01	1,021	872.61				
	603-300-3600-6134	EMPLOYER PAID-DISABILITY I	51.46	957	804.26				
	603-300-3600-6356	UPKEEP OF GROUNDS	450.00	20,000	19,550.00				
	615-401-4103-6134	EMPLOYER PAID-DISABILITY (30.27	572	481.19				
	615-401-4103-6254	COST OF MERCHANDISE	3,576.72	28,000	15,737.14				
	615-401-4103-6350	REPAIRS & MAINT-BUILDING	71.98	5,000	3,074.22				
	620-300-3500-6134	EMPLOYER PAID-DISABILITY (6.52	146	126.44				
	620-300-3500-6311	EXPERT & CONSULTANT	594.34	7,500	6,575.66				
	807-150-1683-2024	HERITAGE RIDGE PLAT	82.00						
	807-150-1701-2024	SIEWERT APARTMENT - 3RD ST	13.00						
	807-150-1709-2024	Flats on 3rd Stencil Group	236.00						
	** 2022-2023 YEAR TOTALS **		352,143.74						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	4,920.30
101-105	ADMINISTRATION	189.53
101-107	CITY CLERK	48.35
101-120	FINANCE	63.78
101-130	LEGAL	13,750.00
101-140	FACILITY MANAGEMENT	165.48
101-150	COMMUNITY DEVELOPMENT	18.70
101-160	I.T.	20,189.73

** DEPARTMENT TOTALS **

VIII-01

ACCT	NAME	AMOUNT
101-201	POLICE	119,691.57
101-230	BUILDING & INSPECTIONS	2,842.37
101-300	PUBLIC WORKS	39.83
101-301	PUBLIC WORKS STREETS	286.12

101 TOTAL	GENERAL	162,205.76
200-401	PARKS & RECREATION	2,557.65

200 TOTAL	PARKS	2,557.65
205-420	CABLE	2.33

205 TOTAL	CABLE TV	2.33
210-170	HERITAGE PRESERVATION	4.40

210 TOTAL	HERITAGE PRESERVATION	4.40
213-210	FIRE	102,176.33
213-220	AMBULANCE	5,943.78

213 TOTAL	FIRE & AMBULANCE	108,120.11
401-401	PARKS & RECREATION	3,000.00

401 TOTAL	PARKS CAPITAL PROJECTS	3,000.00
407-180	ECONOMIC DEVELOPMENT	7,210.21

407 TOTAL	HEDRA	7,210.21
416-000	NON DEPARTMENTAL	57,005.43

416 TOTAL	PW Cold Storage Building	57,005.43

** DEPARTMENT TOTALS **

VIII-01

ACCT	NAME	AMOUNT
516-700	DEBT	450.00

516 TOTAL	2016A G.O. TIF	450.00
600-300	PUBLIC WORKS	18,987.43

600 TOTAL	WATER	18,987.43
601-300	PUBLIC WORKS	50.01

601 TOTAL	WASTEWATER	50.01
603-300	PUBLIC WORKS	501.46

603 TOTAL	STORM WATER UTILITY	501.46
615-401	PARKS & RECREATION	4,061.24

615 TOTAL	ARENA	4,061.24
620-300	PUBLIC WORKS	2,314.95

620 TOTAL	HYDRO ELECTRIC	2,314.95
807	NON-DEPARTMENTAL	843.50

807 TOTAL	ESCROW - DEV/ENG/TIF-HRA	843.50

	** TOTAL **	367,314.48

VIII-01

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
96 PW COLD STORAGE BUILDING	416-000 PW COLD STORAGE BUILDING	57,005.43
	** PROJECT 96 TOTAL **	57,005.43

NO ERRORS

** END OF REPORT **

VENDOR SET: 1 City of Hastings

ITEMS PRINTED: PAID, UNPAID

PACKET: 08020 US - Refund

FUND : 600 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
1 -1	STUMFALL, ROGER/SHARON	I-000202202021810	600-300-3300-1353	01-785000-03	204290	150.00
1 -1	MOEHNIG, CARL	I-000202202021811	600-300-3300-1353	12-831000-00	204289	9.10
1 -1	KIDD, STEVE/SHELLY	I-000202202021812	600-300-3300-1353	16-248443-04	204288	5.21
1 -1	HEIN, KENDRA	I-000202202021813	600-300-3300-1353	29-667000-02	204287	128.22
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	292.53
FUND 600 WATER					TOTAL:	292.53
REPORT GRA					TOTAL:	292.53

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2022	600-300-3300-1353	ACCOUNTS RECEIVABLE-METERE	292.53						
		** 2022 YEAR TOTALS	292.53						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
600	NON-DEPARTMENTAL	292.53
600 TOTAL	WATER	292.53
	** TOTAL **	292.53

NO ERRORS

** END OF REPORT **

VENDOR SET: 1 City of Hastings

ITEMS PRINTED: PAID, UNPAID

PACKET: 08031 US - Refund

FUND : 600 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT
1 -1	GRIMM, JULIE	I-000202202081814	600-300-3300-1353	01-442000-03	204292	0.80
1 -1	ROWAN, PATRICK	I-000202202081815	600-300-3300-1353	02-286000-00	204294	20.05
1 -1	WAITS, CHRISTOPHER	I-000202202081816	600-300-3300-1353	12-880820-02	204295	300.00
1 -1	FARRELL, RAE	I-000202202081817	600-300-3300-1353	13-487000-03	204291	129.76
1 -1	OPSETH, STANLEY	I-000202202081818	600-300-3300-1353	16-315000-00	204293	25.71
DEPARTMENT 0000 NON-DEPARTMENTAL					TOTAL:	476.32
FUND 600 WATER					TOTAL:	476.32
REPORT GRA					TOTAL:	476.32

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2022	600-300-3300-1353	ACCOUNTS RECEIVABLE-METERE	476.32						
		** 2022 YEAR TOTALS	476.32						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
600	NON-DEPARTMENTAL	476.32
600 TOTAL	WATER	476.32
	** TOTAL **	476.32

NO ERRORS

** END OF REPORT **

PACKET: 08056 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 102 COUNCIL & MAYOR
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -44646	LEAGUE OF MN CITIES					
		I-359294	101-102-1021-6323	CONFERENCE & MAYOR - ELECTED LEADERS	000000	275.00
				DEPARTMENT 102 COUNCIL & MAYOR	TOTAL:	275.00

1 -001069	MIDWEST ELECTRICAL CONS					
		I-22-2214	101-140-1403-6353	REPAIRS & MAI PD: EMS INSTALL	000000	485.00
				DEPARTMENT 140 FACILITY MANAGEMENT	TOTAL:	485.00

1 -002045	SIGNARAMA ROSEVILLE					
		I-INV-38643	101-150-1501-6450	MISCELLANEOUS NAMEPLATES - 2	000000	116.26
				DEPARTMENT 150 COMMUNITY DEVELOPMENT	TOTAL:	116.26

1 -000328	OFFICE OF MN.IT SERVICE					
		I-DV22010454	101-160-1601-6308	DP/COMPUTER/I JAN 22 WAN/USAGE	000000	515.15
				DEPARTMENT 160 I.T.	TOTAL:	515.15

1 -001480	HOMETOWN ACE HARDWARE					
		I-11979	101-301-3200-6353	REPAIRS & MAI FASTENERS	000000	8.97
		I-12142	101-301-3200-6353	REPAIRS & MAI RAKE HANDLE	000000	17.66
		I-12143	101-301-3200-6353	REPAIRS & MAI FASTENERS	000000	21.54

1 -001656	NAPA AUTO PARTS					
		I-2845-545453	101-301-3200-6353	REPAIRS & MAI LIGHTING, GROMMET, LED, PIGTAI	000000	40.76
		I-2845-545479	101-301-3200-6353	REPAIRS & MAI LED	000000	83.59
		I-2845-545623	101-301-3200-6353	REPAIRS & MAI LED	000000	7.12

1 -001672	SPIN CITY LAUNDROMAT, L					
		I-988099	101-301-3200-6217	OTHER GENERAL LAUNDRER RAGS	000000	20.00

1 -002093	RECON AUTO PARTS					
		I-001-522669	101-301-3200-6353	REPAIRS & MAI WIPER BLADES	000000	45.54

1 -56342	COMPASS MINERALS AMERIC					
		I-943572	101-301-3200-6216	CHEMICALS & C SALT	000000	5,432.35
		I-944677	101-301-3200-6216	CHEMICALS & C SALT	000000	2,084.06

1 -76750	TERRYS HARDWARE, INC.					
		I-313678	101-301-3200-6240	SMALL TOOLS & WHEELBARROW	000000	129.99
		I-313765	101-301-3200-6212	MOTOR FUEL & BAR/CHAIN OIL	000000	15.99
				DEPARTMENT 301 PUBLIC WORKS STREETS	TOTAL:	7,907.57

PACKET: 08056 Regular Payments

VENDOR SET: 1

FUND : 101 GENERAL

DEPARTMENT: 302 PUBLIC WORKS STR. LIGHTS

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-001069	MIDWEST ELECTRICAL CONS				
		I-22-2205	101-302-3201-6353	REPAIRS & MAI DOWNTOWN STREET LIGHTS	000000	3,073.00
		I-22-2208	101-302-3201-6353	REPAIRS & MAI GFI RECEPTACLES, LABOR	000000	110.00
		I-22-2209	101-302-3201-6353	REPAIRS & MAI DOWNTOWN LIGHTING INSTALL	000000	550.00
DEPARTMENT 302 PUBLIC WORKS STR. LIGHTS TOTAL:						3,733.00

FUND 101 GENERAL TOTAL:						13,031.98

PACKET: 08056 Regular Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -001480	HOMETOWN ACE HARDWARE					
		I-12234	200-401-4440-6217	OTHER GENERAL SHOP SUPPLIES	000000	102.03
		I-12241	200-401-4440-6217	OTHER GENERAL MISC SUPPLIES	000000	52.20
		I-12256	200-401-4440-6356	UPKEEP OF GRO SUPPLIES FOR SHELTERS	000000	182.19
1 -001712	NAPA AUTO PARTS					
		I-2845-545238	200-401-4440-6217	OTHER GENERAL SHOP SUPPLIES	000000	95.96
1 -002232	MIDWEST MACHINERY CO					
		I-9028785	200-401-4440-6353	REPAIRS & MAI FILTERS/OIL JOHN DEERE BROOM	000000	129.39
		I-9029338	200-401-4440-6353	REPAIRS & MAI OIL FOR JOHN DEERE BROOM	000000	11.32
1 -76750	TERRYS HARDWARE, INC.					
		I-314390	200-401-4440-6240	SMALL TOOLS & BAR AND DRILL BITS	000000	80.72
			DEPARTMENT 401	PARKS & RECREATION	TOTAL:	653.81

			FUND	200 PARKS	TOTAL:	653.81

PACKET: 08056 Regular Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -28148	HASTINGS FIRE RELIEF AS					
	I-RELIEF		213-220-2200-5427	AMBULANCE REV HASTINGS FIRE RELIEF REIMBURSE	000000	1,350.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 1,350.00

1 -02977	ASPEN MILLS					
	I-288456		213-210-2100-6218	CLOTHING & BA UNIFORMS	000000	2,408.70
	I-288699		213-210-2100-6218	CLOTHING & BA UNIFORMS	000000	10,365.55

1 -09330	CITY OF INVER GROVE HEI					
	I-021-02		213-210-2100-6323	CONFERENCE & FFII TRAINING	000000	1,140.00
				DEPARTMENT 210	FIRE	TOTAL: 13,914.25

1 -06366	BOUND TREE MEDICAL LLC					
	I-84393537		213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	000000	987.00
				DEPARTMENT 220	AMBULANCE	TOTAL: 987.00

			FUND	213	FIRE & AMBULANCE	TOTAL: 16,251.25

PACKET: 08056 Regular Payments

VENDOR SET: 1

FUND : 220 LEDUC HISTORIC ESTATE

DEPARTMENT: 450 LEDUC

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -002231	PETER J. MROCKIEWICZ	I-100	220-450-4160-6319	OTHER PROFESS LEDUC SECURITY ASSESSMENT	000000	4,500.00
					DEPARTMENT 450 LEDUC	TOTAL: 4,500.00
					FUND 220 LEDUC HISTORIC ESTATE	TOTAL: 4,500.00

PACKET: 08056 Regular Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -001069	MIDWEST ELECTRICAL CONS					
		I-22-2210	600-300-3300-6350	REPAIRS & MAI HEATER INSTALL	000000	330.00
1 -001480	HOMETOWN ACE HARDWARE					
		I-12095	600-300-3300-6353	REPAIRS & MAI SCREWDRIVER/NUTDRIVER	000000	24.17
1 -001608	POLLARDWATER					
		I-0207291	600-300-3300-6353	REPAIRS & MAI MAG LOCATOR, DECAL ,SWITCH	000000	219.40
1 -002230	KANE MECHANICAL LLC					
		I-1226	600-300-3300-6350	REPAIRS & MAI SERVICE CALL BLOWER MOTOR	000000	602.40
1 -09306	CITY OF BLOOMINGTON					
		I-20374	600-300-3300-6312	TESTING SERVI BACT SAMPLING JAN 22	000000	286.00
1 -76750	TERRYS HARDWARE, INC.					
		I-313925	600-300-3300-6353	REPAIRS & MAI THERMOSTAT, SCREWDRIVER	000000	27.48
		I-314087	600-300-3300-6353	REPAIRS & MAI DOOR KEY	000000	4.77
					DEPARTMENT 300 PUBLIC WORKS	TOTAL: 1,494.22
					FUND 600 WATER	TOTAL: 1,494.22

PACKET: 08056 Regular Payments

VENDOR SET: 1

FUND : 601 WASTEWATER

DEPARTMENT: 300 PUBLIC WORKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-001069	MIDWEST ELECTRICAL CONS				
		I-22-2207	601-300-3400-6353	REPAIRS & MAI GLENDALE HGTS LIFT, LABOR	000000	220.00
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	220.00

			FUND	601 WASTEWATER	TOTAL:	220.00

PACKET: 08056 Regular Payments
 VENDOR SET: 1
 FUND : 620 HYDRO ELECTRIC
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-001069	MIDWEST ELECTRICAL CONS				
		I-22-2204	620-300-3500-6353	REPAIRS & MAI LED FIXTURES, LABOR	000000	932.00
		I-22-2206	620-300-3500-6353	REPAIRS & MAI VFD- LUBE PUMP #1, LABOR	000000	330.00
			DEPARTMENT 300	PUBLIC WORKS	TOTAL:	1,262.00

			FUND	620 HYDRO ELECTRIC	TOTAL:	1,262.00
					REPORT GRAND TOTAL:	37,413.26

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	213-210-2100-6218	CLOTHING & BADGES	12,774.25	44,590	4,394.12		
	213-210-2100-6323	CONFERENCE & SCHOOLS	1,140.00	29,970	931.61-	Y	
	** 2021-2022 YEAR TOTALS **		13,914.25				
2022-2023	101-102-1021-6323	CONFERENCE & SCHOOLS	275.00	3,220	2,821.21		
	101-140-1403-6353	REPAIRS & MAINT-EQUIPMENT	485.00	6,000	5,501.46		
	101-150-1501-6450	MISCELLANEOUS	116.26	250	133.74		
	101-160-1601-6308	DP/COMPUTER/INTERNET FEES	515.15	3,000	2,149.95		
	101-301-3200-6212	MOTOR FUEL & OIL	15.99	55,000	54,926.13		
	101-301-3200-6216	CHEMICALS & CHEMICAL PRODU	7,516.41	60,000	27,297.22		
	101-301-3200-6217	OTHER GENERAL SUPPLIES	20.00	1,500	1,440.00		
	101-301-3200-6240	SMALL TOOLS & EQUIPMENT	129.99	2,000	1,870.01		
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	225.18	55,000	52,423.54		
	101-302-3201-6353	REPAIRS & MAINT-EQUIPMENT	3,733.00	20,000	16,267.00		
	200-401-4440-6217	OTHER GENERAL SUPPLIES	250.19	2,000	1,726.79		
	200-401-4440-6240	SMALL TOOLS & EQUIPMENT	80.72	4,500	3,071.07		
	200-401-4440-6353	REPAIRS & MAINT-EQUIPMENT	140.71	23,000	17,960.84		
	200-401-4440-6356	UPKEEP OF GROUNDS	182.19	40,000	36,489.93		
	213-220-2200-5427	AMBULANCE REVEN*NON-EXPENS	1,350.00	2,255,000-	2,014,276.58-		
	213-220-2200-6219	MEDICAL & FIRST AID	987.00	62,000	55,357.35		
	220-450-4160-6319	OTHER PROFESSIONAL FEES	4,500.00	24,000	19,500.00		
	600-300-3300-6312	TESTING SERVICES	286.00	3,000	2,714.00		
	600-300-3300-6350	REPAIRS & MAINT-BUILDING	932.40	2,000	355.83		
	600-300-3300-6353	REPAIRS & MAINT-EQUIPMENT	275.82	20,000	19,333.94		
	601-300-3400-6353	REPAIRS & MAINT-EQUIPMENT	220.00	32,200	103,821.91-	Y	
	620-300-3500-6353	REPAIRS & MAINT-EQUIPMENT	1,262.00	425,000	423,139.89		
	** 2022-2023 YEAR TOTALS **		23,499.01				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-102	COUNCIL & MAYOR	275.00
101-140	FACILITY MANAGEMENT	485.00
101-150	COMMUNITY DEVELOPMENT	116.26
101-160	I. T.	515.15
101-301	PUBLIC WORKS STREETS	7,907.57
101-302	PUBLIC WORKS STR. LIGHTS	3,733.00

101 TOTAL	GENERAL	13,031.98

** DEPARTMENT TOTALS **

VIII-01

ACCT	NAME	AMOUNT
200-401	PARKS & RECREATION	653.81

200 TOTAL	PARKS	653.81
213	NON-DEPARTMENTAL	1,350.00
213-210	FIRE	13,914.25
213-220	AMBULANCE	987.00

213 TOTAL	FIRE & AMBULANCE	16,251.25
220-450	LEDUC	4,500.00

220 TOTAL	LEDUC HISTORIC ESTATE	4,500.00
600-300	PUBLIC WORKS	1,494.22

600 TOTAL	WATER	1,494.22
601-300	PUBLIC WORKS	220.00

601 TOTAL	WASTEWATER	220.00
620-300	PUBLIC WORKS	1,262.00

620 TOTAL	HYDRO ELECTRIC	1,262.00

	** TOTAL **	37,413.26

NO ERRORS

** END OF REPORT **

PACKET: 08057 EFT Payments
VENDOR SET: 1
FUND : 101 GENERAL
DEPARTMENT: 102 COUNCIL & MAYOR
BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001830	MARY FASBENDER					
		I-CONFERENCE	101-102-1021-6323	CONFERENCE & FASBENDER - CONFERENCE HOTEL	000000	123.79
				DEPARTMENT 102 COUNCIL & MAYOR	TOTAL:	123.79

1 -000417	LANG, CONNIE					
		I-YE CREDIT	101-105-1051-6202	PRINTED FORMS YE END CREDIT SHIPPING	000000	49.79

1 -001021	INNOVATIVE OFFICE SOLUT					
		I-IN3668339	101-105-1051-6201	OFFICE SUPPLI PAPER	000000	102.76

1 -001910	CRAMER MARKETING					
		C-38850	101-105-1051-6202	PRINTED FORMS SHIPPING CREDIT YE FORMS	000000	49.79-
		I-38292	101-105-1051-6202	PRINTED FORMS YE FORMS	000000	401.41
		I-38689	101-105-1051-6202	PRINTED FORMS YE FORMS	000000	17.80
				DEPARTMENT 105 ADMINISTRATION	TOTAL:	521.97

1 -001487	ENTERPRISE FM TRUST					
		I-FBN4399438	101-201-2010-6364	RENTAL-OTHER CHEVY EQUI - PD	000000	322.24
		I-FBN4399438	101-201-2010-6364	RENTAL-OTHER CHEVY MALIBU - PD	000000	305.11
		I-FBN4399438	101-201-2010-6364	RENTAL-OTHER FORD FUSION - PD	000000	295.83
		I-FBN4399438	101-201-2010-6364	RENTAL-OTHER FORD EDGE - PD	000000	421.30
		I-FBN4399438	101-201-2010-6364	RENTAL-OTHER FORD FUSION - PD	000000	371.51
		I-FBN4399438	101-201-2010-6364	RENTAL-OTHER FORD EDGE - PD	000000	442.97

1 -76135	AXON ENTERPRISE					
		I-INUS047748	101-201-2010-6581	NON CAPITAL E BODY CAM/ TASER LEASE	000000	42,564.00
				DEPARTMENT 201 POLICE	TOTAL:	44,722.96

1 -79344	NUSS TRUCK & EQUIPMENT					
		I-7181208P	101-301-3200-6212	MOTOR FUEL & COOLANT/FUEL FILTERS	000000	57.88
				DEPARTMENT 301 PUBLIC WORKS STREETS	TOTAL:	57.88

1 -12074	DAKOTA ELECTRIC ASSN					
		I-1527043 - FEB 22	101-302-3201-6343	LIGHT & POWER ELECTRIC	000000	2,818.56
				DEPARTMENT 302 PUBLIC WORKS STR. LIGHTS	TOTAL:	2,818.56

				FUND 101 GENERAL	TOTAL:	48,245.16

PACKET: 08057 EFT Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: 401 PARKS & RECREATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001487	ENTERPRISE FM TRUST					
		I-FBN4399438	200-401-4440-6364	RENTAL-OTHER FORD F150 - PARKS	000000	456.05
1 -53310	NIEBUR TRACTOR & EQUIPM					
		I-01-172074	200-401-4440-6353	REPAIRS & MAI NIPPLE FOR TRACTOR	000000	106.45
		I-01-172110	200-401-4440-6353	REPAIRS & MAI COUPLER AND CHAIN	000000	92.43
DEPARTMENT 401 PARKS & RECREATION					TOTAL:	654.93

					FUND	
					200	
					PARKS	
					TOTAL:	654.93

PACKET: 08057 EFT Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: 210 FIRE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -001768	KIEL KWIATKOWSKI					
		I-WC469747	213-210-2100-6101	FULL-TIME SAL WC PAY COTTAGE GROVE	000000	93.00
1 -001869	McKESSON MEDICAL-SURGIC					
		I-19044802	213-210-2100-6219	MEDICAL & FIR MEDICAL SUPPLIES	000000	88.18
1 -001941	RYAN ERNST					
		I-301237218	213-210-2100-6203	SAFETY BOOTS ERNST - BOOTS	000000	200.00
				DEPARTMENT 210 FIRE	TOTAL:	381.18

1 -06385	BOYER FORD TRUCKS					
		I-002P7327	213-220-2200-6221	EQUIPMENT PAR ANTI FREEZE MEDIC 3	000000	20.87
		I-002P8014	213-220-2200-6221	EQUIPMENT PAR BRAKE LINING MEDIC 3	000000	196.08
1 -98312	ZOLL MEDICAL CORP					
		I-3447513	213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	000000	39.32
		I-3448739	213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	000000	964.32
		I-3450344	213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	000000	89.46
				DEPARTMENT 220 AMBULANCE	TOTAL:	1,310.05

			FUND	213 FIRE & AMBULANCE	TOTAL:	1,691.23

PACKET: 08057 EFT Payments

VENDOR SET: 1

FUND : 601 WASTEWATER

DEPARTMENT: 300 PUBLIC WORKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -48768	MCES					
		I-0001135918	601-300-3400-6366	METRO WASTE C MARCH 22 - WASTEWATER	000000	132,886.01
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	132,886.01
				FUND 601 WASTEWATER	TOTAL:	132,886.01

PACKET: 08057 EFT Payments
 VENDOR SET: 1
 FUND : 620 HYDRO ELECTRIC
 DEPARTMENT: 300 PUBLIC WORKS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -46878	L & S ELECTRIC					
		I-663028	620-300-3500-6353	REPAIRS & MAI MOTOR REPAIR JOB	000000	23,021.25
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	23,021.25
				FUND 620 HYDRO ELECTRIC	TOTAL:	23,021.25
					REPORT GRAND TOTAL:	206,498.58

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	101-105-1051-6202	PRINTED FORMS & PAPER	351.62	1,200		775.20	
	620-300-3500-6353	REPAIRS & MAINT-EQUIPMENT	23,021.25	64,000		9,595.22	
	** 2021-2022 YEAR TOTALS **		23,372.87				
2022-2023	101-102-1021-6323	CONFERENCE & SCHOOLS	123.79	3,220		2,821.21	
	101-105-1051-6201	OFFICE SUPPLIES	102.76	6,400		6,086.44	
	101-105-1051-6202	PRINTED FORMS & PAPER	67.59	1,000		932.41	
	101-201-2010-6364	RENTAL-OTHER EQUIPMENT-LEA	2,158.96	27,904		23,391.08	
	101-201-2010-6581	NON CAPITAL EQUIPMENT	42,564.00	12,510		30,054.00-	Y
	101-301-3200-6212	MOTOR FUEL & OIL	57.88	55,000		54,926.13	
	101-302-3201-6343	LIGHT & POWER	2,818.56	231,800		214,268.26	
	200-401-4440-6353	REPAIRS & MAINT-EQUIPMENT	198.88	23,000		17,960.84	
	200-401-4440-6364	RENTAL-OTHER EQUIPMENT-LEA	456.05	6,500		5,587.90	
	213-210-2100-6101	FULL-TIME SALARIES-REGULAR	93.00	284,635		241,951.47	
	213-210-2100-6203	SAFETY BOOTS	200.00	7,600		7,300.00	
	213-210-2100-6219	MEDICAL & FIRST AID	88.18	0		88.18-	Y
	213-220-2200-6219	MEDICAL & FIRST AID	1,093.10	62,000		55,357.35	
	213-220-2200-6221	EQUIPMENT PARTS	216.95	3,500		3,192.23	
	601-300-3400-6366	METRO WASTE CONTROL COMMIS	132,886.01	1,270,143		1,137,256.99	
	** 2022-2023 YEAR TOTALS **		183,125.71				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-102	COUNCIL & MAYOR	123.79
101-105	ADMINISTRATION	521.97
101-201	POLICE	44,722.96
101-301	PUBLIC WORKS STREETS	57.88
101-302	PUBLIC WORKS STR. LIGHTS	2,818.56

101 TOTAL	GENERAL	48,245.16
200-401	PARKS & RECREATION	654.93

200 TOTAL	PARKS	654.93

** DEPARTMENT TOTALS **

VIII-01

ACCT	NAME	AMOUNT
213-210	FIRE	381.18
213-220	AMBULANCE	1,310.05

213 TOTAL	FIRE & AMBULANCE	1,691.23
601-300	PUBLIC WORKS	132,886.01

601 TOTAL	WASTEWATER	132,886.01
620-300	PUBLIC WORKS	23,021.25

620 TOTAL	HYDRO ELECTRIC	23,021.25

	** TOTAL **	206,498.58

NO ERRORS

** END OF REPORT **

**City Council Memorandum**

To: Mayor Fasbender & City Council Members

From: Bryan D. Schafer, Chief of Police

Date: February 22, 2022

Item: Sale of Surplus Property

Council Action Requested:

Declare vehicle as surplus property and authorize for public sale.

Background Information:

The City of Hastings currently has one forfeited vehicle seized through forfeiture proceedings. This vehicle has been cleared for sale/destruction with the proceeds to be applied to the Department's forfeiture account in accordance with Minnesota law. Upon declaration of the vehicle as excess/surplus property, it will be made available for public sale via a commercially available online auction service or destroyed. The following vehicle is to be declared surplus/excess property and authorized for sale/destruction:

2009 Chevrolet Impala

2G1WT57N291129156

Forfeiture

Financial Impact:

Positive financial impact

Advisory Commission Discussion:

None

Council Committee Discussion:

None

Attachments:

None



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Deputy City Clerk Emily King
Date: February 22, 2022
Item: One-Day Temporary Gambling Permit and Temporary On-Sale Liquor License for Hastings Family Service

Council Action Requested:

Approve the attached resolution allowing the one-day temporary gambling permit and one-day temporary liquor license for the Hastings Family Service.

Background Information:

Hastings Family Service submitted an application for a one-day temporary gambling permit and temporary liquor license to hold a fundraising raffle on March 28, 2022.

Financial Impact:

The associated fee has been paid.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA
RESOLUTION NO. 02- -22
RESOLUTION APPROVING THE APPLICATION BY
THE HASTINGS FAMILY SERVICE FOR A
TEMPORARY ONE-DAY GAMBLING PERMIT AND TEMPORARY ONE-DAY
LIQUOR LICENSE**

WHEREAS, the Hastings Family Service has presented an application to the City of Hastings for a one-day temporary gambling permit and one-day temporary liquor license on March 28, 2022 to be held at St Elizabeth Ann Seton Church, 2035 15th Street West, Hastings; and;

WHEREAS, the Minnesota Alcohol and Gambling Enforcement Division requires a resolution be passed to approve this request; and

WHEREAS, an application for a one-day temporary gambling permit and one-day temporary liquor license has been presented;

WHEREAS, the required fee of \$25.00 for each has been paid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hastings that the Mayor and City Clerk are authorized and directed to sign this resolution and forward to the appropriate agency, showing the approval of this application.

Ayes:

Nays:

Absent:

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
 Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Hastings Family Service Previous Gambling Permit Number: X-34213-19-004
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 23-7083534
 Mailing Address: 301 2nd St E
 City: Hastings State: MN Zip: 55033 County: Dakota
 Name of Chief Executive Officer (CEO): Amy Sutton
 CEO Daytime Phone: 651-437-7134 CEO Email: amysuton@hastingsfamilyservice.org
(permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Elizabeth Ann Seton Church
 Physical Address (do not use P.O. box): 2035 15th St W
 Check one:
 City: Hastings Zip: 55033 County: Dakota
 Township: _____ Zip: _____ County: _____
 Date(s) of activity (for raffles, indicate the date of the drawing): March 28, 2022

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

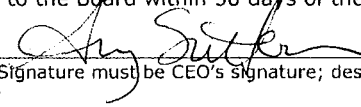
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
--	---

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 2-7-22

(Signature must be CEO's signature; designee may not sign)

Print Name: Amy Sutter

<p>REQUIREMENTS</p> <p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>MAIL APPLICATION AND ATTACHMENTS</p> <p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
--	--

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Department of the Treasury
Internal Revenue Service

P.O. Box 2502
Cincinnati OH 45201

In reply refer to: 0248667579
July 19, 2011 LTR 4168C E0 VIII-03
23-7083534 000000 00
00012789
BODC: TE

HASTINGS FAMILY SERVICE
301 2ND ST E
HASTINGS OH 43033



30362

Employer Identification Number: 23-7083534
Person to Contact: Mr Gerding
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 08, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 1970.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

VIII-03

Name of organization Hastings Family Service		Date organized	Tax exempt number 23-7083534
Address 301 2nd St E	City Hastings	State MN	Zip Code 55033
Name of person making application Kelly Carter		Business phone 651-437-7134	Home phone
Date(s) of event March, 28, 2022	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name Amy Sutton	City Hastings	State MN	Zip Code 55033
Organization officer's name	City	State MN	Zip Code
Organization officer's name	City	State MN	Zip Code

Location where permit will be used. If an outdoor area, describe.
 St. Elizabeth Ann Seton Church- 2035 15th St West, Hastings MN 55033

If the applicant will contract for Intoxicating liquor service give the name and address of the liquor license providing the service.
 Hastings Public House- 2015 Westview Dr, Hastings MN 55033

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Liquor Liability Attached

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
 PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
 CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



JACKS-1

VIII.03
CP ID: AP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vermillion Insurance Agency 255 W 33rd Street Hastings, MN 55033 Adam Pettit		CONTACT NAME: Adam Pettit PHONE (A/C, No, Ext): 651-480-4636 FAX (A/C, No): 651-437-8455 E-MAIL ADDRESS:	
INSURED Jackson P Reece LLC DBA Hastings Public House DBA: Hastings Golf Club 2015 Westview Dr Hastings, MN 55033		INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners Insurance Co. NAIC # 18988 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		08375442	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			08375442	11/01/2021	11/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			5203504700	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	08460033	11/01/2021	11/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			083754442	11/01/2021	11/01/2022	Liquor 2 mil Agg 1 mil Ea Oc

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Liquor Liability Coverage extends off premises.

CERTIFICATE HOLDER

CANCELLATION

Hastings Family Service
301 E 2nd St
Hastings, MN 55033

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/09/2021-03

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners, LLC 2048 Superior Drive NW Suite 100 Rochester MN 55901	CONTACT NAME: Julie Peine PHONE (A/C, No, Ext): (651) 288-7402 E-MAIL ADDRESS: julie.peine@northriskpartners.com FAX (A/C, No): (507) 535-3130																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>West Bend Mutual Group</td> <td>15350</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	West Bend Mutual Group	15350	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER F:																					
INSURED Hastings Family Service Inc 301 East 2nd Street Hastings MN 55033																					

COVERAGES **CERTIFICATE NUMBER:** 2021/2022 Term **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1103237	07/24/2021	07/24/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			1103237	07/24/2021	07/24/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp & Coll (\$500 ded) \$ 75,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$			1103237	07/24/2021	07/24/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	1209113	07/24/2021	07/24/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 100,000

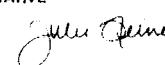
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Hastings Tastings - March 28th, 2022.

St Elizabeth Ann Seton Catholic Parish is included as an additional insured under the general liability policy.

CERTIFICATE HOLDER

CANCELLATION

St Elizabeth Ann Steton Catholic Parish 2035 15th Street W Hastings MN 55033	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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City Council Memorandum

To: Mayor Fasbender & City Council Members

From: John Caven – Assistant City Engineer

Date: February 14, 2022

Item: Approve Plans and Authorize Advertisement for Bids – 2022 Mill & Overlay Program

Council Action Requested:

The council is requested to adopt the enclosed resolution approving the 2022 Mill & Overlay Program and authorize advertisement for bid.

Background Information:

A mill and overlay is a street maintenance technique that extends the life of a pavement by removing the top layer of pavement by milling off the surface. After the top layer is removed, a new layer of bituminous pavement is put back in its place. The ideal street to mill and overlay contains the following characteristics:

- Age: 20-25 years old
- Pavement Condition Index (PCI) Rating: 55-70 on a scale of 0-100, 100 being a brand new road in perfect condition.
- Cross Section: 4" minimum pavement thickness
- Surface: Cracks becoming wider and more abundant. Potholes becoming more prevalent. Surface may appear better than the actual road condition dictates. Annual maintenance costs begin to spike.
- Base: Generally in good condition.

The project proposes to mill the top 2" of pavement for 1.19 miles on 4th St from Prairie St to Hwy 61, River St from CSAH 42 to 4th St, 15th St from west end to General Sieben Dr, Seton Ct, and Steeple Ln from O'Connell Dr to General Sieben Dr.

4th St, River St, 15th St, Seton Ct, and Steeple Ln were last constructed in 1999, 1987, 1994, 1994, and 1994 respectively. PCI ratings are within the targeted PCI rating or fall narrowly below the targeted range for a mill and overlay however they remain a good candidate for a mill and overlay since most of the dilapidation can be attributed to surface stripping and potholing. The base remains in decent condition.

The project also includes replacing the adjacent sidewalk pedestrian ramps to include truncated domes to meet ADA standards, spot replacement of curb and gutter, spot replacement of rings and castings on catch basins and manholes, and spot replacement of problematic top box sections on gate valves. Centerline striping will be replaced consistent with the existing layout.

The timeline for this project is to begin construction as early as May 9th and be wrapped up by no later than June 24th. The entire process should take approximately 3-5 weeks.

Financial Impact:

4th St is a State Aid Street. The City's Municipal State Aid for Local Transportation account via MnDOT and not the general fund has a budget of \$250,000. River St, 15th St, Seton Ct, and Steeple Ln are residential non-State Aid streets and has a budget of \$200,000. Project estimate is generally within project budgets.

Attachments:

- Project Map
- Photos of Present Condition

CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA

RESOLUTION No. _____

**RESOLUTION APPROVING PLANS AND AUTHORIZING ADVERTISEMENT FOR
BIDS FOR 2022 MILL & OVERLAY IMPROVEMENTS**

WHEREAS, the City contracts for a mill and overlay project as part of its pavement maintenance and preservation plan;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS; that

1. Plans and specifications for the 2022 Mill & Overlay Program prepared by the Hastings City Engineer are hereby approved as presented, and;
2. The City Engineer shall prepare and cause to be inserted on the Quest Construction Data Network web site, and on the City of Hastings official web site an advertisement for bids for the construction of the approved 2022 Mill & Overlay Program in accordance with such approved plans and specifications. The advertisement shall be published for three weeks, shall specify the work to be done, shall state that bids will be opened at 10:00 AM, Thursday, March 24, 2022 using online bidding through QuestCDN.com, and that no bids will be considered unless accompanied by a bid bond for 5% of the amount of each bid.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA, THIS 22ND DAY OF FEBRUARY, 2022.

Ayes:

Nays:

Mary Fasbender, Mayor

ATTEST: _____
Kelly Murtaugh, City Clerk

SEAL



2022 Mill & Overlay Program



- 4th St: Prairie St to Hwy 61
- 15th St: West End to General Sieben Dr
- River St: CSAH 42 to 4th St
- Seton Ct: 15th St through Cul-de-sac
- Steeple Ln: O'Connell Dr to General Sieben Dr



2022 Mill and Overlay Program
Existing Condition



4th St – looking east from Maple St



River St – looking north from 4th St



15th St – looking west from Seton Ct



Seton Ct – looking north from 15th St



Steeple Ln – looking west from General Sieben Dr



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: John Caven – Assistant City Engineer
Date: February 14, 2022
Item: Approve 2022 Pavement Management Projects and Authorize South Metro Joint Powers Agreement

Council Action Requested:

The council is requested to approve the 2022 Traffic Marking Program, 2022 Crack Seal Program, 2022 Seal Coat Program and authorize South Metro Joint Powers Agreement.

Background Information:

Annually, the City of Burnsville administers a Joint Powers Agreement (JPA) for select pavement management projects. In 2021, 22 cities, counties, and townships, representing Dakota County and Scott County joined their seal coating, crack sealing, traffic marking, street sweeping, and screening quantities in effort to a gain more favorable bid price. For the nominal cost of administering the agreement, Burnsville provided the representing cities, counties, and townships the preparation of bid documents, conducted bidding services, and made recommendations for award of contract. Represented cities, counties and townships were responsible for providing their individual estimation of quantities, project maps, coordination with the contractor on timing of the project, inspection of work, approval of quantities, and processes pay estimates.

Engineering staff reviewed the five available pavement management projects and compared the specifications, timelines, and unit costs to see if our existing programs could be effectively rolled into the JPA. After careful study, it was determined the traffic marking program, crack seal program and seal coat program could successfully join the JPA without adversely compromising product quality and timing while benefiting from the lower unit costs. Consequently, by joining the JPA more faded traffic markings, for example, can be refreshed on an annual basis. The City has been a part of the JPA in since 2011 but has entered the seal coat quantities to the JPA for the first time this year.

Traffic Marking Program

The program consists of re-painting approximately 11 miles of faded centerline, fog lines, directional arrows, and symbols with appropriate yellow or white paint. Also included in the project is 9 parking lots; City Hall Public Lot, City Hall/Police Lot, Depot Lot, CP Adams Park Lot off 10th St, CP Adams Park Lot off 18th St, Dog Park, Jaycee Park, Public Works, and parking lot located under the Mississippi River bridge. The mainline striping adheres to the adopted 2007 Traffic Marking Policy and 2017 Crosswalk Policy but adds those existing streets commonly striped that contain high traffic volumes, unique geometry, or close proximity to schools.

Crack Seal Program

The program consists of crack sealing 4.6 miles of streets. Cracks greater than or equal to a quarter inch will be routed and sealed.

Seal Coat Program

The program consists of chip sealing 1 mile of roadway on 15th St from Pleasant St to Pine St. The striping will be restored back to its current pattern.

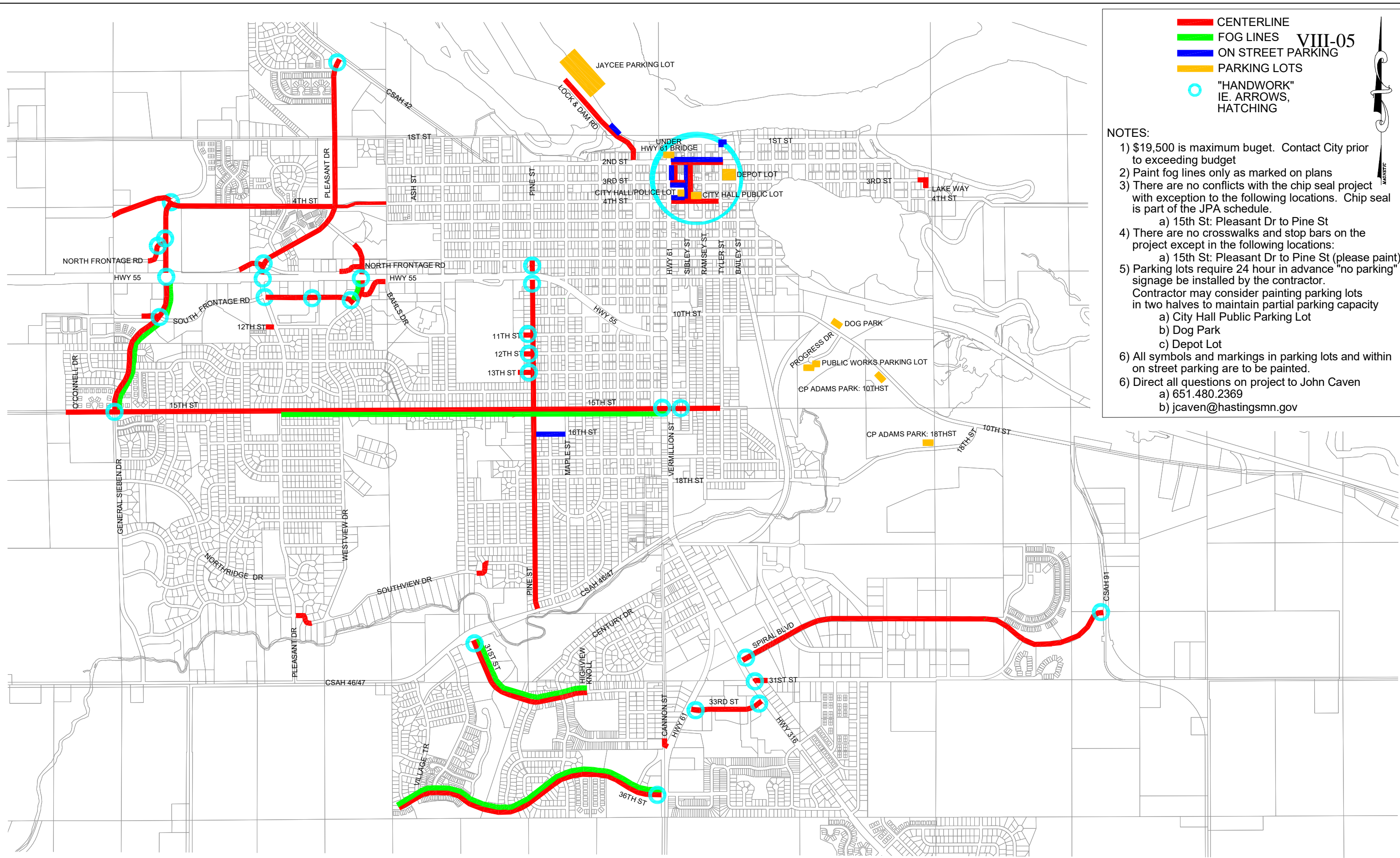
Financial Impact:

In 2022, a similar number of cities and counties (22) are anticipated in joining the JPA. Unit prices will likely increase 5-10% due to inflation. Maintaining participation in the JPA with its large bid quantities will help buffer the imminent rise in costs.

