

**CITY OF HASTINGS
CITY COUNCIL AGENDA**

Monday, July 15, 2024

7:00 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**

Moment of Silence: Former Councilmember Richard Bond

- III. ROLL CALL**
- IV. DETERMINATION OF QUORUM**

Proclamation: Recognizing Public Works Mechanic Mark Schutt’s Service to the City of Hastings

- V. APPROVAL OF MINUTES**

Approve Minutes of the City Council regular meeting on July 1, 2024.

- VI. COMMENTS FROM THE AUDIENCE**

Comments from the audience may include remarks about items listed on the Consent Agenda.

- VII. COUNCIL ITEMS TO BE CONSIDERED**

- VIII. CONSENT AGENDA**

The items on the Consent Agenda are items of routine nature or no perceived controversy to be acted upon by the City Council in a single motion. There will be no discussion on these items unless a Councilmember so requests, in which event the items will be removed from the Consent Agenda to the appropriate Department for discussion.

1. Pay Bills as Audited
2. Resolution: Appoint Election Judges for the 2024 Primary Election
3. Resolution: Approve One-Day Temporary Liquor License and One-Day Charitable Gambling Request for the Hastings Fire Department Relief Association – 83rd Annual Booya
4. Resolution: Approve New Liquor License Application for Cooper’s Pub 55, Inc. dba Cooper’s Pub 55, 880 Bahls Drive
5. Resolution: Decertification of TIF District No. 5 – Napa Auto
6. 1st Reading: Amend City Code Chapter 34.03 – Building Department Electrical Fees
7. Approve Pay Estimate No. 1 for the 2024 Neighborhood Infrastructure Improvements – A-1 Excavating LLC (\$200,735.00)
8. Approve Pay Estimate No. 2 for the 2024 Mill & Overlay Program – McNamara Contracting (\$592,951.56)
9. Resolution: Amendment to Trunk Highway 316 Agreement
10. Strategic Plan Quarterly Report 2Q - 2024
11. Declare Surplus Property & Authorize for Public Sale, Donation or Disposal – Fire Department
12. Resolution: Approve New Cannabis Retail Sales License for Coborn’s Liquor Store

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13. 2024 Budget Amendment (2023 Carry Forwards)

IX. AWARDING OF CONTRACTS AND PUBLIC HEARING

These are formal proceedings that give the public the opportunity to express their concern, ask questions, provide additional information, or support on a particular matter. Once the public hearing is closed, no further testimony is typically allowed and the Council will deliberate amongst itself and with staff and/or applicant on potential action by the Council.

X. REPORTS FROM CITY STAFF

These items are intended primarily for Council discussion and action. It is up to the discretion of the Mayor as to what, if any, public comment will be heard on these agenda items.

A. Public Works

B. Parks and Recreation

C. Community Development

1. Resolution: Site Plan – Trucking Facility – Richard Beskau (601 31st St E)
2. Resolution: Special Use Permit – Cannabis Sales – Coborn’s (225 33rd St W)

D. Public Safety

E. Administration

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. REPORTS FROM CITY COMMITTEES, OFFICERS, COUNCILMEMBERS

XIV. ADJOURNMENT

Next Regular City Council Meeting: Monday, August 5, 2024 7:00 p.m.



Proclamation Recognizing Mark Schutt's 38 years of Service to the City of Hastings

WHEREAS, Mark Schutt, is retiring on July 31, 2024, having served the City of Hastings for 38 years and,

WHEREAS, Mark's institutional knowledge and expertise in all things mechanical, specifically fleet management, lighting systems, and snow plow operations has made him the "go-to" person in these areas of public works and,

WHEREAS, Mark's depth of knowledge of all things Hastings, is beyond compare and was substantiated by the numerous community events (such as Machinery Hill) he championed for public works and,

WHEREAS, Mark's care factor and passion to this community set the standard and expectation of our operations and,

WHEREAS, Mark's "can do" demeanor was appreciated and brought success in times of emergency and critical consequence and,

WHEREAS, Mark's leadership and more importantly, mentorship has been contagious throughout the department over the years to inspire others to do the right thing in the public works profession.

THEREFORE, BE IT RESOLVED, the Hastings City Council hereby recognizes Mark Schutt for his dedication and commitment to the City of Hastings.

Mary D. Fasbender, Mayor

**Hastings, Minnesota
City Council Meeting Minutes
July 1, 2024**

The City Council of the City of Hastings, Minnesota met in a regular meeting on Monday, July 1, 2024 at 7:00 p.m. in the Council Chambers at the Hastings City Hall, 101 East 4th Street, Hastings, Minnesota.

Members Present: Mayor Fasbender, Councilmembers Fox, Leifeld, Pemble, and Vihrachoff

Members Absent: Councilmembers Haus, Lawrence

Staff Present: City Administrator Dan Wietecha
Assistant City Administrator Kelly Murtaugh
City Attorney Kori Land
Community Development Director John Hinzman
City Engineer Cody Mathisen

Proclamation: Parks and Recreation Month

Approval of Minutes

Mayor Fasbender asked if there were any additions or corrections to the minutes of the City Council workshop and regular meeting on June 17, 2024.

Minutes were approved as presented.

Consent Agenda

Councilmember Fox motioned to approve the Consent Agenda as presented, seconded by Councilmember Pemble.

5 Ayes, 0 Nays.

1. Pay Bills as Audited
2. Resolution No. 07-01-24: Accept Donation to the Parks and Recreation Department from Country Financial
3. Declare Surplus Property & Authorize for Public Sale – Police Department
4. Resolution No. 07-02-24: Approve New 3.2% On-Sale Liquor License for Hastings Hawks Amateur Baseball, Inc. dba Hastings Hawks Amateur Baseball
5. Accept Proposal and Authorize Work – 2025 Neighborhood Infrastructure Improvements Geotechnical Investigation
6. 2nd Reading & Adoption: Ordinance Amendment: Chapter 94 - Parks and Recreation
7. Reapprove City Council Minutes from May 6, 2024

Public Hearing: 2nd Street Depot – Amended Sidewalk Café

Murtaugh provided an overview of the request to approve the amended Sidewalk Café license application for 2nd Street Depot. Murtaugh indicated the amendment is required by ordinance for any proposed modifications to a sidewalk café site plan.

Mayor Fasbender opened the public hearing at: 7:10 p.m.

Mayor Fasbender closed the public hearing at: 7:10 p.m.

Council discussion on ensuring passage on the Tyler Street side to at least the width on 2nd Street to meet ADA requirements.

Councilmember Fox motioned to approve as presented, seconded by Councilmember Leifeld.
5 Ayes, 0 Nays.

Award Contract: Highway 55 Small Area Plan

Hinzman provided an overview of the request to authorize signature of a professional services agreement, subject to review and minor changes by the City Attorney, between the City and HKGi to perform a market and infrastructure analysis and generate a concept area design for land surrounding Highway 55 and Jacob Avenue. Hinzman provided background information of the land and property owner communication.

