

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Tuesday, January 2, 2024

7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. DETERMINATION OF QUORUM**

V. APPROVAL OF MINUTES

Approve Minutes of the City Council regular meeting on December 18, 2023.

VI. COMMENTS FROM THE AUDIENCE

Comments from the audience may include remarks about items listed on the Consent Agenda.

VII. COUNCIL ITEMS TO BE CONSIDERED

VIII. CONSENT AGENDA

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

1. Pay Bills as Audited
2. Resolution: Accept Donation to the Parks and Recreation Department from the Roush and Koren Families
3. Resolution: Accept Donation to the Parks and Recreation Department from the Runtsch Family
4. Resolution: Approve Temporary Gambling Permit for Knights of Columbus Council 1600
5. 2nd Reading\Adopt Ordinance: City Code Chapters 110.20 and 115 – Mobile Food Units
6. Resolution: Approve Electric Funds Transfer Transactions
7. Resolution: Approve Annual Banking Depository
8. Resolution: Authorize Designee Signatures for Purposes of Banking Transactions
9. Resolution: Designate Official Newspaper
10. Appoint Arts & Culture Commissioners Rylee Maner and Sue Wagner
11. Appoint Public Safety Advisory Commissioner Steven Anderson
12. Authorize Signature: Permanent Utility Easement: CenterPoint Energy – 4th Street Water Tower
13. Declare Excess Property and Authorize for Sale or Disposal – IT Department
14. Resolution: Approve Massage Therapist License Renewal for Mary Stoffel

IX. AWARDING OF CONTRACTS AND PUBLIC HEARING

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

X. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

- A. Public Works**
- B. Parks and Recreation**
- C. Community Development**
- D. Public Safety**
- E. Administration**
- XI. UNFINISHED BUSINESS**
- XII. NEW BUSINESS**
- XIII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS**
- XIV. ADJOURNMENT**

Next Regular City Council Meeting: Tuesday, January 16, 2024 7:00 p.m.

**Hastings, Minnesota
City Council Meeting Minutes
December 18, 2023**

The City Council of the City of Hastings, Minnesota met in a regular meeting on Monday, December 18, 2023 at 7:00 p.m. in the Council Chambers at the Hastings City Hall, 101 East 4th Street, Hastings, Minnesota.

Members Present: Mayor Fasbender, Councilmembers Folch, Fox, Haus, Lawrence, Leifeld, and Pemble

Members Absent: None

Staff Present: City Administrator Dan Wietecha
Assistant City Administrator Kelly Murtaugh
City Attorney Kori Land
Community Development Director John Hinzman
Police Chief Dave Wilske
Parks & Recreation Director Chris Jenkins

Recognition of Milestone Employees

5 Years

Sam Beuch
Ashley DeBernardi
Joe Cysiewski
Jason Krummel
Megan Schlei
Jacob Willers
Nicholas Cross
Daniel Vomastek
Ryan Ernst

10 Years

Chris Jenkins
Chris Nelson
Matt Hedrick
Lauren Foss
Ryan McGraw
Dean Suchy
Joe Spagnoletti

15 Years

Matthew Schlafer
David Bauer
Kyle Linscheid

20 Years

Chris Paulson

25 Years

Jeff Elliot
Penne Schuldt
Mary Cofer
Tim Tessier

30 Years

Sandra Boesl

Recognition of Outgoing Commissioners

Dolores Pemble, Public Safety Advisory Commission
Joe Becker, Arts & Culture Commission
Kirk Skeba, Arts & Culture Commission
Deirdre McGinn, Arts & Culture Commission

Dakota County Update, Commissioner Mike Slavik

Approval of Minutes

Mayor Fasbender asked if there were any additions or corrections to the minutes of the City Council regular meeting on December 4, 2023.

Minutes were approved as presented.

Consent Agenda

Councilmember Leifeld motioned to approve the Consent Agenda as presented, seconded by Councilmember Lawrence.

7 Ayes, 0 Nays.

1. Pay Bills as Audited
2. Resolution No. 12-08-23: Accept Donation to the Hastings Fire Department from Glen and Linda McNamara
3. Resolution No. 12-09-23: Accept Donation to the Parks and Recreation Department from the Mishkee and Sigfridson Families
4. Approve ATV Permit Application for Chase Brown
5. Resolution No. 12-10-23: Approve Massage Therapist Renewals
6. Resolution No. 12-11-23: Approve Commercial Waste Hauler Renewals
7. Reappoint Public Safety Advisory Commissioners Gary Stevens, Theresa Auge`, Mary Nehring, and E. John Gunter
8. Reappoint Parks and Recreation Commissioner Craig Santelman
9. Reappoint HEDRA Commissioner Ben Anderson
10. Reappoint Planning Commissioners Gino Messina, Chris Teiken, Bryce LeBrun, and Melissa McGrath
11. Appoint Planning Commissioner Rachel Swedin
12. Reappoint Heritage Preservation Commissioners Cindy Toppin, Maggie McCoy, and Mark Borchardt
13. Reappoint Arts & Culture Commissioners Barb Hollenbeck and Steven Read
14. Reappoint Charter Commissioners Connie Blasing, Dolores Pemble, Josh Salzman, and Marty Weber
15. Authorize Signature: 1st Amendment – Agreement for Professional Services – Dunn Solutions
16. Resolution No. 12-12-23: 1st Amendment to Purchase Agreement - Northern State Services LLC – (Spiral and Glendale)
17. 1st Reading: Ordinance Amendment: City Code Chapters 110.20 and 115 – Mobile Food Units
18. 2nd Reading\Adopt Ordinance: Cannabis and Hemp
 - a. Chapter 117.09 – Cannabis Businesses – Prohibited Acts
 - b. Chapter 155.07 – Zoning Ordinance – Special Provisions
19. Approve 2024-2025 Labor Agreement with Law Enforcement Labor Services, Inc. (LELS) Local No. 249 (Police Officers)
20. 2024 Committee Meeting Schedule
21. 2024 Commission Meeting Schedule
22. Approve Pay Estimate No. 1 for the 2023 Sanitary Sewer Lining Program – Musson Bros. Inc. (\$351,058.49)

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<http://www.hastingsmn.gov/city-government/city-council/city-council-agendas-and-minutes>

Authorize Signature: Professional Services Agreement with WSB LLC for the PFAS WTPs & Interconnect Project

Wietecha presented the request to authorize signature of the WSB LLC Professional Services Agreement for the PFAS Water Treatment Plans (WTPs) & Interconnect Project. WSB was asked to provide recommendations for addressing the water treatment needs to address PFAS as well as plan for bringing the Veterans Home onto the City water system. Wietecha shared Council approved the MPCA Grant Agreement for Drinking Water Planning and Design Funds for PFAS Treatment was approved in the amount of \$3,179,366 to cover the cost to design and bid the PFAS WTPs & Interconnect at the December 4, 2023 meeting. The agreement includes WSB design and bidding services and additional estimated funds for coordination and management of the project for the City.

Council discussion on the strategic plan related to addressing funding for treatment for PFAS.

Councilmember Lawrence motioned to approve as presented, seconded by Councilmember Pemble.
7 Ayes, 0 Nays.

2nd Reading\Adopt Ordinance: Amend City Code – Mississippi River Corridor Critical Area (MRCCA)

- a. Chapter 152A – MRCCA Ordinance
- b. Chapter 155.01 – Zoning Districts
- c. Chapter 155.08 – Weeds and Grasses
- d. Chapter 158.04 – Property Maintenance
- e. Chapter 90.05 – Grass, Weeds, and Trees
- f. Chapter 95.21 – Public Nuisances Affecting Health

Hinzman provided an overview of the request to review the proposed ordinance amendments related to the Mississippi River Corridor Critical Area (MRCCA). Hinzman review the proposed ordinance amendments and provided background information of the corridor sharing the purpose is to maintain the natural and scenic character and minimize negative impacts. These amendments will work together with Zoning, Floodplain, and Shoreland Management ordinances.

Council discussion on expressing gratitude for fielding questions from the community. Council discussion on the impact of this ordinance on the East 4th Street area that occasionally floods and potential solutions during flood events. Hinzman indicated there are performance standards that regulate the construction of public facilities and noted Council concerns.

Councilmember Fox motioned to approve as presented, seconded by Councilmember Haus.
7 Ayes, 0 Nays.

2nd Reading\Adopt Ordinance: City Code Chapter 34.03 – Fee Schedule

Wietecha provided an overview of the request to approve the ordinance amendment adjusting various City fees. Finance fees to cover credit card fees, ambulance billing increases, Cannabis licensing fee reduction consistent with state statute, and other fees to cover costs incurred by the City. Recommended increases to utilities: 3.5% for water rates, 4.5% for sanitary sewer rates, and 4% for the Storm Water Fund. Increases were also recommended for Sewer Access Charge (SAC) and Water Access Charge (WAC) fees. Wietecha

indicated the City worked with Northland Securities on a Utility Rate review which looked at the sustainability of our utility funds to cover projected capital needs over the next several years.

Council discussion on review of fees to align with the service that is provided and affordability. Council recommendation to be consistent with percentage increases for public skate fees. Council discussion on the Finance Committee review of the increase of fees, supporting fees as proposed.

Councilmember Pemble motioned to approve as presented, seconded by Councilmember Fox.
7 Ayes, 0 Nays.

Announcements

- Visit this year's Hastings Holiday Lights Map on the City website to take a tour of homes and businesses with outdoor lights and decorations.
- City Offices will be closed on Monday, December 25, in recognition of Christmas and on Monday, January 1, in recognition of New Years Day.
- Recycle your old lights with the Hastings Holiday Lights Drop Off Collection. Residents can drop-off their unwanted light strands at the Joint Maintenance Facility, 920 – 10th Street West, during the holiday season from November 13 to January 31.

Meetings

- Heritage Preservation Commission Meeting on Monday, December 19, 2023 at 7:00 p.m.
- Parks and Recreation Commission Meeting on Wednesday, December 20, 2023 at 6:00 p.m. – Cancelled
- Parks and Recreation Committee Meeting on Wednesday, December 20, 2023 at 7:00 p.m.
- Public Safety Advisory Commission Meeting on Thursday, December 21, 2023 at 6:30 p.m.
- Planning Commission Meeting on Tuesday, December 26, 2023 at 7:00 p.m. – Cancelled
- City Council Regular Meeting on Tuesday, January 2, 2024 at 7:00 p.m.

Councilmember Lawrence motioned to adjourn the meeting at 8:28 PM, seconded by Councilmember Leifeld. Ayes 7; Nays 0.

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Connie Lang - Accountant

Date: 12/28/2023

Item: Disbursements

Council Action Requested:

Staff requests:

Council review of November 2023 Credit Card payments.

Council review of weekly routine disbursements issued 12/26/2023 payments.

Council approval of routine disbursements, capital purchases and employee reimbursements to be issued 01/03/2024.

Background Information:

Disbursements for routine items are made weekly. Disbursements for capital purchases and employee reimbursements are made twice a month, after Council approval.

