

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Monday, April 1, 2024

7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. DETERMINATION OF QUORUM**

Proclamation: Arbor Day 2024

Pleasant Hill Library Presentation: Jill Bambenek, Manager

- V. APPROVAL OF MINUTES**
Approve Minutes of the City Council regular meeting on March 18, 2024.
- VI. COMMENTS FROM THE AUDIENCE**
Comments from the audience may include remarks about items listed on the Consent Agenda.
- VII. COUNCIL ITEMS TO BE CONSIDERED**
- VIII. CONSENT AGENDA**

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

- 1. Pay Bills as Audited
- 2. Resolution: Accept Donation from the Hastings Downtown Business Association to the Parks and Recreation Department
- 3. Resolution: Accept Donation from Raider Nation Youth Baseball to the Parks and Recreation Department
- 4. Resolution: Accept Donation from Hastings Youth Athletic Association (HYAA) to the Parks and Recreation Department
- 5. Approve Special Event Designation: Rivertown Live
- 6. Approve Parklet Renewal for Quarry Taphouse
- 7. Resolution: Approve Massage Therapist License Renewal for Natalie Briones
- 8. Resolution: Approve In-Store Fireworks Application for Coborn's Marketplace #2037
- 9. Resolution: Approve New Cannabis Product Retail License for H Tobacco
- 10. Resolution: Approve Premises Permit Renewals
- 11. Authorize Submittal: Letter Requesting Services – SSTS Services – Dakota and Washington County
- 12. Resolution: Approve Pay Estimate No. 7 (Final) for the 2023 Neighborhood Infrastructure Improvements – BCM Construction, Inc. (\$97,607.47)
- 13. Declare Excess Property and Authorize for Public Sale – Public Works
- 14. 2024 – 2025 LELS Local No. 249 (Officers) Lateral Hire MOU
- 15. Approve Change Order: Arena Roof Access Hatch

- IX. AWARDING OF CONTRACTS AND PUBLIC HEARING**
These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public

hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

1. 2024 Neighborhood Infrastructure Improvements
 - a. Conduct Public Hearing
 - b. Resolution: Order the Improvements and Adopt Assessments
2. Agreement for Services: Downtown Planters & Hanging Baskets
3. Agreement for Services: Hwy 61 Median Maintenance

X. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

1. PFAS Update

B. Parks and Recreation

C. Community Development

D. Public Safety

E. Administration

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

XIV. ADJOURNMENT

Next Regular City Council Meeting: Monday, April 15, 2024 7:00 p.m.

Hastings, Minnesota
City Council Meeting Minutes
March 18, 2024

The City Council of the City of Hastings, Minnesota met in a regular meeting on Monday, March 18, 2024 at 7:00 p.m. in the Council Chambers at the Hastings City Hall, 101 East 4th Street, Hastings, Minnesota.

Members Present: Mayor Fasbender, Councilmembers Fox, Haus, Lawrence, Leifeld, Pemble, and Vihrachoff

Members Absent: None

Staff Present: City Administrator Dan Wietecha
Assistant City Administrator Kelly Murtaugh
City Attorney Kori Land
Community Development Director John Hinzman
Finance Manager Chris Eitemiller
Assistant Fire Chief Chris Paulson
Police Chief David Wilske

Oath of Office

DawnMarie Vihrachoff, Ward 1 Councilmember

Promotions and New Employees

Joseph Neuman
Elliott Kann
Zachary Knochenmus
Michael Running
Jojo Zhang

Approval of Minutes

Mayor Fasbender asked if there were any additions or corrections to the minutes of the City Council workshop and regular meeting on March 4, 2024.

Minutes were approved as presented.

Comments from the Audience

Bruce Karnick, 1908 Pine Street, on behalf of Hastings Hawks calling Vets Field a hidden gem of the City. With over 100 events per year, the baseball field gets a lot of use. Hawks reinvest their revenue in field improvements. With other community partners on board, they would like to expand the concession stand, add ADA-compliant access and stands, add a controlled entrance, repair the backstop, improve the dugouts, update the field lights, and fix the fencing in foul territory. Karnick expressed appreciation for the Parks Department staff. Investment can bring tournaments to the City to add to the revenue. Karnick spoke to the Community Investment Fund proposal on the Council agenda.

Nick Haltvick, 902 36th St. West, Cub Scout Troop #9444, supporting the scouts in one of their adventures to continue to advance in scouts. Scouts presented popcorn to Council as part of their Home Town Heroes recognition and introduced themselves: Josiah, Caden, Harrison, Patrick.

Consent Agenda

Councilmember Lawrence motioned to approve the Consent Agenda as presented, seconded by Councilmember Leifeld.

7 Ayes, 0 Nays.

1. Pay Bills as Audited
2. Resolution No. 03-05-24: Accept Donation from the Markey Family to the Parks and Recreation Department
3. Resolution No. 03-06-24: Accept Donation from the Fort Snelling Chapter Daughters of the American Revolution (DAR) to the Parks and Recreation Department
4. Resolution No. 03-07-24: Accept Donation from Dakota Electric Association to the Parks and Recreation Department
5. Accept SMEAD Manufacturing Company Sponsorship for 2024 Summer Programming at Levee Park
6. Approve Special Event Designation: Gobble Gait
7. Accept Proposal from Emmons & Olivier Resources, Inc. – Three Rivers Trail Project
8. Approve Committee Appointments
9. Resolution No. 03-08-24: Approve Pay Estimate No. 3 (Final) for the 2023 Sanitary Sewer Lining Program – Musson Brothers, Inc. (\$25,696.76)
10. Authorize Signature: Metropolitan Council 2024 Private Property I/I Grant Agreement No. SG-20604
11. Approve Joint Powers Agreement with Dakota County: Opioid Settlement Funds - Correction: Clarification language makes the contracting process easier in the future.
12. Approve 2023 Budget Carry-Forwards
13. Authorize Signature: Lease Agreement (213 Ramsey Street)

Resolution No. 03-09-24: Issuance of Sale of GO Bonds, 2024A

Tammy Omdal, Northland Securities, presented the results of the bond issue earlier in the day. The bonds are being issued for infrastructure improvements including the 2024 Neighborhood Project, Civic Arena upgrades and to complete the financing for the City Hall Dome and HVAC repair and upgrade projects. The City's rating was affirmed at AA+. There were 12 bids received, with only 8 sales nationwide and Hastings was the highest rated. The final rate was 2.86% (original estimate of 3.15%). The bonds were bid with premium and was used to reduce the principle. All of this contributes to lower debt service for the City. Service payments will be due 2026 – 2035 with the amounts depending on debt structure and interest amount pending the sale. A portion of the bonds would be repaid through special assessments on benefitting properties.

Council discussion on clarifying the rating and attraction to Hastings bond sale.

Councilmember Pemble motioned to approve as presented, seconded by Councilmember Haus.
7 Ayes, 0 Nays.

Resolution No. 03-10-24: Site Plan – Storage Werks (2489 Spiral Blvd)

Hinzman reviewed the property location and provided an overview of the request to approve the site plan proposed by Legacy Crossing LLC for a storage rental facility at 2489 Spiral Blvd. Hinzman provided the history of the property, reviewed previous Council approvals, and shared Planning Commission

discussion. Hinzman indicated the applicant recently developed two City owned industrial park lots with similar self-storage units.

Council discussion on the potential difficulties of winter access in the proposed location and consideration of Glendale access or a different point on Spiral Blvd. Chad Smurawa and Joe Haselman, Legacy Crossing, LLC, indicated that alternate access introduces several additional conflicts (culvert, powerlines, slope/water run-off). The elevation of the property is much higher than the road, where a higher entrance would impact the stormwater drainage. Council discussion on daily visits and impact on walking path. Owners do not anticipate more than 4-5 visits per day at this site. Hinzman indicated this project would not impact the walking path and plantings would not impact visibility. Council expressed appreciation for the thorough review of the request.

Councilmember Fox motioned to approve as presented, seconded by Councilmember Leifeld. 6 Ayes, 1 Nay (Pemble).

Community Investment Fund

Wietecha reviewed the recommendations for Community Investment Funding. As part of the 2024 Budget, the City Council continued the Community Investment Fund and allocated \$50,712.25 in funding for 2024. The CIF is focused on partnerships and civic engagement with a goal of creating and supporting vibrant, community-supported, public projects and efforts. Wietecha indicated a review of applications was completed with the Finance Committee of Council. The Committee and staff unanimously recommend funding for 5 of the 6 applications received. Wietecha reviewed the projects that were recommended for funding. Wietecha further reviewed the financial impact and additional discussion regarding the applications.

Council discussion on the enjoyment of the Finance Committee in being able to respond to community requests for investment. Council encouraged others to apply for consideration. Council expressed appreciation for the presentation by the Hastings Hawks and their investment within the community.

Councilmember Fox motioned to approve as presented, seconded by Councilmember Vihrachoff. 7 Ayes, 0 Nays.

Announcements

- Coffee with a Cop is Tuesday, March 19, from 10 – noon at Froth & Cork. Join the police to ask questions, voice concerns, and get to know one another.
- The Friends of Pleasant Hill Library used book sale is March 21 to 24.
- Hastings Tastings is March 25. Hastings area restaurants provide samples of their specialty menu items to guests. There is a silent auction and raffles. Hastings Tastings occurs during the MN FoodShare campaign, therefore all proceeds raised at the event are proportionately matched by MN FoodShare. Tickets available through Hastings Family Service.

Meetings

- Heritage Preservation Commission Meeting on Tuesday, March 19, 2024 at 7:00 p.m.
- Parks and Recreation Commission Meeting on Wednesday, March 20, 2024 at 7:00 p.m. - Cancelled
- Public Safety Advisory Commission Meeting on Thursday, March 21, 2024 at 6:30 p.m.
- Parks and Recreation Committee Meeting on Monday, March 25, 2024 at 7:00 p.m.
- City Council Regular Meeting on Monday, April 1, 2024 at 7:00 p.m.

Councilmember Pemble motioned to adjourn the meeting at 8:04 PM, seconded by Councilmember Leifeld. Ayes 7; Nays 0.

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor



Proclamation Proclaiming Arbor Day 2024 In the City of Hastings, Minnesota

WHEREAS, The City of Hastings declares Friday, April 19, as Arbor Day; and

WHEREAS, The City of Hastings has celebrated Arbor Day since 1997, planting trees in different parks and spaces identified by the City Forester; and

WHEREAS, The purpose of Arbor Day is to encourage and educate Hastings residents in tree planting, developing civic pride and a sense of community; and

WHEREAS, Arbor Day 2024 will be held at Featherstone Ponding Basin, Friday, April 19th from 1:30 p.m. – 2:30 p.m.; and

WHEREAS, 10-12 trees will be planted, mulched and watered; and

WHEREAS, Arbor Day 2024 is partially sponsored by Dakota Electric Association and Hoffman and McNamara, and the City of Hastings is appreciative of these civic minded groups to help make this event possible; and

WHEREAS, The City of Hastings has been recognized as a Tree City USA community by the National Arbor Day Foundation since 1997, celebrating 27 years; and

NOW THEREFORE, BE IT RESOLVED, that I, Mayor of the City of Hastings, do hereby proclaim April 19th as Arbor Day in Hastings.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF HASTINGS, MINNESOTA, THIS 1ST DAY OF APRIL, 2024.

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Connie Lang - Accountant

Date: 03/28/2024

Item: Disbursements

Council Action Requested:

Staff requests:

Council review of February 2024 CC payments.

Council review of weekly routine disbursements issued 03/26/2024.

Council approval of routine disbursements, capital purchases and employee reimbursements to be issued 04/02/2024.

Background Information:

Disbursements for routine items are made weekly. Disbursements for capital purchases and employee reimbursements are made twice a month, subsequent to Council approval.

Financial Impact:

February 2024 CC Payments	\$	41,164.99
Disbursement checks, EFT issued on 03/26/2024	\$	128,451.77
Disbursement checks, EFT to be issued on 04/02/2024	\$	359,467.07

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments: • Council Reports

Credit Card Purchases
February 2024

Date	Vendor	Amount	Account	Description
02/26/2024	Centurylink Lumen	16.84	101-102-1021-6321	Feb & March Century Link Phone Bill
02/08/2024	League Of Minnesota Ci	125.00	101-102-1021-6323	LMC Day at Capitol Attendance
02/07/2024	League Of Minnesota Ci	500.00	101-102-1021-6323	Attendance - LMC Day at Capitol
02/26/2024	Centurylink Lumen	352.38	101-105-1051-6321	Feb & March Century Link Phone Bill
02/14/2024	Vzwrlls My Vz Vb P	40.01	101-105-1051-6321	Verizon Air Card
02/22/2024	Rossings Art & Frame	570.12	101-105-1051-6450	Council recognition frames for Folch and Lund
02/07/2024	Checkr, Inc Checkr.Com	76.00	101-107-1052-6307	January invoice
02/26/2024	Centurylink Lumen	50.54	101-107-1071-6321	Feb & March Century Link Phone Bill
02/14/2024	Vzwrlls My Vz Vb P	40.01	101-107-1071-6321	Verizon Air Card
02/22/2024	Target 00006627	15.15	101-107-1072-6217	Cardstock for polling place posters
02/10/2024	Amzn Mktp US Rb1y506h2	326.70	101-107-1072-6217	Charging blocks
02/08/2024	Amzn Mktp US R258b8yw1	429.72	101-107-1072-6217	Sign holders, table and co-head judge book supplies
02/26/2024	Centurylink Lumen	134.76	101-120-1201-6321	Feb & March Century Link Phone Bill
01/31/2024	Minnesota Government F	70.00	101-120-1201-6433	2024 MNGFOA annual dues
02/25/2024	Amzn Mktp US Rz3sh1gJ0	32.98	101-140-1401-6217	office chair shock
02/19/2024	Cvs/Pharmacy #00663	49.19	101-140-1401-6217	USB memory stick
02/11/2024	Amazon.Com Rb3hd39p2	52.85	101-140-1401-6217	Batteries and switch
02/07/2024	Amzn Mktp US Rb3wm5ji2	39.16	101-140-1401-6217	Light meter
02/02/2024	Amazon.Com R26cm05t2	65.16	101-140-1401-6217	Garbage and recycle cans
02/26/2024	Centurylink Lumen	234.48	101-140-1401-6321	Feb & March Century Link Phone Bill
02/19/2024	Amzn Mktp US Ri1dj9g81	73.13	101-140-1402-6353	Water filters and batteries
02/19/2024	Amzn Mktp US Rw1kl9xg0	490.61	101-140-1403-6353	AHU Actuator for heating
02/07/2024	Amzn Mktp US Rb16e1jk2	156.64	101-140-1403-6353	faucet parts
02/19/2024	Amzn Mktp US Ri1dj9g81	73.13	101-140-1404-6353	Water filters and batteries
02/19/2024	Amzn Mktp US Ri1dj9g81	25.98	101-140-1404-6353	Water filters and batteries
02/04/2024	Amazon.Com Rb7pb04c0	107.34	101-140-1404-6353	Drinking fountain filters
02/11/2024	Amazon.Com Rb3hd39p2	15.20	101-140-1406-6353	Batteries and switch
01/31/2024	1000bulbs.Com	147.38	101-140-1406-6353	Bulbs
02/26/2024	Centurylink Lumen	50.54	101-150-1501-6321	Feb & March Century Link Phone Bill
02/23/2024	Vzwrlls My Vz Vb P	91.23	101-150-1501-6321	Verizon Cell Phones
01/31/2024	American Planning A	724.00	101-150-1501-6433	American Planning Association Annual Membership - Hinzman
02/26/2024	Cub Foods, Inc.	64.44	101-150-1501-6450	Commissioner Training - Dinner
01/30/2024	Ebay O 04-11125-04354	16.95	101-160-1051-6571	Surge protector for spiral bridge rm TV/barco
01/29/2024	Walmart.Com	528.00	101-160-1051-6571	75" tv for spiral bridge rm
02/13/2024	Eig Constantcontact.Co	49.40	101-160-1061-6310	Monthly subscription fee for email marketing tool.
02/06/2024	Monoprice, Inc.	49.90	101-160-1601-6217	10x HDMI cables for new PC deployments
01/30/2024	Amzn Mktp US R04z816a1	12.49	101-160-1601-6217	Headlamp for IT tools
02/16/2024	Comcast Cable Comm	84.90	101-160-1601-6308	Cable
02/26/2024	Centurylink Lumen	50.54	101-160-1601-6321	Feb & March Century Link Phone Bill
02/24/2024	Centurylink Lumen	89.49	101-160-1601-6321	911 Service
02/14/2024	Vzwrlls My Vz Vb P	40.01	101-160-1601-6321	Verizon Air Card
01/28/2024	Amzn Mktp US R29z06jd0	23.99	101-160-1601-6353	ipad case for DWest
02/14/2024	Innovative Office Solu	32.99	101-201-2010-6201	Office Supplies
02/01/2024	Innovative Office Solu	58.38	101-201-2010-6201	Office Supplies
02/26/2024	Terry S Hardware	1.64	101-201-2010-6217	Nuts bolts and washers for squad laptop mount
02/19/2024	Amzn Mktp US Ri75u3vm1	36.98	101-201-2010-6217	Investigator evidence processing bag
02/18/2024	The Ups Store 4008	11.23	101-201-2010-6217	coil binding of two FTO manuals
01/30/2024	Amazon.Com R26so74u2	59.60	101-201-2010-6217	CR123 batteries for flashlights, gun lights, etc
01/27/2024	Wm Supercenter #1472	21.60	101-201-2010-6217	CR123 batteries for flashlight
02/22/2024	Badgeandwallet.Com	40.00	101-201-2010-6218	HPD name tag - Taylor and Belisle
02/09/2024	Guardian Supply	29.99	101-201-2010-6218	Linscheid, Kyle uniform allowance - OC Holster.
02/01/2024	Galls	483.22	101-201-2010-6218	Beuch, Sam -Uniform Allowance (boots, knife, safety glasses, knee protecti
01/26/2024	Guardian Supply	314.97	101-201-2010-6218	Beuch, Sam - Uniform allowance (holster, pants)
02/26/2024	Centurylink Lumen	386.74	101-201-2010-6321	Feb & March Century Link Phone Bill
02/23/2024	Vzwrlls My Vz Vb P	1,390.92	101-201-2010-6321	Verizon Cell Phones
02/14/2024	Vzwrlls My Vz Vb P	799.67	101-201-2010-6321	Verizon Air Card
02/26/2024	Uspss Po 2642300046	5.70	101-201-2010-6322	DWI evidence to BCA
02/13/2024	Uspss Po 2642300046	5.70	101-201-2010-6322	DWI evidence to BCA
02/23/2024	Eb Basic Forensic Int	215.26	101-201-2010-6323	Freeman Forensic Interview School
02/15/2024	Glock Professional Inc	250.00	101-201-2010-6323	Glock armorer recertification class
02/08/2024	Eb Basic Forensic Int	1,362.37	101-201-2010-6323	Knochenmus Forensic Interview Training
02/07/2024	City Of Cottage Grove	2,890.00	101-201-2010-6323	Hero Center Training Facility - This is a line item in our budget under this ac
02/05/2024	Minnesota Sheriffs Ass	90.00	101-201-2010-6323	Training Registration Fee for Linscheid
02/01/2024	Sq Field Training Sol	295.00	101-201-2010-6323	FTO Training for Officer Haedt
01/31/2024	Minnesota Chiefs Of Po	550.00	101-201-2010-6323	MN Chiefs of Police Conference
01/30/2024	Sotamidwest.Org	99.00	101-201-2010-6323	Conference Registration for Officer Paul Young
01/30/2024	Rvt City Of Burnsville	850.00	101-201-2010-6323	Knochenmus Crime Scene Investigation School
01/29/2024	Sotamidwest.Org	365.00	101-201-2010-6323	Cross - SOTA (SWAT) Training
01/29/2024	Minnesota Chiefs Of Po	550.00	101-201-2010-6323	2024 MN Chief's Conference
02/26/2024	Wm Supercenter #1472	101.58	101-201-2010-6450	Food/drink for Burnsville funeral
02/20/2024	Atlas Pet Supply - Sti	109.99	101-201-2219-6231	dog food Atlas
01/29/2024	Uspca	50.00	101-201-2219-6231	USPCA membership fee
01/26/2024	Atlas Pet Supply - Sti	109.99	101-201-2219-6231	Dog food Atlas
02/11/2024	Department Of Labor An	831.35	101-230-2301-2015	January Building Permit Surcharge
02/26/2024	Centurylink Lumen	84.22	101-230-2301-6321	Feb & March Century Link Phone Bill
02/23/2024	Vzwrlls My Vz Vb P	123.72	101-230-2301-6321	Verizon Cell Phones
02/14/2024	Vzwrlls My Vz Vb P	636.69	101-230-2301-6321	Verizon Air Card
02/26/2024	Centurylink Lumen	16.84	101-230-2302-6321	Feb & March Century Link Phone Bill
02/08/2024	Amzn Mktp US Rb7i452o0	119.00	101-240-2020-6450	Chair for intern's desk
02/15/2024	Cub Foods #1635	44.02	101-300-3100-6217	CONDAC Meeting Hosting
02/26/2024	Centurylink Lumen	84.22	101-300-3100-6321	Feb & March Century Link Phone Bill

02/23/2024	Vzwriss My Vz Vb P	41.24	101-300-3100-6321	Verizon Cell Phones
02/14/2024	Vzwriss My Vz Vb P	40.01	101-300-3100-6321	Verizon Air Card
02/16/2024	Chipotle 0782	312.50	101-300-3100-6450	CONDAC Meeting Hosting
02/02/2024	Wm Supercenter #1472	29.50	101-301-3200-6217	Dish soap, frames
02/26/2024	Centurylink Lumen	285.02	101-301-3200-6321	Feb & March Century Link Phone Bill
02/23/2024	Vzwriss My Vz Vb P	32.82	101-301-3200-6321	Verizon Cell Phones
02/07/2024	Dakota County Mn	-50.00	101-301-3200-6590	2024 Mill & Overlay - Dakota County Permit (Cancelled)
02/06/2024	Dakota County Mn	125.00	101-301-3200-6590	2024 Mill & Overlay - Dakota County ROW Permit
02/06/2024	Dakota County Mn	50.00	101-301-3200-6590	2024 Mill & Overlay - Dakota County Permit (Later Cancelled)
02/08/2024	Tennis Sanitation Llc	107.33	101-401-5001-6311	Garbage/Recycle
02/06/2024	Amzn Mktp US R29x806u1	362.69	200-401-4440-6214	cord covers and first aid kits
02/08/2024	Menards Cottage Grove	383.42	200-401-4440-6228	polisher etc
02/07/2024	Amzn Mktp US Rb5dt7072	138.95	200-401-4440-6228	wood post caps
02/01/2024	Amzn Mktp US R22w93dr0	711.75	200-401-4440-6240	tool for shop
02/26/2024	Centurylink Lumen	469.62	200-401-4440-6321	Feb & March Century Link Phone Bill
02/23/2024	Vzwriss My Vz Vb P	74.06	200-401-4440-6321	Verizon Cell Phones
02/14/2024	Vzwriss My Vz Vb P	75.02	200-401-4440-6321	Verizon Air Card
02/23/2024	Mn Recreation And Park	129.00	200-401-4440-6323	dei workshop
02/14/2024	Mn Recreation And Park	30.00	200-401-4440-6323	DEI workshop
01/29/2024	Paypal Minnesotafe Mi	350.00	200-401-4440-6323	MN events conference
02/06/2024	Evolution Auto Service	681.40	200-401-4440-6354	Alignment and front end work 2010 F350 Quad Cab
02/15/2024	Spotify	11.88	200-401-4440-6433	playlists for events
02/05/2024	Pop Up Party Rental	1,111.40	200-401-4445-6319	inflatables
02/05/2024	Pop Up Party Rental	650.91	200-401-4445-6319	inflatables for summer events
02/05/2024	Pop Up Party Rental	650.92	200-401-4445-6319	inflatable for summer programing
02/07/2024	Amzn Mktp US Rb16e1jk2	85.31	200-401-4447-6350	faucet parts
02/04/2024	Amazon.Com Rb7pb04c0	107.34	200-401-4447-6350	Drinking fountain filters
01/29/2024	Amzn Mktp Us	-148.97	201-401-4240-6217	Refund for garage door opener purchase
02/26/2024	Centurylink Lumen	335.54	201-401-4240-6321	Feb & March Century Link Phone Bill
02/05/2024	Paypal Mnsocarb Mnsoc	185.00	201-401-4240-6433	Leander Tree Certification Course
02/05/2024	Minnesota Nursery And	1,380.00	201-401-4240-6433	MN Shade Tree Certifications
02/26/2024	Centurylink Lumen	16.84	210-170-1704-6321	Feb & March Century Link Phone Bill
02/12/2024	Wal-Mart #1472	100.24	213-210-2100-6217	Supplies for station
02/23/2024	Guardian Supply	49.50	213-210-2100-6218	Tact Squad Men's Clip-on Ties
02/21/2024	Amzn Mktp US Rw9nl6kb0	32.58	213-210-2100-6218	Mourning badges for uniforms
02/06/2024	Dps Firefighter Licens	350.00	213-210-2100-6311	Firefighter licenses
02/26/2024	Centurylink Lumen	838.86	213-210-2100-6321	Feb & March Century Link Phone Bill
02/23/2024	Vzwriss My Vz Vb P	98.46	213-210-2100-6321	Verizon Cell Phones
02/14/2024	Vzwriss My Vz Vb P	500.14	213-210-2100-6321	Verizon Air Card
02/26/2024	Mn St lap Adm Pmd Park	8.00	213-210-2100-6323	Parking incurred while at State Capitol
02/20/2024	Clarion Events Inc	1,275.00	213-210-2100-6323	FDIC Conference - Phil Nelson
02/20/2024	Clarion Events Inc	1,275.00	213-210-2100-6323	FDIC Conference for McGraw
02/07/2024	Mscotc Moorhead	350.00	213-210-2100-6323	Fire and Safety Educator 1 class for Stevens
02/05/2024	Amzn Mktp US R28cd2yh2	107.94	213-210-2100-6323	Fire and Life Safety Educator IFSTA Book
02/02/2024	Paypal Firemarshal	40.00	213-210-2100-6433	2024 dues for Fire Marshals Assoc. - Storie
01/30/2024	Paypal Firemarshal	40.00	213-210-2100-6433	Fire Marshals Assn - Stevens
01/25/2024	The Confluence Hotel	500.00	213-210-2100-6494	Group event for mind health sessions - 1st deposit
02/24/2024	National Registry Emt	25.00	213-220-2200-6433	Recertification fee for Storie
02/19/2024	Amazon Ret 111-978827	758.00	222-201-2015-6450	Cameras for the patrol Sgt, field investigations
02/13/2024	Amzn Mktp US Ri4pd5810	1,509.95	222-201-2015-6450	Investigative Camera for crime scene processing
02/05/2024	Bca Training Education	75.00	222-201-2015-6450	DUI Enforcement DMT refresher training
02/16/2024	Premier Portable Build	1,313.00	401-401-4101-6590	CIF Project LeDuc Historic Estate-Shed_2023 CIF Funds
01/30/2024	Minnesota Brownfields	25.00	407-180-1502-6433	ReScape Nomination - The Confluence
02/23/2024	Vzwriss My Vz Vb P	41.24	407-180-6003-6321	Verizon Cell Phones
02/08/2024	Menards Cottage Grove	90.79	600-300-3300-6217	Wheels
02/26/2024	Centurylink Lumen	268.16	600-300-3300-6321	Feb & March Century Link Phone Bill
02/23/2024	Vzwriss My Vz Vb P	82.48	600-300-3300-6321	Verizon Cell Phones
02/14/2024	Vzwriss My Vz Vb P	295.08	600-300-3300-6321	Verizon Air Card
02/14/2024	Vzwriss My Vz Vb P	35.01	600-300-3300-6321	Verizon Air Card
02/02/2024	Psn Minnesota Rwa Mn	275.00	600-300-3300-6323	Water/Wastewater School - Joe Spagnoletti
02/07/2024	B&h Photo 800-606-6969	199.00	600-300-3300-6350	Viewport adapter for PW well 7
02/23/2024	Menards Cottage Grove	578.36	600-300-3300-6357	Posts, tension bar, gate
02/02/2024	Psn Minnesota Rwa Mn	275.00	601-300-3400-6323	Wastewater/Water School - Matt Lindeman
02/17/2024	Amzn Mktp US Ri4uj8411	17.68	615-401-4103-6217	Power Adapter for Scoreboard
02/12/2024	Usa Clean By Jon-Don	103.15	615-401-4103-6217	Kaivac parts
02/26/2024	Centurylink Lumen	150.92	615-401-4103-6321	Feb & March Century Link Phone Bill
02/06/2024	Hsem Tier 2 Reporting	0.54	615-401-4103-6433	Service fee
02/06/2024	Hsem Tier 2 Reporting	25.00	615-401-4103-6433	Annual renewal
01/29/2024	Twin City Container In	29.50	620-300-3500-6353	55 gallon drum
02/07/2024	Nte 5410	966.99	703-600-6006-6540	tool box for truck