Council discussion on clarifying the request originated from the landowners, not the City. Council discussed the opportunity to strategically guide development in the future.

Councilmember Leifeld motioned to approve as presented, seconded by Councilmember Fox.
5 Ayes, 0 Nays.

Resolution No. 07-03-24: Award Contract: 2024 Sanitary Sewer Rehabilitation Project

Mathisen provided an overview of the request to adopt the resolution awarding a contract for the 2024 Sanitary Sewer Rehabilitation Project. Mathisen reviewed the bids received and shared specifics of the project and indicated staff is recommends awarding the contract to Musson Brothers, Inc. in the amount of \$238,675.00. Mathisen indicated the City has worked with Musson Brothers, Inc. on the 2023 sanitary sewer lining projects and shared the satisfaction of the work done.

Council discussion on what the lining project does and how it supports maintaining the infrastructure. Council posed questions regarding the timeline of the project and the age of current infrastructure. Mathisen indicated the project will take a few weeks and the contractor will have until the end of the year to complete the project. Mathisen shared the current infrastructure is about 60 years old.

Councilmember Leifeld motioned to approve as presented, seconded by Councilmember Vihrachoff.
5 Ayes, 0 Nays.

Award Contract: Independent Financial Audit for Years 2024 - 2026

Wietecha provided an overview of the request to procure services for a new audit contract for years 2024 – 2026 through Bergan KDV. Bergan KDV has worked with the City for several years and have familiarity with City staff and operations which will be an asset as the 2024 audit will be the first conducted from the new finance system.

Council discussion on the value in looking at different firms since it has been seven years versus recognizing the value in retaining the same firm as the City has moved to a new finance system.

Councilmember Pemble motioned to approve as amended, seconded by Councilmember Leifeld.
5 Ayes, 0 Nays.

PFAS Update

As it is the first meeting of the month, Wietecha presented the PFAS Update. Wietecha reviewed key updates in funding applications at the state and federal levels, as well as providing an update on the submission of the City's PFAS Treatment & Raw Water Lines for consideration in the State's 2024 Capital Budget. Recent Highlights: Public Works is looking at several sites for water treatment plants 2 and 3 with a preference to stay out of residential areas; no state bonding assistance but continuing work with lobbyist for possible 2025 state funding; waiting to hear on federal funding applications (may not hear until late 2024 or early 2025), submitted state PPL application for treatment plants 1 & 2 and emerging contaminants grant (hear in Sept/Oct); looking at a substantial water rate increase especially if there is no outside assistance; Council agreed to delay the start of the first water treatment plant bid process until early 2025 to allow time to communicate to residents and find out the results of the grant applications; state's co-trustees have stated that a direct connection to the disposal sites north of the river is required to access 3M settlement funds and the City has been working with the MPCA to determine if there is evidence of a connection (one well has been found with a direct connection).

Council discussion on the focus of a rate increase is on the water bill, not the sewer and stormwater portions. Council appreciates the efforts of staff in diligently working on solutions.

Reports from City Committees, Officers, Councilmembers

Councilmember Pemble expressed concerns with train movement in the downtown area. Wietecha indicated the City had reached out to CP Rail requesting that train not stop and block the street during flooding conditions. They had also contacted the railroad again as soon as having learned about the problem that morning. Council expressed appreciation for the attention to these concerns.

Announcements

- City Offices will be closed Thursday, July 4 in observation of Independence Day.
- Fireworks Safety (there are always questions this time every year):
 - Stay safe this summer. Know the difference between legal and illegal fireworks.
 - Ground displays, fountains, and sparklers are legal and are permitted between 8 a.m. and 11 p.m. only.
 - Fireworks that go airborne or explode are illegal. These include firecrackers, bottle rockets, and roman candles to name a few.
 - Remember that fireworks can be loud and create a noise disturbance for neighbors, pets and people with PTSD. Please respect your neighbors and neighborhood.
 - Residents should call 911 to report illegal fireworks. Those who wish to remain anonymous can text the word HASTINGS to TIP411 (847411); however, this is not monitored 24/7.
- Summer Rec Programs at Levee Park...
 - Thursday, July 11, Music in the Park with "Cocktail Combo – Classics with a Twist." Supported by the Ruth and George Doffing Charitable Fund.
 - Friday, July 12, Movie in the Park with "Trolls Band Together." Sponsored by Ardent Mills. Please bring a non-perishable food donation.

- Rec + Art + Police is Wednesday, July 10, at Pioneer Park with finger print animals and obstacle course. Recommended for elementary and middle schoolers. Supported by SC Toys, Country Financial, Hastings Lions Club, Hastings Family Service, Community Ed, and Hastings Prescott Arts Council.
- Makersway Alley Market will be in Levee Park on Thursday, July 11. Support area makers and artisans within our historic downtown and riverfront park by shopping at the markets.

Meetings

- Public Safety Committee Meeting on Monday, July 8, 2024 at 7:00 p.m.
- Planning Commission Meeting on Monday, July 8, 2024 at 7:00 p.m.
- Arts & Culture Commission Meeting on Wednesday, July 10, 2024 at 6:00 p.m.
- City Council Workshop on Monday, July 15, 2024 at 7:00 p.m.
- City Council Regular Meeting on Monday, July 15, 2024 at 7:00 p.m.

Councilmember Pemble motioned to adjourn the meeting at 7:50 PM, seconded by Councilmember Leifeld. Ayes 5; Nays 0.

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender & City Council Members

From: Connie Lang - Accountant

Date: 07/11/2024

Item: Disbursements

Council Action Requested:

Staff requests:

Council review of June 2024 auto payments. Century Link, Verizon, Enterprise, Center Point, Xcel, Medica, Wex.

Council review of May 2024 credit card purchases.

Council review of weekly routine disbursements issued 07/09/2024.

Council approval of routine disbursements, capital purchases and employee reimbursements to be issued 07/16/2024.

Background Information:

Disbursements for routine items are made weekly. Disbursements for capital purchases and employee reimbursements are made twice a month, subsequent to Council approval.