Financial Impact:

| | | |
|---|----|------------|
| November 2023 CC Payments | \$ | 14,646.60 |
| Disbursement checks, EFT issued on 12/26/2023 | \$ | 178,384.55 |
| Disbursement checks, EFT to be issued on 01/03/2024 | \$ | 133,125.34 |

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments: • Council Reports

**Credit Card Purchases
November 2023**

| Date | Vendor | Amount | Account | Description |
|------------|------------------------|----------|-------------------|---|
| 11/20/2023 | Odp Bus Sol Lic # 1010 | 81.06 | 101-105-1051-6201 | Calendars |
| 11/22/2023 | Vzwrlss My Vz Vb P | 41.23 | 101-105-1051-6321 | Verizon Cell Phone |
| 11/16/2023 | loma Online | 149.00 | 101-105-1051-6323 | EMS Funding Webinar |
| 11/07/2023 | Checkr, Inc Checkr.Com | 494.00 | 101-107-1052-6307 | October Invoice |
| 11/27/2023 | Facebk 8t5qz277p2 | 93.19 | 101-107-1061-6331 | Facebook advertising for City Commissions |
| 10/27/2023 | Facebk Fp6t7vk6p2 | 56.00 | 101-107-1061-6331 | Facebook and Instagram hiring ads. |
| 10/29/2023 | Amzn Mktp US N465j6oe3 | 81.92 | 101-140-1401-6217 | Stud finder, D batteries |
| 11/21/2023 | Amzn Mktp US N033098i3 | 37.98 | 101-140-1403-6353 | Mice control for new Boilers while in storage at UBC storage |
| 11/16/2023 | Amzn Mktp US 135cs9zb3 | 21.77 | 101-140-1403-6353 | North steps salt, water filter, wall clock |
| 11/01/2023 | Menards Cottage Grove | 35.98 | 101-140-1403-6353 | Paint rollers, fittings, misc. supplies |
| 10/26/2023 | The Home Depot #2810 | 33.06 | 101-140-1403-6353 | Light and fittings for exhaust fan |
| 11/16/2023 | Amzn Mktp US 135cs9zb3 | 50.53 | 101-140-1404-6353 | North steps salt, water filter, wall clock |
| 10/26/2023 | The Home Depot #2810 | -84.83 | 101-140-1404-6353 | Grinder return |
| 11/13/2023 | Eig Constantcontact.Co | 49.40 | 101-160-1061-6310 | Monthly software contract for City enewsletter platform. |
| 11/16/2023 | Amzn Mktp US 9u3mq58f3 | 93.98 | 101-160-1601-6217 | Bluetooth headsets |
| 10/29/2023 | Kwik Trip 24900002493 | 74.61 | 101-160-1601-6217 | Amazon - camera case and webcam |
| 11/16/2023 | Comcast Cable Comm | 84.90 | 101-160-1601-6308 | Cable |
| 11/24/2023 | Centurylink Lumen | 89.49 | 101-160-1601-6321 | 911 Service |
| 11/20/2023 | At&t Payment | 78.85 | 101-160-1601-6321 | ATT Firstnet - October bill |
| 11/16/2023 | Ebay O 23-10791-41636 | 15.48 | 101-160-1601-6353 | Replacement speaker for Lonnie. |
| 11/03/2023 | Dnh Godaddy.Com | 745.98 | 101-160-1601-6571 | Wildcard certificate needed for Mitel MiCollab |
| 11/20/2023 | Hometown Ace Hardware | 5.82 | 101-201-2010-6201 | Bolts for Speed Sign |
| 11/08/2023 | Innovative Office Solu | 87.56 | 101-201-2010-6201 | office supplies |
| 11/07/2023 | Sherwin Williams 70301 | 100.89 | 101-201-2010-6201 | Paint for conference room |
| 11/10/2023 | Hopkins Express | 37.06 | 101-201-2010-6212 | SPSC 559 gas |
| 11/03/2023 | Hopkins Express | 40.02 | 101-201-2010-6212 | SPSC 559 gas |
| 10/27/2023 | Holiday Stations 0261 | 39.31 | 101-201-2010-6212 | SPSC559 label - gas for unmarked |
| 11/19/2023 | Kwik Trip 24900002493 | 23.77 | 101-201-2010-6217 | Purchase of propane to refill the Blackstone grill tank. |
| 11/16/2023 | Cub Foods #1635 | 41.94 | 101-201-2010-6217 | Coffee for the PD |
| 11/20/2023 | Guardian Supply | 800.00 | 101-201-2010-6218 | Sgt. Chris Nelson uniform allowance - class A and B uniform pa |
| 11/16/2023 | Ph & S Products, Llc | 328.00 | 101-201-2010-6219 | Nitrile Gloves for Officers |
| 11/10/2023 | Ph & S Products, Llc | 342.00 | 101-201-2010-6219 | Nitrile gloves for officers |
| 11/01/2023 | In Translanguages Llc | 400.00 | 101-201-2010-6311 | Interpreting services for 23-001780/23-1011-001-8679 |
| 11/22/2023 | Vzwrlss My Vz Vb P | 1,390.59 | 101-201-2010-6321 | Verizon Cell Phone |
| 11/22/2023 | Usps Po 2642300046 | 9.05 | 101-201-2010-6322 | Postage for shipping flash drive to another agency with tracking/ |
| 11/03/2023 | Usps Po 2642300046 | 5.40 | 101-201-2010-6322 | Specimen kit mailed to the MN BCA |
| 10/30/2023 | Usps Po 2642300046 | 5.40 | 101-201-2010-6322 | Kit sent to BCA for analysis |
| 11/19/2023 | Bca Training Education | 75.00 | 101-201-2010-6323 | DMT refresher training for Officer Weid. |
| 11/17/2023 | Intoximeters Inc | 194.10 | 101-201-2010-6353 | Repairs to a damaged PBT for squad 1412 |
| 10/27/2023 | Wm Supercenter #1472 | 30.65 | 101-201-2010-6450 | Halloween decorations for mobile command - HHS event |
| 11/04/2023 | Atlas Pet Supply - St | 109.99 | 101-201-2219-6231 | Dog food from Atlas |
| 11/03/2023 | Department Of Labor An | 1,230.09 | 101-230-2301-2015 | Oct Bldg Permit Surcharge |
| 11/22/2023 | Vzwrlss My Vz Vb P | 203.24 | 101-230-2301-6321 | Verizon Cell Phone |
| 11/15/2023 | The Confluence Hotel | 1,000.00 | 101-240-2020-6450 | Deposit for the Confluence |
| 11/13/2023 | Hy-Vee, Inc. Hy-Vee | 450.00 | 101-240-2020-6450 | Biometric Screenings for employees |
| 11/22/2023 | Vzwrlss My Vz Vb P | 41.23 | 101-300-3100-6321 | Verizon Cell Phone |
| 10/31/2023 | Wpy American Public Wo | 366.90 | 101-300-3100-6323 | 2023 Fall APWA Conference - John Caven |
| 11/22/2023 | Vzwrlss My Vz Vb P | 32.77 | 101-301-3200-6321 | Verizon Cell Phone |
| 10/31/2023 | Tennis Sanitation Llc | 101.83 | 101-401-5001-6311 | garbage/recycle |
| 11/16/2023 | Women In Leisure Servi | 42.00 | 101-401-5001-6433 | wils membership |
| 11/18/2023 | Amzn Mktp Us | -54.79 | 200-401-4440-6240 | return of ear protectors |
| 11/16/2023 | Fleet Farm 6500 | 120.97 | 200-401-4440-6240 | shop supplies |
| 11/05/2023 | Amzn Mktp US Jg4mq03n3 | 54.79 | 200-401-4440-6240 | ear protectors |
| 11/22/2023 | Vzwrlss My Vz Vb P | 74.00 | 200-401-4440-6321 | Verizon Cell Phone |
| 11/04/2023 | Amzn Mktp US Tj20h2h13 | 73.29 | 200-401-4440-6354 | vehicle supplies |
| 11/02/2023 | Amzn Mktp US J370q00d3 | 82.58 | 200-401-4440-6354 | supplies for parks van |
| 10/26/2023 | Menards Cottage Grove | 341.89 | 200-401-4440-6356 | shelving and shop supplies |
| 11/15/2023 | Therentalplace | 355.79 | 200-401-4440-6365 | Rental of Kubota mini skid steer |
| 11/15/2023 | Spotify | 11.88 | 200-401-4440-6433 | music for programs and events |
| 11/02/2023 | The Home Depot #2810 | 7.56 | 200-401-4447-6350 | sheetrock patch |
| 11/01/2023 | Menards Cottage Grove | 27.96 | 200-401-4447-6350 | Paint rollers, fittings, misc. supplies |
| 10/26/2023 | The Home Depot #2810 | 34.97 | 200-401-4447-6350 | Light and fittings for exhaust fan |
| 11/03/2023 | Wal-Mart #1472 | -64.83 | 200-401-4460-6494 | Candy Return |
| 10/27/2023 | Wm Supercenter #1472 | 345.68 | 200-401-4460-6494 | Halloween Party candy |
| 10/27/2023 | Wm Supercenter #1472 | 319.36 | 200-401-4460-6494 | Halloween Party candy |
| 10/28/2023 | Pizza Hut 039341 | 237.97 | 200-401-4460-6494 | Halloween Party volunteer pizza |
| 11/15/2023 | Amazon.Com L77j89bk3 | 66.96 | 213-210-2100-6211 | cleaning supplies for station |
| 10/30/2023 | Wal-Mart #1472 | 225.78 | 213-210-2100-6211 | station cleaning supplies |
| 10/31/2023 | Kwik Trip 24900002493 | 30.85 | 213-210-2100-6212 | station fuel |
| 11/02/2023 | Wal-Mart #1472 | 43.22 | 213-210-2100-6217 | supply for rescue boat 1 |
| 10/31/2023 | Wal-Mart #1472 | 81.23 | 213-210-2100-6217 | station supplies |
| 10/29/2023 | Wal-Mart #1472 | 77.64 | 213-210-2100-6217 | candy for downtown event |
| 11/10/2023 | Amzn Mktp US Dm6xo90o3 | 14.49 | 213-210-2100-6221 | Parts for Rescue Boat 1 |
| 11/08/2023 | Amzn Mktp US 1i0ax22b3 | 57.78 | 213-210-2100-6221 | Parts for Rescue Boat 1 |
| 11/08/2023 | Amzn Mktp US 7i3ap0dg3 | 19.98 | 213-210-2100-6221 | Stihl backpack blower |
| 11/02/2023 | Fleet Farm 6500 | 74.57 | 213-210-2100-6221 | supply for snow plow |
| 10/27/2023 | Napa Store 3279077 | 318.82 | 213-210-2100-6221 | Battery for Staff Vehicle 1 |
| 11/22/2023 | Vzwrlss My Vz Vb P | 98.31 | 213-210-2100-6321 | Verizon Cell Phone |
| 11/15/2023 | J2 Efax Corporate Svc | 10.00 | 213-220-2200-6433 | Faxing service to fax EMS reports to receiving hospitals |
| 11/23/2023 | El Mexican | 294.80 | 221-201-2021-6450 | Reserve breakfast for Gobble Gait - El Mexican |
| 11/22/2023 | Vzwrlss My Vz Vb P | 41.23 | 407-180-6003-6321 | Verizon Cell Phone |
| 10/28/2023 | Samsclub.Com | 65.79 | 600-300-3300-6217 | Coffee |
| 11/22/2023 | Vzwrlss My Vz Vb P | 82.46 | 600-300-3300-6321 | Verizon Cell Phone |
| 11/07/2023 | Fleet Farm 6500 | 152.41 | 600-300-3300-6353 | Hose mender, tubing, nipple, adapter |
| 10/30/2023 | Mn Pollution Control S | 8.39 | 601-300-3400-6323 | Wastewater School Service Fee |
| 10/30/2023 | Mn Pollution Control S | 8.39 | 601-300-3400-6323 | Wastewater School service fee |
| 10/30/2023 | Mn Pollution Control A | 390.00 | 601-300-3400-6323 | Wastewater School - Bryce T |
| 10/30/2023 | Mn Pollution Control A | 390.00 | 601-300-3400-6323 | Wastewater School - Bill Mc |
| 10/27/2023 | U Of M Contearming Oi | 130.00 | 603-300-3600-6323 | Justin Wolfe Erosion Control Recertification |
| 11/21/2023 | Ferguson Ent, Inc 1653 | 136.24 | 615-401-4103-6217 | Plumbing supplies |