The cost estimate for the Traffic Marking Program remains below the budget amount of \$16,500. The cost estimate for the Crack Seal Program remains below the budget amount of \$15,000. These two programs will be paid out of the Street Marking Budget and Upkeep to Grounds budget respectively, with the Parks Department paying for the parking lot re-striping at City parks. The Seal Coat Program estimates to be \$24,600 and paid by the 2021-1 Infrastructure Improvement project funds. Costs estimates include the 1.5% project administration fee paid to Burnsville for administering the bid process.

Attachments:

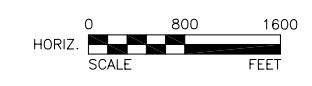
- 2022 Traffic Marking Program Maps (1)
- 2022 Crack Seal Program Maps (3)
- 2022 Seal Coat Program Map (1)



- █ CENTERLINE
- █ FOG LINES
- █ ON STREET PARKING
- █ PARKING LOTS
- "HANDWORK"
IE. ARROWS,
HATCHING

VIII-05

- NOTES:
- 1) \$19,500 is maximum buget. Contact City prior to exceeding budget
 - 2) Paint fog lines only as marked on plans
 - 3) There are no conflicts with the chip seal project with exception to the following locations. Chip seal is part of the JPA schedule.
 - a) 15th St: Pleasant Dr to Pine St
 - 4) There are no crosswalks and stop bars on the project except in the following locations:
 - a) 15th St: Pleasant Dr to Pine St (please paint)
 - 5) Parking lots require 24 hour in advance "no parking" signage be installed by the contractor. Contractor may consider painting parking lots in two halves to maintain partial parking capacity
 - a) City Hall Public Parking Lot
 - b) Dog Park
 - c) Depot Lot
 - 6) All symbols and markings in parking lots and within on street parking are to be painted.
 - 6) Direct all questions on project to John Caven
 - a) 651.480.2369
 - b) jcaven@hastingsmn.gov



REV.	BY	DATE

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DAILY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JOHN CAVEN, P.E.
 LIC. NO. 47540 DATE 11/29/21

DESIGNED
JRC
 DRAWN
JRC
 CHECKED
JRC



City of Hastings
 101 4th Street East
 Hastings, MN 55033

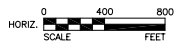
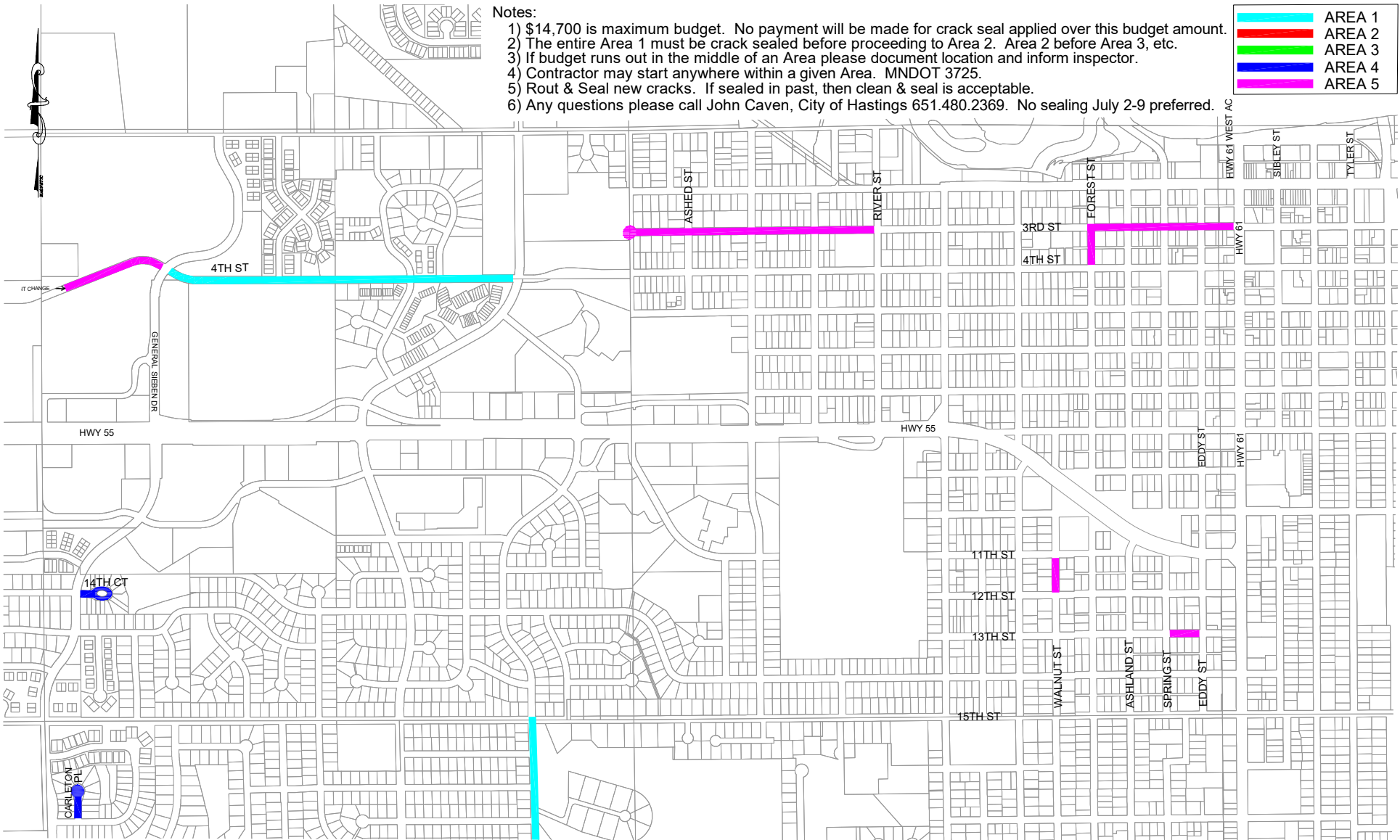
2022 TRAFFIC MARKING PLAN

SHEET
1
OF
1

Notes:

- 1) \$14,700 is maximum budget. No payment will be made for crack seal applied over this budget amount.
- 2) The entire Area 1 must be crack sealed before proceeding to Area 2. Area 2 before Area 3, etc.
- 3) If budget runs out in the middle of an Area please document location and inform inspector.
- 4) Contractor may start anywhere within a given Area. MNDOT 3725.
- 5) Rout & Seal new cracks. If sealed in past, then clean & seal is acceptable.
- 6) Any questions please call John Caven, City of Hastings 651.480.2369. No sealing July 2-9 preferred.

	AREA 1
	AREA 2
	AREA 3
	AREA 4
	AREA 5



REV.	BY	DATE

I HEREBY CERTIFY THAT THE PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

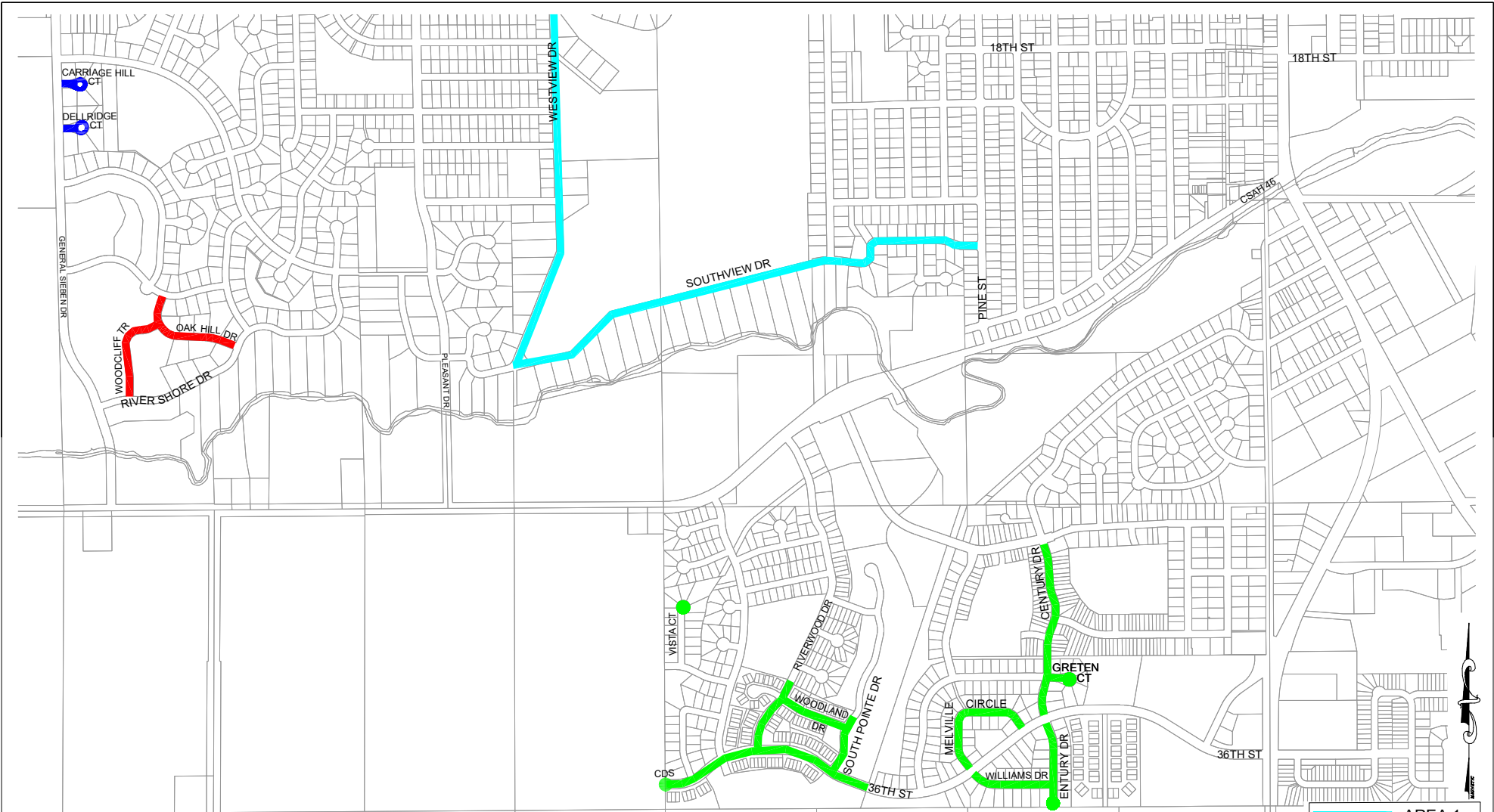
John Caven
 JOHN CAVEN, P.E.
 LIC. NO. 47540 DATE 11/29/21

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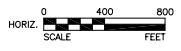
City of Hastings
 101 4th Street East
 Hastings, MN 55033

2022 CRACK SEAL PROGRAM



- Notes:
- 1) \$14,700 is maximum budget. No payment will be made for crack seal applied over this budget amount.
 - 2) The entire Area 1 must be crack sealed before proceeding to Area 2. Area 2 before Area 3, etc.
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	AREA 1
	AREA 2
	AREA 3
	AREA 4
	AREA 5



REV.	BY	DATE

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 John Caven
 JOHN CAVEN, P.E.
 LIC. NO. 47540 DATE 11/29/21

DESIGNED
JRC
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JRC



City of Hastings
 101 4th Street East
 Hastings, MN 55033

2022 CRACK SEAL PROGRAM

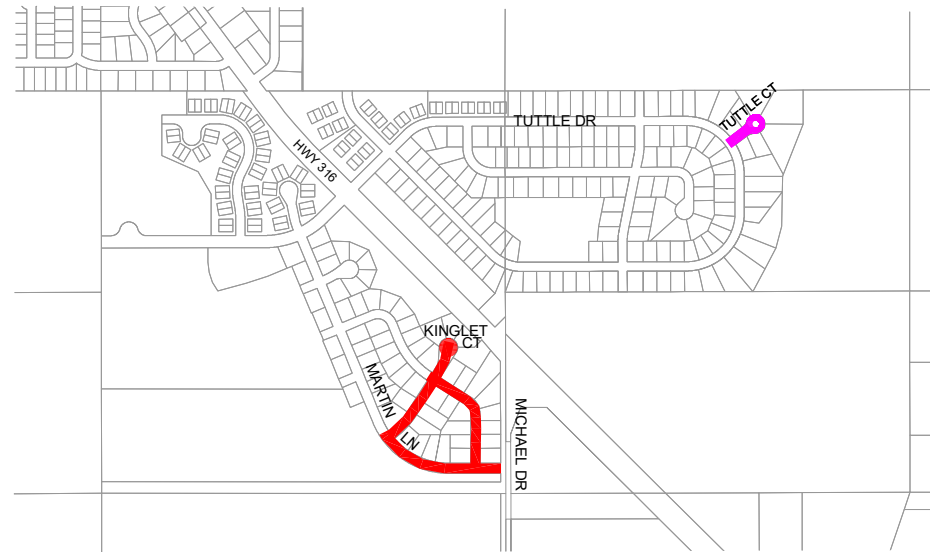
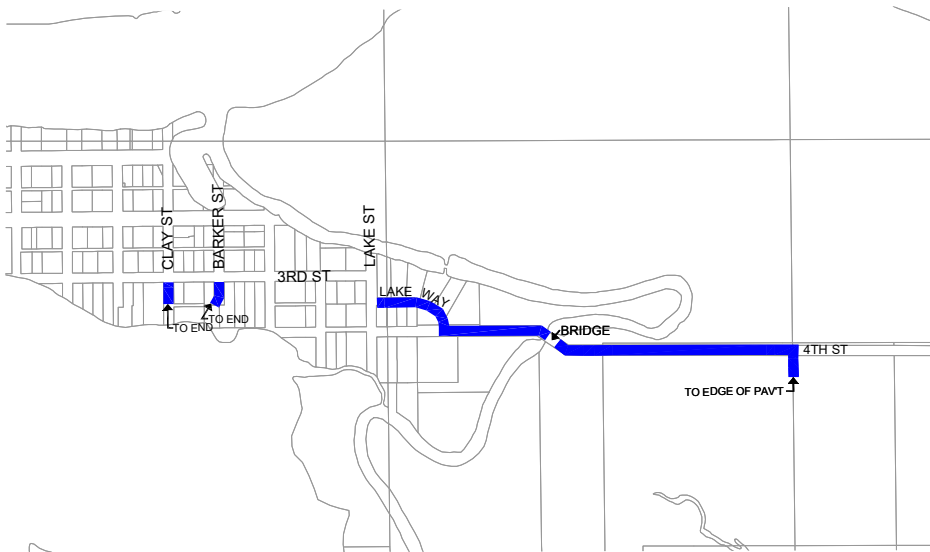
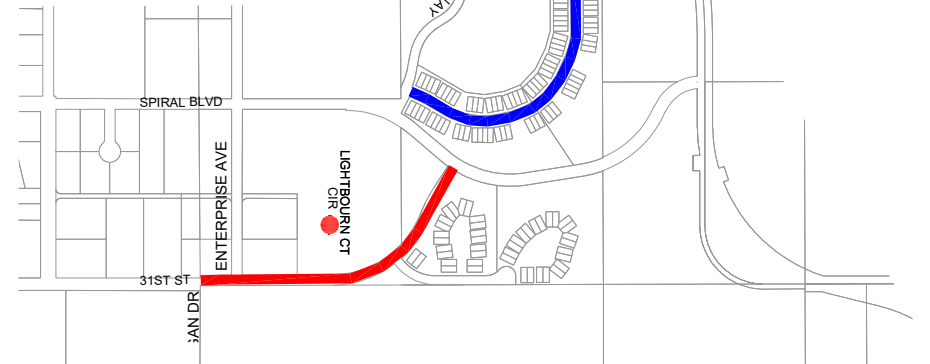
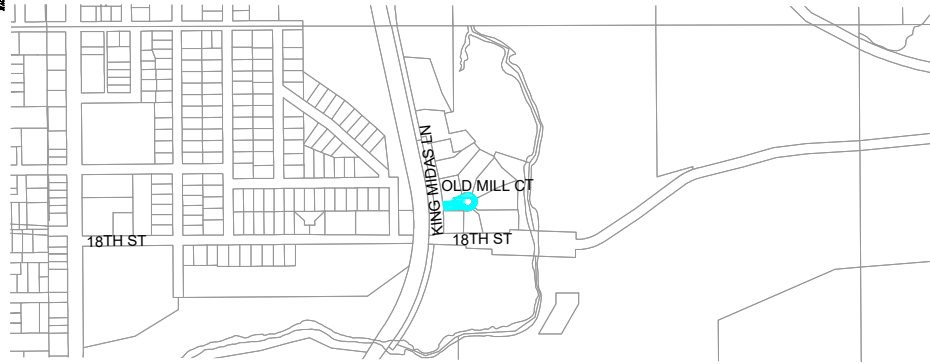
SHEET
 2
 OF
 3

- AREA 1
- AREA 2
- AREA 3
- AREA 4
- AREA 5

Notes:

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- 6) Any questions please call John Caven, City of Hastings 651.480.2369. No sealing July 2-9 preferred.

- AREA 1
- AREA 2
- AREA 3
- AREA 4
- AREA 5



REV.	BY	DATE

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A duly LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

John Caven
 JOHN CAVEN, P.E.
 LIC. NO. 47540 DATE 2/19/21

DESIGNED
JRC
SWAN
JRC
CHECKED
JRC



City of Hastings
 101 4th Street East
 Hastings, MN 55033

2022 CRACK SEAL PROGRAM

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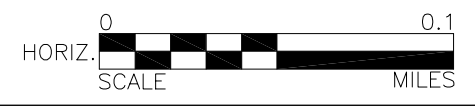
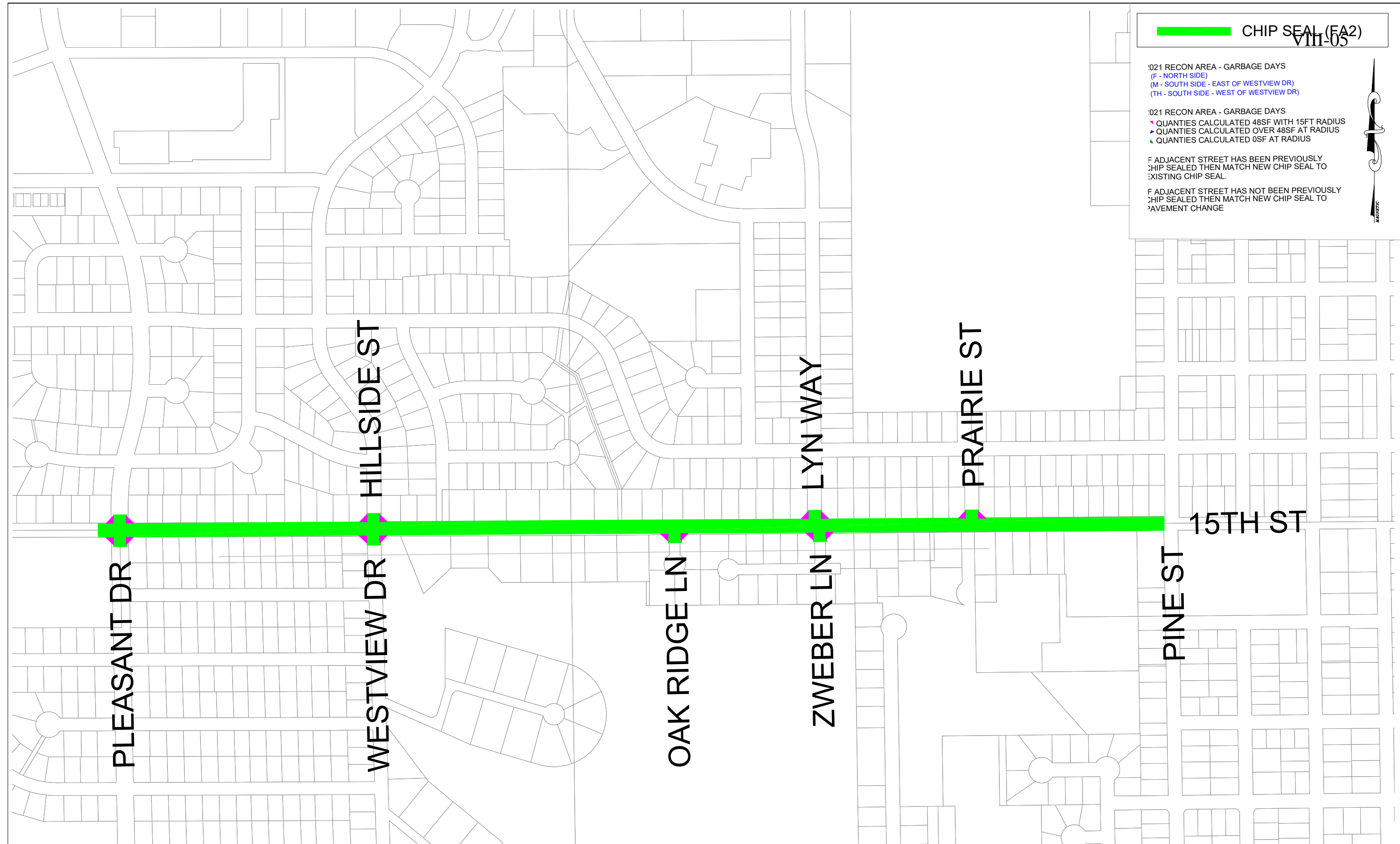
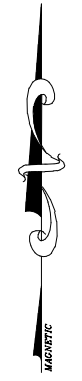
CHIP SEAL (FA2)
VII-05

2021 RECON AREA - GARBAGE DAYS
(F - NORTH SIDE)
(M - SOUTH SIDE - EAST OF WESTVIEW DR)
(TH - SOUTH SIDE - WEST OF WESTVIEW DR)

2021 RECON AREA - GARBAGE DAYS
 ◆ QUANTITIES CALCULATED 48SF WITH 15FT RADIUS
 ▲ QUANTITIES CALCULATED OVER 48SF AT RADIUS
 ▼ QUANTITIES CALCULATED 0SF AT RADIUS

F ADJACENT STREET HAS BEEN PREVIOUSLY
CHIP SEALED THEN MATCH NEW CHIP SEAL TO
EXISTING CHIP SEAL.

F ADJACENT STREET HAS NOT BEEN PREVIOUSLY
CHIP SEALED THEN MATCH NEW CHIP SEAL TO
PAVEMENT CHANGE



REV.	BY	DATE

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

John Caven
JOHN CAVEN, P.E.
LIC. NO. 47540 DATE 10/29/21

DESIGNED JRC
DRAWN JRC
CHECKED JRC



City of Hastings
101 4th Street East
Hastings, MN 55033

2022 SEAL COAT PROGRAM

SHEET
1
OF
1



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempki – Public Works Director/City Engineer
Date: February 16, 2022
Item: Declare Surplus Property and Authorize Sale

Council Action Requested:

The Council is requested to declare miscellaneous items from the Public Works Department as surplus property and authorize these items for public sale.

Background Information:

The 2022 Budget included replacement of a Swenson box salt spreader for use on our 1-Ton Truck and a Fischer hydraulic turn snow plow. The new box salt spreader and snow plow have now been purchased per the 2022 Budget, therefore the worn-out equipment is no longer needed by the Public Works Department and we would like to declare them as surplus/excess property.

Financial Impact:

Neutral budgetary impact



City Council Memorandum

To: Mayor Fasbender and City Council
From: Justin Fortney, City Planner
Date: February 22, 2022
Item: Enclave Apartments at County Crossroads – Vermillion St & 33rd St W –
1st Reading\Order Public Hearing - Rezoning C-4 to R-4

Council Action Requested:

Consider 1st Reading and Order a Public Hearing of an Ordinance Amendment to rezone property from C-4 Regional Shopping Center to R-4 High-Density Residence. Upon action by the Council, the public hearing, 2nd reading and final adoption would be scheduled for the March 7, 2022 City Council Meeting along with remaining land use actions.

A simple majority is necessary for action.

Background Information:

The subject property was guided and zoned commercial (C-4) for many years without any interest in commercial development. The area was studied during the last Comprehensive Plan update and changed to medium density residential (R-3/ R-4).

Rezoning Review

The property is guided for medium density residential, which allows for the density that is being proposed (211 units). Both R-3, Medium Density and R-4, high density would allow for the proposed density. Apartment buildings with singular entrances are permitted within the R-4 district, but only within R-3 districts when part of a PRD (planned residential development).

The Cari Park Subdivision to the south is zoned R-3 - PRD, making the proposed R-4 district a good transition between existing residential and the commercial development.

Aside from the subject property, there are 6.31 acres of vacant commercial property in this area for future development. There is also a similar amount of commercial redevelopment potential.

Zoning Classification

The subject property is zoned C-4, Regional Shopping Center, which allows commercial retail sales and services.

Adjacent Zoning and Land Uses

Direction	Existing Use	Zoning	Comp Plan
North	Me and Julio's & H. County Inn/Ste	C-4	Commercial
East	V State Bank/ Cross Rd Center	C-4	Commercial
South	Cari Park Subdivision	R3 - PRD	Medium Density
West	T Hardware/ Dugarel's	C-4	Commercial

Financial Impact:

Development would lead to a great increase in the property value.

Advisory Commission Discussion:

- **Planning Commission** - The Planning Commission voted 7-0 to recommend approval of the Rezoning along with Preliminary Plat, Final Plat, and Site Plan at the February 14, 2022 meeting. No one spoke in opposition of the project. There was limited discussion regarding the rezoning.

Attachments:

- Resolution Draft
- Aerial photograph
- Site photographs
- Elevation renderings
- Site Plan

1st READING DRAFT

ORDINANCE NO. 2022-____, THIRD SERIES

**AN ORDINANCE OF THE CITY OF HASTINGS, MINNESOTA AMENDING
SECTION 155.01, ZONING CODE OF THE CITY CODE HAVING TO DO
WITH:**

OFFICIAL ZONING MAP

BE IT ORDAINED by the City Council of the City of Hastings that approximately 15.66 acres of property generally South of 33rd Street West between Vermillion Street and Red Wing Boulevard from C-4 Regional Shopping Center to R-4 High Density Residence. The property is legally described as Outlot B, COUNTY CROSSROADS CENTER ADDITION and Lot 4, Block 1, COUNTY CROSSROADS CENTER 3RD ADDITION, Dakota County, Minnesota.

EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage and approval and publication, as required by law and/or charter.

ADOPTED by the Hastings City Council on this 7th day of March, 2022.

Mary Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk

I HEREBY CERTIFY that the above is a true and correct copy of an ordinance presented to and adopted by the City of Hastings, County of Dakota, Minnesota, on the 7th day of March, 2022, as disclosed by the records of the City of Hastings on file and of record in the office.

Kelly Murtaugh, City Clerk

(SEAL)

This instrument drafted by:
City of Hastings (JJF)
101 4th St. East
Hastings, MN 55033

VIII-07



Terry's Hardware

DUGAREL'S

Looking East



Looking Southeast

Terry's Hardware

Looking Southwest



Strip Mall



West

Looking North from Tiffany Drive at path connection.







City Council Memorandum

To: Mayor Fasbender and City Council
From: John Hinzman, Community Development Director
Date: February 22, 2022
Item: Stencil Addition - 1st Reading\Order Public Hearing - Rezoning I-1 to DC

Council Action Requested:

Consider 1st Reading and Order a Public Hearing of an Ordinance Amendment to rezone property from I-1 Industrial Park to DC Downtown Core. Upon action by the Council, the public hearing, 2nd reading and final adoption would be scheduled for the March 7, 2022 City Council Meeting along with remaining land use actions.

A simple majority is necessary for action.

Background Information:

The request is submitted in conjunction with a proposal to construct an 89 unit apartment building between 3rd and 4th Street, west of Bailey Street by Nathan Stencil (NJS Development LLC). The proposal includes both land owned by Stencil and land owned by the Hastings Economic Development and Redevelopment Authority (HEDRA).

Financial Impact:

The addition of 89 apartments will add to the tax base and create needed housing opportunities.

Advisory Commission Discussion:

- **Planning Commission** - The Planning Commission voted 7-0 to recommend approval of the Rezoning along with Special Use Permit, Preliminary Plat, Final Plat, and Site Plan at the February 14, 2022 meeting with limited discussion. One resident spoke during the public hearing concerning building height.
- **HEDRA** - HEDRA voted 5-0 to authorize sale of the property to Stencil at the September 9, 2021 meeting.

Attachments:

- Resolution
- Planning Commission Staff Report - September 13, 2021

1st READING DRAFT

ORDINANCE NO. 2021-____, THIRD SERIES

**AN ORDINANCE OF THE CITY OF HASTINGS, MINNESOTA AMENDING
SECTION 155.01, ZONING CODE OF THE CITY CODE HAVING TO DO
WITH:**

OFFICIAL ZONING MAP

BE IT ORDAINED by the City Council of the City of Hastings that approximately 1.13 acres of property generally located west of Bailey Street between 3rd Street and 4th Street is rezoned from I-1 Industrial Park to DC Downtown Core. The property is legally described as Lots 1,2,3,7, and 8, Block 17, TOWN OF HASTINGS, Dakota County, Minnesota.

EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage and approval and publication, as required by law and/or charter.

ADOPTED by the Hastings City Council on this 7th day of March, 2022.

Mary Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk

I HEREBY CERTIFY that the above is a true and correct copy of an ordinance presented to and adopted by the City of Hastings, County of Dakota, Minnesota, on the 7th day of March, 2022, as disclosed by the records of the City of Hastings on file and of record in the office.

Kelly Murtaugh, City Clerk

(SEAL)

This instrument drafted by:
City of Hastings (JH)
101 4th St. East
Hastings, MN 55033



Planning Commission Memorandum

To: Planning Commissioners

From: John Hinzman, Community Development Director

Date: February 14, 2022

Item: Nathan Stencil - Rezoning, Special Use Permit, Preliminary Plat, and Final Plat, Site Plan #2021-50 - Stencil Addition-Flats on 3rd

Planning Commission Action Requested

Review the following actions for development of Stencil Addition - Flats on 3rd, an 89 unit apartment building as proposed by Nathan Stencil of NJS Development LLC. The 1.13 acre property is currently owned by Stencil and the Hastings Economic Development and Redevelopment Authority (HEDRA). The site is generally located west of Bailey Street, between 3rd and 4th Streets:

- 1) Rezone Property from I-1 Industrial Park and to DC - Downtown Core
- 2) Special Use Permit - Shoreland Ordinance
 - a. Building over five units in size
 - b. Impervious surface coverage exceeding 25%.
- 3) Preliminary and Final Plat of STENCIL ADDITION a replat of three existing lots and partial vacation of an alley into a single lot of record.
- 4) Site Plan for construction of an 89 unit apartment building with ground floor covered parking and atop four stories of residential apartments (five stories total).

BACKGROUND INFORMATION

Comprehensive Plan

The property is guided Mixed Use High Residential within the 2040 Comprehensive Plans. The proposed use is consistent with the Comprehensive Plan. An amendment to reguide the land from Mixed Use to Mixed Use High Residential was approved by the City Council on November 15, 2021.

Zoning

The property is currently zoned I-1 Industrial Park. The planned use and density are permitted under the proposed DC Zoning District.

Existing Condition

The site contains a house recently purchased by Stencil (404 3rd St E). The steel building located at 415 4th Street E has been sold to a private party and is currently being removed. The remaining site is generally flat and treeless.

Adjacent Zoning and Land Use

The following land uses abut the property:

Direction	Use	Comp Plan District	Zoning District
North	3 rd Street Red Rock Corridor Parking Lot	Mixed Use High Residential	DC - Downtown Core
East	Mississippi River Trail (Bailey St) CP Railroad	Highway\ROW	DC - Downtown Core
South	4 th Street City Storage Garage (Police)	Medium Residential	C-3 - Community Regional Commerce
West	Residential - Single Family	Medium Residential	I-1 - Industrial Park

History

The home located at 404 3rd Street E was constructed in 1900 and was most recently used as an apartment. The remaining site was formerly part of the UBC Lumberyard and was acquired by the Hastings Housing and Redevelopment Authority (HRA) in 2006 and transferred to HEDRA in 2009. The former UBC building was used for City storage. The steel building was recently sold at auction and is being removed by a private party.

HEDRA Purchase and Development Agreement

HEDRA has executed a Purchase and Development Agreement to sell the its portion of the development to Stencil upon development approvals.

Neighborhood Meeting

Stencil held a meeting on December 7, 2021 to introduce the proposal to the neighborhood. About five neighbors attended sharing concerns about height of building, balconies, setback to residential area, and long-term ownership of the property.

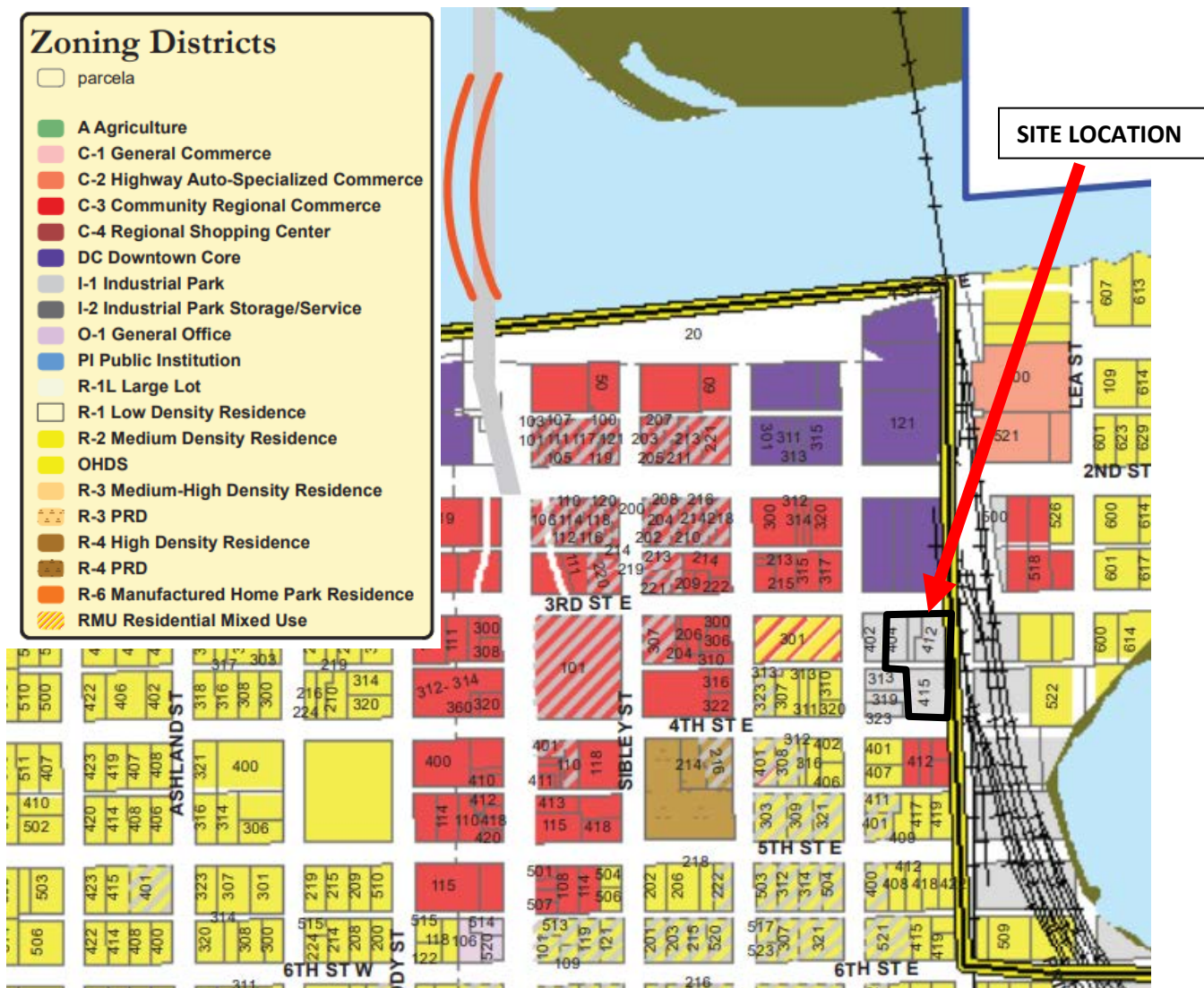
Notification of Adjacent Owners

All property owners within 350 feet of the site were provided notification of the meeting. One email in support of the application submitted by Amy Fox is attached.

REZONING REVIEW

Request

Rezone property from I-1 Industrial Park to DC - Downtown Core. The actions serve as an amendment to Hastings City Code Chapter 155.01 - Official Zoning Map.



Analysis

	DC Requirement	Site Proposal
Residential Use	Above 1 st Floor	Above 1 st Floor
Minimum Lot Width	22 feet	132 feet
Minimum Lot Depth	80 feet	302 feet
Maximum Building Height	57 feet	53 feet, 4 inches
Maximum Building Stories	N\A	5
Site Density	14 units per acre	78.8 units per acre

RECOMMENDATION - REZONING

The proposed development plan and rezoning is consistent with the Comprehensive Plan. The plan meets the requirements of the proposed zoning district and is adjacent to other properties of similar zoning. Approval of the Rezoning to DC Downtown Core is recommended subject to the following:

- 1) Conformance with the plans submitted with the Planning Commission Staff Report dated February 14, 2022

ATTACHMENTS

- Site Location Map
- Site Pictures
- Site Plan
- Application
- Comments

LOCATION MAP



Site Pictures



Looking North from 4th Street



Looking Northwest from Bailey Bike Trail



Looking East from Tyler Street at Alley



Looking East from Tyler Street



Looking South from 3rd Street



Looking Southwest from 3rd Street



Looking North from 3rd Street



Looking Southeast to Bailey Street Trail



COMMENTS

Amy Fox - Spiral Brewery - 2/7/22

I wanted to voice my excitement and support for the possibility of the construction of the 89 unit apartment building downtown - Flats on 3rd. Primarily as a business and building owner downtown, but also as a resident of our town, I'm thrilled by the new development downtown and cannot wait for more excitement and the increased foot traffic it will bring.

I know that the planning commission is reviewing this next week, so John please pass along my vote of support. And hopefully this will make it to the council the following week, so Tina, I wanted you to be aware of my support as well.

Please let me know if you have any questions or want more information.



City of Hastings Community Development Department

Land Use Application

Address or PID of Property: 19-32150-17-021, 19-32150-17-020, 19-32150-17-030, 19-32150-17-080

Applicant Name: Nathan Stencil
 Address: P.O. Box 89624
Sioux Falls, SD 57109
 Phone: 605-940-6381
 Fax: _____
 Email: nstencil@stencil-group-com

Property Owner: Tim Rowan
 Address: 1460 Tierney CT
Hastings, MN 55033
 Phone: _____
 Fax: _____
 Email: _____

Description of Request: 87 unit multi-family housing project consisting of studios, one-bedroom, and two-bedroom apartments. Units and common areas will offer high quality finishes and amenities. Building will be 5 stories. The first level will consist of garage parking and an entrance vestibule. On-site surface parking will be provided. Existing alley will be vacated, and property will be platted. Property will be rezoned from "I-1 Industrial Park" to "DC Downtown Core".

If requesting site plan review of multi-family units (three or more attached), are the units intended to be for sale or rental units? Rental Units

Check Applicable Line(s)	Please Note: All Fees and Escrows are due at time of application.		
<u>X</u> Rezone	\$500	_____	Minor Subdivision \$500
<u>X</u> Final Plat	\$600	<u>X</u>	Special Use Permit \$500
_____ Variance	\$250	_____	Comp Plan Amend. \$500
<u>X</u> Vacation	\$400	_____	Lot Split/Lot Line Adj. \$50
_____ House Move	\$500	_____	Annexation \$500 plus legal expenses
<u>X</u> Prelim Plat	\$500 + escrow	_____	EAW \$500 + \$1,000 escrow
<u>X</u> Site Plan	\$500 + escrow	_____	Interim Use Permit \$500

Total Amount Due: \$ 5,100

Make checks payable to City of Hastings.
Credit cards also accepted.

Please ensure that all copies of required documents are attached.

[Signature]
 Applicant Signature 11/12/21
 Date

[Signature]
 Owner Signature 11-12-2021
 Date

Nathan Stencil - President
 Applicant Name and Title – Please Print

Tim Rowan
 Owner Name – Please Print

OFFICIAL USE ONLY

File # _____
 Fee Paid: _____

Rec'd By: _____
 Receipt # _____

Date Rec'd: _____
 App. Complete _____



City Council Memorandum

To: Mayor Fasbender and City Council
From: John Hinzman, Community Development Director
Date: February 22, 2022
Item: Authorize Signature: Micromobility Operations License Agreement - Bird Rides

Council Action Requested:

Authorize signature of the attached Micromobility Operations License Agreement between the City of Hastings and Bird Rides, Inc. to operate a motorized e-scooter service within the City's right-of-way until December 31, 2022

Background Information:

On February 7, 2022 the City Council amended City Code Chapter 70.09 establishing regulations for the operations of Micromobility Vehicles (bicycles, electric assisted bicycles, and motorized foot scooters). The Ordinance established fees and parameters for operation of micromobility vehicles and established a licensing requirement and fees for those seeking operation of rental services within the public right-of-way.