Financial Impact:

June 2024 Century Link payment	\$	1,289.91
June 2024 Verizon payment	\$	1,889.07
June 2024 Enterprise payment	\$	22,301.59
June 2024 Centerpoint Payment	\$	17,469.35
June 2024 Xcel Payment	\$	42,841.37
June 2024 Wex Admin Fee Payment	\$	308.00
June 2024 Health Ins Payment	\$	196,337.36
May credit card payments	\$	52,915.41
Disbursement Checks, Hedra & ACH issued on 07/09/2024	\$	149,688.43
Disbursement Checks, Hedra & ACH to be issued on 07/16/2024	\$	1,248,697.76

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Attachments: • Disbursement Reports

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Aquatics	AQUATIC CENTE	CENTURY LINK	TELEPHONE	\$125.14
Arena	ARENA	CENTURY LINK	TELEPHONE	\$61.22
Fire	FIRE & AMBULA	CENTURY LINK	TELEPHONE	\$312.86
Council	GENERAL	CENTURY LINK	TELEPHONE	\$1.37
Admin	GENERAL	CENTURY LINK	TELEPHONE	\$126.52
City Clerk	GENERAL	CENTURY LINK	TELEPHONE	\$4.12
Finance & Accountin	GENERAL	CENTURY LINK	TELEPHONE	\$10.99
General Facility Mai	GENERAL	CENTURY LINK	TELEPHONE	\$116.90
COMMUNITY DEVE	GENERAL	CENTURY LINK	TELEPHONE	\$4.12
IT	GENERAL	CENTURY LINK	TELEPHONE	\$4.12
Police	GENERAL	CENTURY LINK	TELEPHONE	\$80.43
Building Inspections	GENERAL	CENTURY LINK	TELEPHONE	\$6.87
Code Enforcement	GENERAL	CENTURY LINK	TELEPHONE	\$1.37
PW - Engineering	GENERAL	CENTURY LINK	TELEPHONE	\$6.87
PW - Streets	GENERAL	CENTURY LINK	TELEPHONE	\$121.02
Pioneer Room	HERITAGE PRES	CENTURY LINK	TELEPHONE	\$1.37
Parks Operations	PARKS	CENTURY LINK	TELEPHONE	\$184.97
Water	WATER	CENTURY LINK	TELEPHONE	\$119.65

Vendor Total: \$1,289.91

Police	GENERAL	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$426.37
Police	GENERAL	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$409.04
Police	GENERAL	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$398.71
Police	GENERAL	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$520.24
Police	GENERAL	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$541.29
Police	GENERAL	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$398.71
Parks Operations	PARKS	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$676.08
Parks Operations	PARKS	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$676.08
Parks Operations	PARKS	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$663.55
VEHICLE AND EQU	VEHICLE AND E	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$4,978.55
VEHICLE AND EQU	VEHICLE AND E	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$873.55
VEHICLE AND EQU	VEHICLE AND E	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$945.22
VEHICLE AND EQU	VEHICLE AND E	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$873.69
VEHICLE AND EQU	VEHICLE AND E	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$4,288.38
VEHICLE AND EQU	VEHICLE AND E	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$4,288.38
Wastewater	WASTEWATER	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$676.08
Water	WATER	ENTERPRISE FM TRUST	19 FORD EDGE-PD 2367V4 CAR LEAS	\$667.67

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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VIII-01

Vendor Total: \$22,301.59

Arena	ARENA	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$5.50
Cable TV	CABLE TV	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$0.41
Fire	FIRE & AMBULA	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$11.00
Ambulance	FIRE & AMBULA	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$46.75
City Clerk	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$10.59
Admin	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$8.25
Finance & Accountin	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$16.50
COMMUNITY DEVE	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$2.75
IT	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$8.25
Building Inspections	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$16.50
Code Enforcement	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$2.75
PW - Engineering	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$6.46
PW - Streets	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$11.28
Police	GENERAL	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$96.25
HEDRA	HEDRA	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$4.81
Historic Preservation	HERITAGE PRES	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$0.69
Hydro	HYDRO ELECTRI	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$1.23
Parks Operations	PARKS	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$27.50
Storm	STORM WATER	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$7.98
Wastewater	WASTEWATER	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$9.35
Water	WATER	WEX HEALTH, INC.	JUNE WEX PAYMENT	\$13.20

Vendor Total: \$308.00

Aquatics	AQUATIC CENTE	CENTERPOINT ENERGY	HEAT	\$237.82
Arena	ARENA	CENTERPOINT ENERGY	HEAT	\$5,471.90
Fire	FIRE & AMBULA	CENTERPOINT ENERGY	HEAT	\$1,722.10
City Hall Building	GENERAL	CENTERPOINT ENERGY	HEAT	\$2,748.68
PW Cold Storage Bu	GENERAL	CENTERPOINT ENERGY	HEAT	\$684.47
Parks Capital	GENERAL	CENTERPOINT ENERGY	HEAT	\$395.60
Police Building	GENERAL	CENTERPOINT ENERGY	HEAT	\$132.79
LeDuc	LEDUC HISTORI	CENTERPOINT ENERGY	HEAT	\$1,050.19
Parks Operations	PARKS	CENTERPOINT ENERGY	HEAT	\$553.37
Parks Operations	PARKS	CENTERPOINT ENERGY	HEAT	\$1,611.55
Wastewater	WASTEWATER	CENTERPOINT ENERGY	HEAT	\$1,024.98
Water	WATER	CENTERPOINT ENERGY	HEAT	\$1,494.75
Treatment Plant	WATER	CENTERPOINT ENERGY	HEAT	\$341.15

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
				Vendor Total: \$17,469.35
Fire	FIRE & AMBULA	VERIZON WIRELESS - VSAT	TELEPHONE	\$97.95
COMMUNITY DEVE	GENERAL	VERIZON WIRELESS - VSAT	TELEPHONE	\$41.22
Police	GENERAL	VERIZON WIRELESS - VSAT	TELEPHONE	\$1,396.06
Building Inspections	GENERAL	VERIZON WIRELESS - VSAT	TELEPHONE	\$123.66
PW - Streets	GENERAL	VERIZON WIRELESS - VSAT	TELEPHONE	\$32.65
HEDRA	HEDRA	VERIZON WIRELESS - VSAT	TELEPHONE	\$41.22
Parks Operations	PARKS	VERIZON WIRELESS - VSAT	TELEPHONE	\$73.87
Water	WATER	VERIZON WIRELESS - VSAT	TELEPHONE	\$82.44
				Vendor Total: \$1,889.07
Arena	ARENA	XCEL ENERGY	51-6960213-7	\$2,069.14
Fire	FIRE & AMBULA	XCEL ENERGY	51-6960213-7	\$852.11
Police Building	GENERAL	XCEL ENERGY	51-6960213-7	\$2,207.45
PW Cold Storage Bu	GENERAL	XCEL ENERGY	51-6960213-7	\$102.79
PW - Street Lights	GENERAL	XCEL ENERGY	51-6960213-7	\$76.76
Police	GENERAL	XCEL ENERGY	51-6960213-7	\$53.61
PW - Engineering	GENERAL	XCEL ENERGY	51-6960213-7	\$163.02
PW - Streets	GENERAL	XCEL ENERGY	51-6960213-7	\$815.12
City Hall Building	GENERAL	XCEL ENERGY	51-6960213-7	\$1,425.16
PW - Street Lights	GENERAL	XCEL ENERGY	51-6960213-7	\$427.74
Police	GENERAL	XCEL ENERGY	51-6960213-7	\$1.67
PW - Street Lights	GENERAL	XCEL ENERGY	51-6960213-7	\$14,377.26
Non-Departmental	GENERAL	XCEL ENERGY	51-6960213-7	(\$11,306.22)
Non-Departmental	GENERAL	XCEL ENERGY	51-6960213-7	(\$1,356.04)
Non-Departmental	GENERAL	XCEL ENERGY	51-6960213-7	\$10,593.12
Non-Departmental	GENERAL	XCEL ENERGY	51-6960213-7	(\$6,080.47)
Non-Departmental	GENERAL	XCEL ENERGY	51-6960213-7	\$99.34
HEDRA	HEDRA	XCEL ENERGY	51-6960213-7	\$141.79
Hydro	HYDRO ELECTRI	XCEL ENERGY	51-6960213-7	\$5,981.13
LeDuc	LEDUC HISTORI	XCEL ENERGY	51-6960213-7	\$490.35
Parks Operations	PARKS	XCEL ENERGY	51-6960213-7	\$407.06
Parks Operations	PARKS	XCEL ENERGY	51-6960213-7	\$636.54
Parks Operations	PARKS	XCEL ENERGY	51-6960213-7	\$264.87
Parks Operations	PARKS	XCEL ENERGY	51-6960213-7	\$1,254.48
Non-Departmental	PARKS	XCEL ENERGY	51-6960213-7	(\$202.71)
Parks Operations	PARKS	XCEL ENERGY	51-6960213-7	\$202.71