TOTAL 14,646.60

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|-----------------------------------|------------------------|--|----------------------------|-------------|
| NON-DEPARTMENTAL | GENERAL | USS MN V MT LLC | NOV HUBERS SOLAR GARDEN | 4,667.28 |
| | | USS MN VII MT LLC | NOV WILDCAT SOLAR | 658.07 |
| | | | NOV WILDCAT SOLAR | 2,950.81 |
| | | | TOTAL: | 8,276.11 |
| ADMINISTRATION | GENERAL | INNOVATIVE OFFICE SOLUTIONS, LLC | CITY HALL OFFICE SUPPLIES | 11.60 |
| | | | TOTAL: | 11.60 |
| FACILITY MANAGEMENT | GENERAL | MIDWEST ELECTRICAL CONSTRUCTION | C.H. A/C ROOFTOP DISCONNEN | 375.00 |
| | | | P.D. REPAIR OUTDOOR LIGHT | 250.00 |
| | | VELOCITYEHS | MSDS ONLINE RENEWAL - 2024 | 809.23 |
| | | ECOLAB PEST ELIMINATION DIVISION | C.S. PEST CONTROL | 85.00 |
| | | | TOTAL: | 1,519.23 |
| I.T. | GENERAL | OFFICE OF MN.IT SERVICES | WAN/USAGE | 572.51 |
| | | TYLER TECHNOLOGIES, INC. | INCODE ANNUAL MAINTENANCE | 56,015.89 |
| | | LOGIS/LOCAL GOVERNMENT INFORMATION SYS | ADDN'L FIREWALL CONFIGURAT | 506.25 |
| | | FOXIT CORPORATION | FOXIT ANNUAL MTC (42 LICEN | 1,369.91 |
| | | GRANICUS, LLC | GRANICUS ANNUAL MAINTENANC | 11,359.06 |
| | | DAKOTA COUNTY FINANCE | DEC 23 IT SERVER LEASE | 250.00 |
| | | PEERLESS NETWORK, INC. | PEERLESS MONTHLY CHARGE | 303.84 |
| | | EMERGENCY SERVICE PERSPECTIVES | CONSULTANT - IMAGE TREND D | 5,000.00 |
| | | U.S. CAD | BLUEBEAM REVU SUBSCRIPTION | 1,900.00 |
| | | COMPUTER INTEGRATION TECHNOLOGIES | SECURITY REMOTE SERVICES | 372.00 |
| | | | PW TRAINING ROOM PROJ- INV | 7,500.00 |
| | | | DELL DOCK AND 2 MONITORS | 750.16 |
| | | | DELL HUB MONITOR | 198.39 |
| | | | TOTAL: | 86,098.01 |
| | | POLICE | GENERAL | SHRED RIGHT |
| SOUTH EAST TOWING OF HASTINGS INC | DECEMBER 2023 LOT RENT | | | 195.00 |
| | TOTAL: | | | 212.73 |
| PUBLIC WORKS STREETS | GENERAL | WSB & ASSOCIATES INC | PROF SERVICES - OCTOBER 20 | 2,601.00 |
| | | | PROF SERVICES - OCTOBER 20 | 1,071.00 |
| | | HOMETOWN ACE HARDWARE | WRENCH GEAR | 17.99 |
| | | UNITED PROMOTIONS | PAGE CLOTHING | 153.85 |
| | | VELOCITYEHS | MSDS ONLINE RENEWAL - 2024 | 404.62 |
| | | LITTLE FALLS MACHINE INC | PINS, WING CLEVIS | 90.25 |
| | | UNLIMITED SUPPLIES INC. | PINS, NUTS, PRIMER | 164.11 |
| | | | TOTAL: | 4,502.82 |
| PARKS & RECREATION | GENERAL | TENNIS SANITATION, L.L.C. | PUMPKIN DUMPING FEE | 550.00 |
| | | DAKOTA COUNTY TREASURER/AUDIT | WASTE COLLECTION FEE | 275.70 |
| | | | TOTAL: | 825.70 |
| PARKS & RECREATION | PARKS | REINDERS INC. | SALT FOR CITY HALL | 979.02 |
| | | SCHLOMKA'S PORTABLE RESTROOMS & MOBILE | NOVEMBER SERVICES | 450.00 |
| | | HOMETOWN ACE HARDWARE | IRRIGATION SUPPLIES | 17.96 |
| | | | SWITCH FOR SPRAYER | 26.98 |
| | | | CONCRETE MIX | 7.19 |
| | | VELOCITYEHS | MSDS ONLINE RENEWAL - 2024 | 809.23 |
| | | KROMER PRO LLC | FILTERS FOR PAINTER | 141.22 |
| | | ACE TRAILER SALES | TRAILER REPLACEMENT | 14,220.00 |
| | | CHEMSEARCH | ENGINE DEGREASER | 508.95 |
| | | GERLACH OUTDOOR POWER EQUIP | ZERO TURN REPAIRS | 231.30 |

VIII-01

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|----------------------|--------------------|----------------------------------|----------------------------|----------------|
| | | | | VIII-01 |
| | | MISSISSIPPI WELDERS SPPLY | WELDING SUPPLIES | 173.82 |
| | | NIEBUR TRACTOR & EQUIPMENT, INC. | FILTERS FOR TRACTOR | 125.82 |
| | | NINE EAGLES PROMOTIONS | T MEIER CLOTHING | 175.00 |
| | | LINDE GAS & EQUIPMENT INC. | TANK RENTAL | 244.95 |
| | | | TOTAL: | 18,111.44 |
| FIRE | FIRE & AMBULANCE | IMAGE TREND, INC. | SERVICE BADGE MONTHLY | 675.00 |
| | | SHRED-N-GO, INC. | SHREDDING | 81.89 |
| | | MN STATE FIRE DEPT. ASSOC. | 2024 MEMBERSHIP RENEWAL | 495.00 |
| | | VELOCITYEHS | MSDS ONLINE RENEWAL - 2024 | 809.24 |
| | | INTL ASSN OF FIRE CHIEFS | 2024 MEMBERSHIP RENEWAL | 215.00 |
| | | MACQUEEN EQUIPMENT, INC. | FIRE HOSE | 17,794.80 |
| | | MN CHAPTER IAAI | 2024 MEMBERSHIP RENEW-STEV | 25.00 |
| | | | 2024 MEMBERSHIP RENEW-STOR | 25.00 |
| | | MN STATE FIRE CHIEFS ASSN | 2024 MEMBERSHIP RENEWAL | 615.00 |
| | | SHERWIN-WILLIAMS | PAINT FOR STATION | 31.44 |
| | | | TOTAL: | 20,767.37 |
| AMBULANCE | FIRE & AMBULANCE | BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | 20.39 |
| | | | MEDICAL SUPPLIES | 20.39 |
| | | CENTURY COLLEGE | MEDIC TUITION - BICKNER | 9,568.31 |
| | | LINDE GAS & EQUIPMENT INC. | OXYGEN | 211.74 |
| | | | TOTAL: | 9,820.83 |
| LEDUC | LEDUC HISTORIC EST | MIDWEST ELECTRICAL CONSTRUCTION | L.D. GRI RECEPTACLES REPAI | 250.00 |
| | | | TOTAL: | 250.00 |
| POLICE RESERVES | POLICE RESERVE S.R | GUARDIAN SUPPLY LLC | RESRV OFC JAEGER UNIFORM P | 79.99 |
| | | | TOTAL: | 79.99 |
| PARKS & RECREATION | PARKS CAPITAL PROJ | AMERICAN ENGINEERING TESTING INC | LAKE ISABEL PARK | 7,290.00 |
| | | | TOTAL: | 7,290.00 |
| ECONOMIC DEVELOPMENT | HEDRA | JENNIFER FOX | FOX HEDRA MEETING COMP (11 | 11.00 |
| | | BRUCE GOBLIRSCH | GOBLIRSCH HEDRA MTG COMP (| 10.00 |
| | | MARGARET HORSCH | HORSCH HEDRA MTG COMP (11) | 11.00 |
| | | BEN ANDERSON | ANDERSON HEDRA MTG COMP (8 | 8.00 |
| | | TREVOR JOHNSON | JOHNSON HEDRA MTG COMP (12 | 12.00 |
| | | DAVID PEMBLE | PEMBLE HEDRA MTG COMP (13) | 13.00 |
| | | | TOTAL: | 65.00 |
| PUBLIC WORKS | 2023 IMPROVEMENTS | WSB & ASSOCIATES INC | PROF SERVICES - OCTOBER 20 | 5,992.50 |
| | | | TOTAL: | 5,992.50 |
| INVALID DEPARTMENT | 2024 IMPROVEMENTS | STANTEC CONSULTING SERVICES INC. | ENGINEERING SERVICES | 447.00 |
| | | | TOTAL: | 447.00 |
| PUBLIC WORKS | WATER | HAWKINS INC | CYLINDERS | 80.00 |
| | | VELOCITYEHS | MSDS ONLINE RENEWAL - 2024 | 404.62 |
| | | SUPERIOR SAND AND GRAVEL, INC. | GRANULAR BORROW/DUMPING CH | 690.71 |
| | | HACH COMPANY | FLUORIDE SPADNS | 671.80 |
| | | SOLBERG AGGREGATE COMPANY | DUMP FEES, CLASS 5 | 1,685.95 |
| | | | LIMEROCK, RECYCLE | 211.38 |
| | | | TOTAL: | 3,744.46 |
| PARKS & RECREATION | ARENA | CINTAS CORPORATION NO 2 | RESTOCK FIRST AID KIT | 74.28 |

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------|--------------------|---------------------------------|----------------------------|----------------|
| | | | | VIII-01 |
| | | | RESTOCK FIRST AID KIT | 153.00 |
| | | WATSON COMPANY | CREDIT FOR RETURNED ITEMS | 431.35- |
| | | | CONCESSION SUPPLIES, FUEL | 692.46 |
| | | | CONCESSION SUPPLIES, FUEL | 250.22 |
| | | | CREDIT FOR RETURNED ITEMS | 48.42- |
| | | | CONCESSION SUPPLIES, FUEL | 1,490.94 |
| | | QUALITY PROPANE OF MN | PROPANE | 141.89 |
| | | VELOCITYEHS | MSDS ONLINE RENEWAL - 2024 | 809.24 |
| | | TOTAL MECHANICAL SERVICES, INC. | BRINE PUMP INSPECTION | 360.00 |
| | | FARMER BROS CO. | CONCESSION SUPPLIES | 1,020.29 |
| | | W.W. GRAINGER, INC. | TOILET GASKET | 8.24 |
| | | NINE EAGLES PROMOTIONS | SWEATSHIRT FOR JEFF | 75.00 |
| | | R & R SPECIALTIES, INC. | BLADE SHARPENING | 95.00 |
| | | SYSCO, MINNESOTA | CONCESSION SUPPLIES | 62.49 |
| | | | CONCESSION SUPPLIES | 1,921.43 |
| | | TERRYS HARDWARE, INC. | BATTERIES | 19.99 |
| | | | TOTAL: | 6,694.79 |
| PUBLIC WORKS | HYDRO ELECTRIC | HOMETOWN ACE HARDWARE | FASTENERS | 5.22 |
| | | | DUCT TAPE | 17.98 |
| | | RIVER COUNTRY COOPERATIVE | OIL | 888.25 |
| | | | TOTAL: | 911.45 |
| MISCELLANEOUS | INSURANCE FUND | LEAGUE OF MN CITIES INS TRST | PAGE DEDUCTIBLE | 2,630.26 |
| | | | TOTAL: | 2,630.26 |
| NON-DEPARTMENTAL | ESCROW - DEV/ENG/T | WSB & ASSOCIATES INC | PROF SERVICES - OCTOBER 20 | 76.50 |
| | | | PROF SERVICES - OCTOBER 20 | 27.75 |

* REFUND CHECKS *

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------|-------|----------------|-------------|--------|
| NON-DEPARTMENTAL | WATER | BROSZKO, BRIAN | US REFUNDS | 29.01 |
| | | | TOTAL: | 133.26 |

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===== FUND TOTALS =====

| | | |
|-----|--------------------------|------------|
| 101 | GENERAL | 101,446.20 |
| 200 | PARKS | 18,111.44 |
| 213 | FIRE & AMBULANCE | 30,588.20 |
| 220 | LEDUC HISTORIC ESTATE | 250.00 |
| 221 | POLICE RESERVE S.R. | 79.99 |
| 401 | PARKS CAPITAL PROJECTS | 7,290.00 |
| 407 | HEDRA | 65.00 |
| 483 | 2023 IMPROVEMENTS | 5,992.50 |
| 484 | 2024 IMPROVEMENTS | 447.00 |
| 600 | WATER | 3,773.47 |
| 615 | ARENA | 6,694.79 |
| 620 | HYDRO ELECTRIC | 911.45 |
| 705 | INSURANCE FUND | 2,630.26 |
| 807 | ESCROW - DEV/ENG/TIF-HRA | 104.25 |