Proposal:

Bird Rides proposes to operate a rental service consisting of up to 100 motorized e-scooters. Vehicles would be located in various places areas throughout the City. Users would locate and rent vehicles through the Bird app downloaded on their smartphones. Rental includes signature of a user operations agreement and verification of age (18+). Upon the conclusion of a ride users are required to snap a photo showing the location of the vehicle to ensure it is property parked and does not impede right-of-way access. Bird would hire a local fleet manager who is responsible for managing the fleet including charging, repairs, and various performance tasks. All vehicles would be tracked by GPS and incorporate technology prohibiting operation in restricted areas including downtown sidewalks. Please see the attached summary of operations submitted by Bird for further information.

Financial Impact:

Bird would pay \$5,500 in annual fees (\$500 license + \$50 per 100 scooters). Operation of scooter rental could enhance downtown visits and increase commerce.

Advisory Commission Discussion:

N/A

Attachments:

- Bird Summary of Operations
- Micromobility Operations License Agreement



Hello, Hastings

2021



Our Why:

Improve our communities and the lives of those around us.



What is Bird?

A micromobility company with a focus in shared electric vehicles.

BIRD



Bird's Story

Founded in 2017, Bird saw instant success as a pioneer in the space.

Today....

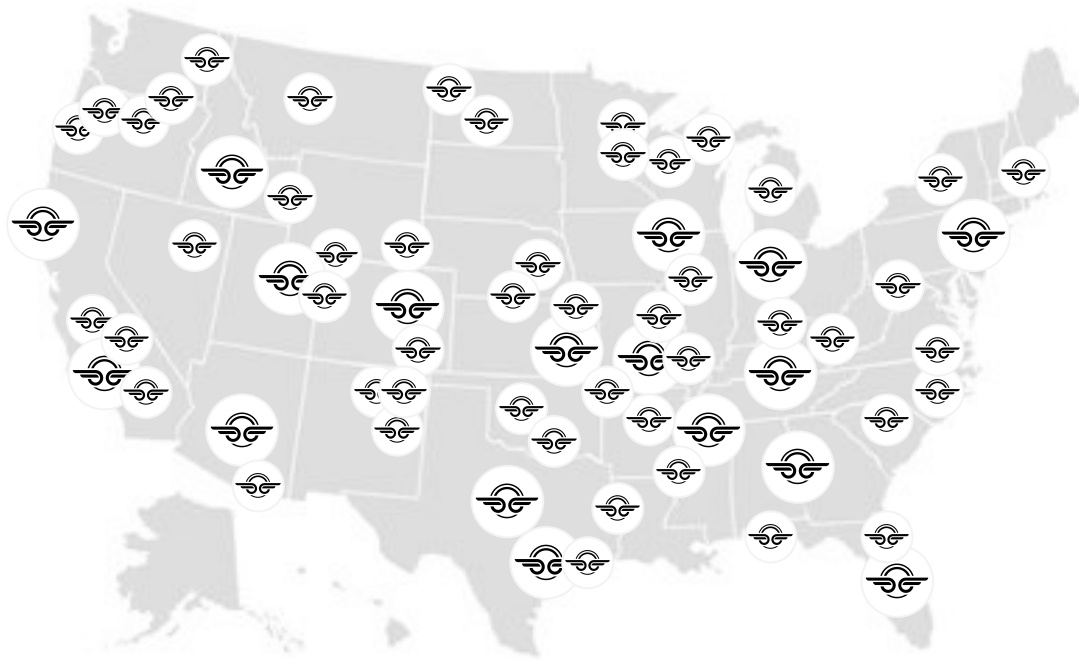
5 Continents. **25** Countries.
375 Cities. **100M+** Rides.

Most-trusted micromobility provider in the world.

B I R D



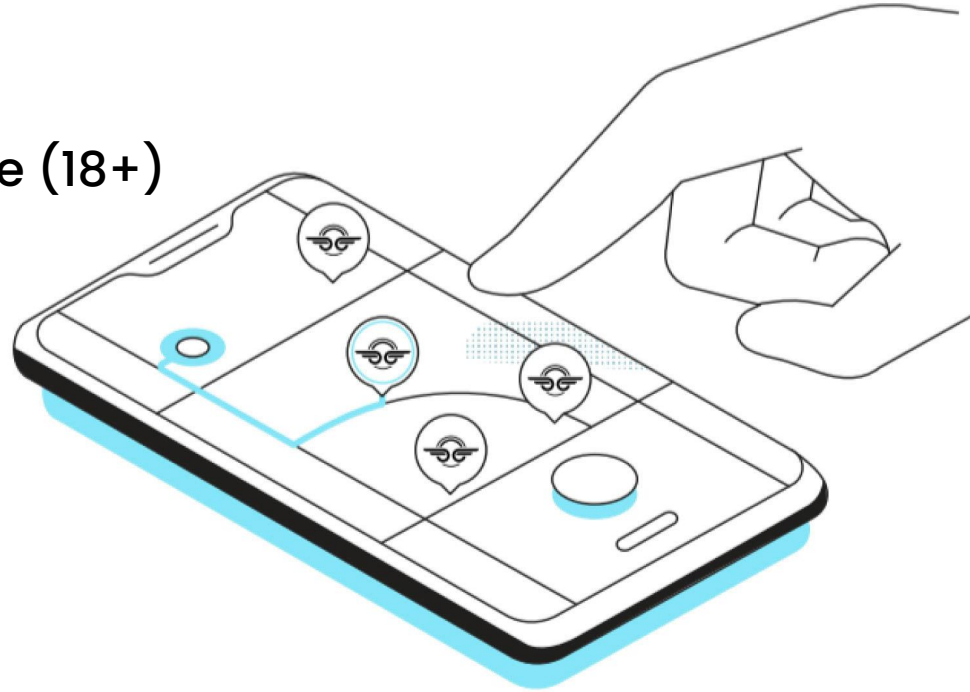
Cities Big and Small



City	Population
New Ulm, MN	13,200
Marshall, MN	13,600
Albert Lea, MN	17,700
Fort Dodge, IA	24,200
Ottumwa, IA,	24,600
Mason City, IA	27,200
Kearney, NE	33,500
Waterloo, IA	67,300
Duluth, MN	85,900
Green Bay, WI	104,600

How it works

1. Download the Bird app
2. Sign user agreement & verify age (18+)
3. Add payment
4. Complete educational tutorials
5. Enjoy the ride!



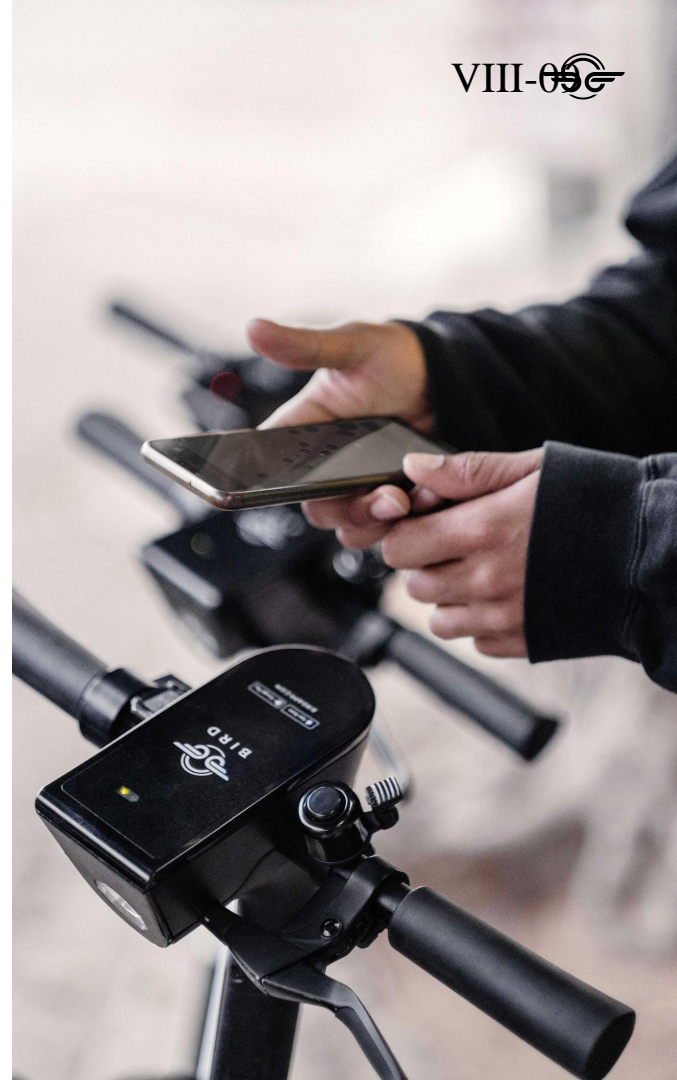
Pricing

Standard Pricing

\$1+ a per minute fee. Averaging ~\$7 a ride.

Equitable Pricing Options

Discounts available to those in government assistance programs, veterans, senior citizens, healthcare workers, students with pell grants, etc.



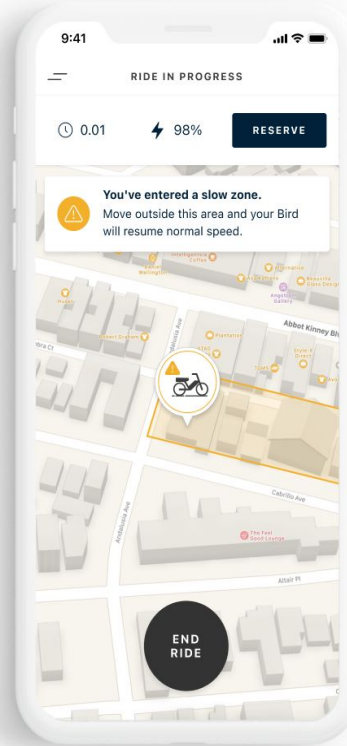
Geo-Zone Technology

All vehicles are tracked with GPS.

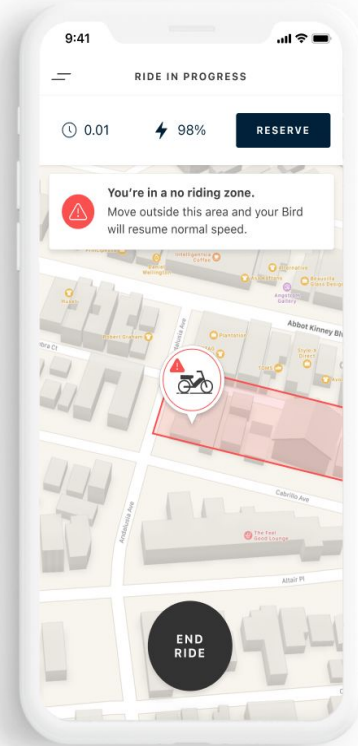
When riders enter a designated geo-zone, vehicles follow set rules.

Vehicles will slow down or stop, and riders are notified by a vehicle sound and an in-app notification.

Slow Zone



No-Ride Zone

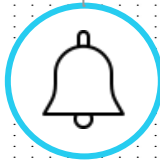


Focus on Reducing Clutter

Bird's future relies on properly integrating dockless micromobility into our communities



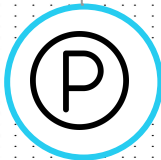
Educate Riders



Nudge Desired Behaviors



Local Presence



Make Space



Leverage Data

Bird's Hyper-localized Network

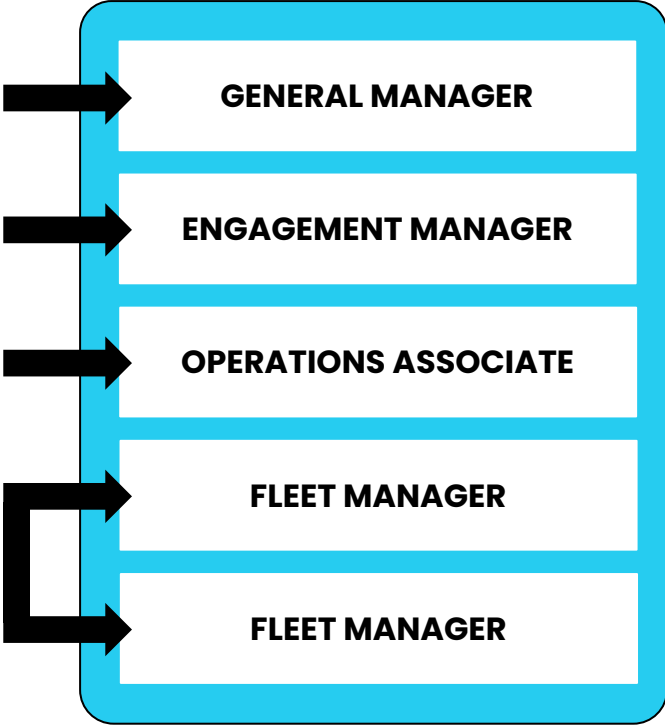
Local Market Operations

General Manager
Oversees local market operations, deployment, and regulatory compliance

Engagement Manager
Oversees fleet operators, maintains KPI health of partners

Operations Associate
Oversees operational processes to maximize compliance and efficiency

Fleet Managers
Deploy, rebalance, clean, maintain vehicles, and provide on-the-ground support



Local Run Operations

Our Fleet Managers are local contract workers responsible for managing a fleet including charging, repairs, and various performance tasks.

Local Touch:

- ✓ Deep community ties, and local knowledge
- ✓ Fast issue resolution
- ✓ Economic Opportunity
- ✓ Aligned incentives

Back by the Industry Leader:

- ✓ World-class technology & compliance tools
- ✓ Operational know-how
- ✓ Industry's Safest Vehicles



Being a fleet manager has enabled me to take care of my family, and provide employment opportunities in a time where we all need help.

- Chris, Atlanta, GA.

Proposal

- ✓ **No Investment Required**
- ✓ **Dedicated Account Manager**
- ✓ **Data Dashboard**
- ✓ **# of Vehicles:** 50-75
- ✓ **Launch Date:** April/May (weather dependent)
- ✓ **Approval Documentation:** License Agreement





Thank You



MICROMOBILITY OPERATIONS LICENSE AGREEMENT

This License Agreement (“License”) is made on this _____ day of _____, 2022, by and between the City of Hastings, a Minnesota municipal corporation, 101 East 4th Street, Hastings, MN 55033 (“the City”), and Bird Rides, Inc., a corporation organized and existing under the laws of the State of Delaware, 406 Broadway, #369, Santa Monica, CA 90401 (“Licensee”).

RECITALS

- A. WHEREAS, the City has adopted an ordinance to facilitate and regulate micromobility sharing operations from the City’s Right-of-Way (the “Ordinance”); and
- B. WHEREAS, the City controls certain public rights of way and recreational trails located within its municipal boundaries (the “City Right-of-Way”); and
- C. WHEREAS, Licensee owns a fleet of commercial, Micromobility Vehicles intended or equipped for shared use by paying consumers from right-of-way locations in the City; and
- D. WHEREAS, Licensee’s vehicles are Micromobility Vehicles as defined by the Ordinance; and
- E. WHEREAS, Licensee’s operation requires use of City Right-of-Way to facilitate the stationing and parking of Licensee’s Fleet within the City, and it is considered a Micromobility Sharing Service under the Ordinance (“Licensee’s Operation”); and
- F. WHEREAS, this Agreement is intended to outline the terms and conditions under which Licensee will be allowed to utilize the City Right-of-Way during the term of this Agreement.

LICENSE

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby referred to and incorporated herein and made part of this License.

2. DEFINITIONS

- a. Fleet Vehicle means a Micromobility Vehicle that is used by Licensee as part of Licensee’s Micromobility Sharing Service.
- b. Furnishing Zone means the section of the sidewalk between the curb and the sidewalk clear zone in which street furnishings and amenities, such as lighting, benches, newspaper kiosks, utility poles, tree pits, and bicycle parking are provided.

- c. Sidewalk Clear Zone means the accessible, primary pedestrian thoroughfare that runs parallel to the street. The clear zone ensures that pedestrians have a safe, obstruction-free thoroughfare.

3. LICENSE TERM

City grants a license to Licensee to utilize a portion of the Right of Way, for a term commencing February 22, 2022, and terminating on December 31, 2022, in accordance with the provisions set forth herein.

4. TERMS AND CONDITIONS FOR USE OF CITY RIGHT-OF-WAY

Licensee agrees that it will implement Licensee's Operation in accordance with the following terms and conditions:

a. Fleet size and type

- (1) Licensee shall deploy and maintain in service a level of Micromobility Vehicles sufficient to satisfy the demand of the City's residents and visitors.
- (2) A maximum total of 100 Micromobility Vehicles will be authorized by the City under the Ordinance among all licensees. If more than one license is issued by the City, then each permitted licensee shall be limited to an equal number of Micromobility Vehicles to achieve the maximum total number allowed.
- (3) Notwithstanding Sections 4.a.(2), the City reserves the right to unilaterally limit or reduce the maximum number of Micromobility Vehicles in Licensee's Fleet allowed under the Ordinance and this Agreement. The City will notify Licensee of any increases or decreases applicable to Licensee's Fleet under this section by sending written or emailed notice. Such increases or decreases shall not require an amendment to this Agreement.
- (4) Licensee shall distribute its Fleet throughout the City in a manner that accounts for citizen demand, City request, and is consistent with the parking requirements of Section 4.c. herein. Licensee shall not deploy Micromobility Vehicles at inappropriate densities and shall monitor its Fleet density at least once every day and relocate vehicles as needed to comply with these density requirements. The City in, its sole discretion, may require Licensee to rebalance the distribution of Fleet Vehicles in specified areas of the city if deemed too dense or too sparse. Licensee shall comply with all such requests within 24 hours of receiving notice from the City.

b. Fleet Scooter equipment, maintenance, and safety requirements

- (1) Each vehicle in Licensee's Fleet must visibly display Licensee's logo or business name and shall have a unique identifier clearly displayed on each device for the purposes of conveying or documenting parking or safety complaints, and for auditing the quantity and type of devices in Licensee's Fleet.
- (2) Licensee shall provide a comprehensive inventory of Licensee's Fleet, including model, type, and unique identifier to the City. Such inventory shall be proactively updated by the Licensee within five (5) business days, if or when vehicles are added or removed from Licensee's Fleet.
- (3) All vehicles in Licensee's Fleet shall be equipped with both a locking mechanism to prevent theft and an operable mechanism to provide real-time location when a device is parked.
- (4) Licensee shall proactively remove any and all inoperable or unsafe vehicles from Licensee's Fleet within 12 hours of the initial onset of such condition.
- (5) Licensee agrees that it will provide all users of Licensee's Fleet with a summary of instructions and laws regarding motorized foot scooter riding, parking, and operations including those set forth in Minnesota State Statute 169.225, and any other law or regulatory provision applicable to the operation or parking of Micromobility Vehicles.
- (6) Licensee agrees that it will either require or recommend the use of helmets to all users of Licensee's Fleet in accordance with Minnesota State Statute 169.225, and any other law or regulatory provision applicable to the operation of Micromobility Vehicles.
- (7) Licensee will keep and maintain a comprehensive and complete record of all Micromobility Vehicle collision reports received by Licensee or its contractor(s) during the term of this Agreement. The record shall include day, time and location. A copy of such record shall be provided to the City within two (2) business days of a written or emailed request.

c. Fleet Scooter Parking

All devices in Licensee's Fleet shall comply with the following parking rules and restrictions when located in the City Right-of-Way:

- (1) Fleet Vehicles must be parked upright and stabilized when not in use.
- (2) Sidewalk parking shall be limited to areas within the Furnishing Zone, outside the pedestrian path of travel.

(3) Fleet Vehicles must not be parked in any location or manner that will impede normal and reasonable pedestrian traffic or access to:

- (a) Pedestrian ramps
- (b) Building/property entrances
- (c) Driveways
- (d) Loading zones
- (e) Disability parking and transfer zones
- (f) Transit stops
- (g) Crosswalks
- (h) Parklets
- (i) Street/sidewalk cafes
- (j) Other street furnishings (benches, parking meters, etc.)
- (k) Underground utility, sewer, or water facilities
- (l) Sidewalk Clear Zones

(4) Fleet Vehicles shall not be parked in landscaped areas, traffic islands, in the street, in a manner that obstructs the sightlines of any intersection, or in any place where they could pose a safety hazard.

(5) The City reserves the right to mandate geofencing specifications to Licensee's Fleet in order to prohibit parking/locking Fleet Vehicles in specified areas, or to direct users to specified designated parking areas. Licensee shall comply with any and all geofencing requirements within 5 business days of a written or emailed request made by the City. The cost of installing and maintaining geofencing equipment or facilities shall be borne by Licensee.

(6) Licensee will be solely responsible for informing its customers as to parking a Fleet Vehicle properly.

(7) Licensee will undertake proactive, reasonable measures to prevent and deter improper parking or dumping of Fleet Vehicles on private property or other public property not owned or controlled by the City.

d. Fleet Vehicle Parking Complaints/Enforcement

(1) Licensee must provide the City with an up-to-date, direct, local contact for Licensee's Operation, as well as an emergency, after-hours contact.

(2) Except where the public's safety and welfare will be unduly compromised, Fleet Vehicle complaints received by the City shall be referred to Licensee, and Licensee or Licensee's authorized representative shall address/respond to all complaints within 24 hours by re-parking or relocating its noncompliant Fleet Vehicles.

- (3) Licensee shall be solely responsible for monitoring Fleet Vehicle parking or dumping on private property, or other public property not owned or controlled by the City, but the City may impound illegally parked Fleet Vehicles in accordance with City ordinances.
 - (4) Licensee will be solely responsible to third parties for addressing unauthorized Fleet Vehicles dumped or left unattended on private property, or on other public property not owned or controlled by the City.
 - (5) A per occurrence impoundment fee will be applied to any and all devices owned or controlled by Licensee as identified in the City's fee schedule.
 - (6) Any failure by the City to act on the provisions of this section shall not relieve Licensee of any other duty or penalty at equity or law.
- e. Data Collection/Sharing. Licensee agrees that it will provide any and all user or customer data in Licensee's possession that is directly or indirectly related to active investigations into third party criminal behavior or claims of civil liability against the City by persons using or riding a Fleet Vehicle. Notwithstanding any other provision or state law to the contrary, this section shall be deemed to include personally identifiable customer data.

5. RESCISSION, REVOCATION, OR OTHER PENALTIES

- a. The City may rescind, revoke, suspend or modify this License after sending written notice to Licensee, in order to protect the public health, safety and welfare of the public or if Licensee violates any terms and conditions of City Code Section 70.09 or this License Agreement.
- b. If the City determines, in its sole discretion, that the public's safety and welfare will be unduly compromised by the passage of time, the City may take action to remedy any violation or respond to any complaint at Licensee's expense. If the City incurs any costs or damages arising out of such action, Licensee shall reimburse the City for such costs within 30 days of receiving written or emailed notice.
- c. The City may limit the number of Fleet Vehicles allowed under this Agreement if it determines that the number of Fleet Vehicle parking violations, third party complaints, or Licensee's response to such violations or complaints are unacceptable or detrimental to public safety, or otherwise create or contribute to a nuisance condition.
- d. The City may impound any and all Fleet Vehicles found by the City to be in violation of applicable laws or the terms of this License Agreement. Seizure and impoundment of Fleet Vehicles may be exercised by the City with or without prior notice to Licensee.

6. INDEMNIFICATION

Licensee shall indemnify and hold the City, the City's public officials, employees and agents harmless from and against any and all liability, claims, demands, actions, and causes of action, including expenses and reasonable attorneys' fees, for personal injuries, property damage, or for loss of life or property resulting from, or in any way connected with, Licensee's use of City Right-of-Way, except the liability for personal injuries, property damages, or loss of life or property caused solely by the negligence of the City. The indemnification provisions of this Agreement shall survive expiration, suspension, revocation and any other termination of this License.

7. ASSIGNMENT OF RIGHTS

Licensee shall not sell or assign its rights pursuant to this License or permit the use of Licensee's Fleet or any part thereof by any other entity without the express prior written consent of the City. Any unauthorized action in violation of this provision shall be void and shall terminate Licensee's rights pursuant to this License.

8. INSURANCE

Licensee must at all times maintain commercial liability insurance covering the Licensee's Property with minimum policy limits for bodily injury or death of not less than \$1,500,000 per occurrence and \$1,500,000 annual aggregate. Proof of the required liability insurance shall be in the form of a certificate of insurance or some other form acceptable to the City Attorney and City Clerk. All liability insurance policies required herein shall name the City as any additional insured and shall provide that there shall be no cancellation of the policy for any cause, by the insured or by the insurance company, without first giving 10-days' written notice to the city, addressed to the City Clerk.

9. CITY CODE COMPLIANCE

Licensee hereby agrees to comply with all terms and conditions of City Code Section 70.09 regarding Micromobility vehicles whether or not such terms are included in this License Agreement.

[remainder of page intentionally left blank]

CITY

By: _____
Mary Fasbender, Mayor

By: _____
Kelly Murtaugh, City Clerk

LICENSEE

By: _____

Name:

Its:



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Dan Wietecha, City Administrator
Date: February 22, 2022
Item: 2022 Minnesota Teamsters Public and Law Enforcement Employees Union, Local #320 Fire Captains Unit and Fire Marshal Stipulation

Council Action Requested:

Approve the 2022 contract for the Fire Captains Unit and Stipulation moving Fire Marshal into the Unit.

Background Information:

Fire Marshal contract language was inadvertently omitted from the earlier approved version and has been inserted into this version. All other language remains the same.

It is recommended that the Council act approving the 2022 collective bargaining agreement for the Local #320, Fire Captains Unit. The contract term is for January 1, 2022 – December 31, 2022.

Proposed changes include:

- 3.0% cost of living adjustment effective January 1, 2022
- Language clarifying hours of work.
- Language addressing overtime on holidays.
- Adding MOU on Mental Health and Wellness program.
- Stipulation on moving Fire Marshal into the Fire Captains Unit.

All other provisions of the contract will remain unchanged.

Financial Impact:

Wage adjustments are included in the 2022 budget. Other increases are minimal.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

N/A

LABOR AGREEMENT

between

CITY OF HASTINGS

and

**MINNESOTA TEAMSTERS PUBLIC AND
LAW ENFORCEMENT
EMPLOYEES UNION, LOCAL #320**



REPRESENTING
FIRE CAPTAIN'S UNIT

January 1, 2022 – December 31, 2022

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LABOR AGREEMENT
between
CITY OF HASTINGS
and
MINNESOTA TEAMSTERS PUBLIC AND
LAW ENFORCEMENT EMPLOYEES' UNION,
LOCAL #320 FIRE CAPTAINS UNIT

ARTICLE I. PURPOSE OF AGREEMENT

This Agreement is entered into as of January 1, 2021 between the City of Hastings, hereinafter called the Employer, and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local #320, hereinafter called the Union.

It is the intent and purpose of this Agreement to:

- 1.1 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.2 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The Employer and the Union through this Agreement shall continue their dedication to the highest quality fire service and protection to the residents of Hastings. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE II. RECOGNITION

- 2.1 The Employer recognizes the Union as the exclusive representative, under the Minnesota Statutes, Section 179A.31, Subd. 3, for all essential supervisory Fire Captains employed by the City of Hastings Fire & EMS Department, Hastings, Minnesota who are public employees within the meaning of Minn. Stat. 179.03 Subd. 14 excluding all other employees.
- 2.2 In the event the Employer and the Union are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE III. DEFINITIONS

- 3.1 **Union:** The Minnesota Teamsters Public and Law Enforcement Employees' Union, Local #320.
- 3.2 **Employee:** A member of the City of Hastings Fire & EMS Department.

- 3.3 **Union Member:** A member of the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local #320.
- 3.4 **Department:** The City of Hastings Fire & EMS Department.
- 3.5 **Employer:** The City of Hastings.
- 3.6 **Fire & EMS Director:** The Fire and Emergency Medical Services Director for the City of Hastings.
- 3.7 **Union Officer:** Officer elected by the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320.
- 3.8 **Strike:** Concerted action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown, or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purposes of inducing, influencing or coercing a change in the conditions or compensations or the rights, privileges or obligations of employment.
- 3.9 **Day:** A day is defined as twelve (12) hours for Fire Captain, unless otherwise specified.
- 3.10 **Probationary Period:** All new, regular employees will serve a twelve (12) month probationary period.

ARTICLE IV. EMPLOYER SECURITY

- 4.1 The Union agrees that during the life of this Agreement, it will not cause, encourage, participate in or support any strike, slowdown or other interruption of or Interference with the normal functions of the Employer.
- 4.2 Any employee who engages in a strike may have their appointment or employment terminated by the Employer effective the date the violation first occurs. Such termination shall be effective upon written notice served upon the employee. An employee who is absent from any portion of his/her work assignment without permission, or who abstains wholly or in part from the full performance of their duties without permission from the Employer on the date or dates when a strike occurs is prima facie presumed to have engaged in a strike on such date or dates. An employee who knowingly strikes and whose employment has been terminated for such action may, subsequent to such violation, be appointed or reappointed or employed or re-employed, but the employee shall be on probation for two (2) years with respect to such civil service status, tenure or employment, or contract of employment, as they may have theretofore been entitled. No employee shall be entitled to any daily pay, wages or per diem for the days on which they engage in a strike.

ARTICLE V. EMPLOYER AUTHORITY

- 5.1 The Employer retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct, and determine the number of personnel; to establish work schedules, and to perform any inherent managerial function not specifically limited by this Agreement.
- 5.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish, or eliminate.

ARTICLE VI. UNION SECURITY

- 6.1 The Employer shall deduct from the wages of employees who authorize such a deduction in writing an amount necessary to cover monthly dues, or a "fair share" deduction, as provided in Minnesota State Statute 179.65, Subd. 2, if the employee elects not to become a member of the Union. Such monies shall be remitted as directed by the Union.
- 6.2 The Union may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the Employer in writing of such choice and changes in the position of steward and/or alternate.
- 6.3 The Employer shall make space available on the employee bulletin board for posting Union notice(s) and announcement(s).
- 6.4 The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, order, or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this Article.

ARTICLE VII. EMPLOYEE RIGHTS—GRIEVANCE PROCEDURE

- 7.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.
- 7.2 Union Representatives. The Employer will recognize representatives designated by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the names of such Union representatives and of their successors when so designated, as provided by Section 6.2 of this Agreement.
- 7.3 Processing of a Grievance. It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such Employee duties and responsibilities. The aggrieved employee and a Union representative shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the Employer during normal working hours provided that the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work of the Employer.
- 7.4 Procedure. Grievances, as defined in Section 7.1, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the employee's supervisor as designated by the Employer. The Employer-designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) calendar days after the Employer-designated representative's

final answer in Step 1. Any grievance not appealed in writing to Step 2 by the Union within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 2 representative. The Employer-designated representative shall give the Union the Employer's Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Employer-designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the Union within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 3 representative. The Employer-designated representative shall give the Union the Employer's answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the Employer-designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the Union within ten (10) calendar days shall be considered waived.

Step 4. If the grievance is still unresolved in Step 3, the UNION and EMPLOYER may agree, within ten (10) calendar days after the reply of the Step 3 Representative was due, to petition the Bureau of Mediation Services for assistance in settling through mediation.

If either party determines during the mediation process that further mediation would serve no purpose, the UNION within ten (10) calendar days by written notice to the EMPLOYER, may request arbitration of the dispute.

Step 5. A grievance unresolved in Step 4 and appealed to Step 5 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

7.5 **Arbitrator's Authority:**

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union, and shall have no authority to make a decision on any other issue not so submitted.
- B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union provided that each party shall be responsible for compensating its own representatives and

witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

- 7.6 **Waiver.** If a grievance is not presented within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as, denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and the Union in each step.

ARTICLE VIII. SAVINGS CLAUSE

The Agreement is subject to the laws of the United States, the State of Minnesota and the City of Hastings. In the event any provision of this Agreement shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this agreement shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

ARTICLE IX. SENIORITY

- 9.1 "Total seniority" shall be determined by the employee's length of continuous full-time employment with the Fire & EMS Department.

"Classification seniority" shall be defined as the length of cumulative service in a specific job classification with the EMPLOYER where "total seniority" remains unbroken. Classification seniority is used to determine the order of layoff when there is a specific reduction in a classification.

The department shall maintain and post a current seniority list during this AGREEMENT.

- 9.2 During the probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the Employer. During the probationary period, a promoted or reassigned employee may be replaced in his/her previous position at the sole discretion of the Employer.
- 9.3 Reduction of work force will be accomplished on the basis of total seniority. Employee shall be recalled from layoff on the basis of total seniority. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of his/her layoff before any new employee is hired.
- 9.4 Vacations will be selected on the basis of classification seniority from October 17 to October 31 of the current year. This will be done annually and covers the period from January 1st of the following calendar year to December 31st of the following calendar year. Vacation selection will be approved by the employer no later than November 14th of the current year. After November 14th or post approval, all vacation requests will be first come first serve until the next vacation selection process.

ARTICLE X. DISCIPLINE

- 10.1 The Employer will discipline employees for just cause only. Discipline will be in one of the following forms:
- a) oral reprimand;
 - b) written reprimand;
 - c) suspension;
 - d) demotion; or
 - e) discharge.
- 10.2 All discipline will be reduced to writing.
- 10.3 Written reprimands, notices of suspension, and notices of discharge which are to become part of an employee's personnel file shall be read and acknowledged by signature of the employee. The employee and the Union will receive a copy of such reprimands and/or notices.
- 10.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.
- 10.5 Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have Union representatives present at such questioning.

ARTICLE XI. CONSTITUTIONAL PROTECTION

Employees shall have the rights granted to all citizens by the United States and Minnesota State Constitution.

ARTICLE XII. HOURS OF EMPLOYMENT

- 12.1 The regular workweek for Fire Captains shall consist of an average of fifty-three (53) hours in one (1) week. The regular workweek for Fire Marshal shall consist of forty (40) hours in one (1) week.
- 12.2 The Employer may from time to time, in its sole discretion, temporarily adjust a Fire Captain's work schedule to forty (40) hours in one (1) week for purposes of alternate job assignment such as light duty or training. In the event of such temporary schedule, the Fire Captain's wage shall be adjusted such that the temporary hourly rate of the forty (40) hour workweek is 1.325 times the hourly rate of the fifty-three (53) hour workweek. Such temporary schedule adjustment does not include furlough or other reduction in force.
- 12.3 Fire Captains scheduled to a fifty-three (53) hour workweek shall work normal shifts that are twenty-four (24) consecutive hours.
- 12.4 An employee who is not required to remain on the Employer's premises and is free to engage in their own pursuits, subject only to the understanding that the employee leave word at their home or with the Employer where they can be reached by the Employer, they are not working while "on call." When an employee is called out on a job assignment, only the time actually spent on making the call may be counted as hours worked.

12.5 Shift changes will be allowed, with prior supervisor approval, at any time during the current posted master schedule. Shift trades will not result in overtime or create a forty-eight (48) hour shift.

ARTICLE XIII. LEGAL PROTECTION

All employees shall be given legal protection as provided for under Minnesota and Federal Statutes.

ARTICLE XIV. OVERTIME

All employees required to work at times other than their scheduled hours of employment will be paid at one and one-half (1½) times their regular hourly rate. If an employee is assigned to respond to the fire station at any time while not regularly scheduled to work, such pay shall be at the regular overtime rate. A minimum of one and one-half (1½) hours at overtime rate will be paid for ambulance and fire calls. Overtime will be distributed as equally as practicable.

Hours scheduled to work on New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving, the day following Thanksgiving, and Christmas will be paid at 1.5 times the regular hourly rate. Premium pay is earned for those hours worked on the actual holiday listed above. If an individual is called back for shift overtime on New Year's Day, 4th of July, Thanksgiving Day, and Christmas Day, that employee will receive an additional 0.5 time on top of their premium pay.

Use of vacation or sick time, during the work period defined by the City, does not count towards hours worked for calculating FLSA overtime eligibility.

ARTICLE XV. HOLIDAYS

Fire Captains shall be paid for seventy-two (72) hours holiday pay, paid by separate check no later than the first Friday after the first payday in December each year, regardless of the number of holidays actually worked. Holiday pay will be based on their individual hourly rate. Employees hired or separated from employment after January 1 of any calendar year shall earn holiday credit based on a pro-rated schedule of 1/12th of the total number of holidays granted in the paragraph above for each month or major fraction thereof worked.

Fire Captains shall receive a credit for 72 hours that shall be taken as additional vacation days. These days must be taken during the year in which they are earned. These hours may be taken in twelve (12) or twenty-four (24) hour increments. Vacation day usage shall not result in overtime.

The following days are official holidays for any Fire Marshal employees:

<u>Holidays</u>	<u>Date</u>
New Year's Day	January 1
Martin Luther King Birthday	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Friday following Thanksgiving Day	Fourth Friday in November

Christmas Day
Two (2) Floating Holidays

December 25

ARTICLE XVI. EDUCATION INSTRUCTION TIME

Mandatory instructional/educational time shall be paid at the individuals' overtime rate while not on duty.

ARTICLE XVII. VACATION

17.1 For Captains, vacation shall be accumulated on the following twelve (12) hour day basis:

YEAR OF SERVICE	DAYS OF VACATION
0- 1 year	8 days (96 hours)
After 1 thru 5 years	10 days (120 hours)
After 5 years	11 days (132 hours)
After 6 years	12 days (144 hours)
After 7 years	13 days (156 hours)
After 8 years	14 days (168 hours)
After 9 years	15 days (180 hours)
After 10 years	16 days (192 hours)
After 11 years	17 days (204 hours)
After 12 years	18 days (216 hours)
After 13 years	19 days (228 hours)
After 14 thru 19 years	20 days (240 hours)
After 19 years	25 days (300 hours)

Years of Service	Vacation Maximums (Approved by City Council 09-05-95)
0-5 Years	180 Hours Maximum
6-10	270 Hours Maximum
11+ years	450 Hours Maximum

All regular full-time fire marshal(s) are eligible to accrue vacation according to the following schedule:

Years of Service	Annual Accrual	
	Hours	Days
0-1	80	10
Beginning of 2nd year	96	12
Beginning of 6th year	104	13
Beginning of 7th year	112	14
Beginning of 8th year	120	15
Beginning of 9th year	128	16
Beginning of 10th year	136	17

Beginning of 11th year	144	18
Beginning of 12th year	152	19
Beginning of 13th year	160	20
Beginning of 14th year	168	21
Beginning of 15th year	176	22
Beginning of 16th year	200	25

Years of Service	Maximum Accumulation
0 – 5	120 hours
6 – 10	180 hours
11+	300 hours

- 17.2 All vacation pay shall be accrued, and in the event an employee's employment is terminated for any reason, the employee shall receive, upon their termination the vacation pay which they have coming at that time on a pro-rate basis. No more than four (4) consecutive weeks (212 hours for Fire Captains and 160 hours for Fire Marshal) vacation can be taken at one time.
- 17.3 In computing vacation pay, length of service shall be based upon the anniversary date of the day an employee commences employment as a full-time employee.

ARTICLE XVIII. SICK LEAVE AND OTHER LEAVES OF ABSENCE

- 18.1 **Sick Leave:** Sick leave will be granted pursuant to Federal Regulations, State Statute and FMLA. All employees of the City shall be entitled to accumulate one (1) day of sick leave for each month of employment. The Employer may require a doctor's certificate of any sick leave claim by a Fire Captain that exceeds three (3) consecutive 24-hour shifts.

Prolonged Illness Bank

Captains: Sick leave balances in excess of one hundred thirty (130) days (1560 hours) shall receive eight (8) hours of sick leave (to be placed in a prolonged illness sick leave bank) and four (4) hours of vacation for each month of employment. **Marshal:** Once 960 hours of sick leave has been accumulated, the leave accrual will be as follows:

- ½ of the accrual will be placed in a Prolonged Illness Bank. An employee may only use the prolonged illness bank after all other accumulated sick leave has been used.
- ½ of the accrual will be earned as additional vacation. All vacation is subject to the maximum accrual cap.

- 18.2 **Personal Leave:** All Fire Captains of the City shall be entitled to six (6) days (72 hours) personal leave per occurrence, which shall not accumulate. Fire Marshal is entitled to up to 40 hours per occurrence, which will not accumulate. Personal leave for purpose of this paragraph includes and is limited to: Death in the immediate family, death of spouse, parent, brother, sister, child, grandchild, grandparent, and spouse's parent, brother, sister, child, grandchild, grandparent. Immediate family also includes "step" family members of the employee or employee's spouse.

- 18.3 **Jury Duty:** Employees called and selected for Jury Duty shall receive their regular compensation and other benefits for their employment, less the amount received by them as a Juror.
- 18.4 **Union Leave:** The City agrees to grant the necessary time off without pay to any employee designated to attend a labor convention or to serve in any capacity on other official Union business.
- 18.5 **Court Time:** An employee who is required to appear in Court and/or for a Deposition during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1½) time the employee's base pay rate. An extension or early report to a regularly scheduled shift for Court or Deposition appearance does not qualify the employee for the two (2) hour minimum.

ARTICLE XIX. SEVERANCE PAY

If an employee retires at age 65, or as otherwise provided by law, or is forced to retire due to physical condition not allowing them to continue gainful employment, or voluntarily employment with the City after due notice, with the consent of the City, but not if discharged or resigns by the request of the City, all and in each case after ten (10) years of service, he/she will receive fifty percent (50%) of unused sick leave and prolonged illness sick leave, based on his/her current hourly rate, as severance pay of the first 160 days of accumulated sick leave.

Maximum payment:

- Captain: up to a maximum of the first 160 days (1920 hours) of accumulated sick leave.
- Fire Marshal: up to a maximum of 640 hours (50% of 1280 hours) of accumulated sick leave.

ARTICLE XX. INSURANCE

Health

The City will agree to pay the cost of single health insurance coverage, if such coverage is elected by the employee. Eligible employees may not waive single coverage.

The City will agree to contribute a percentage of premium as established by the City Council, towards coverage other than single as offered by the City and elected by the Employee. For 2021 the City will contribute 70% towards the premium of family plans and 65% towards the premium of employee plus spouse and employee plus child(ren) plans. Employees will be responsible for paying the remaining percentage of the premium, which will be done through payroll deduction.

Life

All regular employees will also receive a \$50,000 Life Insurance Policy effective upon date of agreement of this contract with the full cost of the premiums to be paid for by the City.

Long-Term Disability

Also, the City will provide a long-term disability insurance policy with no cost to the employee, as follows:

Eligibility: Each active, full-time employee who works a minimum of thirty (30) hours per week, except temporary employees.