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Wastewater	WASTEWATER	XCEL ENERGY	51-6960213-7	\$1,381.75
Water	WATER	XCEL ENERGY	51-6960213-7	\$10,399.37
Treatment Plant	WATER	XCEL ENERGY	51-6960213-7	\$5,316.31
Water	WATER	XCEL ENERGY	51-6960213-7	\$652.10
Water	WATER	XCEL ENERGY	51-6960213-7	\$1,394.06
Vendor Total:				\$42,841.37
Non-Departmental	GENERAL	MEDICA/CAPSTONE	MEDICAL INSURANCE WITHHOLDING	\$196,337.36
Vendor Total:				\$196,337.36

GRAND TOTAL: \$282,436.65

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

**Credit Card Purchases
May-24**

Account	Vendor	Amount Description
101-0000-2015.0000	Department Of Labor An	2,329.86 April Bldg permit Surcharge
101-102-1021-6323	League Of Minnesota Ci	340.00 LMC Annual Conference - Lawrence
101-102-1021-6323	League Of Minnesota Ci	340.00 LMC Annual Conference Registration - Vihrachoff
101-1021-6321.0000	Centurylink Lumen	0.45 Century Link Phones
101-1021-6450.0000	Jersey Mikes 24044	161.98 City Council Workshop 5/20/24
101-1021-6450.0000	Hasting Golf Club Moto	141.54 City Council Workshop 5/6/24
101-1051-6321.0000	Centurylink Lumen	120.04 Century Link Phones
101-1052-6307.0000	Checkr, Inc Checkr.Com	2,698.20 Checkr backgrounds
101-1052-6310.0000	Shred Right	18.85 May 2024 service
101-1052-6310.0000	Shred Right	56.55 Shred Right regular service
101-107-1061-6331	Facebk Gbph73y6p2	42.00 Online advertising for Summer programming
101-1071-6321.0000	Centurylink Lumen	1.34 Century Link Phones
101-1073-6331.0000	Linktree Linktree	90.00 Annual Linktree Pro account for Instagram links back to city webpages for promotio
101-120-1201-6433	Government Finance Off	150.00 Renewal Fees - Ashley
101-1201-6321.0000	Centurylink Lumen	3.58 Century Link Phones
101-140-1402-6353	Amzn Mktp US Ys7361k43	27.47 Eyewash stations
101-140-1403-6353	Amzn Mktp US Ys7361k43	27.47 Eyewash stations
101-140-1404-6353	Amzn Mktp US Ys7361k43	27.47 Eyewash stations
101-140-1407-6353	Amzn Mktp US Ys7361k43	27.49 Eyewash stations
101-1401-6216.0000	Dakota Cty Financial S	311.79 Chemical, waste disposal and recycle
101-1401-6217.0000	Menards Cottage Grove	-46.95 *credit for bins and storage units
101-1401-6217.0000	Menards Cottage Grove	-12.98 Credit tip out bins
101-1401-6217.0000	Menards Cottage Grove	2.59 fittings and sheetrock repair panel
101-1401-6217.0000	Veto Pro Pac Lic	-399.99 Veto return
101-1401-6217.0000	The Ups Store 4008	69.47 Shipping a return
101-1401-6217.0000	Nte 5410	138.95 tools
101-1401-6217.0000	Menards Cottage Grove	67.86 truck bins
101-1401-6217.0000	The Home Depot #2810	45.96 Ant trap and spray
101-1401-6217.0000	Menards Cottage Grove	-21.49 truck bins and plates credit
101-1401-6217.0000	Amzn Mktp US X40xe96w3	58.80 eye wash solution for eye wash stations
101-1401-6217.0000	Menards Cottage Grove	128.33 truck bins
101-1401-6217.0000	Amazon.Com L33d271m3	244.00 Flammable cabinet for flammable spray's and liquids
101-1401-6321.0000	Centurylink Lumen	116.90 Century Link Phones
101-1403-6353.0000	Amzn Mktp US Gu1r3wc3	34.99 Garage door opener
101-1407-6353.0000	Amzn Mktp US Qt1js5ij3	31.48 sign and door numbers
101-1501-6321.0000	Centurylink Lumen	1.34 Century Link Phones
101-160-1601-6321	Peerless Network Inc	371.65 Phone
101-1601-6308.0000	Comcast Cable Comm	84.90 Cable
101-1601-6310.0000	Eig Constantcontact.Co	6.43 SMS fee for Constant Contact email marketing tool for May 2024
101-1601-6310.0000	Eig Constantcontact.Co	49.40 May 2024 fee for Constant Contact email marketing tool for newsletter and notices
101-1601-6310.0000	Pollunit	27.00 Annual one-time fee for Historic Preservation Century Homes Contest Poll
101-1601-6321.0000	Centurylink Lumen	89.49 911Service
101-1601-6321.0000	Att Bill Payment	49.74 FirstNet Phone
101-1601-6321.0000	Centurylink Lumen	1.34 Century Link Phones
101-2010-6201.0000	Innovative Office Solu	204.83 Office supplies
101-2010-6201.0000	Innovative Office Solu	96.14 Office supplies
101-2010-6206.0000	Cenex-Glacial Plains C	38.88 Gas for take home squad.
101-2010-6212.0000	Holiday Stations 0484	43.07 Fuel for new Squad. Will be the new 1410
101-2010-6212.0000	Holiday Stations 0484	38.64 gas for take home squad
101-2010-6212.0000	Hy-Vee F&f Lakeville 5	36.32 gas for take home squad
101-2010-6212.0000	Marathon Petro267856	45.08 gas for squad car in regard to k9 trial in Fargo
101-2010-6212.0000	Holiday Stations 0345	41.42 gas for squad car in regard to K9 Trial in Fargo
101-2010-6217.0000	Wal-Mart #1472	84.14 Coffee and Creamer for PD
101-2010-6217.0000	Kwik Trip #249	24.86 Propane for department grill
101-2010-6217.0000	Duff S Meats 2	242.00 Police Week Open House - Hot dogs from Duffs Meats
101-2010-6217.0000	Sams Club #6312	308.17 Buns, chips, condiments, etc at Sams Club for police week open house
101-2010-6218.0000	Symbolarts, Lic	125.00 Police Department badge
101-2010-6230.0000	Fleet Farm 6500	12.21 ammunition for firearms instructor school
101-2010-6230.0000	Hometown Ace Hardware	17.29 Equipment for Firearms Range and Qualifications (Staples for targets)
101-2010-6230.0000	Wm Supercenter #1472	45.79 Equipment for firearms storage/armory and tools for qualifications (Boxes, Stapler)
101-2010-6230.0000	Dkmags	193.96 Purchase of iron sights for new SWAT rifles.
101-2010-6311.0000	Elavon Srv Fee Barron	3.00 Evidence Disposal
101-2010-6311.0000	Barron County Waste To	100.00 Evidence Disposal
101-2010-6311.0000	In Lrg Technologies I	1,919.00 Camera Trailer Warranty - LRG Technologies
101-2010-6311.0000	In Marie Ridgeway Lic	780.00 Yearly employee check ins - Marie Ridgeway
101-2010-6311.0000	Promotion Pros Lic	224.79 CEO SWAG- Coloring Books
101-2010-6311.0000	Positive Promotions	125.92 CEO SWAG- Police Car Cut outs
101-2010-6321.0000	Centurylink Lumen	65.62 Century Link Phones
101-2010-6322.0000	Usps Po 2642300046	5.70 Evidence to BCA - 24000685
101-2010-6322.0000	Usps Po 2642300046	5.70 Postage to mail urine evidence kit to the BCA. DWI arrest 24000619.
101-2010-6322.0000	Usps Po 2642300046	5.70 Evidence to BCA - 24000616
101-2010-6322.0000	Usps Po 2642300046	302.00 Stamps for PD
101-2010-6323.0000	Grandstay Hotel & Suit	813.95 Hotel for training.
101-2010-6323.0000	Sq National Tactical	359.00 Officer Young National Negotiator Conference
101-2010-6323.0000	Grand View Lodge	371.00 CANAM Conference Hotel
101-2010-6323.0000	Bca Training Education	600.00 BCA Training (x2)
101-2010-6323.0000	Bca Training Education	300.00 Glaser - 2024 BCA Criminal Justice Information Users Conference Registration
101-2010-6323.0000	Eckberg Lammers Pc	319.00 Rinowski Training Mental Health Summit
101-2010-6323.0000	Candlewood Suites	170.17 Hotel stay in Fargo for K9 trial