 GRAND TOTAL: 178,384.55

| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|----------|--------------------------------------|--------------------------------|----------------------------|
| NON-DEPARTMENTAL | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 875.11 |
| | | | JAN 24 LIFE INS PREMIUM | 60.14 |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 3,633.59 |
| | | | JAN 2024 DENTAL PREMIUM | 128.25 |
| | | MISCELLANEOUS V NIKKI CORNELIOUS | PROP #23-000359-001 | 1,861.00 |
| | | TOTAL: | 6,558.12 | |
| COUNCIL & MAYOR | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 48.30 |
| | | | TOTAL: | 48.30 |
| ADMINISTRATION | GENERAL | INNOVATIVE OFFICE SOLUTIONS, LLC | MISC OFFICE SUPPLIES-CITY | 67.04 |
| | | | JAN 24 LIFE INS PREMIUM | 6.90 |
| | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE | 353.18 |
| | | | LEE POSTAGE REIMBURSEMENT | 74.55 |
| | | ELISABETH LEE | LEE POSTAGE REIMBURSEMENT | 74.55 |
| TOTAL: | 501.67 | | | |
| CITY CLERK | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 20.70 |
| | | | JAN 24 LIFE INS PREMIUM | 5.87 |
| | | VITAL WORKLIFE | EAP SOLUTION | 3,346.56 |
| | | | TOTAL: | 3,373.13 |
| FINANCE | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 27.60 |
| | | | TOTAL: | 27.60 |
| FACILITY MANAGEMENT | GENERAL | GILBERT MECHANICAL CONTRACTORS, INC. | C.H. FAILED HEATING PARTS | 1,191.13 |
| | | | RF GARAGE DOOR, LLC | C.S. GARAGE DOOR SEAL REPL |
| | | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 5.87 |
| | | | W.W. GRAINGER, INC. | C.H. HEATING ACTUATORS |
| | | TERRYS HARDWARE, INC. | P.D. WIRE CHANNEL BOX/SWIT | 27.46 |
| | | | C.H. AHU BELT #2 | 6.49 |
| | | C.H. LADDER | 282.99 | |
| | | TOTAL: | 2,426.38 | |
| COMMUNITY DEVELOPMENT | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 6.90 |
| | | | GRAPHIC DESIGN | BUSINESS CARDS - HINZMAN |
| | | TOTAL: | 88.90 | |
| I.T. | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 20.70 |
| | | | TOTAL: | 20.70 |
| POLICE | GENERAL | LEADSONLINE LLC | 2024 HPD RENEWAL | 2,345.00 |
| | | | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM |
| | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE | 268.22 |
| | | | DAKOTA COUNTY FINANCE | NOVEMBER 2023 FLEET SERVIC |
| | | VERIZON WIRELESS - VSAT | TOWER DUMP - CASE #23-0015 | 110.00 |
| TOTAL: | 5,754.37 | | | |
| BUILDING & INSPECTIONS | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 41.40 |
| | | | JAN 24 LIFE INS PREMIUM | 6.90 |
| | | TOTAL: | 48.30 | |
| PUBLIC WORKS | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 21.05 |
| | | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE |
| | | GRAPHIC DESIGN | VERMILLION STREET AREA MAP | 135.00 |
| | | | OPEN HOUSE FOAM BOARDS | 107.00 |
| TOTAL: | 301.66 | | | |

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| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT | | | |
|-----------------------|----------------------------|----------------------------------|--|------------------------------------|---------------------------------|-------------------------|-------|
| PUBLIC WORKS STREETS | GENERAL | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 24.13 | | | |
| | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE | 38.59 | | | |
| | | CITY OF BURNSVILLE | ENGINEERING FEES | 213.23 | | | |
| | | | ENGINEERING FEES | 153.00 | | | |
| | | DAKOTA UNLIMITED | POSTS, BANDS, TIES, CLAMPS | 276.60 | | | |
| | | NINE EAGLES PROMOTIONS | SCHUTT CLOTHING - TEES | 45.00 | | | |
| | | VALLEY SALES OF HASTINGS | MODULE KIT | 320.42 | | | |
| | | | TOTAL: | 1,070.99 | | | |
| | | PUBLIC WORKS STR. LIGH | GENERAL | VALLEY CHEVROLET OF HASTINGS, INC. | LIGHT | 199.85 | |
| | | | | VAN METER INC | CONNECTORS, TAPE, FUSES | 1,243.35 | |
| CITY OF ST PAUL | TH55 & PINE ST-SEMAPHORE P | | | 37.95 | | | |
| | TH55 & PINE ST-SEMAPHORE L | | | 320.00 | | | |
| | TOTAL: | | | 1,801.15 | | | |
| PARKS & RECREATION | GENERAL | TERRYS HARDWARE, INC. | BAR AND CHAIN OIL | 19.99 | | | |
| | | | BAR FOR CHAIN SAW | 37.95 | | | |
| | | | TOTAL: | 57.94 | | | |
| NON-DEPARTMENTAL | PARKS | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 278.06 | | | |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 667.32 | | | |
| | | | TOTAL: | 945.38 | | | |
| PARKS & RECREATION | PARKS | NAPA AUTO PARTS | CLEANING SUPPLIES FOR TRUC | 66.35 | | | |
| | | | FORD FILTER | 49.59 | | | |
| | | | HYDRO FLUID | 142.92 | | | |
| | | | GREASE JOINTS | 41.96 | | | |
| | | | VEHICLE FILTERS | 133.89 | | | |
| | | | EQUIPMENT FILTERS | 731.74 | | | |
| | | | TOGGLE FOR 04 CHEV PLOW | 4.99 | | | |
| | | | FILTER CREDIT FOR PAINTER | 274.21- | | | |
| | | | THEODORE LUCAS | LUCAS BOOT REIMBURSEMENT | 229.99 | | |
| | | | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 75.90 | | |
| | | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE | 113.52 | | |
| | | | LEANDER DE VILLIERS | DE VILLIERS BOOT REIMBURSE | 250.00 | | |
| | | | DIVERSIFIED INSPECTIONS/ITL TESTING LA | VERSALIFT INSPECTIONS, FUE | 890.00 | | |
| | | ECOLAB PEST ELIMINATION DIVISION | J.M. PEST CONTROL 12/21/23 | 125.00 | | | |
| | | MEIER, TERRY | MEIER BOOT REIMBURSEMENT | 244.99 | | | |
| | | TERRYS HARDWARE, INC. | BLADES AND RESPIRATOR | 87.87 | | | |
| | | | BLADE RETURN (INVOICE #330 | 37.95- | | | |
| | | | SIGN BOLTS | 19.99 | | | |
| | | | SHOP LIGHT JMF AND PAINT | 88.95 | | | |
| | | | LIGHT FOR SHOP - JMF | 11.97 | | | |
| | | | | TOTAL: | 2,997.46 | | |
| | | | NON-DEPARTMENTAL | CABLE TV | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 2.48 |
| | | | | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 18.40 |
| | TOTAL: | | | | 20.88 | | |
| CABLE | CABLE TV | | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 1.04 | | |
| | | | TOTAL: | 1.04 | | | |
| NON-DEPARTMENTAL | HERITAGE PRESERVAT | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 8.40 | | | |
| | | | | TOTAL: | 8.40 | | |
| HERITAGE PRESERVATION | HERITAGE PRESERVAT | FORTNEY, JUSTIN | FORTNEY CONFERENCE REIMBUR | 114.23 | | | |

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| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|------------------------|--------------------|--|----------------------------|----------|
| | | | FORTNEY CONFERENCE REIMBUR | 397.00 |
| | | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 1.73 |
| | | | TOTAL: | 154.96 |
| NON-DEPARTMENTAL | FIRE & AMBULANCE | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 408.81 |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 824.23 |
| | | | TOTAL: | 1,233.04 |
| FIRE | FIRE & AMBULANCE | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 27.60 |
| | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE | 144.43 |
| | | ASPEN MILLS | UNIFORMS | 2,690.50 |
| | | | TOTAL: | 2,862.53 |
| AMBULANCE | FIRE & AMBULANCE | EXPERT BILLING, LLC | OCTOBER REVENUE | 1,363.39 |
| | | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 117.30 |
| | | BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | 43.65 |
| | | | TOTAL: | 1,524.34 |
| NON-DEPARTMENTAL | LEDUC HISTORIC EST | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 2.88 |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 6.42 |
| | | | TOTAL: | 9.30 |
| LEDUC | LEDUC HISTORIC EST | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 1.04 |
| | | | TOTAL: | 1.04 |
| POLICE-DUI ENFORCEMENT | DUI ENFORCEMENT/EQ | CITY OF HASTINGS | REPLENISH PETTY CASH-DECOY | 100.00 |
| | | FLUEGEL LAW FIRM, PA | DUI FORFEITURE CASE 16-971 | 1,257.00 |
| | | | TOTAL: | 1,357.00 |
| NON-DEPARTMENTAL | HEDRA | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 13.54 |
| | | | TOTAL: | 13.54 |
| ECONOMIC DEVELOPMENT | HEDRA | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 12.08 |
| | | ESTRELLA CARTER | CARTER HEDRA MTG COMP (10) | 10.00 |
| | | | TOTAL: | 22.08 |
| NON-DEPARTMENTAL | WATER | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 77.31 |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 142.17 |
| | | | TOTAL: | 219.48 |
| PUBLIC WORKS | WATER | GILBERT MECHANICAL CONTRACTORS, INC. | ACTUATOR, LABOR | 872.12 |
| | | ROBERT CLARK | CLARK GLOVE REIMBURSEMENT | 17.49 |
| | | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 39.26 |
| | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE | 38.61 |
| | | DIVERSIFIED INSPECTIONS/ITL TESTING LA | VERSALIFT INSPECTIONS, FUE | 1,190.00 |
| | | VIKING ELECTRIC SUPPLY | HEATER-EAGLE BLUFF PRESSUR | 330.48 |
| | | | TOTAL: | 2,487.96 |
| NON-DEPARTMENTAL | WASTEWATER | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 57.45 |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 108.92 |
| | | | TOTAL: | 166.37 |
| PUBLIC WORKS | WASTEWATER | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 27.46 |
| | | TOSHIBA AMERICA BUSINESS SOLUT | JAN 2024 COPIER LEASE | 38.61 |
| | | | TOTAL: | 66.07 |

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| DEPARTMENT | FUND | VENDOR NAME | DESCRIPTION | AMOUNT |
|--------------------|--------------------|----------------------------------|-------------------------|-----------|
| NON-DEPARTMENTAL | STORM WATER UTILIT | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 92.71 |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 165.99 |
| | | | TOTAL: | 258.69 |
| PUBLIC WORKS | STORM WATER UTILIT | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 22.63 |
| | | | TOTAL: | 22.63 |
| NON-DEPARTMENTAL | ARENA | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 208.19 |
| | | | TOTAL: | 208.19 |
| PARKS & RECREATION | ARENA | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 13.80 |
| | | DALCO | JANITORIAL SUPPLIES | 31.60 |
| | | SYSCO, MINNESOTA | CONCESSION SUPPLIES | 1,115.55 |
| | | | CONCESSION SUPPLIES | 1,429.97 |
| | | | TOTAL: | 2,590.92 |
| NON-DEPARTMENTAL | HYDRO ELECTRIC | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 1.82 |
| | | METROPOLITAN LIFE INSURANCE CO. | JAN 2024 DENTAL PREMIUM | 8.56 |
| | | | TOTAL: | 10.38 |
| PUBLIC WORKS | HYDRO ELECTRIC | STANDARD INSURANCE COMPANY | JAN 24 LIFE INS PREMIUM | 3.45 |
| | | | TOTAL: | 3.45 |
| MISCELLANEOUS | INSURANCE FUND | NORTH RISK PARTNERS LLC | RENEW POLICY | 10,840.00 |
| | | LEAGUE MN CITIES INSURANCE TRUST | INSURANCE PREMIUM | 83,021.00 |
| | | | TOTAL: | 93,861.00 |

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===== FUND TOTALS =====

| | | |
|-------|---------------------------|------------|
| 101 | GENERAL | 22,079.21 |
| 200 | PARKS | 3,942.84 |
| 205 | CABLE TV | 21.92 |
| 210 | HERITAGE PRESERVATION | 163.36 |
| 213 | FIRE & AMBULANCE | 5,619.91 |
| 220 | LEDUC HISTORIC ESTATE | 10.34 |
| 222 | DUI ENFORCEMENT/EQUIP S.R | 1,357.00 |
| 407 | HEDRA | 35.62 |
| 600 | WATER | 2,707.44 |
| 601 | WASTEWATER | 232.44 |
| 603 | STORM WATER UTILITY | 281.32 |
| 615 | ARENA | 2,799.11 |
| 620 | HYDRO ELECTRIC | 13.83 |
| 705 | INSURANCE FUND | 93,861.00 |
| ----- | | |
| | GRAND TOTAL: | 133,125.34 |
| ----- | | |



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Paige Marschall Bigler, Recreation Program Specialist
Date: January 2, 2024
Item: Accept Donation to the Parks and Recreation Department

Council Action Requested: Council is asked to accept a donation in the amount of \$1,200.00, made to the Parks and Recreation Department and has designated that this donation be used for a tree and a memorial bench in a City Park or on a City Trail.