Qualifying Period: Benefits accrued with respect to any one period of total disability after the expiration of a qualifying period of three (3) consecutive months.

Benefit Period: Monthly benefits are payable during the continuance of total disability as follow, but in no event are benefits payable beyond the attainment of age 65.

- a. Total disability due to sickness to age 65.
- b. Total disability due to an accident to age 65.

Monthly Schedule Amount: Sixty percent (60%) of normal monthly earnings to a maximum benefit of \$5,000.

ARTICLE XXI. INJURED ON DUTY

- 21.1 Employees injured while on duty will receive full pay for a maximum of ninety (90) working days while unable to work due to such injury. The first three (3) working days lost due to an injury on duty will be charged to an employee's sick leave account as part of worker's compensation "waiting period". If a work-related injury continues past ten days, the first three days which have been charged to the employee's sick leave account will be reimbursed to the employee. An employee with no sick leave accumulation will not receive payment for the first three (3) working days lost.
- 21.2 Any compensation payable to the employee under Worker's Compensation insurance will be reported to the Employer. The Employer shall make supplementary payments to the employee (not to be charged to the employee's accumulated sick leave) to make up the difference between Worker's Compensation and his/her normal rate of pay.
- 21.3 Any employee who claims an absence from work due to an injury sustained on the job shall provide, if requested by the Employer, a statement from the employee's attending physician as to the nature of the injury.
- 21.4 Any employee who claims an absence from work due to an injury sustained on the job is subject to an examination to be made on behalf of and paid for by the Employer by a person competent to perform the same and as is designated by the Employer.

ARTICLE XXII. UNIFORMS

The Employer agrees to supply dress uniforms, work uniforms and turn out gear as required.

ARTICLE XXIII. WAGES

- 23.1 Effective January 1, 2022 3.0% cost of living adjustment.

Wages for the term of the contract will be adjusted as follows:

	January 1, 2022
Captain	3.0% COLA
	Hourly
24 months	\$34.35
12 months	\$33.22

Start	\$32.13
	January 1, 2022
Fire Marshal	3% COLA
	Hourly
Start	\$36.06
6 months	\$37.40
12 months	\$38.92
24 months	\$43.26
36 months	\$44.69

Retro pay is only paid to current City employees.

23.2 **Longevity**

Longevity shall be payable as follows:

- 1% after five (5) years
- 2% after ten (10) years
- 3% after fifteen (15) years

ARTICLE XXIV. WAIVER

- 24.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Agreement, are hereby superseded.
- 24.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understanding arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The Employer and the Union each voluntarily and unqualified waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement, even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this contract was negotiated or executed.

ARTICLE XXV. POST RETIREMENT HEALTH CARE SAVINGS ACCOUNT

If the Union chooses to establish a Post Retirement Health Care Savings Account, the City agrees to management the administration of that account.

Retirement Health Savings Plan (RHS) - The Union and the City agree to implement a RHS plan as agreed upon by the membership. It is understood there will be no charge to the current level of severance payout calculations.

ARTICLE XXVI. DURATION

This Agreement shall be effective as of January 1, 2022 and shall remain in full force and effect until the thirty-first day of December, 2022.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

CITY OF HASTINGS

Approved by City Council:

Mary D. Fasbender, Mayor Date

Dan Wietecha, City Administrator Date

Kelly Murtaugh, City Clerk Date

**MINNESOTA TEAMSTERS PUBLIC & LAW
ENFORCEMENT EMPLOYEES' UNION, LOCAL
NO. 320**

Approved by Union:

Vance Rolfzen, Business Agent Date

Jamie Stevens, Union Steward Date

Memorandum of Understanding: Mental Health and Wellness Program

This Memorandum of Understanding (MOU) is entered into by and between the City of Hastings (“City”) and the Minnesota Teamsters Public and Law Enforcement Employees Union, Local #320 (“Union”), on behalf of the Fire Captains bargaining unit, for the purpose of establishing guidance for an employee mental health and wellness program. The City and Union shall collectively be referred to as “the Parties.”

WHEREAS, the Hastings Fire Department (“Fire Department”) recognizes that, during the course of performing their job duties, Fire Department employees may become involved in or exposed to incidents that have the potential to cause various forms of short-or long-term emotional and psychological trauma; and

WHEREAS, the Fire Department is committed to supporting the mental health and wellness of its employees by providing them with resources that will help ensure stability and longevity in the personal and professional lives of each employee; and

WHEREAS, the Fire Department desires to provide employees with cost-free mental health services from a qualified mental health professional that specializes in working with public safety employees; and

WHEREAS, the City and Union are parties to a 2022-2023 collective bargaining agreement (“CBA”) which does not contain any negotiated language over the establishment or participation of Fire Department employees in a mental health program; and

WHEREAS, the Parties agree that the establishment and implementation of a mandatory mental health program is the subject of bargaining; and

NOW, THEREFORE, BE IT RESOLVED, in consideration of the foregoing recitals, the Parties hereby agree as follows:

Purpose:

This policy establishes the Hastings Fire Department Mental Health Program. The purpose of this program is to ensure the mental health and well-being of employees. This policy defines the program that shall be provided by the Department to all employees, along with the roles and responsibilities of the employee and the Fire Department.

Policy:

The Hastings Fire Department hereby establishes a Mental Health Program. Along with the annually required physical exam, employees will participate in an annual mental health consultation to identify any potential conditions or problems that affect the employee’s health and wellness. All staff who engage in firefighting and emergency medical services will attend one mandatory session with a mental health provider each year. Failure to comply with this requirement can be cause for disciplinary action.

Procedure:

1. Participation in this program is mandatory for all full-time and paid on-call personnel who engage in firefighting, rescue and emergency medical services activities.

2. Employees will complete at least one (1) appointment with the Fire Department's approved mental health provider every year.
3. The Fire Department will allow employees the necessary time away from their scheduled work duties to attend the mandatory mental health appointment without loss of pay or deduction of leave.
4. In the event the mental health appointment must be scheduled when an employee is off duty, the employee will be compensated at the employee's overtime rate of pay for the appointment and travel time from the employee's home to and from the mandatory appointment.

Designated Provider:

The Fire Department will appoint one designated provider annually. An employee who is already under the care of another provider will have the ability to notify the designated provider that they are already receiving mental health counseling through another provider. The designated provider will then verify that the employee has met the requirement of attendance with Department administration, without disclosing any further information.

The designated provider, in special circumstances, may refer individuals to other providers who may offer specialized services.

Mental Health Program Committee:

A committee shall be established to implement and manage the Mental Health Program. The committee will consist of one representative from IAFF Local #5113, one representative of Teamsters Local #320, one paid-on-call representative, and one Chief. The committee will be responsible for the following:

- Providing input and assistance in the development and implementation of programs related to mental health.
- Making recommendations on the type and content of mental health awareness and related programs, services, or training.
- Distributing applicable mental health related information to employees.
- Evaluating the overall effectiveness of programs related to mental health.
- Evaluating and recommending approved mental health providers to Fire Department Administration.
- Participation in the committee shall not be considered negotiation by the bargaining unit.

Critical Incident Stress Debriefings

Employees are strongly encouraged to participate in Critical Incident Stress Debriefings when they occur. Employees are also strongly encouraged to request that a CISD session be arranged following critical incidents. Participation in a CISD does not meet the annual attendance requirement of the mental health program.

Confidentiality

The communication between the any mental health care provider and the employee is privileged and therefore the Department considers all mental health appointments, communication during the appointment, and any recommendations as confidential in accordance with all applicable State and Federal privacy laws. The mental health care provider

shall be prohibited from sharing any employee information other than confirming with the Department that an employee was or was not compliant with the program's directive of attending one appointment by the end of each year.

Follow Up Visits

If an employee or the care provider feels that services beyond the one (1) required appointment would be needed or beneficial for the employee, the care provider may create a referral at the employee's discretion. Additional resources are available to the employee through the City's Employee Assistance Program (EAP) as well as the employee's health insurance.

1. These additional appointments are not mandatory.
2. Up to five (5) additional appointments will be provided through the Fire Department.
3. As with any other medical appointment, employees will not be compensated for time spent at additional appointments. Employees are eligible to use sick leave to attend additional, non-mandatory appointments while on duty.
4. If the employee wishes to schedule follow up appointments with the care provider, the employee may schedule those appointments directly with the provider.

[The Remainder of this Page Intentionally Left Blank]

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by its duly authorized representatives.

CITY OF HASTINGS

MINNESOTA TEAMSTERS PUBLIC AND
LAW ENFORCEMENT EMPLOYEES
UNION, LOCAL #320

Approved by the Hastings City Council:

Approved by Union:

Mary D. Fasbender, Mayor

Vance Rolfzen, Business Agent

Dan Wietecha, City Administrator

Jamie Stevens, Union Steward

Kelly Murtaugh, City Clerk

STATE OF MINNESOTA
BUREAU OF MEDIATION SERVICES

In the matter of a Petition for
Clarification of an Appropriate Unit:

UNIT CLARIFICATION STIPULATION

City of Hastings and Teamsters, Local #320
(Fire Captain’s Unit)

STIPULATION OF THE PARTIES

WHEREAS, the parties seek to amend and replace the appropriate unit description effective January 1, 2022 by adding the fire marshal to the unit;

WHEREAS, the stipulated amended description would supersede and replace the previous unit description. The appropriate unit description would state:

All essential supervisory Fire Captains and Fire Marshal employed by the City of Hastings, Minnesota, who are public employees within the meaning of Minn. Stat. § 179A.03, subd. 14.

ACCORDINGLY, the above is hereby stipulated and agreed to by and between the parties, in the above-referenced matter, and the parties agree that this Stipulation may not be amended except in writing and upon the mutual consent of the City and the Teamsters, Local #320.

FOR THE EMPLOYER:

FOR THE UNION:

(Title)

(Title)

DATE: _____

DATE: _____



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Kelly Murtaugh
Date: February 22, 2022
Item: Resolution Declaring Firefighter in a Dual Position

Council Action Requested:

Adopt the attached resolution declaring a firefighter in a dual position.

Background Information:

Through review of the needs of City, a firefighter/fire inspector position was proposed and approved in the 2022 budget. Dual positions can be submitted to Public Employees Retirement Association (PERA) for inclusion in the Police and Fire Plan. This position was accepted into the Police and Fire Plan on January 13, 2022. A resolution by City Council is required to finalize inclusion in the Plan.

Financial Impact:

Position is included in 2022 budget.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 02- -22

A RESOLUTION DECLARING FIREFIGHTER IN A DUAL POSITION

WHEREAS, the policy of the State of Minnesota as declared in Minn. Stat. Section 353.63 is to give special consideration to firefighters who are required to perform hazardous work and who devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Chapter 353 permits the governing body of a governmental subdivision to request coverage in the Public Employees Police and Fire Plan for all services rendered by an employee holding a fire service position that requires firefighting on a primary basis and related non-fire firefighting duties on a secondary basis; provided further, that none of the firefighting services rendered by the employee are earning credits in a relief association that operates under Chapter 424A.

WHEREAS, for the governing body to declare to the Public Employees Retirement Association that a fire department position with dual roles is that of a firefighter who is eligible to participate in the Police and Fire Plan, the duties and training qualifications of the position and employee must meet the following minimum requirements:

1. The position requires and the employee holds a Firefighter I or Firefighter II state certification or meets equivalent training standards established by the fire department; and
2. The primary services of the position are firefighting. Primary is understood to mean the highest priority task and a job requirement that the employee respond on a regular basis to the fire calls (and medical emergencies if applicable) that are received at the fire station to which the employee is assigned during the employee's established work hours.

BE IT RESOLVED that the City Council of the City of Hastings hereby declares that the position titled Firefighter/Fire Inspector is for primary services that of a firefighter who qualifies for membership in the Police and Fire Plan.

BE IT FURTHER RESOLVED that this governing body hereby requests that the employee holding this position be accepted as a member of the Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF HASTINGS, THIS 22ND DAY OF FEBRUARY, 2022.

Mary Fasbender, Mayor

ATTEST:

City Clerk

Date

STATE OF MINNESOTA
COUNTY OF DAKOTA

I, Kelly Murtaugh, clerk of the City of Hastings, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the _____ day of February, 2022; the original of which is on file in this office. I further certify that _____ members voted in favor of this resolution and that _____ members were present and voting.

City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Dan Wietecha, City Administrator
Date: February 22, 2022
Item: 2022-2023 International Association of Firefighters Union, Local #5113 Firefighter's Unit and Fire Marshal Stipulation

Council Action Requested:

Approve the 2022-2023 contract for the Fire Captains Unit and Stipulation moving Fire Marshal into the Unit.

Background Information:

It is recommended that the Council act approving the 2022-2023 collective bargaining agreement for the Local #5113, Firefighters Unit. The contract term is for January 1, 2022 – December 31, 2023.

Proposed changes include:

- 3.0% cost of living adjustment effective January 1, 2022 and January 1, 2023
- Language clarifying hours of work.
- Language addressing overtime.
- Add Field Training Officer rate.
- Adjust working out of classification timeframe.
- Adding MOU on Mental Health and Wellness program.
- Stipulation on moving Fire Marshal from the Firefighter's Unit.

All other provisions of the contract will remain unchanged.

Financial Impact:

Wage adjustments are included in the 2022 budget. Other increases are minimal.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

N/A



LABOR AGREEMENT

BETWEEN

CITY OF HASTINGS

AND

IAFF Local 5113

FIREFIGHTER'S UNIT

January 1, 2022 through December 31, 2023

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LABOR AGREEMENT
Between
CITY OF HASTINGS
And
FIREFIGHTERS UNIT

ARTICLE I. PURPOSE OF AGREEMENT

This Agreement is entered into as of January 1, 2022 between the City of Hastings, hereinafter called the Employer, and the International Association of Firefighter' Union, Local #5113, hereinafter called the Union.

It is the intent and purpose of this Agreement to:

- 1.1 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and
- 1.2 Place in written form the parties' agreement upon terms and conditions of employment for the duration of this Agreement.

The Employer and the Union through this Agreement shall continue their dedication to the highest quality fire service and protection to the residents of Hastings. Both parties recognize this Agreement as a pledge of this dedication.

ARTICLE II. RECOGNITION

2.1 The Employer recognizes the Union as the exclusive representative, under the Minnesota Statutes, Section 179A.31, Subd. 3, for all fire personnel in the following job classifications:

FIREFIGHTER/PARAMEDICS
FIRE INSPECTOR

2.2 In the event the Employer and the Union are unable to agree as to the inclusion or exclusion of a new or modified job class, the issue shall be submitted to the Bureau of Mediation Services for determination.

ARTICLE III. DEFINITIONS

- 3.1 **Union:** International Association of Firefighter Local # 5113
- 3.2 **Employee:** An employee of the City of Hastings.
- 3.3 **Union Member:** An employee belonging to International Association of Firefighter Local # 5113.
- 3.4 **Department:** The City of Hastings Fire & EMS Department.

- 3.5 **Employer:** The City of Hastings.
- 3.6 **Fire Chief:** The Fire and Emergency Medical Services Director for the City of Hastings.
- 3.7 **Union Officer:** A member appointed by the International Association of Firefighter Local # 5113.
- 3.8 **Strike:** Concerted action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown, or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purposes of inducing, influencing or coercing a change in the conditions or compensations or the rights, privileges or obligations of employment.
- 3.9 **Day:** A day is defined as twelve (12) hours for firefighters, and eight (8) hours for fire inspector, unless otherwise specified.
- 3.10 **Probationary Period:** All new, regular employees will serve a twelve (12) month probationary period.

ARTICLE IV. EMPLOYER SECURITY

- 4.1 The Union agrees that during the life of this Agreement, it will not cause, encourage, participate in or support any strike, slowdown or other interruption of or interference with the normal functions of the Employer.
- 4.2 Any employee who engages in a strike may have their appointment or employment terminated by the Employer effective the date the violation first occurs. Such termination shall be effective upon written notice served upon the employee. An employee who is absent from any portion of his/her work assignment without permission, or who abstains wholly or in part from the full performance of their duties without permission from the Employer on the date or dates when a strike occurs is prima facie presumed to have engaged in a strike on such date or dates. An employee who knowingly strikes and whose employment has been terminated for such action may, subsequent to such violation, be appointed or reappointed or employed or re-employed, but the employee shall be on probation for two (2) years with respect to such civil service status, tenure or employment, or contract of employment, as they may have theretofore been entitled. No employee shall be entitled to any daily pay, wages or per diem for the days on which they engage in a strike.

ARTICLE V. EMPLOYER AUTHORITY

- 5.1 The Employer retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct, and determine the number of personnel; to establish work schedules, and to perform any inherent managerial function not specifically limited by this Agreement.
- 5.2 Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish, or eliminate.

ARTICLE VI. UNION SECURITY

6.1 The Employer shall deduct from the wages of employees who authorize such a deduction in writing an amount necessary to cover monthly dues, or a "fair share" deduction, as provided in Minnesota State Statute 179.65, Subd. 2, if the employee elects not to become a member of the Union. Such monies shall be remitted as directed by the Union.

6.2 The Union may designate employees from the bargaining unit to act as a steward and an alternate and shall inform the Employer in writing of such choice and changes in the position of steward and/or alternate.

6.3 The Employer shall make space available on the employee bulletin board for posting Union notice(s) and announcement(s).

6.4 The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, order, or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this Article.

Article VII. Employee Rights—Grievance Procedure

7.1 Definition of a Grievance. A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

7.2 Union Representatives. The Employer will recognize representatives designated by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the names of such Union representatives and of their successors when so designated, as provided by Section 6.2 of this Agreement.

7.3 Processing of a Grievance. It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such Employee duties and responsibilities. The aggrieved employee and a Union representative shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the Employer during normal working hours provided that the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work of the Employer.

7.4 Procedure. Grievances, as defined in Section 7.1, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the employee's supervisor as designated by the Employer. The Employer-designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly

violated, the remedy requested, and shall be appealed to Step 2 within ten (10) calendar days after the Employer-designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the Union within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 2 representative. The Employer-designated representative shall give the Union the Employer's Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Employer-designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the Union within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 3 representative. The Employer-designated representative shall give the Union the Employer's answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the Employer-designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the Union within ten (10) calendar days shall be considered waived.

Step 4. If the grievance is still unresolved in Step 3, the UNION and EMPLOYER may agree, within ten (10) calendar days after the reply of the Step 3 Representative was due, to petition the Bureau of Mediation Services for assistance in settling through mediation. If either party determines during the mediation process that further mediation would serve no purpose, the UNION within ten (10) calendar days by written notice to the EMPLOYER, may request arbitration of the dispute.

Step 5. A grievance unresolved in Step 4 and appealed to Step 5 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

7.5 **Arbitrator's Authority:**

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union, and shall have no authority to decide on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union provided that each party shall be responsible for compensating its own

representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

7.6 **Waiver.** If a grievance is not presented within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and the Union in each step.

ARTICLE VIII. SAVINGS CLAUSE

The Agreement is subject to the laws of the United States, the State of Minnesota and the City of Hastings. In the event any provision of this Agreement shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provisions shall be voided. All other provisions of this agreement shall continue in full force and effect. The voided provision may be renegotiated at the written request of either party.

ARTICLE IX. SENIORITY

9.1 Seniority shall be determined by the employee's length of continuous full-time employment with the Fire and EMS Department and posted in an appropriate location. Seniority rosters may be maintained by the Fire and EMS Director on the basis of time in grade and time within specific classifications.

9.2 During the probationary period, a newly hired or rehired employee may be discharged at the sole discretion of the Employer. During the probationary period, a promoted or reassigned employee may be replaced in his/her previous position at the sole discretion of the Employer.

9.3 A reduction of work force will be accomplished on the basis of seniority. Employee shall be recalled from layoff on the basis of seniority. An employee on layoff shall have an opportunity to return to work within two (2) years of the time of his/her layoff before any new employee is hired.

9.4 Vacations will be selected on the basis of seniority from November 15th to November 25th of the current year. This will be done annually and covers the period from January 1st of the following calendar year to December 31st of the following calendar year. Vacation selection will be approved by the employer no later than December 5th of the current year. After December 5th or post approval, all vacation requests will be first come first serve until the next vacation selection process.

ARTICLE X. DISCIPLINE

10.1 The Employer will discipline employees for just cause only. Discipline will be in one of the following forms:

- a) oral reprimand;

- b) written reprimand;
- c) suspension;
- d) demotion; or
- e) discharge.

10.2 Suspensions, demotions and discharges will be in written form.

10.3 Written reprimands, notices of suspension, and notices of discharge which are to become part of an employee's personnel file shall be read and acknowledged by signature of the employee. The employee and the Union will receive a copy of such reprimands and/or notices.

10.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer.

10.5 Employees will not be questioned concerning an investigation of disciplinary action unless the employee has been given an opportunity to have Union representatives present at such questioning.

10.6 Grievances relating to this Article shall be initiated by the Union in Step 3 of the grievance procedure under Article VII.

ARTICLE XI. CONSTITUTIONAL PROTECTION

Employees shall have the rights granted to all citizens by the United States and Minnesota State Constitutions.

ARTICLE XII. HOURS OF EMPLOYMENT

The regular workweek for firefighters shall consist of an average of fifty-three (53) hours in one (1) week. The regular workweek for a fire inspector shall consist of forty (40) hours in a one-week period.

When an employee is called out on a job assignment, only the time actually spent on making the call may be counted as hours worked.

Shift exchanges will be allowed, with prior supervisor approval, within a 6-month period provided the shift switch does not result in any form of premium and/or overtime pay, including article XIV Holiday Pay.

The Employer may from time to time, in its sole discretion, temporarily adjust a Firefighter's work schedule to forty (40) hours in one (1) week for purposes of alternate job assignment such as light duty or training. In event of such temporary schedule, the Firefighter's wage shall be adjusted such that the temporary hourly rate of the forty (40) hour work week is 1.325 times the hourly rate of the fifty-three (53) hour work week. Such temporary schedule adjustment does not include furlough or other reduction in force.

ARTICLE XIII. LEGAL PROTECTION

All employees shall be given legal protection as provided for under Minnesota and Federal Statutes.

ARTICLE XIV. OVERTIME

All employees required to work at times other than their scheduled hours of employment will be paid at one and one-half (1.5) times their regular hourly rate. A minimum of one and one-half (1½) hours at overtime rate will be paid for ambulance and fire calls. Overtime will be distributed as equally as practicable.

Hours scheduled to work on New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving, the day following Thanksgiving, and Christmas will be paid at 1.5 time the regular hourly rate. Premium pay is earned for those hours worked on the actual holiday listed above. If an individual is called back for shift overtime on New Year's Day, 4th of July, Thanksgiving, and Christmas Day that employee will receive an additional 0.5 time on top of their premium pay.

ARTICLE XV. HOLIDAYS

Firefighters shall be paid for one hundred forty-four (144) hours holiday pay, paid by separate check no later than the first Friday after the first payday in December each year, regardless of the number of holidays actually worked. Holiday pay will be based on their individual hourly rate. Employees hired or separated from employment after January 1 of any calendar year shall earn holiday credit based on a pro-rated schedule of 1/12th of the total number of holidays granted in the paragraph above for each month or major fraction thereof worked.

The following days are official holidays for any Fire Inspector employees:

<u>Holidays</u>	<u>Date</u>
New Year's Day	January 1
Martin Luther King Birthday	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	Fourth Thursday in November
Friday following Thanksgiving Day	Fourth Friday in November
Christmas Day	December 25
Two (2) Floating Holidays	

Floating holidays cannot be carried over into another calendar year and must be taken before December 31 of each year. Floating holidays must be taken in the full eight-hour increments. Employees will not receive compensation in lieu of taking floating holidays. Employees hired prior to July 1 in a year will receive two floating holidays for that year; employees hired July 1 in a year will receive one floating holiday for that year.

ARTICLE XVI. EDUCATION INSTRUCTIONAL TIME

Mandatory instructional/educational time shall be paid at the individuals' overtime rate while not on duty.

Employee(s) attending non-mandatory, instructional/educational or job-related training shall not be paid overtime. In certain situations, the employee(s), may be required to use vacation for other hours as needed, to be determined by the supervisor.

ARTICLE XVII. VACATION

17.1 Firefighters, are eligible to accrue vacation according to the following schedule:

YEAR OF SERVICE	DAYS OF VACATION
0- 1 year	8 days (96 hours)
After 1 thru 5 years	10 days (120 hours)
After 5 years	11 days (132 hours)
After 6 years	12 days (144 hours)
After 7 years	13 days (156 hours)
After 8 years	14 days (168 hours)
After 9 years	15 days (180 hours)
After 10 years	16 days (192 hours)
After 11 years	17 days (204 hours)
After 12 years	18 days (216 hours)
After 13 years	19 days (228 hours)
After 14 thru 19 years	20 days (240 hours)
After 19 years	25 days (300 hours)

Years of Service	Vacation Maximums (Approved by City Council 09-05-95)
0-5 Years	180 Hours Maximum
6-10	270 Hours Maximum
11+ years	450 Hours Maximum

All regular full-time fire inspector (s) are eligible to accrue vacation according to the following schedule:

Years of Service	Annual Accrual	
	Hours	Days
0-1	80	10
Beginning of 2nd year	96	12
Beginning of 6th year	104	13
Beginning of 7th year	112	14
Beginning of 8th year	120	15
Beginning of 9th year	128	16
Beginning of 10th year	136	17
Beginning of 11th year	144	18

Beginning of 12th year	152	19
Beginning of 13th year	160	20
Beginning of 14th year	168	21
Beginning of 15th year	176	22
Beginning of 16th year	200	25

Years of Service	Maximum Accumulation
0 – 5	120 hours
6 – 10	180 hours
11+	300 hours

17.2 All vacation pay shall be accrued, and in the event an employee's employment is terminated for any reason, the employee shall receive, upon their termination the vacation pay which they have coming at that time on a pro-rate basis. No more than four (4) consecutive weeks (212 hours for firefighters and 160 hours for fire inspector) vacation can be taken at one time.

17.3 In computing vacation pay, length of service shall be based upon the anniversary date of the day an employee commences employment as a full-time employee.

ARTICLE XVIII. SICK LEAVE AND OTHER LEAVES OF ABSENCE

18.1 Sick Leave: Sick leave will be granted pursuant to Federal Regulations, State Statute and FMLA. All employees of the City shall be entitled to accumulate one (1) day of sick leave for each month of employment. The Employer has the right to verify the reported sickness of an employee for a period over two normal duty shifts by requiring a doctor's certificate at the employee's expense for absences for which sick leave was utilized. The Employer may require a doctor's certificate of any sick leave claim by a fire inspector that exceeds three working days.

Prolonged Illness Bank

Firefighter/paramedic, sick leave balances in excess of one hundred thirty (130) days (1560 hours) shall receive eight (8) hours of sick leave (to be placed in a prolonged illness sick leave bank) and four (4) hours of vacation for each month of employment.

Fire Inspector: Once 960 hours of sick leave has been accumulated, the leave accrual will be as follows:

- $\frac{1}{2}$ of the accrual will be placed in a Prolonged Illness Bank. An employee may only use the prolonged illness bank after all other accumulated sick leave has been used.
- $\frac{1}{2}$ of the accrual will be earned as additional vacation. All vacation is subject to the maximum accrual cap.

18.2 **Personal Leave:** All firefighters of the City shall be entitled to six (6) days (72 hours) personal leave per occurrence, which shall not accumulate. Fire Inspector is entitled to up to 40 hours per occurrence, which will not accumulate. Personal leave for purpose of this paragraph includes and is limited to: Death in the immediate family, death of spouse, parent, brother, sister, child, grandchild, grandparent, and spouse's parent, brother, sister, child, grandchild, grandparent. Immediate family also includes "step" family members of the employee or employee's spouse.

18.3 **Jury Duty:** Employees called and selected for Jury Duty shall receive their regular compensation and other benefits for their employment, less the amount received by them as a Juror.

18.4 **Union Leave:** The City agrees to grant the necessary time off without pay to any employee designated to attend a labor convention or to serve in any capacity on other official Union business.

18.5 **Court Time:** An employee who is required to appear in Court and/or for Deposition during their scheduled off-duty time shall receive a minimum of two (2) hours pay at one and one-half (1½) time the employee's base pay rate. An extension or early report to a regularly scheduled shift for Court or Deposition appearance does not qualify the employee for the two (2) hour minimum.

ARTICLE XIX. SEVERANCE PAY

If an employee retires at age 65, or as otherwise provided by law, or is forced to retire due to physical condition not allowing them to continue gainful employment, or voluntarily employment with the City after due notice, with the consent of the City, but not if discharged or resigns by the request of the City, all and in each case after ten (10) years of service, he/she will receive fifty percent (50%) of unused sick leave and prolonged illness sick leave, based on his/her current hourly rate, as severance pay of the first 160 days of accumulated sick leave.

Maximum payment:

- Firefighter: up to a maximum of the first 160 days (1920 hours) of accumulated sick leave.
- Fire Inspector and: up to a maximum of 640 hours (50% of 1280 hours)

ARTICLE XX. INSURANCE

Health

The City will agree to pay the cost of single health insurance coverage, if such coverage is elected by the employee. Regular, full-time employees may not waive single coverage.

The City will agree to contribute a percentage of premium as established by the City Council, towards coverage other than single as offered by the City and elected by the Employee. The City contribution will remain at the same percentage for 2021.

Life

All regular employees will also receive a \$50,000 Life Insurance Policy effective upon date of agreement of this contract with the full cost of the premiums to be paid for by the City.

Long-Term Disability

All regular, full-time employees will receive a long-term disability insurance policy. The City will pay for long-term disability premiums.

ARTICLE XXI. INJURED ON DUTY

21.1 Employees injured while on duty will receive full pay for a maximum of ninety (90) working days while unable to work due to such injury. The first three (3) working days lost due to an injury on duty will be charged to an employee's sick leave account as part of worker's compensation "waiting period". If a work-related injury continues past ten days, the first three days which have been charged to the employee's sick leave account will be reimbursed to the employee. An employee with no sick leave accumulation will not receive payment for the first three (3) working days lost.

21.2 Any compensation payable to the employee under Worker's Compensation insurance will be reported to the Employer. The Employer shall make supplementary payments to the employee (not to be charged to the employee's accumulated sick leave) to make up the difference between Worker's Compensation and his/her normal rate of pay.

21.3 Any employee who claims an absence from work due to an injury sustained on the job shall provide, if requested by the Employer, a statement from the employee's attending physician as to the nature of the injury.

21.4 Any employee who claims an absence from work due to an injury sustained on the job is subject to an examination to be made on behalf of and paid for by the Employer by a person competent to perform the same and as is designated by the Employer

ARTICLE XXII. UNIFORMS

The Employer agrees to supply dress uniforms, work uniforms and turn out gear as required.

ARTICLE XXIII. WAGES

23.1 Wages for the term of the contract will be adjusted as follows:

	January 1, 2022	January 1, 2023
Firefighter	3% COLA	3% COLA
	Hourly	Hourly
Start	\$21.51	\$22.16
6 months	\$23.26	\$23.96
12 months	\$24.81	\$25.55
24 months	\$26.57	\$27.37
36 months	\$28.31	\$29.16
Fire Inspector	3% COLA	3% COLA
	Hourly	Hourly
Start	\$33.03	\$34.02
6 months	\$34.26	\$35.29

12 months	\$35.66	\$36.73
24 months	\$39.62	\$40.81
36 months	\$40.94	\$42.17

23.2 Longevity

Longevity shall be payable as follows:

- 1% after five (5) years
- 2% after ten (10) years
- 3% after fifteen (15) years

23.3 Paramedic

Those Firefighters who have received and maintained their Paramedic Certification shall be compensated per month. Paramedic pay wages will be adjusted as follows:

January 1, 2022	January 1, 2023,
\$463.50	\$477.41

This amount will be added to the base pay.

23.4 Field Training Officer

A Field Training Officer will receive payment of an additional \$2.00 per hour when Firefighter is actually assigned to work as a Field Training Officer.

ARTICLE XXIV. WAIVER

24.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Agreement, are hereby superseded.

24.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understanding arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The Employer and the Union each voluntarily and unqualified waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement, even though such terms or conditions may not have been within the knowledge or contemplation of either or both of the parties at the time this contract was negotiated or executed.

ARTICLE XXV. POST RETIREMENT HEALTH CARE SAVINGS ACCOUNT

If the Union chooses to establish a Post-Retirement Health Care Savings Account, the City agrees to management the administration of that account.

Retirement Health Savings Plan (RHS) – The Union and the City agree to implement a RHS plan as agreed

upon by the membership. It is understood there will be no charge to the current level of severance payout calculations.

ARTICLE XXVI. WORKING OUT OF CLASSIFICATION

Employees assigned to temporarily work in a position of a higher classification as a result of an extended absence by a co-worker may qualify for additional compensation. Additional compensation may be warranted if the temporary assignment is for a minimum of a 24-hour work period or more and upon review of the employee's current wage and the additional duties assigned as part of the temporary classification.

ARTICLE XXVII. UNION VACATION BANK

During April of each calendar year each Local 5113 member will donate three (3) hours of vacation time into a vacation bank to be used by the union board and or their delegates for union business. Any employee who became a member of IAFF Local 5113 later than October 1st of the preceding year is not required to donate. Management approvals of time off will be required.

ARTICLE XXVIII. DURATION

This Agreement shall be effective as of January 1, 2022 and shall remain in full force and effect until the thirty-first day of December, 2023.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

CITY OF HASTINGS

**INTERNATIONAL ASSOCIATION OF
FIREFIGHTERS
LOCAL NO. 5113**

Mary Fasbender, Mayor

Craig Latch, President

Dan Wietecha, City Administrator

Adam Harklerode, Vice President

Kelly Murtaugh, City Clerk

Kiel Kwiatkowski, Secretary/Treasurer

Memorandum of Agreement: Overtime

This Memorandum of Agreement (“MOA”) is entered into by and between the City of Hastings (“City”) and the Minnesota Teamsters Public and Law Enforcement Employees’ Union, Local #320 (“Union”).

WHEREAS, the City has adopted a 21-day work period where Firefighters may work up to a maximum of 159 hours before the City is required to pay overtime compensation pursuant to the Fair Labor Standards Act;

WHEREAS, on January 8, 2021, the City sent a letter to the Union placing the Union on notice that the City intended to discontinue and no longer recognize the past practice of compensating Firefighters nine (9) hours of overtime at time and one half of the hourly rate, regardless of whether the Firefighters worked more than 159 hours in a work period;

WHEREAS, the City and the Union are parties to a January 1, 2022 - December 31, 2023 Collective Bargaining Agreement (“CBA”) governing the general terms and conditions of employment for Firefighters employed by the City;

BE IT RESOLVED, that during the term of the current 2022-2023 CBA, the parties agree that Firefighters will be compensated as overtime the hours in excess of the 159 hour work period, whether the hours in the shift are compensated for work, PTO, vacation, or sick time.

BE IT FURTHER RESOLVED, that the City has not waived its right to end the past practice upon the expiration of the 2022-2023 CBA, and the Union will need to negotiate for subsequent continuation of the practice.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates recorded below their respective signatures.

CITY OF HASTINGS

**INTERNATIONAL ASSOCIATION
FIREFIGHTERS
UNION, LOCAL NO. 5113**

Mary Fasbender, Mayor

Craig Latch President

Dan Wietecha, City Administrator

Adam Harklerode Vice-president

Kelly Murtaugh, City Clerk

Kiel Kwiatkowski, Secretary/Treasurer

Memorandum of Understanding: Mental Health and Wellness Program

This Memorandum of Understanding (MOU) is entered into by and between the City of Hastings (“City”) and the International Association of Fire Fighters Local #5113 (“Union”), on behalf of the Fire Fighters bargaining unit, for the purpose of establishing guidance for an employee mental health and wellness program. The City and Union shall collectively be referred to as “the Parties.”

WHEREAS, the Hastings Fire Department (“Fire Department”) recognizes that, during the course of performing their job duties, Fire Department employees may become involved in or exposed to incidents that have the potential to cause various forms of short-or long-term emotional and psychological trauma; and

WHEREAS, the Fire Department is committed to supporting the mental health and wellness of its employees by providing them with resources that will help ensure stability and longevity in the personal and professional lives of each employee; and

WHEREAS, the Fire Department desires to provide employees with cost-free mental health services from a qualified mental health professional that specializes in working with public safety employees; and

WHEREAS, the City and Union are parties to a 2022-2023 collective bargaining agreement (“CBA”) which does not contain any negotiated language over the establishment or participation of Fire Department employees in a mental health program; and

WHEREAS, the Parties agree that the establishment and implementation of a mandatory mental health program is the subject of bargaining; and

NOW, THEREFORE, BE IT RESOLVED, in consideration of the foregoing recitals, the Parties hereby agree as follows:

Purpose:

This policy establishes the Hastings Fire Department Mental Health Program. The purpose of this program is to ensure the mental health and well-being of employees. This policy defines the program that shall be provided by the Department to all employees, along with the roles and responsibilities of the employee and the Fire Department.

Policy:

The Hastings Fire Department hereby establishes a Mental Health Program. Along with the annually required physical exam, employees will participate in an annual mental health consultation to identify any potential conditions or problems that affect the employee’s health and wellness. All staff who engage in firefighting and emergency medical services will attend one mandatory session with a mental health provider each year. Failure to comply with this requirement can be cause for disciplinary action.

Procedure:

1. Participation in this program is mandatory for all full-time and paid on-call personnel who engage in firefighting, rescue and emergency medical services activities.

2. Employees will complete at least one (1) appointment with the Fire Department's approved mental health provider every year.
3. The Fire Department will allow employees the necessary time away from their scheduled work duties to attend the mandatory mental health appointment without loss of pay or deduction of leave.
4. In the event the mental health appointment must be scheduled when an employee is off duty, the employee will be compensated at the employee's overtime rate of pay for the appointment and travel time from the employee's home to and from the mandatory appointment.

Designated Provider:

The Fire Department will appoint one designated provider annually. An employee who is already under the care of another provider will have the ability to notify the designated provider that they are already receiving mental health counseling through another provider. The designated provider will then verify that the employee has met the requirement of attendance with Department administration, without disclosing any further information.

The designated provider, in special circumstances, may refer individuals to other providers who may offer specialized services.

Mental Health Program Committee:

A committee shall be established to implement and manage the Mental Health Program. The committee will consist of one representative from IAFF Local #5113, one representative of Teamsters Local #320, one paid-on-call representative, and one Chief. The committee will be responsible for the following:

- Providing input and assistance in the development and implementation of programs related to mental health.
- Making recommendations on the type and content of mental health awareness and related programs, services, or training.
- Distributing applicable mental health related information to employees.
- Evaluating the overall effectiveness of programs related to mental health.
- Evaluating and recommending approved mental health providers to Fire Department Administration.
- Participation in the committee shall not be considered negotiation by the bargaining unit.

Critical Incident Stress Debriefings

Employees are strongly encouraged to participate in Critical Incident Stress Debriefings when they occur. Employees are also strongly encouraged to request that a CISD session be arranged following critical incidents. Participation in a CISD does not meet the annual attendance requirement of the mental health program.

Confidentiality

The communication between the any mental health care provider and the employee is privileged and therefore the Department considers all mental health appointments, communication during the appointment, and any recommendations as confidential in accordance with all applicable State and Federal privacy laws. The mental health care provider

shall be prohibited from sharing any employee information other than confirming with the Department that an employee was or was not compliant with the program's directive of attending one appointment by the end of each year.

Follow Up Visits

If an employee or the care provider feels that services beyond the one (1) required appointment would be needed or beneficial for the employee, the care provider may create a referral at the employee's discretion. Additional resources are available to the employee through the City's Employee Assistance Program (EAP) as well as the employee's health insurance.

1. These additional appointments are not mandatory.
2. Up to five (5) additional appointments will be provided through the Fire Department.
3. As with any other medical appointment, employees will not be compensated for time spent at additional appointments. Employees are eligible to use sick leave to attend additional, non-mandatory appointments while on duty.
4. If the employee wishes to schedule follow up appointments with the care provider, the employee may schedule those appointments directly with the provider.

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IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by its duly authorized representatives.

CITY OF HASTINGS

INTERNATIONAL ASSOCIATION
OF FIRE FIGHTERS, LOCAL NO. #5113

Approved by the Hastings City Council:

Approved by the Union:

Mary D. Fasbender, Mayor

Craig Latch, President

Dan Wietecha, City Administrator

Adam Harklerode, Vice President

Kelly Murtaugh, City Clerk

Kiel Kwiatkowski, Secretary/Treasurer

STATE OF MINNESOTA
BUREAU OF MEDIATION SERVICES

In the matter of a Petition for
Clarification of an Appropriate Unit:

UNIT CLARIFICATION STIPULATION

City of Hastings and International Association
of Fire Fighters, Local 5113 (Firefighter’s Unit)

STIPULATION OF THE PARTIES

WHEREAS, the parties seek to amend and replace the appropriate unit description effective January 1, 2022 by removing the fire marshal from the unit;

WHEREAS, the stipulated amended description would supersede and replace the previous unit description. The appropriate unit description would state:

All fire fighters/paramedics and fire inspectors employed by the City of Hastings, Minnesota, who are public employees within the meaning of Minn. Stat. § 179A.03, subd. 14 excluding all supervisory and confidential employees.

ACCORDINGLY, the above is hereby stipulated and agreed to by and between the parties, in the above-referenced matter, and the parties agree that this Stipulation may not be amended except in writing and upon the mutual consent of the City and the IAFF.

FOR THE EMPLOYER:

FOR THE UNION:

(Title)

(Title)

DATE: _____

DATE: _____



City Council Memorandum

To: Mayor Fashbender & City Councilmembers
From: Chris Eitemiller, Finance Manager
Date: February 22, 2022
Item: Budget Carryovers – 2021 to 2022

Council Action Requested:

Staff requests Council approval to carryover expense budgets from the 2021 budget to the 2022 budget for unspent donations and select capital and equipment purchases.

Background Information:

A balanced budget is adopted before the beginning of a fiscal year. Current practice is to allow the budget amount for capital items that are not purchased in a budget year due to extenuating circumstances to be moved to the next fiscal year. A capital item is an individual purchase greater than \$10,000 with a useful life greater than one year. The requests include several items that were budgeted in 2021, but were not completed due to supply chain delays or scheduling/timing.

The first request is from the Fire department. This \$51,670 request is needed to complete the Fire Department Study. This needs to be carried forward into 2022 due to scheduling conflicts and delays.

The next item staff is requesting relates to the City's Finance system. Due to the consultant's 2021-22 schedule, \$16,000 of the \$30,000 allocated in 2021 to begin work on researching software options needs to be carried forward.

