



*City Council Memorandum*

**To: Mayor Fasbender & City Councilmembers**  
**From: City Administrator Dan Wietecha**  
**Date: December 19, 2022**  
**Item: Budget Amendment – Backup Hot Water Feed Pump**

**Council Action Requested:**

Approve 2022 Budget amendment of \$14,077 for a backup hot water feed pump at the Police Station.

**Background Information:**

In August, the City Council approved a number of budget amendments to address preventive and deferred maintenance work in several City buildings. In November, an additional project was discovered and is recommended now.

At present, there is a single hot water feed pump for the air handling unit heating coil at the Police Station. If it fails (as it did in November), there is no heat in the Police Station. A critical system such as this will typically have a backup unit.

We have received 2 quotes for installation of a backup pump, plus the necessary wiring and installation of pump controls. The low bid is with Total Mechanical for \$11,627 pump installation and \$2,450 controls for a total of \$14,077.

**Financial Impact:**

\$14,077 from fund balance

**Committee Discussion:**

n.a.

**Attachment:**

n.a.