Background Information: The Rousch and Koren Families have made this donation to be used for a tree and a Memorial Bench in a City Park or on a City Trail.

Financial Impact:

Increase the Parks and Recreation donation account by \$1,200.00

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 01 - - 24

**A RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION OF A
DONATION TO THE PARKS AND RECREATION DEPARTMENT**

WHEREAS, The Rousch and Koren families have presented to the City Parks & Recreation Department a donation of \$1,200.00 and has designated that this donation be used for a tree and a Memorial Bench in a City Park or on a City Trail; and

WHEREAS, the City Council is appreciative of the donation and commends the Rousch and Koren families for their civic efforts,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota;

1. That the donation is accepted and acknowledged with gratitude; and
2. That the donation will be appropriated for a tree and a memorial bench to be placed in a City Park or on a City Trail; and

Adopted this 2nd day of January, 2024.

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Paige Marschall Bigler, Recreation Program Specialist
Date: January 2, 2024
Item: Accept Donation to the Parks and Recreation Department

Council Action Requested: Council is asked to accept a donation in the amount of \$800.00, made to the Parks and Recreation Department and has designated that this donation be used for a memorial bench in a City Park or on a City Trail.

Background Information: The Runtsch family has made this donation to be used for a Memorial Bench in a City Park or on a City Trail.

Financial Impact:

Increase the Parks and Recreation donation account by \$800.00

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 01 - - 24

**A RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION OF A
DONATION TO THE PARKS AND RECREATION DEPARTMENT**

WHEREAS, The Runtsch family has presented to the City Parks & Recreation Department a donation of \$800.00 and has designated that this donation be used for a Memorial Bench in a City Park or on a City Trail; and

WHEREAS, the City Council is appreciative of the donation and commends the Runtsch family for their civic efforts,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota;

1. That the donation is accepted and acknowledged with gratitude; and
2. That the donation will be appropriated for a memorial bench to be placed in a City Park or on a City Trail; and

Adopted this 2nd day of January, 2024.

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Emily King, Deputy City Clerk
Date: January 2, 2024
Item: One-Day Temporary Gambling Permit for Knights of Columbus, Council 1600

Council Action Requested:

Approve the attached resolution approving the one-day temporary gambling permit for the Knights of Columbus, Council 1600.

Background Information:

The Knights of Columbus submitted an application for a one-day temporary gambling permit for April 20, 2024 for a raffle to be held at St. Elizabeth Ann Seton Catholic Church, 2035 15th Street West.

Financial Impact:

The \$25.00 One-Day Temporary Gambling License fee has been paid.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**RESOLUTION APPROVING THE APPLICATION BY
KNIGHTS OF COLUMBUS, COUNCIL 1600 FOR A
TEMPORARY ONE-DAY GAMBLING PERMIT**

WHEREAS, the Knights of Columbus, Council 1600 has presented an application to the City of Hastings for a one-day temporary gambling permit on April 20, 2024 to be held at St. Elizabeth Ann Seton Catholic Church, 2035 15th Street West, Hastings; and;

WHEREAS, the Minnesota Gambling Control Board requires a resolution be passed to approve this request; and

WHEREAS, an application for a one day temporary gambling permit has been presented;

WHEREAS, the required fee of \$25.00 has been paid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hastings, that the Mayor and City Clerk are authorized and directed to sign this resolution.

**ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 2nd
DAY OF JANUARY, 2024.**

ATTEST:

Mary D. Fasbender, Mayor

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King, Deputy City Clerk
Date: January 2, 2024
Item: 2nd Reading: Ordinance Amendment – Chapter 110.20 & 115, Mobile Food Units

Council Action Requested:

Consider Second Reading of the amendments to Hastings City Code Chapters 110.20 and 115, regarding mobile food unit licensing and regulations.

Background Information:

The City adopted licensing and regulations for Mobile Food Units in 2018. Since then, Mobile Food Units have grown tremendously in popularity. The current provisions are listed in the Solicitor and Peddler section of City Code which do not fully address the unique features of and regulations for mobile food units. Staff are proposing to repeal the current language from Chapter 115, Section K, remove language referencing mobile food units throughout Chapter 115, and enact a new section dedicated for mobile food unit licensing and regulation. The proposed ordinance amendment supports a licensing process, provides consistent language with state statutes, and includes the provisions previously listed in Chapter 115, Section K. Previously, City Code did not provide language to support the formal licensing process. The proposed changes define the license and application requirements, liability insurance requirements, and performance standards to help protect the interest of the public. Additionally, the new language highlights the required criminal history background investigation for ice cream truck vendors that travel through residential districts.

Financial Impact:

N/A

Advisory Commission Discussion:

N/A

Council Committee Discussion:

Administration Committee of Council held a meeting on November 13th to discuss the specific changes to the proposed ordinance amendments.

Attachments:

- Ordinance 2nd Reading

ORDINANCE NO. _____

AN ORDINANCE FOR THE CITY OF HASTINGS, MINNESOTA, AMENDING HASTINGS CITY CODE CHAPTERS 115 AND 110.20 REGARDING MOBILE FOOD UNITS

The City Council of the City of Hastings, Dakota County, Minnesota, does hereby ordain as follows:

SECTION 1. REPEAL. The Code of the City of Hastings, County of Dakota, State of Minnesota, Chapter 115, regarding mobile food units shall be repealed as follows:

Special Provisions For Mobile Food Units. The following apply to all Mobile Food Units:

1. MFU's shall not be located or operated on any portion of Second Street East or on that portion of Sibley Street from the Levee Parking lot south to East Third Street unless City Council approval is granted as a designated Special Event and in that case all of the standards in this Chapter applicable to Special Events shall apply.
2. MFU's shall not occupy more than two parking spaces on any municipal parking lot or any side street with parallel parking designated.
3. MFU's must obtain prior written approval from the City's Parks & Recreation Director, or designee, prior to operating in any city park.
4. MFU's may not be parked overnight and no equipment associated with an MFU may be stored overnight on any city street or in any public right-of-way.
5. MFU operators must clean around their unit and remove all trash generated from the operation of the MFU and its customers.
6. MFU operators must supply their own electrical power.
7. MFU operators must conspicuously display on the MFU their Minnesota Department of Health or Department of Agriculture license along with their city issued license to operator the MFU.
8. MFU operators must provide to the city and maintain at all time of operation a minimum insurance requirements established by the city.
9. MFU's and any associated generators and equipment must be located and operated in a manner to minimize noise, exhaust and odors impacting the public and surrounding public and private properties and so as not to create a public or private nuisance.
10. Service of intoxicating or alcoholic beverages by MFU's is prohibited.

SECTION 2. AMENDMENT. The Code of the City of Hastings, County of Dakota, State of Minnesota, Chapter 115, Section 115.01: Definitions, shall be amended as follows:

SECTION 3. AMENDMENT. The Code of the City of Hastings, County of Dakota, State of Minnesota, Chapter 115, Section 115.03: Licensing; Exemptions, shall be amended as follows:

8. The date(s) during which the applicant intends to conduct business. If the applicant is applying for a daily license, the number of days he or she intends to conduct business in the city (*maximum 14 consecutive days, Special Provisions – Transient Merchant – Extended Stay*)

F. *Duration.* All licenses granted under this chapter shall be valid only during the time period indicated on the license. Transient merchant licenses are limited to 14 consecutive days or must meet the requirements of § 155.07(G) - Transient Merchant – Extended Stay.

I. *Special Event.* To protect the public safety by having an orderly placement of peddlers and transient merchants within the location of the special event, peddlers and transient merchants, applying for

a license for the special event shall be required to obtain a permit from the entity sponsoring the special event. The sponsoring entity may charge a fee for its permit. Penalty, see § 10.99.

SECTION 4. ENACTMENT. The Code of the City of Hastings, County of Dakota, State of Minnesota, Chapter 110, Section 110.20: Mobile Food Units, shall be enacted as follows:

110.20 Mobile Food Units

A. *Purpose.* The purpose of this section is to regulate mobile food units in order to protect the health, safety, and general welfare of the citizens of Hastings by establishing standards to ensure that mobile food units, as defined herein, are appropriately located, permitted, do not impede vehicular access, traffic flow or circulation, or create public safety hazards.

B. *Definitions.* The following words, terms, and phrases when used in this section shall have the following meanings unless the context clearly indicates otherwise.

Mobile Food Unit. A food and beverage service establishment that is a vehicle mounted unit, such as:

Motorized or trailered, operating no more than twenty-one (21) days annually at any one place, or operating more than twenty-one (21) days annually at any one place with the approval of the regulatory authority as defined in Minnesota Rules, part 4626.0020, subpart 70; and a self-contained unit, in which food is stored, cooked, and prepared for direct sale to the consumer.

Operated in conjunction with a permanent business licensed under M.S. § 157 or § 28A at the site of the permanent business by the same individual or company, and readily movable, without disassembling, for transport to another location; and self-contained unit, in which food is stored, cooked, and prepared for direct sale to the consumer.

Food Cart: A food and beverage service established that is a non-motorized vehicle self-propelled by the operator.

Ice Cream Truck: A motor vehicle utilized as the point of retail sales of pre-wrapped or prepackaged ice cream, frozen yogurt, frozen custard, flavored frozen water or similar frozen dessert products.

C. *License.* A license allows mobile food unit operations during the designated licensing period in accordance with the terms of this section and other applicable sections of this Code. Licenses issued on an annual basis and will be active from April 1st to March 31st.

D. *License Required.* It is unlawful for any person to operate a Mobile Food Unit without first obtaining a license from the City. An application for a license shall be filed, along with all required fees and documents, with the City Clerk. The City Clerk shall issue the license administratively unless one or more grounds for denial exist. All licenses issued by the City shall be visibly displayed in the mobile food unit at all times when conducting businesses in the City. The application shall be made on a form supplied by the City and shall contain the information in Chapter 110.02 including all additional information as deemed by the City Clerk.

1. A certificate of insurance by an insurance company authorized to do business in the state, evidencing the following forms of insurance

- a. Commercial general liability insurance, with a limit of not less than \$1,000,000.00 per occurrence;
- b. Automobile liability insurance with a limit of not less than \$1,000,000.00 per occurrence. Such policy must include liability coverage for owned, non-owned, and hired automobiles;
- c. Workers' compensation insurance (statutory limits) or evidence of exemption from the law;
- d. The City shall be endorsed as an additional insured on the certificate of insurance.

2. *License Transferability.* No license issued shall be transferred to any person other than the person to whom the license was issued.

E. *License Ineligibility.* The following are grounds for denying issuance of a Mobile Food Unit License:

1. The failure of an applicant to obtain and demonstrate proof of all necessary licenses or permits required by state, county, or local health, or transportation authorities.
2. The failure of an applicant to truthfully provide any information requested by the City as part of the application process.
3. The existence of three or more substantiated complaints about the business conduct within the preceding three years from City residents or other jurisdictions where licenses have been issued to the applicant.
4. Failure to meet or comply with the provisions in this chapter.