In 2021, Public Works had budgeted \$150,000 for the Highway 61 corridor study. The cost estimate has decreased, reducing the amount needed to complete this work in 2022 to \$100,000.

Fire has two other items that were not completed in 2021. The first is for uniforms and turnout gear that was ordered in the 4th quarter of 2021 but won't be received until March or April 2022. There is a balance of \$17,148 that the department needs carried forward.

The other Fire request is for the remaining \$16,052 of spending authority to complete the Fire station alerting system project that was begun in 2021.

We are requesting to roll forward a total balance of \$90,000 budgeted in HEDRA during 2021. This funding will pay for Downtown environmental cleanup.

The remaining two items are from the vehicle and equipment fund. The fire truck and a Chevy Tahoe pickup, also for the Fire Department, which were budgeted in 2021. Like other items mentioned, these have not been completed due to supply chain delays. The department requests approval to carry forward \$11,826 for the Tahoe and \$29,813 for the fire truck.

Donations:

Donations are accepted by the City Council and designated for a special purpose. Donations received by departments can be carried to the next fiscal year for two years before reverting to the fund balance if not spent. The donation amounts requested on the schedule are consistent with prior practice.

Financial Impact:

All items are currently in the 2021 budget and all funds requested for carryforward remain unspent.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

Listing of budget carryover requests

Budget Carryover Requests - 2021 to 2022

<u>Account #</u>	<u>Description</u>	2021 <u>Budget</u>	Spent <u>YTD</u>	Carryforward <u>Request</u>
Capital & Initiative Items:				
101-105-1051-6319	Fire Department Study	60,000.00	8,329.04	51,670.96
101-120-1201-6311	Finance system consultant	30,000.00	14,000.00	16,000.00
101-301-3200-6311	Highway 61 Corridor Study	100,000.00	-	100,000.00
213-210-2100-6218	Fire Uniforms and turnout gear	44,590.00	27,442.00	17,148.00
213-210-2100-6580	Fire Station Alerting system	99,000.00	82,947.68	16,052.32
407-180-1502-6590	Downtown Environmental Cleanup	100,000.00	10,000.00	90,000.00
703-600-6006-6540	Chevy Tahoe - Fire Department	51,600.00	39,774.00	11,826.00
703-600-6006-6540	Fire Truck	720,600.00	690,787.00	29,813.00
<u>Account #</u>	<u>Description</u>	2021 <u>Budget</u>	Spent <u>YTD</u>	Carryover <u>Request</u>
Donations:				
101-201-2010-6494	HPD needs	875.00	-	875.00
101-201-2010-6494	bike helmets	200.00	-	200.00
101-201-2219-6494	Police K9 program	1,504.88	1,004.88	500.00
200-401-4440-6494	Memorial bench	21,400.00	-	21,400.00
200-401-4440-6494	Paws in the Park	250.00	-	250.00
200-401-4445-6494	Summer Programming	15,500.00	13,440.00	2,060.00
200-401-4445-6494	Music in the Park	5,800.00	2,060.10	3,739.90
200-401-4460-6494	Youth First - Halloween Party	2,925.00	2,225.58	699.42
210-170-1704-6494	Pioneer room	389.26	147.21	242.05
210-170-1704-6494	Gar Flag	1,576.00	31.00	1,545.00
213-210-2100-6494	Fire department	450.00	-	450.00
213-210-2100-6494	Fire Prevention	400.00	-	400.00
221-201-2021-6494	Police reserves	2,700.00	2,500.00	200.00
401-401-4134-6494	Parks Department	270,937.56	-	270,937.56
			TOTAL	303,498.93

* Donations have historically remained in a department's expense budget for two consecutive years before reverting to fund balance.

Amounts presented here reflect only those funds eligible for roll-forward to the 2022 budget.



To: Mayor Fasbender & City Councilmembers
From: Chris Eitemiller, Finance Manager
Date: February 22, 2022
Item: 2021 Budget Amendment and Fund Closures

Council Action Requested:

Council is asked to approve a budget amendment and Fund closures. All of these will have an effective date of December 31, 2021.

Background Information:

General Fund: The General Fund balance will increase by approximately \$2.1 million, with the major revenue changes noted as follows: Non-Departmental increased \$1,203,189 due to the first receipt of ARPA funds. City Clerk decreased by \$39,720 associated with licensure refunds to offer small business assistance to local businesses. Building & Inspections has an increase in revenue totaling \$232,923, due to another year that saw a significant increase in permit revenues issued. The engineering revenue is based on a percentage pertaining to the 2021 street project. Since this is an estimate, it needs to be amended to the actual amount. The Public Works Streets division revenue shortfall compared to budget is due to the City's share of the Highway 316 project decreasing considerably. This resulted in both reduced municipal state aid revenues and grant revenues. These two revenues comprised the funding for the City's share of this project. The Parks department's General Fund revenue increased after receiving a recycling grant from Dakota County.

General Fund expenditures were \$3.6 million under budget. By far, the most significant portion of this variance was the Public Works Street division, which finished the year \$2,150,702 under budget. This was due to the City's share of the Highway 316 project being over \$2 million less than originally expected. Final payments for this project cannot be made until spring 2022, so there may be some adjustments to the project's final total. Beyond the Highway 316 project, Public Works' personnel expenses were \$170,000 under budget, and Police saw a positive personnel variance of \$207,000. Savings in personnel, services, and capital spread across all other departments, comprises the remainder of this variance.

Special Revenue Funds: The Cable Access Fund had an increase due to the increase in revenue associated with the cable access franchise fees. There is an associated expense increase in this fund as well, because these revenues are a pass through. The LeDuc Historic Estate changes are based on the receipts received from the trust. Half of these receipts are passed through to the Dakota County Historical Society. The changes associated with this fund are due to the decrease in monies received from the trust. The Arena fund saw budgeted increases in both revenues and expenditures. The revenue increase consisted of a transfer from the general fund to help fund the capital adjustments. Increases for seasonal salaries, as well as for capital equipment, account for budgeted spending increases totaling \$138,607. After these budget changes, the fund's plan was for nearly \$69,000 less revenue than expenditures. Positive variances in personnel and supplies reduced this to \$45,358.

Enterprise Funds: None of the enterprise funds had a negative variance in 2021, including the Hydro Plant.

Fund closures: Request authorization to close the following funds:

Drug Awareness Fund
2015 Equipment Certificates
Swimming Pool
2014 Equipment Certificates
2009 GO Improvement Bonds

Any residual amounts in these funds will be transferred to our Debt Redemption fund.

Financial Impact:

The budget amendment creates a significant positive position in the general fund of \$2,163,644. The final year-end position for the fund may vary slightly as adjusting entries associated with our annual audit are made.

Advisory Commission Discussion:

None.

Council Committee Discussion:

None.

Attachments:

- 2021 Budget resolution, Fund closures

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 02- -22

**A RESOLUTION AMENDING THE 2022 BUDGET AND FUND CLOSURES
AND TRANSFERS**

WHEREAS, the Mayor and City Council adopted the 2022 budget on December 6,
2021; and

WHEREAS, there is a need to amend the budget and close funds;

WHEREAS, there is also the need to transfer any residual monies from funds closing;

WHEREAS, any residual dollars from the following funds will be transferred to the
debt redemption fund for future council direction;

NOW THEREFORE LET IT BE RESOLVED THAT, the budget is amended as
follows with an effective date of December 31, 2022:

Fund closures

Drug Awareness Fund
Swimming Pool
2009 GO Improvement Bonds
2014 Equipment Certificates
2015 Equipment Certificates

General Fund

VIII-14

Revenues by Major Category:

	2022 Budget w/rollovers	Change	Amended 2/22/22
Non-Departmental	10,757,449	1,203,189	11,960,638
Investments	45,000	(52,304)	(7,304)
City Clerk	103,750	(39,720)	64,030
Finance	-	-	-
Facility Maintenance	18,380	(700)	17,680
Planning	17,000	11,401	28,401
I.T.	-	638	638
Police	659,043	41,686	700,729
Building & Inspections	431,200	232,923	664,123
Safety	10,000	1,904	11,904
Public Works-engineering	315,400	124,342	439,742
Public Works-Streets	3,273,000	(1,768,703)	1,504,297
Public Works-Street Lights	1,000	(735)	265
Parks & Recreation	75,500	169,783	245,283
Miscellaneous	-	-	-
Transfers In	686,288	3,000	689,288
	<hr/>	<hr/>	<hr/>
Total Revenues	<u>16,393,010</u>	<u>(73,295)</u>	<u>16,319,715</u>

Expenditures by Major Function:

Council & Mayor	120,657	26,502	94,155
Administration	307,899	51,813	256,086
City Clerk	536,023	104,930	431,093
Finance	642,740	34,910	607,830
Legal	166,500	(87,034)	253,534
Facility Management	506,098	10,911	495,187
Planning	140,552	4,814	135,738
I.T.	865,667	105,700	709,432
Police	5,719,435	195,207	5,524,228
Building & Inspections	622,092	(16,297)	638,389
Safety	2,700	(6,739)	9,439
Public Works-Engineering	570,136	81,528	488,608
Public Works-Streets	4,698,692	2,150,702	2,547,990
Public Works-Street Lights	216,800	23,445	193,355
Public Works-Sidewalks	25,000	(911)	25,911
Parks & Recreation	127,000	(12,214)	139,214
Miscellaneous/Transfers Out	2,530,072	924,191	1,605,881
Total Expenditures	<u>17,798,063</u>	<u>3,641,992</u>	<u>14,156,071</u>
Revenues less Expenditures	(1,405,053)	(3,715,287)	2,163,644
Appropriated Fund Balance	<u>1,405,053</u>	<u>3,715,287</u>	<u>(2,163,644)</u>



City Council Memorandum

To: Mayor Fasbender and City Council
From: John Hinzman, Community Development Director
Date: February 22, 2022
Item: Resolution: Support of Housing and Local Decision Making Authority

Council Action Requested:

Adopt the attached resolution supporting housing and local decision making authority. The resolution is based on a draft authored by the League of Minnesota Cities. A simple majority is necessary for action.

Background Information:

The resolution is in response to the proposed “Legalize Affordable Housing Act” [HF 3256](#) which was recently introduced and referred to the State Government Committee (Local Government Division). The bill would have significant impact on our local land use authority. In general the bill would codify certain land use densities within our comprehensive plan and remove local land use authority by establishing areas of significantly higher residential housing densities across the City. The bill would:

- Mandates upzoning in cities across the state
- Establish a minimum 8 dwelling units per acre density for unsubdivided land
- Eliminate planned and staged development within the metro area
- Removed long-standing and important and accountable city planning authorities, effectively privatizing planning functions.
- Codify the Comprehensive Plan giving Metropolitan Council significant authority over local land use authority.
- Change the purpose of the comprehensive plan from an aspirational document to a regulatory document.

The League of Minnesota Cities have mobilized to oppose the Bill and

Attachments:

- Resolution
- Powerpoint - League of MN Cities and Metro Cities

**CITY OF HASTINGS
STATE OF MINNESOTA**

RESOLUTION _____

A RESOLUTION SUPPORTING HOUSING AND LOCAL DECISION-MAKING AUTHORITY

Council member _____ introduced the following Resolution and moved its adoption:

WHEREAS, local elected decision-makers are in the best position to determine the health, safety, and welfare regulations that best serve the unique needs of their constituents; and

WHEREAS, zoning regulation is an important planning tool that benefits communities economically and socially, improves health and wellness, and helps conserve the environment; and

WHEREAS, local zoning regulation allows communities to plan for the use of land transparently, involving residents through public engagement; and

WHEREAS, cities across the state are keenly aware of the distinct housing challenges facing their communities and they target those local housing challenges with available tools; and

WHEREAS, multiple bills restricting local decision-making related to housing have been introduced in the 2021-2022 biennium.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HASTINGS that this Council supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

LET IT ALSO BE RESOLVED that this Council supports housing policy that advances solutions to support full housing spectrum solutions, local innovation, incentives instead of mandates, and community-specific solutions throughout Minnesota.

Council member _____ moved a second to this resolution and upon being put to a vote it was adopted by the Council Members present.

Adopted by the Hastings City Council on February 22, 2022, by the following vote:

Ayes:
Nays:
Absent:

ATTEST:

Mary Fasbender, Mayor

Kelly Murtaugh,
City Clerk

(City Seal)

I HEREBY CERTIFY that the above is a true and correct copy of resolution presented to and adopted by the City of Hastings, County of Dakota, Minnesota, on the 22nd day of February, 2022, as disclosed by the records of the City of Hastings on file and of record in the office.

Kelly Murtaugh, City Clerk

(SEAL)

This instrument drafted by:
City of Hastings (JH)
101 4th St. E.
Hastings, MN 55033

2022 Housing Bills



Charlie Vander Aarde – Metro Cities
Irene Kao – League of Minnesota Cities



91 member cities

Represents the collective interests of cities across the seven-county metro region at legislature, executive branch and Metropolitan Council

Represents shared interests of metropolitan cities at Metropolitan Council across scope of Council functions

Policies are developed by our members and guide our work in St. Paul



837 members (of 854 Minnesota cities)

Mission: The League of Minnesota Cities promotes excellence in local government through effective advocacy, expert analysis, and trusted guidance for all Minnesota cities

Housing Discussions at the Capitol

Single Family Home/Duplex-focused bill from Rep. Steve Elkins

Tenant Protection policy and rental assistance \$\$ bills

New construction \$\$ bills

Housing preservation \$\$ bills

Comprehensive Housing bill – city supported legislation



Housing Policy Should...

1. **Address the full spectrum of housing** from preservation of naturally occurring affordable housing on up to market rate
2. **Support the local innovation** that cities are deploying to address needs and promote development
3. **Provide incentives** to cities that allows for local efforts that meet diverse local needs
4. **Provide community-specific solutions throughout Minnesota** that are sensitive to the different housing needs across cities

Housing Needs in Cities: State Policy Solutions That Work

Cities across the state are keenly aware of the unique housing challenges that face their communities, which can include shortages, high construction costs, and racial disparities. Cities are targeting these local housing needs with the tools available to them. In fact, housing development in cities is ahead of pace to meet a state goal of building 300,000 homes by 2030. Despite that, we can do better.

Legislative action focused on supporting cities must be a part of this solution-oriented approach.

What works:

Full housing spectrum solutions

Each city is sustained by a different mix of housing stock, which may include but is not limited to: affordable housing, market-rate housing, and rental.

WHAT CITIES ARE DOING: Housing rehabilitation programs, tax abatement, inclusionary housing policies, and more.

LEGISLATIVE NEED: Adequately funded state housing programs and policy changes that support construction and preservation of housing across the housing spectrum.

What works:

Local innovation support

Cities create policy and finance solutions to target locally-identified housing needs.

WHAT CITIES ARE DOING: Mixed-use developments, monetary and policy incentives for diverse housing stock, fee waivers, and more.

LEGISLATIVE NEED: More flexibility and more authority to use tools and resources that foster local innovation to address unique, individual community needs.

What works:

Incentives instead of mandates

Market forces such as demand, cost of land, labor shortages, and materials are creating private sector market failures. Partnerships and outside resources can bridge the gap for developers and create more affordability.

WHAT CITIES ARE DOING: Low or no cost city-supplied lots, tax increment finance districts, free electrical service for construction sites, and more.

LEGISLATIVE NEED: Incentives for the private sector to construct less profitable housing statewide, additional flexibility for cities to construct and attract development when the private market won't meet community needs.

What works:

Community-specific solutions throughout Minnesota

From Baudette to Bloomington, housing solutions must be responsive to the circumstances and unique characteristics of each city.

WHAT CITIES ARE DOING: First-time homebuyer down-payment assistance, local housing trust funds, density bonuses, and more.

LEGISLATIVE NEED: Support of city land use decisions that make sense for their communities, infrastructure solutions that protect taxpayers and resident safety.

Zoning Reform Bill

Named the “Legalize Affordable Housing Act”

- Previewed in August, first introduced last week

[HF 3256](#) – Rep. Steve Elkins (DFL-Bloomington), Rep. Mike Howard (DFL-Richfield)

- Referred to State Government committee (Local Gov division)

Senate companion will be introduced by Sen. Rich Draheim (R-Howard Lake), who chairs the Senate Housing committee

Rep. Elkins Zoning Reform Bill

Metro Cities, League of Minnesota Cities, Municipal Legislative Commission, Coalition of Greater MN Cities & MN Association of Small Cities oppose this bill.

- Mandates upzoning in cities across the state.
- Establishes minimum 8u/acre density for unsubdivided land.
- Eliminates planned and staged development in metro area.
- Removes long-standing and important and accountable city planning authorities, effectively privatizing planning functions

Rep. Elkins Zoning Reform Bill

Article 1 – Street Impact Fees

- Differs from city-supported language for infrastructure accountability in [SF 277](#) (Pratt) / [HF 527](#) (Masin)

Article 2 – Street Improvement Districts

- Long-standing LMC, Metro Cities-supported language in [SF 1998](#) (Johnson Stewart) / [HF 1565](#) (Elkins)



Rep. Elkins Zoning Reform Bill

Article 3 – Planning and Zoning Reforms

Preempts interim ordinances

A housing proposal that is consistent with the comprehensive plan on the date of submission and is submitted or pending before the adoption of an interim ordinance is exempt from the regulations, restrictions, or prohibitions in the interim ordinance.



Rep. Elkins Zoning Reform Bill

Article 3 – Planning and Zoning Reforms

Municipal Planning Consistency (M.S. 462.357)

Official Controls: Subdivision Regulation; Dedication: (M.S. 462.358)

Comp Plans for Local Governments (M.S. 473.858)

Adoption; Conflicts, Amendment of Controls, Devices (M.S. 473.865)

Regulations, fiscal devices or official controls do not conflict with a land use plan if they permit all uses that are permitted or required in the land use plan at densities permitted or required by the plan, and they prohibit all uses expressly prohibited by the plan. (allows an exception for C/I uses)

Rep. Elkins Zoning Reform Bill

Article 3 – Planning and Zoning Reforms

Affordable Housing Goals (M.S. 473.254)

Requires that only parcels that are consistent with and promote the policies of the Metropolitan Development Guide and are zoned for multifamily housing at the guided level of density may qualify toward a municipality's affordable and life-cycle housing goals.

Rep. Elkins Zoning Reform Bill



Article 4 – Limiting Regulations on Residential Development

Mandated Statewide
Upzoning (M.S. 462.357)

Duplexes or ADUs
allowed on all parcels
currently zoned for
single family housing

Rep. Elkins Zoning Reform Bill

Article 4 – Limiting Regulations on Residential Development

PUD Restrictions (M.S. 462.3575)

A city can't require a PUD if the proposed residential development complies with existing city zoning ordinances or subdivision regulations, or qualifies as a conditional use.

Establishes limitations on requiring specific materials for aesthetic reasons.

A city can not require more than a one-car garage.

No minimum sq footage for a residential building or accessory structure to a residential building.

Rep. Elkins Zoning Reform Bill

Article 4 – Limiting Regulations on Residential Development

Industrial & Modular Buildings Allowed (M.S. 462.357)

Prohibits city regulations against industrialized/modular buildings for residential use built in conformance with Minnesota Rules, chapter 1361

Rep. Elkins Zoning Reform Bill

Article 5 – Municipal Dedication Fees

- Municipal Dedication Fees (M.S. 462.357)
- The park fee is capped at 10% of the fair market value of the development. Allows land and/or cash to count toward park ded fee. Not-buildable land may be dedicated but is not included in 10% cap. Land for regional trails is included.
- Requires cities to cap land for transpo at MnDOT MSAS admin rules. Prohibits city collecting land wider than 32' that is not a collector or arterial street. Requires city to use guidance from nat'l traffic engineering orgs for non-collector, non-arterial streets.
- Sidewalks included.

Rep. Elkins Zoning Reform Bill

Article 6 – Metro Area Density

Metro Area Density (M.S. 473.859)

Zoning for unsubdivided land for residential use, including areas identified as land that may come within the urban service area for residential development and that is not connected to the metropolitan disposal system, must provide for a density of residential development of no less than 8u/acre or no more than 1u/10 acres for long-term rural land.

Rep. Elkins Zoning Reform Bill

Article 7 – Sewer Availability Charge

Sewer Availability Charge (SAC) (M.S. 473.517)

Development in unsewered areas is assessed at actual density, but no less than four SAC units per acre.

Rep. Elkins Zoning Reform Bill

Article 8 – Building Permit Deadlines

60 Day Rule (M.S. 15.99 and M.S. 473.865)

A building permit application must be processed in accordance with M.S. 15.99

Rep. Elkins Zoning Reform Bill

Article 9 – Building Permit Fees

Building Permit Fees (M.S. 326B.153)

The commissioner shall establish a cost per square foot valuation of new and additions to one- and two-family, townhouse, and accessory utility buildings.

Cities would be allowed to set their own building permit fees.

Rep. Elkins Zoning Reform Bill

Article 10 – Energy Cost Disclosure Requirement

Seller would be required to disclose cost of the usage of electricity, natural gas, and water over the last 12 months

Rep. Elkins Zoning Reform Bill

Article 11 – Construction and Development Fee Report

Increase threshold for full reporting of municipal fee and expense report from currently \$5,000 to \$7,000

However, currently required to send in report attesting to collecting less than \$5,000

Article 12 – Oak Grove and Nowthen Land Use Exception Repealed

City Responses

Preserve Local Decision-Making Authority

Maintain Local Roles in planning, land use, zoning

Support actual policies and programs that address housing affordability and homeownership

LMC bill



Comprehensive Housing Spectrum Act – city supported

Provisions include:

- Assisting cities in addressing the market-based challenges to new construction, which include the rising cost of land, labor, and lumber
- Resources and policy solutions to preserve existing naturally occurring affordable housing (NOAH) in communities
- New Housing Cost Reduction Incentive Program to award cities state grant funding when waiving fees or adopting inclusionary housing policies to support affordable single- or multi-family construction
- Additional authorization of Housing Infrastructure Bonds to support qualified single- and multi-family affordable construction and rehabilitation efforts
- Additional funding for existing programs – Challenge Fund Grant and Local Housing Trust Fund matching grants, and new programs - grant for preservation and rehabilitation of NOAH units
- Broader flexibility to use tax increment financing for qualified housing projects and transfer certain increment to a Local Housing Trust Fund
- State resources to assist cities with cost of public infrastructure necessary for residential development
- Addressing negative impact of corporate investor purchases of single-family, owner-occupied homes that are often transitioned into rental units, which greatly diminishes homeownership opportunities

What Can Cities Do?

Your city can adopt a [model resolution](#) on housing and development:

Please consider personalizing and presenting this resolution to your city council.

You can access this draft template at www.lmc.org/HDresolution

If your city council passes the resolution, please have a copy sent to advocacy@lmc.org so your city can be added to the League's master list and shared with legislators.

RESOLUTION # _____

A RESOLUTION SUPPORTING HOUSING AND LOCAL DECISION-MAKING AUTHORITY

WHEREAS, local elected decision-makers are in the best position to determine the health, safety, and welfare regulations that best serve the unique needs of their constituents; and

WHEREAS, zoning regulation is an important planning tool that benefits communities economically and socially, improves health and wellness, and helps conserve the environment; and

WHEREAS, local zoning regulation allows communities to plan for the use of land transparently, involving residents through public engagement; and

WHEREAS, cities across the state are keenly aware of the distinct housing challenges facing their communities and they target those local housing challenges with available tools; and

WHEREAS, multiple bills restricting local decision-making related to housing have been introduced in the 2021-2022 biennium.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF _____ that this Council supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

LET IT ALSO BE RESOLVED that this Council supports housing policy that advances solutions to support full housing spectrum solutions, local innovation, incentives instead of mandates, and community-specific solutions throughout Minnesota.

ADOPTED by the _____ City Council this ____ day of _____, 2022.

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LMC Cities Bulletin
weekly newsletters



Questions?

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Metro Cities

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651-215-4001

Irene Kao

League of Minnesota Cities

ikao@lmc.org

651-281-1260



City Council Memorandum

To: City Council

From: Eric Maass, EDFP, Economic Development Coordinator

Date: February 16, 2022

Item: Public Hearing: City Council to consider Resolution No. 02-__-22 approving modification of Development District No. 1 (Hastings Downtown Redevelopment Area) (The “Project Area”), The establishment of Tax Increment Financing District No. 9 (the “TIF District”) within the Project Area, the adoption of the modified Redevelopment Plan for the Project Area, and the adoption of Tax Increment Financing Plan relating to the TIF District.

REQUEST:

Hold the required public hearing and consider the Resolution approving modification of Development District No. 1 (Hastings Downtown Redevelopment Area) (The “Project Area”), The establishment of Tax Increment Financing District No. 9 (the “TIF District”) within the Project Area, the adoption of the modified Redevelopment Plan for the Project Area, and the adoption of Tax Increment Financing Plan relating to the TIF District.

1) Authorize Signature of Resolution.

RECOMMENDATION:

Staff recommends authorizing signature of the Resolution as presented by Staff.

BACKGROUND INFORMATION:

History:

The City has received an application from NJS Development, LLC to consider Tax Increment Financing (TIF) to help support a proposed apartment building to be constructed on a portion of the former UBC site in the downtown area. Northland Securities has provided a schedule for review of the application which requires a public hearing. The attached resolution does not approve TIF funding, but rather approves the TIF District and modified Hastings Downtown Development Area. Actual TIF financing for the project proposed by NJS Development, LLC (Flats on Third) will be considered at a future City Council meeting.

ATTACHMENTS:

- Resolution
- Location Map
- Staff Report from Northland Securities
- Draft TIP Plan

**CITY OF HASTINGS
DAKOTA COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 02-__-22

**RESOLUTION APPROVING MODIFICATION OF DEVELOPMENT
DISTRICT NO. 1 (HASTINGS DOWNTOWN REDEVELOPMENT AREA)
(THE “PROJECT AREA”), THE ESTABLISHMENT OF TAX
INCREMENT FINANCING DISTRICT NO. 9 (THE “TIF DISTRICT”)
WITHIN THE PROJECT AREA, THE ADOPTION OF THE MODIFIED
REDEVELOPMENT PLAN FOR THE PROJECT AREA, AND THE
ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING TO
THE TIF DISTRICT**

WHEREAS, the Hastings Economic Development and Redevelopment Authority (the “HEDRA”) has requested that the City of Hastings, Minnesota (the “City”) approve modification of Development District No. 1 (Hastings Downtown Redevelopment Area) (the “Project Area”), the establishment of Tax Increment Financing District No. 9 (the “TIF District”) within the Project Area, the adoption of the Modified Redevelopment Plan for the Project Area, and the adoption of Tax Increment Financing Plan relating to the TIF District (the “TIF Plan”), all pursuant to and in accordance with Minnesota Statutes, Sections 469.001 through 469.047, both inclusive, as amended, Minnesota Statutes Sections 469.090 through 469.1081, both inclusive, as amended, and Minnesota Statutes, Sections 469.174 through 469.1794, both inclusive, as amended (collectively, the “Act”); and

WHEREAS, the City and HEDRA have investigated the facts relating to the proposed TIF District and have caused the TIF Plan for the TIF District to be prepared; and

WHEREAS, the City and its consultants have performed all actions required by law to be performed prior to the creation of the TIF District and the adoption of the TIF Plan relating thereto, including, but not limited to, notification of Dakota County and Independent School District No. 200, having taxing jurisdiction over the property to be included in the TIF District, approval of the TIF Plan by the HEDRA on February 10, 2022, and the holding of a public hearing upon published and required notice as required by law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hastings as follows:

1. Redevelopment Plan Findings. The City Council finds, determines and declares that with respect to the Modified Redevelopment Plan:

(a) That the land in the Project Area would not be made available for redevelopment without the financial aid to be sought.

(b) That the Modified Redevelopment Plan will afford maximum opportunity, consistent with the needs of the City as a whole, for the redevelopment of the Project Area and adjacent areas by private enterprise;

(c) That the Modified Redevelopment Plan conforms to the general plan for the development or redevelopment of the City as a whole, and the anticipated development is in furtherance of long range plans of the City for that area; and

(d) That the Modified Redevelopment Plan is intended and, in the judgment of the HEDRA, its effect will be, to promote the public purposes and accomplish the objectives specified in the Modified Development Plan for the Project Area.

2. Development District No. 1. There is hereby established in the City Development District No. 1, the modified boundaries of which are fixed and determined as described in the Modified Redevelopment Plan.

3. Modified Redevelopment Plan. The Modified Redevelopment Plan, as modified, for the Project Area, is adopted as the Redevelopment Plan for Development District No. 1.

4. Tax Increment Financing District No. 9. The City hereby approves the establishment of the TIF District within the Project Area, the boundaries of which are described in Section 4.03.2 and Exhibit V of the TIF Plan.

5. Tax Increment Financing Plan. The TIF Plan is adopted as the tax increment financing plan for the TIF District and is incorporated herein by reference, and the City Council makes the following findings consistent with the TIF Plan:

(a) The TIF District is a housing district as defined in Section 469.174, Subd. 10 of the Act, as described in Section 4.03.3 of the TIF Plan.

(b) In the opinion of the City Council, the development proposed in connection with establishment of the TIF District would not occur solely through private investment within the reasonably foreseeable future, and the increased market value of the site that could reasonably be expected to occur without the use of tax increment financing (“TIF Assistance”) would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District as described in the TIF Plan.

The above finding is based on a request to the City submitted by the Developer, stating that the TIF Assistance is needed from the City and that without the use of tax increment financing, the proposed development could not proceed.

The City also finds that due to the extraordinary cost of redevelopment of the site, the City has no expectation that other similar development would occur without TIF Assistance. Therefore, the City reasonably believes that the expected increase in market value at this site without TIF Assistance would be minimal. A comparative analysis of estimated market values both with and without establishment of the TIF District and the use of tax increments has been performed.

Such analysis, included as Exhibit I to the TIF Plan, indicates that:

1. the increase in estimated market value of the proposed development is \$24,114,847; and
 2. the present value of expected tax increments collected over the maximum duration of the TIF District is \$3,900,521; and
 3. the expected increased estimated market value of the site without the use of tax increment is \$2,196,417; and
 4. even if some development other than the proposed development were to occur, the City finds that no alternative would occur that would produce a market value increase greater than \$20,214,326 (the amount in number 1 less the amount in number 2).
- (c) The TIF Plan for the TIF District No. 9 conforms to the general plan for development or redevelopment of the City as a whole because the City's comprehensive plan provides for multifamily residential housing as a permitted use on the property in the TIF District, and rezoning will not be required.

At its meeting on January 24, 2022, the Planning Commission for the City determined that the proposed modified Redevelopment Plan and the proposed TIF Plan conform to the general plan for the development or redevelopment of the City as a whole.

- (d) The TIF Plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development or redevelopment of the TIF District by private enterprise. Through the implementation of the TIF Plan, the City will provide an impetus for construction of multifamily housing by a private developer on currently underdeveloped land, thereby increasing housing options in the City and encouraging potential further development of the surrounding properties by other private developers within the Project.

6. Public Purpose. The adoption of the TIF Plan conforms in all respects to the requirements of the Act and will help fulfill a need to redevelop an area of the City which is already built up, to provide increased housing options to City residents, to improve the tax base, and to improve the general economy of the State, and thereby serves a public purpose.

7. Certification. City and HEDRA staff and consultants are authorized and directed to proceed with implementation of the TIF Plan and to transmit the request for certification of the TIF District to the Dakota County Auditor in such form and content as the County Auditor may specify, together with a list of all properties within the TIF District for which building permits have been issued during the 18 months immediately preceding the adoption of this Resolution. The Dakota County Auditor is requested to certify the original net tax capacity of the TIF District as described in the TIF Plan, and to certify in each year thereafter the amount by which the original net tax capacity has increased or decreased in accordance with the Act.

8. Filing. The City Administrator or designee is authorized and directed to file copies of the Program and TIF Plan with the Commissioner of Revenue and Office of the State Auditor following HEDRA approval of an agreement with the Developer for the TIF Assistance.

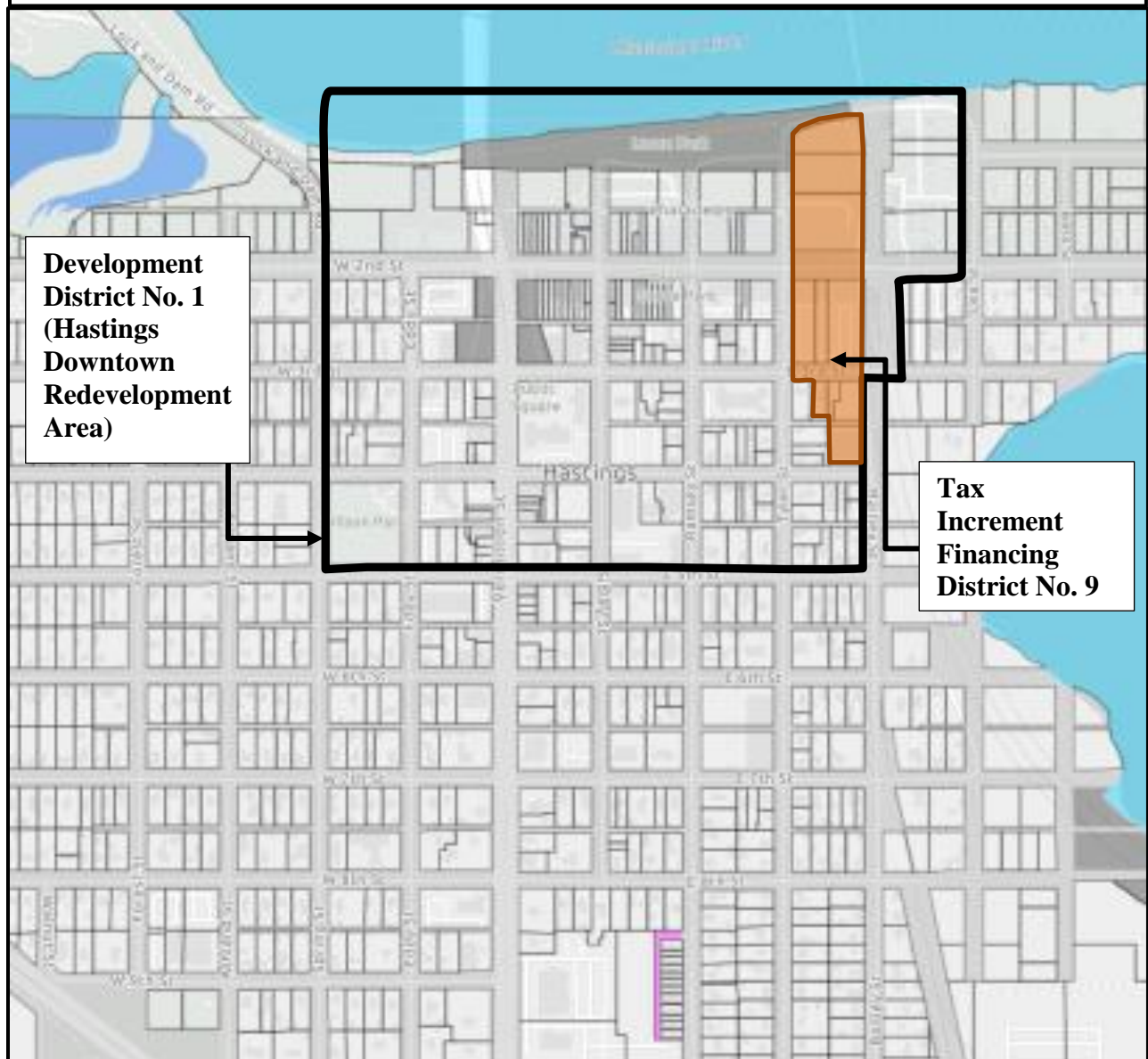
Approved by the City Council of the City of Hastings, Minnesota on February 22, 2022.

Mary Fasbender, Mayor

ATTEST:

Kelly Murtaugh, Assistant City Administrator

Tax Increment Financing District No. 9



Tax Increment Financing District No. 9 Development District No. 1 Hastings Downtown Redevelopment Area

City of Hastings
Dakota County, Minnesota

**MEMORANDUM**

To: Mayor Fasbender & City Council Members

From: Tammy Omdal, Managing Director
Jessica Green, Managing Director

Date: February 15, 2022

Re: Overview of Tax Increment Financing District No. 9

This memorandum provides an overview of the proposed establishment of Tax Increment Financing (TIF) District No. 9. This matter was considered by the Hastings Economic and Redevelopment Authority (HEDRA) on February 10th, 2022 and a resolution approving TIF District No. 9 was adopted, subject to consideration by the City Council.

Proposed Development

The City of Hastings received an Application for Tax Increment Financing Assistance from NJS Development, LLC (the "Developer"). The Developer is requesting tax increment financing (TIF) assistance from the City to assist with the financing of a market-rate 89-unit apartment building consisting of studio, one and two-bedroom units to be located on an approximate 2-acre site at 404 3rd Street East (the "Project") within the City. The request by the Developer is for the City to establish a Redevelopment TIF district to capture the increase in property taxes from the development for a maximum period of 25 years.

Northland has reviewed the information submitted by the Developer, including the project pro forma, land acquisition costs, construction costs, developer fees, operating expenses and rental rates, among other items. Based on our review, we find the information provided to be within general industry standards.

The Developer's request for public financial assistance is to assist with the extraordinary costs of redevelopment and construction of the Project. The Developer has represented that it will not undertake the Project as proposed without the approval of the requested public financial assistance. It is Northland's opinion that the Project as proposed, which includes enclosed parking, is unlikely to occur but for the proposed public financial assistance, inclusive of the tax

increment financing (TIF). Without public financial assistance, the Project is not expected to achieve the level of debt service coverage and returns needed to secure the necessary private financing and equity.

Without the enclosed parking, the Project as proposed would not be feasible and the density (number of housing units) would need to be reduced. Northland finds that it is reasonable for the HEDRA to consider public financial assistance for the Project as necessary so that development by private enterprise will occur on the Property. The Project, inclusive of the higher level of density, is possible only with the construction of the enclosed parking, which will not occur solely through private investment within the reasonably foreseeable future.

A development agreement will be brought forward for the HEDRA's consideration at a date to be determined. The development agreement will define the actual terms for the use of tax increment from TIF District No. 9. The District, approved by the HEDRA and under consideration by the City Council, defines the parameters and empowers the use of TIF.

Process for Approval

To create the TIF District, the City must hold a public hearing prior to consideration of a resolution considering the adoption of a Tax Increment Financing Plan for the TIF District (the "TIF Plan"). The TIF Plan provides information about the Project to be funded with tax increment from the TIF district and authorizes the use of tax increment from the district to pay TIF-eligible project costs, among other items.

A tax increment financing district administered by the HEDRA (after establishment by the City) must be located within the boundaries of a specified development district or redevelopment project. The HEDRA has previously established Development District No. 1 (Hastings Downtown Redevelopment Area), and it is proposed that Area be modified to include additional parcels to allow for future redevelopment activity (see map in Exhibit V of the TIF Plan). The Modification incorporates the Redevelopment Plan into a common document with the TIF Plan.

Notice to County and School District

Before the public hearing and the establishment of a TIF district, the City/EDA must provide certain notices to the county and the school district, including providing a copy of a draft TIF plan. The county and school district may comment on the proposed TIF district but cannot prevent the creation of the TIF district. On behalf of the City and the HEDRA, Northland submitted a letter and a draft copy of the TIF Plan for the TIF District to Dakota County and Independent School District No. 200 on January 7, 2022, asking to receive written comments. To date, no written or oral comments have been received by Northland or the City.

Adoption of TIF Plan

Following the public hearing, the City Council may consider a resolution approving the establishment of the TIF District within the Project Area and the adoption of the TIF Plan relating thereto.

TIF Plan Summary

TIF plans can be confusing, as the plans tend to contain technical language that is required by the statutes that govern tax increment. The summary that follows is provided to highlight the key elements of the TIF Plan. A complete copy of the draft TIF Plan is available and included in the packet for the HEDRA and City Council meetings.

Item	Plan Section	Comments
Introduction, Proposed Project, Redevelopment Plan	1.01	Section 1.01 of the TIF Plan summarizes the proposed development, and actions taken in connection with Development District No. 1 (Hastings Downtown Redevelopment Area)
Statement of Public Purpose, Statement of Objectives	2.02 3.01	Section 2.02 describes how the Project Area and Redevelopment Plan will facilitate desired outcomes for public benefit; Section 3.01 provides details related to the objectives of the Redevelopment Plan.
Boundaries of TIF District; Type of District	4.03.02 4.03.03	TIF District No. 9 will consist of ten (10) parcels, as well as adjacent roads and right-of-way. The District will be a Redevelopment District and will meet the statutory criteria for this type of district.
Estimated Tax Increment	4.04	The projected development is estimated to create annual tax increment revenue of \$218,258 (after deducting State Fee) in the first year of the TIF District or upon completion of development. This amount is based on the following factors: Total estimated taxable market value of the Property after completion is approximately \$25.1 million, to be classified as “apartments”. The actual estimated market value of the property will be set by the Assessor after completion of construction.

Item	Plan Section	Comments
		Changes in property values and tax rates, among other factors, will alter the amount of tax increment revenue from year-to-year. The TIF Plan includes estimates for planning purposes only, and the actual amounts will vary.
Project Costs, Estimated Source and Uses of Funds, Administrative Expense	4.04.2 4.04.3 4.04.4	Tax increment revenue will be used to pay Project Costs related to redevelopment of the Property. The TIF Plan provides for use of tax increments up to \$3,926,000 to pay Project Costs, including administrative costs incurred by HEDRA. The Project Costs include \$3,851,000 for land acquisition, site improvement costs, other qualifying improvements, and \$75,000 for administrative costs. The amounts in the TIF Plan are maximum not-to-exceed amounts. The actual assistance to the Developer may be less than the not-to-exceed amounts in the TIF Plan and will be subject to final terms in the development agreement.
Bonded Indebtedness	4.04.6	Use of tax increments will be on a “pay-go” basis payable solely from available tax increments and will not be a general obligation of the City.
Duration	4.04.7	The TIF Plan elects a duration of twenty-five (25) years which is the maximum duration allowed for a housing district. The estimated month and year of first receipt of tax increment is July 2025.