101-2010-6323.0000	Bca Training Education	300.00	Cofer - 2024 BCA Criminal Justice Information Users Conference Registration
101-201-2219-6231	Covetrus	241.08	Medication
101-2020-6450.0000	Amzn Mktp US Wb12e71g3	75.52	Workshop Prizes
101-2020-6450.0000	Amzn Mktp US 9l5vk1j93	272.87	Workshop Prizes
101-2020-6450.0000	Amazon Ret Freezer Me	49.99	Workshop Prize
101-2219-6231.0000	Atlas Pet Stillwater	120.98	dog food
101-2301-6321.0000	Centurylink Lumen	2.24	Century Link Phones
101-2301-6323.0000	Eb 2024 10k lcc Summe	161.90	10K Summer Conference
101-2302-6321.0000	Centurylink Lumen	0.45	Century Link Phones
101-240-2020-6450	Hy-Veeinc. Hy-Vee	250.00	Freezer meal prep workshiop
101-3100-6217.0000	Kwik Trip #249	7.55	Public Works Week Lunch Supplies
101-3100-6221.0000	Amzn Mktp US Mk8hj95s3	25.96	Seat Adjustment for new Chevy Engineering Truck
101-3100-6321.0000	Centurylink Lumen	2.24	Century Link Phones
101-3200-6240.0000	Shankslawn	32.63	Cable, clutch
101-3200-6321.0000	Centurylink Lumen	118.24	Century Link Phones
101-3200-6353.0000	Amazon.Com Co6u19os3	100.56	Fuel tank/cap
101-4501-6311.0000	Tennis Sanitation	111.58	Recycle/Garbage
101-4502-6216.0000	Graffiti Solutions, In	425.00	graffiti remover
200-401-4457-6214	Amzn Mktp US 529pj0d23	173.98	volleyballs for sand volleyball league
200-4400-6214.0000	Amzn Mktp US 3j4pv4eu3	423.54	program supplies
200-4400-6214.0000	Pop Up Party Rental	803.34	NNO inflatables
200-4400-6214.0000	Cub Foods #1635	68.43	candy for pd open house and senior expo
200-4400-6214.0000	Amzn Mktp US 542m14zb3	106.98	wagon for event supplies
200-4400-6214.0000	Douglas Industries	266.80	Pickle ball net replacement cables
200-4400-6228.0000	Menards Cottage Grove	4,807.11	Materials for portable restroom enclosures
200-4400-6319.0000	Paypal Balloonart	-44.28	refund for tax
200-4400-6321.0000	Centurylink Lumen	178.49	Century Link Phones
200-4400-6323.0000	Hampton Inns	544.01	training lodging
200-4400-6323.0000	Phillips 66 - Rocket 6	17.33	gas for training
200-4400-6323.0000	Enterprise Rent-A-Car	497.77	car rental for training
200-4400-6323.0000	Mac Parking Reservatio	85.00	parking at the airport for training
200-4400-6351.0000	Fleet Farm 6500	32.53	irrigation supplies
200-4400-6353.0000	Fleet Farm 6500	201.94	pump repair
200-4400-6356.0000	Bsn Sports Lic	1,450.00	Fence Topper for Vets fields
200-4400-6433.0000	Spotify	11.88	music for events
200-4400-6450.0000	Amazon Mar 113-721886	236.89	garbage grabbers
200-4420-6214.0000	United Volleyball Supp	60.18	Bolts for volleyball ref stands
200-4420-6214.0000	Ptaceks Iga	133.73	roadside courts grand reopening event food
200-4420-6319.0000	Wave - Minnesota Asa	300.00	softball team sanctioning fees
200-4440-6217.0000	Terry S Hardware	25.49	zip ties
200-4440-6217.0000	Hometown Ace Hardware	7.06	sand volleyball line stakes
200-4440-6217.0000	Amazon.Com 3o5h91xt3	960.07	home plates, anchor plugs, bases
200-4440-6319.0000	Menards Cottage Grove	39.79	fittings and sheetrock repair panel
201-401-4240-6218	The Lifeguard Store, I	2,576.74	Suits, whistles, and packs
201-4240-6217.0000	Fun Express	355.71	swim lesson prizes
201-4240-6219.0000	Amzn Mktp US W98h30cz3	206.77	HFAC AED Trainers
201-4240-6219.0000	The Lifeguard Store, I	1,238.00	Updated back boards for medical situations
201-4240-6219.0000	American Red Cross	332.74	lifeguard training supplies
201-4240-6219.0000	Bound Tree Medical Lic	49.24	heat packs, etc
201-4240-6219.0000	Bound Tree Medical Lic	622.17	gloves, medical etc
201-4240-6240.0000	Fleet Farm 6500	449.99	Pressure washer
201-4240-6254.0000	Recreation Supply Comp	361.89	goggles for resale
201-4240-6319.0000	In American Leak Dete	1,500.00	annual leak detection
201-4240-6321.0000	Centurylink Lumen	119.59	Century Link Phones
201-4240-6433.0000	American Red Cross	258.00	Staff certifications
202-4320-6321.0000	Centurylink Lumen	24.72	Century Link Phones
210-1704-6321.0000	Centurylink Lumen	0.45	Century Link Phones
213-2100-6211.0000	Amazon.Com Vv7537gt3	113.08	Vehicle washing soap
213-2100-6211.0000	Wal-Mart #1472	132.43	Cleaning supplies for station
213-2100-6212.0000	Kwik Trip #249	23.28	Fuel for station use
213-2100-6217.0000	Coborns Superstore	117.17	Refreshments for Badging Ceremony on 5-18-24
213-2100-6217.0000	Wm Supercenter #1472	201.78	Station supplies
213-2100-6321.0000	Centurylink Lumen	298.96	Century Link Phones
213-2100-6323.0000	Holiday Inn & Suites	220.74	Hotel for MN IAAI conference - Storie
213-2100-6323.0000	Holiday Inn & Suites	220.74	Hotel for MN IAAI Conference
213-2100-6354.0000	Apple Ford Apple Valle	975.98	Repair to Utility 1
213-210-2100-6221	61 Marine And Sports	37.28	for Rescue Boat 1
213-210-2100-6323	Il Tollway -Pay By Pla	7.90	Toll fees from FDIC conference
213-2200-6311.0000	Dea Registration	888.00	DEA registration fee for Dr. Duren
213-2200-6323.0000	Allied Medical Trainin	180.00	National registry exam fee for Parizek
213-2200-6433.0000	National Registry Emt	50.00	EMT recertification fee for Storie
221-2010-6450.0000	Walmart.Com	103.52	Groceries for Reserve Training Dinner
401-4101-6590.0000	Fencescreen Lic	7,120.51	Tennis/Pickleball Court Fence Screen
407-1502-6201.0000	Amzn Mktp US Az5gy6rn3	548.30	Office Chair - Menke
407-1502-6201.0000	Amzn Mktp US 2x0a002c3	114.60	Comfort Floor Mat - Menke
407-1502-6323.0000	Edam	730.00	Econ Dev Assoc of MN Summer Conference Registration - Hinzman and Menke
407-1502-6356.0000	Hometown Ace Hardware	14.89	Keys - Block 28 - 114 West 5th Street Garage
413-0000-6319.0000	Menards Cottage Grove	83.67	lumber, brackets, for securing doors
600-3300-6321.0000	Centurylink Lumen	117.80	Century Link Phones
600-3300-6322.0000	The First Impression G	22.75	PFAS Mailing - Code to 600-3300-6322.0000-002
600-3300-6322.0000	The First Impression G	2,660.16	PFAS Mailing - Code to 600-3300-6322.0000-002
600-3300-6357.0000	Amzn Mktp US 8g2633bc3	18.88	Wireless mouse
600-3300-6357.0000	Fleet Farm 6500	6.49	Impact extension