F. *Performance Standards.* A mobile food unit licensee is subject to the following performance standards:

1. A mobile food unit must dispose of its gray water daily. Gray water may not be drained into City storm water drains.
2. A mobile food unit is not required to obtain a sign permit from the City. However, no additional signage is permitted beyond that which is on the mobile food unit unless it meets the following requirements:
 - a. one (1) single sandwich board style sign is permitted per mobile food unit;
 - b. the maximum sign is 8 square feet;
 - c. the sign must be placed on the ground within ten (10) feet of the mobile food unit;
 - d. the sign must not be placed within the public right of way except with the express written permission of the City; and

- e. the sign cannot project from the mobile food unit or be mounted to the roof of the mobile food unit.
3. A licensee must comply with all laws, ordinances, regulations, parking zones, and posted signs of the State of Minnesota, Dakota County; and the City of Hastings.
4. A mobile food unit must provide an independent power supply that is screened from public view.
5. Mobile Food Unit's and any associated generators and equipment must be located and operated in a manner to minimize noise, exhaust and odors impacting the public and surrounding public and private properties and so as not to create a public or private nuisance.
6. The operator of the mobile food unit must clean around their unit and remove all trash generated from the operation of the MFU and its customers.
7. A mobile food unit may not operate within 500 feet of an existing restaurant unless permitted through a City event.
8. A mobile food unit may not operate within 300 feet of a Special Event designated by the City unless permitted.
9. No external seating may be utilized while operating on public property.
10. No other equipment may be utilized that is not fully contained within the vehicle/trailer/unit while operating.
11. The mobile food unit shall obey the orders of any traffic control officer, peace officer, zoning official, or inspector, and shall be open to inspection during all open hours.
12. Mobile Food Units may not maintain or use outside sound amplifying equipment, televisions, or other similar visual entertainment devices, or noisemakers such as bells, horns, or whistles. Ice cream trucks traveling through a residential district may have outdoor music or noise-making devices to announce their presence.
13. Ice cream truck vendor that travel through residential districts are required to undergo a criminal history background investigation prior to operating in the community, at the cost of the applicant.
14. Applicants must provide evidence of current licensing of the unit by the Minnesota Department of Health or the Minnesota Department of Agriculture. Evidence must be provided and posted within the unit.
15. Permit Display. Permits issued under this chapter shall be conspicuously displayed or otherwise available at all times and shall be available for inspection by the City.
16. Service of intoxicating or alcoholic beverages by MFU's is prohibited.
17. MFU's shall not be located or operated on any portion of Second Street East or on that portion of Sibley Street from the Levee Parking lot south to East Third Street unless City

Council approval is granted as a designated Special Event and in that case all of the standards in this Chapter applicable to Special Events shall apply.

18. MFU's shall not occupy more than two parking spaces on any municipal parking lot or any side street with parallel parking designated.

19. MFU's must obtain prior written approval from the City's Parks & Recreation Director, or designee, prior to operating in any city park.

20. MFU's may not be parked overnight and no equipment associated with an MFU may be stored overnight on any city street or in any public right-of-way.

SECTION 5. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance.

The text amendment adopted by the Hastings City Council on _____, 2024 amends the City Ordinance to allow the City to regulate mobile food unit licensure and operations.

SECTION 6. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this ____ day of _____, 2024.

Mary D. Fasbender, Mayor

Attest:

Kelly Murtaugh, City Clerk

Published in the Hastings Journal on _____, 2023.

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

A RESOLUTION ALLOWING ELECTRONIC FUNDS TRANSFER TRANSACTIONS

WHEREAS, the banking industry has promoted electronic funds transfer to reduce paper transactions, move resources more rapidly and respond to customer demands; and

WHEREAS, Minnesota State Statute §471.38 subdivision 3 defines electronic funds transfer as the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, Minnesota State Statutes §471.381 states that payment of claims, obligations and investment transactions of a statutory city may be made by warrant, check, or all forms of electronic or wire funds transfer and that a statutory city may accept payment by use of a credit card, debit card, or all forms of electronic or wire funds transfer; and

WHEREAS, the Hastings City Council acknowledges this technology and the need for electronic fund transfer transactions both coming into and going out of the city bank and investment accounts; and

NOW, THEREFORE BE IT RESOLVED, the City of Hastings Finance Manager and Assistant Finance Manager or Finance Manager Designee may accept and make payment by electronic funds transfer and wire transfer provided that these electronic funds transfer and wire transfer transactions meet all of the required policies of the financial institutions the City of Hastings transacts with.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF HASTINGS, THIS 2nd DAY OF JANUARY, 2024.

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**A RESOLUTION DESIGNATING THE OFFICIAL BANKING DEPOSITORIES AND
APPOINTING FINANCE MANAGER AS DESIGNATED AUTHORITY FOR
APPROVAL**

WHEREAS, State of Minnesota Statutes § 118 sets forth the procedures for the deposit of Public Funds and it is policy of the Hastings City Council to authorize the Finance Manager to annually designate a bank as the official depository for the city funds and manager the collateral pledged to such funds; and

WHEREAS, Merchants Bank of Hastings is now the official depository; and

WHEREAS, State of Minnesota Statues § 118 sets forth the requirements for the Designation of Depositories, and the insuring and/or securing of deposits; and

WHEREAS, it has also been the policy of the Hastings City Council to delegate the authority to the Finance Department to designate the official depositories for banking needs and for investment purposes; and

NOW, THEREFORE BE IN RESOLVED, that the Hastings City Council does hereby delegate the authority to the Finance Manager to designate the necessary investment depositories for 2024; and

BE IT FURTHER RESOLVED, that the Finance Manager or the Finance Manager's designee of the City of Hastings is hereby designated as the approval authority for the acceptance and release of all collateral to be held in conjunction with city funds on deposit with authorized instructions.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HASTINGS, THIS 2nd
DAY OF JANUARY, 2024.**

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**A RESOLUTION FOR THE CITY OF HASTINGS AUTHORIZING INDIVIDUALS AS
DESIGNEE SIGNATURES FOR PURPOSES OF BANKING TRANSACTIONS**

WHEREAS, the City of Hastings conducts many banking transactions throughout the year with a variety of financial institutions; and

WHEREAS, most of these financial institutions require some written notification as to the authorized signatures for the City; and

NOW, THEREFORE BE IN RESOLVED, that the Hastings City Council does hereby authorize the following individuals as approved for the City’s checking account(s): Mary Fasbender, Mayor; Dan Wietecha, City Administrator; and Chris Eitemiller, Finance Manager; and

BE IT FURTHER RESOLVED, that the Hastings City Council does hereby authorize Finance Manager Chris Eitemiller and Assistant Finance Manager Ashley DeBernardi (in the absence of the Finance Manager) to conduct such other necessary banking transactions as necessary (wire transactions, ACH transactions, etc.) and to conduct City business with other financial institutions including to manage the financial transactions that relate to the sale of Renewable Energy Credits (REC’s).

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HASTINGS, THIS 2nd
DAY OF JANUARY, 2024.**

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King, Deputy City Clerk
Date: January 2, 2024
Item: Designation of Official Newspaper

Council Action Requested:

Adopt the attached resolution designating the Hastings Journal as the official City newspaper.

Background Information:

The City Charter, Section 7.03, dictates that the City Council may annually designate the official City newspaper. The term “may” is nonrestrictive, implying the City could designate a paper either more or less frequently than annual, including the authority to change official newspapers mid-year.

Financial Impact:

Anticipated publication costs are budgeted.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY**

RESOLUTION _____

A RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, it is necessary for the Hastings City Council to designate a newspaper of local general circulation as the official legal newspaper for the City;

WHEREAS, the Hastings Journal continues to meet all necessary requirements for designation;

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota that the Hastings Journal is designated as the official newspaper for the City of Hastings.

Adopted on this 2nd day of January, 2024.

Mary D. Fasbender, Mayor

Attest:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: City Administrator Dan Wietecha
Date: January 2, 2024
Item: Arts & Culture Commission Appointments

Council Action Requested:

Approve appointing Rylee Maner to the balance of a term ending 12/31/2024 and Sue Wagner to a term ending 12/31/2025 on the Arts & Culture Commission.

Background Information:

The Arts & Culture Commission has 7 regular and 1 youth members appointed to 2 year terms with staggered dates. At the end of 2023, the Commission has a vacant position for the balance of a term ending 12/31/2024 and a vacancy through 12/31/2025; the youth position is also currently vacant.

Commission Chair Barb Hollenbeck and I interviewed candidates and recommend appointing Rylee Maner and Sue Wagner to the Commission.

Financial Impact:

Not applicable

Commission Discussion:

Chair Hollenbeck participated in the interviews.

Attachments:

Advisory Commission Interest Forms



Advisory Commission Interest Form

The City of Hastings encourages active participation of its residents. City Advisory Commissions are a way in which residents can take a participatory involvement in the planning, development, and preservation of our growing and historical community. Thank you for your interest in serving on an advisory commission. Information about these opportunities is available on the City's website at www.hastingsmn.gov/commissions.

Commission

(Please indicate your interest)

Questions?

Contact 651-480-2350 or the person (s) below

| | |
|--|--|
| Charter | Dan Wietecha dwietecha@hastingsmn.gov |
| Hastings Economic Development & Redevelopment Authority (HEDRA) | John Hinzman Jhinzman@hastingsmn.gov |
| Heritage Preservation Commission (HPC) | Justin Fortney Jfortney@hastingsmn.gov |
| Parks & Recreation (PRC) | Chris Jenkins Cjenkins@hastingsmn.gov |
| Planning (PC) | John Hinzman Jhinzman@hastingsmn.gov |
| Public Safety (PSAC) | David Wilske dwilske@hastingsmn.gov |
| Arts & Culture Commission | Kelly Murtaugh kmurtaugh@hastingsmn.gov |
| Other/ no Preference | Dan Wietecha Dwietecha@hastingsmn.gov |

To help us have a better understanding of your interests and background, we ask for some general information. Please complete and sign the application.

Name Rylee Maner

Address 510 5th St W, Hastings MN 55033

Day Phone 952.807.5080

Evening Phone 952.807.5080

E-mail rylee.maner@minneapolismn.gov

Please share why you are interested in becoming involved with a City commission.

I am interested in

I am interested in becoming involved in a city commission because I enjoy being an active participant in planning and goal setting. I would enjoy the opportunity to help shape the community and offer up any experiences that I have that could benefit the commission I am assigned. I am not a Hastings native but have grown to love the community and the river city culture. I have always had a personal interest in local government.

Supplemental Information

Employer: City of Minneapolis

Occupation: Business Services Manager - Minneapolis Convention Center

What experience would you bring to the Commission?

I worked for Dakota County for 15+ years serving in the Public Service and Revenue Department in many different positions including leadership. I currently work for the city of Minneapolis but would love to apply myself to my own community. I have a passion for local government objectives and being an advocate for an inclusive community.

| | | | |
|--------------------------|-------------------------------|----------------------------|----------------------|
| <i>Please return to:</i> | <i>City of Hastings</i> | | City Use |
| | <i>101 Fourth Street East</i> | <i>OR via email to the</i> | Date Received: _____ |
| | <i>Hastings, MN 55033</i> | <i>Commission contact</i> | Forwarded to: _____ |

§ 31.36 PUBLIC DISCLOSURE.

- (A) Each public official of the City of Hastings shall file for public record in the office of the City Clerk, a sworn statement in a form approved by the City Council and which must contain, at a minimum, the following information:
- (1) The names of all businesses, corporations, companies, firms, partnerships, or other business enterprises, doing business with or in the City of Hastings, in which the public official is connected thereto as an employee, owner, director, officer, adviser, or consultant, or in which the public official has a continuing financial interest, through ownership of stock or as a beneficiary of any pension or retirement plan;
 - (2) A description of all parcels of real property, other than property occupied by the public official as a personal residence, in which the public official has any interest, including the right to occupy any such property; and
 - (3) The interest of a spouse, or minor child or other member of the immediate household of any public official shall be considered an interest of the public official for purposes of filing the statement required.
- (B) Each person who becomes a public official shall, within 30 days after assuming the office or position, file a public disclosure required by this section.
- (1) Following an initial filing, the information on that filing shall remain in effect and all public officials will continue to attest to its truth. Within 30 days of any change to the information on the initial filing and following any reappointment or reelection, all public officials shall file a new sworn statement with the City Clerk. City staff members covered under this provision shall fill out an initial filing and shall thereafter complete any amended filings within 30 days of any change to the information on the initial filing or at least every 4 years, in the years in which the Mayor and at large Councilmember seats are up for election, whichever comes first. (Am. Ord. 511, passed 4-5-2004)
 - (2) This subchapter shall not be construed to require the filing of any information relating to any person's connection with any professional society or any charitable, religious, social, fraternal, recreational, civil or political organization or any similar organization not conducted as a business enterprise.
 - (3) The City Administrator shall inform each person who is required to file a statement, the time and place for filing, and shall furnish each such person with a copy of this subchapter and the required statement form. The City Administrator shall inform the City Council when any person, who is required to file a statement, fails to file the statement in a timely manner. (Prior Code, § 2.81)



Advisory Commission Interest Form

The City of Hastings encourages active participation of its residents. City Advisory Commissions are a way in which residents can take a participatory involvement in the planning, development, and preservation of our growing and historical community. Thank you for your interest in serving on an advisory commission. Information about these opportunities is available on the City's website at www.hastingsmn.gov/commissions.