TOTAL 41,164.99

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -002344	METROPOLITAN LIFE INSUR					
	I-APRIL 2024		101-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	3,382.66
	I-APRIL 2024		101-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	213.75
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						3,596.41
1 -002011	MINNESOTA OCCUPATIONAL					
	I-452666		101-107-1052-6312	TESTING SERVI DRUG SCREENS X 2	207727	140.00
				DEPARTMENT 107	CITY CLERK	TOTAL:
						140.00
1 -001689	NORTHLAND SECURITIES, I					
	I-7843		101-120-1201-6311	EXPERT & CONS 2023 CD SERVICES	207729	2,250.00
				DEPARTMENT 120	FINANCE	TOTAL:
						2,250.00
1 -001480	HOMETOWN ACE HARDWARE					
	I-18363		101-140-1407-6353	REPAIRS & MAI C.S. SUPPLIES	207723	51.64
1 -002279	KODIAK POWER SYSTEMS					
	I-KPS1500		101-140-1406-6310	MAINTENANCE C RE-TEST LOAD AFTER REPAIRS	207725	2,375.00
	I-KPS1500		101-140-1406-6353	REPAIRS & MAI COOLANT REPAIRS	207725	1,258.82
1 -002431	DAKOTA COUNTY FINANCE					
	I-5501887-5501889		101-140-1401-6212	MOTOR FUEL & FEB 24 FUEL - BLDG MAINT	207717	124.48
1 -16343	ECOLAB PEST ELIMINATION					
	I-2644356		101-140-1407-6310	MAINTENANCE C C.S. PEST CONTROL	207719	85.00
	I-4633426		101-140-1402-6310	MAINTENANCE C P.W. PEST CONTROL	207719	125.00
1 -78700	TRANE PARTS CENTER					
	I-314370619		101-140-1404-6310	MAINTENANCE C C.H. A/C SERVICE CONTRACT	207736	1,650.50
				DEPARTMENT 140	FACILITY MANAGEMENT	TOTAL:
						5,670.44
1 -002431	DAKOTA COUNTY FINANCE					
	I-5501887-5501889		101-201-2010-6212	MOTOR FUEL & FEB 24 FUEL - POLICE	207717	4,095.39
1 -74367	SOUTH EAST TOWING OF HA					
	I-43749		101-201-2010-6311	EXPERT & CONS TOWING BILL IC#24000232	207734	175.00
	I-MAR24		101-201-2010-6364	RENTAL-OTHER MARCH LOT RENT	207734	195.00
				DEPARTMENT 201	POLICE	TOTAL:
						4,465.39

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 230 BUILDING & INSPECTIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT

1	-002431 DAKOTA COUNTY FINANCE					
		I-5501887-5501889	101-230-2301-6212	MOTOR FUEL & FEB 24 FUEL - BLDG SAFETY	207717	116.05
				DEPARTMENT 230 BUILDING & INSPECTIONS	TOTAL:	116.05

1	-001480 HOMETOWN ACE HARDWARE					
		I-18069	101-301-3200-6217	OTHER GENERAL DRILL BIT	207723	22.49
		I-18113	101-301-3200-6217	OTHER GENERAL BRUSHES	207723	12.90
		I-18167	101-301-3200-6353	REPAIRS & MAI MISC. FASTENERS	207723	17.90
		I-18175	101-301-3200-6217	OTHER GENERAL NUT DRIVER SET,SCREWDRIVER SET	207723	33.28

1	-002431 DAKOTA COUNTY FINANCE					
		I-5501887-5501889	101-301-3200-6212	MOTOR FUEL & FEB 24 FUEL - STREETS	207717	3,679.76

1	-76750 TERRY'S HARDWARE, INC.					
		I-332546	101-301-3200-6353	REPAIRS & MAI HARD HAT, FACE SHIELD	207735	110.95
		I-332640	101-301-3200-6353	REPAIRS & MAI PROPANE	207735	37.49
				DEPARTMENT 301 PUBLIC WORKS STREETS	TOTAL:	3,914.77

1	-001480 HOMETOWN ACE HARDWARE					
		I-18206	101-302-3201-6353	REPAIRS & MAI MISC. FASTENERS	207723	12.58

1	-76750 TERRY'S HARDWARE, INC.					
		I-332469	101-302-3201-6353	REPAIRS & MAI STRAPS	207735	6.76
		I-332628	101-302-3201-6353	REPAIRS & MAI SCREWS	207735	24.98
		I-332757	101-302-3201-6353	REPAIRS & MAI SCREWS	207735	25.98
		I-332877	101-302-3201-6353	REPAIRS & MAI FASTENERS	207735	12.58
				DEPARTMENT 302 PUBLIC WORKS STR. LIGHTS	TOTAL:	82.88

			FUND 101 GENERAL		TOTAL:	20,235.94

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002344	METROPOLITAN LIFE INSUR					
		I-APRIL 2024	200-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	667.32
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 667.32

1 -001480	HOMETOWN ACE HARDWARE					
		I-18295	200-401-4440-6356	UPKEEP OF GRO BOLTS AND NUTS FOR BENCHES	207723	31.65
		I-18305	200-401-4440-6217	OTHER GENERAL HOMETOWN ACE HARDWARE	207723	66.71
1 -001712	NAPA AUTO PARTS					
		I-2845-625418	200-401-4440-6354	REPAIRS & MAI DEF FOR TRUCKS	207728	23.98
		I-2845-625647	200-401-4440-6353	REPAIRS & MAI CLAMP FOR 3200	207728	2.23
1 -002366	FUNTIME FUNKTIONS					
		I-MARCH24	200-401-4440-6494	DONATIONS JUNE 26 HULA HOOP CLASS	207721	400.00
				DEPARTMENT 401	PARKS & RECREATION	TOTAL: 524.57

			FUND	200	PARKS	TOTAL: 1,191.89

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 205 CABLE TV

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-002344 METROPOLITAN LIFE INSUR					
		I-APRIL 2024	205-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	18.40
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 18.40

			FUND	205 CABLE TV	TOTAL:	18.40

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002344	METROPOLITAN LIFE INSUR					
	I-APRIL 2024		213-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	824.22
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 824.22

1 -000901	SHRED-N-GO, INC.					
	I-163997		213-210-2100-6450	MISCELLANEOUS SHREDDING SERVICE	207733	88.93
1 -002431	DAKOTA COUNTY FINANCE					
	I-154003		213-210-2100-6433	DUES,SUBSCRIP 2024 JPA FOR DCP	207717	15,597.08
	I-5501887-5501889		213-210-2100-6212	MOTOR FUEL & FEB 24 FUEL - FIRE	207717	2,067.27
1 -02977	ASPEN MILLS					
	I-329411		213-210-2100-6218	CLOTHING & BA UNIFORMS	207715	341.85
				DEPARTMENT 210	FIRE	TOTAL: 18,095.13

1 -002431	DAKOTA COUNTY FINANCE					
	I-5501887-5501889		213-220-2200-6212	MOTOR FUEL & FEB 24 FUEL - AMBULANCE	207717	478.78
1 -06366	BOUND TREE MEDICAL LLC					
	I-85275214		213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	207716	328.93
	I-85282428		213-220-2200-6219	MEDICAL & FIR MEDICAL SUPPLIES	207716	617.76
				DEPARTMENT 220	AMBULANCE	TOTAL: 1,425.47

			FUND	213	FIRE & AMBULANCE	TOTAL: 20,344.82

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 220 LEDUC HISTORIC ESTATE

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT		
1 -002344	METROPOLITAN LIFE INSUR							
		I-APRIL 2024	220-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	6.42		
DEPARTMENT					NON-DEPARTMENTAL	TOTAL:	6.42	
FUND					220	LEDOC HISTORIC ESTATE	TOTAL:	6.42

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 405 TIF 3 GUARDIAN ANGELS

DEPARTMENT: 700 DEBT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -12044	DAKOTA COUNTY PROPERTY					
		I-2023 TIF MTC	405-700-7000-6620	FISCAL AGENT TIF 3 GUARDIAN ANGELS	207718	680.00
				DEPARTMENT 700 DEBT	TOTAL:	680.00
				FUND 405 TIF 3 GUARDIAN ANGELS	TOTAL:	680.00

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 407 HEDRA

DEPARTMENT: 180 ECONOMIC DEVELOPMENT

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-001981 HASTINGS FAMILY SERVICE					
		I-HEDRA RES 2024-05	407-180-6205-6402	GRANTS-COMMER FACADE IMPR GRANT-311 2ND ST E	207722	1,350.00
				DEPARTMENT 180 ECONOMIC DEVELOPMENT	TOTAL:	1,350.00

		FUND	407	HEDRA	TOTAL:	1,350.00

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 408 TIF 5 NAPA

DEPARTMENT: 000 NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -12044	DAKOTA COUNTY PROPERTY					
		I-2023 TIF MTC	408-000-0000-6620	FISCAL AGENT TIF 5	207718	649.00
				DEPARTMENT 000 NON-DEPARTMENTAL	TOTAL:	649.00
				FUND 408 TIF 5 NAPA	TOTAL:	649.00

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 411 TIF 7 HUDSON SPRAYERS

DEPARTMENT: 000 NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -12044	DAKOTA COUNTY PROPERTY					
		I-2023 TIF MTC	411-000-0000-6620	FISCAL AGENT TIF DISTRICT 7	207718	773.00
					DEPARTMENT 000 NON-DEPARTMENTAL	TOTAL: 773.00
					FUND 411 TIF 7 HUDSON SPRAYERS	TOTAL: 773.00

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 412 TIF 8 SCHOOLHOUSE SQUARE

DEPARTMENT: 000 ** INVALID DEPT **

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -12044	DAKOTA COUNTY PROPERTY					
		I-2023 TIF MTC	412-000-0000-6620	FISCAL AGENT TIF DISTRICT 8	207718	680.00
				DEPARTMENT 000 ** INVALID DEPT **	TOTAL:	680.00
				FUND 412 TIF 8 SCHOOLHOUSE SQUARE	TOTAL:	680.00

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 413 TIF 9 BLOCK 28
 DEPARTMENT: 000 ** INVALID DEPT **
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -12044	DAKOTA COUNTY PROPERTY					
		I-2023 TIF MTC	413-000-0000-6620	FISCAL AGENT TIF DISTRICT 9	207718	995.00
DEPARTMENT 000 ** INVALID DEPT **						TOTAL: 995.00
FUND 413 TIF 9 BLOCK 28						TOTAL: 995.00

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT

1	-002344 METROPOLITAN LIFE INSUR					
		I-APRIL 2024	600-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	142.17
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 142.17

1	-000191 O'REILLY AUTOMOTIVE					
		I-1544-483143	600-300-3300-6357	REPAIRS & MAI FILTER, BRUSH, ANTIFREEZE	207730	42.40
1	-001480 HOMETOWN ACE HARDWARE					
		I-18066	600-300-3300-6357	REPAIRS & MAI CONDUIT, LEVEL	207723	23.38
		I-18119	600-300-3300-6357	REPAIRS & MAI DEHUMIDIFIER EXCHANGE	207723	27.00
		I-18121	600-300-3300-6357	REPAIRS & MAI SAND DISCS	207723	8.06
		I-18135	600-300-3300-6357	REPAIRS & MAI TUBING	207723	5.35
		I-18140	600-300-3300-6357	REPAIRS & MAI EPOXY ROLLER	207723	12.76
		I-18156	600-300-3300-6357	REPAIRS & MAI VINYL TUB	207723	5.72
		I-18190	600-300-3302-6353	REPAIRS & MAI CLAMP	207723	35.54
		I-18195	600-300-3302-6353	REPAIRS & MAI BLEACH, CLAMPS	207723	23.71
		I-18196	600-300-3300-6357	REPAIRS & MAI MARKING WAND	207723	34.19
		I-18250	600-300-3300-6357	REPAIRS & MAI PINE SOL	207723	14.87
1	-002431 DAKOTA COUNTY FINANCE					
		I-5501887-5501889	600-300-3300-6212	MOTOR FUEL & FEB 24 FUEL - UTILITIES	207717	597.72
1	-76750 TERRY'S HARDWARE, INC.					
		C-332297	600-300-3300-6357	REPAIRS & MAI VALVES CREDIT-NIPPLES,BALL VLV	207735	8.28-
		I-331570	600-300-3300-6357	REPAIRS & MAI CLEANER, RAGS, TOWELS, BRUSHES	207735	32.86
		I-332382	600-300-3300-6357	REPAIRS & MAI BRUSHES	207735	7.28
		I-332974	600-300-3300-6357	REPAIRS & MAI SPACKLING	207735	4.49
				DEPARTMENT 300	PUBLIC WORKS	TOTAL: 867.05

			FUND	600 WATER	TOTAL:	1,009.22

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 601 WASTEWATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
1 -002344	METROPOLITAN LIFE INSUR					
		I-APRIL 2024	601-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	108.92
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						108.92
				FUND	601 WASTEWATER	TOTAL:
						108.92

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 603 STORM WATER UTILITY

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	-002344 METROPOLITAN LIFE INSUR					
		I-APRIL 2024	603-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	165.99
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						165.99

				FUND	603	STORM WATER UTILITY
						TOTAL:
						165.99

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002344	METROPOLITAN LIFE INSUR					
		I-APRIL 2024	615-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	208.19
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 208.19

1 -002439	APEX FACILITY SOLUTIONS					
		I-4	615-401-4103-6590	CONTRACTORS & ARENA REFRIGERATION & ROOFING	207714	9,500.00
1 -002476	ROBERT B HILL CO					
		I-420769	615-401-4103-6353	REPAIRS & MAI NEW WATER SOFTENER	207732	7,467.64
				DEPARTMENT 401	PARKS & RECREATION	TOTAL: 16,967.64

			FUND	615 ARENA	TOTAL:	17,175.83

PACKET: 09244 Regular Payments
 VENDOR SET: 1
 FUND : 620 HYDRO ELECTRIC
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1 -002344	METROPOLITAN LIFE INSUR					
		I-APRIL 2024	620-000-0000-2192	DENTAL INSURA APRIL 2024 DENTAL PREMIUM	207726	8.56
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	8.56

1 -002475	EXPONENTIAL POWER INC					
		I-INV075546	620-300-3500-6353	REPAIRS & MAI BATTERIES, CHARGER	207720	5,582.48
				DEPARTMENT 300 PUBLIC WORKS	TOTAL:	5,582.48

			FUND 620	HYDRO ELECTRIC	TOTAL:	5,591.04

PACKET: 09244 Regular Payments

VENDOR SET: 1

FUND : 810 RUTH DOFFING TRUST LIBR

DEPARTMENT: 000 NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1	000320 PLEASANT HILL LIBRARY					
		I-2-20-24 COUNCIL	810-000-0000-6450	MISCELLANEOUS DOFFING TRUST DISBURSEMENT	207731	2,500.00
				DEPARTMENT 000 NON-DEPARTMENTAL	TOTAL:	2,500.00

			FUND	810 RUTH DOFFING TRUST LIBR	TOTAL:	2,500.00
					REPORT GRAND TOTAL:	73,475.47

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2023-2024	101-120-1201-6311	EXPERT & CONSULTANT	2,250.00	4,800	2,020.00				
	405-700-7000-6620	FISCAL AGENT FEES	680.00	0	1,358.00-	Y			
	408-000-0000-6620	FISCAL AGENT FEES	649.00	0	1,297.00-	Y			
	411-000-0000-6620	FISCAL AGENT FEES	773.00	0	1,541.00-	Y			
	412-000-0000-6620	FISCAL AGENT FEES	680.00	0	1,673.00-	Y			
	413-000-0000-6620	FISCAL AGENT FEES	995.00	0	995.00-	Y			
	600-300-3300-6357	REPAIRS & MAINT-LINES	32.86	50,000	10,196.55-	Y			
	** 2023-2024 YEAR TOTALS **		6,059.86						
2024-2025	101-000-0000-2192	DENTAL INSURANCE WITHHOLDI	3,596.41						
	101-107-1052-6312	TESTING SERVICES	140.00	16,200	13,441.00				
	101-140-1401-6212	MOTOR FUEL & OIL	124.48	500	189.33-	Y			
	101-140-1402-6310	MAINTENANCE CONTRACTS	125.00	0	125.00-	Y			
	101-140-1404-6310	MAINTENANCE CONTRACTS	1,650.50	13,000	9,518.05				
	101-140-1406-6310	MAINTENANCE CONTRACTS	2,375.00	680	3,186.67-	Y			
	101-140-1406-6353	REPAIRS & MAINT-EQUIPMENT	1,258.82	8,000	5,916.35				
	101-140-1407-6310	MAINTENANCE CONTRACTS	85.00	600	339.00				
	101-140-1407-6353	REPAIRS & MAINT-EQUIPMENT	51.64	2,000	1,740.87				
	101-201-2010-6212	MOTOR FUEL & OIL	4,095.39	55,000	46,819.01				
	101-201-2010-6311	EXPERT & CONSULTANT	175.00	61,605	30,571.92				
	101-201-2010-6364	RENTAL-OTHER EQUIPMENT-LEA	195.00	27,904	54,891.39-	Y			
	101-230-2301-6212	MOTOR FUEL & OIL	116.05	2,500	2,247.43				
	101-301-3200-6212	MOTOR FUEL & OIL	3,679.76	55,000	43,957.80				
	101-301-3200-6217	OTHER GENERAL SUPPLIES	68.67	1,500	1,359.37				
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	166.34	55,000	50,949.31				
	101-302-3201-6353	REPAIRS & MAINT-EQUIPMENT	82.88	20,000	1,972.26				
	200-000-0000-2192	DENTAL INSURANCE W/H	667.32						
	200-401-4440-6217	OTHER GENERAL SUPPLIES	66.71	2,000	1,119.59				
	200-401-4440-6353	REPAIRS & MAINT-EQUIPMENT	2.23	23,000	22,327.99				
	200-401-4440-6354	REPAIRS & MAINT-VEHICLES	23.98	5,000	4,311.16				
	200-401-4440-6356	UPKEEP OF GROUNDS	31.65	40,000	32,935.65				
	200-401-4440-6494	DONATIONS	400.00	0	418.00-	Y			
	205-000-0000-2192	DENTAL INSURANCE W/H	18.40						
	213-000-0000-2192	DENTAL INSURANCE WITHHOLDI	824.22						
	213-210-2100-6212	MOTOR FUEL & OIL	2,067.27	23,000	18,788.21				
	213-210-2100-6218	CLOTHING & BADGES	341.85	45,000	25,217.65				
	213-210-2100-6433	DUES,SUBSCRIPTIONS,MEMBERS	15,597.08	9,721	22,016.05-	Y			
	213-210-2100-6450	MISCELLANEOUS	88.93	250	161.07				
	213-220-2200-6212	MOTOR FUEL & OIL	478.78	32,000	31,103.37				
	213-220-2200-6219	MEDICAL & FIRST AID	946.69	62,000	43,478.88				
	220-000-0000-2192	DENTAL INSURANCE W/H	6.42						
	407-180-6205-6402	GRANTS-COMMERCIAL	1,350.00	0	1,350.00-	Y			
	600-000-0000-2192	DENTAL INSURANCE W/H	142.17						
	600-300-3300-6212	MOTOR FUEL & OIL	597.72	25,000	23,319.15				

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	600-300-3300-6357	REPAIRS & MAINT-LINES	177.22	72,500	66,421.09				
	600-300-3302-6353	REPAIRS & MAINT-EQUIPMENT	59.25	0	719.40-	Y			
	601-000-0000-2192	DENTAL INSURANCE W/H	108.92						
	603-000-0000-2192	DENTAL INSURANCE W/H	165.99						
	615-000-0000-2192	DENTAL INSURANCE W/H	208.19						
	615-401-4103-6353	REPAIRS & MAINT-EQUIPMENT	7,467.64	23,000	14,721.51				
	615-401-4103-6590	CONTRACTORS & CONSTRUCTION	9,500.00	0	9,500.00-	Y			
	620-000-0000-2192	DENTAL INSURANCE W/H	8.56						
	620-300-3500-6353	REPAIRS & MAINT-EQUIPMENT	5,582.48	425,000	414,383.10				
	810-000-0000-6450	MISCELLANEOUS	2,500.00	0	2,500.00-	Y			
**	2024-2025 YEAR TOTALS	**	67,415.61						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	3,596.41
101-107	CITY CLERK	140.00
101-120	FINANCE	2,250.00
101-140	FACILITY MANAGEMENT	5,670.44
101-201	POLICE	4,465.39
101-230	BUILDING & INSPECTIONS	116.05
101-301	PUBLIC WORKS STREETS	3,914.77
101-302	PUBLIC WORKS STR. LIGHTS	82.88

101 TOTAL	GENERAL	20,235.94
200	NON-DEPARTMENTAL	667.32
200-401	PARKS & RECREATION	524.57

200 TOTAL	PARKS	1,191.89
205	NON-DEPARTMENTAL	18.40

205 TOTAL	CABLE TV	18.40

** DEPARTMENT TOTALS **

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ACCT	NAME	AMOUNT
213	NON-DEPARTMENTAL	824.22
213-210	FIRE	18,095.13
213-220	AMBULANCE	1,425.47

213 TOTAL	FIRE & AMBULANCE	20,344.82
220	NON-DEPARTMENTAL	6.42

220 TOTAL	LEDUC HISTORIC ESTATE	6.42
405-700	DEBT	680.00

405 TOTAL	TIF 3 GUARDIAN ANGELS	680.00
407-180	ECONOMIC DEVELOPMENT	1,350.00

407 TOTAL	HEDRA	1,350.00
408-000	NON-DEPARTMENTAL	649.00

408 TOTAL	TIF 5 NAPA	649.00
411-000	NON-DEPARTMENTAL	773.00

411 TOTAL	TIF 7 HUDSON SPRAYERS	773.00
412-000	** INVALID DEPT **	680.00

412 TOTAL	TIF 8 SCHOOLHOUSE SQUARE	680.00
413-000	** INVALID DEPT **	995.00

413 TOTAL	TIF 9 BLOCK 28	995.00

** DEPARTMENT TOTALS **

VIII-01

ACCT	NAME	AMOUNT
600	NON-DEPARTMENTAL	142.17
600-300	PUBLIC WORKS	867.05

600 TOTAL	WATER	1,009.22
601	NON-DEPARTMENTAL	108.92

601 TOTAL	WASTEWATER	108.92
603	NON-DEPARTMENTAL	165.99

603 TOTAL	STORM WATER UTILITY	165.99
615	NON-DEPARTMENTAL	208.19
615-401	PARKS & RECREATION	16,967.64

615 TOTAL	ARENA	17,175.83
620	NON-DEPARTMENTAL	8.56
620-300	PUBLIC WORKS	5,582.48

620 TOTAL	HYDRO ELECTRIC	5,591.04
810-000	NON-DEPARTMENTAL	2,500.00

810 TOTAL	RUTH DOFFING TRUST LIBR	2,500.00

	** TOTAL **	73,475.47

2 ERRORS

** END OF REPORT **

PACKET: 09245 EFT Payments
 VENDOR SET: 1
 FUND : 101 GENERAL
 DEPARTMENT: 000 NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-002108	USS MN V MT LLC				
		I-84868	101-000-0000-6451	SOLAR GARDEN FEB HUBERS SOLAR GARDEN	000000	7,069.40
1	-002225	USS MN VII MT LLC				
		I-84869	101-000-0000-6451	SOLAR GARDEN FEB WILDCAT SOLAR - ARENA	000000	1,057.84
		I-84869	101-000-0000-6451	SOLAR GARDEN FEB WILDCAT SOLAR - HYDRO	000000	4,743.34
			DEPARTMENT 000	NON-DEPARTMENTAL	TOTAL:	12,870.58

1	-002216	VISION SERVICE PLAN INS				
		I-MAR-24	101-000-0000-2193	VISION INSURA VISION INSURANCE WITHHOLDING	000000	196.66
		I-MAR-24	101-000-0000-2193	VISION INSURA COBRA PAID INSURANCE	000000	6.10
1	-002447	CIGNA HEALTH & LIFE INS				
		I-APR 2024	101-000-0000-2175	CIGNA WITHHOL APR 2024 CIGNA PREMIUM	000000	242.26
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	445.02

1	-10440	CDW GOVERNMENT INC				
		I-PV69309	101-120-1201-6580	EQUIPMENT RECEIPT PRINTERS FOR BS&A	000000	2,470.56
			DEPARTMENT 120	FINANCE	TOTAL:	2,470.56

1	-001311	GILBERT MECHANICAL CONT				
		I-62652	101-140-1404-6520	BUILDINGS & S CITY HALL ANNEX DDC PROJECT	000000	12,750.00
			DEPARTMENT 140	FACILITY MANAGEMENT	TOTAL:	12,750.00

1	-001493	SHRED RIGHT				
		I-0019871	101-201-2010-6311	EXPERT & CONS MARCH 2024 SERVICE FEES	000000	18.85
1	-001944	GUARDIAN SUPPLY LLC				
		I-17768	101-201-2010-6218	CLOTHING & BA FREEMAN UNIFORM ALLOWANCE	000000	469.94
			DEPARTMENT 201	POLICE	TOTAL:	488.79

1	-000704	ROAD EQUIPMENT PARTS CE				
		I-2400062814	101-301-3200-6353	REPAIRS & MAI AIR SAFETY ELEMENT	000000	20.78
1	-00355	ACE TRAILER SALES				
		I-455449	101-301-3200-6353	REPAIRS & MAI PIN, CLIP, BUSHING	000000	42.90
		I-455451	101-301-3200-6353	REPAIRS & MAI BRAKE MAGNET	000000	111.90
1	-82152	UNLIMITED SUPPLIES INC.				