TOTAL

52,915.41

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Non-Departmental	GENERAL	CITY OF HASTINGS	PD COMPLIANCE CHECK RESTOCK	\$21.24
Vendor Total:				\$21.24
Storm	STORM WATER	ASTLEFORD INTERNATIONAL TRU	REPAIRS & MAINTENANCE - EQUIP	\$16.79
Vendor Total:				\$16.79
Parks Operations	PARKS	O'REILLY AUTOMOTIVE	REPAIRS & MAINTENANCE - VEHICLE	\$90.93
Vendor Total:				\$90.93
Water	WATER	CINTAS CORPORATION NO 2	OTHER GENERAL SUPPLIES	\$440.10
Vendor Total:				\$440.10
PW - Streets	GENERAL	VALLEY WELDING & MACHINE	REPAIRS & MAINTENANCE - EQUIP	\$130.00
Vendor Total:				\$130.00
Parks Operations	PARKS	GREEN COMPANIES LLC	REPAIRS & MAINTENANCE - IRRIGAT	\$1,100.00
Parks Operations	PARKS	GREEN COMPANIES LLC	UPKEEP OF GROUNDS	\$1,140.00
Vendor Total:				\$2,240.00
Police	GENERAL	SYMBOLARTS, LLC	HPD BADGE #1443	\$125.00
Vendor Total:				\$125.00
Non-Departmental	2024 IMPROVEM	INNOVATIVE OFFICE SOLUTIONS	CONTRACTORS & CONSTRUCTION	\$25.36
Admin	GENERAL	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	\$47.40
Vendor Total:				\$72.76
Water	WATER	SAFE-FAST, INC.	REPAIRS & MAINT-LINES	\$734.40
Water	WATER	SAFE-FAST, INC.	REPAIRS & MAINT-LINES	\$148.80
Vendor Total:				\$883.20
Aquatics	AQUATIC CENTE	HORIZON COMMERCIAL POOL SU	EQUIPMENT PARTS	\$170.00
Vendor Total:				\$170.00
Parks Operations	PARKS	TENNIS SANITATION, L.L.C.	UPKEEP OF GROUNDS	\$1,064.00
Vendor Total:				\$1,064.00
Parks Operations	PARKS	HOMETOWN ACE HARDWARE	UPKEEP OF GROUNDS	\$11.13
Parks Operations	PARKS	HOMETOWN ACE HARDWARE	CHEMICALS & CHEMICAL PRODUCTS	\$36.26
Parks Operations	PARKS	HOMETOWN ACE HARDWARE	MISCELLANEOUS	\$16.71
Vendor Total:				\$64.10
Parks Operations	PARKS	NAPA AUTO PARTS	REPAIRS & MAINTENANCE - EQUIP	\$127.31
Parks Operations	PARKS	NAPA AUTO PARTS	OTHER GENERAL SUPPLIES	\$7.99
Parks Operations	PARKS	NAPA AUTO PARTS	CHEMICALS & CHEMICAL PRODUCTS	\$40.68