Commission

(Please indicate your interest)

Questions?

Contact 651-480-2350 or the person (s) below

| | |
|--|--|
| Charter | Dan Wietecha dwietecha@hastingsmn.gov |
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| Heritage Preservation Commission (HPC) | Justin Fortney Jfortney@hastingsmn.gov |
| Parks & Recreation (PRC) | Chris Jenkins Cjenkins@hastingsmn.gov |
| Planning (PC) | John Hinzman Jhinzman@hastingsmn.gov |
| Public Safety (PSAC) | David Wilske dwilske@hastingsmn.gov |
| Arts & Culture Commission | Kelly Murtaugh kmurtaugh@hastingsmn.gov |
| Other/ no Preference | Dan Wietecha Dwietecha@hastingsmn.gov |

To help us have a better understanding of your interests and background, we ask for some general information. Please complete and sign the application.

Name Sue Wagner
 Address 1307 18th St West, Hastings MN 55033
 Day Phone 651-261-2815
 Evening Phone same
 E-mail suew33@comcast.net

Please share why you are interested in becoming involved with a City commission.

I am interested in being part of the Hastings Arts and Culture Commission. As I am currently reducing my work hours in preparation for retirement in the next year, I am looking to give back to my community in a consistent way. When I look back on progress made in recent years in local support of the arts, I'm proud to be a member of this community. I know it takes a lot of legwork behind the scenes, and I would like to contribute to the strides the community is making.

Supplemental Information

Employer: Evolent Health

Occupation: Physical Therapist

What experience would you bring to the Commission?

As physical therapist, and have over 30 years experience working collaboratively with others to optimize patient care in multiple settings.

I have been an informal volunteer in Hastings for over 23 years: Since returning to Hastings in 2000, I have done volunteer work in school classrooms, at the HPAC booth for Rivertown Days, and I was one of 4 women who were the "Black Dirt Moms" from 2016 to 2019.

While I am not an artist, I have had a lifelong interest in the arts and culture of the Hasting community. Historically, my family history has deep roots in Hastings, tracing back to the Civil War era. As a youth in Hastings, I was an enthusiastic member of the drum section for the school band, and participated in most of my high school drama productions, either on stage or in the "pit". When my daughter was in music and theater in Hastings, I spent time on a weekly basis supporting the school orchestra director with organizing details of concert programs, filing sheet music and general projects to ensure that she could maximize time with students. Additional volunteer work has included over a decade of membership on the board of the Hastings Women's Tennis organization, who awards an annual scholarship to young women on the Hastings High School tennis team.

Please return to: City of Hastings

*101 Fourth Street East OR via email to the
Hastings, MN 55033 Commission contact*

City Use

Date Received: _____

Forwarded to: _____

§ 31.36 PUBLIC DISCLOSURE.

(A) Each public official of the City of Hastings shall file for public record in the office of the City Clerk, a sworn statement in a form approved by the City Council and which must contain, at a minimum, the following information:

(1) The names of all businesses, corporations, companies, firms, partnerships, or other business enterprises, doing business with or in the City of Hastings, in which the public official is connected thereto as an employee, owner, director, officer, adviser, or consultant, or in which the public official has a continuing financial interest, through ownership of stock or as a beneficiary of any pension or retirement plan;

(2) A description of all parcels of real property, other than property occupied by the public official as a personal residence, in which the public official has any interest, including the right to occupy any such property; and

(3) The interest of a spouse, or minor child or other member of the immediate household of any public official shall be considered an interest of the public official for purposes of filing the statement required.

(B) Each person who becomes a public official shall, within 30 days after assuming the office or position, file a public disclosure required by this section.

(1) Following an initial filing, the information on that filing shall remain in effect and all public officials will continue to attest to its truth. Within 30 days of any change to the information on the initial filing and following any reappointment or reelection, all public officials shall file a new sworn statement with the City Clerk. City staff members covered under this provision shall fill out an initial filing and shall thereafter complete any amended filings within 30 days of any change to the information on the initial filing or at least every 4 years, in the years in which the Mayor and at large Councilmember seats are up for election, whichever comes first. (Am. Ord. 511, passed 4-5-2004)

(2) This subchapter shall not be construed to require the filing of any information relating to any person's connection with any professional society or any charitable, religious, social, fraternal, recreational, civil or political organization or any similar organization not conducted as a business enterprise.

(3) The City Administrator shall inform each person who is required to file a statement, the time and place for filing, and shall furnish each such person with a copy of this subchapter and the required statement form. The City Administrator shall inform the City Council when any person, who

is required to file a statement, fails to file the statement in a timely manner. (Prior Code, § 2.81)



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: David D. Wilske, Chief of Police

Date: January 2nd, 2024

Item: Public Safety Advisory Commissioner Appointment

Council Action Requested:

Council is asked to appoint Steven Anderson to a two-year term on the Public Safety Advisory Commission.

Background Information:

Mr. Anderson participated in an oral interview before a panel consisting of City Councilmember Fox, PSAC Chair Dolores Pemble, City Administrator Dan Wietecha, Fire Chief John Townsend and Police Chief Dave Wilske. At the conclusion of the interview, the panel unanimously recommended Mr. Anderson. Steven will begin his term commencing 01/01/2024 to 12/31/2025 and will take the place of Dolores Pemble, who completed her term.

Financial Impact:

None

Advisory Commission Discussion:

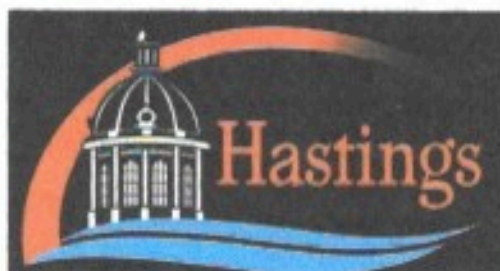
Public Safety Advisory Commission Chair, Pemble.

Council Committee Discussion:

N / A

Attachments:

Advisory Commission Interest Form



Advisory Commission Interest Form

The City of Hastings encourages active participation of its residents. City Advisory Commissions are a way in which residents can take a participatory involvement in the planning, development, and preservation of our growing and historical community. Thank you for your interest in serving on an advisory commission. Information about these opportunities is available on the City's website at www.hastingsmn.gov/commissions.

Commission

(Please indicate your interest)

Questions?

Contact 651-480-2350 or the person (s) below

| | |
|---|--|
| Charter | Dan Wietecha dwietecha@hastingsmn.gov |
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| Parks & Recreation (PRC) | Chris Jenkins cjenkins@hastingsmn.gov |
| Planning (PC) | John Hinzman jhinzman@hastingsmn.gov |
| X Public Safety (PSAC) | David Wilske dwilske@hastingsmn.gov |
| Arts & Culture Commission | Kelly Murtaugh kmurtaugh@hastingsmn.gov |
| Other/ no Preference | Dan Wietecha Dwietecha@hastingsmn.gov |

To help us have a better understanding of your interests and background, we ask for some general information. Please complete and sign the application.

Name **Steven L Anderson**
 Address **2372 Brooke Ln, Hastings MN 55033**
 Day Phone **715-441-3973**
 Evening Phone **715-441-3973**
 E-mail **harleyiii@yahoo.com**

Please share why you are interested in becoming involved with a City commission.

I'm a strong believer in Citizen participation in the affairs of one's community, at every level. I'm a Vietnam veteran, and presently I volunteer one day each week at the Minneapolis Veterans Medical Center, but would like to serve in some capacity at the local level. I feel that this position is a good fit with my past experience and interests.

My family and I lived in Hastings from May, 1987 to June 2005. During our time in Hastings I served on the Hastings Planning Commission, with 2 years as Chair. In 2005 we moved to our hobby farm in Stockholm Wisconsin to try our hand at country living.

In 2020 my wife and I decided it was time to move back closer to our children and grandchildren, and we chose to move back to Hastings. We love Hastings and all it has to offer, and, quite frankly, couldn't think of a better community to live in.

Supplemental Information

Employer:

Occupation: Retired

What experience would you bring to the Commission?

I am a retired Firefighter. I served 30 years as a Career Firefighter for the cities of St. Louis Park and Minnetonka, retiring as at the rank of Assistant Chief. I then served 16 years as a Volunteer Firefighter for the Lund Fire District; 12 of those as Fire Chief. I also served a year as a Deputy State Fire Marshal for the State of Minnesota as a code specialist and investigator. During my time in the Fire Service I have attended the National Fire Academy in Emmitsburg Maryland, and have had the opportunity to work closely with Law Enforcement in the area of fire investigation, and have testified in court as an expert witness in both criminal and civil cases

While living in Wisconsin I was elected to the Pepin County Board of Supervisors and served 6 years on the Board; 2 as County Board Chair. I concurrently served 4 years as Chair of the County Law Enforcement Committee, overseeing the Sheriff's Department, the County Attorney's Office and the Emergency Management Department. While serving as Board Chair I worked closely with Pepin County Sheriff Joel Wener to pass a Bond Issue allowing for the upgrading of the County PSAP and construction of 3 new towers and a complete new radio system.

Please return to: City of Hastings

101 Fourth Street East OR via email to the
Hastings, MN 55033 Commission contact

City Use

Date Received: _____

Forwarded to: _____

§ 31.36 PUBLIC DISCLOSURE.

(A) Each public official of the City of Hastings shall file for public record in the office of the City Clerk, a sworn statement in a form approved by the City Council and which must contain, at a minimum, the following information:

(1) The names of all businesses, corporations, companies, firms, partnerships, or other business enterprises, doing business with or in the City of Hastings, in which the public official is connected thereto as an employee, owner, director, officer, adviser, or consultant, or in which the public official has a continuing financial interest, through ownership of stock or as a beneficiary of any pension or retirement plan;

(2) A description of all parcels of real property, other than property occupied by the public official as a personal residence, in which the public official has any interest, including the right to occupy any such property; and

(3) The interest of a spouse, or minor child or other member of the immediate household of any public official shall be considered an interest of the public official for purposes of filing the statement required.

(B) Each person who becomes a public official shall, within 30 days after assuming the office or position, file a public disclosure required by this section.

(1) Following an initial filing, the information on that filing shall remain in effect and all public officials will continue to attest to its truth. Within 30 days of any change to the information on the initial filing and following any reappointment or reelection, all public officials shall file a new sworn statement with the City Clerk. City staff members covered under this provision shall fill out an initial filing and shall thereafter complete any amended filings within 30 days of any change to the information on the initial filing or at least every 4 years, in the years in which the Mayor and at large Councilmember seats are up for election, whichever comes first. (Am. Ord. 511, passed 4-5-2004)

(2) This subchapter shall not be construed to require the filing of any information relating to any person's connection with any professional society or any charitable, religious, social, fraternal, recreational, civil or political organization or any similar organization not conducted as a business enterprise.

(3) The City Administrator shall inform each person who is required to file a statement, the time and place for filing, and shall furnish each such person with a copy of this subchapter and the required statement form. The City Administrator shall inform the City Council when any person, who

is required to file a statement, fails to file the statement in a timely manner. (Prior Code, § 2.81)



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Kori Land, City Attorney
Date: January 2, 2024
Item: Easement Agreement with CenterPoint Energy

Council Action Requested:

Approve Utility Easement Agreement with CenterPoint Energy

Background Information:

CenterPoint Energy is seeking this easement from the City in order to install a natural gas line from 4th street public road right of way to service a generator for AT&T at AT&T's existing leased area at the 4th Street Water Tower. CenterPoint is specifically installing this line to service AT&T, but it will also be able to use it to service any customers. CenterPoint must also acquire an easement from the school district who owns land between 4th street right of way and the city's water tower site in order to install this natural gas line.

Financial Impact:

CenterPoint is paying the City \$2,164 for the easement, which is the appraised value based on the opinion of appraiser Jason Messner of Patchin Messner Valuation Counselors.

Attachment:

Permanent Utility Easement Agreement

PERMANENT UTILITY EASEMENT

THIS PERMANENT UTILITY EASEMENT (“Easement”) is made, granted and conveyed this _____ day of _____, 2024, by and between the City of Hastings, a Minnesota municipal corporation (“City”), and CenterPoint Energy Resources Corp., a Delaware corporation, doing business in Minnesota as CenterPoint Energy Minnesota Gas, its successors and assigns, (“CenterPoint”).

