



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempki – Public Works Director/City Engineer
Date: November 30, 2022
Item: Approve Change Order No. 5 for the Hastings Public Works Storage Building

COUNCIL ACTION REQUESTED

Council is requested to approve attached Change Order No. 5 for the Hastings Public Works Storage Building Project.

BACKGROUND INFORMATION

Change Order No. 5 covers the cost of additional surveying that was required to correct an error on the original plans as well as the cost to upgrade the thickness of the fire treated plywood surrounding the building's mechanical room.

FINANCIAL IMPACT

The value of the work contemplated by Change Order No. 5 is an increase of \$775.75.

Of the \$775.75 total proposed by this change order, \$401.25 shall be reimbursed to the City of Hastings by the architect (ISG, Inc.), as the additional surveying costs incurred were due to an error on the original plans.

The remaining \$374.50 of this change order will be the responsibility of the City to upgrade the fire treated plywood.

Below is a table summarizing the change orders to date.

2022-3 Hastings Public Works Storage Building

Change Order	Date	Item	Estimated Value
1	8/22/2022	Change Order No. 1	\$56,237.27
2	9/19/2022	Change Order No. 2	\$10,410.03
3	10/6/2022	Change Order No. 3	\$1,439.15
4	11/8/2022	Change Order No. 4	\$1,251.90
5	11/29/2022	Change Order No. 5	\$775.75
Net Total Increase/(Decrease) to date			\$70,114.10
Original Contract Value			\$1,310,400.00
Revised Contract Value			\$1,380,514.10
Change Orders as Percentage of Original Contract Value to date			5.4%

STAFF RECOMMENDATION

Staff recommends approval of attached Change Order No. 5.


AIA® Document G701™ – 2017
Change Order

PROJECT: <i>(Name and address)</i> Hastings Public Works Storage Building Hastings, MN	CONTRACT INFORMATION: Contract For: General Construction Date:	CHANGE ORDER INFORMATION: Change Order Number: 005 Date: November 22, 2022
OWNER: <i>(Name and address)</i> City of Hastings 101 4th Street East Hastings, MN 55033	ARCHITECT: <i>(Name and address)</i> I&S Group, Inc. (ISG) 7900 International Drive, Suite 550 Minneapolis, MN 55425	CONTRACTOR: <i>(Name and address)</i> Ebert Construction 23350 County Road 10 Corcoran, MN 55357

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per Ebert Construction's Change Proposal GC #02 dated September 29, 2022

Item 1: Additional surveying add \$401.25

Per Ebert Construction's Change Proposal GC #05 dated November 15, 2022

Item 1: Fire treated plywood add \$374.50

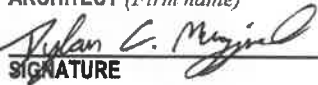
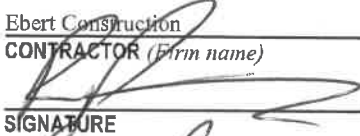
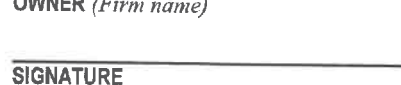



Total Add Change Order #5 \$775.75

The original Contract Sum was	\$ 1,310,400.00
The net change by previously authorized Change Orders	\$ 69,338.35
The Contract Sum prior to this Change Order was	\$ 1,379,738.35
The Contract Sum will be increased by this Change Order in the amount of	\$ 775.75
The new Contract Sum including this Change Order will be	\$ 1,380,514.10

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be the same

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

I&S Group, Inc. (ISG) ARCHITECT <i>(Firm name)</i>	Ebert Construction CONTRACTOR <i>(Firm name)</i>	City of Hastings OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Dylan Musgjerd, Structural Engineer PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
November 22, 2022 DATE	11/23/22 DATE	 DATE



23350 County Road 10
Corcoran, MN 55357
Ph: 763-498-7844

Change Proposal

To: Ryan Welke
ISG Architects
18500 West Corporate Drive
Suite 200
Brookfield, WI 53045
Ph: (262)982-6006

Number: GC #02
Date: 9/29/22
Job: 6543 Hastings Storage Building
Phone:

Description: Additional Surveying

Proposed are the following changes:

Additional surveying costs to restake concrete swale.

Any item or scope of work not clarified on the back up documents or not itemized as a cost is not included and if additional work is required that is not indicated will be added in a separate change proposal.

The total amount to provide this work is \$401.25
(Please refer to attached sheet for details.)

If you have any questions, please contact me at 763-498-7844.

Pricing subject to review/change if not approved within 14 days of receipt.

Submitted by: Randy Pavey, Project Manager

Approved by: _____
Date: _____



Change Proposal GC #02 Price Breakdown Continuation Sheet

Description: Additional Surveying

Description	Labor	Material	Equipment	Subcontract	Other	Price
Surveying				\$375.00		\$375.00
					Subtotal:	\$375.00
			Overhead & Profit	\$375.00	5.00%	\$18.75
			Insurance & Bond	\$375.00	2.00%	\$7.50
					Total:	\$401.25

HONSA SURVEYING INVOICE

Jake Stolquist
Ebert Construction
8570 Aspen Lane N
Brooklyn Park, MN 55445

REMIT TO
Honsa Surveying
1592 Pacific Ave
Eagan, MN 5512

HASTINGS PUBLIC WORKS
INVOICE NUMBER 60780

Professional Services from August 1st thru September 13th, 2022

ADDITIONAL SERVICE

8-3-22

SURVEY CREW	3.0 hrs. x \$125.00	\$375.00
RETAKE SWALE		

FINAL BILL		<u>\$375.00</u>
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AMOUNT DUE THIS INVOICE	\$375.00
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If you have any questions or concerns regarding this invoice, please feel free to call (651-492-6725). Honsa Surveying appreciates the opportunity doing business with you on your projects.

Sincerely,

HONSA SURVEYING



Dennis Honsa, LS
Minnesota Regional Survey Manager



Change Proposal

To: Ryan Welke
ISG Architects
18500 West Corporate Drive
Suite 200
Brookfield, WI 53045
Ph: (262)982-6006

Number: GC #05
Date: 11/15/22
Job: 6543 Hastings Storage Building
Phone:

Description: Fire Treated Plywood

Proposed are the following changes:

Additional costs to upgrade fire treated plywood from 1/2 " to 5/8".

Any item or scope of work not clarified on the back up documents or not itemized as a cost is not included and if additional work is required that is not indicated will be added in a separate change proposal.

The total amount to provide this work is \$374.50
(Please refer to attached sheet for details.)

If you have any questions, please contact me at 763-498-7844.

Pricing subject to review/change if not approved within 14 days of receipt.

Submitted by: Randy Pavey, Project Manager

Approved by: _____
Date: _____



Change Proposal GC #05 Price Breakdown
 Continuation Sheet

Description: Fire Treated Plywood

Description	Labor	Material	Equipment	Subcontract	Other	Price
Rough Carpentry		\$350.00				\$350.00
					Subtotal:	\$350.00
		Overhead & Profit		\$350.00	5.00%	\$17.50
		Insurance & Bond		\$350.00	2.00%	\$7.00
					Total:	\$374.50