VIII-11



**City Council Memorandum** 

To: Mayor Fasbender & City Councilmembers
From: John Hinzman, Community Development Director
Date: December 18, 2023
Item: Appoint Planning Commissioner – Rachel Swedin

## **Council Action Requested:**

The City Council is asked to make the following appointments to the Planning Commission:

Rachel Swedin of 300 West 4<sup>th</sup> Street to the Planning Commission from 1/1/24 to 12/31/24. The appointment fills the vacancy created by Todd Matzke's departure.

Commissioners are eligible to serve a total of three, two year terms. Action requires a simple majority of City Council.

## Background Information:

Five candidates were interviewed for the position by Planning Committee Chair Fox, Planning Commission Chair Messina, City Administrator Wietecha, and Community Development Director Hinzman. Ms. Swedin was the unanimous selection of the committee Please see attached application for further information.

**Financial Impact:** N\A

Advisory Commission Discussion: N\A

**Council Committee Discussion:** N\A

## Attachments:

• Advisory Commission Application



# **Advisory Commission Interest Form**

The City of Hastings encourages active participation of its residents. City Advisory Commissions are a way in which residents can take a participatory involvement in the planning, development, and preservation of our growing and historical community. Thank you for your interest in serving on an advisory commission. Information about these opportunities is available on the City's website at www.hastingsmn.gov/commissions.

<b>Commission</b> (Please indicate your interest)		Questions? Contact 651-480-2350 or the person (s) below
	Charter	Dan Wietecha dwietecha@hastingsmn.gov
	Hastings Economic Development & Redevelopment Authority (HEDRA)	/ John Hinzman Jhinzman@hastingsmn.gov
	Heritage Preservation Commission (HPC)	Justin Fortney Jfortney@hastingsmn.gov
	Parks & Recreation (PRC)	Chris Jenkins Cjenkins@hastingsmn.gov
2nd	Planning (PC)	John Hinzman Jhinzman@hastingsmn.gov
	Public Safety (PSAC)	David Wilske dwilske@hastingsmn.gov
1st	Arts & Culture Commission	Kelly Murtaugh <u>kmurtaugh@hastingsmn.gov</u>
	Other/ no Preference	Dan Wietecha Dwietecha@hastingsmn.gov

To help us have a better understanding of your interests and background, we ask for some general information. Please complete and sign the application.

Name	Rachel Swedin	
Address	300 4th Street West, Hastings, MN	
Day Phone	651-328-3325	
Evening Phone	651-328-3325	
E-mail	rswedin@gmail.com	

Please share why you are interested in becoming involved with a City commission.

I would like to become an active part of our community. I would like to participate in a portion of the planning of activities/projects in our city and get to know some of the members of the community. A portion of my job as a professor stresses the importance of contributing to the community through service and this seems like a great opportunity to give back to the community I live in.

### **Supplemental Information**

Employer: Concordia University St. Paul

Occupation: Assistant Professor of Science (Chemistry and Physics)

What experience would you bring to the Commission?

While I have never been involved in city government I am a quick study, think deeply and will do research to make informed decisions. I am open to learning what I need to and communicating with others to help as best as I can.

 Please return to:
 City of Hastings
 City Use

 101 Fourth Street East
 OR
 via email to the
 Date Received:\_\_\_\_\_

 Hastings, MN 55033
 Commission contact
 Forwarded to: \_\_\_\_\_\_

#### § 31.36 PUBLIC DISCLOSURE.

(A) Each public official of the City of Hastings shall file for public record in the office of the City Clerk, a sworn statement in a form approved by the City Council and which must contain, at a minimum, the following information:

(1) The names of all businesses, corporations, companies, firms, partnerships, or other business enterprises, doing business with or in the City of Hastings, in which the public official is connected thereto as an employee, owner, director, officer, adviser, or consultant, or in which the public official has a continuing financial interest, through ownership of stock or as a beneficiary of any pension or retirement plan;

(2) A description of all parcels of real property, other than property occupied by the public official as a personal residence, in which the public official has any interest, including the right to occupy any such property; and

(3) The interest of a spouse, or minor child or other member of the immediate household of any public official shall be considered an interest of the public official for purposes of filing the statement required.

(B) Each person who becomes a public official shall, within 30 days after assuming the office or position, file a public disclosure required by this section.

(1) Following an initial filing, the information on that filing shall remain in effect and all public officials will continue to attest to its truth. Within 30 days of any change to the information on the initial filing and following any reappointment or reelection, all public officials shall file a new sworn statement with the City Clerk. City staff members covered under this provision shall fill out an initial filing and shall thereafter complete any amended filings within 30 days of any change to the information on the initial filing or at least every 4 years, in the years in which the Mayor and at large Councilmember seats are up for election, whichever comes first. (Am. Ord. 511, passed 4-5-2004)

(2) This subchapter shall not be construed to require the filing of any information relating to any person's connection with any professional society or any charitable, religious, social, fraternal, recreational, civil or political organization or any similar organization not conducted as a business enterprise.

(3) The City Administrator shall inform each person who is required to file a statement, the time and place for filing, and shall furnish each such person with a copy of this subchapter and the required statement form. The City Administrator shall inform the City Council when any person, who

is required to file a statement, fails to file the statement in a timely manner. (Prior Code, § 2.81)