



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Justin Fortney, City Planner
Date: August 7, 2023
Item: Award Contract – Annex Roof Replacement – Central Roofing Company

COUNCIL ACTION REQUESTED

Council is requested to consider adoption of the attached resolution awarding the contract for the City Hall annex roof replacement to Central Roofing Company.

BACKGROUND INFORMATION

This work is part of the larger City Hall repair project for which we were appropriated two million dollars of State General Obligation bonds. This roof replacement is for the newer annex addition to City Hall. This EPDM flat roof is at the end of its useful life and will be replaced with a built-up roof that will last twice as long.

Despite having been well advertised and garnered some interest from other roofing firms, there was only one bid submitted, which was within budget estimates (\$195,450 - \$262,802).

<u>Bidder</u>	<u>Contract Bid</u>
<u>Central Roofing Company</u>	<u>\$199,950.00</u>

POST-BID CONTRACTOR QUALIFICATION REVIEW

Central Roofing Company is an established company with experience in similar work. The references were contacted by city staff and Miller Dunwiddie (project Architect). References indicated Central Roofing Company’s proficiency to complete the work as required.

STAFF RECOMMENDATION

Staff is recommending that the City Council adopt the attached resolution awarding the contract to Central Roofing Company in the amount of \$199,950.00.

ATTACHMENTS

- RESOLUTION – AWARD CONTRACT

CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA
RESOLUTION NO. _____

RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR THE 2023 CITY HALL ANNEX ROOF

WHEREAS, pursuant to an advertisement for bids for the Annex Roof Project, where bids were opened on January 17th, 2023 after 2:00 p.m. as advertised and tabulated according to law, and the following bids were received by the deadline:

<u>Bidder</u>	<u>Contract Bid</u>
<u>Central Roofing Company</u>	<u>\$199,950.00</u>

WHEREAS, the city’s consultant architect and city staff have sufficiently researched Central Roofing Company’s past project references as the lowest qualified bidder, and found they have performed similar work with the proficiency required, and

WHEREAS, it appears that Central Roofing Company is the lowest valid responsible bidder.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS:

1. Award the contract to Central Roofing Company in the amount of \$199,950.00.
2. The Mayor and Clerk are authorized to execute a contract with Central Roofing Company.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA, THIS 7TH DAY OF AUGUST, 2023.

Ayes:

Nays:

ATTEST:

Kelly Murtaugh, City Clerk

Mary Fasbender, Mayor

SEAL