PROPERTY DESCRIPTION:

The City owns real property situated within Dakota County, Minnesota, legally described as follows:

Lot 2, Block 1, Hastings High School, according to the recorded plat thereof, Dakota County Minnesota

PID: 19-32200-01-020

Abstract property

(“City’s Property”).

PERMANENT EASEMENT DESCRIPTION

The City for and in consideration of One Dollar and other good and valuable consideration, the receipt whereof is hereby acknowledged, does hereby grant and convey unto CenterPoint, its successors and assigns, the following:

A permanent easement for utility purposes and all such purposes ancillary, incident or related thereto (“Permanent Easement”) under, over, across, through and upon that real property legally described and depicted on Exhibit A, (hereinafter the “Permanent Easement Area”) attached hereto and incorporated herein by reference.

The Permanent Easement rights granted herein are forever and shall include, but not be limited to, the right to lay, construct, inspect, protect, operate, maintain, alter, replace, substitute and remove the gas transmission or distribution pipelines or pipeline facilities and appurtenances thereto, incident or

related thereto (“Gas Facilities”), under, over, across, through and upon the Permanent Easement Area.

The Permanent Easement rights further include, but are not limited to, the right of ingress and egress over the Permanent Easement Area to access the Permanent Easement to lay, construct, inspect, protect, operate, maintain, alter, replace, substitute and remove the Gas Facilities.

EXEMPT FROM STATE DEED TAX

The rights of CenterPoint also include the right of CenterPoint, its contractors, agents and servants:

- (a) To enter upon the Permanent Easement Area at all reasonable times for the purposes of construction, reconstruction, inspection, repair, replacement, grading, sloping, and restoration relating to the purposes of the Permanent Easement; and
- (b) To maintain the Permanent Easement Area, any CenterPoint improvements and any underground pipes, conduits, or mains, together with the right to excavate and refill ditches or trenches for the location of such pipes, conduits or mains; and
- (c) To remove from the Permanent Easement Area trees, brush, herbage, aggregate, undergrowth and other obstructions interfering with the location, construction and maintenance of the utility pipes, conduits, mains and above ground and below ground facilities and to deposit earthen material in and upon the Permanent Easement Area; and
- (d) To remove or otherwise dispose of all earth or other material excavated from the Permanent Easement Area as CenterPoint may deem appropriate relating to the purposes of the Permanent Easement.
- (e) City agrees not to interfere with, obstruct, or perform or undertake any activity that could damage or restrict CenterPoint’s use or operation of its Gas Facilities, or the rights granted to CenterPoint by this instrument. Additionally, City agrees not to encroach upon CenterPoint’s easement by filling, excavating, or erecting buildings or permanent enclosures unless the same are pre-approved by CenterPoint, which approval shall not be unreasonably delayed or withheld.

If CenterPoint removes from the Permanent Easement Area trees, brush, herbage, aggregate, undergrowth and other obstructions interfering with the location, construction and maintenance of any above ground and below ground communication lines and facilities, culverts and other utilities, grass or other landscaping in exercising its rights hereunder, CenterPoint will repair, replace, and restore the disturbed area as close to its original condition as possible at its own expense.

CenterPoint shall not be responsible for any costs, expenses, damages, demands, obligations, penalties, attorneys’ fees and losses resulting from any claims, actions, suits, or proceedings based upon a release or threat of release of any hazardous substances, petroleum, pollutants, and contaminants which may have existed on, or which relate to, the Permanent Easement Area or the City’s Property prior to the date hereof.

Nothing contained herein shall be deemed a waiver by the City of any governmental immunity defenses, statutory or otherwise. Further, any and all claims brought by CenterPoint or their successors or assigns, shall be subject to any governmental immunity defenses of the City and the maximum liability limits provided by Minnesota Statute, Chapter 466.

The City, for itself and its successors and assigns, does hereby warrant to and covenant with CenterPoint, its successors and assigns, that they are well seized in fee of the City's Property described above, the Permanent Easement Area described and depicted on Exhibit A and has good right to grant and convey the Permanent Easement herein to CenterPoint.

This agreement is binding upon the heirs, successors, executors, administrators and assigns of the parties hereto.

This agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

[Remainder of this page has been intentionally left blank]

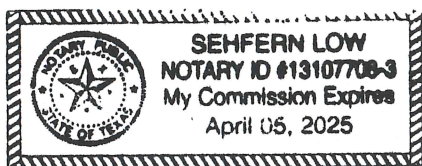
GRANTEE:

CenterPoint Energy Resources Corp., d/b/a
CenterPoint Energy Minnesota Gas

By: Crystal R. Shrader, Manager, Surveying &
Right of Way Regional Support, Agent &
Attorney-in-Fact

STATE OF TEXAS)
) ss.
COUNTY OF HARRIS)

The foregoing instrument was acknowledged before me on 14th day of November, 2023,
by Crystal R. Shrader, Manager, Surveying & Right of Way Regional Support, Agent &
Attorney-in-Fact for CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Minnesota
Gas, a Delaware corporation.



Notary Public

**This instrument drafted by
and after recording, please return to:**
Korine L. Land (#262432)
LeVander, Gillen & Miller, P.A.
1305 Corporate Center Drive, Suite 300
Eagan, MN 55121

EXHIBIT A
LEGAL DESCRIPTION AND DEPICTION OF PERMANENT EASEMENT AREA

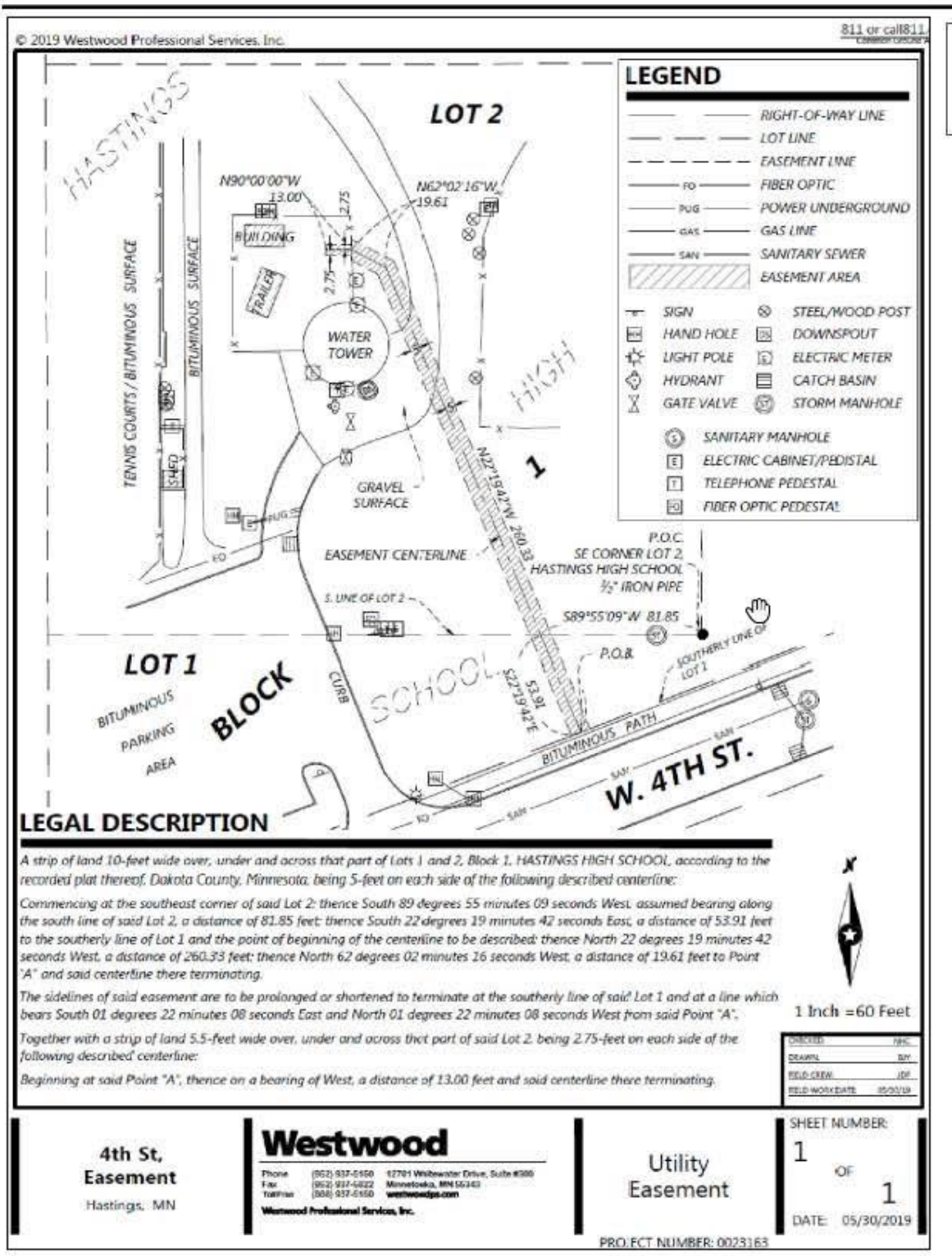
A strip of land 10-feet wide over, under and across that part of Lots 1 and 2, Block 1, HASTINGS HIGH SCHOOL, according to the recorded plat thereof, Dakota County, Minnesota being 5-feet on each side of the following described centerline:

Commencing at the southeast corner of said Lot 2 thence South 89 degrees 55 minutes 09 seconds West assumed bearing along the south line of said Lot 2, a distance of 81.85 feet then South 22 degrees 19 minutes 42 seconds East, a distance of 53.91 feet to the southerly line of Lot 1 and the point of beginning of the centerline to be described; thence North 22 degrees 19 minutes 42 seconds West, a distance of 260.33 feet thence North 62 degrees 02 minutes 16 seconds West, a distance of 19.61 feet to Point "A" and said centerline there terminating.

The sidelines of said easement are to be prolonged or shortened to terminate at the southerly line of said Lot 1 and at a line which bears South 01 degrees 22 minutes 08 seconds East and North 01 degrees 22 minutes 08 seconds West from said Point "A",

Together with a strip of land 5.5-feet wide over, under and across that part of said Lot 2, being 2.75-feet on each side of the following described centerline:

Beginning at said Point "A", thence on a bearing of West, a distance of 13.00 feet and said centerline there terminating.





City Council Memorandum

To: Mayor Mary Fasbender & City Council Members
From: Dave Hokstad, IT Manager
Date: January 2, 2024
Item: Excess Property

Council Action Requested:

Council is requested to declare the following IT Department Equipment as excess and authorize sale or disposal.

- Miscellaneous Obsolete PCs and Monitors
- Obsolete Servers
- Obsolete Network Equipment
- Non-Functional PCs, parts, and monitors
- Obsolete Telephones

Background Information:

The IT Department wishes to dispose of the above listed items to reduce existing inventory.

Financial Impact:

Monies that are obtained from sale of items.

Advisory Commission Discussion:

None

Council Committee Discussion:

None

Attachments:

None



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King
Date: January 2, 2024
Item: Approve Massage Therapist License Renewal for Mary Stoffel

Council Action Requested:

Approve the attached resolution approving a Massage Therapist Renewal License for Mary Stoffel.

Background Information:

City Code Chapter 116 requires that massage therapists practicing within the City of Hastings be licensed annually. The licensing period for a massage therapist is January 1 through December 31.

The City has received and reviewed an application for massage therapist license renewal by Mary Stoffel for the January 1, 2024 - December 31, 2024 licensing period. Approvals and issuance of licenses are contingent upon the City receiving all license fees, required documents and completion of a criminal background investigation conducted by the Hastings Police Department.

Financial Impact:

The application fee has been paid.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**A RESOLUTION APPROVING MASSAGE THERAPIST RENEWAL LICENSE
FOR MARY STOFFEL**

WHEREAS, Mary Stoffel has made application for a massage therapist renewal license; and

WHEREAS, approval and issuance are contingent upon the City receiving all license fees, required documents, and completion of a criminal background investigation conducted by the Hastings Police Department.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Hastings that Mary Stoffel be a licensed massage therapist for the January 1, 2024 through December 31, 2024 licensing period, unless revoked by City Council.

**ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 2ND DAY
OF JANUARY 2024.**

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk