



*City Council Memorandum*

**To: Mayor Fasbender & City Councilmembers**  
**From: City Administrator Dan Wietecha**  
**Date: November 6, 2023**  
**Item: 2023 Budget Amendment: City Hall Sprinkler Double Check Valve**

**Council Action Requested:**

Approve amendment to the 2023 Budget: \$9,575 for City Hall sprinkler system double check valve.

**Background Information:**

Facilities Manager Charlie Judge continues to find preventive/deferred building maintenance that needs to be addressed. With routine 5-year sprinkler inspections conducted in October, a deficiency was found in a double check valve, requiring replacement.

The double check is essentially a valve that has two doors, as a double fail safe if one door fails the other one holds. One door is failed now. This was identified in the sprinkler inspection five years ago, but was not repaired.

If the other door fails on the double check, the water from the fire sprinkler system will enter our main cold water system for City Hall, used for bathrooms, sinks, and drinking fountains.

The quote from Viking Automatic Sprinkler is \$9,575. This includes draining down the sprinkler system and shutting off water to the building during repair, replacement of the double check valve, and removing pre-action system no longer needed for the former server room.

**Financial Impact:**

\$9,575

**Committee Discussion:**

Not applicable

**Attachment:**

Not applicable