



*City Council Memorandum*

**To: Mayor Fasbender & City Councilmembers**  
**From: Dan Wietecha, City Administrator**  
**Date: August 21, 2023**  
**Item: 2024 Budget Pre-approval of Pick-up Trucks**

**Council Actions Requested:**

Authorization to order 6 pick-up trucks for lease as part of 2024 budget.

**Background Information:**

Regarding the 2024 budget plan, there are supply chain delays that will impact a number of the items included in the proposed budget, and vehicle orders with state-bid pricing have early and short windows for ordering (which does not guarantee delivery and purchase). The window for ordering Dodge pick-up trucks through Enterprise is presently open without an identified closure date.

As we are changing our fleet management practice to replacing vehicles on a 5-year basis, the budget recommends purchasing some vehicles outright and leasing several vehicles in order to transition into the added upfront cost. All purchases and leases would be at state/consortium bid pricing. In addition to financing the lease, working through Enterprise Fleet Management gives us additional access to vehicle availability.

In order to avoid missing the window, I request authorization to order these 6 vehicles for lease as part of the 2024 budget recommendation.

**Facilities Dept. – Pick Up Truck –\$11,000 lease per year plus \$6,000 upfitting, toolbox, and registration:** The current 2007 pickup truck is 2-wheel drive which limits its ability for afterhours calls during winter.

**Public Works Dept. – 5 Pick Up Trucks – \$55,000 per year lease plus \$35,000 upfitting, toolbox, liftgate (on one), and registration:** The current pickup trucks are 2001, 2001, 2003, 2006, and 2007 models in the Streets and Engineering Departments.

**Financial Impact:**

Estimated \$66,000 annual lease plus \$41,000 upfitting, toolbox, liftgate (on one), and registration.

**Committee Discussion:**

N/A

**Attachments:**

N/A