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Parks Operations	PARKS	NAPA AUTO PARTS	REPAIRS & MAINTENANCE - VEHICLE	\$88.17
Vendor Total:				\$264.15
Finance & Accountin	GENERAL	BERGANKDV LTD	AUDITING & ACCOUNTING FEES	\$1,000.00
Vendor Total:				\$1,000.00
Police	GENERAL	GUARDIAN SUPPLY LLC	CLOTHING & BADGES	\$1,144.00
Police	GENERAL	GUARDIAN SUPPLY LLC	CLOTHING & BADGES	\$961.88
Vendor Total:				\$2,105.88
IT	GENERAL	SERGEANT LABORATORIES INC.	MAINTENANCE CONTRACTS	\$7,098.39
Vendor Total:				\$7,098.39
Police Building	GENERAL	KODIAK POWER SYSTEMS	MAINTENANCE CONTRACTS	\$2,424.60
Vendor Total:				\$2,424.60
Police	GENERAL	HOLIDAY STATIONSTORES LLC	REPAIRS & MAINTENANCE - VEHICLE	\$70.00
Vendor Total:				\$70.00
Aquatics	AQUATIC CENTE	TOTAL MECHANICAL SERVICES, I	REPAIRS & MAINTENANCE - EQUIP	\$824.00
Police Building	GENERAL	TOTAL MECHANICAL SERVICES, I	POLICE DEPT. BACK UP HEAT PUMP	\$8,648.00
Vendor Total:				\$9,472.00
Storm	STORM WATER	LANDBRIDGE ECOLOGICAL, INC.	UPKEEP OF GROUNDS	\$4,345.00
Vendor Total:				\$4,345.00
Water	WATER	LARKIN HOFFMAN DALY & LINDG	EXPERT & CONSULTANT	\$4,000.00
Vendor Total:				\$4,000.00
Ambulance	FIRE & AMBULA	DIGITECH COMPUTER LLC	EXPERT & CONSULTANT	\$6,817.59
Vendor Total:				\$6,817.59
Non-Departmental	2024 IMPROVEM	TJ DVORAK MECHANICAL	CONTRACTORS & CONSTRUCTION	\$150.00
Vendor Total:				\$150.00
Police	GENERAL	ANCOM COMMUNICATIONS INC.	MAINTENANCE CONTRACTS	\$1,135.00
Vendor Total:				\$1,135.00
Fire	FIRE & AMBULA	ASPEN MILLS	CLOTHING & BADGES	\$59.95
Vendor Total:				\$59.95
Ambulance	FIRE & AMBULA	BOUND TREE MEDICAL LLC	MEDICAL & FIRST AID	\$225.99
Ambulance	FIRE & AMBULA	BOUND TREE MEDICAL LLC	MEDICAL & FIRST AID	\$398.98
Vendor Total:				\$624.97

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Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Fire	FIRE & AMBULA	CCP INDUSTRIES INC	CLEANING SUPPLIES	\$149.36
				Vendor Total: \$149.36
Ambulance	FIRE & AMBULA	DIVERSIFIED ADJUSTMENT SERVI	REFUNDS-AMBULANCE	\$187.72
				Vendor Total: \$187.72
Police	GENERAL	DAKOTA ELECTRIC ASSN	ELECTRIC - JULY 2024	\$17.47
Wastewater	WASTEWATER	DAKOTA ELECTRIC ASSN	ELECTRIC - JULY	\$93.98
Wastewater	WASTEWATER	DAKOTA ELECTRIC ASSN	ELECTRIC - JULY 2024	\$65.43
Water	WATER	DAKOTA ELECTRIC ASSN	ELECTRIC - JULY 2024	\$53.17
				Vendor Total: \$230.05
PW - Streets	GENERAL	ESS BROTHERS & SONS INC	CONTRACTORS & CONSTRUCTION	\$19,732.10
				Vendor Total: \$19,732.10
City Hall Building	GENERAL	FERGUSON ENTERPRISES INC	PLUMBING PARTS	\$319.03
City Hall Building	GENERAL	FERGUSON ENTERPRISES INC	90 DEGREE ELBOW	\$34.30
General Facility Mai	GENERAL	FERGUSON ENTERPRISES INC	WRENCH AND DEBURRI	\$38.02
Parks Operations	PARKS	FERGUSON ENTERPRISES INC	WRENCH AND DEBURRI	\$15.47
City Hall Building	GENERAL	FERGUSON ENTERPRISES INC	CREDIT MEMO FOR PARTS	(\$353.33)
				Vendor Total: \$53.49
PW Building	GENERAL	W.W. GRAINGER, INC.	BELTS AND GLASSES	\$63.74
				Vendor Total: \$63.74
Non-Departmental	GENERAL	HASTINGS AREA CHAMBER/COM	LODGING TAX PAYABLE	\$12,300.33
				Vendor Total: \$12,300.33
PW - Streets	GENERAL	INTERSTATE POWER SYSTEMS	REPAIRS & MAINTENANCE - EQUIP	\$324.15
				Vendor Total: \$324.15
Non-Departmental	GENERAL	METROPOLITAN COUNCIL ENVIR	SAC JUNE 2024	\$9,840.60
				Vendor Total: \$9,840.60
Fire	FIRE & AMBULA	MN FIRE SERVICE CERT.BRD	CONFERENCE & SCHOOLS	\$178.50
				Vendor Total: \$178.50
Police	GENERAL	MOTOROLA SOLUTIONS	EQUIPMENT	\$675.00
				Vendor Total: \$675.00
Parks Operations	PARKS	MTI DISTRIBUTING COMPANY	REPAIRS & MAINTENANCE - EQUIP	\$51.81
				Vendor Total: \$51.81
PW - Streets	GENERAL	PINE BEND PAVING, INC.	CONTRACTORS & CONSTRUCTION	\$50,406.78

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Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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VIII-01

Vendor Total: \$50,406.78

Ambulance	FIRE & AMBULA	LINDE GAS & EQUIPMENT INC.	CHEMICALS & CHEMICAL PRODUCTS	\$202.50
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Vendor Total: \$202.50

City Hall Building	GENERAL	SHERWIN-WILLIAMS	PAINT AND SUPPLIES	\$97.42
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Parks Operations	PARKS	SHERWIN-WILLIAMS	UPKEEP OF GROUNDS	\$86.11
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Vendor Total: \$183.53

Police	GENERAL	TRITECH SOFTWARE SYSTEMS	MAINTENANCE CONTRACTS	\$6,845.62
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Vendor Total: \$6,845.62

City Hall Building	GENERAL	TERRYS HARDWARE, INC.	ANCHORS	\$16.91
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General Facility Mai	GENERAL	TERRYS HARDWARE, INC.	PAINT MARKERS FELT PADS	\$11.93
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Parks Operations	PARKS	TERRYS HARDWARE, INC.	REPAIRS & MAINTENANCE - EQUIP	\$3.40
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Vendor Total: \$32.24