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 101 GENERAL

DEPARTMENT: 301 PUBLIC WORKS STREETS

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -82152	UNLIMITED SUPPLIES INC.		continued			
		I-462244	101-301-3200-6353	REPAIRS & MAI SCREWS, WIRE CABLE	000000	164.90
					DEPARTMENT 301 PUBLIC WORKS STREETS	TOTAL: 340.48
					FUND 101 GENERAL	TOTAL: 29,365.43

PACKET: 09245 EFT Payments
 VENDOR SET: 1
 FUND : 200 PARKS
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT

1 -002447	CIGNA HEALTH & LIFE INS					
		I-APR 2024	200-000-0000-2175	CIGNA WITHHOL APR 2024 CIGNA PREMIUM	000000	9.70
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 9.70

1 -000280	CINTAS CORPORATION NO 2					
		I-5201177799	200-401-4447-6219	MEDICAL & FIR JMF FIRST AID SUPPLIES	000000	111.80
1 -001051	CRESCENT ELECTRIC SUPPL					
		C-S511514091.002	200-401-4440-6356	UPKEEP OF GRO LAMPS CREDIT	000000	132.41-
		I-S511514091.001	200-401-4440-6356	UPKEEP OF GRO LAMPS	000000	218.77
1 -30294	HOISINGTON KOEGLER GROU					
		I-023-028 - 6	200-401-4440-6311	EXPERT & CONS TRAIL WAYFINDING SIGN PLAN	000000	2,700.00
1 -49400	MIRACLE RECREATION EQUI					
		I-872264	200-401-4440-6356	UPKEEP OF GRO SWING PARTS	000000	270.70
1 -74312	SOLBERG AGGREGATE COMPA					
		I-28585	200-401-4440-6356	UPKEEP OF GRO RIP RAP FOR LAKE REBECCA	000000	477.00
				DEPARTMENT 401	PARKS & RECREATION	TOTAL: 3,645.86

			FUND	200	PARKS	TOTAL: 3,655.56

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 205 CABLE TV

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-002216	VISION SERVICE PLAN INS				
		I-MAR-24	205-000-0000-2193	VISION INSURA VISION INSURANCE - CABLE	000000	3.12
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						3.12

				FUND	205 CABLE TV	TOTAL:
						3.12

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 210 HERITAGE PRESERVATION

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-002216	VISION SERVICE PLAN INS				
		I-MAR-24	210-000-0000-2193	VISION INSURA VISION INSURANCE - HERITAGE	000000	1.52
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						1.52

				FUND	210	HERITAGE PRESERVATION
						TOTAL:
						1.52

PACKET: 09245 EFT Payments
 VENDOR SET: 1
 FUND : 213 FIRE & AMBULANCE
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -002216	VISION SERVICE PLAN INS					
	I-MAR-24		213-000-0000-2193	VISION INSURA VISION INSURANCE - FIRE	000000	64.40
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	64.40

1 -48018	MACQUEEN EQUIPMENT, INC					
	I-P10658		213-210-2100-6221	EQUIPMENT PAR PLUG FOR FIRE TRUCK	000000	62.48
	I-P26927		213-210-2100-6221	EQUIPMENT PAR GAUGES FOR FIRE TRUCK	000000	234.07
	I-P27170		213-210-2100-6221	EQUIPMENT PAR SUPRALITE FOR FIRE TRUCK	000000	630.30
1 -73168	SHERWIN-WILLIAMS					
	I-6193-9		213-210-2100-6520	BUILDINGS & S DORM PROJECT	000000	58.61
				DEPARTMENT 210 FIRE	TOTAL:	985.46

1 -002378	POMP'S TIRE SERVICE, IN					
	I-2350004064		213-220-2200-6354	REPAIRS & MAI TIRES FOR MEDIC 1	000000	929.15
1 -62700	LINDE GAS & EQUIPMENT I					
	I-41559256		213-220-2200-6216	CHEMICALS & C OXYGEN	000000	176.37
	I-41650767		213-220-2200-6216	CHEMICALS & C OXYGEN	000000	174.37
	I-41739096		213-220-2200-6216	CHEMICALS & C OXYGEN	000000	194.37
				DEPARTMENT 220 AMBULANCE	TOTAL:	1,474.26

			FUND 213	FIRE & AMBULANCE	TOTAL:	2,524.12

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 401 PARKS CAPITAL PROJECTS

DEPARTMENT: 401 PARKS & RECREATION

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1	-000554 WSB & ASSOCIATES INC					
		I-R-022687-000 - 10	401-401-4142-6590	CONTRACTORS & HWY 55 TRAIL 2023	000000	376.50
1	-30294 HOISINGTON KOEGLER GROU					
		I-023-040 - 7	401-401-4104-6590	CONTRACTORS & LAKE REBECCA PROJECT MANAGER	000000	2,415.00
		I-023-057 - 4	401-401-4104-6590	CONTRACTORS & LAKE REBECCA MASTER PLANNING	000000	7,668.50
				DEPARTMENT 401 PARKS & RECREATION	TOTAL:	10,460.00

			FUND 401	PARKS CAPITAL PROJECTS	TOTAL:	10,460.00

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 407 HEDRA

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1	-002447 CIGNA HEALTH & LIFE INS					
		I-APR 2024	407-000-0000-2175	CIGNA WITHHOL APR 2024 CIGNA PREMIUM	000000	49.67
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	49.67
			FUND	407 HEDRA	TOTAL:	49.67

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 484 2024 IMPROVEMENTS

DEPARTMENT: 300 ** INVALID DEPT **

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -04126	BARR ENGINEERING CO.					
		I-23190703.000 - 92	484-300-3631-6590	CONTRACTORS & 2024-1	000000	3,459.50
	PROJ: 208-208	2024 CONSTRUCTION		2024 Construction		
					DEPARTMENT 300 ** INVALID DEPT **	TOTAL: 3,459.50
					FUND 484 2024 IMPROVEMENTS	TOTAL: 3,459.50

PACKET: 09245 EFT Payments
 VENDOR SET: 1
 FUND : 600 WATER
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -002216	VISION SERVICE PLAN INS					
	I-MAR-24		600-000-0000-2193	VISION INSURA VISION INSURANCE - WATER	000000	7.55
1 -002447	CIGNA HEALTH & LIFE INS					
	I-APR 2024		600-000-0000-2175	CIGNA WITHHOL APR 2024 CIGNA PREMIUM	000000	2.43
						9.98
DEPARTMENT NON-DEPARTMENTAL TOTAL:						

1 -000515	HAWKINS INC					
	I-6704604		600-300-3300-6216	CHEMICALS & C CHLORINE	000000	1,685.53
	I-6709490		600-300-3300-6216	CHEMICALS & C CYLINDER RENTAL	000000	110.00
1 -000682	JOHN HENRY FOSTER MN, I					
	I-10690837-00		600-300-3302-6353	REPAIRS & MAI ELEMENTS, DRAIN KIT	000000	660.15
1 -73168	SHERWIN-WILLIAMS					
	I-6679-7		600-300-3300-6357	REPAIRS & MAI PAINT, TAPE	000000	55.36
						2,511.04
DEPARTMENT 300 PUBLIC WORKS TOTAL:						

						2,521.02
FUND 600 WATER TOTAL:						

PACKET: 09245 EFT Payments
 VENDOR SET: 1
 FUND : 601 WASTEWATER
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -002216	VISION SERVICE PLAN INS					
	I-MAR-24		601-000-0000-2193	VISION INSURA VISION INSURANCE - WASTE WATER	000000	6.19
1 -002447	CIGNA HEALTH & LIFE INS					
	I-APR 2024		601-000-0000-2175	CIGNA WITHHOL APR 2024 CIGNA PREMIUM	000000	1.94
						8.13
DEPARTMENT NON-DEPARTMENTAL TOTAL:						

1 -002378	POMP'S TIRE SERVICE, IN					
	C-2350004049		601-300-3400-6357	REPAIRS & MAI TIRES,CASINGSVALVE STEMS,CAPS	000000	917.78-
	I-2350003879		601-300-3400-6357	REPAIRS & MAI TIRES,CASINGS,VALVE STEMS,CAPS	000000	1,834.76
1 -97310	ZIEGLER, INC.					
	I-IN001374785		601-300-3400-6357	REPAIRS & MAI CONNECTOR, O-RING	000000	262.48
DEPARTMENT 300 PUBLIC WORKS TOTAL:						1,179.46

FUND 601 WASTEWATER TOTAL:						1,187.59

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 603 STORM WATER UTILITY

DEPARTMENT: N/A NON-DEPARTMENTAL

BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -002216	VISION SERVICE PLAN INS					
		I-MAR-24	603-000-0000-2193	VISION INSURA VISION INSURANCE - STORM WATER	000000	5.85
1 -002447	CIGNA HEALTH & LIFE INS					
		I-APR 2024	603-000-0000-2175	CIGNA WITHHOL APR 2024 CIGNA PREMIUM	000000	0.97
DEPARTMENT						
NON-DEPARTMENTAL						
TOTAL:						6.82
FUND						
603 STORM WATER UTILITY						
TOTAL:						6.82

PACKET: 09245 EFT Payments
 VENDOR SET: 1
 FUND : 615 ARENA
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
=====						
1 -002216	VISION SERVICE PLAN INS					
	I-MAR-24		615-000-0000-2193	VISION INSURA VISION INSURANCE - ARENA	000000	13.04
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	13.04

1 -001314	HUEBSCH LAUNDRY CO.					
	I-20301680		615-401-4103-6350	REPAIRS & MAI ENTRY RUG SERVICE	000000	39.64
				DEPARTMENT 401 PARKS & RECREATION	TOTAL:	39.64

			FUND 615 ARENA		TOTAL:	52.68

PACKET: 09245 EFT Payments
 VENDOR SET: 1
 FUND : 620 HYDRO ELECTRIC
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: GEN **VIII-01**

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -002216	VISION SERVICE PLAN INS					
		I-MAR-24	620-000-0000-2193	VISION INSURA VISION INSURANCE - HYDRO	000000	0.29
1 -002447	CIGNA HEALTH & LIFE INS					
		I-APR 2024	620-000-0000-2175	CIGNA WITHHOL APR 2024 CIGNA PREMIUM	000000	0.49
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						0.78
				FUND	620 HYDRO ELECTRIC	TOTAL:
						0.78

PACKET: 09245 EFT Payments

VENDOR SET: 1

FUND : 807 ESCROW - DEV/ENG/TIF-HRA

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

VIII-01

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
1 -04126	BARR ENGINEERING CO.					
		I-23190703.000 - 92	807-150-1732-2024	Walden at Has WALDEN DEVELOPMENT	000000	877.50
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 877.50
				FUND	807 ESCROW - DEV/ENG/TIF-HRA	TOTAL: 877.50
					REPORT GRAND TOTAL:	54,165.31

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: GEN

BUDGET TO USE: CB-CURRENT BUDGET

VIII-01

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2023-2024	200-401-4440-6356	UPKEEP OF GROUNDS	86.36	74,200	6,767.38				
	** 2023-2024 YEAR TOTALS **		86.36						
2024-2025	101-000-0000-2175	CIGNA WITHHOLDING	242.26						
	101-000-0000-2193	VISION INSURANCE WITHHOLDI	202.76						
	101-000-0000-6451	SOLAR GARDEN EXPENSE	12,870.58	0	19,103.90-			Y	
	101-120-1201-6580	EQUIPMENT	2,470.56	0	2,470.56-			Y	
	101-140-1404-6520	BUILDINGS & STRUCTURES	12,750.00	0	71,795.91-			Y	
	101-201-2010-6218	CLOTHING & BADGES	469.94	23,000	12,745.20				
	101-201-2010-6311	EXPERT & CONSULTANT	18.85	61,605	30,571.92				
	101-301-3200-6353	REPAIRS & MAINT-EQUIPMENT	340.48	55,000	50,949.31				
	200-000-0000-2175	CIGNA WITHHOLDING	9.70						
	200-401-4440-6311	EXPERT & CONSULTING	2,700.00	40,000	37,300.00				
	200-401-4440-6356	UPKEEP OF GROUNDS	747.70	40,000	32,935.65				
	200-401-4447-6219	MEDICAL & FIRST AID	111.80	0	111.80-			Y	
	205-000-0000-2193	VISION INSURANCE WITHHELD	3.12						
	210-000-0000-2193	VISION INSURANCE WITHHELD	1.52						
	213-000-0000-2193	VISION INSURANCE WITHHELD	64.40						
	213-210-2100-6221	EQUIPMENT PARTS	926.85	13,500	10,858.51				
	213-210-2100-6520	BUILDINGS & STRUCTURES	58.61	0	6,733.61-			Y	
	213-220-2200-6216	CHEMICALS & CHEMICAL PRODU	545.11	0	3,640.53-			Y	
	213-220-2200-6354	REPAIRS & MAINT-VEHICLES	929.15	10,000	9,070.85				
	401-401-4104-6590	CONTRACTORS & CONSTRUCTION	10,083.50	0	16,457.00-			Y	
	401-401-4142-6590	CONTRACTORS & CONSTRUCTION	376.50	0	376.50-			Y	
	407-000-0000-2175	CIGNA WITHHOLDING	49.67						
	484-300-3631-6590	CONTRACTORS & CONSTRUCTION	3,459.50	0	14,961.51-			Y	
	600-000-0000-2175	CIGNA WITHHOLDING	2.43						
	600-000-0000-2193	VISION INSURANCE WITHHELD	7.55						
	600-300-3300-6216	CHEMICALS & CHEMICAL PRODU	1,795.53	15,000	13,064.47				
	600-300-3300-6357	REPAIRS & MAINT-LINES	55.36	72,500	66,421.09				
	600-300-3302-6353	REPAIRS & MAINT-EQUIPMENT	660.15	0	719.40-			Y	
	601-000-0000-2175	CIGNA WITHHOLDING	1.94						
	601-000-0000-2193	VISION INSURANCE WITHHELD	6.19						
	601-300-3400-6357	REPAIRS & MAINT-LINES	1,179.46	110,000	107,459.77				
	603-000-0000-2175	CIGNA WITHHOLDING	0.97						
	603-000-0000-2193	VISION INSURANCE WITHHELD	5.85						
	615-000-0000-2193	VISION INSURANCE WITHHELD	13.04						
	615-401-4103-6350	REPAIRS & MAINT-BUILDING	39.64	5,000	3,591.62				
	620-000-0000-2175	CIGNA WITHHOLDING	0.49						
	620-000-0000-2193	VISION INSURANCE WITHHELD	0.29						
	807-150-1732-2024	Walden at Hastings	877.50						
	** 2024-2025 YEAR TOTALS **		54,078.95						

** DEPARTMENT TOTALS **

VIII-01

ACCT	NAME	AMOUNT
101-000	NON-DEPARTMENTAL	12,870.58
101	NON-DEPARTMENTAL	445.02
101-120	FINANCE	2,470.56
101-140	FACILITY MANAGEMENT	12,750.00
101-201	POLICE	488.79
101-301	PUBLIC WORKS STREETS	340.48

101 TOTAL	GENERAL	29,365.43
200	NON-DEPARTMENTAL	9.70
200-401	PARKS & RECREATION	3,645.86

200 TOTAL	PARKS	3,655.56
205	NON-DEPARTMENTAL	3.12

205 TOTAL	CABLE TV	3.12
210	NON-DEPARTMENTAL	1.52

210 TOTAL	HERITAGE PRESERVATION	1.52
213	NON-DEPARTMENTAL	64.40
213-210	FIRE	985.46
213-220	AMBULANCE	1,474.26

213 TOTAL	FIRE & AMBULANCE	2,524.12
401-401	PARKS & RECREATION	10,460.00

401 TOTAL	PARKS CAPITAL PROJECTS	10,460.00
407	NON-DEPARTMENTAL	49.67

407 TOTAL	HEDRA	49.67

** DEPARTMENT TOTALS **

VIII-01

ACCT	NAME	AMOUNT
484-300	** INVALID DEPT **	3,459.50

484 TOTAL	2024 IMPROVEMENTS	3,459.50
600	NON-DEPARTMENTAL	9.98
600-300	PUBLIC WORKS	2,511.04

600 TOTAL	WATER	2,521.02
601	NON-DEPARTMENTAL	8.13
601-300	PUBLIC WORKS	1,179.46

601 TOTAL	WASTEWATER	1,187.59
603	NON-DEPARTMENTAL	6.82

603 TOTAL	STORM WATER UTILITY	6.82
615	NON-DEPARTMENTAL	13.04
615-401	PARKS & RECREATION	39.64

615 TOTAL	ARENA	52.68
620	NON-DEPARTMENTAL	0.78

620 TOTAL	HYDRO ELECTRIC	0.78
807	NON-DEPARTMENTAL	877.50

807 TOTAL	ESCROW - DEV/ENG/TIF-HRA	877.50

	** TOTAL **	54,165.31

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*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
208 2024 CONSTRUCTION	208 2024 Construction	3,459.50
	** PROJECT 208 TOTAL **	3,459.50

1 ERROR

** END OF REPORT **

VENDOR SET: 1 City of Hastings

ITEMS PRINTED: PAID, UNPAID

PACKET: 09219 US - Refund

FUND : 600 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
1 -1	STARKSON, JESSE	I-000202403072172	600-300-3300-1353	10-211000-01	207713	273.27	
1 -1	RATZLEFF, JUDITH	I-000202403072173	600-300-3300-1353	12-825000-01	207712	17.48	
1 -1	ANDERSON, DANIEL	I-000202403072174	600-300-3300-1353	13-503000-03	207708	22.82	
1 -1	KRANZ, JAMES/ROSEMARY	I-000202403072175	600-300-3300-1353	15-208000-01	207711	69.78	
1 -1	HILL DUIN, DOUG/ANN	I-000202403072176	600-300-3300-1353	16-533830-01	207710	154.30	
1 -1	HAGLUND, JOHN	I-000202403072177	600-300-3300-1353	16-534000-01	207709	78.17	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	615.82
FUND 600 WATER						TOTAL:	615.82
REPORT GRA						TOTAL:	615.82

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2024	600-300-3300-1353	ACCOUNTS RECEIVABLE-METERE	615.82						
		** 2024 YEAR TOTALS	615.82						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
600	NON-DEPARTMENTAL	615.82
600 TOTAL	WATER	615.82
	** TOTAL **	615.82

NO ERRORS

** END OF REPORT **

VENDOR SET: 1 City of Hastings

ITEMS PRINTED: PAID, UNPAID

PACKET: 09242 US - Refund

FUND : 600 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
1 -1	HAYDEN, MADELINE	I-000202403192179	600-300-3300-1353	02-178000-02	207739	34.14	
1 -1	WISHERD, RYAN	I-000202403192180	600-300-3300-1353	05-232000-02	207741	99.69	
1 -1	JOHNSON, DOUGLAS	I-000202403192181	600-300-3300-1353	07-010000-03	207740	7.98	
1 -1	CREATIVE HOMES INC	I-000202403192182	600-300-3300-1353	12-882640-00	207738	48.19	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	190.00
FUND 600 WATER						TOTAL:	190.00
REPORT GRA						TOTAL:	190.00

** G/L ACCOUNT TOTALS **

VIII-01

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2024	600-300-3300-1353	ACCOUNTS RECEIVABLE-METERE	190.00						
		** 2024 YEAR TOTALS	190.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
600	NON-DEPARTMENTAL	190.00
600 TOTAL	WATER	190.00
	** TOTAL **	190.00

NO ERRORS

** END OF REPORT **

VENDOR SET: 1 City of Hastings

ITEMS PRINTED: PAID, UNPAID

PACKET: 09234 US - Refund

FUND : 600 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: ALL

VIII-01

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	CHECK#	AMOUNT	
1 -1	MALLETTE JR, ROY	I-000202403132178	600-300-3300-1353	02-089000-00	207737	5.17	
DEPARTMENT 0000 NON-DEPARTMENTAL						TOTAL:	5.17
FUND 600 WATER						TOTAL:	5.17
REPORT GRA						TOTAL:	5.17

** G/L ACCOUNT TOTALS **

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YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2024	600-300-3300-1353	ACCOUNTS RECEIVABLE-METERE	5.17						
		** 2024 YEAR TOTALS	5.17						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
600	NON-DEPARTMENTAL	5.17
600 TOTAL	WATER	5.17
	** TOTAL **	5.17

NO ERRORS

** END OF REPORT **

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
ADMINISTRATION	GENERAL	RACE FORWARD	2024-25 CORE MEMBERSHIP DU	1,000.00		
		TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE	492.62		
		GRAPHIC DESIGN	VIHRACHOFF BUSINESS CARDS	82.00		
			TOTAL:	1,574.62		
CITY CLERK	GENERAL	THE JOURNAL	JANUARY LEGAL PUBLICATIONS	506.70		
			FEBRUARY LEGAL PUBLICATION	1,621.48		
		GALLUP, INC.	WORKPLACE SURVEY SUBSCRIPT	2,916.00		
			TOTAL:	5,044.18		
FACILITY MANAGEMENT	GENERAL	HOMETOWN ACE HARDWARE	F.C. STEP BIT	53.91		
			C.S. HOOKS	13.36		
		SPIN CITY LAUNDROMAT LLC.	F.C. RAGS	25.00		
		CHARLIE JUDGE	JUDGE BOOT REIMBURSEMENT	184.49		
			JUDGE MILEAGE/MEAL REIMBUR	101.17		
			JUDGE MILEAGE/MEAL REIMBUR	101.00		
		STATE SUPPLY CO	C.H. WATER HEATER CIRC PUM	394.36		
		TERRYS HARDWARE, INC.	PD/FC GLUE, SCREWS, TROWEL, D	62.64		
			PD/FC GLUE, SCREWS, TROWEL, D	149.00		
			P.D. PARTS	23.41		
			TOTAL:	1,108.34		
		POLICE	GENERAL	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE PAPER	37.46
				RIVER BLUFF HUMANE SOCIETY	24-000209 ANIMAL CONTROL	80.00
PATRICK DIEDRICH	DIEDRICH PER DIEM FOR TRAI			147.50		
TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE			277.46		
DAKOTA COUNTY FINANCE	2024 CJN PARTNER FEE			39,070.29		
	2024 DJN PP RMS FEE			36,485.14		
	2024 ECU PARTICIPATION DUE			21,000.00		
	FEBRUARY 2024 FLEET SERVIC			731.70		
	FEBRUARY 2024 FLEET SERVIC			1,279.22		
	FEBRUARY 2024 FLEET SERVIC			331.50		
	FEB 24 RADIO LICENSE FEES			1,726.42		
ARX PERIMETERS, LLC	PITAGONE BARRIERS-UASI GRA			107,339.00		
	TOTAL:			208,505.69		
PUBLIC WORKS	GENERAL			SAFE-FAST, INC.	MARKING PAINT	66.00
		TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE	49.50		
			TOTAL:	115.50		
PUBLIC WORKS STREETS	GENERAL	TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE	49.50		
			TOTAL:	49.50		
PARKS & RECREATION	PARKS	TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE	117.82		
		MIDWEST FENCING & MFG, INC	PIONEER PARK-1 BASELINE FE	5,225.00		
		MN DEPT LABOR & INDUSTRY	J.M. PRESSURE VESSEL CERT	10.00		
		MOSENG LOCKSMITHING	WARMING HOUSE KEYS	24.00		
		TOTAL:	5,376.82			
FIRE	FIRE & AMBULANCE	LAWRENCE INTERIORS	DORM PROJECT	69.40		
		VALLEY CHEVROLET OF HASTINGS, INC.	REPAIRS TO STAFF VEHICLE #	548.84		
		TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE	160.46		
		DAKOTA COUNTY FINANCE	FEB 24 RADIO LICENSE FEES	1,213.16		
		ASPEN MILLS	UNIFORMS	913.26		
		FAIR OFFICE WORLD	OFFICE SUPPLIES	1,614.06		
	OFFICE SUPPLIES	19.70				

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		RIVER COUNTRY COOPERATIVE	DIESEL EXHAUST FLUID	219.48
		KNOLL, MARK	SAFETY BOOTS	250.00
		MN DEPT OF PUBLIC SAFETY	FF BACKGROUND CHECKS (2)	66.50
		TERRYS HARDWARE, INC.	STATION SUPPLIES	16.39
			TOTAL:	5,091.22
				VIII-01
AMBULANCE	FIRE & AMBULANCE	BLUE CROSS & BLUE SHIELD	REFUNDS	259.98
			REFUNDS	317.40
			REFUNDS	312.26
			REFUNDS	292.98
		BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	66.98
		MISCELLANEOUS V DONALD FONDER	DONALD FONDER:REFUND ACID	225.00
		LINDE GAS & EQUIPMENT INC.	OXYGEN	663.74
			OXYGEN	174.37
			TOTAL:	2,312.71
PUBLIC WORKS	2023 IMPROVEMENTS	BCM CONSTRUCTION, INC.	2023-1 FINAL PAY ESTIMATE	97,607.47
			TOTAL:	97,607.47
PUBLIC WORKS	WATER	INNOVATIVE OFFICE SOLUTIONS LLC	OFFICE SUPPLIES	87.22
			BATTERIES, PENS	44.00
		VALLEY-RICH CO., INC.	WATER LINE REPAIR TH316	15,172.55
		CORE & MAIN LP	MXU'S	5,535.00
			WIRE	96.86
			METERS, FLANGE KITS	13,182.30
			3" METER KIT	440.00
			METER CREDITS	7,134.42
			GASKETS	83.26
		TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE	49.50
		VAN METER INC	BULBS	143.21
		GRAPHIC DESIGN	METER DOOR HANGERS	170.00
		SHERWIN-WILLIAMS	PAINT	30.48
			TOTAL:	27,899.96
PUBLIC WORKS	WASTEWATER	TOSHIBA AMERICA BUSINESS SOLUT	APRIL 2024 COPIER LEASE	49.50
			TOTAL:	49.50
PARKS & RECREATION	ARENA	DALCO	CLEANING SUPPLIES	377.87
			TOTAL:	377.87
MISCELLANEOUS	VEHICLE AND EQUIP	CRYSTEEL TRUCK EQUIPMENT	KIT, CAMERA/SENSOR BAR	3,930.00
			TOTAL:	3,930.00
MISCELLANEOUS	INSURANCE FUND	LEAGUE OF MN CITIES INS TRST	MEIER-CLAIM NUMBER 0050122	357.76

* REFUND CHECKS *

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	WATER	BRET LLC	US REFUNDS	65.93
			TOTAL:	423.69

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===== FUND TOTALS =====

101	GENERAL	216,397.83
200	PARKS	5,376.82
213	FIRE & AMBULANCE	7,403.93
483	2023 IMPROVEMENTS	97,607.47
600	WATER	27,965.89
601	WASTEWATER	49.50
615	ARENA	377.87
703	VEHICLE AND EQUIP FUND	3,930.00
705	INSURANCE FUND	357.76

GRAND TOTAL:		359,467.07



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Paige Marschall Bigler, Recreation Program Specialist
Date: April 1, 2024
Item: Accept Donation to the Parks and Recreation Department – Hastings Downtown Business Association

Council Action Requested: Council is asked to accept a donation in the amount of \$2,500.00, made to the Parks and Recreation Department and has designated that this donation be used for Downtown Planters.

Background Information: The Hastings Downtown Business Association has made this donation to be used for Downtown Planters

Financial Impact:

Increase the Parks and Recreation donation account by \$2,500.00

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**A RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION OF A
DONATION TO THE PARKS AND RECREATION DEPARTMENT**

WHEREAS, The Hastings Downtown Business Association has presented to the City Parks & Recreation Department a donation of \$2,500.00 and has designated that this donation be used for Downtown Planters; and

WHEREAS, the City Council is appreciative of the donation and commends the Hastings Downtown Business Association for its civic efforts,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota;

1. That the donation is accepted and acknowledged with gratitude; and
2. That the donation will be appropriated for Downtown Planters; and

Adopted this 1st day of April, 2024.

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Paige Marschall Bigler, Recreation Program Specialist
Date: April 1, 2024
Item: Accept Donation to the Parks and Recreation Department – Raider Nation Youth Baseball

Council Action Requested: Council is asked to accept a donation in the amount of \$10,000.00, made to the Parks and Recreation Department and has designated that this donation be used for dugouts and field renovations.

Background Information: Raider Nation Youth Baseball has made this donation to be used for dugouts and field renovations.

Financial Impact:

Increase the Parks and Recreation donation account by \$10,000.00

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**A RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION OF A
DONATION TO THE PARKS AND RECREATION DEPARTMENT**

WHEREAS, Raider Nation Youth Baseball has presented to the City Parks & Recreation Department a donation of \$10,000.00 and has designated that this donation be used for dugouts and field renovations; and

WHEREAS, the City Council is appreciative of the donation and commends Raider Nation Youth Baseball for its civic efforts,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota;

1. That the donation is accepted and acknowledged with gratitude; and
2. That the donation will be appropriated for dugouts and field renovations; and

Adopted this 1st day of April, 2024.

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Paige Marschall Bigler, Recreation Program Specialist
Date: April 1, 2024
Item: Accept Donation to the Parks and Recreation Department – Hastings Youth Athletic Association

Council Action Requested: Council is asked to accept a donation in the amount of \$15,000.00, made to the Parks and Recreation Department and has designated that this donation be used for dugouts and field renovations.

Background Information: Hastings Youth Athletic Association has made this donation to be used for dugouts and field renovations.

Financial Impact:

Increase the Parks and Recreation donation account by \$15,000.00

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**A RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION OF A
DONATION TO THE PARKS AND RECREATION DEPARTMENT**

WHEREAS, the Hastings Youth Athletic Association has presented to the City Parks & Recreation Department a donation of \$15,000.00 and has designated that this donation be used for dugouts and field renovations; and

WHEREAS, the City Council is appreciative of the donation and commends the Hastings Youth Athletic Association for its civic efforts,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota;

1. That the donation is accepted and acknowledged with gratitude; and
2. That the donation will be appropriated for dugouts and field renovations; and

Adopted this 1st day of April, 2024.

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Paige Marschall Bigler, Recreation Program Specialist
Date: April 1, 2024
Item: Rivertown LIVE – Special Event Designation & Temporary Liquor License

Council Action Requested: Designate Rivertown Live as a Special Event coordinated by the Hastings Rotary Club on Saturday, September 14th from 4:00 p.m. – 11:00 p.m. and approve a one day on-sale liquor license as part of the Rivertown Live concert.

Background Information:

The Rivertown Live concert has been a successful annual event and the Hastings Area Rotary Club has made a request for this year's event on Saturday, September 14th to be designated as a special event; including set-up at Levee Park beginning Wednesday, September 11th at 7:00 a.m. and take down completed by Sunday, September 15th. The event is a fundraising concert with three bands performing at the Rotary Pavilion stage and main stage backing up to Tyler St. within private property. Activities include music, vendors and alcoholic beverage sales. The anticipated attendance is 2,000 people. Management staff have been working with the Rivertown Live Committee and are supportive of the 2024 event. City Staff are supportive based on the following conditions:

Alcoholic Beverage Sale Conditions:

- Access to and egress from the alcohol service areas must be staffed with private security personnel at all times during service hours. Security personnel need not be uniformed but must wear something that identifies them as SECURITY. Security personnel may be employees of the event's liquor license or volunteer staff.
- Server training required for beer tent volunteers.
- Security personnel are expected to immediately report to the Hastings Police Department any traffic safety issues, disorderly conduct, or criminal behavior that may affect the safety of the event staff, attendees, or surrounding community.
- Identification checks must be made to ensure with the Minnesota alcohol consumption possession statutes. Last call at 10:15 p.m. as identified by event organizers.
- Wristbands will be used to verify compliance with age requirements.
- Patrons will not be allowed to bring in their own alcoholic beverages. Bags will be checked at admission gates by event volunteers.
- Alcoholic beverages are not permitted to leave Rivertown Live event boundaries.
- Rotary Club to provide an Insurance Certificate naming the City as an additional insured.

General Conditions:

- All items identified by the Rotary to be completed as indicated within their Site Plan.
- Neighborhood notification will be provided by the Rotary. This distribution will include the date and times of the event/closures and will be done a week prior to the event.

- The City and Rotary will exchange contact information for any necessary communication on the day of the event itself. Rotary will be asked to provide a primary contact person(s) who will be able to make decisions regarding the event and logistics.
- Event organizers must comply with the conditions outlined by the Police Chief (or designee) with respect to private security and City Police assistance for the event. These costs will be borne by the Rotary as in previous years.
- Written confirmation for use of land to house main stage and alcoholic beverage area provided by Rotary representative, from private property owner.
- Medical service will be provided by Allina. Event organizers are to facilitate coordination between Allina and City Fire/EMS staff in advance of the event. This should occur and conditions be confirmed in writing a minimum of 1 week in advance of the event. City Fire/EMS staff will not be providing EMS service on site.
- In lieu of payment of fees for the Rotary's exclusive use of Levee Park, the parking lot, and Sibley Street north of the alley by the American Legion club, the City is listed as a sponsor of the event.
- Any other reasonable conditions as determined by staff.

Facility Conditions:

- All garbage generated on site will be disposed of by the Rotary's contracted hauler, including City waste containers that are currently provided in the special event area.
- City restroom facilities closed for event which will alleviate the need for volunteers to restock & clean throughout the event. Bathrooms closed signage posted by Parks Staff morning of event.
- No Smoking signage posted by volunteers throughout the footprint of the event.
- Any tents or other items which would need to be secured must be done through use of weights (not stakes) and coordinated with our P&R Department liaison.
- Water access can be provided via City hydrant with a meter. Coordination of water access between event organizers and City staff will occur the day before or the morning of the event. Those costs will be borne by the Hastings Rotary Club.

Traffic Management Conditions:

- Traffic Management Plan provided by a traffic control vendor, which shows all devices to be used and locations of devices, submitted by Rotary representative for City staff to review.
- The City parking lot and the public spaces in front of the American Legion on Sibley Street, and Levee Park will be reserved for exclusive use of the event organizers beginning at 9:00 a.m. Saturday, September 14th through 9:00 a.m. Sunday, September 15th.
- The alley behind Hastings Family Service needs to be barricaded at each end preventing foot traffic and those attempting to sit in the alley. The alleyway must have the ability to be accessed by emergency vehicles.
- Permanently assigned security staff to cover the far east perimeter around musicians' busses.
- Permanently assigned security staff to cover the west perimeter by the legion and walking path along the water.
- A designated area for onsite ticket sales so the entry line does not extend into 2nd St.
- At the end of the event open all of Ramsey St. between the restroom facility and 2nd St.
- Do not open the fence on Tyler St. after the concert to avoid issue with crowd dispersal, stage teardown and bands leaving.

Financial Impact:

The Rotary has requested complete waiver of any fees related to reserving Levee Park, the City's parking lot, and Sibley Street north of the alley by the American Legion Club. If that is acceptable to the City Council, City staff recommends that the City of Hastings be listed as a primary sponsor of the event. This would include the City's name and logo on advertisements for the event. This coordination would be done with the City's Communications staff.

Fees are associated with this annual event, which will be charged back to the Hastings Area Rotary Club, in alignment with the City's adopted fee schedule.

Advisory Commission Discussion:**Council Committee Discussion:****Attachments:**

- Special Event Permit Application
- Letter to City Council & Event Overview
- Map of Event Layout
- Traffic Management Plan
- Security Plan
- Temporary on-sale liquor license Application

Special Event Permit Application

Parks & Recreation Department
920 10th Street West
Hastings, MN 55033
651-480-6175



VIII-05

A Special Event Permit is required for events who wish to exclusively use City Property and/or require City services to ensure safety and coordination. A Special Event is defined as any race, concert, community celebration, fundraiser, dance, car show, large assembly, or other Special Event on City property that has received City Council approval. Please see our Special Event Policy for additional information at www.hastingsmn.gov

APPLICATION CHECKLIST:

Application must be submitted at least sixty (60) days prior to the event.

It is our goal to provide event organizers guidance in planning safe and successful events.

- Special Event Permit Application
- Site Map of Proposed Areas of Impact
 - Run/Walk Routes, Parade Routes, Downtown Event, Concert/Performance Staging, etc.
- Certificate of Insurance
 - Please see section regarding insurance on page 8.

APPLICATION PROCESS:

- Submit the completed application packet to the Parks & Recreation Department.
- Allow 14 business days after application has been received for review.
- If additional information is required, the applicant will be contacted by City Staff.
- Once initial review is complete, all supporting documents must be submitted by event organizer.
- Once all queries are concluded, the application must go before City Council for final approval.
- Throughout the City Staff review process, the Event Coordinator will work with the Deputy City Clerk for additional required licensing in conjunction with the event.

CONTACT INFORMATION:

Paige Marschall Bigler, Recreation Programming Specialist

pmarschall@hastingsmn.gov

651-480-6182

- Special Event Application
- Park Rentals

Emily King, Deputy City Clerk

eking@hastingsmn.gov

651-480-2343

- Additional Licensing
 - Mobile Food Units, Temporary Liquor Licensing, Temporary Gambling Licensing, Temporary Vendors

Organization Information (if applicable)

Organization:
Primary Phone Number:
Website Address:

Event Organizer

Name and Title:
Mailing Address:
Primary Phone Number:
Email Address:
On-Site Contact:
Primary Phone Number:
Email Address:

General Event Information

Event Name:
Type of Event: <input type="checkbox"/> Race/Run/Walk <input type="checkbox"/> Downtown Event <input type="checkbox"/> Concert/Performance <input type="checkbox"/> Fundraiser <input type="checkbox"/> Other: _____
Event Description in Detail: _____ _____ _____ _____
Is this an annual event? _____ Yes _____ No
Is this a multi-day event? _____ Yes _____ No
Event Start Date: _____ Event End Date: _____
Is the event open to the public or private? <input type="checkbox"/> Public <input type="checkbox"/> Private

Is there an admission fee? _____ Yes _____ No
What is the anticipated attendance?
What was the previous year's attendance?
Where will the event be located? _____ _____
A Park Rental Permit is required for events located within a City Park. Contact the City of Hastings Parks and Recreation Department for park facility availability information: 651-480-6175.

Event Set-Up and Tear Down

How many days will your organization require to: Set-Up: _____ Tear Down: _____	
Event Set-Up Date: _____	Event Set-Up Time: _____ to _____
Event Start Date: _____	Event Start Time: _____
Event End Date: _____	Event End Time: _____
Event Tear Down Date: _____	Event Tear Down Time: _____ to _____

Staging Details

<p>The following items will be used at the event (please mark all that apply):</p> <p><input type="checkbox"/> Amplified Sound / Music / Live Entertainment <input type="checkbox"/> Tents/Canopies <input type="checkbox"/> Stage(s)</p> <p><input type="checkbox"/> Other _____</p> <p style="text-align: center;"><i>If any of the above items will be used, please indicate their location on your attached Site Plan / Map. Use of the above items may require the Event Organizer to meet ADA Regulations.</i></p>
--

Parking Details

<p>Please describe Public Parking Arrangements for attendees, staff & volunteers. <i>(Please indicate location(s) on Site Plan / Map)</i></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>

Portable Restrooms

Event Organizers are responsible for the event cleaning of existing on-site portable restrooms as well as the rental and fees associated of any additional portable restrooms and/or hand-washing stations with a vendor of their choice to support their event. Use of these items may require the Event Organizers to meet ADA Regulations. *(Please indicate location(s) of portable restrooms on Site Plan / Map)*

Company Name:

Contact Phone Number & Email:

Waste Removal

Event Organizers are responsible for arranging the removal of all waste related to the event and related fees. This includes but is not limited to, emptying of trash bins and removal of waste from the event site. Event organizers must work with a vendor to support their event. *(Please indicate location(s) of waste removal bins on Site Plan / Map)*

- All paper and cardboard, cartons, glass bottles and jars, metal cans, and plastics labeled #1, #2 and #5 must be properly sorted and recycled.
- Each trash container must have a recycling container within 10 feet. The City of Hastings has portable recycling and trash containers that can be checked out for free of charge. Please email violet.penman@rosemountmn.gov for more information.
- Applicant must educate all event staff, volunteers, event vendors, and housekeeping/custodial contractors using the enclosed [Recycle Right Guide](#).

Company Name:

Contact Phone Number & Email:

Organics

1. Will the event have at least 300 attendees?	_____ Yes _____ No
2. Will the event generate at least 1 ton (8 cubic yards) of trash per location (e.g. each sporting tournament location)?	_____ Yes _____ No
3. Will the event generate food scraps back-of-house (e.g. non-public food-prep areas)?	_____ Yes _____ No

If yes to all three organics criteria, the event is required to collect food scraps.

Please contact the Solid Waste & Recycling Coordinator, Violet Penman, violet.penman@rosemountmn.gov or 612-268-9097 to discuss the following:

What will vendors use for back-of-house food scraps collection? *Dakota County has collection resources available.*

How are food scraps collected from vendors for delivery to an organics facility?

Fire Department Services

Event Organizers are responsible for coordinating event safety and emergency coverage with the Hastings Fire Department. The Fire Department will determine if and how many fire resources will be required at an event. All Fire Department costs associated with the event are at the responsibility of the event organizer.

- Event will include tents and/or canopies:
- Tents and Canopies over 200 square feet
 - Other _____
- Event will host the use of:
- Fireworks/Pyrotechnics (*a firework display permit is required*)
 - Other _____

Police Department Services

Event Organizers are responsible for coordinating event security and emergency coverage with the Hastings Police Department. The Police Department will determine if and how many police resources will be required at any event. All Police Department costs associated with the event are at the responsibility of the event organizer.

- Event will require traffic control:
- Event ingress/egress
 - Street Closures
 - Other _____

Notice of Temporary Street Closure

The City of Hastings requires that all affected residents/businesses both on adjacent to a proposed street closure be notified of such a street closure. A notification letter may be required to be sent to businesses and residents in the affected event areas.

Site Plan / Map Instructions

All site plans/maps must be submitted along with the application.

- Site plans/maps must include a directional sign showing North, South, East, and West.
- Site plans/maps must also include a key showing the use of symbols for people, vehicles, tent(s)/canopies, stage(s), platform(s), barricades, Mobile Food Unit and Vendor staging, Portable Restrooms, Waste Collection, etc.
- Site plan/map should also show any proposed signage.

Street Closures

Please keep in mind that streets/sidewalks must be closed from intersection to intersection; street cannot be closed mid-block. Event Organizer is responsible for posting Temporary 'No Parking' signs according to requirements.

Please list the streets/sidewalks, from intersection to intersection; you are requesting to close for your event. Your Site Plan/Map must show all streets and closures. Street closures are subject to review and approval by the Hastings Police and Public Works Departments.

Space is provided for four (4) entries. If you need more space, please attach an additional sheet of paper with the requested information.

(1) Street Name: _____

From (cross street): _____

To (cross street): _____

Type of Closure: Street Closure Sidewalk Closure

Closure Start Date: _____ Closure Start Time: _____

Closure End Date: _____ Closure End Time: _____

(2) Street Name: _____

From (cross street): _____

To (cross street): _____

Type of Closure: Street Closure Sidewalk Closure

Closure Start Date: _____ Closure Start Time: _____

Closure End Date: _____ Closure End Time: _____

(3) Street Name: _____

From (cross street): _____

To (cross street): _____

Type of Closure: Street Closure Sidewalk Closure

Closure Start Date: _____ Closure Start Time: _____

Closure End Date: _____ Closure End Time: _____

(4) Street Name: _____

From (cross street): _____

To (cross street): _____

Type of Closure: Street Closure Sidewalk Closure

Closure Start Date: _____ Closure Start Time: _____

Closure End Date: _____ Closure End Time: _____

Barricade Equipment

Does the Host Organization have its own barricade equipment? Yes No

If not, please indicate how the Host Organization will meet all required barricade requirements.

The companies listed below are barricade providers and not recommendations of the City

Host Organization will rent barricade equipment from a private company from the list below.
(In alphabetical order)

Host Organization will set-up and tear down barricade equipment.

Private company will set-up and tear down barricade equipment.

Geyer Signal	Safety Signs of MN	Warning Lites
https://www.constructionequipment.com/company/geyer-signal-st-cloud-inc	https://www.safetysigns-mn.com/	https://www.warninglitesmn.com/
Phone: 320-253-9005	Phone: 952-469-6700	Phone: 612-521-4200
4205 Roosevelt Road St. Cloud, MN 56301	19784 Kenrick Avenue Lakeville, MN 55044	4700 Lyndale Avenue North Minneapolis, MN 55430

Miscellaneous

_____ The event organizer(s) will be applying to serve intoxicating liquor.

- Please complete the supplemental form on page 9.

_____ The event organizer(s) will be applying for a temporary gambling permit.

_____ This event will have vendors selling goods, wares, products, merchandise, etc.

_____ This event plans to have a petting zoo, pony rides, etc.

- Please indicate the location on the Site Map. It will also be required that the event provides a portable hand-washing station.

Indemnification Agreement

Host Organization and/or Event Organizer agree, in consideration of the granting of this application and Special Event Permit for:

_____ to be held on _____
Event Name *Event Date(s)*

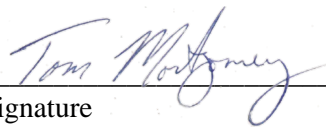
by _____ of _____
Event Organizer/Primary Applicant *Host Organization*

Host Organization and/or Event Organizer(s) hereby agrees to defend, indemnify and hold harmless the City of Hastings ("City"), and the City's employees, officers, managers, agents, council members, and volunteers from and against any and all losses, damages, claims for damage, liability, lawsuits, judgement expense and cost(s) however caused, resulting from, arising out of, or in any way related to the Applicant's event as herein described, from any injury of death to any person or damage to any property including all reasonable costs for investigation and defense thereof (including, but not limited to, attorney fees, costs and expert fees) arising out of or attributed to the issuance of Applicant's Special Event Permit regardless of where the injury, death, or damage may occur, unless injury, death, or damage is caused by the sole negligence of willful misconduct of the City. Nothing in this Agreement is to be construed as a waiver by the City of any immunities, defenses, or other limitations on liability to which the City is entitled to by law, including, but not limited to, the maximum monetary limits on liability established by Minnesota Statutes, Chapter 466.

Host Organization and/or Event Organizer(s), at their sole cost and expense, agrees that it will maintain in full force and effect, for the duration of the event and term of this Agreement, liability insurance with a minimum per occurrence liability limit of \$2,000,000. The City must be named as an additional insured on the insurance policy, and the policy must contain a stipulation that the Applicant's insurer will provide ten (10) days' prior written notice to the City of a cancellation of the required insurance policy. The insurance shall be carried by a solvent and responsible insurance company that is licensed to do business in the State of Minnesota. A certificate of insurance, signed by the authorized representative of the insurance company, evidencing compliance with the required liability insurance amount must be provided to the City by the Applicant prior to the event. The City reserves the right to modify the insurance requirements at its sole discretion based on the nature and scope of the Applicant's proposed event.

 Print Name

 Title



 Signature

 Date

Applicant Agreement

VIII-05

Please read each statement. Initialing next to each statement indicates your understanding and agreement of the statement.

_____ Host Organization and/or Event Organizer(s) agrees upon request to provide a Liability Insurance Certificate providing evidence of general liability insurance coverage in a minimum of \$1,000,000 combined single limit and a minimum \$2,000,000 aggregate limit, If food or non-alcoholic beverages are sold or provided at the event the insurance policy shall also include an endorsement for product liability in an amount not less than \$1,000,000.

_____ Host Organization and/or Event Organizer(s) agrees, upon request, to submit a Security Plan setting forth the proposed security measures to be taken to protect the health, safety, and welfare of the participants, spectators, bystanders, and passerby. This plan will be reviewed by the Hastings Police Department who may require alterations to the plan. Security measures may include but are not limited to the hiring of Hastings Police Officers at the expense of the Event Organizer.

_____ Host Organization and/or Event Organizer(s) agrees, upon request, to provide a copy of their Determination Letter, as issued by the Internal Revenue Service of the United States, if the application is made on behalf of any organization representing itself as a tax-exempt, non-profit and/or charitable organization.

_____ Host Organization and/or Event Organizer(s) agrees to notify all residents and businesses that will be affected by street/sidewalk closures and/or amplified sound.

_____ Host Organization and/or Event Organizer(s) agree to supply 'No Parking' signs, barricades, cones, and/or warning signs and to situate them in such a position that the street closure may be maintained in a safe and orderly manner.

_____ Host Organization and/or Event Organizer(s) agree to work with City Staff to ensure appropriate licensure is completed for the event including: Park Rental(s), Mobile Food Units, Vendors, Intoxicating Liquor, Temporary Gambling, etc.

_____ Host Organization and/or Event Organizer(s) agree that any false statement or material misrepresentation made in support of this application and permit is cause for denial of issuance of a Special Event Permit. Applicant also agrees that failure to adhere to the policies and procedures established by the City of Hastings or any conditions or restrictions imposed upon the permit by the City of Hastings, is cause for revocation of the Special Event Permit.

By signing below, Host Organization and/or Event Organizer indicate understanding and agreement to the above statements.

Print Name

Title

Signature

Date

PLEASE COMPLETE IF INTOXICATING LIQUOR WILL BE SERVED AT THE EVENT

Intoxicating Liquor (please check one)

- An establishment within the City of Hastings holding an active Caterer’s Permit will be providing and serving liquor.
- The establishment must provide a current copy of their certificate of insurance including sales off premises. The City of Hastings must be listed as additional insured.
 - Please note if an establishment plans to serve liquor under their caterer’s permit, they must also serve food at the event.

Establishment / Permit Holder: _____

- A Temporary Intoxicating Liquor License will be requested.
- Only issued to charitable, religious, or nonprofit organizations in existence for at least three (3) years.
 - Application must be submitted at least 60 – days prior to the event.
 - Must be approved by City Council.
 - Liquor Liability insurance is required. Additional information listed below.

Special Event Liquor License Requirements

1. **Area.** Alcohol may be served by the Applicant within the Premises, at a location designated on the site map attached to the application. Liquor shall be confined to a specified area and the applicant must provide delineation and signage stating “No Alcohol Beyond This Point” between the specified area and the additional event space to discourage taking alcohol outside of the specified area.
2. **Compliance Inspection.** The applicant acknowledges that as a liquor license holder for the event, it is subject to Hastings City Code §111.13, subd. B, subd. 6, which authorizes that all premises from which intoxicating liquor is offered at on-salt, are subject to inspection for alcohol compliance by any peace officers or health officers.
3. **Identification Bracelets.** The applicant shall provide at no charge liquor identification bracelets in the area as required by City Staff. The applicant will permit no one to consume liquor unless they are wearing an identification bracelet, and will be responsible for the issuance of bracelets. The bracelets will be issued only to those who are legally entitled to consume intoxicating liquor.
4. **Insurance.** The City requires any function selling / serving intoxicating liquor through a temporary liquor license must provide Liquor Liability insurance for the day(s) of the event in the form and amounts as required by M.S. §340A. Proof of insurance must include the use of the facility or any parking lot used for alcohol service. The certificate must list the City of Hastings as an additional insured.
5. **Law Enforcement Officer.** The Police Department will determine if and how many police resources will be required at any event. All Police Department costs associated with the event are at the responsibility of the event organizer.
6. **Exclusions.** Glass beverage containers are not allowed within City Parks.



3/3/2024

Mayor Fasbender and City Council Members:

The Hastings Area Rotary Club is requesting Council approval to hold our 8th annual evening concert in Levee Park on Saturday, September 14, 2024.

Our fundraising concert event would run from 4:00 PM to 11:00 PM. In addition to live music, our event will include food vendors and alcoholic beverage sales. We would utilize Levee Park and the adjacent downtown parking lot using the same layout as last year. (see the enclosed site layout and event plan).

This year's concert will feature performances by three bands. A regional band will play two sets at the Rotary Pavilion stage, alternating with two national acts performing on a main stage backing up to Tyler Street.

As part of our request for use of the park and the parking lot, the Rotary Club is again asking the City to waive the rental fee for the Rotary Pavilion and surrounding park area, as the City has done for our five previous concert fundraisers.

The Hastings Rotary Club is committed to continuing to grow this event and attract visitors to enjoy our community's downtown area and beautiful riverfront amenities. All monies raised from this concert will be used to further the Rotary's mission of service to the community.

Sincerely,

A handwritten signature in blue ink that reads "Tom Montgomery". The signature is fluid and cursive.

Tom Montgomery,
2024 Rivertown LIVE! Co-Chair
Hastings Area Rotary Club

About Our Organization



For over 35 years, **Hastings Area Rotary Club** members have supported community charitable organizations, funded community projects, and volunteered for community service events. The Rotary Club provides annual financial support to

Hastings Family Service, United Way's literacy program, and scholarships for Hastings High School seniors.

In addition to envisioning, planning, and fundraising for the construction of the Rotary Pavilion, the Rotary club has funded:

- conversion of the railroad bridge over the Vermillion River gorge to a pedestrian and bike crossing
- installation of decorative bike trail signage
- purchase of the viewing scope for the Mississippi River observation platform
- re-decking of the Carpenter Nature Center ravine overlook

Rotary member's community service efforts include supporting and staffing over 70 annual **Hastings Rotary Fishing** events - taking seniors on outings on the Mississippi and St. Croix rivers. Our Rotary club has also started a **Cycling Without Age** chapter – providing seniors an opportunity to experience our City's trail system from the seat of a tricycle. Other Rotary community service efforts have included our annual cleanup of Vermillion Falls Park; tree planting at the High School athletic fields; and play structure assembly at the Lewis House.

2024 Rivertown Live Concert Plan

Saturday, September 14th

Concert: *Saturday, 9/14 from 4:00 PM to 11:00 PM*

- **Main Stage** –Two national acts performing on the main stage to be installed at the east end of the park, backing up to Tyler Street
- **Rotary Pavilion Stage** - A regional act performing two sets on the Rotary Pavilion stage, alternating with the main stage national acts
- **Activities** - Sponsor tents, Premium Ticket seating, Food Trucks, Beer sales, sponsor displays
- **Schedule** – Gates open at 4:00 PM; Concert finished before 11:00 PM

Location: *see attached concert layout and traffic plan*

- Levee Park
- Ramsey St. from 2nd St. north to alley
- Sibley St. adjacent to Downtown Parking Lot
- Levee Park Alley between Tyler and Sibley St.
- Downtown Parking Lot adjacent to Levee Park
- Gravel Parking Lot east of Tyler Street

Set Up Requirements:

- **Tuesday (9/10)** – Post advance notice of parking restrictions (Hastings Public Works):
 - **Downtown Parking Lot** - lot closing from 9:00 AM Saturday 9/14 to 11:00 AM Sunday 9/15.
 - **North end of Sibley St.** (Legion parking) – no parking from 9:00 AM Saturday 9/14 to 11:00 PM Saturday 9/14.
 - **Ramsey St.** from 2nd St. north to alley - no parking from 9:00 AM Saturday 9/14 to 9:00 AM Sunday 9/15.
 - **Tyler St** from 2nd St. north to river – no parking from 8:00 AM Thursday 9/12 to 9:00 AM Sunday 9/15.
 - **Tyler St. Gravel Parking Lot** - lot closing from 9:00 AM Thursday 9/12 to 9:00 AM Sunday 9/15.
- **Thursday (9/12)**
 - Close off on-street parking on Tyler Street at 8:00 AM
 - **Beginning at 8:00 AM**, setup main stage and Pavilion stage

- **Friday (9/13)**
 - Post advance notice of Ramsey St. road closure and Levee Park trail closure
 - **Beginning at 8:00 AM**, set up seating, and start fencing in Levee Park.
 - Bring in port-o-potties and additional trash receptacles

- **Saturday (9/14)**
 - Close off downtown parking lot and north end of Sibley Street at 9:00 AM Saturday September 14th.
 - Close Ramsey St. at 9:00 AM
 - Close Levee Park trail at 9:00 AM
 - Finish installing seating and the fencing around the perimeter as shown on the attached concert layout.
 - Setup Beer Garden and Food Vendors
 - Complete stage and sound setup
 - Install Sponsor, Volunteer, and Medical/Security Tents
 - Install required signage

After Event Clean-up

- **Saturday night:**
 - Empty trash receptacles into contracted Tennis dumpsters
 - Pick up trash and litter in park
 - Open up riverfront trail and street closures
- **Sunday** – all cleanup to be completed by noon.
 - Take down event fencing
 - Additional clean-up as needed
 - Vendor to remove port-o-potties
 - Vendor to remove dumpster
 - Vendor to disassemble and remove stage
 - Chairs removed
- **Monday**
 - Vendors to pick up traffic signage, port-o-potties, and fencing

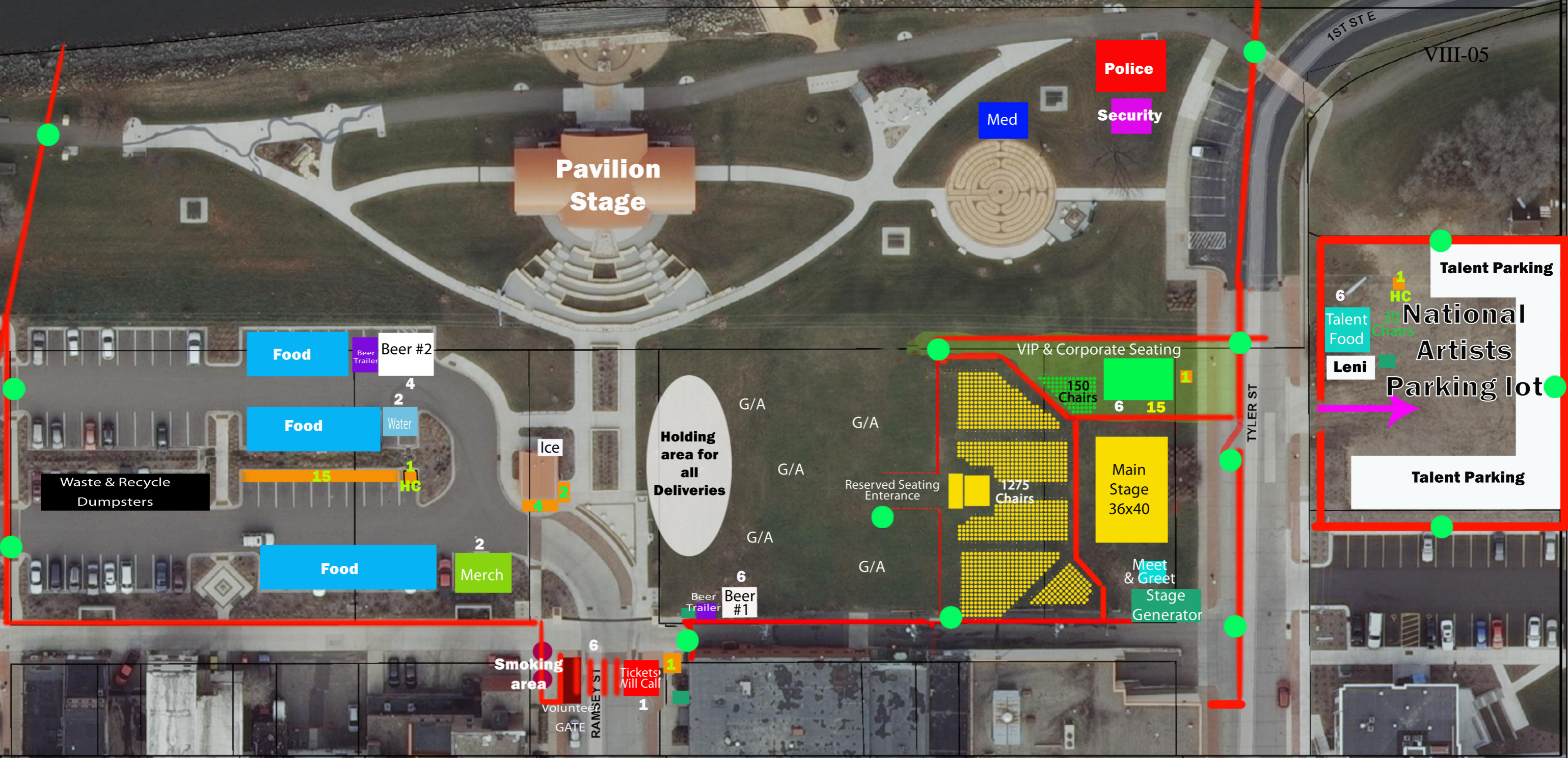
Other Event Details:

- **Alcohol Sales and Vendors**
 - Patrons will not be allowed to bring their own alcohol to event – no coolers allowed, and bags will be checked at the admission gates.

- Alcoholic beverages will not be permitted to leave the park.
- Canned beer and hard cider/seltzer will be sold – limit two cans per purchase.
- “Last Call” – no alcohol sold after 10:15 PM
- ID’s to be checked to ensure compliance with alcohol consumption laws. Wrist bands will be used to verify compliance with age requirements.
- Coordinate with Police Department on overserving prevention.
- Proof of insurance for temporary liquor sales will be provided to City staff.

- **Event Security**
 - Coordinated with Hastings Police Department.
 - Rotary will contract with ATB Security for 20 additional security personnel

- **Traffic Control**
 - Will utilize the 2023 approved traffic management plan



RTL 2023 Layout

updated 3/24/23

- 36 - 8' Tables
- 15 - High top Tables
- Generators
- Port-a-let
- Fencing
- Ash Tray Bucket of sand
- Emergency EXIT



-City to provide equipment for Tyler St
 -8 J Barrier supplied by city

- EQUIPMENT LIST**
- 1- Type III Barricades
 - 1- Road Closed
 - 2- Type II Barricades
 - 2- Trail Closed
 - 1- Road Closed Ahead
 - 2- Trail Detour Left / strut
 - 2- Trail Detour Right / strut
 - 2- Trail Detour Up / strut
 - 370- Pedestrian Barricades 7ft (2600+ linear ft)

Hastings Rotary Club: Rivertown Live 2023
 Saturday, September 9

- WL to deliver ped barricades by Thurs 9/7
- Remainder in place by Friday
- Customer/police to setup and takedown
- Pickup after weekend





Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

VIII-05

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number
Hastings Area Rotary Club	5/1/1986	41-1599616

Organization Address (No PO Boxes)	City	State	Zip Code
1070 Wyncrest Ct.	Woodbury	Minnesota	55129

Name of person making application	Business phone	Home phone
Tom Montgomery		651-895-2030

Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery	<input type="checkbox"/> Small Brewer	
9/14/2024	<input type="checkbox"/> Club	<input checked="" type="checkbox"/> Charitable	<input type="checkbox"/> Religious	<input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Craig Beissel	Hastings	Minnesota	55033

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
Levee Park, Hastings, MN

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Hohensteins, Inc.; 651-735-4978, 2330 Ventura Drive, Woodbury, MN 55125

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Rotary International Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival Yes No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King, Deputy City Clerk
Date: April 1, 2024
Item: Approve Parklet Renewal for Quarry Taphouse

Council Action Requested:

Consider the renewal application for a parklet for Quarry Taphouse with a liquor license amendment.

Background Information:

Quarry Taphouse has submitted the required application and documents for the renewal of their parklet license. The license will be issued upon receiving all required insurance documents and fees.

Financial Impact:

N/A

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

N/A



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King, Deputy City Clerk
Date: April 1, 2024
Item: Approve Massage Therapist License Renewal for Natalie Briones

Council Action Requested:

Adopt the attached resolution approving the Massage Therapist License renewal for Natalie Briones.

Background Information:

City Code Chapter 116 requires that massage therapists practicing within the City of Hastings be licensed annually. The licensing period for a massage therapist is January 1 through December 31.

The City has received and reviewed Ms. Briones' application for a massage therapist license renewal. Approvals and issuance of licenses are contingent upon the City receiving all license fees, required documents and completion of a criminal history background investigation conducted by the Hastings Police Department.

Financial Impact:

License revenue is included in the budget.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY**

RESOLUTION _____

**A RESOLUTION APPROVING A MASSAGE THERAPIST
LICENSE RENEWAL FOR NATALIE BRIONES**

WHEREAS, the City has received and reviewed Ms. Briones' application for a massage therapist license renewal; and

WHEREAS, approval and issuance of licenses are contingent upon the City receiving license fees, required documents, and completion of a criminal history background investigation conducted by the Hastings Police Department.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, Minnesota that the massage therapist license renewal for Natalie Briones is approved.

Adopted on this 1st day of April, 2024.

Mary D. Fasbender, Mayor

Attest:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Emily King, Deputy City Clerk
Date: April 1, 2024
Item: Approve In-Store Fireworks Sales License for TNT Fireworks at Coborn's #2037

Council Action Requested:

Approve the attached resolution approving an In-Store Fireworks Sales License for TNT Fireworks at Coborn's #2037 located at 225 33rd Street West.

Background Information:

The City has received and reviewed an In-Store Firework Sales application from TNT Fireworks for sales at Coborn's #2037 with proposed sales dates of May 6th – July 8th.

The Hastings Fire Marshal has approved the preliminary plans.

The issuance of the license will be contingent on the final inspection by the Fire Marshal once the products are in place.

Financial Impact:

The associated fees have been paid.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF HASTINGS
APPROVING AN IN-STORE FIREWORKS LICENSE FOR TNT FIREWORKS
WITHIN THE CITY OF HASTINGS**

WHEREAS, TNT Fireworks has applied for a Fireworks License for the storage and sale of fireworks in-store at Coborn’s #2037, 225 33rd Street West within the City of Hastings; and

WHEREAS, the City Council of the City of Hastings has established a license process; and

WHEREAS, the appropriate licensing fees have been paid and the application paperwork has been reviewed by the Hastings Fire Marshal. The issuance of the license will be contingent on an inspection by the Hastings Fire Marshal.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, that TNT Fireworks is hereby authorized to store and sell fireworks in the compliance with local and state regulations for the period of May 6, 2024 – July 8, 2024 at Coborn’s #2037, 225 33rd Street West.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 1ST DAY OF APRIL, 2024.

Mary D. Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King, Deputy City Clerk
Date: April 1, 2024
Item: Approve New Cannabis Product Retail License for H Tobacco, 1310 Vermillion Street

Council Action Requested:

Approve the attached resolution approving a new Cannabis Product Retail License for H Tobacco, 1310 Vermillion Street.

Background Information:

The City has received and reviewed an application for a new Cannabis Product Retail License for H Tobacco, 1310 Vermillion Street. Currently, this license allows for the sale of low potency products containing 0.3% or less of THC.

Approval and issuance of the license are contingent upon the submittal of all required documents, fees, successful completion of a criminal history background investigation by the Hastings Police Department, and a security plan approved by the Police Chief.

Financial Impact:

The associated fees have been paid.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**APPROVING A NEW CANNABIS PRODUCT RETAIL LICENSE
FOR H TOBACCO, 1310 VERMILLION STREET**

WHEREAS, the City has received and reviewed an application for a new Cannabis Product Retail License which currently allows for the sale of low potency products containing 0.3% or less of THC for H Tobacco, 1310 Vermillion Street; and

WHEREAS, approval and issuance of the license are contingent upon the submittal of all required documents, fees, successful completion of a criminal history background investigation by the Hastings Police Department, and a security plan approved by the Police Chief.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hastings that the Cannabis Product Retail License for H Tobacco, 1310 Vermillion Street is approved, unless revoked by City Council.

**ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 1ST DAY OF
APRIL, 2024.**

ATTEST:

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Emily King, Deputy City Clerk
Date: April 1, 2024
Item: Approve Lawful Gambling Premises Permit Renewals

Council Action Requested:

Approve the attached resolution approving Lawful Gambling Premises Permit Renewals for the organizations listed below.

Hastings Hockey Boosters	Me & Julio, 350 33 rd Street West Quarry Taphouse, 106 2 nd Street East
Hill-Murray Father's Club	Hastings Tavern, 111 3 rd Street East
MN Jaycees	The Busted Nut, 118 2 nd Street East Spiral Bridge Eagles Club, 1120 Vermillion Street
Saint Thomas Academy Alumni Association	Applebee's Neighborhood Grill & Bar, 2000 Vermillion Street

Background Information:

The organizations above have submitted requests to renew their Lawful Gambling Premises Permits.

Financial Impact:

The organizations above have paid the \$150.00 associated renewal fee per premise permit.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**RESOLUTION APPROVING LAWFUL GAMBLING
PREMISES PERMIT RENEWALS**

WHEREAS, the City has received and reviewed application for the renewal of premises permits; and

WHEREAS, approval and issuance of approval are contingent upon the City receiving all fees and required documents.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Hastings, that the following renewals are approved for April 1, 2024 – March 31, 2025.

Hastings Hockey Boosters	Me & Julio, 350 33 rd Street West Quarry Taphouse, 106 2 nd Street East
Hill-Murray Father’s Club	Hastings Tavern, 111 3 rd Street East
MN Jaycees	The Busted Nut, 118 2 nd Street East Spiral Bridge Eagles Club, 1120 Vermillion Street
Saint Thomas Academy Alumni Association	Applebee’s Neighborhood Grill & Bar, 2000 Vermillion Street

**ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 1ST
DAY OF APRIL 2024.**

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender and City Council
From: John Hinzman, Community Development Director
Date: April 1, 2024
Item: Authorize Submittal: SSTS Permitting and Licensing Authority

Council Action Requested:

Authorize submittal of the attached letter requesting transfer of SSTS - Subsurface Sewage Treatment Systems (private septic system) permitting and licensing authority to Dakota and Washington Counties. A simple majority is necessary for action.

Background

The vast majority of homes and businesses within the City are connected to the municipal sewer system; however, there are approximately 30 homes where sanitary sewer service is not available. The City currently provides, inspection, permitting, and licensing services for SSTS' requiring certain certification through the State of Minnesota. The City no longer has an individual who is SSTS certified and seeks to transfer authority to the respective counties in which staff does have training and where SSTS inspection is much more common. A target date of October 1, 2024 has been established for the transfer. Prior to transfer the City Code would be amended to indicate the change and existing records sent to the counties.

Council Committee Review

N/A

Advisory Commission Review

N/A

Attachment

- Request Letter
- Map of SSTS



April 1, 2024

Emily Gable
Water Resource Specialist
Dakota County Environmental Resources
14955 Galaxie Avenue
Apple Valley, MN 55124

Gary Bruns
Environmental Program Supervisor
Washington County
14949 62nd Street N, Room 4600
Stillwater, MN 55082

RE: Transfer of Permitting and License Authority – Subsurface Sewage Treatment Systems (SSTS)

Dear Ms. Gable and Mr. Bruns,

The City of Hastings seeks to transfer permitting and licensing authority for the regulation of SSTS (private septic systems). A target date of October 1, 2024 has been established for the transfer. Prior to transfer of authority, the Hastings City Code will be amended to assign permitting and license authority to the respective county.

Within the corporate limits of Hastings there are approximately 25 SSTS' within Dakota County and 5 SSTS's within Washington County.

Please contact me with any questions at (651) 480-2378 or jhinzman@hastingsmn.gov

Sincerely,

CITY OF HASTINGS

A handwritten signature in black ink, appearing to read "John Hinzman".

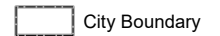
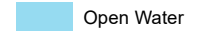

John Hinzman, AICP
Community Development Director

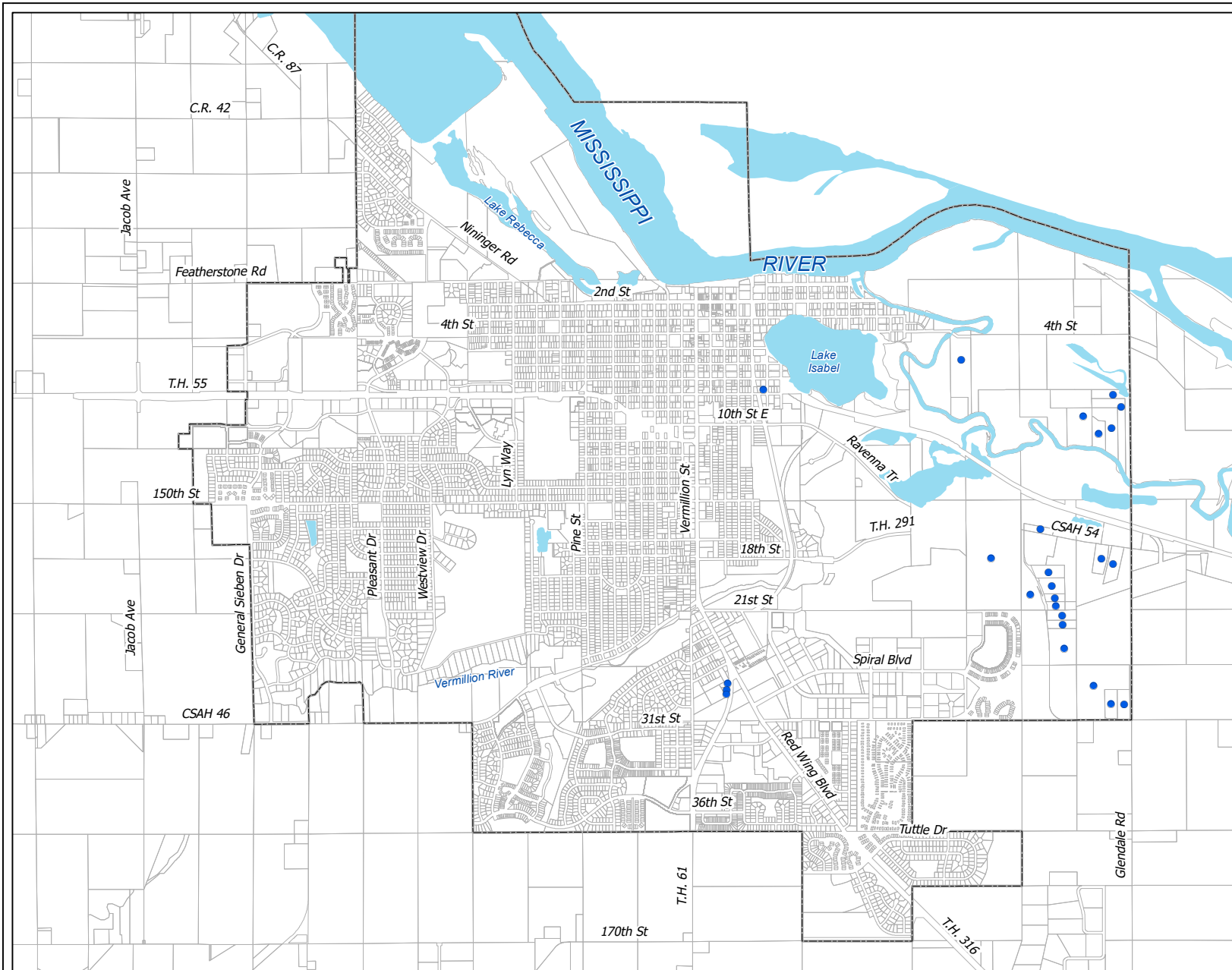


City of Hastings Comprehensive Sanitary Sewer Plan

Figure 5-4
Individual Sewage
Treatment Systems (ISTS)

Legend

-  City Boundary
-  Open Water
-  ISTS





City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempki – Public Works Director/City Engineer
Date: April 1, 2024
Item: Approve Final Payment – 2023 Neighborhood Infrastructure Improvements

COUNCIL ACTION REQUESTED

Council is requested to adopt the attached resolution approving final payment to BCM Construction Inc. on City Project 2023-1, the 2023 Neighborhood Infrastructure Improvements.

BACKGROUND INFORMATION

All project work was completed in the fall, including punch list items per the Contract Documents. The 1-Year Warranty Period will extend to October 21, 2024.

FINANCIAL IMPACT

There were no change orders on the project and the original contract amount was \$3,368,721.25. The final total construction cost for the project was \$3,404,425.35, which is approximately 1.0% over the contract amount.

The project was completed within the 2023 Budget amount.

STAFF RECOMMENDATION

Staff is recommending that the City Council adopt the attached resolution approving final payment for the project.

ATTACHMENTS

- Resolution accepting work and ordering final payment for Project 2023-1, the 2023 Neighborhood Infrastructure Improvements.

CITY OF HASTINGS

VIII-12

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION ACCEPTING WORK AND ORDERING FINAL PAYMENT
FOR PROJECT 2023-1, THE 2023 NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS**

WHEREAS, pursuant to a written contract signed with the City of Hastings on April 21, 2023, BCM Construction Inc. has satisfactorily completed City Project 2023-1, the 2023 Neighborhood Infrastructure Improvements.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS; that the Clerk and Mayor are hereby directed to issue a proper order for the final payment of \$97,607.47 on the above said project for such contracts, taking the contractor receipt in full.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA, THIS 1st DAY OF April, 2024.

Ayes:

Nays:

ATTEST:

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor

SEAL

Vendor: 001254
 Amount: \$ 97,607.47
 Dept: ENG
 Ord. By: CM
 Acct. # 483-300-3630-6590
 Code: 99 Date: 3/26/2024
 Descript: 2023-1 FINAL PAY EST

Request For Payment

Date: 11/30/2023
 Project: 2023 Neighborhood Infrastructure Improvements
 Contractor: BCM Construction Inc.
 Request Number: 7 (Final)
 Payment Period: 11/1/2023 - 11/30/2023

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL BID			COMPLETED					
			Quantity	Unit Price	Amount	Total To Date		Previous Completed		This Pay Period	
						Quantity	Amount	Quantity	Amount	Pay Estimate #7 Quantity	Amount
1	CLEARING	TREE	14	\$ 650.00	\$ 9,100.00	17	\$ 11,050.00	17	\$ 11,050.00		\$ -
2	GRUBBING	TREE	15	\$ 315.00	\$ 4,725.00	19	\$ 5,985.00	19	\$ 5,985.00		\$ -
3	REMOVE EXISTING GATE VALVE	EA	25	\$ 200.00	\$ 5,000.00	25	\$ 5,000.00	25	\$ 5,000.00		\$ -
4	REMOVE EXISTING HYDRANT & GATE VALVE	EA	4	\$ 515.00	\$ 2,060.00	4	\$ 2,060.00	4	\$ 2,060.00		\$ -
5	REMOVE EXISTING STORM SEWER STRUCTURE (ALL DEPTHS & SIZES)	EA	60	\$ 415.00	\$ 24,900.00	61	\$ 25,315.00	61	\$ 25,315.00		\$ -
6	REMOVE EXISTING SANITARY MANHOLE	EA	4	\$ 350.00	\$ 1,400.00	4	\$ 1,400.00	4	\$ 1,400.00		\$ -
7	REMOVE EXISTING CONCRETE PEDESTRIAN RAMP	EA	39	\$ 170.00	\$ 6,630.00	39	\$ 6,630.00	39	\$ 6,630.00		\$ -
8	SALVAGE AND REINSTALL MAIL BOX	EA	7	\$ 185.00	\$ 1,295.00	7	\$ 1,295.00	7	\$ 1,295.00		\$ -
9	INSTALL MAIL BOX	EA	3	\$ 185.00	\$ 555.00	3	\$ 555.00	3	\$ 555.00		\$ -
10	SAWCUT EXISTING BITUMINOUS PAVEMENT	LF	750	\$ 4.00	\$ 3,000.00	750	\$ 3,000.00	750	\$ 3,000.00		\$ -
11	SAWCUT EXISTING CONCRETE PAVEMENT	LF	50	\$ 8.00	\$ 400.00	50	\$ 400.00	50	\$ 400.00		\$ -
12	REMOVE CONCRETE CURB & GUTTER	LF	10670	\$ 3.60	\$ 38,412.00	10670	\$ 38,412.00	10670	\$ 38,412.00		\$ -
13	REMOVE EXISTING STORM SEWER PIPE (ALL DEPTHS & SIZES)	LF	1358	\$ 8.50	\$ 11,543.00	1358	\$ 11,543.00	1358	\$ 11,543.00		\$ -
14	REMOVE EXISTING SANITARY SEWER PIPE (ALL DEPTHS & SIZES)	LF	80	\$ 8.50	\$ 680.00	80	\$ 680.00	80	\$ 680.00		\$ -
15	SAND FILL AND ABANDON WATER MAIN	LF	800	\$ 7.00	\$ 5,600.00	396	\$ 2,772.00	396	\$ 2,772.00		\$ -
16	REMOVE EXISTING WATER MAIN (ALL DEPTHS & SIZES)	LF	243	\$ 14.00	\$ 3,402.00	243	\$ 3,402.00	243	\$ 3,402.00		\$ -
17	REMOVE CONCRETE SIDEWALK	SY	2100	\$ 9.00	\$ 18,900.00	2122	\$ 19,098.00	2122	\$ 19,098.00		\$ -
18	REMOVE CONCRETE DRIVEWAY	SY	469	\$ 9.00	\$ 4,221.00	469	\$ 4,221.00	469	\$ 4,221.00		\$ -
19	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	60	\$ 11.00	\$ 660.00	82	\$ 902.00	82	\$ 902.00		\$ -
20	REMOVE BITUMINOUS PAVEMENT	SY	25450	\$ 0.80	\$ 20,360.00	25450	\$ 20,360.00	25450	\$ 20,360.00		\$ -
21	REMOVE MAIL BOX SPECIAL	EA	2	\$ 350.00	\$ 700.00	2	\$ 700.00	2	\$ 700.00		\$ -
22	SUBGRADE PREPARATION OF RECLAIMED SURFACE	SY	11140	\$ 1.10	\$ 12,254.00	11140	\$ 12,254.00	11140	\$ 12,254.00		\$ -
23	COMMON EXCAVATION (EV)	CY	6330	\$ 19.75	\$ 125,017.50	6330	\$ 125,017.50	6330	\$ 125,017.50		\$ -
24	COMMON EXCAVATION TRAIL (EV)	CY	1040	\$ 17.00	\$ 17,680.00	1040	\$ 17,680.00	1040	\$ 17,680.00		\$ -
25	HAUL EXCESS RECLAIM MATERIAL (LV)	CY	1014	\$ 9.50	\$ 9,633.00	1014	\$ 9,633.00	1014	\$ 9,633.00		\$ -
26	SUBGRADE CORRECTION (EV)	CY	1650	\$ 6.50	\$ 10,725.00	931	\$ 6,051.50	931	\$ 6,051.50		\$ -
27	CRUSHED ROCK BORROW MATERIAL (LV)	CY	1650	\$ 15.60	\$ 25,740.00	317	\$ 4,945.20	317	\$ 4,945.20		\$ -
28	GRANULAR PIPE BEDDING (LV)	CY	50	\$ 30.00	\$ 1,500.00		\$ -		\$ -		\$ -
29	SALVAGE AGGREGATE FROM STOCKPILE (MILLINGS)	CY	50	\$ 25.00	\$ 1,250.00	10	\$ 250.00	10	\$ 250.00		\$ -
30	AGGREGATE BASE CLASS 5 (STREET)	TON	10511	\$ 12.75	\$ 134,015.25	11278	\$ 143,794.50	11278	\$ 143,794.50		\$ -
31	AGGREGATE BASE CLASS 5 (TRAIL OR WALK)	TON	1281	\$ 21.00	\$ 26,901.00	1281	\$ 26,901.00	1281	\$ 26,901.00		\$ -
32	BIT JOINT SAWING AND SEALING	LF	6780	\$ 4.20	\$ 28,476.00		\$ -		\$ -		\$ -
33	JOINT ADHESIVE	LF	17065	\$ 0.80	\$ 13,652.00	17253	\$ 13,802.40	17253	\$ 13,802.40		\$ -
34	FULL DEPTH PAVEMENT RECLAMATION - 8-10 INCHES	SY	11140	\$ 3.25	\$ 36,205.00	11140	\$ 36,205.00	11140	\$ 36,205.00		\$ -
35	BITUMINOUS MATERIAL FOR TACK COAT	GAL	5264	\$ 5.25	\$ 27,636.00	4010	\$ 21,052.50	4010	\$ 21,052.50		\$ -
36	BITUMINOUS DRIVEWAY SPWEB240B/SPNW230B	SY	60	\$ 63.00	\$ 3,780.00	264	\$ 16,632.00	264	\$ 16,632.00		\$ -
37	BITUMINOUS WEAR COURSE MIX SPWEB340C (STREET)	TON	3847	\$ 78.50	\$ 301,989.50	3927	\$ 308,269.50	3897	\$ 305,914.50	30	\$ 2,355.00
38	BITUMINOUS NON WEAR COURSE MIX SPNWB330C (STREET)	TON	6370	\$ 78.50	\$ 500,045.00	6621	\$ 519,748.50	6621	\$ 519,748.50		\$ -
39	BITUMINOUS WEAR COURSE MIX: SPWEB340B (TRAIL)	TON	755	\$ 84.00	\$ 63,420.00	753	\$ 63,252.00	753	\$ 63,252.00		\$ -
40	12" RCP DES 3006 CL III	LF	58	\$ 127.00	\$ 7,366.00	58	\$ 7,366.00	58	\$ 7,366.00		\$ -
41	15" RCP DES 3006 CL III	LF	1911	\$ 84.50	\$ 161,479.50	1933	\$ 163,338.50	1933	\$ 163,338.50		\$ -
42	18" RCP DES 3006 CL III	LF	111	\$ 101.00	\$ 11,211.00	111	\$ 11,211.00	111	\$ 11,211.00		\$ -
43	21" RCP DES 3006 CL III	LF	15	\$ 108.00	\$ 1,620.00	15	\$ 1,620.00	15	\$ 1,620.00		\$ -
44	CONNECT TO EXISTING STORM SEWER STRUCTURE	EA	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00		\$ -
45	CONNECT TO EXISTING STORM SEWER	EA	29	\$ 400.00	\$ 11,600.00	31	\$ 12,400.00	31	\$ 12,400.00		\$ -
46	CONST DRAINAGE STRUCTURE 24" X 36"	EA	40	\$ 3,350.00	\$ 134,000.00	42	\$ 140,700.00	42	\$ 140,700.00		\$ -

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL BID			COMPLETED					
			Quantity	Unit Price	Amount	Total To Date		Previous Completed		This Pay Period	
						Quantity	Amount	Quantity	Amount	Pay Estimate #7 Quantity	Amount
47	CONST DRAINAGE STRUCTURE 4020 48" DIA	EA	20	\$ 4,150.00	\$ 83,000.00	22	\$ 91,300.00	22	\$ 91,300.00		\$ -
48	REPLACE EXISTING STORM SEWER CASTING SPECIAL	EA	8	\$ 1,350.00	\$ 10,800.00	8	\$ 10,800.00	8	\$ 10,800.00		\$ -
49	ADJUST FRAME RING AND CASTING (SPECIAL)	EA	21	\$ 700.00	\$ 14,700.00	21	\$ 14,700.00	21	\$ 14,700.00		\$ -
50	HYDRODYNAMIC SEPARATOR	EA	3	\$ 18,200.00	\$ 54,600.00	3	\$ 54,600.00	3	\$ 54,600.00		\$ -
51	GEOTEXTILE FILTER MATERIAL TYPE IV	SY	50	\$ 5.00	\$ 250.00		\$ -		\$ -		\$ -
52	4" CONCRETE SIDEWALK	SF	2750	\$ 7.30	\$ 20,075.00	2446	\$ 17,855.80	2446	\$ 17,855.80		\$ -
53	6" CONCRETE SIDEWALK	SF	390	\$ 9.40	\$ 3,666.00	758	\$ 7,125.20	758	\$ 7,125.20		\$ -
54	B618 CONCRETE CURB & GUTTER	LF	10920	\$ 19.60	\$ 214,032.00	10966	\$ 214,933.60	10966	\$ 214,933.60		\$ -
55	CONCRETE VALLEY GUTTER	LF	400	\$ 37.00	\$ 14,800.00	408	\$ 15,096.00	408	\$ 15,096.00		\$ -
56	REMOVE & REPLACE EXISTING CURB & GUTTER (ALL TYPES & SIZES)	LF	1485	\$ 31.25	\$ 46,406.25	1827	\$ 57,093.75	1827	\$ 57,093.75		\$ -
57	6" CONCRETE DRIVEWAY PAVEMENT	SY	530	\$ 67.00	\$ 35,510.00	373	\$ 24,991.00	373	\$ 24,991.00		\$ -
58	CONCRETE PEDESTRIAN RAMP	EA	44	\$ 2,150.00	\$ 94,600.00	47	\$ 101,050.00	47	\$ 101,050.00		\$ -
59	TRAFFIC CONTROL	LS	1	\$ 12,600.00	\$ 12,600.00	1	\$ 12,600.00	1	\$ 12,600.00		\$ -
60	ROCK CONSTRUCTION EXIT	EA	7	\$ 700.00	\$ 4,900.00	6	\$ 4,200.00		\$ -	6	\$ 4,200.00
61	STORM DRAIN INLET PROTECTION	EA	65	\$ 125.00	\$ 8,125.00	65	\$ 8,125.00	65	\$ 8,125.00		\$ -
62	SILT FENCE, TYPE MS	LF	250	\$ 5.00	\$ 1,250.00	45	\$ 225.00		\$ -	45	\$ 225.00
63	FLOTATION SILT CURTAIN, TYPE MOVING WATER	LF	50	\$ 25.00	\$ 1,250.00	50	\$ 1,250.00	50	\$ 1,250.00		\$ -
64	EROSION & SEDIMENT CONTROL	LS	1	\$ 4,500.00	\$ 4,500.00	1	\$ 4,500.00	1	\$ 4,500.00		\$ -
65	LOAM TOPSOIL BORROW (LV)	CY	1550	\$ 25.00	\$ 38,750.00	837	\$ 20,925.00	837	\$ 20,925.00		\$ -
66	EROSION CONTROL BLANKETS CATEGORY 4	SY	50	\$ 4.20	\$ 210.00	2512	\$ 10,550.40	2512	\$ 10,550.40		\$ -
67	SEEDING, BLOWN COMPOST	SY	12025	\$ 5.50	\$ 66,137.50	16576	\$ 91,168.00	16576	\$ 91,168.00		\$ -
68	PAVEMENT MESSAGE PAINT (RIGHT OR LEFT ARROW)	EA	4	\$ 84.00	\$ 336.00	4	\$ 336.00	4	\$ 336.00		\$ -
69	4" SOLID LINE PAINT	LF	10850	\$ 0.20	\$ 2,170.00	10850	\$ 2,170.00	10850	\$ 2,170.00		\$ -
70	12" SOLID LINE PAINT	LF	80	\$ 12.00	\$ 960.00	80	\$ 960.00	80	\$ 960.00		\$ -
71	4" BROKEN LINE PAINT	LF	1040	\$ 0.20	\$ 208.00	1040	\$ 208.00	1040	\$ 208.00		\$ -
72	CROSSWALK PAINT	SF	108	\$ 9.50	\$ 1,026.00	108	\$ 1,026.00	108	\$ 1,026.00		\$ -
73	TEMPORARY BYPASS PUMPING	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00		\$ -
74	CONNECT TO EXISTING SANITARY SEWER STRUCTURE	EA	1	\$ 1,300.00	\$ 1,300.00	1	\$ 1,300.00	1	\$ 1,300.00		\$ -
75	CONNECT TO EXISTING SANITARY SEWER	EA	1	\$ 980.00	\$ 980.00	1	\$ 980.00	1	\$ 980.00		\$ -
76	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	10	\$ 500.00	\$ 5,000.00	10	\$ 5,000.00	10	\$ 5,000.00		\$ -
77	4" ON 8" PVC WYE	EA	10	\$ 340.00	\$ 3,400.00	10	\$ 3,400.00	10	\$ 3,400.00		\$ -
78	4" PVC SDR 26 (FOR SERVICES)	LF	330	\$ 48.00	\$ 15,840.00	275	\$ 13,200.00	275	\$ 13,200.00		\$ -
79	8" PVC SDR 35	LF	658	\$ 59.00	\$ 38,822.00	658	\$ 38,822.00	658	\$ 38,822.00		\$ -
80	10" PVC SDR 35	LF	306	\$ 72.00	\$ 22,032.00	306	\$ 22,032.00	306	\$ 22,032.00		\$ -
81	8" DIP SANITARY SEWER (ALL DEPTHS)	LF	20	\$ 180.00	\$ 3,600.00	20	\$ 3,600.00	20	\$ 3,600.00		\$ -
82	CONSTRUCT 8" OUTSIDE DROP	LF	4	\$ 1,200.00	\$ 4,800.00	4	\$ 4,800.00	4	\$ 4,800.00		\$ -
83	TELEWISE SANITARY SEWER	LF	964	\$ 4.00	\$ 3,856.00	964	\$ 3,856.00		\$ -	964	\$ 3,856.00
84	REPLACE EXISTING SANITARY SEWER CASTING	EA	4	\$ 1,100.00	\$ 4,400.00	4	\$ 4,400.00	4	\$ 4,400.00		\$ -
85	48" DIA. SSMH	EA	5	\$ 6,000.00	\$ 30,000.00	5	\$ 30,000.00	5	\$ 30,000.00		\$ -
86	EXTRA DEPTH MH 10'+	LF	3	\$ 420.00	\$ 1,260.00	3	\$ 1,260.00	3	\$ 1,260.00		\$ -
87	CONNECT TO EXISTING WATERMAIN	EA	18	\$ 900.00	\$ 16,200.00	19	\$ 17,100.00	19	\$ 17,100.00		\$ -
88	CONNECT TO EXISTING WATER SERVICE	EA	11	\$ 300.00	\$ 3,300.00	11	\$ 3,300.00	11	\$ 3,300.00		\$ -
89	1" CORP STOP	EA	10	\$ 550.00	\$ 5,500.00	10	\$ 5,500.00	10	\$ 5,500.00		\$ -
90	2" CORP STOP	EA	1	\$ 880.00	\$ 880.00	1	\$ 880.00	1	\$ 880.00		\$ -
91	1" CURB STOP AND BOX	EA	10	\$ 600.00	\$ 6,000.00	10	\$ 6,000.00	10	\$ 6,000.00		\$ -
92	2" CURB STOP AND BOX	EA	1	\$ 1,060.00	\$ 1,060.00	1	\$ 1,060.00	1	\$ 1,060.00		\$ -
93	HYDRANT 7.5' BURY W/GATE VALVE	EA	5	\$ 8,400.00	\$ 42,000.00	5	\$ 42,000.00	5	\$ 42,000.00		\$ -
94	REPLACE EXISTING GATE VALVE BOX	EA	7	\$ 750.00	\$ 5,250.00	6	\$ 4,500.00	6	\$ 4,500.00		\$ -
95	CURB STOP COVER CASTING	EA	3	\$ 360.00	\$ 1,080.00	1	\$ 360.00	1	\$ 360.00		\$ -
96	ADJUST GATE VALVE SPECIAL - BOLT REPLACEMENT	EA	7	\$ 1,650.00	\$ 11,550.00	6	\$ 9,900.00	6	\$ 9,900.00		\$ -
97	ADJUST EXISTING GATE VALVE BOX	EA	24	\$ 160.00	\$ 3,840.00	24	\$ 3,840.00	24	\$ 3,840.00		\$ -
98	6" GATE VALVE & BOX	EA	15	\$ 2,225.00	\$ 33,375.00	15	\$ 33,375.00	15	\$ 33,375.00		\$ -
99	8" GATE VALVE & BOX	EA	7	\$ 3,050.00	\$ 21,350.00	8	\$ 24,400.00	8	\$ 24,400.00		\$ -
100	12" GATE VALVE & BOX	EA	2	\$ 5,350.00	\$ 10,700.00	2	\$ 10,700.00	2	\$ 10,700.00		\$ -
101	CURB STOP BOX REPAIR/EXTENSION	EA	1	\$ 650.00	\$ 650.00		\$ -		\$ -		\$ -
102	CONSTRUCT TEMPORARY WATERMAIN & SERVICES	LF	1850	\$ 6.75	\$ 12,487.50	3141	\$ 21,201.75	3141	\$ 21,201.75		\$ -

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL BID			COMPLETED								
			Total To Date		Previous Completed		This Pay Period		Pay Estimate #7 Quantity	Amount				
			Quantity	Unit Price	Amount	Quantity	Amount	Quantity			Amount			
103	CURB STOP EXTRA DEPTH	LF	1	\$ 415.00	\$ 415.00									
104	1" TYPE K COPPER W/FITTINGS	LF	300	\$ 54.00	\$ 16,200.00	281	\$ 15,174.00	281	\$ 15,174.00					
105	2" HDPE (CTS) WATER SERVICE	LF	38	\$ 75.00	\$ 2,850.00	61	\$ 4,575.00	61	\$ 4,575.00					
106	6" C-900 PVC W/FITTINGS	LF	1460	\$ 56.00	\$ 81,760.00	1436	\$ 80,416.00	1436	\$ 80,416.00					
107	6" DIP W/FITTINGS	LF	70	\$ 120.00	\$ 8,400.00	150	\$ 18,000.00	150	\$ 18,000.00					
108	8" C-900 PVC W/FITTINGS	LF	2940	\$ 65.00	\$ 191,100.00	2940	\$ 191,100.00	2940	\$ 191,100.00					
109	12" C-900 PVC W/FITTINGS	LF	92	\$ 180.00	\$ 16,560.00	83	\$ 14,940.00	83	\$ 14,940.00					
110	2" INSULATION 4'X8' SHEET	SY	15	\$ 38.00	\$ 570.00		\$ -		\$ -					
111	REMOVE ORNAMENTAL METAL RAILING	LF	116	\$ 37.00	\$ 4,292.00	116	\$ 4,292.00	116	\$ 4,292.00					
112	REMOVE CONCRETE APPROACH PANELS	SF	180	\$ 48.00	\$ 8,640.00	180	\$ 8,640.00	180	\$ 8,640.00					
113	REMOVE CONCRETE SIDEWALK	SF	220	\$ 8.00	\$ 1,760.00	220	\$ 1,760.00	220	\$ 1,760.00					
114	SIDEWALK CONCRETE (3S52)	SF	878	\$ 59.00	\$ 51,802.00	878	\$ 51,802.00	878	\$ 51,802.00					
115	REINFORCEMENT BARS (EPOXY COATED)	LB	3315	\$ 3.15	\$ 10,442.25	3315	\$ 10,442.25	3315	\$ 10,442.25					
116	BRIDGE APPROACH PANELS	SY	45	\$ 800.00	\$ 36,000.00	45	\$ 36,000.00	45	\$ 36,000.00					
117	REMOVE CONCRETE BRIDGE DECK	SF	6	\$ 210.00	\$ 1,260.00	6	\$ 1,260.00	6	\$ 1,260.00					
118	REMOVE CONCRETE BRIDGE SIDEWALK	LF	115	\$ 28.00	\$ 3,220.00	115	\$ 3,220.00	115	\$ 3,220.00					
119	ANCHORAGES TYPE REINF BARS	EA	254	\$ 48.00	\$ 12,192.00	254	\$ 12,192.00	254	\$ 12,192.00					
120	RECONSTRUCT EXPANSION JOINT TYPE B	LF	7	\$ 1,575.00	\$ 11,025.00	3.5	\$ 5,512.50	4	\$ 5,512.50					
121	CONCRETE SURFACE REPAIR, TYPE 2	SF	6	\$ 210.00	\$ 1,260.00		\$ -		\$ -					
122	WIRE FENCE, DESIGN S-1 (VINYL COATED)	LF	111	\$ 260.00	\$ 28,860.00	114	\$ 29,640.00	114	\$ 29,640.00					

SUBTOTALS:	\$ 3,368,721.25	\$3,404,425.35	\$3,393,789.35	\$10,636.00
	ORIGINAL BID	TOTAL TO DATE	PREVIOUS COMPLETED	CURRENT PERIOD

PROJECTS:

	This Period	Total to Date
2023-1 Neighborhood Infrastructure Improvements	\$10,636.00	\$3,404,425.35

**CITY OF HASTINGS
2023 Neighborhood Infrastructure Improvements
Payment Summary**

Pay Estimate Number	Period	Retainage*	Payment
1	5/1/2023 - 5/31/2023		\$412,385.00
2	6/1/2023 - 6/30/2023		\$663,034.95
3	7/1/2023 - 7/31/2023		\$578,940.10
4	8/1/2023 - 8/31/2023	\$38,264.25	\$727,020.70
5	9/1/2023 - 9/30/2023	\$25,916.89	\$492,420.91
6	10/1/2023 - 10/31/2023	\$22,790.33	\$433,016.22
7 (Current/Final)	11/1/2023 - 11/30/2023	-\$86,971.47	\$97,607.47
TOTALS TO DATE:			\$3,404,425.35

*A 5% retainage is withheld on all payments after total amount completed to date exceeds 50% of original bid

Total Completed to Date:	\$3,404,425.35
Less Retainage:	
Less Previous Payment:	\$2,873,801.66
Total Amount Due:	\$97,607.47

Note: Final payment amount is summation fo current period (\$10,636.00) in addition to the release of all retainage held to date on the project (\$86,971.47)

Application for Payment Number: 7

Contractor: BCM Construction Inc.

Aaron Miller
Digitally signed by Aaron Miller
 DN: C=US,
 E=a.miller@bcmgrading.com,
 CN=Aaron Miller
 Date: 2024.03.25 15:46:07-05'00'

Contractor

3/25/24

Date

Engineer



3/26/24

Date

Approved by Owner

Date



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempski – Public Works Director/City Engineer
Date: March 25, 2024
Item: Declare Surplus Property and Authorize Sale

Council Action Requested:

The Council is requested to declare pick-up trucks from the Public Works Department as surplus property and authorize these items for public sale.

Background Information:

The list of pick-up trucks below is no longer needed by the Public Works Department, and we would like to declare them as surplus/excess property:

- 5 Pick-Up Trucks
 - Truck No. 114 – 2003 Chevy ¾ Ton 2wd
 - Truck No. 120 – 2006 Chevy ¾ Ton 2wd
 - Truck No. 124 – 2007 Chevy ¾ Ton 2wd
 - Truck No. 101 – 2001 Ford F-250 4wd
 - Truck No. 402A – 2001 Ford F-150 4wd

In an effort to address our aged pick-up truck fleet, replacement vehicles have been provided to the Public Works Department. The trucks listed above have reached their useful life in the Public Works fleet and now that replacement vehicles are in place, it is time to authorize them for public sale.

Financial Impact:

Neutral budgetary impact



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Dan Wietecha, City Administrator
Date: April 1, 2024
Item: 2024-2025 LELS Local No. 249 Union Contract

Council Action Requested:

Approve the 2024-2025 Lateral Transfer Memorandum of Understanding for Law Enforcement Labor Services, Inc. Local No. 249 (Officers).

Background Information:

The 2024-2025 collective bargaining agreement for the LELS Local No. 249 was approved by Council on December 18, 2023. The attached Memorandum of Understanding was inadvertently omitted. Other than extending the effective dates, the provisions of the MOU remain unchanged.

Financial Impact:

N/A

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

Law Enforcement Labor Services, Inc. Local No. 249 Lateral Transfer Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING

Lateral Transfer

This Memorandum of Understanding (MOU) is entered into by the City of Hastings ("City") and Law Enforcement Labor Services, Inc. (LELS), Local No. 249 for the purpose of defining lateral transfer language.

WHEREAS, LELS is the exclusive representative for the bargaining unit comprised of patrol officers for the City of Hastings Police Department;

WHEREAS, the City and LELS are parties to a Collective Bargaining Agreement in effect January 1, 2024 through December 31, 2025 and continuing by operation of law;

NOW, THEREFORE, BE IT RESOLVED, that the parties hereto agree as follows:


1. A current licensed peace officer with at least one year of full-time experience may laterally transfer and start at the 12-month wage step, as defined in the collective bargaining agreement.
2. All new lateral hires shall receive a bank of 24 hours of sick time and 24 hours of vacation time at the time of hire.
3. Neither of these actions impact seniority or longevity standards in place.

Agreed this _____ day of April, 2024.


City of Hastings:

LELS, Local No. 249:

Mary Fasbender, Mayor


Jay Maher, Business Agent

Dan Wietecha, City Administrator


Daniel Vomastek, Steward

Kelly Murtaugh, City Clerk


Jacob Whiers, Steward



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Chris Jenkins, Parks & Recreation Director
Date: April 1, 2024
Item: Change Order #1 Roof Hatch

Council Action Requested:

Approve Change Order # 1 with Apex Facility Solutions

Background Information:

During a preconstruction contractor meeting for the Civic Arena refrigeration and roofing project, an idea was posed to add a permanent, user friendly roof hatch and steps for access to the roof areas of the Civic Arena. Staff at Apex have been working to solicit pricing information from our roofing contractor and have supplied that to the City.

A permanent hatch and steps will allow staff and contractors safe and consistent access to the roofs of the Civic Arena, this will be even more important after a solar array is added to the west rink roof.

City staff agree this is an important upgrade and is most efficient to include in the roofing contract.

Financial Impact:

This will be a \$19,170.89 addition to the overall contract.

Advisory Commission Discussion:

None

Council Committee Discussion:

None

Attachments:

- Change Order #1



Client: City of Hastings
Project: Hastings Civic Arena Renovation

Change Order No: 1
3/25/24

The Contract is Changed as Follows:

Provide all labor and material to install 30x54" roof hatch on mezzanine level. Work includes cutting and removing of existing roofing and insulation as needed, install of roof hatch, infill voids in insulation to match existing roof height. New hatch will be made weather tight by roofer. Install of 70 degree ships ladder and safety rail on roof. All waste to be hauled by roofer.

Table with 2 columns: Description and Amount. Rows include Original Contract Value (\$217,391.00), Net Prior Change Orders (\$5,000,313.00), Contract Value Prior to this Change Order (\$5,217,704.00), This Change Order Add (Deduct) (\$ 19,170.89), and New Contract Value after Change Order (\$5,236,874.89).

Contract Time will be increased by zero (0) days.

NOT VALID UNTIL SIGNED BY THE CONSTRUCTION MANAGER, CONTRACTOR AND OWNER

Apex Facility Solutions, SBC
Construction Manager

Owner

By (Signature)

By (Signature)

Mark Rasmussen
By (Typed)

By (Typed)

Date

Date



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempki – Public Works Director/City Engineer
Date: March 27, 2024
Item: Conduct Public Hearing & Consider Resolution to Adopt Assessments for the 2024 Neighborhood Infrastructure Improvements

COUNCIL ACTION REQUESTED

Council is requested to conduct a public hearing, and to consider the enclosed resolution to adopt the proposed assessments for City Project 2024-1, the 2024 Neighborhood Infrastructure Improvements. This resolution requires a simple majority vote of support for approval. The scope and features for this project were approved by the City Council at the regular meeting on March 4th and the City will be receiving bids for the project on April 5th.

BACKGROUND INFORMATION

The 2024 Neighborhood Infrastructure Improvements contain street and utility improvements to six City streets ranging in scope of work from street reclamation to full street and utility reconstruction. The project scope was presented to City Council on March 4th, 2024 (please refer to the attached Project Map). Existing paved trails within Pleasant Park will be reconstructed as part of this project and a new paved trail will also extend to Pleasant Drive.

ASSESSMENT POLICY & FINAL PROPOSED RATES

All properties in the project area that are abutting an improved street are proposed to be assessed in accordance with City Ordinance. The assessment rates are based on the estimated special benefit to the assessed properties accruing from the constructed improvements. A certified property appraiser was hired to determine the estimated special benefit range for each property type within the proposed project area based on the improvement project. The low end of this range was taken and then further reduced to 90% of that value to establish assessment rates for each lot.

Apart from a few irregularly shaped properties along cul-de-sacs, the majority of the 154 properties to be assessed with this project are standard single family residential lots approximately 0.25 acres in size. Consistent with how assessments were conducted in 2023, a per lot methodology was applied. This allowed for an equitable approach to assess all neighborhoods in this geographic area the same in 2023 and 2024.

It is important to note that the special benefits valuation is based on the street and storm sewer improvements only. The City does not levy special assessments associated with utility improvements, since the cost of those improvements are funded from sources other than special assessments.

The standard assessment for single family homes in reconstruction areas is \$7,650 and for reclaim areas the standard assessment is \$6,750.

Reconstruction Streets	
<i>17th St, Brittany Rd, and Highland Dr from 15th St to 17th St</i>	
Unit Type	Assessed Rate
Single Family Home – Standard*	\$7,650 per Lot

Reclaim Streets	
<i>21st St, Brooke Ln, Brooke Ct, and Highland Dr from 17th St to South End</i>	
Unit Type	Assessed Rate
Single Family Home – Standard*	\$6,750 per Lot

***Standard Lots are non-corner lots which front an improved street. Corner lots are assessed 100% of the rate for a short side fronting an improved street and 25% for the long side fronting an improved street.**

The assessment rates were supported by the Operations Committee on December 11, 2023, and would result in the City collecting approximately \$1,114,650 to help fund the project. For a copy of the proposed assessments, please refer to the attached Preliminary Assessment Rolls dated October 30, 2023.

FINANCIAL IMPACTS

The project has a total pre-bid cost estimate of \$4,210,000 including design, engineering, construction, and other project delivery overhead costs, as detailed in the Feasibility & Assessments Report delivered to the Council on February 5, 2024.

- The project will be funded by special assessments and General Obligation (G.O.) Bonds:
 - **The street portion of the G.O. Bonds is estimated at \$2,300,000**, of which \$1,114,650 will be paid back by proposed special assessment revenue over time.
 - **The utility portion of the G.O. Bonds is estimated at \$1,910,000** which breaks down as follows:
 - Sanitary sewer System - \$575,000
 - Water System - \$810,000
 - Storm Sewer System - \$525,000
- The project is tracking to be funded within the City's funding parameters for the 2024 Budget.

STAFF RECOMMENDATION

Staff recommends that the Council hold the public hearing and consider the attached resolution to adopt assessments as proposed for the 2024 Neighborhood Infrastructure Improvements.

ATTACHMENTS

- Resolution to Adopt the Assessments
- Project Map
- Preliminary Assessment Roll dated October 30, 2023

CITY OF HASTINGS

IX-01 (a,b)

DAKOTA COUNTY, MINNESOTA

RESOLUTION NO. _____

RESOLUTION TO ADOPT THE ASSESSMENTS

FOR PROJECT 2024-1, 2024 NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Hastings has met, heard, and passes upon all objections to the proposed assessments for the following project:

2024-1, Neighborhood Infrastructure Improvements – The reconstruction improvements would involve complete reconstruction of the street with new base material and pavement including concrete curb and gutter replacement, sanitary sewer main replacement, replacement of the water main, replacement of sanitary sewer and water services within the right-of-way, pedestrian ramp improvements, storm sewer extensions, repairs and replacements, and paved trail construction within Pleasant Park. Reclamation improvements would involve reclamation of existing base material and pavement with new pavement surface including spot curb and gutter repairs, rehabilitation of water system valves, localized storm sewer extensions, repairs, and replacements, and select pedestrian ramp improvements.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS:

1. The proposed assessments for Project 2024-1 the Neighborhood Infrastructure Improvements, a copy of which is filed with the Hastings Engineering Department and with the City Clerk, are hereby accepted and shall constitute the special assessment against the properties named therein, and each tract of land therein included is hereby found to be benefited by the constructed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of ten (10) years, the first of the installments to be payable with the first property tax installment of 2025 and shall bear interest at the rate for which City bonds are sold plus 1.5%, per annum from December 1, 2024. To the first installment shall be added interest on the entire assessment from December 1, 2024, until December 31, 2024. To each subsequent installment, when due, shall be added interest for one year on all unpaid balances.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole or part of the assessment on such property with interest accrued to the date of the payment to the City Clerk, except that no interest or Dakota County assessment certification fee shall be charged if the entire assessment is paid by November 30, 2024. The owner may, at any time thereafter, pay to the County Treasurer the entire amount of the assessment remaining unpaid with interest accrued to December 31 of the year in which such payment is made. Such payments to the County Treasurer must be made before December 30, or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall forthwith, transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.
5. The amount specially assessed is hereby affirmed to be \$1,114,650.00

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA, THIS 1ST DAY OF APRIL, 2024.

Ayes:

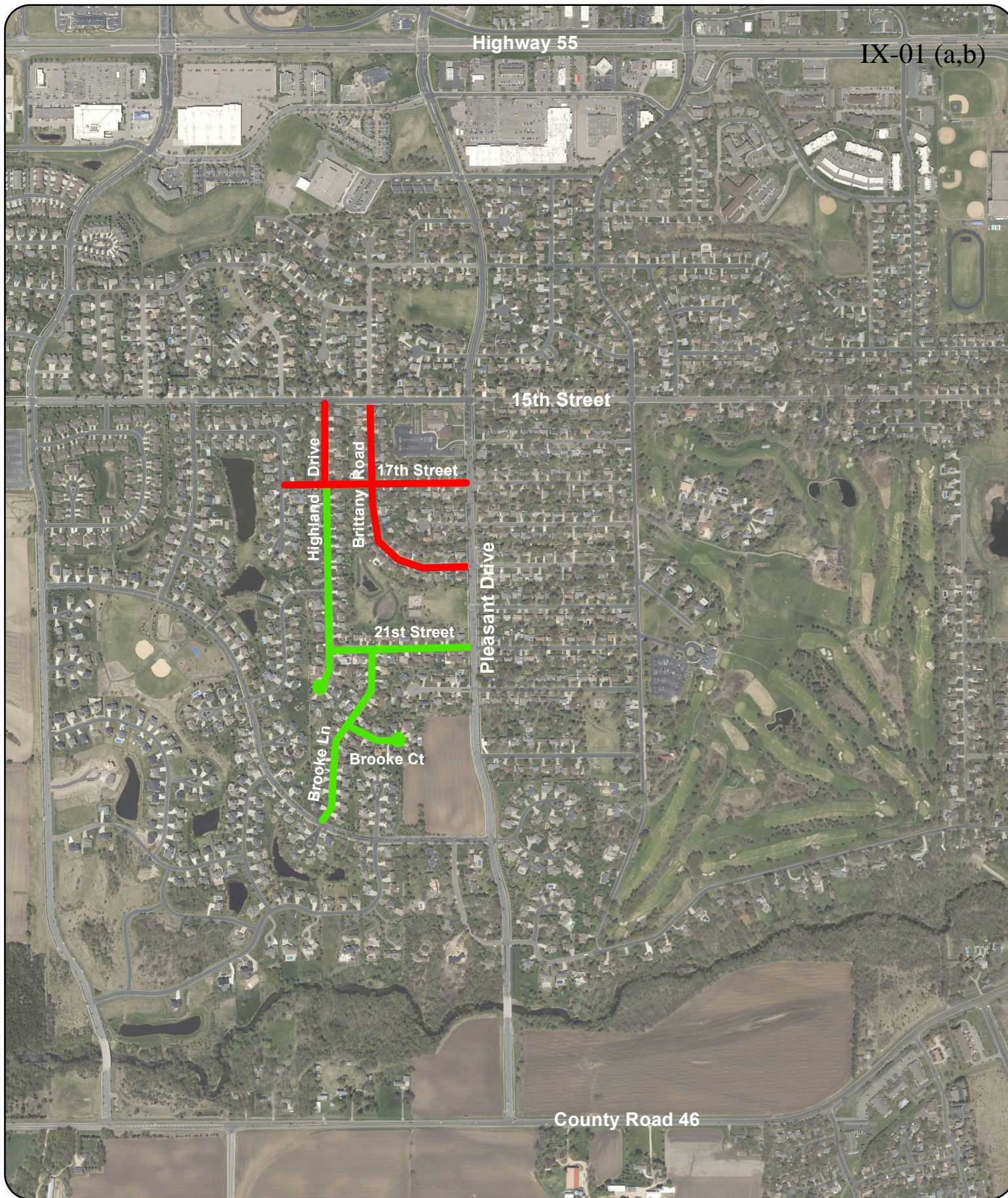
Nays:

ATTEST:

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor

SEAL



2024 Neighborhood Infrastructure Improvements

Note Project Limits are Subject to Change

- Full Reconstruction
- Reclaim



City of Hastings
City Project 2024-1, Neighborhood Improvements Project
Property Owner Information & Assessment Amounts
October 30, 2023
Property Owners Updated 10.19.23



Property No.	Parcel ID	Site Address	Owner	Corner Lot (X=Yes)	Lot Frontage Type	Long Side Unit (0.25)	Standard Frontage Unit	Total Units	Assessment Rate Standard	Assessment Rate Long Side*	Total Assessment
BRITTANY ROAD											
1	193285008140	1500 BRITTANY RD	GLENN J & POLLY G BAUER	X	CSS		1	1.00	\$7,650.00		\$7,650.00
2	193285007010	1501 BRITTANY RD	TRAVIS ROLFE	X	CSS		1	1.00	\$7,650.00		\$7,650.00
3	193285008130	1510 BRITTANY RD	LINSEY SANTAMARIA				1	1.00	\$7,650.00		\$7,650.00
4	193285007020	1511 BRITTANY RD	BENJAMIN & SARAH SCHWIEGER				1	1.00	\$7,650.00		\$7,650.00
5	193285008120	1520 BRITTANY RD	KYLE JOSEPH KING				1	1.00	\$7,650.00		\$7,650.00
6	193285007030	1521 BRITTANY RD	BRIAN FRANK				1	1.00	\$7,650.00		\$7,650.00
7	193285008110	1530 BRITTANY RD	MARY REUCKERT				1	1.00	\$7,650.00		\$7,650.00
8	193285007040	1531 BRITTANY RD	DANIEL C & JULIANN B BEYING				1	1.00	\$7,650.00		\$7,650.00
9	193285008100	1600 BRITTANY RD	DAWN JUELSGAARD				1	1.00	\$7,650.00		\$7,650.00
10	193285007050	1601 BRITTANY RD	TODD & MANDY BREMER				1	1.00	\$7,650.00		\$7,650.00
11	193285008090	1610 BRITTANY RD	KENITH CHRISTENSEN				1	1.00	\$7,650.00		\$7,650.00
12	193285008080	1620 BRITTANY RD	XAVIER KOPP	X	CBS	0.25	1	1.25	\$7,650.00	\$7,650.00	\$9,562.50
13	193285003020	1700 BRITTANY RD	ROBERT J & GLORIA BURR	X	CBS	0.25	1	1.25	\$7,650.00	\$7,650.00	\$9,562.50
14	193285003030	1720 BRITTANY RD	THOMAS J & RENEE L LUCKING				1	1.00	\$7,650.00		\$7,650.00
15	193285006190	1735 BRITTANY RD	KIM K & JOYCE KOCHENDORFER				1	1.00	\$7,650.00		\$7,650.00
16	193285003040	1740 BRITTANY RD	MATHEW T WILLET				1	1.00	\$7,650.00		\$7,650.00
17	193285006180	1755 BRITTANY RD	KATHRYN MCBRIDE				1	1.00	\$7,650.00		\$7,650.00
18	193285003050	1760 BRITTANY RD	CHARLES & DEANE RIZZO				1	1.00	\$7,650.00		\$7,650.00
19	193285006170	1775 BRITTANY RD	GREGORY & JAMES HOLMSETH				1	1.00	\$7,650.00		\$7,650.00
20	193285003060	1780 BRITTANY RD	KEVIN C & JOAN M MCNAMARA				1	1.00	\$7,650.00		\$7,650.00
21	193285003070	1800 BRITTANY RD	ROBERT J & CYNTHIA A MAJESKI				1	1.00	\$7,650.00		\$7,650.00
22	193285003080	1820 BRITTANY RD	RUSSELL A & LISA M WELCH				1	1.00	\$7,650.00		\$7,650.00
23	193285006160	1821 BRITTANY RD	STEPPING OUT INC				1	1.00	\$7,650.00		\$7,650.00
24	193285003090	1840 BRITTANY RD	MICHAEL W & SHERRI L LEFLAY				1	1.00	\$7,650.00		\$7,650.00
25	193285006150	1841 BRITTANY RD	JUDITH LEE RATZLAFF				1	1.00	\$7,650.00		\$7,650.00
26	193285004010	1860 BRITTANY RD	COLLIN M & ERIANE PETERSON				1	1.00	\$7,650.00		\$7,650.00
27	193285005090	1861 BRITTANY RD	RICHARD A HOLMES				1	1.00	\$7,650.00		\$7,650.00
28	193285004020	1880 BRITTANY RD	DAVID J & KAREN J HARTUNG				1	1.00	\$7,650.00		\$7,650.00
29	193285005080	1881 BRITTANY RD	LEATRICE JANELL KURILLA				1	1.00	\$7,650.00		\$7,650.00
30	193285004030	1900 BRITTANY RD	MARGARET M BARINGER				1	1.00	\$7,650.00		\$7,650.00
31	193285004040	1920 BRITTANY RD	MARY L ANDERSON				1	1.00	\$7,650.00		\$7,650.00
32	193285005070	1921 BRITTANY RD	DAVID J & CANDY M SWENSON				1	1.00	\$7,650.00		\$7,650.00
33	193285004050	1940 BRITTANY RD	JORDIAN HORSCH				1	1.00	\$7,650.00		\$7,650.00
34	193285005060	1941 BRITTANY RD	MICHAEL & TAMARA MCMENOMY				1	1.00	\$7,650.00		\$7,650.00
35	193285004060	1960 BRITTANY RD	PAUL D & RAE ANN CANEFF	X	CSS		1	1.00	\$7,650.00		\$7,650.00
36	193285005050	1961 BRITTANY RD	KENNETH L & LINDA T TREMBATH	X	CSS		1	1.00	\$7,650.00		\$7,650.00
Brittany Road Total Assessed											\$279,225.00

HIGHLAND DRIVE - RECONSTRUCT AREA (15TH TO 17TH)											
37	193285001010	1500 HIGHLAND DR	RANDY C & CARMEN NEI	X	CSS		1	1.00	\$7,650.00		\$7,650.00
38	193285008010	1501 HIGHLAND DR	DONALD G & PAULA ANGELL	X	CSS		1	1.00	\$7,650.00		\$7,650.00
39	193285001020	1510 HIGHLAND DR	ROBERT J & PAMELA J NIEBUR				1	1.00	\$7,650.00		\$7,650.00
40	193285008020	1511 HIGHLAND DR	GUY R & LUANN KOCHENDORFER				1	1.00	\$7,650.00		\$7,650.00
41	193285001030	1520 HIGHLAND DR	RANDY A RASKIN				1	1.00	\$7,650.00		\$7,650.00
42	193285008030	1521 HIGHLAND DR	RICHARD B & DANA L LEIBBRAND				1	1.00	\$7,650.00		\$7,650.00
43	193285001040	1530 HIGHLAND DR	LAURA J SYKES				1	1.00	\$7,650.00		\$7,650.00
44	193285008040	1531 HIGHLAND DR	IAN E & KELLIE GORIESKY				1	1.00	\$7,650.00		\$7,650.00
45	193285001050	1600 HIGHLAND DR	ANN M SKOGLUND				1	1.00	\$7,650.00		\$7,650.00
46	193285008050	1601 HIGHLAND DR	MATTHEW R & CHRISTINE C HALVERSON				1	1.00	\$7,650.00		\$7,650.00
47	193285001060	1610 HIGHLAND DR	KENNETH L & PHYLLIS MASON				1	1.00	\$7,650.00		\$7,650.00
48	193285008060	1611 HIGHLAND DR	JEFFREY E & PATRICIA REBARCHIK				1	1.00	\$7,650.00		\$7,650.00
49	193285001070	1620 HIGHLAND DR	MARTY ELLSWORTH	X	CBS	0.25	1	1.25	\$7,650.00	\$7,650.00	\$9,562.50
50	193285008070	1621 HIGHLAND DR	JASON C & TRACY L LILJA	X	CBS	0.25	1	1.25	\$7,650.00	\$7,650.00	\$9,562.50
HIGHLAND DRIVE - RECLAIM AREA (17TH TO SOUTH)											
51	193285002010	1700 HIGHLAND DR	DAVID D & TERESA M MEYER	X	CBS	0.25	1	1.25	\$6,750.00	\$7,650.00	\$8,662.50
52	193285003010	1701 HIGHLAND DR	JOSEPHINE STEPAN	X	CBS	0.25	1	1.25	\$6,750.00	\$7,650.00	\$8,662.50
53	193285201010	1740 HIGHLAND DR	RICHARD D WOOD				1	1.00	\$6,750.00		\$6,750.00
54	193285202010	1745 HIGHLAND DR	WALLACE L & CYNTHIA OBINGER				1	1.00	\$6,750.00		\$6,750.00
55	193285202020	1775 HIGHLAND DR	MARK S & CONNIE L KOLODZIEJ				1	1.00	\$6,750.00		\$6,750.00
56	193285201020	1780 HIGHLAND DR	LINDA FOX				1	1.00	\$6,750.00		\$6,750.00
57	193285202030	1815 HIGHLAND DR	ROGER W FERRELL				1	1.00	\$6,750.00		\$6,750.00
58	193285201030	1820 HIGHLAND DR	RICHARD M & CARRIE A ZAK				1	1.00	\$6,750.00		\$6,750.00
59	193285202040	1845 HIGHLAND DR	KODY BUTLER				1	1.00	\$6,750.00		\$6,750.00
60	193285201040	1850 HIGHLAND DR	LAWRENCE D & DEBRA M LACOUSIERE				1	1.00	\$6,750.00		\$6,750.00
61	193285202050	1875 HIGHLAND DR	ANTHONY T WIENEKE				1	1.00	\$6,750.00		\$6,750.00
62	193285201050	1880 HIGHLAND DR	BRIAN J & SUSAN K DRUMMOND				1	1.00	\$6,750.00		\$6,750.00
63	193285202060	1915 HIGHLAND DR	NICHOLAS A & JOANN B BRUELS				1	1.00	\$6,750.00		\$6,750.00
64	193285201060	1920 HIGHLAND DR	ADAM & SARA QUALE				1	1.00	\$6,750.00		\$6,750.00
65	193285202070	1945 HIGHLAND DR	MICHAEL E & SHARON A BROWN				1	1.00	\$6,750.00		\$6,750.00
66	193285201070	1950 HIGHLAND DR	DAVID R & PATRICIA L THURMES				1	1.00	\$6,750.00		\$6,750.00
67	193285202080	1975 HIGHLAND DR	DAVID G MADLAND				1	1.00	\$6,750.00		\$6,750.00
68	193285201080	1980 HIGHLAND DR	SANDRA K W STRANDBERG	X	CSS		1	1.00	\$6,750.00		\$6,750.00
69	193285204010	1995 HIGHLAND DR	ERIC M & ELIZABETH A DECKER				1	1.00	\$6,750.00		\$6,750.00
70	193285203010	2000 HIGHLAND DR	TERRANCE A & MAUREEN SIEBEN	X	CSS		1	1.00	\$6,750.00		\$6,750.00
71	193285204020	2005 HIGHLAND DR	JOSEPH J & JOAN G BECKER				1	1.00	\$6,750.00		\$6,750.00
72	193285203020	2020 HIGHLAND DR	SUZANNE M KIRTZ				1	1.00	\$6,750.00		\$6,750.00
73	193285204030	2025 HIGHLAND DR	ERIK M LUNDSTED				1	1.00	\$6,750.00		\$6,750.00
74	193285203030	2040 HIGHLAND DR	DIANE DILLINGER				1	1.00	\$6,750.00		\$6,750.00
75	193285204040	2045 HIGHLAND DR	ROBERT C & JULIE K HICKS				1	1.00	\$6,750.00		\$6,750.00
76	193285203040	2060 HIGHLAND DR	JACKSON & MALLORY BELILLE				1	1.00	\$6,750.00		\$6,750.00
77	193285204050	2075 HIGHLAND DR	KENT S DUFAULT	X	CBS	0.25	1	1.25	\$6,750.00	\$6,750.00	\$8,437.50
78	193285203050	2080 HIGHLAND DR	TIMOTHY T & SHEILA J GROTH				1	1.00	\$6,750.00		\$6,750.00
79	193285203060	2100 HIGHLAND DR	ROBERT E & JACKIE N BARCHENGER				1	1.00	\$6,750.00		\$6,750.00
80	193285206010	2105 HIGHLAND DR	JEFFREY E & JOANNE L DOLD	X	CBS	0.25	1	1.25	\$6,750.00	\$6,750.00	\$8,437.50
81	193285401060	2133 HIGHLAND DR	MARK R & PATRICIA A STONEBERG				1	1.00	\$6,750.00		\$6,750.00
82	193285401050	2155 HIGHLAND DR	BRIAN D & MARLYS M KOENIG				1	1.00	\$6,750.00		\$6,750.00
83	193285401010	2166 HIGHLAND DR	RYAN & MIRANDA BRINK				1	1.00	\$6,750.00		\$6,750.00
84	193285401040	2177 HIGHLAND DR	COOPER VALESANO				1	1.00	\$6,750.00		\$6,750.00
85	193285401020	2188 HIGHLAND DR	JASON STOFFEL				1	1.00	\$6,750.00		\$6,750.00
86	193285401030	2199 HIGHLAND DR	DENNIS W & JOAN L MILLERBERND				1	1.00	\$6,750.00		\$6,750.00
Highland Drive Total Assessed											\$361,125.00

City of Hastings
City Project 2024-1, Neighborhood Improvements Project
Property Owner Information & Assessment Amounts
October 30, 2023
Property Owners Updated 10.19.23



Property No.	Parcel ID	Site Address	Owner	Corner Lot (X=Yes)	Lot Frontage Type	Long Side Unit (0.25)	Standard Frontage Unit	Total Units	Assessment Rate Standard	Assessment Rate Long Side*	Total Assessment
17TH STREET											
87	193285007130	1400 17TH ST W	TOMAS J & LORI L BRAUCKS	X	CSS		1	1.00	\$7,650.00		\$7,650.00
88	193285006080	1401 17TH ST W	JOSEPH & CHRISTINA ESLER	X	CSS		1	1.00	\$7,650.00		\$7,650.00
89	193285007120	1410 17TH ST W	OPAL HOMES 21 LLC				1	1.00	\$7,650.00		\$7,650.00
90	193285006070	1411 17TH ST W	DANIEL M & DAWN F KLEIN				1	1.00	\$7,650.00		\$7,650.00
91	193285007110	1420 17TH ST W	US BANK TRUST NA TSTE				1	1.00	\$7,650.00		\$7,650.00
92	193285006060	1421 17TH ST W	BRUCE PERRY				1	1.00	\$7,650.00		\$7,650.00
93	193285007100	1430 17TH ST W	WILLIAM D & REBECCA RUDER				1	1.00	\$7,650.00		\$7,650.00
94	193285006050	1431 17TH ST W	LANCE & KRISTIN POELLINGER				1	1.00	\$7,650.00		\$7,650.00
95	193285007090	1440 17TH ST W	DENNIS M & WENDY MARTIN				1	1.00	\$7,650.00		\$7,650.00
96	193285006040	1441 17TH ST W	SCOTT R & MARGARET R WESTRE				1	1.00	\$7,650.00		\$7,650.00
97	193285007080	1450 17TH ST W	JOSEPH FOWLER				1	1.00	\$7,650.00		\$7,650.00
98	193285006030	1451 17TH ST W	GLENN H & CYNTHIA M GROTH				1	1.00	\$7,650.00		\$7,650.00
99	193285007070	1460 17TH ST W	GRETTE VIETHS				1	1.00	\$7,650.00		\$7,650.00
100	193285006020	1461 17TH ST W	PHILIP & BERNADETTE VARGAS				1	1.00	\$7,650.00		\$7,650.00
101	193285007060	1470 17TH ST W	CAITLIN KLEIN	X	CBS	0.25	1	1.25	\$7,650.00	\$7,650.00	\$9,562.50
102	193285006010	1471 17TH ST W	DANIEL C & CATHLEEN STAYBERG	X	CBS	0.25	1	1.25	\$7,650.00	\$7,650.00	\$9,562.50
103	198323004120	1621 MEADOW VIEW TRL	GENESE MONJEAU	X	CLS	0.25		0.25		\$7,650.00	\$1,912.50
104	198323007010	1701 MEADOW VIEW CT	TRAVIS & SHEENA GREINER	X	CLS	0.25		0.25		\$7,650.00	\$1,912.50
17th Street Total Assessed											\$130,050.00

BROOKE LANE											
105	193285206020	2100 BROOKE LN	JOHN R TSTE KENNEDY	X	CBS	0.25	1	1.25	\$6,750.00	\$6,750.00	\$8,437.50
106	193285207010	2105 BROOKE LN	MICHAEL A & SUSAN M CHRISTIANSON	X	CBS	0.25	1	1.25	\$6,750.00	\$6,750.00	\$8,437.50
107	193285401070	2120 BROOKE LN	REX & ELIZABETH A GILLMER				1	1.00	\$6,750.00		\$6,750.00
108	193285402010	2125 BROOKE LN	MICHAEL D & ELLSPETH C LUNDSTROM				1	1.00	\$6,750.00		\$6,750.00
109	193285401080	2150 BROOKE LN	TAMRA LEE CAUDILL-DODSON				1	1.00	\$6,750.00		\$6,750.00
110	193285402020	2155 BROOKE LN	CRAIG L & JOAN L MORRISON				1	1.00	\$6,750.00		\$6,750.00
111	193285402030	2175 BROOKE LN	ANDREW R KNOLL				1	1.00	\$6,750.00		\$6,750.00
112	193285401090	2180 BROOKE LN	THOMAS M & JEANNE R LOESCH				1	1.00	\$6,750.00		\$6,750.00
113	193285402040	2205 BROOKE LN	KATHLEEN E PENGELLY				1	1.00	\$6,750.00		\$6,750.00
114	193285401100	2210 BROOKE LN	MICHEAL J BISKUPSKI				1	1.00	\$6,750.00		\$6,750.00
115	193285401110	2230 BROOKE LN	JASON D & MEGAN E BAUER				1	1.00	\$6,750.00		\$6,750.00
116	193285401120	2250 BROOKE LN	KURT MEYER				1	1.00	\$6,750.00		\$6,750.00
117	193285401130	2270 BROOKE LN	CHRISTOPHER J & ARTIST A CLOUTIER				1	1.00	\$6,750.00		\$6,750.00
118	193285402150	2285 BROOKE LN	TRENT & AMY HANSON				1	1.00	\$6,750.00		\$6,750.00
119	193285401140	2290 BROOKE LN	ERLEND & JAIME LARSEN				1	1.00	\$6,750.00		\$6,750.00
120	198323602130	2330 BROOKE LN	SCOTT W & ABBY L SCHULTE				1	1.00	\$6,750.00		\$6,750.00
121	198323603010	2337 BROOKE LN	TIMOTHY M & JODY RUDH				1	1.00	\$6,750.00		\$6,750.00
122	198323602120	2372 BROOKE LN	STEVEN L & ANNE S ANDERSON				1	1.00	\$6,750.00		\$6,750.00
123	198323603020	2375 BROOKE LN	DONALD M MOEHRLE				1	1.00	\$6,750.00		\$6,750.00
124	198323603030	2413 BROOKE LN	JOSHUA & PAMELA JOHNSON				1	1.00	\$6,750.00		\$6,750.00
125	198323602110	2414 BROOKE LN	DAKE WANG				1	1.00	\$6,750.00		\$6,750.00
126	198323603040	2441 BROOKE LN	TIMOTHY P & PATRICIA L WELT				1	1.00	\$6,750.00		\$6,750.00
127	198323602100	2446 BROOKE LN	JOSEPH & RACHAEL TIX	X	CSS		1	1.00	\$6,750.00		\$6,750.00
128	198323603050	2479 BROOKE LN	PETER D & KELLY L KLEIS	X	CSS		1	1.00	\$6,750.00		\$6,750.00
Brooke Lane Total Assessed											\$165,375.00

BROOKE COURT											
129	193285402090	1420 BROOKE CT	JASON P & JACQUELINE J WROLSTAD				1	1.00	\$6,750.00		\$6,750.00
130	193285402100	1441 BROOKE CT	TODD N & JONI M SIEWERT				1	1.00	\$6,750.00		\$6,750.00
131	193285402080	1442 BROOKE CT	JAY A WEBBER				1	1.00	\$6,750.00		\$6,750.00
132	193285402110	1463 BROOKE CT	JODIE M WELSHONS				1	1.00	\$6,750.00		\$6,750.00
133	193285402070	1464 BROOKE CT	TODD & DAWN QUIST				1	1.00	\$6,750.00		\$6,750.00
134	193285402120	1485 BROOKE CT	CURTIS D MATTISON				1	1.00	\$6,750.00		\$6,750.00
135	193285402060	1486 BROOKE CT	LAURA J SYKES				1	1.00	\$6,750.00		\$6,750.00
136	193285402130	1497 BROOKE CT	MATTHEW & CHRISTA HAMANN				1	1.00	\$6,750.00		\$6,750.00
137	193285402050	1500 BROOKE CT	LOGAN & CANDIS ROME	X	CBS	0.25	1	1.25	\$6,750.00	\$6,750.00	\$8,437.50
138	193285402140	1505 BROOKE CT	DANIEL & JACQUELINE ROTHER	X	CBS	0.25	1	1.25	\$6,750.00	\$6,750.00	\$8,437.50
Brooke Court Total Assessed											\$70,875.00

21ST STREET											
139	193285102050	1400 21ST ST W	SCOTT ALAN OLSON	X	CSS		1	1.00	\$6,750.00		\$6,750.00
140	193285103050	1401 21ST ST W	LAURA ANN SACCHETTI	X	CSS		1	1.00	\$6,750.00		\$6,750.00
141	193285102040	1410 21ST ST W	COLLEEN D HEISE				1	1.00	\$6,750.00		\$6,750.00
142	193285103040	1411 21ST ST W	TROY & MELISSA BLACKSTAD				1	1.00	\$6,750.00		\$6,750.00
143	193285102030	1420 21ST ST W	JAMES HERMAN JACOBSEN				1	1.00	\$6,750.00		\$6,750.00
144	193285103030	1421 21ST ST W	PATRICK L & MARY L MCNAUGHTON				1	1.00	\$6,750.00		\$6,750.00
145	193285102020	1430 21ST ST W	JAMES & COLLEEN ENGELS				1	1.00	\$6,750.00		\$6,750.00
146	193285103020	1431 21ST ST W	GIG K CIMMINO				1	1.00	\$6,750.00		\$6,750.00
147	193285102010	1440 21ST ST W	DANNY L & JEANETTE I MACE				1	1.00	\$6,750.00		\$6,750.00
148	193285103010	1441 21ST ST W	PETER & PAMELA SORENSON				1	1.00	\$6,750.00		\$6,750.00
149	193285101010	1450 21ST ST W	STEVEN J & ANDREA BEAL				1	1.00	\$6,750.00		\$6,750.00
150	193285104010	1451 21ST ST W	KEITH SMEAD				1	1.00	\$6,750.00		\$6,750.00
151	193285205020	1470 21ST ST W	TRACI GAY JOHNSON				1	1.00	\$6,750.00		\$6,750.00
152	193285205010	1490 21ST ST W	JAMES S & LORI A SCHULTZ				1	1.00	\$6,750.00		\$6,750.00
153	193285204070	1510 21ST ST W	BRUCE E & LORI A MARSH				1	1.00	\$6,750.00		\$6,750.00
154	193285204060	1540 21ST ST W	JAMIE J & AIMEE M SWANSON				1	1.00	\$6,750.00		\$6,750.00
21st Street Total Assessed											\$108,000.00

Total Assessments	\$1,114,650.00
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*Corner lots with long sides abutting an improved street will be assessed 25% of the rate for that street improvement

Assessment Policy Key		
Lot Frontage Type		Assessment Formula
S	Standard (rectangular more/less)	100% of Frontage
CLS	Corner - Work on Long Side Only	25% of Frontage
CSS	Corner - Work on Short Side Only	100% of Frontage
CBS	Corner - Work on Both Sides	100% of Short Side + 25% of Long Side



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Chris Jenkins, Parks & Recreation Director
Date: April 1, 2024
Item: Downtown Planters & Baskets

Council Action Requested: Accept quote and approve contract with Green Companies.

Background Information: The City of Hastings hires a contractor to perform beautification efforts in Downtown Hastings. The effort includes planting and maintaining all of the ground level planters and purchasing, installing and maintaining hanging flower baskets. The effort also includes a change to winter décor in the late fall/early winter.

While the 2023 contract allowed for up to 2 years of renewal, staff were contacted by another local landscape company desiring to submit a quote for these services. Staff provided the necessary documentation for the company to prepare a quote and advised our prior contractor there was interest from others and solicited an updated quote for 2024.

Two companies submitted quotes for services, Green Companies and Precision Landscaping. While both quotes were very similar, Green Companies' quote was the low, responsible, responsive quoting company for 2024 services. Staff assume a 16 week season for weekly watering, making Green Companies' quote total \$20,715.00 and Precision Landscaping's quote total \$21,902.50.

Staff recommend accepting Green Companies' quote and approving the contract for services attached.

Financial Impact: This is an annual budget expense.
Green Companies total season cost: \$20,715.00

Advisory Commission Discussion: None

Council Committee Discussion: None

Attachments:

- Vendor Quotes
- Contract for Services with Green Companies

ESTIMATE	#205
ESTIMATE DATE	IX-02 Feb 28, 2024
TOTAL	\$15,015.00

📞 (651) 983-6155
 ✉️ clikes@hastingsmn.gov

CONTACT US
 PO Box 817
 HASTINGS, MN 55033

📞 (651) 437-4255
 ✉️ jesse.viall@greencompaniesllc.com

ESTIMATE

Services	qty	unit price	amount
Cost to water pots on weekly basis (billed monthly) Cost per week to water planter pots	1.0	\$380.00	\$380.00
If pots are not watered in a given week, city will not be billed. Weekly schedule starts after pots are installed			
Hanging Baskets (Includes basket and install)	25.0	\$105.00	\$2,625.00
Winter Decor Pots Includes all labor and material	52.0	\$110.00	\$5,720.00
Spring Pot Planting (includes material and labor) All Ground Pots	1.0	\$6,290.00	\$6,290.00

Services subtotal: \$15,015.00

Staff Notes:
 To compare these quotes, base bid on this quote needs to deduct \$380.00 for the weekly watering services.

\$15,015.00 - \$380.00 = \$14,635.00

Assuming a 16 week season, total cost of services assumed at: \$20,715.00.

Subtotal	\$15,015.00
Tax (MN 6.875%)	\$0.00
Total	\$15,015.00



14923 Jacob Ave. Hastings, MN 55033

651-437-2305

Info@precisionlandscape-inc.com

Sales Person: Joby

Quote AAAE017

Date : 02-29-2024

Email : cjenkins@hastingsmn.gov

For : City Of Hastings
 Hastings City Hall, 101 4th St E, Hastings, MN
 55033, USA

Phone : 6514806175

Total Estimate: **\$15,182.50**

Pots Planting		Section Estimate: \$5,720.00
QUANTITY	MATERIAL	TOTAL ESTIMATED PRICE
52.00	Plant Material - (includes potting soil needed to refill pots getting low and fertilizer) Also includes pots on north side of city hall	4680.00
16.00 Hours	Labor Hourly - Installation	1040.00

Baskets		Section Estimate: \$2,962.50
QUANTITY	MATERIAL	TOTAL ESTIMATED PRICE
25.00	Large Hanging Baskets, Type to be determined based on availability. Begonia if available - Begonia Viking Basket	2962.5

Watering		Section Estimate: \$0.00
QUANTITY	MATERIAL	TOTAL ESTIMATED PRICE
1.00	Weekly Watering - (pots/hanging baskets)*	420.00

Winter Pots		Section Estimate: \$6,500.00
QUANTITY	MATERIAL	TOTAL ESTIMATED PRICE
52.00	Winter Decor, Spruce Tips, Pine, Dogwood Branches	6500.00

* Greyed out items are alternates and are not included in the price.

Staff Notes:
 Base price of quote is \$15,182.50
 Weekly watering cost at \$420.00 per week
 Assuming a 16 week season, total cost of
 quoted services assumed at: \$21,902.50

Total Estimate: **\$15,182.50**

TERMS: 1/3 Down, 2nd third due upon project start, and full payment upon completion, unless other arrangements have been made.
 All past due accounts will be charged a 1-1/2% (18% APR) service charge. All Credit Card transactions will be charged a 3% convenience fee.
 All prices quoted are valid for 90 days from the date stated.