DRAFT

MODIFIED REDEVELOPMENT PLAN FOR

DEVELOPMENT DISTRICT NO. 1

(HASTINGS DOWNTOWN REDEVELOPMENT AREA)

AND

TAX INCREMENT FINANCING PLAN FOR

TAX INCREMENT FINANCING (REDEVELOPMENT) DISTRICT NO. 9

(FLATS ON 3RD)

WITHIN

DEVELOPMENT DISTRICT NO. 1

(HASTINGS DOWNTOWN REDEVELOPMENT AREA)

PUBLIC HEARING DATE: FEBRUARY 22, 2022

PLAN APPROVED BY HEDRA DATE: _____

PLAN APPROVED BY CITY COUNCIL DATE: _____



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Member NASD and SIPC
Registered with SEC and MSRB

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ARTICLE I – INTRODUCTION AND DEFINITIONS

SECTION 1.01 INTRODUCTION

This Redevelopment Plan for Development District No. 1 (Hastings Downtown Redevelopment Area) of the Hastings Economic Development and Redevelopment Authority of the City of Hastings is intended to supersede and restate the activities described in the Redevelopment Plan for Development District No. 1 (Hastings Downtown Redevelopment Area) as originally adopted on December 3, 1974 and last modified on October 5, 2015.

Tax Increment Financing District No. 3 and Tax Increment Financing District No. 7 and the Tax Increment Financing Plans related thereto, within Development District No. 1, remain in full force and effect and are not modified.

The City of Hastings and the Hastings Economic Development and Redevelopment Authority (HEDRA) propose to provide tax increment financing assistance through the establishment of Tax Increment Financing (Redevelopment) District No. 9 within the Development District No. 1 to assist with the financing of certain project costs for the construction of an approximate 87-unit rental housing facility, an apartment building, by a private developer, among other development that is anticipated to occur in the future.

The Development District serves as the “project area” for tax increment financing districts established within its boundaries. The Redevelopment Plan describes the City’s objectives for the development of the area within the Development District and the use of tax increment financing. This document contains the Modified Redevelopment Plan for achieving the objectives of Development District No. 1 through the establishment of a Tax Increment Financing Plan and use of Tax Increment Financing (Redevelopment) District No. 9.

Below is a summary of the municipal action that has been taken in connection with Development District No. 1 to date and as proposed:

Development District No. 1 (Hastings Downtown Redevelopment Area):

December 3, 1974: The Hastings Downtown Area Redevelopment Plan for the Hastings Downtown Redevelopment Area was adopted by the City Council in and for the City of Hastings. The document is dated December 3, 1974.

February 4, 1985: The Hastings Downtown Area Redevelopment Plan for the Hastings Downtown Redevelopment Area was modified by the City Council in and for the City of Hastings. The document is dated February 4, 1985.

June 15, 1987: The Hastings Downtown Area Redevelopment Plan for the Hastings Downtown Redevelopment Area was modified by the City Council in and for the City of Hastings. The document is dated June 15, 1987.

October 21, 1996: The Hastings Downtown Area Redevelopment Plan for the Hastings Downtown Redevelopment Area was modified by the City Council in and for the City of Hastings. The document is dated October 21, 1996. A formal Tax Increment Plan for the Hastings Downtown Area Redevelopment Area was also adopted.

November 20, 2000: The Hastings Downtown Area Redevelopment Plan for the Hastings Downtown Redevelopment Area was modified by the City Council in and for the City of Hastings. The document is dated November 20, 2000. A formal Tax Increment Plan for TIF District No. 3 was also adopted.

October 5, 2015: The Hastings Downtown Area Redevelopment Plan for the Hastings Downtown Redevelopment Area was modified by the City Council in and for the City of Hastings. The document is dated October 5, 2015. A formal Tax Increment Plan for TIF District No. 7 was also adopted.

January 24, 2022: The Planning Commission is proposed to find that the Modified Redevelopment Plan and the proposed Tax Increment Financing Plan for Tax Increment Financing District No. 9 confirm to the general plan for the development or redevelopment of the City as a whole.

February 10, 2022: The Modified Redevelopment Plan for the Project Area is proposed to be adopted by the HEDRA. It is proposed the HEDRA will approve the Tax Increment Financing Plan for Tax Increment Financing District No. 9, subject to City approval.

February 22, 2022: The Modified Redevelopment Plan for the Project Area is proposed to be adopted by the City. It is proposed the City will approve the Tax Increment Financing Plan for Tax Increment Financing District No. 9.

SECTION 1.02 DEFINITIONS

For the purposes of this document, the terms below have the meanings given in this section, unless the context in which they are used indicates a different meaning:

1. "Authority" means the Hastings Economic Development and Redevelopment Authority of the City.
2. "City" means the City of Hastings, Minnesota.
3. "City Council" means the City Council of the City.
4. "County" means Dakota County, Minnesota.
5. "Developer" means a private party undertaking construction within the TIF District.
6. "Enabling Act" means Minnesota Statutes, Sections 469.001 through 469.047, as amended and supplemented from time to time.
7. "HEDRA" means the Hastings Economic Development and Redevelopment Authority of the City of Hastings.
8. "Land Use Regulations" means all federal, state and local laws, rules, regulations, ordinances, and plans relating to or governing the use of development of land in the City, including but not limited to environmental, zoning and building code laws and regulations.
9. "Project Costs" means the public development cost of the development activities that will or are expected to occur within the Project Area or TIF District
10. "Redevelopment Plan" means the Redevelopment Plan for the Redevelopment Project, as the same may, from time to time, be amended or supplemented.
11. "Redevelopment Project" means Development District No. 1 (Hastings Downtown Redevelopment Area) of the Authority, as the same may, from time to time, be amended or supplemented.
12. "School District" means Independent School District No. 200 (Hastings Public Schools).
13. "State" means the State of Minnesota.
14. "Tax Increment Financing Bonds" means general obligation tax increment financing bonds; and other tax increment financing bonds, including pay-as-you-go contracts, interfund loans, and notes.

15. "Tax Increment Financing District" means any tax increment financing district to be established in the future within the Project Area.
16. "Tax Increment Financing Plan" or "Plan" means the plans adopted by the HEDRA or the City for any Tax Increment Financing District.
17. "TIF Act" means Minnesota Statutes, Sections 469.174 through 469.1794, as amended, both inclusive.
18. "TIF District" means Tax Increment Financing (Redevelopment) District No. 9 (Flats on 3rd).
19. "TIF Plan" means the tax increment financing plan for the TIF District (this document).

SECTION 1.03 PLAN PREPARATION

The document was prepared for the City and the Authority by Northland Securities, Inc.

ARTICLE II – STATEMENT OF PUBLIC PURPOSE AND AUTHORITY**SECTION 2.01 ENABLING ACT; STATUTORY AUTHORITY**

The Enabling Act authorizes the Authority, upon certain public purpose findings by the Authority and the City, to establish and designate redevelopment projects within the City and to establish, develop and the administer redevelopment plans therefor to meet the needs and accomplish the public purposes specified in Statement and Finding of Public Purpose.

In accordance with the purposes set forth in the Enabling Act, the Authority and the City have established the Redevelopment Project comprised of the parcels listed in Exhibit VI and have adopted the Modified Redevelopment Plan therefor.

The Enabling Act and the approval of the Redevelopment Plan by the City authorizes the Authority to undertake redevelopment activities within the Project Area and, at a date subsequent to the adoption of the Modified Redevelopment Plan and with the City Council approval, to establish and designate Tax Increment Financing Districts within the Project Area and to adopt and implement Tax Increment Financing Plans to accomplish the objective of the Redevelopment Plan.

SECTION 2.02 STATEMENT AND FINDING OF PUBLIC PURPOSE

The Authority has determined that there is a need to take certain actions designed to encourage, ensure and facilitate development and redevelopment of under-utilized and unused land located within the corporate limits of the City. These actions will provide additional employment opportunities for residents of the City and the surrounding area, and improve the tax base, thereby enabling better utilization of existing public facilities and provide needed public services, and improve the general economy of the City, the County, and the State.

The Authority has determined that the property within the Project Area is either under-utilized or unused due to a variety of factors, including inadequate public parking to serve the property, small parcels, non-conforming uses, vacant or under-utilized property, possible environmental conditions, obsolete building design and site layout, poor access and parking, and lack of streetscaping and visual appeal that is needed to make this a viable business district. These factors have resulted in a lack of private investment. As a result, the property within the Project Area is not providing adequate employment opportunities, and is not contributing, to its full potential. Therefore, it is necessary for the Authority to exercise its authority under the Enabling Act to develop and implement a program designed to encourage, ensure and facilitate the commercial and mixed use development and redevelopment of the property located in the Project Area, to further and accomplish the desired public purposes for the Project Area as specified within the Redevelopment Plan for the Project Area.

The land in the Project Area would not be developed or redeveloped solely through private investment in the foreseeable future.

The welfare of the City, County, and the State of Minnesota requires active promotion, attraction, encouragement and development of economically sound commerce by the HEDRA.

SECTION 2.03 BOUNDARIES OF PROJECT AREA

The area within the Project Area is described in Exhibit V. The parcels included in the Project Area are listed in Exhibit VI. The Project Area of the Development District is generally described as follows:

- Development District No. 1 (Hastings Downtown Redevelopment Area) is the area generally described as those properties which are located south of the Mississippi River,

east of Spring Street, north of 5th Street, and west of Baily Street and also including those properties which are generally east of Baily Street, north of 2nd Street E, west of Lea St, and south of the Mississippi River.

The Project Area is inclusive of all immediate adjacent roadways, rights-of-way and other areas wherein will be installed or upgraded the various public improvements necessary for and part of the overall project.

The Authority and the City finds that the Project Area, together with the objectives which the Authority and the City seek to accomplish or encourage with respect to such property, constitutes a "redevelopment project" and a "redevelopment plan" within the meaning of Section 469.002, Subd. 14 and 16 of the Enabling Act.

ARTICLE III - REDEVELOPMENT PLAN**SECTION 3.01 STATEMENT OF OBJECTIVES**

The modification of the established Project Area in the City pursuant to the Enabling Act is necessary and in the best interests of the City and its residents and is necessary to give the Authority and the City the ability to meet certain public purpose objectives that would not be obtainable in the foreseeable future without intervention by the Authority in the normal development process.

The Authority intends, to the extent permitted by law, to accomplish the following objectives through the implementation of the Redevelopment Plan:

1. Promote and secure the development and redevelopment of property in the Project Area in a manner consistent with the City's planning, and with a minimal adverse impact on the environment, which property is less productive because of the lack of proper utilization and lack of investment, and thereby promoting and securing the development of other land in the City;
2. Promote and secure additional employment opportunities within the Project Area and the City for residents of the City and the surrounding area, thereby improving living standards and preventing unemployment and the loss of skilled and unskilled labor and other human resources in the City;
3. Secure the increase in value of property subject to taxation by the City, School District, County, and any other taxing jurisdictions in order to better enable such entities to pay for public improvements and governmental services and programs required to be provided by them;
4. Secure the construction and providing moneys for the payment of the cost of public improvements in the Project Area, which are necessary for the completion of the Redevelopment Project and the orderly and beneficial development of the Project Area.
5. Promote a compatible mix of commercial, institutional, and residential land uses.
6. Encourage the expansion and improvement of local business, and enhancing the economic vitality of existing and new businesses.
7. Eliminate blighting influences that impede development in the area.
8. Provide for adequate streets, utilities, and other public improvements and facilities to enhance the area for both new and existing development.
9. Create a desirable and unique character within the Project Area through quality land use alternatives and design quality in new buildings that create a safe environment for pedestrians, that can be maintained for the long run.
10. Support the physical connection to local trails, open space, and other community institutions.
11. Enhance the integrity of residential neighborhoods adjacent to the Project Area.
12. Provide and secure the development of increased opportunities for families to reside in quality owner-occupied housing, for citizens to choose from housing options which offer a wide array of services without regard to income, and for residents looking for a wide range of multi-family units.
13. Enhance the long term viability of the Project Area by facilitating:
 - Land uses that complement and support existing businesses;

- New businesses that enhance the commercial market;
- Visual quality of the streetscape, landscape, site plan and building types of new developments;
- Mixed use housing development where appropriate; and
- Safe access and convenient parking.

SECTION 3.02 DEVELOPMENT ACTIVITIES

The Authority will perform or cause to be performed, to the extent permitted by law, all project activities pursuant to the Enabling Act, the TIF Act and other applicable state laws, and in doing so anticipates that the following may, but are not required, to be undertaken by the Authority:

- (a) The making of studies, planning, and other formal and informal activities relating to the Redevelopment Plan.
- (b) The implementation and administration of the Redevelopment Plan.
- (c) The rezoning of land within the Project Area.
- (d) The acquisition of property, or interests in property, by purchase or condemnation, which acquisition is consistent with the objectives of the Redevelopment Plan,
- (e) The preparation of property for use and development in accordance with applicable Land Use Regulations and any development agreements, including demolition of structures, clearance of sites, placement of fill and grading.
- (f) The resale of property to private parties.
- (g) The construction or reconstruction of improvements as described in the Tax Increment Financing Plans for the Tax Increment Financing Districts within the Project Area.
- (h) The issuance of Tax Increment Financing Bonds to finance the Project Costs of the Redevelopment Plan, and the use of tax increments or other funds available to the City and the Authority to pay or finance the Project Costs of the Redevelopment Plan incurred or to be incurred by it.
- (i) The use of tax increments to pay debt service on the Tax Increment Financing Bonds or otherwise pay or reimburse with interest the Project Costs of the Redevelopment Plan.

SECTION 3.03 PAYMENT OF PROJECT COSTS

It is anticipated that the Project Costs of the Redevelopment Plan will be paid primarily from proceeds of Tax Increment Financing Bonds or from tax increments from the Tax Increment Financing Districts within the Project Area. The Authority reserves the right to utilize other available sources of revenue, including but not limited to lease payments, special assessments and user charges, which the Authority may apply to pay a portion of the Project Costs.

SECTION 3.04 ENVIRONMENTAL CONTROLS; LAND USE REGULATIONS

All municipal actions, public improvements and private development shall be carried out in a manner consistent with existing environmental controls and all applicable Land Use Regulations.

SECTION 3.05 PARK AND OPEN SPACE TO BE CREATED

Park and open space within the Project Area, if created, will be created in accordance with the zoning and platting ordinances of the City.

SECTION 3.06 PROPOSED REUSE OF PROPERTY

The Redevelopment Plan contemplates that the Authority may acquire property and reconvey the same to another entity. Prior to formal consideration of the acquisition of any property, the Authority will require the execution of a binding development agreement with respect thereto and evidence that tax increments or other funds will be available to repay the Project Costs associated with the proposed acquisition. It is the intent of the Authority to negotiate the acquisition of property whenever possible. Appropriate restrictions regarding the reuse and redevelopment of property shall be incorporated into any development agreement to which the Authority is a party.

SECTION 3.07 ADMINISTRATION AND MAINTENANCE OF PROJECT AREA

Maintenance and operation of the Project Area will be the responsibility of the Director of the Authority, who shall serve as administrator of the Project Area. Each year the administrator of the Project Area will submit to the Authority the maintenance and operation budget for the following year.

The administrator will administer the Project Area pursuant to the Enabling Act; provided, however, that such powers may only be exercised at the direction of the Authority. No action taken by the administrator pursuant to the above-mentioned powers shall be effective without authorization by the Authority.

SECTION 3.08 AMENDMENTS

The Authority reserves the right to alter and amend the Redevelopment Plan, subject to the provisions of state law regulating such action. The Authority specifically reserves the right to enlarge or reduce the size of the Project Area.

SECTION 3.09 FINDINGS AND DECLARATION

The Authority makes the following findings:

- (a) The land in the Project Area would not be made available for redevelopment without the financial aid sought.
- (b) The Redevelopment Plan for the Project Area in the City will afford maximum opportunity consistent with the needs of the locality as a whole, for the redevelopment of the area by private enterprise.
- (c) The Redevelopment Plan conforms to the general plan for development of the City as a whole.

ARTICLE IV - TAX INCREMENT FINANCING PLAN**SECTION 4.01 STATUTORY AUTHORITY**

The TIF District and the TIF Plan are established under the authority of the TIF Act.

SECTION 4.02 PLANNED DEVELOPMENT*4.02.1 Project Description*

The Authority anticipates development of multiple projects within the TIF District. The first project to be built is proposed by a Developer to include an approximate 89-unit market-rate rental housing facility, an apartment building, consisting of studio, one and two-bedroom units located at 404 3rd Street East. The project intends to offer fitness rooms, enclosed climate-controlled parking, a dog park and a sky lounge.

The Authority anticipates redevelopment to occur on other parcels within the TIF District that will not be included as part of the first project. Future redevelopment of other property within the TIF District may include a mix of housing units and commercial development. The Authority may consider a modification to the TIF Plan at a future date to incorporate any changes that may be needed related to future development within the TIF District.

For the purpose of Estimated Tax Increment in Section 4.04.1, the TIF Plan includes estimated market value for the first project only.

4.02.2 City Plans and Development Program

In addition to achieving the objectives of the Redevelopment Plan, the development is consistent with and works to achieve the development objectives of the Authority and the City. The TIF Plan for the TIF District conforms to the general plan for development or redevelopment of the City as a whole.

The proposed development plan for the project in the TIF District has been reviewed by the Planning Commission and the City Council.

4.02.3 Land Acquisition

The Authority or the City do not plan to acquire property within the TIF District.

4.02.4 Development Activities

As of the date of approval of the TIF Plan, there are no development activities proposed in this TIF Plan that are subject to contracts.

4.02.5 Need for Tax Increment Financing

In the opinion of the City, the Development would not reasonably be expected to occur solely through private investment within the foreseeable future and the increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the Development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan.

The reasons and facts supporting this finding include the following:

- The Development requires public financial assistance to offset land and building acquisition and site improvement and preparation costs to allow for the Developer to proceed with construction of the Development.
- A comparative analysis of estimated market values both with and without establishment of the TIF District and the use of tax increments has been performed as described above and

is shown in Exhibit I. This analysis indicates that the increase in estimated market value of the Development (less the present value of the projected tax increments for the maximum duration permitted by the TIF Plan) exceeds the estimated market value of the site prior to the establishment of the TIF District.

SECTION 4.03 TAX INCREMENT FINANCING DISTRICT

4.03.1 Designation

This TIF District is designated Tax Increment Financing (Redevelopment) District No. 9 (Flats on 3rd).

4.03.2 Boundaries of TIF District

The boundaries of the TIF District are depicted in Exhibit V. The TIF District is generally bordered north to south between East 1st Street and East 4th Street and east to west between the train tracks and Tyler Street.

The legal description of the property within the TIF District is as follows:

- Outlot A and B, RIVERFRONT ADDITION, Dakota County, Minnesota; except that portion of said Outlot B platted as RIVERFRONT 2ND ADDITION; AND Lot 1, Block 1, RIVERFRONT 2ND ADDITION, Dakota County, Minnesota; AND Lots 1 through 8, Block 16, TOWN OF HASTINGS, Dakota County, Minnesota; AND Lots 1,2,3,7, and 8, Block 17, TOWN OF HASTINGS, Dakota County, Minnesota; AND The 20.00 foot wide alley dedicated in Block 17, TOWN OF HASTINGS, Dakota County, Minnesota, lying east of the northerly extension of the west line of Lot 7, said Block 17 and west of a line drawn from the southeast corner of Lot 1 to the northeast corner of Lot 8, said Block 17.

The boundaries of the TIF District include the following ten (10) parcels listed below, in addition to three (3) right of way parcels, along with the adjacent roads and right of way.

1. 19-63950-00-010
2. 19-63950-00-021
3. 19-63951-01-010
4. 19-32150-16-011
5. 19-32150-16-010
6. 19-32150-16-012
7. 19-32150-17-030
8. 19-32150-17-021
9. 19-32150-17-020
10. 19-32150-17-080

4.03.3 Type of District

The TIF District is established as a “redevelopment” district pursuant to Section 469.174, Subd. 10 of the TIF Act. The property within the TIF District meets the statutory criteria for establishing a redevelopment tax increment financing district.

LHB, Inc. was hired by the City to inspect and evaluate the properties within the TIF District. As summarized in the table below, the TIF District has a coverage calculation of 100%, which is above the 70% requirement as defined in Section 469.174, Subd. 10 of the TIF Act. More than 50% of the buildings, not including outbuildings, are structurally substandard, pursuant to the definition of structurally substandard in Section 469.174, Subd. 10(b) of the TIF Act. The substandard buildings are reasonably distributed.

Exhibit VII includes the “The Report of Inspection Procedures and Results for Determining Qualification of a Tax Increment Financing District as a Redevelopment District” prepared by LHB, Inc. The findings in the Report are summarized as follows:

Number of Parcels.....	10
Site Area Included (square feet).....	289,664
Area of Improved Parcels (square feet)	289,664
Percent of Area Improved.....	100%
Number of Parcels with Buildings	3
Number of Buildings found Substandard.....	2
Percent of Buildings found Substandard.....	66.7%

SECTION 4.04 PLAN FOR USE OF TAX INCREMENT

4.04.1 Estimated Tax Increment

The original net tax capacity of value of the TIF District will be set by the County upon request for certification. For the purposes of this Plan, the estimated original net tax capacity is \$97,210. This amount is estimated based on the most recent published estimated market value of \$7,776,800 for property within the TIF District.

The estimated net tax capacity of the property after completion of the project (for taxes payable in 2025, or year one of the TIF District) is \$313,960. This amount is based on a total estimated market value of \$25,116,781 for the project as described in section 4.02.1. The difference between the net tax capacity and the original net tax capacity is \$216,750 (for taxes payable in 2025), which is the captured tax capacity for the creation of tax increment.

The total local tax rate for taxes payable in 2021 is 101.06%. The TIF Plan assumes that this rate will be set as the original local tax rate for the TIF District. At the time of the certification of the original net tax capacity for the TIF District, the county auditor will certify the original local tax rate that applies to the TIF District. The original local tax rate is the sum of all the local tax rates, excluding that portion of the school rate attributable to the general education levy under Minnesota Statutes section 126C.13, that apply to a property in the TIF District. The local tax rate to be certified is the rate in effect for the same taxes payable year applicable to the tax capacity values certified as the TIF District’s original tax capacity. The resulting tax capacity rate is the original local tax rate for the life of the TIF District.

Under these assumptions, the estimated annual tax increment is \$218,258 after development completion (for taxes payable 2025). The actual tax increment will vary according to the certified original net tax capacity and original tax rate, the actual property value produced by the proposed development and the changes in property value and state tax policy over the life of the TIF District.

The City and the Authority elect to retain 100% of the captured tax capacity value for the duration of the TIF district. Exhibit II contains the projected tax increment over the life of the TIF District, including present value of the future tax increments.

4.04.2 Project Costs

The Authority will use tax increment to pay Project Costs. The Authority anticipates the use of tax increment to pay administrative expenses for the TIF District and to reimburse the Developer on a pay-go basis for certain Project Costs. A contract between the Authority and the Developer will define the means for verifying Developer costs eligible for reimbursement and the means of disbursing tax increments collected by the Authority to the Developer, including terms for payment.

The Authority may also use tax increments to pay financing costs. The interest rate payable on bonds, the definition of bonds includes tax increment financing revenue notes, to be issued will be set pursuant to a contract with the Developer. The Authority reserves the right to use any other legally available revenues to finance or pay for Project Costs associated with the development in the TIF District.

4.04.3 *Estimated Sources and Uses of Funds*

The estimated sources of revenue, along with the estimated Project Costs of the TIF District, are itemized in Figure 4.1.

The City and the Authority reserve the right to administratively adjust the amount of any of the Project Cost items listed in Figure 4.1, so long as the total Project Costs amount, not including financing costs, is not increased.

**FIGURE 4.1
ESTIMATED SOURCES AND USES OF FUNDS**

	Total
Estimated Tax Increment Revenues (from tax increment generated by the district)	
Tax increment revenues distributed from the county	\$6,790,000
Interest and investment earnings	\$25,000
Sales/lease proceeds	\$0
Market value homestead credit	\$0
Total Estimated Tax Increment Revenues	\$6,815,000
Estimated Project/Financing Costs (to be paid or financed with tax increment)	
Project costs	
Land/building acquisition	\$600,000
Site improvements/preparation costs	\$2,647,000
Utilities	\$0
Other qualifying improvements	\$604,000
Construction of affordable housing	\$0
Administrative costs	\$75,000
Estimated Tax Increment Project Costs	\$3,926,000
Estimated financing costs	
Interest expense	\$2,889,000
Total Estimated Project/Financing Costs to be Paid from Tax Increment	\$6,815,000
Estimated Financing	
Total amount of bonds to be issued	\$3,926,000

4.04.4 *Administrative Expense*

The Authority reserves the right to retain up to ten percent (10%) of annual tax increment revenues distributed from the County, net of any required fees paid to the State and County. The Authority may use these monies to pay for and reimburse the Authority for costs of administering the TIF district as allowed by the TIF Act.

The maximum amount of tax increment revenue planned to pay administrative expense is shown in Figure 4.1. Anticipated administrative expenses of the TIF District include annual audit of the fund for TIF District, preparation of annual reporting, legal publication of annual report, and administration of the development agreement.

4.04.5 *County Road Costs*

The proposed development will not substantially increase the use of county roads and necessitate the need to use tax increments to pay for county road improvements.

4.04.6 *Bonded Indebtedness*

The total amount of bonds estimated to be issued is shown in Figure 4.1. The City will not issue any general obligation bonded indebtedness as a result of the TIF Plan.

The Authority intends to use tax increment financing to reimburse the Developer on a pay-as-you-go basis for certain Project Costs pursuant to a contract with the Developer.

The City or the Authority may advance or loan money to finance expenditures under Section 469.176, Subd. 4 of the TIF Act, from the general funds of the City or the Authority or any other fund under which there is legal authority to do so, subject to the following provisions:

(a) Not later than 60 days after money is transferred, advanced, or spent, whichever is earliest, the loan or advance must be authorized by resolution of the City or of the Authority, whichever has jurisdiction over the fund from which the advance or loan is authorized.

(b) The resolution may generally grant to the City or the Authority the power to make interfund loans under one or more tax increment financing plans or for one or more districts. The resolution may be adopted before or after the adoption of the tax increment financing plan or the creation of the tax increment financing district from which the advance or loan is to be repaid.

(c) The terms and conditions for repayment of the loan must be provided in writing. The written terms and conditions may be in any form, but must include, at a minimum, the principal amount, the interest rate, and maximum term. Written terms may be modified or amended in writing by the City or the Authority before the latest decertification of any tax increment financing district from which the interfund loan is to be repaid. The maximum rate of interest permitted to be charged is limited to the greater of the rates specified under Minnesota Statutes, Section 270C.40 or 549.09 as of the date the loan or advance is authorized, unless the written agreement states that the maximum interest rate will fluctuate as the interest rates specified under Minnesota Statutes, Section 270C.40 or 549.09 are from time to time adjusted. Loans or advances may be structured as draw-down or line-of-credit obligations of the lending fund.

(d) The Authority shall report in the annual report submitted under Section 469.175, Subd. 6 of the TIF Act:

- (1) the amount of any interfund loan or advance made in a calendar year; and
- (2) any amendment of an interfund loan or advance made in a calendar year.

4.04.7 *Duration of TIF District*

The duration to collect and spend tax increments on eligible purposes is set at the duration of 25 years after the date of receipt of the first tax increment for a total of 26 years of tax increment collection. The Authority and City elect the first year of tax increment collection to be year 2025. Based on the elected first year of tax increment, the estimated decertification date is 12/31/2050.

4.04.8 *Estimated Impact on Other Taxing Jurisdictions*

Exhibits III and IV show the estimated impact on other taxing jurisdictions if the maximum

projected retained captured net tax capacity of the TIF District was hypothetically available to the other taxing jurisdictions.

The City and the Authority believe that there will be no adverse impact on other taxing jurisdictions during the life of the TIF District, since the proposed development would not have occurred without the establishment of the TIF District and the provision of public assistance. A positive impact on other taxing jurisdictions will occur when the TIF District is decertified and the development therein becomes part of the general tax base.

The City and the Authority anticipate minimal impact of the proposed development on city-provided services. There will be no borrowing costs to the City or the Authority for the Project. A manageable increase in water and sewer usage is expected. It is anticipated that there may be a slight but manageable increase in police and fire protection duties due to the development.

4.04.9 Prior Planned Improvements

There have been no building permits issued in the last 18 months in conjunction with any of the properties within the TIF District. The Authority will include this statement with the request for certification to the County Auditor.

ARTICLE V – ADMINISTERING THE TIF DISTRICT

SECTION 5.01 FILING AND CERTIFICATION

The filing and certification of the TIF Plan consists of the following steps:

1. Upon adoption of the TIF Plan by the City and the Authority, the Authority, or its designee, shall submit a copy of the TIF Plan to the Minnesota Department of Revenue and the Office of the State Auditor.
2. The Authority, or its designee, shall request that the County Auditor certify the original net tax capacity and net tax capacity rate of the TIF District. To assist the County Auditor in this process, the Authority, or its designee, shall submit copies of the TIF Plan, the resolutions of the City and the Authority establishing the TIF District and adopting the TIF Plan, and a listing of any prior planned improvements.

SECTION 5.02 MODIFICATIONS OF THE TAX INCREMENT FINANCING PLAN

The City and the Authority reserve the right to modify the TIF District and the TIF Plan. Under the TIF Act, the following actions can only be approved after satisfying all the necessary requirements for approval of the original TIF Plan (including notifications and public hearing):

- Reduction or enlargement in the geographic area of the Development District or the TIF District.
- Increase in the amount of bonded indebtedness to be incurred.
- Increase in the amount of capitalized interest.
- Increase in that portion of the captured net tax capacity to be retained by the Authority.
- Increase in the total estimated Project Costs, not including cost of financing.
- Designation of additional property to be acquired by the City or the Authority.

Other modifications can be made by resolution of the Authority. In addition, the original approval process does not apply if (1) the only modification is elimination of parcels from the TIF District and (2) the current net tax capacity of the parcels eliminated equals or exceeds the net tax capacity of those parcels in the TIF District's original net tax capacity, or the City and the Authority agree that the TIF District's original net tax capacity will be reduced by no more than the current net tax capacity of the parcels eliminated.

Upon approval by the City, the Authority must notify the County Auditor of any modification that reduces or enlarges the geographic area of the TIF District. The geographic area of the TIF District may be reduced but not enlarged after five years following the date of certification of the TIF District.

SECTION 5.03 4-YEAR KNOCKDOWN RULE

The 4-Year Knockdown Rule requires that if after four years from certification of the TIF District no demolition, rehabilitation, renovation or site improvement, including a qualified improvement of an adjacent street, has commenced on a parcel located within the TIF District, then that parcel shall be excluded from the TIF District and the original net tax capacity shall be adjusted accordingly. Qualified improvements of a street are limited to construction or opening

of a new street, relocation of a street, or substantial reconstruction or rebuilding of an existing street. The Authority must submit to the County Auditor, by February 1 of the fifth year, evidence that the required activity has taken place for each parcel in the TIF District.

If a parcel is excluded from the TIF District and the City, Authority, or owner of the parcel subsequently commences any of the above activities, the Authority shall certify to the County Auditor that such activity has commenced and the parcel shall once again be included in the TIF District. The County Auditor shall certify the net tax capacity of the parcel, as most recently certified by the Commissioner of Revenue, and add such amount to the original net tax capacity of the TIF District.

SECTION 5.04 POOLING/5-YEAR RULE

It is not anticipated that tax increments will be spent outside the TIF District (except allowable administrative expenses), but such expenditures are expressly authorized in the TIF Plan.

SECTION 5.05 FINANCIAL REPORTING AND DISCLOSURE REQUIREMENTS

The Authority will comply with the annual reporting requirements of State Law pursuant to the guidelines of the Office of the State Auditor. Under current law, the Authority must prepare and submit a report on the TIF district on or before August 1 of each year. The Authority must also annually publish in a newspaper of general circulation in the City an annual statement for each tax increment financing district.

The reporting and disclosure requirements outlined in this section begin with the year the district was certified, and shall end in the year in which both the district has been decertified and all tax increments have been spent or returned to the county for redistribution. Failure to meet these requirements, as determined by the State Auditors Office, may result in suspension of distribution of tax increment.

SECTION 5.06 BUSINESS SUBSIDY COMPLIANCE

The Authority will comply with the business subsidy requirements specified in Minnesota Statutes, Sections 116J.993 to 116J.995, as amended.

Exhibit I

**Hastings Economic Development and Redevelopment Authority
Tax Increment Financing District No. TIF 9 (Flats on 3rd)
Present Value Analysis As Required By Section
469.175(3)(2) of the TIF Act**

1	Estimated Future Market Value w/ Tax Increment Financing	31,891,647 ¹
2	Payable 2021 Market Value	<u>7,776,800</u>
3	Market Value Increase (1-2)	24,114,847
4	Present Value of Future Tax Increments	<u>3,900,521</u>
5	Market Value Increase Less PV of Tax Increments	20,214,326
6	Estimated Future Market Value w/o Tax Increment Financing	9,973,217 ¹
7	Payable 2021 Market Value	<u>7,776,800</u>
8	Market Value Increase (6-7)	<u>2,196,417</u>
9	Increase in MV From TIF	<u><u>18,017,909</u></u> ²

¹ Assume 1.00% annual appreciation over 26 year life of district.

² Statutory compliance achieved if increase in market value from TIF (Line 9) is greater than or equal to zero.

Exhibit II
City of Hastings
Tax Increment Financing District No. TIF 9 (Flats on 3rd) (Redevelopment)
Projected Tax Increment Financing (TIF) Cash Flow

TIF District Year	Taxes Payable Year	Taxable Market Value (TMV)	Tax Capacity	Original Base Tax Capacity	Captured Tax Capacity for TIF	Original Tax Rate ²	Captured TIF	Less State Fee	Available TIF from District	PV Available TIF
1	2025	25,116,781	313,960	97,210	216,750	101.06%	219,047	(789)	218,258	202,960
2	2026	25,367,949	317,099	97,210	219,889	101.06%	222,220	(800)	221,420	400,865
3	2027	25,621,628	320,270	97,210	223,060	101.06%	225,425	(812)	224,613	593,828
4	2028	25,877,845	323,473	97,210	226,263	101.06%	228,661	(823)	227,838	781,961
5	2029	26,136,623	326,708	97,210	229,498	101.06%	231,930	(835)	231,095	965,373
6	2030	26,397,989	329,975	97,210	232,765	101.06%	235,232	(847)	234,385	1,144,173
7	2031	26,661,969	333,275	97,210	236,065	101.06%	238,567	(859)	237,708	1,318,467
8	2032	26,928,589	336,607	97,210	239,397	101.06%	241,935	(871)	241,064	1,488,358
9	2033	27,197,875	339,973	97,210	242,763	101.06%	245,337	(883)	244,454	1,653,948
10	2034	27,469,853	343,373	97,210	246,163	101.06%	248,772	(896)	247,876	1,815,336
11	2035	27,744,552	346,807	97,210	249,597	101.06%	252,243	(908)	251,335	1,972,621
12	2036	28,021,998	350,275	97,210	253,065	101.06%	255,747	(921)	254,826	2,125,899
13	2037	28,302,218	353,778	97,210	256,568	101.06%	259,287	(933)	258,354	2,275,265
14	2038	28,585,240	357,315	97,210	260,105	101.06%	262,863	(946)	261,917	2,420,810
15	2039	28,871,092	360,889	97,210	263,679	101.06%	266,474	(959)	265,515	2,562,625
16	2040	29,159,803	364,498	97,210	267,288	101.06%	270,121	(972)	269,149	2,700,799
17	2041	29,451,401	368,143	97,210	270,933	101.06%	273,804	(986)	272,818	2,835,419
18	2042	29,745,915	371,824	97,210	274,614	101.06%	277,525	(999)	276,526	2,966,569
19	2043	30,043,374	375,542	97,210	278,332	101.06%	281,282	(1,013)	280,269	3,094,333
20	2044	30,343,808	379,298	97,210	282,088	101.06%	285,078	(1,026)	284,052	3,218,794
21	2045	30,647,246	383,091	97,210	285,881	101.06%	288,911	(1,040)	287,871	3,340,029
22	2046	30,953,718	386,921	97,210	289,711	101.06%	292,782	(1,054)	291,728	3,458,118
23	2047	31,263,256	390,791	97,210	293,581	101.06%	296,693	(1,068)	295,625	3,573,138
24	2048	31,575,888	394,699	97,210	297,489	101.06%	300,642	(1,082)	299,560	3,685,163
25	2049	31,891,647	398,646	97,210	301,436	101.06%	304,631	(1,097)	303,534	3,794,267
26	2050	32,210,564	402,632	97,210	305,422	101.06%	308,660	(1,111)	307,549	3,900,521
TOTAL =							6,813,869	(24,530)	6,789,339	3,900,521

Key Assumptions for Cash Flow:

- 1 Taxable market value (TMV) annual growth assumption = 1.0%
- 2 Original Tax Capacity Rate estimated based on Taxes Payable Year 2021.
- 3 Election for captured tax capacity is 100.00%
- 4 Base Tax Capacity is calculated based on a TMV = \$7,776,800.
- 5 Present Value (PV) calculated based on semi-annual payments and rate of 5.0%, estimated dated date 12/31/2023.

Exhibit III
Hastings Economic Development and Redevelopment Authority
Tax Increment Financing District No. TIF 9 (Flats on 3rd)
Impact on Other Taxing Jurisdictions
(Taxes Payable 2021)

Annual Tax Increment

Estimated Annual Captured Tax Capacity (Full Development)	\$305,422
Payable 2021 Local Tax Rate	101.060%
Estimated Annual Tax Increment	<u>\$308,660</u>

Percent of Tax Base

	Net Tax Capacity (NTC)	Captured Tax Capacity	Percent of Total NTC
City of Hastings	22,039,817	305,422	1.39%
Dakota County	565,917,055	305,422	0.05%
ISD # 200	35,652,254	305,422	0.86%

Dollar Impact of Affected Taxing Jurisdictions

	Net Tax Capacity (NTC)	% of Total	Tax Increment Share	Added Local Tax Rate
City of Hastings	57.351%	56.749%	175,163	0.795%
Dakota County	22.716%	22.478%	69,380	0.012%
ISD # 200	16.757%	16.581%	51,180	0.144%
Other	4.236%	4.192%	12,938	
Totals	<u>101.060%</u>	<u>100.000%</u>	<u>308,661</u>	

NOTE NO. 1: Assuming that ALL of the captured tax capacity would be available to all taxing jurisdictions even if the City does not create the Tax Increment District, the creation of the District will reduce tax capacities and increase the local tax rate as illustrated in the above tables.

NOTE NO. 2: Assuming that NONE of the captured tax capacity would be available to the taxing jurisdiction if the City did not create the Tax Increment District, then the plan has virtually no initial effect on the tax capacities of the taxing jurisdictions. However, once the District is established, allowable costs paid from the increments, and the District is terminated, all taxing jurisdictions will experience an increase in their tax base.

Exhibit IV
City of Hastings
Tax Increment Financing (Redevelopment) District No. TIF 9 (Flats on 3rd)
Estimated Tax Increments Over Maximum Life of District

Based on Pay 2021 Tax Rate = 101.060% 57.351% 22.716% 16.757% 4.236%

TIF District Year	Taxes Payable Year	New Taxable Market Value	New Tax Capacity	Base Tax Capacity	Captured Tax Capacity	Estimated Total Tax Increments	City TIF Related Share	County TIF Related Share	School TIF Related Share	Other TIF Related Share
1	2025	25,116,781	313,960	97,210	216,750	219,047	124,308	49,237	36,321	9,181
2	2026	25,367,949	317,099	97,210	219,889	222,220	126,109	49,950	36,847	9,314
3	2027	25,621,628	320,270	97,210	223,060	225,425	127,927	50,670	37,378	9,450
4	2028	25,877,845	323,473	97,210	226,263	228,661	129,764	51,398	37,915	9,584
5	2029	26,136,623	326,708	97,210	229,498	231,930	131,619	52,133	38,457	9,721
6	2030	26,397,989	329,975	97,210	232,765	235,232	133,493	52,875	39,004	9,860
7	2031	26,661,969	333,275	97,210	236,065	238,567	135,385	53,624	39,557	10,001
8	2032	26,928,589	336,607	97,210	239,397	241,935	137,297	54,382	40,116	10,140
9	2033	27,197,875	339,973	97,210	242,763	245,337	139,227	55,146	40,680	10,284
10	2034	27,469,853	343,373	97,210	246,163	248,772	141,177	55,918	41,250	10,427
11	2035	27,744,552	346,807	97,210	249,597	252,243	143,146	56,698	41,825	10,574
12	2036	28,021,998	350,275	97,210	253,065	255,747	145,135	57,486	42,406	10,720
13	2037	28,302,218	353,778	97,210	256,568	259,287	147,144	58,282	42,993	10,868
14	2038	28,585,240	357,315	97,210	260,105	262,863	149,173	59,086	43,586	11,018
15	2039	28,871,092	360,889	97,210	263,679	266,474	151,222	59,897	44,185	11,170
16	2040	29,159,803	364,498	97,210	267,288	270,121	153,292	60,717	44,789	11,323
17	2041	29,451,401	368,143	97,210	270,933	273,804	155,383	61,545	45,400	11,476
18	2042	29,745,915	371,824	97,210	274,614	277,525	157,494	62,381	46,017	11,633
19	2043	30,043,374	375,542	97,210	278,332	281,282	159,626	63,226	46,640	11,790
20	2044	30,343,808	379,298	97,210	282,088	285,078	161,780	64,079	47,269	11,950
21	2045	30,647,246	383,091	97,210	285,881	288,911	163,955	64,941	47,905	12,110
22	2046	30,953,718	386,921	97,210	289,711	292,782	166,152	65,811	48,547	12,272
23	2047	31,263,256	390,791	97,210	293,581	296,693	168,371	66,690	49,195	12,437
24	2048	31,575,888	394,699	97,210	297,489	300,642	170,613	67,578	49,850	12,601
25	2049	31,891,647	398,646	97,210	301,436	304,631	172,876	68,474	50,512	12,769
26	2050	32,210,564	402,632	97,210	305,422	308,660	175,163	69,380	51,180	12,937
Total						6,813,869	3,866,831	1,531,604	1,129,824	285,610

Note: The Estimated Total Tax Increment shown above is before deducting the State Auditor's fee, which is payable at a rate of 0.36% of the Total Tax Increment collected. Exhibit II provides Estimated Total Tax Increment after deducting for the State Auditor's fee.

