



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Chris Jenkins, Parks & Recreation Director
Date: April 1, 2024
Item: Change Order #1 Roof Hatch

Council Action Requested:

Approve Change Order # 1 with Apex Facility Solutions

Background Information:

During a preconstruction contractor meeting for the Civic Arena refrigeration and roofing project, an idea was posed to add a permanent, user friendly roof hatch and steps for access to the roof areas of the Civic Arena. Staff at Apex have been working to solicit pricing information from our roofing contractor and have supplied that to the City.

A permanent hatch and steps will allow staff and contractors safe and consistent access to the roofs of the Civic Arena, this will be even more important after a solar array is added to the west rink roof.

City staff agree this is an important upgrade and is most efficient to include in the roofing contract.

Financial Impact:

This will be a \$19,170.89 addition to the overall contract.

Advisory Commission Discussion:

None

Council Committee Discussion:

None

Attachments:

- Change Order #1



Client: City of Hastings
Project: Hastings Civic Arena Renovation

Change Order No: 1
3/25/24

The Contract is Changed as Follows:

Provide all labor and material to install 30x54" roof hatch on mezzanine level. Work includes cutting and removing of existing roofing and insulation as needed, install of roof hatch, infill voids in insulation to match existing roof height. New hatch will be made weather tight by roofer. Install of 70 degree ships ladder and safety rail on roof. All waste to be hauled by roofer.

Table with 2 columns: Description and Amount. Rows include Original Contract Value (\$217,391.00), Net Prior Change Orders (\$5,000,313.00), Contract Value Prior to this Change Order (\$5,217,704.00), This Change Order Add (Deduct) (\$ 19,170.89), and New Contract Value after Change Order (\$5,236,874.89).

Contract Time will be increased by zero (0) days.

NOT VALID UNTIL SIGNED BY THE CONSTRUCTION MANAGER, CONTRACTOR AND OWNER

Apex Facility Solutions, SBC
Construction Manager

Owner

By (Signature)

By (Signature)

Mark Rasmussen
By (Typed)

By (Typed)

Date

Date