



City Council Memorandum

To: Mayor Fasbender & City Councilmembers

From: Kelly Murtaugh

Date: January 16, 2024

Item: Approve Unpaid Leave of Absence

Council Action Requested:

Approve an unpaid leave for up to 60 days.

Background Information:

Personnel policy requires that City Council approve unpaid leaves in excess of 30 days.

A City employee is has a Family and Medical Leave (FMLA) qualifying condition. This condition will require a leave for more than 30 days.

Financial Impact:

None.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

N/A