EXHIBIT V
Boundaries of Tax Increment Financing District No. 9
within Development District No. 1



EXHIBIT VI
Parcels within Project Area

19-63950-00-010
19-63950-00-021
19-63951-01-010
19-32150-16-011
19-32150-16-010
19-32150-16-012
19-32150-17-030
19-32150-17-021
19-32150-17-020
19-32150-17-080

EXHIBIT VII
Report for Redevelopment Findings

**REPORT OF INSPECTION PROCEDURES AND RESULTS FOR
DETERMINING QUALIFICATIONS OF A
TAX INCREMENT FINANCING DISTRICT AS A REDEVELOPMENT DISTRICT**

**TIF DISTRICT 9 – FLATS ON THIRD
HASTINGS, MINNESOTA**



December 27, 2021

Prepared for the
CITY OF HASTINGS

Prepared by:
LHB, Inc.
701 Washington Avenue North, Suite 200
Minneapolis, Minnesota 55401

LHB Project No. 210774



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 Photographs

Report by LHB, Inc.

Part 1: Executive Summary

Purpose of the Evaluation

LHB was hired by the City of Hastings to inspect and evaluate the properties within a Tax Increment Financing Redevelopment District (“TIF District”) proposed to be established by the City. The proposed TIF District is generally bordered north to south between East 1st Street and East 4th Street and east to west between the train tracks and Tyler Street. (Diagram 1). The purpose of LHB’s work is to determine whether the proposed TIF District meets the statutory requirements for coverage, and whether three (3) buildings on ten (10) parcels plus three (3) right of way parcels, located within the proposed TIF District, meet the qualifications required for a Redevelopment District.

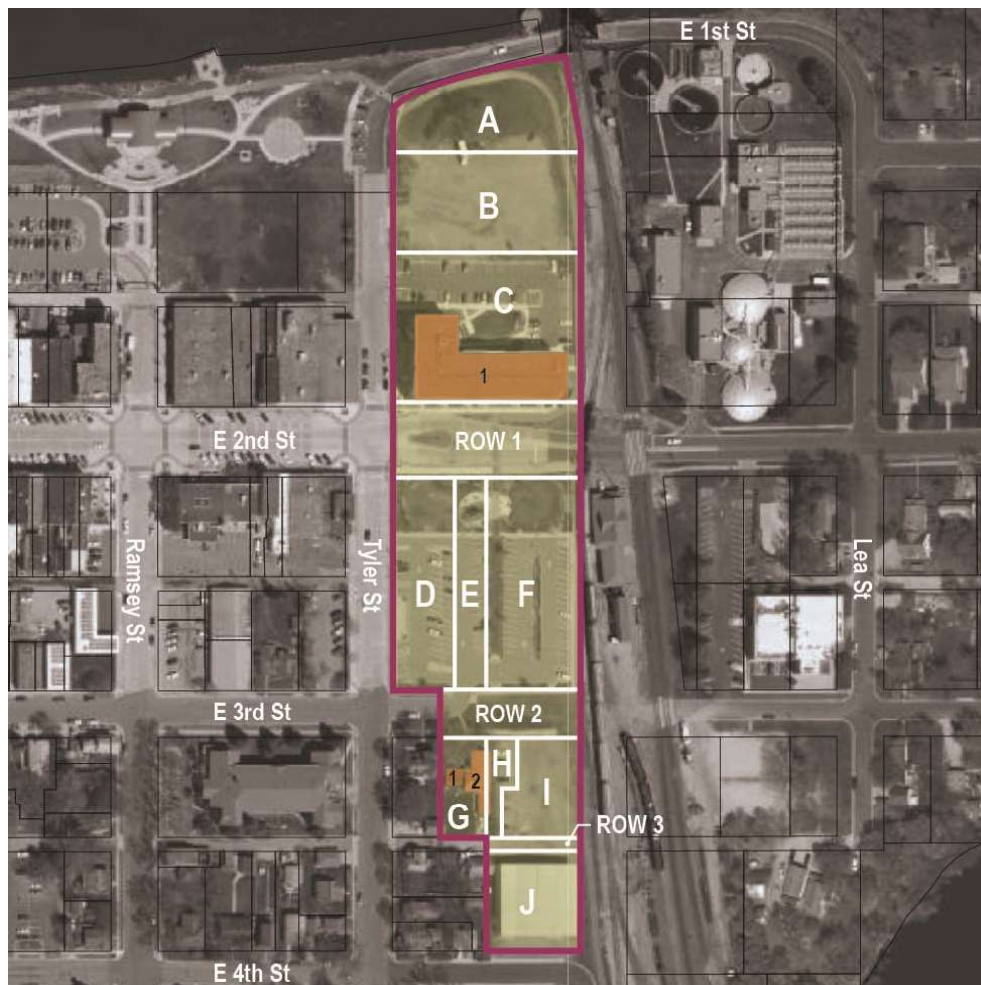


Diagram 1: Proposed TIF District

Scope of Work

The proposed TIF District consists of ten (10) parcels plus three (3) right of way parcels with three (3) buildings, and one (1) metal cold storage structure. The three buildings and metal cold storage structure were inspected on November 15, 2021. The building on map Parcel C was found not to be substandard. Building Code and Condition Deficiency reports for the buildings that were inspected and found substandard are located in Appendix B.

Report by LHB, Inc.

Conclusion

After inspecting and evaluating the properties within the proposed TIF District and applying current statutory criteria for a Redevelopment District under *Minnesota Statutes, Section 469.174, Subdivision 10*, it is our professional opinion that the proposed TIF District qualifies as a Redevelopment District because:

- The proposed TIF District has a coverage calculation of 100 percent which is above the 70 percent requirement.
- 66.7 percent of the buildings are structurally substandard which is above the 50 percent requirement.
- The substandard buildings are reasonably distributed.

The remainder of this report describes our process and findings in detail.

Part 2: Minnesota Statute 469.174, Subdivision 10 Requirements

The properties were inspected in accordance with the following requirements under *Minnesota Statutes, Section 469.174, Subdivision 10(c)*, which states:

Interior Inspection

“The municipality may not make such determination [that the building is structurally substandard] without an interior inspection of the property...”

Exterior Inspection and Other Means

“An interior inspection of the property is not required, if the municipality finds that

(1) the municipality or authority is unable to gain access to the property after using its best efforts to obtain permission from the party that owns or controls the property; and

(2) the evidence otherwise supports a reasonable conclusion that the building is structurally substandard.”

Documentation

“Written documentation of the findings and reasons why an interior inspection was not conducted must be made and retained under section 469.175, subdivision 3(1).”

Qualification Requirements

Minnesota Statutes, Section 469.174, Subdivision 10 (a) (1) requires three tests for occupied parcels:

1. COVERAGE TEST

- a. *Minnesota Statutes, Section 469.174, Subdivision 10(a)(1)* states:

“parcels consisting of 70 percent of the area of the district are occupied by buildings, streets, utilities, or paved or gravel parking lots...”

- b. The coverage required by the parcel to be considered occupied is defined under *Minnesota Statutes, Section 469.174, Subdivision 10(e)*, which states:

“For purposes of this subdivision, a parcel is not occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures unless 15 percent of the area of the parcel contains buildings, streets, utilities, paved or gravel parking lots, or other similar structures.”

Report by LHB, Inc.

2. CONDITION OF BUILDINGS TEST

- a. Minnesota Statutes, Section 469.174, Subdivision 10(a) states:

“...and more than 50 percent of the buildings, not including outbuildings, are structurally substandard to a degree requiring substantial renovation or clearance;”
- b. Structurally substandard is defined under Minnesota Statutes, Section 469.174, Subdivision 10(b), which states:

“For purposes of this subdivision, ‘structurally substandard’ shall mean containing defects in structural elements or a combination of deficiencies in essential utilities and facilities, light and ventilation, fire protection including adequate egress, layout and condition of interior partitions, or similar factors, which defects or deficiencies are of sufficient total significance to justify substantial renovation or clearance.”

 - i. We do not count energy code deficiencies toward the thresholds required by *Minnesota Statutes, Section 469.174, Subdivision 10(b)* defined as “structurally substandard”, due to concerns expressed by the State of Minnesota Court of Appeals in the *Walsler Auto Sales, Inc. vs. City of Richfield* case filed November 13, 2001.
- c. Buildings are not eligible to be considered structurally substandard unless they meet certain additional criteria, as set forth in Subdivision 10(c) which states:

“A building is not structurally substandard if it is in compliance with the building code applicable to new buildings or could be modified to satisfy the building code at a cost of less than 15 percent of the cost of constructing a new structure of the same square footage and type on the site. The municipality may find that a building is not disqualified as structurally substandard under the preceding sentence on the basis of reasonably available evidence, such as the size, type, and age of the building, the average cost of plumbing, electrical, or structural repairs, or other similar reliable evidence.”

“Items of evidence that support such a conclusion [that the building is not disqualified] include recent fire or police inspections, on-site property tax appraisals or housing inspections, exterior evidence of deterioration, or other similar reliable evidence.”

 - i. LHB counts energy code deficiencies toward the 15 percent code threshold required by Minnesota Statutes, Section 469.174, Subdivision 10(c) for the following reasons:
 - 1) The Minnesota energy code is one of ten building code areas highlighted by the Minnesota Department of Labor and Industry website where minimum construction standards are required by law.
 - 2) Chapter 13 of the 2015 *Minnesota Building Code* states, “Buildings shall be designed and constructed in accordance with the *International Energy Conservation Code*.” Furthermore, Minnesota Rules, Chapter 1305.0021 Subpart 9 states, “References to the *International Energy Conservation Code* in this code mean the *Minnesota Energy Code*...”
 - 3) Chapter 11 of the 2015 Minnesota Residential Code incorporates Minnesota Rules, Chapters, 1322 and 1323 *Minnesota Energy Code*. The Senior Building Code Representative for the Construction Codes and Licensing Division of the Minnesota Department of Labor and Industry confirmed that the Minnesota Energy Code is being enforced throughout the State of Minnesota.
 - 4) In a January 2002 report to the Minnesota Legislature, the Management Analysis Division of the Minnesota Department of Administration confirmed that the construction cost of new buildings complying with the Minnesota Energy Code is higher than buildings built prior to the enactment of the code.
 - 5) Proper TIF analysis requires a comparison between the replacement value of a new building built under current code standards with the repairs that would be necessary to bring the existing building up to current code standards. In order for an equal comparison to be made, all applicable code chapters should be applied to both scenarios. Since current construction estimating software automatically applies the construction cost of complying with the Minnesota Energy Code, energy code deficiencies should also be identified in the existing structures.

Report by LHB, Inc.

3. DISTRIBUTION OF SUBSTANDARD BUILDINGS

- a. Minnesota Statutes, Section 469.174, Subdivision 10, defines a Redevelopment District and requires one or more of the following conditions “reasonably distributed throughout the district.”:

“(1) Parcels consisting of 70 percent of the area of the district are occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures and more than 50 percent of the buildings, not including outbuildings, are structurally substandard to a degree requiring substantial renovation or clearance;

(2) the property consists of vacant, unused, underused, inappropriately used, or infrequently used rail yards, rail storage facilities, or excessive or vacated railroad rights-of-way;

(3) tank facilities, or property whose immediately previous use was for tank facilities...”

- b. Our interpretation of the distribution requirement is that the substandard buildings must be reasonably distributed throughout the district as compared to the location of all buildings in the district. For example, if all of the buildings in a district are located on one half of the area of the district, with the other half occupied by parking lots (meeting the required 70 percent coverage for the district), we would evaluate the distribution of the substandard buildings compared with only the half of the district where the buildings are located. If all of the buildings in a district are located evenly throughout the entire area of the district, the substandard buildings must be reasonably distributed throughout the entire area of the district. We believe this is consistent with the opinion expressed by the State of Minnesota Court of Appeals in the *Walser Auto Sales, Inc. vs. City of Richfield* case filed November 13, 2001.

Part 3: Procedures Followed

LHB inspected three (3) of the three (3) buildings during the day of November 15, 2021. The building in parcel C was found to be not substandard based on external inspection. Parcel J has a metal structure used for cold storage and will be referred to as an outbuilding since the structure does not meet the definition of a building.

Barns and outbuildings:

For the purposes of our work, we are defining buildings as those structures inhabited by human beings. These structures would typically include water, sewer and electricity. Barns and small storage facilities are considered “outbuildings” which are not typically considered in TIF analysis because they have very few code requirements and are not intended for human occupation.

Part 4: Findings

1. Coverage Test

- a. The total square foot area of the parcel in the proposed TIF District was obtained from City records, GIS mapping and site verification.
- b. The total square foot area of buildings and site improvements on the parcels in the proposed TIF District was obtained from City records, GIS mapping and site verification.
- c. The percentage of coverage for each parcel in the proposed TIF District was computed to determine if the 15 percent minimum requirement was met. The total square footage of parcels meeting the 15 percent requirement was divided into the total square footage of the entire district to determine if the 70 percent requirement was met.

FINDING

The proposed TIF District met the coverage test under *Minnesota Statutes, Section 469.174, Subdivision 10(e)*, which resulted in parcels consisting of 66.7 percent of the area of the proposed TIF District being occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures (Diagram 2). This exceeds the 70 percent area coverage requirement for the proposed TIF District under *Minnesota Statutes, Section 469.174, Subdivision (a) (1)*.

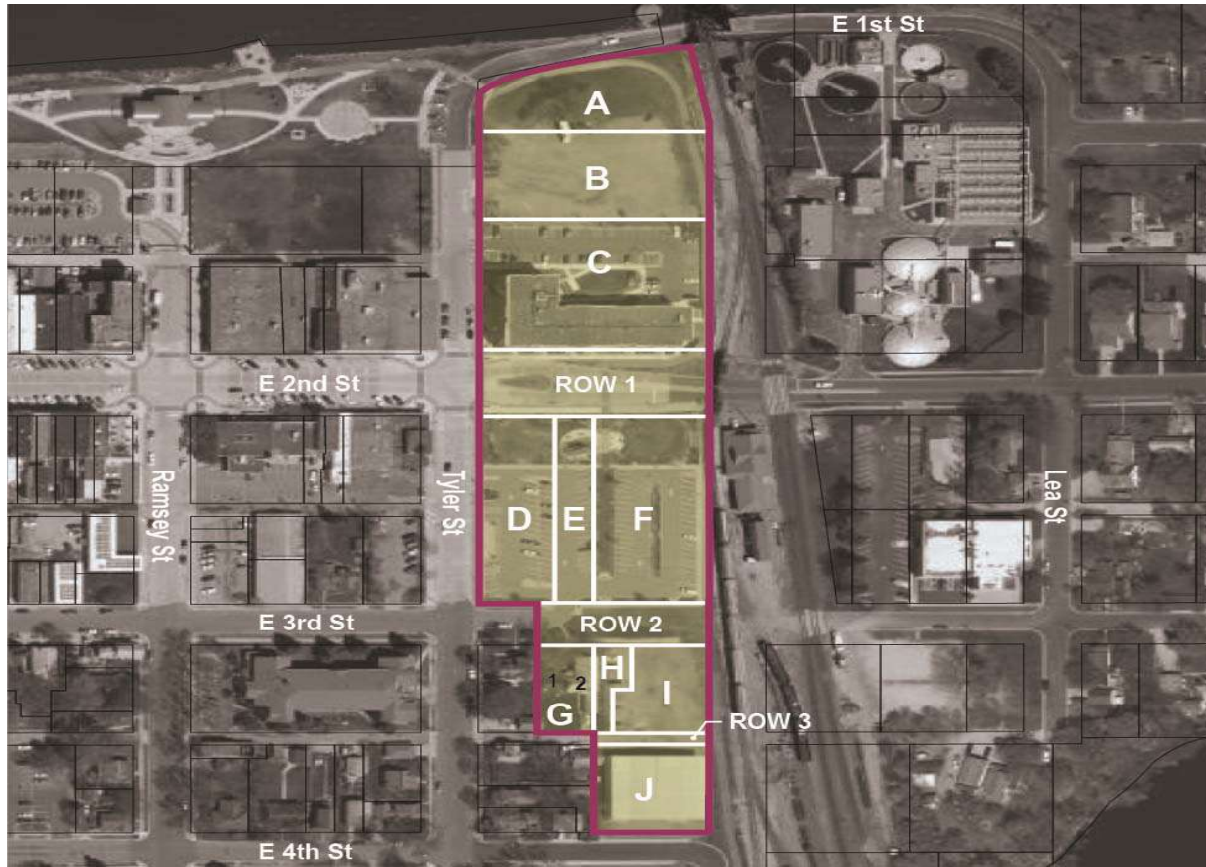


Diagram 2 – Coverage Diagram

Shaded area depicts a parcel more than 15 percent occupied by buildings, streets, utilities, paved or gravel parking lots or other similar structures

Report by LHB, Inc.

2. Condition of Building Test

a. BUILDING INSPECTION

- i. The first step in the evaluation process is the building inspection. After an initial walk-thru, the inspector makes a judgment whether or not a building “appears” to have enough defects or deficiencies of sufficient total significance to justify substantial renovation or clearance. If it does, the inspector documents with notes and photographs code and non-code deficiencies in the building.

b. REPLACEMENT COST

- i. The second step in evaluating a building to determine if it is substandard to a degree requiring substantial renovation or clearance is to determine its replacement cost. This is the cost of constructing a new structure of the same square footage and type on site. Replacement costs were researched using R.S. Means Cost Works square foot models for 2021.
- ii. A replacement cost was calculated by first establishing building use (office, retail, residential, etc.), building construction type (wood, concrete, masonry, etc.), and building size to obtain the appropriate median replacement cost, which factors in the costs of construction in Hastings, Minnesota.
- iii. Replacement cost includes labor, materials, and the contractor’s overhead and profit. Replacement costs do not include architectural fees, legal fees or other “soft” costs not directly related to construction activities. Replacement cost for each building is tabulated in Appendix A.

c. CODE DEFICIENCIES

- i. The next step in evaluating a building is to determine what code deficiencies exist with respect to such building. Code deficiencies are those conditions for a building which are not in compliance with current building codes applicable to new buildings in the State of Minnesota.
- ii. Minnesota Statutes, Section 469.174, Subdivision 10(c), specifically provides that a building cannot be considered structurally substandard if its code deficiencies are not at least 15 percent of the replacement cost of the building. As a result, it was necessary to determine the extent of code deficiencies for each building in the proposed TIF District.
- iii. The evaluation was made by reviewing all available information with respect to such buildings contained in City Building Inspection records and making interior and exterior inspections of the buildings. LHB utilizes the current Minnesota State Building Code as the official code for our evaluations. The Minnesota State Building Code is actually a series of provisional codes written specifically for Minnesota only requirements, adoption of several international codes, and amendments to the adopted international codes.
- iv. After identifying the code deficiencies in each building, we used R.S. Means Cost Works 2021; Unit and Assembly Costs to determine the cost of correcting the identified deficiencies. We were then able to compare the correction costs with the replacement cost of each building to determine if the costs for correcting code deficiencies meet the required 15 percent threshold.

FINDING

Two (2) out of three (3) buildings (66.7percent) in the proposed TIF District contained code deficiencies exceeding the 15 percent threshold required by Minnesota Statutes, Section 469.174, Subdivision 10(c). Building Code, Condition Deficiency and Context Analysis reports for the buildings in the proposed TIF District can be found in Appendix B of this report.

d. SYSTEM CONDITION DEFICIENCIES

- i. If a building meets the minimum code deficiency threshold under Minnesota Statutes, Section 469.174, Subdivision 10(c), then in order for such building to be “structurally substandard” under Minnesota Statutes, Section 469.174, Subdivision 10(b), the building’s defects or deficiencies should be of sufficient total significance to justify “substantial renovation or clearance.” Based on this definition, LHB re-evaluated each of the buildings that met the code deficiency threshold under Minnesota Statutes, Section 469.174, Subdivision 10(c), to determine if the total deficiencies warranted “substantial renovation or clearance” based on the criteria we outlined above.
- ii. System condition deficiencies are a measurement of defects or substantial deterioration in site elements, structure, exterior envelope, mechanical and electrical components, fire protection and emergency systems, interior partitions, ceilings, floors and doors.
- iii. The evaluation of system condition deficiencies was made by reviewing all available information contained in City records, and making interior and exterior inspections of the buildings. LHB only identified system condition deficiencies that were visible upon our inspection of the building or contained in City records. We did not consider the amount of “service life” used up for a particular component unless it was an obvious part of that component’s deficiencies.
- iv. After identifying the system condition deficiencies in each building, we used our professional judgment to determine if the list of defects or deficiencies is of sufficient total significance to justify “substantial renovation or clearance.”

FINDING

In our professional opinion, two (2) out of three (3) buildings (66.7 percent) in the proposed TIF District are structurally substandard to a degree requiring substantial renovation or clearance, because of defects in structural elements or a combination of deficiencies in essential utilities and facilities, light and ventilation, fire protection including adequate egress, layout and condition of interior partitions, or similar factors which defects or deficiencies are of sufficient total significance to justify substantial renovation or clearance. This exceeds the 50 percent requirement of Subdivision 10a(1).

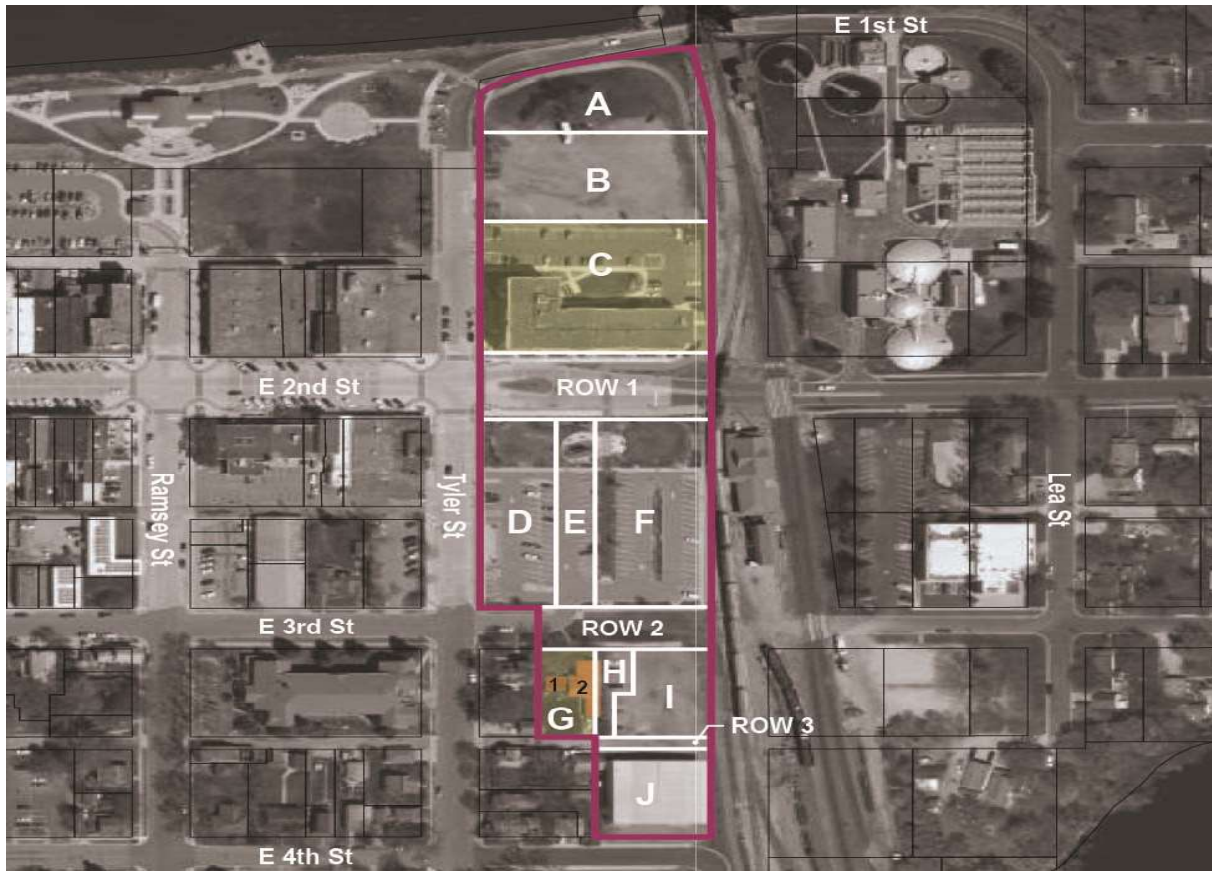
Report by LHB, Inc.

3. Distribution of Substandard Structures

- e. Much of this report has focused on the condition of individual buildings as they relate to requirements identified by Minnesota Statutes, Section 469.174, Subdivision 10. It is also important to look at the distribution of substandard buildings throughout the geographic area of the proposed TIF District (Diagram 3).

FINDING

The parcels with substandard buildings are reasonably distributed compared to all parcels that contain buildings.



Report by LHB, Inc.

Diagram 3 – Substandard Buildings

Shaded green area depicts parcels with buildings.
 Shaded orange area depicts substandard buildings.

Part 5: Team Credentials

Michael A. Fischer, AIA, LEED AP - Project Principal/TIF Analyst

Michael has 33 years of experience as project principal, project manager, project designer and project architect on planning, urban design, educational, commercial, and governmental projects. He has become an expert on Tax Increment Finance District analysis assisting over 100 cities with strategic planning for TIF Districts. He is an Architectural Principal at LHB and currently leads the Minneapolis office.

Michael completed a two-year Bush Fellowship, studying at MIT and Harvard in 1999, earning master's degrees in City Planning and Real Estate Development from MIT. He has served on more than 50 committees, boards, and community task forces, including a term as a City Council President, Chair of a Metropolitan Planning Organization, and Chair of the Edina Planning Commission. Most recently, he served as a member of the Edina city council and Secretary of the Edina HRA. Michael has also managed and designed several award-winning architectural projects and was one of four architects in the Country to receive the AIA Young Architects Citation in 1997.

Phil Fisher – Inspector

For 35 years, Phil Fisher worked in the field of Building Operations in Minnesota including White Bear Lake Area Schools. At the University of Minnesota, he earned his Bachelor of Science in Industrial Technology. He is a Certified Playground Safety Inspector, Certified Plant Engineer, and is trained in Minnesota Enterprise Real Properties (MERP) Facility Condition Assessment (FCA). His FCA training was recently applied to the Minnesota Department of Natural Resources Facilities Condition Assessment project involving over 2,000 buildings.

Appendices

- APPENDIX A** Property Condition Assessment Summary Sheet
- APPENDIX B** Building Code, Condition Deficiency and Context Analysis Reports
- APPENDIX C** Building Replacement Cost Reports
 - Code Deficiency Cost Reports
 - Photographs

Report by LHB, Inc.

APPENDIX A

Property Condition Assessment Summary Sheet

Report by LHB, Inc.

TIF DISTRICT 9 - Flats on Third

Property Condition Assessment Summary Sheet

Hasings, MN

TIF Map No.	PID #	Property Address	Improved or Vacant	Survey Method Used	Site Area (S.F.)	Coverage Area of Improvements (S.F.)	Coverage Percent of Improvements	Coverage Quantity (S.F.)	No. of Buildings	Building Replacement Cost	15% of Replacement Cost	Building Code Deficiencies	No. of Buildings Exceeding 15% Criteria	No. of buildings determined substandard
A	19-33950-00-10	N/A	Vacant	Exterior	28,079	7,892	28.0%	28,079	0					
B	19-33950-00-21	N/A	Vacant	Exterior	37,032	25,922	70.0%	37,032	0					
C	19-33951-01-10	121 Tyler Street	Improved	Interior/Exterior	55,423	47,110	85.0%	55,423	1	See Note 1			0	0
ROW 1	N/A	N/A	Vacant	Exterior	28,099	28,099	100.0%	28,099	0					
D	19-32150-16-011	N/A	Vacant	Exterior	26,400	15,840	60.0%	26,400	0					
E	19-32150-16-010	N/A	Vacant	Exterior	13,200	9,240	70.0%	13,200	0					
F	19-32150-16-012	N/A	Vacant	Exterior	39,572	19,786	50.0%	39,572	0					
ROW 2	N/A	N/A	Vacant	Exterior	13,141	13,141	100.0%	13,141	0					
G1	19-32150-17-230	404 3rd Street East	Improved	Interior/Exterior	9,217	5,530	60.0%	9,217	1	\$112,019	\$16,803	\$32,116	1	1
G2	19-32150-17-230	406 3rd Street East	Improved	Interior/Exterior	4,608	4,147	90.0%	4,608	1	\$246,011	\$36,902	\$111,935	1	1
H	19-32150-17-221	N/A	Vacant	Exterior	13,822	11,058	80.0%	13,822	0					
I	19-32150-17-220	N/A	Vacant	Exterior	2,671	2,671	100.0%	2,671	0					
ROW 3	N/A	N/A	Vacant	Exterior	18,430	18,430	100.0%	18,430	See Note 2					
J	19-32150-17-280	415 4th Street East	Improved	Interior/Exterior	18,430	18,430	100.0%	18,430	3					
TOTALS					289,654			289,654	3				2	2

Total Coverage Percent: **100.0%**

Note 1: Based on external inspection, this building was assumed not to be substandard.
 Note 2: This is a metal cold storage structure and does not meet the definition of building for TIF purposes.

Percent of buildings exceeding 15 percent code deficiency threshold: **66.7%**

Percent of buildings determined substandard: **66.7%**

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APPENDIX B

Building Code, Condition Deficiency and Context Analysis Reports

Report by LHB, Inc.

TIF District 9 – Flats on Third

Building Code, Condition Deficiency and Context Analysis Report

Parcel G1

Single Unit Apartment

Address: 404 3rd Street East, Hastings, Minnesota 55033
 Parcel ID: 19-32150-17-030
 Inspection Date(s) & Time(s): November 15, 2021 1:00 PM
 Inspection Type: Interior and Exterior
 Summary of Deficiencies: It is our professional opinion that this building is Substandard because:

- Substantial renovation is required to correct Conditions found.
- Building Code deficiencies total more than 15% of replacement cost, NOT including energy code deficiencies.

Estimated Replacement Cost:	\$112,019
Estimated Cost to Correct Building Code Deficiencies:	\$32,116
Percentage of Replacement Cost for Building Code Deficiencies:	28.7%

DEFECTS IN STRUCTURAL ELEMENTS

1.

COMBINATION OF DEFICIENCIES

1. Essential Utilities and Facilities
 - a. The entrance is not ADA compliant for an apartment.
 - b. The apartment does not comply with code for access to and through a covered dwelling.
 - c. The bathroom is not ADA compliant for an apartment.
 - d. The kitchen is not ADA compliant for an apartment.

2. Light and Ventilation
 - a. The HVAC system does not comply with code.

3. Fire Protection/Adequate Egress
 - a. Exterior thresholds do not comply with code for maximum height.
 - b. Building does not comply with code for minimum distance to adjacent building.
 - c. Smoke detectors do not comply with code.
 - d. There are no code required carbon monoxide detectors.
 - e. There are no code required Arc Fault Circuit Interrupters in the building.

4. Layout and Condition of Interior Partitions/Materials
 - a. Ceiling is water stained from roof leaks.

- b. Kitchen counter laminate is damaged and should be repaired.
 - c. Floor to ceiling height in back room does not comply with code for minimum height.
 - d. Window treatment is damaged.
 - e. Walls and ceilings should be repaired/repainted.
5. Exterior Construction
- a. Windows are failing allowing for water intrusion which is contrary to code.
 - b. Wood fascia and soffit should be repainted.
 - c. Rear door jamb is damaged and should be repaired.
 - d. Roofing material is failing allowing for water intrusion which is contrary to code.

DESCRIPTION OF CODE DEFICIENCIES

1. Building does not comply with code for proper distance from adjacent structure.
2. Entrance to building does not comply with accessibility code.
3. The apartment does not comply with code for access to and through a covered dwelling.
4. The bathroom is not ADA code compliant for an apartment.
5. The kitchen is not ADA code compliant for an apartment.
6. Exterior thresholds do not comply with code for maximum height.
7. The smoke detectors do not comply with code.
8. There are no code required carbon monoxide detectors.
9. There are no code required Arc Fault Circuit Interrupters in the building.
10. The HVAC system does not comply with code.
11. Floor to ceiling height in back room does not comply with code for minimum height.
12. Failed windows should be replaced to prevent water intrusion per code.
13. Failed roofing material should be replaced to prevent water intrusion per code.

OVERVIEW OF DEFICIENCIES

This one-story building is currently permitted by the city as an apartment. The building was vacant when inspected. The building does not comply with code for proper spacing from adjacent structure. Access to the apartment does not comply with code. Access to all areas of the apartment does not comply with ADA code. The interior walls and ceilings need repair/repainting. The back-room area does not comply with code for minimum floor to ceiling height. Smoke detectors do not comply with code. There are no code required carbon monoxide detectors or AFCI's in the building. The HVAC system does not comply with code. Failed windows are allowing for water intrusion which does not comply with code. Failed roofing material is allowing for water intrusion which does not comply with code.

ENERGY CODE DEFICIENCIES

In addition to the building code deficiencies listed above, the existing building does not comply with the current energy code. These deficiencies are not included in the estimated costs to correct code deficiencies and are not considered in determining whether the building is substandard:

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TIF District 9 – Flats on Third

Building Code, Condition Deficiency and Context Analysis Report

Parcel G2

Multi-Unit Apartment

Address: 406 3rd Street East, Hastings, Minnesota 55033
 Parcel ID: 19-32150-17-030
 Inspection Date(s) & Time(s): November 15, 2021 1:20 PM
 Inspection Type: Interior and Exterior
 Summary of Deficiencies: It is our professional opinion that this building is Substandard because:

- Substantial renovation is required to correct Conditions found.
- Building Code deficiencies total more than 15% of replacement cost, NOT including energy code deficiencies.

Estimated Replacement Cost:	\$246,011
Estimated Cost to Correct Building Code Deficiencies:	\$111,935
Percentage of Replacement Cost for Building Code Deficiencies:	45.5%

DEFECTS IN STRUCTURAL ELEMENTS

1. Foundation wall is cracked allowing for water intrusion which is contrary to code.
2. Floor joists are not properly supported per code.

COMBINATION OF DEFICIENCIES

1. Essential Utilities and Facilities
 - a. The entrance is not ADA compliant for an apartment.
 - b. The apartment building does not comply with code for access to and through a covered dwelling.
 - c. There is no ADA code compliant bathroom for an apartment.
 - d. There is no ADA code compliant kitchen for an apartment.

2. Light and Ventilation
 - a. The HVAC system does not comply with code.
 - b. Water heater is not properly vented per code.
 - c. Electrical wiring is not properly installed per code.
 - d. There is no code required kitchen exhaust system.

3. Fire Protection/Adequate Egress
 - a. Exterior thresholds do not comply with code for maximum height.
 - b. Building does not comply with code for minimum distance to adjacent building.
 - c. Smoke detectors do not comply with code.
 - d. There are no code required carbon monoxide detectors.

- e. There are no code required Arc Fault Circuit Interrupters in the building.
 - f. No code required Ground Fault Circuit Interrupters were observed.
 - g. Stairways do not comply with code.
4. Layout and Condition of Interior Partitions/Materials
- a. Ceiling is water stained from roof leaks.
 - b. Ceiling tile is damaged and should be replaced.
 - c. Floor to ceiling height in the basement does not comply with code for minimum height.
 - d. Window treatment is damaged.
 - e. Walls and ceilings should be repaired/repainted.
 - f. Carpeting is damaged/soiled and should be replaced.
5. Exterior Construction
- a. Exterior wood surfaces should be repainted.
 - b. Front door is damaged and should be replaced.
 - c. Windows are failing allowing for water intrusion which is contrary to code.
 - d. Chimney brick and mortar is cracked/missing allowing for water intrusion which is contrary to code.
 - e. Roofing material is failing allowing for water intrusion which is contrary to code.

DESCRIPTION OF CODE DEFICIENCIES

1. Cracked foundation wall is allowing water intrusion which is contrary to code.
2. Floor joists are not properly supported per code.
3. The apartment building does not comply with code for accessibility to and through a covered dwelling.
4. There is no code compliant accessible bathroom.
5. There is no code compliant accessible kitchen.
6. The HVAC system does not comply with code.
7. Water heater is not properly vented per code.
8. Electrical wiring is not properly installed per code.
9. There is no code required kitchen exhaust system.
10. Exterior thresholds do not comply with code for maximum height.
11. Building is too close to adjacent structure to comply with code.
12. Smoke detectors do not comply with code.
13. There are no code required carbon monoxide detectors.
14. There are no code required AFCI's.
15. Code required GFCI's were not observed.
16. Stairways do not comply with code.
17. Floor to ceiling height in basement does not comply with code.
18. Failed windows should be replaced to prevent water intrusion per code.
19. Chimney brick and mortar is failing allowing for water intrusion which is contrary to code.
20. Failing roofing material should be replaced to prevent water intrusion per code.

OVERVIEW OF DEFICIENCIES

This building is permitted by the city as an apartment building. The building is currently vacant. Foundation is cracked allowing for water intrusion which is contrary to code. Floor joists are not properly supported per code. The apartment building does not comply with access code to and through a covered dwelling. There is no code required accessible restroom or kitchen. The HVAC system does not comply with code. The water heater is not properly vented per code. There is no code required kitchen exhaust. Exterior thresholds do not comply with code for maximum height. Building does not comply with code for proper distance to adjacent structure. Smoke detectors do not comply with code. Floor to ceiling height in basement does not comply with code. Stairways do not comply with code. There are no visible code required GFCI's or AFCI's. There are no code required carbon monoxide detectors. Failed windows should be replaced to prevent water intrusion per code. The chimney brick and mortar should be repaired to prevent water intrusion per code. Failing roofing material should be replaced to prevent water intrusion per code.

ENERGY CODE DEFICIENCIES

In addition to the building code deficiencies listed above, the existing building does not comply with the current energy code. These deficiencies are not included in the estimated costs to correct code deficiencies and are not considered in determining whether the building is substandard:

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Report by LHB, Inc.

APPENDIX C

Building Replacement Cost Reports

Code Deficiency Cost Reports

Photographs

Report by LHB, Inc.



Square Foot Cost Estimate Report

Date: 11/18/2021

Estimate Name:	404 3rd Street East
Building Type:	Economy 1 Story with Wood Siding - Wood Frame
Location:	HASTINGS, MN
Story Count:	1
Story Height (L.F.):	8.00
Floor Area (S.F.):	688
Labor Type:	RES
Basement:	No
Data Release:	Year 2021 Quarter 1
Cost Per Square Foot:	\$162.82
Building Cost:	\$112,019.89



Costs are derived from a building model with basic components.
Scope differences and market conditions can cause costs to vary significantly.

		% of Total	Cost Per S.F.	Cost
01	Site Work	3.45%	\$4.88	\$3,360.46
0104034	Footing excavation, building, 26' x 46', 4' deep		\$4.88	\$3,360.46
02	Foundation	15.62%	\$22.11	\$15,211.73
0204030	Footing systems, 10" thick by 20" wide footing		\$4.01	\$2,758.21
0208034	Block wall systems, 8" wall, grouted, full height		\$13.34	\$9,179.36
0220034	Floor slab systems, 4" thick slab		\$4.76	\$3,274.16
03	Framing	13.59%	\$19.24	\$13,235.25
0308026	Exterior wall framing systems, 2" x 4", 16" OC		\$0.71	\$485.66
0308026	Exterior wall framing systems, 2" x 4", 16" OC		\$7.45	\$5,125.99
0332042	Shed/flat roof framing systems, 2" x 8", 16" OC, 4/12 pitch		\$7.23	\$4,974.24
0348026	Partition framing systems, 2" x 4", 16" OC		\$3.85	\$2,649.36
04	Exterior Walls	18.21%	\$25.79	\$17,740.55
0416042	Metal & plastic siding systems, vinyl clapboard siding, 8" wide, white		\$0.80	\$552.21
0416050	Metal & plastic siding systems, vinyl vertical board & batten, white		\$9.84	\$6,772.86
0420043	Non-rigid insul, batts, fbgl, kraft faced, 3-1/2" thick, R13, 15" W		\$1.04	\$718.13
0420051	Non-rigid insul, batts, fbgl, kraft faced, 12" thick, R38, 23" wide		\$1.65	\$1,135.15
0440026	Sliding window systems, builder's quality wood window, 3' x 2'		\$8.76	\$6,025.30
0452046	Door systems, solid core birch, flush, 3' x 6'-8"		\$2.84	\$1,954.00
0460025	Storm door, al, combination, storm & screen, anodized, 3'-0" x 6'-8"		\$0.85	\$582.90
05	Roofing	5.90%	\$8.36	\$5,751.68
0534034	Built-up roof, asphalt, inorganic, 3-ply, insulated deck		\$8.36	\$5,751.68
06	Interiors	24.09%	\$34.11	\$23,468.59
0604026	Wall system, 1/2" drywall, taped & finished		\$9.42	\$6,479.09
0604026	Wall system, 1/2" drywall, taped & finished		\$4.14	\$2,850.80
0608026	1/2" gypsum wallboard, taped & finished ceilings		\$2.84	\$1,953.92
0620026	Lauan, flush door, hollow core, interior		\$8.76	\$6,028.51
0660017	Carpet, Olefin, 15 oz		\$2.53	\$1,738.60
0660027	Padding, sponge rubber cushion, minimum		\$0.80	\$551.74
0660038	Underlayment plywood, 1/2" thick		\$2.80	\$1,923.11
0664029	Resilient flooring, vinyl sheet goods, backed, .070" thick, minimum		\$1.45	\$994.47
0664048	Resilient flooring, sleepers, treated, 16" OC, 1" x 3"		\$1.38	\$948.35
07	Specialties	6.44%	\$9.12	\$6,276.02
0708026	Kitchen, economy grade		\$4.10	\$2,821.49
0712035	Sinks, stainless steel, single bowl 16" x 20"		\$2.65	\$1,820.96
0712039	Water heater, electric, 30 gallon		\$2.37	\$1,633.57
08	Mechanical	9.43%	\$13.35	\$9,185.58
0812046	Three fixture bathroom with wall hung lavatory		\$6.34	\$4,362.08
0860101	Furnace, gas heating only, 100 MBH, area to 1200 SF		\$1.85	\$1,272.54

Report by LHB, Inc.