AGREEMENT FOR SERVICES
Downtown Planters and Hanging Baskets

THIS AGREEMENT (“Agreement”) is made and executed this 1st day of April, 2024, by and between the City of Hastings, 101 4th Street, Hastings, Minnesota 55033, (“City”) and Green Companies LLC, 465 Commerce Ct. #5, Hastings, MN 55033 (“Contractor”).

WHEREAS, the City has accepted the proposal of the Contractor for certain Services; and

WHEREAS, Contractor desires to perform the Services for the City under the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual consideration contained herein, it is hereby agreed as follows:

1. SERVICES.

- a. City agrees to engage Contractor as an independent contractor for the purpose of performing certain Services (“Services”), as defined in the following documents:
 - i. A proposal dated February 28, 2024, incorporated herein as Exhibit A.

(Hereinafter “Exhibit”)
 - ii. Where terms and conditions of this Agreement and those terms and conditions included in the Exhibit specifically conflict, the terms of this Agreement shall apply.
- b. Contractor covenants and agrees to provide Services to the satisfaction of the City in a timely fashion, as set forth in the Exhibit, subject to Section 9 of this Agreement.
- c. Contractor agrees to comply with all federal, state, and local laws and ordinances applicable to the Services to be performed under this Agreement, including all safety standards. The Contractor shall be solely and completely responsible for conditions of the job site, including the safety of all persons and property during the performance of the Services. The Contractor represents and warrants that it has the requisite training, skills, and experience necessary to provide the Services and is appropriately licensed and has obtained all permits from all applicable agencies and governmental entities.

2. PAYMENT.

- a. City agrees to pay the Contractor and the Contractor agrees to receive and accept payment for Services as set forth in the Exhibit.

- b. Any changes in the scope of the work of the Services that may result in an increase to the compensation due the Contractor shall require prior written approval by the authorized representative of the City or by the City Council. The City will not pay additional compensation for Services that do not have prior written authorization.
 - c. Contractor shall submit itemized bills for Services provided to City on a monthly basis, unless otherwise stated in the Exhibit. Bills submitted shall be paid in the same manner as other claims made to City.
 - d. Prior to payment, the Contractor will submit evidence that all payrolls, material bills, subcontractors and other indebtedness connected with the Services have been paid as required by the City.
3. TERM. The Agreement shall commence on the date listed in the initial paragraph of this Agreement and continue until terminated pursuant to Section 5.
4. BONDS. If the Services provided by Contractor as set forth in the Exhibit and this Agreement exceeds \$100,000, Contractor shall furnish performance and payments bonds covering faithful performance of all the Contractor's obligations, including without limitation warranty obligations, and of all payment of obligations arising under this Agreement.
5. TERMINATION AND REMEDIES.
 - a. Termination for Convenience. This Agreement may be terminated by either party upon 30 days' written notice delivered to the other party at the addresses listed in Section 15 of this Agreement. Upon termination under this provision, if there is no default by the Contractor, Contractor shall be paid for Services rendered and reimbursable expenses through the effective date of termination.
 - b. Termination Due to Default. This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure that is acceptable to the other party.
 - c. Remedies. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City as a result of any breach of this Agreement by the Contractor. The City may, in such event:
 - i. Withhold payments due to the Contractor for the purpose of set-off until such time as the exact amount of damages due to the City is determined.
 - ii. Perform the Services, in which case, the Contractor shall within 30 days after written billing by the City, reimburse the City for any costs and expenses incurred by the City.

The rights or remedies provided for herein shall not limit the City, in case of any default by the Contractor, from asserting any other right or remedy allowed by law, equity, or by statute.

- d. Upon termination of this Agreement, the Contractor shall furnish to the City copies or duplicate originals of all documents or memoranda prepared for the City not previously furnished.
6. SUBCONTRACTORS. Contractor shall not enter into subcontracts for any of the Services provided for in this Agreement without the express written consent of the City, unless specifically provided for in the Exhibit. The Contractor shall pay any subcontractor involved in the performance of this Agreement within the ten (10) days of the Contractor's receipt of payment by the City for undisputed services provided by the subcontractor.
7. STANDARD OF CARE. In performing its Services, Contractor will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the Services are provided.
8. INSPECTION OF WORK. All materials and workmanship will be subject to inspection, examination, and testing by the City, who will have the right to reject defective material and workmanship or require its correction.
9. DELAY IN PERFORMANCE. Neither City nor Contractor shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either City or Contractor under this Agreement. If such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Contractor will be entitled to payment for its reasonable additional charges, if any, due to the delay.
10. CITY'S REPRESENTATIVE. The City has designated CHRIS JENKINS to act as the City's representative with respect to the Services to be performed under this Agreement. He shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the Services covered by this Agreement.
11. PROJECT MANAGER AND STAFFING. The Contractor has designated JESSE VIAL to be the primary contact for the City in the performance of the Services. The primary contact shall be assisted by other staff members as necessary to facilitate the completion of

the Services in accordance with the terms established herein. Contractor may not remove or replace the designated staff without the approval of the City.

12. INDEMNIFICATION.

- a. Contractor and City each agree to defend, indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are caused by its negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Contractor and City, they shall be borne by each party in proportion to its own negligence.
- b. Contractor shall indemnify City against legal liability for damages arising out of claims by Contractor's employees or subcontractors, including all liens. City shall indemnify Contractor against legal liability for damages arising out of claims by City's employees or subcontractors.

13. INSURANCE. During the performance of the Services under this Agreement, Contractor shall maintain the following insurance:

- a. Commercial General Liability Insurance, with a limit of \$1,500,000 for any number of claims arising out of a single occurrence, pursuant to Minnesota Statutes, Section 466.04, or as may be amended.
- b. Workers' Compensation Insurance in accordance with statutory requirements.
- c. Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.

Contractor shall furnish the City with certificates of insurance, which shall include a provision that such insurance shall not be canceled without written notice to the City. The City shall be named as an additional insured on the Commercial General Liability Insurance policy.

14. WARRANTIES. Contractor warrants and guarantees that title to all work, materials, and equipment covered by any invoice, will pass to City no later than the Completion Date. Contractor warrants that all work will be free from defects and that all materials will be new and of first quality. If within one (1) year after final payment any work or material is found to be defective, Contractor shall promptly, without cost to the City, correct such defect.

15. NOTICES. Notices shall be communicated to the following addresses:

If to City: City of Hastings
 101 4th Street
 Hastings, MN 55033

Attention: Chris Jenkins

Or e-mailed: cjenkins@hastingsmn.gov

If to Contractor: Green Companies LLC
435 Commerce Ct. #5
Hastings, MN 55033
Attention: Jesse Viall

Or emailed: jesse.viall@greencompaniesllc.com

16. INDEPENDENT CONTRACTOR STATUS. All services provided by Contractor, its officers, agents and employees pursuant to this Agreement shall be provided as employees of Contractor or as independent contractors of Contractor and not as employees of the City for any purpose.

17. RESPONSIBLE CONTRACTOR.

- a. In accordance with Minnesota Statutes, Section 16C.285, Contractor is hereby advised that the City cannot award a construction contract in excess of \$50,000 unless Contractor is a “responsible contractor” as defined in Minnesota Statutes, Section 16C.285, subdivision 3. Contractor must complete a Responsible Contractor Certificate verifying compliance with the minimum criteria specified in Minnesota Statutes, Section 16C.285, subdivision 3, to be eligible to provide the Services outlined in this Agreement. A Responsible Contractor Certificate must be signed under oath by an owner or officer of Contractor. Contractor is responsible for obtaining the required verifications of compliance with Minnesota Statute, Section 16C.285, subdivision 3 from all subcontractors, using a form provided by the City. Contractor must submit signed verifications from subcontractors upon the City’s request.
- b. Contractor or subcontractor who does not meet the minimum criteria established in Minnesota Statutes, Section 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements of this statute, will not be considered a “responsible contractor” and will be ineligible to provide the Services under this Agreement or otherwise work on the project in any capacity. Contractor and any subcontractor are advised that making any false statements verifying compliance with Minnesota Statutes, Section 16C.285 will render the Contractor or subcontractor ineligible to perform the Services of this Agreement and may result in termination of this Agreement by the City.
- c. Contractor shall not sublet, sell, transfer, delegate or assign the Services or any portion of the Services of this Agreement without abiding by the applicable

provisions of the Minnesota Department of Transportation Standard Specifications for Construction, Section 1801.

18. GENERAL PROVISIONS.

- a. Assignment. This Agreement is not assignable without the mutual written agreement of the parties.
- b. Waiver. A waiver by either City or Contractor of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.
- c. Nondiscrimination. Contractor agrees that in the hiring of employees to perform Services under this Agreement, Contractor shall not discriminate against any person by reason of any characteristic protected by state or federal law.
- d. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Minnesota and any action must be venued in Dakota County District Court.
- e. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both parties.
- f. Severability. If any term of this Agreement is found be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.
- g. Data Practices Compliance. All data collected by the City pursuant to this Agreement shall be subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
- h. Entire Agreement. This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

[remainder of page intentionally blank]

CITY OF HASTINGS

By: _____
Mary Fasbender, Mayor

By: _____
Kelly Murtaugh, City Clerk

Date: _____

CONTRACTOR

Signature: _____

Date: _____

Name: _____

Its: _____

ESTIMATE	IX-02 #205
ESTIMATE DATE	Feb 28, 2024
TOTAL	\$15,015.00

📞 (651) 983-6155
 ✉️ clikes@hastingsmn.gov

CONTACT US

PO Box 817
 HASTINGS, MN 55033

📞 (651) 437-4255
 ✉️ jesse.viall@greencompaniesllc.com

ESTIMATE

Services	qty	unit price	amount
Cost to water pots on weekly basis (billed monthly) Cost per week to water planter pots If pots are not watered in a given week, city will not be billed. Weekly schedule starts after pots are installed	1.0	\$380.00	\$380.00
Hanging Baskets (Includes basket and install)	25.0	\$105.00	\$2,625.00
Winter Decor Pots Includes all labor and material	52.0	\$110.00	\$5,720.00
Spring Pot Planting (includes material and labor) All Ground Pots	1.0	\$6,290.00	\$6,290.00

Services subtotal: \$15,015.00

Staff Notes:

To compare these quotes, base bid on this quote needs to deduct \$380.00 for the weekly watering services.

$\$15,015.00 - \$380.00 = \$14,635.00$

Assuming a 16 week season, total cost of services assumed at: \$20,715.00.

Subtotal	\$15,015.00
Tax (MN 6.875%)	\$0.00
Total	\$15,015.00



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Chris Jenkins, Parks & Recreation Director
Date: April 1, 2024
Item: TH HWY 61 Median Maintenance

Council Action Requested: Accept quote and approve contract with Precision Landscaping and Construction, INC.

Background Information: The City of Hastings hires a contractor to perform specific annual maintenance within the TH HWY 61 Median. Precision Landscaping and Construction, INC. has performed this work for a number of years, and have performed well and have been very responsive to city needs and requests.

This contracted work has not been subject to official agreements in the past, however in an effort to ensure both parties have accurate and legal obligations to one another, an agreement is recommended now and for future contracted work.

Staff recommend accepting Precision Landscaping and Construction, INC's quote and approving the contract for services attached.

A note for 2024, the addition of mulch in the landscape bed within the TH HWY 61 Median is not an annual application, but it is time to add mulch in 2024 and can be accomplished during regularly scheduled maintenance.

Financial Impact: This is an annual budget expense.
Precision Landscaping and Construction, INC quoted price for both:
\$12,909.68

Advisory Commission Discussion: None

Council Committee Discussion: None

Attachments:

- Contract for Services and vendor quotes

AGREEMENT FOR SERVICES
TH HWY 61 MEDIAN MAINTENANCE

THIS AGREEMENT (“Agreement”) is made and executed this 1st day of April, 2024, by and between the City of Hastings, 101 4th Street, Hastings, Minnesota 55033, (“City”) and Precision Landscaping & Construction, INC, 14923 Jacob Ave, Hastings, MN 55033 (“Contractor”).

WHEREAS, the City has accepted the proposal of the Contractor for certain Services; and

WHEREAS, Contractor desires to perform the Services for the City under the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual consideration contained herein, it is hereby agreed as follows:

1. SERVICES.

a. City agrees to engage Contractor as an independent contractor for the purpose of performing certain Services (“Services”), as defined in the following documents:

i. A proposal dated February 29, 2024, incorporated herein as Exhibits A.

ii. A proposal dated February 29, 2024, incorporated herein as Exhibits B.

(Hereinafter “Exhibits”)

iii. Where terms and conditions of this Agreement and those terms and conditions included in the Exhibits specifically conflict, the terms of this Agreement shall apply.

b. Contractor covenants and agrees to provide Services to the satisfaction of the City in a timely fashion, as set forth in the Exhibits, subject to Section 9 of this Agreement.

c. Contractor agrees to comply with all federal, state, and local laws and ordinances applicable to the Services to be performed under this Agreement, including all safety standards. The Contractor shall be solely and completely responsible for conditions of the job site, including the safety of all persons and property during the performance of the Services. The Contractor represents and warrants that it has the requisite training, skills, and experience necessary to provide the Services and is appropriately licensed and has obtained all permits from all applicable agencies and governmental entities.

2. PAYMENT.

a. City agrees to pay the Contractor and the Contractor agrees to receive and accept payment for Services as set forth in the Exhibits.

- b. Any changes in the scope of the work of the Services that may result in an increase to the compensation due the Contractor shall require prior written approval by the authorized representative of the City or by the City Council. The City will not pay additional compensation for Services that do not have prior written authorization.
 - c. Contractor shall submit itemized bills for Services provided to City on a monthly basis, unless otherwise stated in the Exhibits. Bills submitted shall be paid in the same manner as other claims made to City.
 - d. Prior to payment, the Contractor will submit evidence that all payrolls, material bills, subcontractors and other indebtedness connected with the Services have been paid as required by the City.
3. TERM. The Agreement shall commence on the date listed in the initial paragraph of this Agreement and continue until terminated pursuant to Section 5.
4. BONDS. If the Services provided by Contractor as set forth in the Exhibits and this Agreement exceeds \$100,000, Contractor shall furnish performance and payments bonds covering faithful performance of all the Contractor's obligations, including without limitation warrant obligations, and of all payment obligations arising under this Agreement.
5. TERMINATION AND REMEDIES.
 - a. Termination for Convenience. This Agreement may be terminated by either party upon 30 days' written notice delivered to the other party at the addresses listed in Section 15 of this Agreement. Upon termination under this provision, if there is no default by the Contractor, Contractor shall be paid for Services rendered and reimbursable expenses through the effective date of termination.
 - b. Termination Due to Default. This Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure that is acceptable to the other party.
 - c. Remedies. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City as a result of any breach of this Agreement by the Contractor. The City may, in such event:
 - i. Withhold payments due to the Contractor for the purpose of set-off until such time as the exact amount of damages due to the City is determined.
 - ii. Perform the Services, in which case, the Contractor shall within 30 days after written billing by the City, reimburse the City for any costs and expenses incurred by the City.

The rights or remedies provided for herein shall not limit the City, in case of any default by the Contractor, from asserting any other right or remedy allowed by law, equity, or by statute.

- d. Upon termination of this Agreement, the Contractor shall furnish to the City copies or duplicate originals of all documents or memoranda prepared for the City not previously furnished.
6. SUBCONTRACTORS. Contractor shall not enter into subcontracts for any of the Services provided for in this Agreement without the express written consent of the City, unless specifically provided for in the Exhibits. The Contractor shall pay any subcontractor involved in the performance of this Agreement within the ten (10) days of the Contractor's receipt of payment by the City for undisputed services provided by the subcontractor.
7. STANDARD OF CARE. In performing its Services, Contractor will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the Services are provided.
8. INSPECTION OF WORK. All materials and workmanship will be subject to inspection, examination, and testing by the City, who will have the right to reject defective material and workmanship or require its correction.
9. DELAY IN PERFORMANCE. Neither City nor Contractor shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and inability to procure permits, licenses or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either City or Contractor under this Agreement. If such circumstances occur, the nonperforming party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Contractor will be entitled to payment for its reasonable additional charges, if any, due to the delay.
10. CITY'S REPRESENTATIVE. The City has designated CHRIS JENKINS to act as the City's representative with respect to the Services to be performed under this Agreement. He shall have complete authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the Services covered by this Agreement.
11. PROJECT MANAGER AND STAFFING. The Contractor has designated JOBY NOLAN to be the primary contact for the City in the performance of the Services. The primary contact shall be assisted by other staff members as necessary to facilitate the completion

of the Services in accordance with the terms established herein. Contractor may not remove or replace the designated staff without the approval of the City.

12. INDEMNIFICATION.

- a. Contractor and City each agree to defend, indemnify, and hold harmless each other, its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are caused by its negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Contractor and City, they shall be borne by each party in proportion to its own negligence.
- b. Contractor shall indemnify City against legal liability for damages arising out of claims by Contractor's employees or subcontractors, including all liens. City shall indemnify Contractor against legal liability for damages arising out of claims by City's employees or subcontractors.

13. INSURANCE. During the performance of the Services under this Agreement, Contractor shall maintain the following insurance:

- a. Commercial General Liability Insurance, with a limit of \$1,500,000 for any number of claims arising out of a single occurrence, pursuant to Minnesota Statutes, Section 466.04, or as may be amended.
- b. Workers' Compensation Insurance in accordance with statutory requirements.
- c. Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.

Contractor shall furnish the City with certificates of insurance, which shall include a provision that such insurance shall not be canceled without written notice to the City. The City shall be named as an additional insured on the Commercial General Liability Insurance policy.

14. WARRANTIES. Contractor warrants and guarantees that title to all work, materials, and equipment covered by any invoice, will pass to City no later than the Completion Date. Contractor warrants that all work will be free from defects and that all materials will be new and of first quality. If within one (1) year after final payment any work or material is found to be defective, Contractor shall promptly, without cost to the City, correct such defect.

15. NOTICES. Notices shall be communicated to the following addresses:

If to City: City of Hastings
 101 4th Street
 Hastings, MN 55033
 Attention: Chris Jenkins

Or e-mailed: cjenkins@hastingsmn.gov

If to Contractor: Precision Landscaping & Construction, INC
14923 Jacob Ave
Hastings, MN 55033
Attention: Joby Nolan

Or emailed: joby@precisionlandscape-inc.com

16. INDEPENDENT CONTRACTOR STATUS. All services provided by Contractor, its officers, agents and employees pursuant to this Agreement shall be provided as employees of Contractor or as independent contractors of Contractor and not as employees of the City for any purpose.

17. RESPONSIBLE CONTRACTOR.

- a. In accordance with Minnesota Statutes, Section 16C.285, Contractor is hereby advised that the City cannot award a construction contract in excess of \$50,000 unless Contractor is a “responsible contractor” as defined in Minnesota Statutes, Section 16C.285, subdivision 3. Contractor must complete a Responsible Contractor Certificate verifying compliance with the minimum criteria specified in Minnesota Statutes, Section 16C.285, subdivision 3, to be eligible to provide the Services outlined in this Agreement. A Responsible Contractor Certificate must be signed under oath by an owner or officer of Contractor. Contractor is responsible for obtaining the required verifications of compliance with Minnesota Statute, Section 16C.285, subdivision 3 from all subcontractors, using a form provided by the City. Contractor must submit signed verifications from subcontractors upon the City’s request.
- b. Contractor or subcontractor who does not meet the minimum criteria established in Minnesota Statutes, Section 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements of this statute, will not be considered a “responsible contractor” and will be ineligible to provide the Services under this Agreement or otherwise work on the project in any capacity. Contractor and any subcontractor are advised that making any false statements verifying compliance with Minnesota Statutes, Section 16C.285 will render the Contractor or subcontractor ineligible to perform the Services of this Agreement and may result in termination of this Agreement by the City.
- c. Contractor shall not sublet, sell, transfer, delegate or assign the Services or any portion of the Services of this Agreement without abiding by the applicable provisions of the Minnesota Department of Transportation Standard Specifications for Construction, Section 1801.

18. GENERAL PROVISIONS.

- a. Assignment. This Agreement is not assignable without the mutual written agreement of the parties.
- b. Waiver. A waiver by either City or Contractor of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.
- c. Nondiscrimination. Contractor agrees that in the hiring of employees to perform Services under this Agreement, Contractor shall not discriminate against any person by reason of any characteristic protected by state or federal law.
- d. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Minnesota and any action must be venued in Dakota County District Court.
- e. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both parties.
- f. Severability. If any term of this Agreement is found be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.
- g. Data Practices Compliance. All data collected by the City pursuant to this Agreement shall be subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
- h. Entire Agreement. This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

[remainder of page intentionally blank]

CITY OF HASTINGS

By: _____
Mary Fasbender, Mayor

By: _____
Kelly Murtaugh, City Clerk

Date: _____

CONTRACTOR

Signature: _____

Date: _____

Name: _____

Its: _____

Exhibit A

IX-03



14923 Jacob Ave. Hastings, MN 55033

651-437-2305

Info@precisionlandscape-inc.com

Sales Person: Joby

Quote **AAAE014**

Date : 02-29-2024

Email : cjenkins@hastingsmn.gov

Phone : 6514806175

For : City Of Hastings
100 2nd St E, Hastings, MN 55033, USA

Total Estimate: **\$5,430.00**

2024 Bridge Median Maintenance		Section Estimate: \$5,430.00
QUANTITY	MATERIAL	TOTAL ESTIMATED PRICE
1.00	Seasonal Bridge Median Maint. Includes deadhead, lane closure traffic control, permit, weeding	5430.00

Total Estimate: **\$5,430.00**

TERMS: 1/3 Down, 2nd third due upon project start, and full payment upon completion, unless other arrangements have been made.
All past due accounts will be charged a 1-1/2% (18% APR) service charge. All Credit Card transactions will be charged a 3% convenience fee.
All prices quoted are valid for 90 days from the date stated.

Exhibit B

IX-03



14923 Jacob Ave. Hastings, MN 55033

651-437-2305

Info@precisionlandscape-inc.com

Sales Person: Joby

Quote **AAAE013**

Date : 02-29-2024

Email : cjenkins@hastingsmn.gov

Phone : 6514806175

For : City Of Hastings
100 2nd St E, Hastings, MN 55033, USA

Total Estimate: **\$7,479.68**

Bridge Mulch		Section Estimate: \$7,479.68
QUANTITY	MATERIAL	TOTAL ESTIMATED PRICE
99.00	Double Shredded Hardwood	6781.5
1.00	Lane Closure/Permit	698.18

This project is only for 2024, mulch is not needed every year.

Total Estimate: **\$7,479.68**

TERMS: 1/3 Down, 2nd third due upon project start, and full payment upon completion, unless other arrangements have been made.
All past due accounts will be charged a 1-1/2% (18% APR) service charge. All Credit Card transactions will be charged a 3% convenience fee.
All prices quoted are valid for 90 days from the date stated.



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: City Administrator Dan Wietecha
Date: April 1, 2024
Item: PFAS Update

Council Action Requested:

Informational memo, no action requested at this time.

Background Information

Hastings has PFAS contamination (specifically PFOA and PFOS) in all six of our municipal wells. Recent epidemiology and understanding of the health impacts of PFAS and new regulatory standards pending from the EPA are expected to require the City to mitigate the PFAS from our drinking water.

Hastings has emphasized communication and transparency for the public:

- MDH presentation at City Council meeting 9/2022
- Dedicated page on City website: [PFAS | City of Hastings, MN \(hastingsmn.gov\)](https://www.hastingsmn.gov/pfas)
- Regular updates in Rivertown News, quarterly newsletter mailed to all residents
- Priority in City's Strategic Plan
- Presentation to Chamber of Commerce 12/2023
- Interview on KDWA 3/2024
- Recent news stories:
 - Star Tribune 7/2023: [Expecting new PFAS standards, Hastings officials wonder how they'll pay for water treatment project \(startribune.com\)](https://www.startribune.com/expecting-new-pfas-standards-hastings-officials-wonder-how-theyll-pay-for-water-treatment-project/)
 - Minnesota Public Radio 12/2023: [Cities grapple with costs of removing PFAS from drinking water | MPR News](https://www.mprnews.com/story/news/2023/12/cities-grapple-with-costs-of-removing-pfas-from-drinking-water/)
 - Bloomberg News 3/2024: [Regulation of PFAS Chemicals in Water Supply Strains City Budgets - Bloomberg](https://www.bloomberg.com/news/articles/2024-03-01/regulation-of-pfas-chemicals-in-water-supply-strains-city-budgets)
- MDH and MPCA have committed to a public neighborhood meeting within first month of official guidance from MDH or EPA (spring 2024, TBD)

In anticipation of several key milestones during spring 2024, we will increase our attention to communication and transparency by having “PFAS Update” as a standing agenda item on the first City Council meeting each month.

The City has actively been preparing for the new regulations by conducting a Feasibility Study to consider mitigation alternatives, receiving a \$3.2M PFAS Planning & Design Grant to design three new water treatment plants, and working with the MPCA on Phase I and Phase II environmental site assessments to identify potential sources and locations of PFAS contributing to groundwater contamination.

This is a \$68.9M project that would construct three water treatment plants to remove PFAS and nitrates from municipal drinking water, as well as connection of the Hastings Veterans Home to the City water system. The project is currently being designed through a grant. But for the money, this project is shovel ready. If we were to break ground this summer 2024, it would be completed in late 2027.

Key Updates

EPA Limits: In March 2023, the EPA announced draft maximum contaminant levels for PFOA and PFOS (both of which are present in all six of our wells). The MCL’s were expected to be official by the end of 2023, but it now appears that it will likely be in spring 2024. When the final MCL’s are official, they will require Hastings to mitigate the PFAS. It is expected that we will have three years to come into compliance.

The Hastings Veterans Home currently owns and operates a private well and water system. It has PFOA exceeding the draft EPA limit and will similarly be required to mitigate when the new MCL’s become official. Our project is designed to interconnect the City water supply to the Veterans Home to deliver safe drinking water for its residents and employees.

MDH and MPCA have committed to a public neighborhood meeting for Hastings residents within the first month of the EPA standards becoming official.

State Funding: The City has submitted PFAS Treatment & Raw Water Lines for consideration in the State’s 2024 Capital Budget due to the budget-busting expense, the fact that the treatment is to remove contamination/pollution caused by others, and the suddenness of new regulations preventing financial planning. Sen. Seeberger and Rep. Hudella have indicated support and introduced SF 3161 and HF 3115.

Since before the session, we have met with several key legislators and the Governor’s office to advocate for funding. We have repeatedly been told that the project should be reduced in scale (for example, by phasing it as one plant per year for three years) and potentially have additional financial contribution from the City.

We have hired a lobbyist Margaret Vesel of Larkin-Hoffman to assist us as we continue to meet with legislators. And we intend to continue meeting with elected officials and staff through the end of session in late May (the State Bonding Bill is typically at the end of session).

Other Funding:

In 2023, the City submitted the project for the State's Drinking Water Revolving Fund Project Priority List (PPL). We are presently (early May) correcting errors which will result in our ranking at or near the top of the list. Additionally, we will submit the project for the Intended Use Plan (IUP) in early June. Although the Drinking Water Revolving Fund is not our preferred funding source, it has the possibility of a \$3M grant (maybe \$9M if the project were broken into three phases).

Federal earmarks may be also an option to close a gap or fund a portion of the project. We will submit an application for Community Project Funding this spring.

Environmental Investigation:

At present we have two environmental investigations underway. The City has been working with the MPCA on Phase I and Phase II environmental site assessments; these are intended to review and hopefully narrow the possible sources of PFAS specific to the Hastings area and are showing promise. The Phase I ESA found a proprietary compound HQ-115/TFSI produced at 3M-Cottage Grove in one of the Hastings municipal wells. Updated mapping of the Minnesota Geologic Survey shows faults in the bedrock under the Mississippi River. The Phase II ESA is ongoing.

Additionally, based on the findings in the ESA, the MPCA has requested 3M to model its discharge specific to the Hastings area. 3M's modelling is scheduled for completion at the end of March, and we anticipate review of its results and meeting with MPCA and 3M by mid/late April.

It is possible that these studies will indicate need for additional investigation. If a direct connection is determined, we would presumably be eligible for funding through the 2018 Settlement and/or 2007 Consent Order, or through a new Superfund Settlement.

Financial Impact:

Not applicable

Committee Discussion:

Not applicable

Attachments:

Not applicable