0860109	Intermittent pilot, 100 MBH furnace		\$0.67	\$461.75
0860111	Supply duct, rectangular, area to 1200 SF, rigid fiberglass		\$0.88	\$603.64
0860121	Return duct, sheet metal galvanized, to 1500 SF		\$1.07	\$737.49
0860123	Lateral ducts, flexible round 6" insulated, to 1200 SF		\$1.02	\$704.44
0860135	Register elbows, to 1500 SF		\$0.54	\$371.59
0860137	Floor registers, enameled steel w/damper, to 1500 SF		\$0.40	\$278.55
0860139	Return air grille, area to 1500 SF 12" x 12"		\$0.11	\$76.75
0860143	Thermostat, manual, 1 set back		\$0.19	\$132.98
0860147	Plenum, heating only, 100 MBH		\$0.27	\$183.77
09	Electrical	3.26%	\$4.62	\$3,178.74
0910036	100 amp electric service		\$2.04	\$1,406.35
0935112	Wiring device systems, economy to 1200 S.F.		\$2.02	\$1,387.36
0945112	Light fixture systems, economy to 1200 S.F.		\$0.56	\$385.03
SubTotal		100%	\$141.58	\$97,408.60
Contractor Fees (General Conditions,Overhead,Profit)		15.0 %	\$21.24	\$14,611.29
Architectural Fees		0.0 %	\$0.00	\$0.00
User Fees		0.0 %	\$0.00	\$0.00
Total Building Cost			\$162.82	\$112,019.89

Report by LHB, Inc.

TIF DISTRICT 9 - FLATS ON THIRD

Code Deficiency Cost Report

Parcel G1 - 404 3rd Street East, Hastings, Minnesota 55033

Parcel ID 19-32150-17-030

Building Name or Type

Single-Unit Apartment

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
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Accessibility Items

Access

Modify entrance to comply with accessibility code \$ 1,000.00 Lump 1 \$ 1,000.00

Modify interior to comply with code for access to and through a covered dwelling \$ 1,000.00 Lump 1 \$ 1,000.00

Bathroom

Modify to comply with code \$ 6.34 SF 688 \$ 4,361.92

Kitchen

Modify to comply with code \$ 6.75 SF 688 \$ 4,644.00

Structural Elements

\$ -

Exiting

Thresholds

Modify thresholds to comply with code for maximum height \$ 100.00 EA 2 \$ 200.00

Fire Protection

Building Position

Modify building to comply with code regarding distance from adjacent structures \$ 3.00 SF 688 \$ 2,064.00

Smoke Detectors

Install code compliant smoke detectors \$ 0.75 SF 688 \$ 516.00

Carbon Monoxide Detectors

Install code required carbon monoxide detectors \$ 0.75 SF 688 \$ 516.00

Arc Fault Circuit Interrupters

Install code required AFCI's \$ 150.00 EA 4 \$ 600.00

Exterior Construction

Windows

Replace failed windows to prevent water intrusion per code \$ 8.76 SF 688 \$ 6,026.88

Roof Construction

Roofing Material

Remove failed roofing material \$ 0.90 SF 688 \$ 619.20

Install roofing material to prevent water intrusion per code \$ 8.36 SF 688 \$ 5,751.68

Report by LHB, Inc.

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
Mechanical- Electrical					
	Mechanical				
	Install code compliant HVAC system	\$ 7.00	SF	688	\$ 4,816.00
Total Code Improvements					\$ 32,116

Report by LHB, Inc.

404 3rd Street East TIF District 9 - Parcel G1



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Report by LHB, Inc.

404 3rd Street East TIF District 9 - Parcel G1



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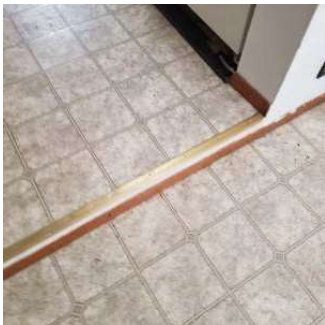
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Report by LHB, Inc.

404 3rd Street East TIF District 9 - Parcel G1



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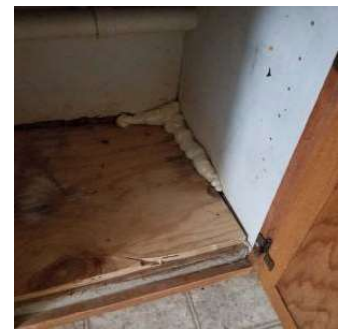
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Report by LHB, Inc.



Square Foot Cost Estimate Report

Date: 11/18/2021

Estimate Name:	406 3rd Street East	 <p>Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.</p>
Building Type:	Economy 2 Story with Wood Siding - Wood Frame	
Location:	HASTINGS, MN	
Story Count:	2	
Story Height (L.F.):	8.00	
Floor Area (S.F.):	2028	
Labor Type:	RES	
Basement:	Unfinished	
Data Release:	Year 2021 Quarter 1	
Cost Per Square Foot:	\$121.31	
Building Cost:	\$246,011.28	

		% of Total	Cost Per S.F.	Cost
01	Site Work	1.57%	\$1.66	\$3,360.46
0104034	Footing excavation, building, 26' x 46', 4' deep		\$1.66	\$3,360.46
02	Foundation	13.41%	\$14.15	\$28,689.21
0204030	Footing systems, 10" thick by 20" wide footing		\$1.63	\$3,296.07
0208034	Block wall systems, 8" wall, grouted, full height		\$5.41	\$10,969.36
0208034	Block wall systems, 8" wall, grouted, full height		\$4.73	\$9,598.19
0220034	Floor slab systems, 4" thick slab		\$2.38	\$4,825.59
03	Framing	21.12%	\$22.28	\$45,180.67
0302028	Floor framing systems, 2" x 8", 16" OC		\$5.21	\$10,555.99
0302106	Floor framing, wood joists, #2 or better, pine, 2" x 8", 16" OC		\$1.40	\$2,847.37
0302112	Floor framing, bridging, wood 1" x 3", joists 16" OC		\$0.22	\$442.32
0302119	Box sills, #2 or better pine, 2" x 8"		\$0.21	\$429.52
0308026	Exterior wall framing systems, 2" x 4", 16" OC		\$0.29	\$580.36
0308026	Exterior wall framing systems, 2" x 4", 16" OC		\$6.04	\$12,251.14
0316042	Truss roof framing systems, 24" OC, 4/12 pitch, 1' overhang, 26' span		\$4.45	\$9,034.01
0316138	Furring, 1" x 3", 16" OC		\$1.16	\$2,346.15
0348026	Partition framing systems, 2" x 4", 16" OC		\$3.30	\$6,693.81
04	Exterior Walls	16.91%	\$17.84	\$36,184.92
0416042	Metal & plastic siding systems, vinyl clapboard siding, 8" wide, white		\$0.33	\$659.89
0416042	Metal & plastic siding systems, vinyl clapboard siding, 8" wide, white		\$6.87	\$13,929.84
0420043	Non-rigid insul, batts, fbgls, kraft faced, 3-1/2" thick, R13, 15" W		\$0.85	\$1,716.32
0420051	Non-rigid insul, batts, fbgls, kraft faced, 12" thick, R38, 23" wide		\$0.82	\$1,673.02
0440026	Sliding window systems, builder's quality wood window, 3' x 2'		\$7.10	\$14,400.50
0452046	Door systems, solid core birch, flush, 3' x 6'-8"		\$1.45	\$2,931.00
0460025	Storm door, al, combination, storm & screen, anodized, 3'-0" x 6'-8"		\$0.43	\$874.35
05	Roofing	2.67%	\$2.81	\$5,701.49
0504034	Gable end roofing, asphalt, roof shingles, class A		\$2.81	\$5,701.49
06	Interiors	31.30%	\$33.02	\$66,956.02
0604026	Wall system, 1/2" drywall, taped & finished		\$3.36	\$6,813.43
0604026	Wall system, 1/2" drywall, taped & finished		\$8.07	\$16,369.92
0608026	1/2" gypsum wallboard, taped & finished ceilings		\$2.84	\$5,759.52
0620026	Lauan, flush door, hollow core, interior		\$7.97	\$16,154.63
0660017	Carpet, Olefin, 15 oz		\$2.53	\$5,124.82
0660027	Padding, sponge rubber cushion, minimum		\$0.80	\$1,626.36
0660038	Underlayment plywood, 1/2" thick		\$2.80	\$5,668.71
0664029	Resilient flooring, vinyl sheet goods, backed, .070" thick, minimum		\$1.45	\$2,931.37
0664048	Resilient flooring, sleepers, treated, 16" OC, 1" x 3"		\$0.69	\$1,397.71

Report by LHB, Inc.

0690036	Stairways 14 risers, oak treads, box stairs		\$1.94	\$3,934.97
0690137	Basement stairs, open risers		\$0.58	\$1,174.58
07	Specialties	2.93%	\$3.09	\$6,276.02
0708026	Kitchen, economy grade		\$1.39	\$2,821.49
0712035	Sinks, stainless steel, single bowl 16" x 20"		\$0.90	\$1,820.96
0712039	Water heater, electric, 30 gallon		\$0.81	\$1,633.57
08	Mechanical	6.82%	\$7.19	\$14,585.40
0812046	Three fixture bathroom with wall hung lavatory		\$2.15	\$4,362.08
0860101	Furnace, gas heating only, 100 MBH, area to 1200 SF		\$0.63	\$1,272.54
0860109	Intermittent pilot, 100 MBH furnace		\$0.23	\$461.75
0860111	Supply duct, rectangular, area to 1200 SF, rigid fiberglass		\$0.88	\$1,779.33
0860121	Return duct, sheet metal galvanized, to 1500 SF		\$1.07	\$2,173.88
0860123	Lateral ducts, flexible round 6" insulated, to 1200 SF		\$1.02	\$2,076.44
0860135	Register elbows, to 1500 SF		\$0.54	\$1,095.31
0860137	Floor registers, enameled steel w/damper, to 1500 SF		\$0.40	\$821.08
0860139	Return air grille, area to 1500 SF 12" x 12"		\$0.11	\$226.24
0860143	Thermostat, manual, 1 set back		\$0.07	\$132.98
0860147	Plenum, heating only, 100 MBH		\$0.09	\$183.77
09	Electrical	3.27%	\$3.45	\$6,988.66
0910036	100 amp electric service		\$0.69	\$1,406.35
0930018	Duplex receptacles using non-metallic sheathed cable		\$0.18	\$357.90
0935112	Wiring device systems, economy to 1200 S.F.		\$2.02	\$4,089.48
0945112	Light fixture systems, economy to 1200 S.F.		\$0.56	\$1,134.93
SubTotal		100%	\$105.48	\$213,922.85
Contractor Fees (General Conditions,Overhead,Profit)		15.0 %	\$15.82	\$32,088.43
Architectural Fees		0.0 %	\$0.00	\$0.00
User Fees		0.0 %	\$0.00	\$0.00
Total Building Cost			\$121.31	\$246,011.28

Report by LHB, Inc.

TIF DISTRICT 9 - FLATS ON THIRD

Code Deficiency Cost Report

Parcel G2 - 406 3rd Street East, Hastings, Minnesota 55033

Parcel ID 19-32150-17-030

Building Name or Type

Multi-Unit Apartment Building

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
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Accessibility Items

Access

Modify entrance to comply with accessibility code \$ 1,000.00 Lump 1 \$ 1,000.00

Modify interior to comply with code for access to and through a covered dwelling \$ 1,000.00 Lump 1 \$ 1,000.00

Bathroom

Modify bathroom to comply with code \$ 2.15 SF 2,028 \$ 4,360.20

Kitchen

Modify kitchen to comply with code \$ 2.29 SF 2,028 \$ 4,644.12

Structural Elements

Foundation

Repair cracks to prevent water intrusion per code \$ 250.00 Lump 1 \$ 250.00

Floor Joists

Support floor joists per code \$ 1.40 SF 2,028 \$ 2,839.20

Exiting

Thresholds

Modify thresholds to comply with code for maximum height \$ 100.00 EA 2 \$ 200.00

Basement

Modify basement to comply with code for minimum floor to ceiling height \$ 20.00 SF 2,028 \$ 40,560.00

Stairways

Modify second floor stairway to comply with code \$ 1.94 SF 2,028 \$ 3,934.32

Modify basement stairway to comply with code \$ 0.58 SF 2,028 \$ 1,176.24

Fire Protection

Building Position

Modify building to comply with code regarding distance from adjacent structures \$ 3.00 SF 2,028 \$ 6,084.00

Smoke Detectors

Install code compliant smoke detectors \$ 0.75 SF 2,028 \$ 1,521.00

Carbon Monoxide Detectors

Install code required carbon monoxide detectors \$ 0.75 SF 2,028 \$ 1,521.00

Arc Fault Circuit Interrupters

Install code required AFCI's \$ 150.00 EA 8 \$ 1,200.00

Ground Fault Circuit Interrupters

Code	Related Cost Items	Unit Cost	Units	Unit Quantity	Total
	Install code required GFCI's	\$ 150.00	EA	8	\$ 1,200.00
Exterior Construction					
Windows					
	Replace failed windows to prevent water intrusion per code	\$ 7.10	SF	2,028	\$ 14,398.80
Chimney					
	Repair chimney brick and mortar to prevent water intrusion per code	\$ 1,000.00	Lump	1	\$ 1,000.00
Roof Construction					
Roofing Material					
	Remove failed roofing material	\$ 0.90	SF	2,028	\$ 1,825.20
	Install roofing material to prevent water intrusion per code	\$ 2.81	SF	2,028	\$ 5,698.68
Mechanical- Electrical					
Mechanical					
	Install code compliant HVAC system	\$ 5.04	SF	2,028	\$ 10,221.12
	Modify water heater exhaust to comply with code	\$ 0.15	SF	2,028	\$ 304.20
	Install code required kitchen exhaust	\$ 1.25	SF	2,028	\$ 2,535.00
Electrical					
	Install code compliant electrical wiring	\$ 2.20	SF	2,028	\$ 4,461.60
Total Code Improvements					\$ 111,935

Report by LHB, Inc.

406 3rd Street East TIF District 9 - Parcel G2



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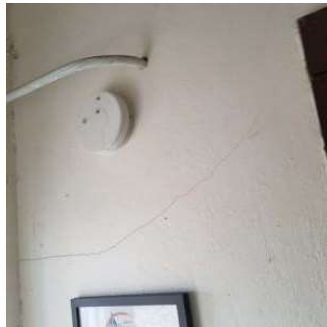
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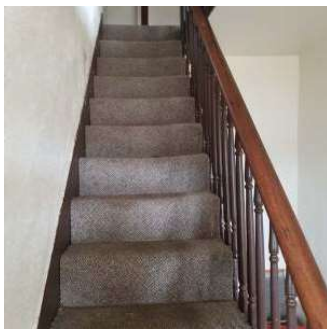
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406 3rd Street East TIF District 9 - Parcel G2



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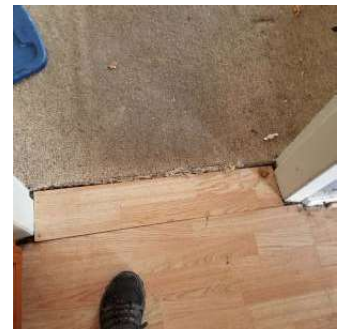
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406 3rd Street East TIF District 9 - Parcel G2



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Report by LHB, Inc.

406 3rd Street East TIF District 9 - Parcel G2



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406 3rd Street East TIF District 9 - Parcel G2



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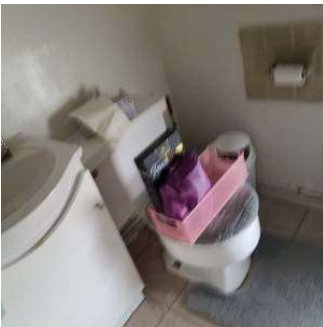
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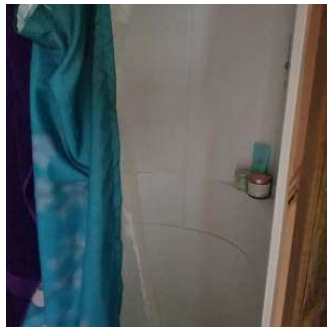
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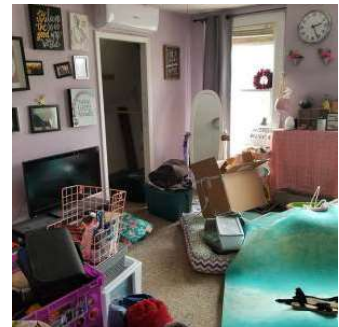
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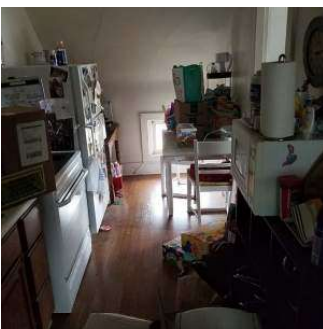
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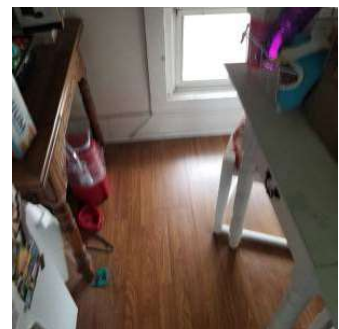
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Report by LHB, Inc.

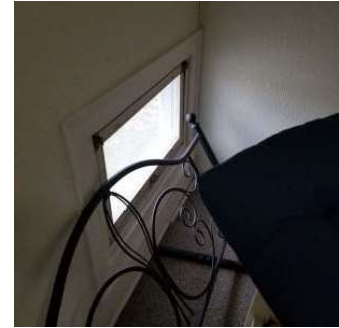
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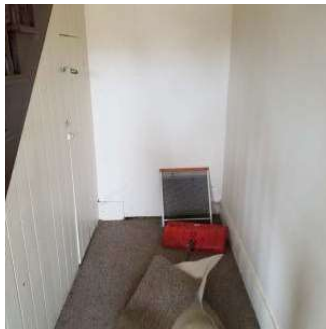
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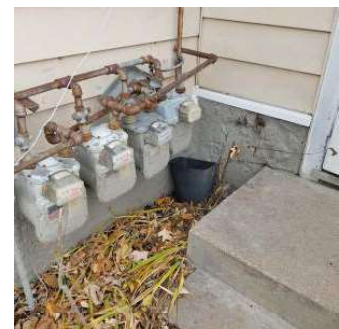
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Report by LHB, Inc.

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Report by LHB, Inc.



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Chris Eitemiller, Finance Manager
Date: February 22, 2022
Item: Approve Plan for Public Works Storage Facility

Council Action Requested:

Approve the capital plan for the Public works storage facility.

Background Information:

The City is proposing to finance the construction of a Public Works facility through the issuance of General Obligation Capital Improvement Plan Bonds, pursuant to Minnesota Statutes, Section 475.521.

As part of the issuing process, the City is required to hold a public hearing to receive public comment prior to the consideration of approval of a Capital Improvement Plan. The public hearing notice was published on Thursday, February 3, 2022. The City will hold the public hearing on February 22, 2022.

There is an attached capital improvement plan that describes in detail the need for this facility. It is needed because the Hastings Economic Development and Redevelopment Authority (HEDRA) sold a property (known as UBC-North) for redevelopment purposes, which had been used by the Public Works department to store vehicles and equipment.

After the public hearing, if the City Council wishes, it can approve the attached capital improvement plan for the new Public Works Storage Facility. If approved, the City will issue CIP Bonds to help finance the \$2,250,000 project. In April, the Council would determine the amount of the project to finance through the CIP bonds and the amount to covers with cash on-hand.

Staff is asking the City Council to approve this capital improvement plan.

Financial Impact:

Future year bond payments

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

Five-Year Capital Improvement Plan for the City of Hastings
Resolution adopting capital improvement plan and preliminary approval for issuance of bonds

2022 through 2026

Five-Year Capital Improvement Plan for the

City of Hastings, Minnesota

Draft for Public Hearing: February 22nd, 2022

Prepared by:



CITY OF HASTINGS
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
2022 THROUGH 2026

I. INTRODUCTION

In 2003, the Minnesota State Legislature adopted a statute that generally exempts city and town general obligation bonds issued under a capital improvement plan from the referendum requirements usually required for city halls, public works, public safety facilities and libraries. The statute on general obligation capital improvement plan bonds is Minnesota Statutes, Section 475.521 (the “Act”).

II. PURPOSE

Under the Act, a capital improvement is a major expenditure of City funds for the acquisition or betterment to public lands, buildings, or other improvements used as a city hall, town hall, library, public safety, or public works facility, which has a useful life of five years or more. Under the Act, capital improvements do not include light rail transit or related activities, parks, road/bridges, administrative buildings other than a city hall or town hall, or land for those facilities. A Capital Improvement Plan (“CIP” or “Plan”) is a document designed to anticipate capital improvement expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost-effective method possible. A CIP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the City considers the benefits, costs, alternatives and impact on operating expenditures.

Before issuing bonds under a CIP, the City must hold a public hearing on the CIP and the proposed bonds and must then approve the CIP and authorize the issuance of the bonds by a majority of at least three-fifths.

If a petition signed by voters equal to at least 5% of the votes cast in the last general City election requesting a vote on the issuance of bonds is received by the municipal clerk within 30 days after the public hearing, then the bonds may not be issued unless approved by the voters at an election.

The statute has established certain criteria that must be considered for each project to be undertaken pursuant to this Plan (the “Project”). These criteria are:

1. Condition of the City’s existing infrastructure and projected need for repair or replacement
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources

5. Level of overlapping debt
6. Cost/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Alternatives for providing services most efficiently through shared facilities with other municipalities or local governments

The Plan is designed to be updated on an annual basis. In this manner, it becomes an ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

III. PLAN SUMMARY

This Plan is intended to describe and analyze the need for the Project in accordance with the Act. The City may modify this Plan from year to year as authorized by the Act.

Following is a summary of estimated expenditures for the Project:

2022 Expenditures

The City intends to construct a new Public Works Storage Building. Total project costs are estimated to be \$2,250,000

2023 Expenditures

None anticipated at this time.

2024 Expenditures

None anticipated at this time.

2025 Expenditures

None anticipated at this time.

2026 Expenditures

None anticipated at this time.

Analysis

The City has analyzed the eight points required by the Act for the Project on an individual basis and as a whole. The findings are as follows:

1. Conditions of City Infrastructure, Including the Projected Need for Repair or Replacement and Need for the Project

The Hastings Economic Development and Redevelopment Authority (HEDRA) sold a property (known as UBC-North) for redevelopment purposes. The property included a cold storage building that accommodated 10,000 square feet in vehicle and equipment storage for the City. An analysis was done to salvage components of the existing structure and relocate them to the new site at the Public Work Building grounds, but this was determined not to be cost effective. Additionally, the City's growing storage needs and building orientation relative to the space identified confirmed the need for a new facility.

2. Likely Demand for the Project

The new facility will allow safe and secure storage of the materials, equipment, and vehicles that need to be housed and protected from the elements. The storage building is sized to be 140-feet wide and 80-feet deep (total of 11,200 square feet) to store the necessary Public Works items and also accommodate 1,200 square feet of storage for the Parks Department.

3. Estimated Cost of the Project

The estimated cost, including architectural/engineering, contingency, legal and bonding, of the Project to be undertaken in 2022 (the only Project for which bond authorization is requested) is \$2,250,000. The improvements planned for any given year may be constructed and bonded for in any other year of the CIP, as long as the total planned improvements and maximum bonding authority do not change.

4. Available Public Resources

The City has cash reserves on hand to finance up to \$1,000,000 of the Project but will need to issue bonds for the remaining project costs. The City currently intends to issue bonds in an amount not to exceed \$1,250,000; however, this document has been drafted to allow the City the authority to bond for up to the total project cost, estimated at \$2,250,000.

5. Level of Overlapping Debt in the City

As of August 2, 2021, the level of overlapping debt in the City is provided in the table below:

OVERLAPPING DEBT as of August 2, 2021:

<u>Issuer</u>	<u>2020/2021 Tax Capacity Value⁽¹⁾</u>	<u>2020/2021 Tax Capacity Value in City⁽¹⁾</u>	<u>Percentage Applicable in City</u>	<u>Outstanding General Obligation Debt⁽²⁾</u>	<u>Taxpayers' Share of Debt</u>
Washington County	\$ 363,058,143	\$ 34,878	0.01%	\$113,905,000	\$ 113,905
ISD No. 200, Hastings	41,188,056	26,696,035	64.81	54,112,524	35,070,326
Metropolitan Council	4,576,186,304	26,696,035	0.58	8,800,000	51,040
Metro Transit	3,662,962,426	26,696,035	0.73	217,685,000	<u>1,589,101</u>
				<i>Total Indirect Debt:</i>	<u>\$ 36,824,372</u>

6. Relative Benefits and Costs of Alternative Uses of the Funds

The proposed Project could potentially be financed through the issuance of lease-revenue bonds. However, both costs of issuance and overall debt service payments would be higher, since lease-revenue bonds are not general obligation debt and are therefore not as attractive to potential purchasers. The issuance of general obligation capital improvement plan bonds represents the most cost-efficient way to finance the proposed Project.

7. Operating Costs of the Proposed Project

Operating costs are expected to be minimal with the proposed new building. The building is proposed to be cold storage; therefore, no heating costs are proposed. Only the necessary lighting will be included inside and outside of the building for visibility and security purposes.

8. Alternatives for Providing Services Most Efficiently Through Shared Facilities with Other Municipalities or Local Government Units

Partnering with other municipalities or local units of government is not a feasible option. The City did inquire with neighboring municipalities to identify any excess storage space and nothing was available now or within the foreseeable future. Locating the Project outside of the City of Hastings (or off of the Public Works Building grounds) would increase response and travel times and cause levels of service and efficiencies to decrease.

IV. FINANCING THE CAPITAL IMPROVEMENT PLAN

The total amount of requested expenditures under the CIP is not-to-exceed \$2,250,000. These expenditures are to be funded, in part, by the sale of the City's general obligation capital improvement plan bonds in the maximum amount of \$2,250,000. The City intends to use reserve funds (cash) to pay project costs in excess of net bond proceeds. It is the City's intent to issue bonds in 2022 for the Project listed under the 2022 Expenditures. However, the improvements planned for any given year may be constructed and bonded for in any other year of the CIP, as long as the total planned improvements and maximum bonding authority do not change.

In the financing of the CIP, two statutory limitations apply. Under Minnesota Statutes, Chapter 475, as amended, with few exceptions, a municipality cannot incur debt in excess of 3% of the assessor's Estimated Market Value ("EMV") for the municipality. In the case of a municipality with a population of 2,500 or less, the bonds are not subject to the net debt limits. The City's estimated 2021 population was 23,168. Therefore, the proposed general obligation capital improvement plan bonds to be issued in the years 2022 through 2026 would be subject to the debt limit. The City's 2021 EMV is \$2,236,862,500. 3% of EMV = \$67,105,875. As of August 2, 2021, as reported in the Official Statement for the City's 2021A Bonds, the City's following outstanding bond issues are applicable to the legal debt limit:

\$1,715,000 General Obligation Public Facility Refunding Bonds, Series 2010A	\$ 180,000
\$2,675,000 General Obligation Bonds, Series 2013B	280,000
\$3,200,000 General Obligation Bonds, Series 2014A	290,000
\$2,755,000 General Obligation Bonds, Series 2015A	1,110,000
\$3,295,000 General Obligation Bonds, Series 2016A	1,395,000
\$3,820,000 General Obligation Bonds, Series 2018A	<u>815,000</u>
Total Debt applicable to debt limit:	\$ 4,070,000

Another limitation on bonding under the Act is that without referendum, the total amount that can be used for principal and interest in any one year for CIP debt cannot exceed 0.16% of the EMV for the City. The maximum annual principal and interest for the City is \$3,578,980 based upon the City's 2021 EMV (\$2,236,862,500 x .0016).

Under this Plan, the City may issue up to \$2,250,000 in general obligation capital improvement plan bonds in the years 2022 through 2026 to finance the Project. The bonds are intended to be structured with a not-to-exceed term of 10 years. Principal payments will begin on February 1, 2024. The principal and interest payments for the proposed bonds are estimated to be \$115,000 in calendar years 2024 through 2033. This is estimated based on the estimated par amount of \$1.03 million of bonds to be issued pursuant to the CIP Plan.

Expected debt service on the proposed bonds for the Project to be financed in 2022 is within the statutory limits.

EXTRACT OF MINUTES OF MEETING
OF THE CITY COUNCIL OF THE
CITY OF HASTINGS, MINNESOTA
HELD: FEBRUARY 22, 2022

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Hastings, Minnesota, was duly called and held at the Hastings City Hall located at 101 4th Street East in the City of Hastings, Minnesota, on Tuesday, the 22nd day of February, 2022, at 7:00 p.m.

The following members were present:

and the following were absent:

Council Member _____ introduced the following resolution and moved its adoption:

CITY OF HASTINGS, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION ADOPTING A CAPITAL IMPROVEMENT
PLAN AND PROVIDING PRELIMINARY APPROVAL FOR
THE ISSUANCE OF BONDS THEREUNDER**

WHEREAS, pursuant to Minnesota Statutes, Section 475.521 (the “Act”), cities are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements; and

WHEREAS, the City of Hastings, Minnesota (the “City”), has caused to be prepared a Capital Improvement Plan for the years 2022 through 2026 (the “Plan”); and

WHEREAS, on the date hereof, the City Council of the City (the “Council”) has conducted a duly noticed public hearing regarding adoption of the Plan pursuant to the requirements of the Act and the issuance of general obligation bonds thereunder in a maximum principal amount of \$2,250,000; and

WHEREAS, in considering the Plan, the Board has considered:

1. the condition of the City's existing infrastructure, including the projected need for repair and replacement;
2. the likely demand for the improvement;
3. the estimated cost of the improvement;
4. the available public resources;
5. the level of overlapping debt in the City;
6. the relative benefits and costs of alternative uses of the funds;
7. operating costs of the proposed improvements; and
8. alternatives for providing services more efficiently through shared facilities with other local government units.

BE IT RESOLVED by the City Council of the City of Hastings, Minnesota (the "City"), as follows:

1. The Plan is hereby approved.
2. City staff are hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Plan in accordance with any applicable laws and regulations.
3. The City gives preliminary approval to the issuance of the bonds in the maximum principal amount of \$2,250,000, provided that if a petition requesting a vote on issuance of the bonds, signed by voters equal to five percent of the votes cast in the last general municipal election, is filed with City Clerk by March 24, 2022, the City may issue the bonds only after obtaining approval of a majority of voters voting on the question at an election.
4. The City Council declares its official intent to reimburse itself for the costs of the capital improvements from the proceeds of tax-exempt bonds in an amount not to exceed \$2,250,000.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Adopted this 22nd day of February, 2022.

Mayor Mary Fasbender

Kelly Murtaugh, City Clerk

STATE OF MINNESOTA
COUNTIES OF DAKOTA AND WASHINGTON
CITY OF HASTINGS

I, the undersigned, being the duly qualified and acting City Clerk of The City of Hastings, Minnesota (the “City”), by reason of my office as City Clerk, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of the City of Hastings, Minnesota, duly called and held on the date therein indicated, insofar as such minutes relate to approving Capital Improvement Plan and providing preliminary approval for the issuance of bonds thereunder.

WITNESS my hand this ____ day of _____, 2022.

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempki – Public Works Director/City Engineer
Date: February 16, 2022
Item: Contract Award for W 4th Street Water Tower Reconditioning

COUNCIL ACTION REQUESTED

Council is requested to adopt the attached resolution to award a contract for the W 4th Street Water Tower Reconditioning.

BACKGROUND INFORMATION

The City received five bids for this project on February 9th. A summary of the bids is listed below.

<u>Bidder</u>	<u>Total Base Bid</u>	<u>Alternate Bid</u>
G&L Tank Sandblasting and Coatings LLC – Shelbyville, TN	\$722,500.00	\$3,500.00
Osseo Construction Co. LLC – Osseo, WI	\$876,000.00	\$12,000.00
Classic Protective Coatings, Inc. – Menomonie, WI	\$971,958.00	\$6,500.00
JR Stelzer Co. – Lincoln, NE	\$1,107,750.00	\$8,000.00
TMI Coatings, Inc. – St. Paul, MN	\$1,155,000.00	\$9,000.00

The low bid from G&L Tank Sandblasting and Coatings LLC came in 52% under the engineer’s estimate, which was \$1,400,000. This bid positions the project to come in within the 2022 budget. KLM Engineering (City’s Water Tower Consultant) stated the bid amounts overall were significantly lower than originally predicted due to the fact that the project schedule is occurring at a period when bidders were aggressively looking to fill their 2022 schedules. The City’s prevailing wage policy also did not apply to this unique project; therefore, labor and overhead were left to the competitive market.

STAFF RECOMMENDATION

Staff is recommending that the City Council move forward in adopting the attached resolution awarding the contract to G&L Tank Sandblasting and Coatings LLC, in the total amount of \$726,000.00 (which includes the alternate bid for adding “Home of the Raiders” facing the high school). Please refer to the attached award recommendation letter from KLM Engineering.

ATTACHMENTS

Resolution Receiving Bids and Awarding Contract
Award Recommendation Letter from KLM Engineering

CITY OF HASTINGS

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR W 4TH STREET WATER TOWER
RECONDITIONING**

WHEREAS, pursuant to an advertisement for bids for the W 4th Street Water Tower Reconditioning project, bids were opened on February 9, 2022 and tabulated according to law, and the following bids were received:

<u>Bidder</u>	<u>Total Base Bid</u>	<u>Alternate Bid</u>
G&L Tank Sandblasting and Coatings LLC – Shelbyville, TN	\$722,500.00	\$3,500.00
Osseo Construction Co. LLC – Osseo, WI	\$876,000.00	\$12,000.00
Classic Protective Coatings, Inc. – Menomonie, WI	\$971,958.00	\$6,500.00
JR Stelzer Co. – Lincoln, NE	\$1,107,750.00	\$8,000.00
TMI Coatings, Inc. – St. Paul, MN	\$1,155,000.00	\$9,000.00

and

WHEREAS, it is recommended that the contract be awarded with the Alternate Bid, which includes the “Home of the Raiders” lettering requested by the School District, and

WHEREAS, it appears that G&L Tank Sandblasting and Coatings LLC is the lowest responsible bidder.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS:

1. The Mayor and Clerk are hereby authorized and directed to enter into a contract with G&L Tank Sandblasting and Coatings LLC.
2. The total amount of the contract is hereby declared to be \$726,000.00.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA, THIS 22nd DAY OF FEBRUARY, 2022.

Ayes:

Nays:

ATTEST:

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor

SEAL

February 15, 2022

Ryan Stempski, P.E.
Public Works Director/City Engineer
City of Hastings
1225 Progress Drive
Hastings, MN 55033

by Email

RE: Bid evaluation for Cleaning, Repairing, & Painting of the 750,000-Gallon Elevated Reservoir (4th Street Tower) for the City of Hastings, MN. City Project No. 2022-2, KLM Project No. 1574-21.

Mr. Stempski,

The project bid opening was held on Wednesday, February 9, 2022, at 2:00 PM CST. Bids were opened publicly through QuestCDN's online bidding platform. Bids received were as follows:

Bidders	Base Bid	School Logo Add. Alternate Bid
G&L Tank Sandblasting and Coatings LLC	\$722,500.00	\$3,500.00
Osseo Construction Co. LLC	\$876,000.00	\$12,000.00
Classic Protective Coatings, Inc.	\$971,958.00	\$6,500.00
J.R. Stelzer Co.	\$1,107,750.00	\$8,000.00
TMI Coatings, Inc.	\$1,155,000.00	\$9,000.00

In review of documentation provided by each of the bidders, all bidders meet the qualifications of the Specifications and are considered responsible bidders eligible for award of this project.

The low bidder, G&L Tank Sandblasting and Coatings LLC, does not have a work history with KLM Engineering. As a result, several of G&L's provided municipal and consultant references for recent similar projects in Kentucky, Oklahoma, Missouri, Tennessee, and Minnesota, along with some manufacturer representatives known to KLM, were contacted. Responses were all positive, noting they were happy with the work performed, sites were kept clean, and work was done on time or ahead of schedule. A couple of the municipalities have already gone forward with awarding additional work to G&L.

In addition to contacting references, KLM had a lengthy video conference call with G&L to discuss their company history and work experience, KLM's expectations, general work performance measures, and project specific details. G&L also confirmed their intent to honor their Bid Proposal amounts. Bid amounts overall were significantly lower than originally predicted. The consensus of the bidders contacted was that the project schedule is occurring at a period most were still aggressively looking to fill in their predominantly busy 2022 season schedules.



Given the information received, KLM recommends awarding the contract to the lowest qualified bidder, G&L Tank Sandblasting and Coatings LLC, for the Base Bid amount of \$722,500.00. KLM also recommends including award of the School Logo Add. Alternate Bid amount of \$3,500.00, in anticipation the School District will pursue application of their logo.

Please feel free to contact me with any questions.

Sincerely,

KLM Engineering Inc.

Rodney Ellis
VP/COO



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Justin Fortney, City planner
Date: February 22, 2022
Item: Resolution: Special Use Permit - Autobody Repair and Training – #2022-15 Retail Service Operation – 2550 Millard Ave.

Council Action Requested:

Consider adoption of the attached resolution granting a request from Matthew Goebel for a Special Use Permit to operate a retail service business (autobody repair) at 2550 Millard Avenue, formerly used as Green Lawn Underground Sprinklers.

Approval of a SUP requires six of seven Councilmembers.

Background Information:

The applicant proposes to use the site for retail autobody work and as a training center for autobody technicians.

For additional information, please review the attached February 14, 2022 Planning Commission staff report.

Financial Impact:

N/A

Advisory Commission Discussion:

The Planning Commission voted 7-0 to recommend approval of the Special Use Permit at the February 14, 2022 meeting with limited discussion. No one from the public spoke for or against the item during the public hearing.

Attachments:

- Resolution
- Planning Commission Staff Report – February 14, 2022

HASTINGS CITY COUNCIL

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HASTINGS GRANTING
SPECIAL USE PERMIT APPROVAL TO OPERATE A RETAIL AND SERVICE
FACILITY WITHIN THE I-1 INDUSTRIAL PARK ZONING DISTRICT**

Council member _____ introduced the following Resolution and moved its adoption:

WHEREAS, Matthew Goebel has petitioned for a Special Use Permit in accordance with City Code Chapter 155.34 – Zoning Code – I-1 Industrial Park to operate a retail and service facility consisting of an autobody repair shop. The subject property is located at 2550 Millard Ave and legally described as Lot 4, Block 1, HASTINGS INDUSTRIAL PARK NO 2, Dakota County, Minnesota; and

WHEREAS, on February 14, 2022, a public hearing was conducted before the Planning Commission of the City of Hastings, as required by state law, city charter, and city ordinance; and

WHEREAS, The Planning Commission recommended approval; and

WHEREAS, The City Council has reviewed the request and recommendation of the Planning Commission.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS:

That the City Council hereby approves the Special Use Permit as presented subject to the following conditions:

- 1) Retail sales of automobiles shall be prohibited.
- 2) Any modifications to the site including exterior screening, expansion of buildings, and modification of exterior lighting must be approved by the City.
- 3) Approval is subject to a one-year Sunset Clause; Operation must begin within one year of City Council approval or approval is null and void.
- 4) If the use authorized is discontinued for a period of three years or longer, the permit shall be null and void.
- 5) There shall be no outdoor storage of inoperable, unlicensed, or damaged vehicles.

Council member _____ moved a second to this resolution and upon being put to a vote it was adopted by the Council Members present.

Adopted by the Hastings City Council on February 22, 2022, by the following vote:

Ayes:
Nays:
Absent:

ATTEST:

Mary Fasbender, Mayor

Kelly Murtaugh,
City Clerk

(City Seal)

I HEREBY CERTIFY that the above is a true and correct copy of resolution presented to and adopted by the City of Hastings, County of Dakota, Minnesota, on the 22nd day of February, 2022, as disclosed by the records of the City of Hastings on file and of record in the office.

Kelly Murtaugh, City Clerk

(SEAL)

This instrument drafted by:
City of Hastings (JJF)
101 4th St. E.
Hastings, MN 55033



Planning Commission Memorandum

To: Planning Commission
From: Justin Fortney, City Planner
Date: February 14, 2022
Item: Public Hearing: Special Use Permit - Autobody Repair and Training – #2022-15 Retail Service Operation – 2550 Millard Ave.

Planning Commission Action Requested:

Hold a public hearing and consider a request from Matthew Goebel for a Special Use Permit to operate a retail service business (autobody repair) at 2550 Millard Avenue, formerly used as Green Lawn Underground Sprinklers.

Background

Existing Condition

The 1.21-acre site consists of a 7,344 Sq Ft. shop building building on the west side and a 4,860 Sq Ft office/ shop building on the east. The site was developed in 2001.

Planning Committee of City Council Review

N\A

Comprehensive Plan Classification

The site is designated as “Industrial” in the 2030 Hastings Comprehensive Plan. The proposed use is consistent with the Plan.

Adjacent Zoning and Land Use

The following land uses abut the site

	Existing Use	Zoning	Comprehensive Plan
North	Veteran’s Park	P-I – Public Institutional	Park
East	Veteran’s Park	P-I – Public Institutional	Park
South	Storage Building	I-1 – Industrial Park	Industrial
West	Intek Weatherseal	I-1 – Industrial Park	Industrial

Special Use Permit Review**Proposed Use**

City Code Chapter 155.34, Section C.1 identifies retail and service establishments as “Uses by Special Permit” within the I-1 Industrial Park Zoning District.

The applicant is proposing to use the existing site for retail autobody repair and as a training center for autobody technicians. The applicant proposes minor interior remodeling as needed.

Screening of Exterior Storage

The zoning code requires that any stored materials must be screened from view in the Industrial park. Inoperable, unlicensed, and damaged vehicles have not been allowed to be parked outdoors on similar SUP requests. The applicant understands this proposed condition.

Analysis

The site layout is designed well for the proposed use and it is situated well. The proposed use will not create higher volumes of traffic than other area uses.

Notification

Notice was published and sent to property owners within 350-feet of the subject property. No comments have been received.

Attachments

- Location Map
- Site Photos
- Application

Location Map



Site Pictures



City of Hastings
Community Development Department

Land Use Application

Portion of Application

Address or PID of Property: 2550 Millard Ave. Hastings MN 55033

Applicant Name: Matthew Goebel
Address: 11900 Lofton Ave. S
Hastings, MN 55033

Property Owner: Green Lawn Underground Sprinklers Inc.
Address: 2550 Millard Ave.
Hastings, MN 55033

Phone: 651-206-8839

Phone: (651) 438-3135

Fax:

Fax:

Email: Matthewgoebel14@gmail.com

Email: greenlawndeal.com

Description of Request: Applicant would like to purchase the mentioned property and use it to develop a post education autobody collision training facility. Business would focus on re-training current technicians for repairs to new technology styled vehicles, in regard to a collision repair. Site would be used as an overflow facility for applicants current autobody business, and would offer service to the city of Hastings