Water	WATER	TOTAL TOOL SUPPLY	REPAIRS & MAINT-LINES	\$1,160.00
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Vendor Total: \$1,160.00

Parks Operations	PARKS	THE TREE HOUSE	LANDSCAPING MATERIALS	\$286.50
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Vendor Total: \$286.50

PW - Streets	GENERAL	NUSS TRUCK & EQUIPMENT	REPAIRS & MAINTENANCE - EQUIP	\$83.76
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Vendor Total: \$83.76

City Hall Building	GENERAL	VIKING AUTOMATIC SPRINKLER	BASEMENT PIPE LEAKING FOR THE A	\$1,640.00
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Vendor Total: \$1,640.00

Parks Operations	PARKS	WERNER IMPLEMENT CO INC	REPAIRS & MAINTENANCE - EQUIP	\$175.00
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Vendor Total: \$175.00

GRAND TOTAL: \$149,688.43

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Parks Operations	PARKS	CINTAS CORPORATION NO 2	REPAIRS & MAINTENANCE - BLDG	\$127.45
Vendor Total:				\$127.45
Non-Departmental	2024 IMPROVEM	WSB & ASSOCIATES INC	CONTRACTORS & CONSTRUCTION	\$367.50
Non-Departmental	2024 IMPROVEM	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$1,230.00
PW - Engineering	GENERAL	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$7,530.00
PW - Streets	GENERAL	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$990.00
PW - Engineering	GENERAL	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$840.00
Wastewater	WASTEWATER	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$930.00
Wastewater	WASTEWATER	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$2,850.00
Water	WATER	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$3,510.00
Water	WATER	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$5,400.00
Parks Capital	PARKS CAPITAL	WSB & ASSOCIATES INC	CONTRACTORS & CONSTRUCTION	\$315.00
Water	WATER	WSB & ASSOCIATES INC	EXPERT & CONSULTANT	\$84,238.27
Vendor Total:				\$108,200.77
Water	WATER	IN CONTROL, INC.	CONTRACTORS & CONSTRUCTION	\$61,593.60
Vendor Total:				\$61,593.60
Aquatics	AQUATIC CENTE	TRI TECH DISPENSING INC.	REPAIRS & MAINTENANCE - EQUIP	\$334.00
Parks Operations	PARKS	TRI TECH DISPENSING INC.	REPAIRS & MAINTENANCE - BLDG	\$812.25
Vendor Total:				\$1,146.25
Aquatics	AQUATIC CENTE	HORIZON COMMERCIAL POOL SU	CHEMICALS & CHEMICAL PRODUCTS	\$1,202.28
Aquatics	AQUATIC CENTE	HORIZON COMMERCIAL POOL SU	CHEMICALS & CHEMICAL PRODUCTS	\$2,572.00
Vendor Total:				\$3,774.28
Parks Operations	PARKS	SCHLOMKA'S PORTABLE RESTRO	RENTAL-MACHINERY	\$3,650.00
Vendor Total:				\$3,650.00
Arena	ARENA	HUEBSCH LAUNDRY CO.	REPAIRS & MAINTENANCE - BLDG	\$55.23
Vendor Total:				\$55.23
Debt Service	2022A GO DEBT	U.S. BANK	FISCAL AGENT FEES	\$500.00
Vendor Total:				\$500.00
Aquatics	AQUATIC CENTE	HOMETOWN ACE HARDWARE	OTHER GENERAL SUPPLIES	\$18.69
Vendor Total:				\$18.69
Fire	FIRE & AMBULA	NAPA AUTO PARTS	EQUIPMENT PARTS	\$6.15
Fire	FIRE & AMBULA	NAPA AUTO PARTS	EQUIPMENT PARTS	\$114.31
Vendor Total:				\$120.46

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Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Police	GENERAL	GUARDIAN SUPPLY LLC	UNIFORM ALLOW. - KARTER GORNEY	\$50.97
Vendor Total:				\$50.97
Human Resources	GENERAL	MINNESOTA OCCUPATIONAL HEA	TESTING SERVICES	\$321.00
Human Resources	GENERAL	MINNESOTA OCCUPATIONAL HEA	TESTING SERVICES	\$560.00
Human Resources	GENERAL	MINNESOTA OCCUPATIONAL HEA	TESTING SERVICES	\$267.00
Vendor Total:				\$1,148.00
Ambulance	FIRE & AMBULA	HENRY SCHEIN, INC.	MEDICAL & FIRST AID	\$39.52
Vendor Total:				\$39.52
Building Inspections	GENERAL	KLETSCHKA INSPECTIONS, LLC	KLETSCHKA JULY 2024	\$1,889.60
Vendor Total:				\$1,889.60
COMMUNITY DEVE	ESCROW - DEV/	LEVANDER GILLEN & MILLER PA	RETAINER	\$111.50
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$2,250.00
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$192.00
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$816.00
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$256.50
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$240.00
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$464.00
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$80.00
Legal	GENERAL	LEVANDER GILLEN & MILLER PA	RETAINER	\$556.00
Hydro	HYDRO ELECTRI	LEVANDER GILLEN & MILLER PA	RETAINER	\$416.00
Non-Departmental	TIF 9 BLOCK 28	LEVANDER GILLEN & MILLER PA	RETAINER	\$724.00
Wastewater	WASTEWATER	LEVANDER GILLEN & MILLER PA	RETAINER	\$272.00
Wastewater	WASTEWATER	LEVANDER GILLEN & MILLER PA	RETAINER	\$1,082.00
Water	WATER	LEVANDER GILLEN & MILLER PA	RETAINER	\$122.25
Water	WATER	LEVANDER GILLEN & MILLER PA	RETAINER	\$340.00
Vendor Total:				\$7,922.25
PARKS & RECREA	PARKS	MICHAEL A PATRICK	OTHER PROFESSIONAL SERVICES	\$120.00
Vendor Total:				\$120.00
PARKS & RECREA	PARKS	THIERRY AUGE	OTHER PROFESSIONAL SERVICES	\$120.00
Vendor Total:				\$120.00
Ambulance	FIRE & AMBULA	DANIELS HEALTH	MEDICAL & FIRST AID	\$203.47
Vendor Total:				\$203.47
Parks Operations	PARKS	RIVERVIEW PROMOTIONS	CLOTHING & BADGES	\$88.00
Vendor Total:				\$88.00

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Fire Building	GENERAL	KANE MECHANICAL LLC	COILS CLEANED FOR AIR CONDITION	\$200.00
LeDuc	LEDUC HISTORI	KANE MECHANICAL LLC	CLEANED COILS AND RECHARGED UNI	\$545.00
Vendor Total:				\$745.00
Fire	FIRE & AMBULA	MIDWEST MACHINERY CO	REPAIRS & MAINTENANCE - EQUIP	\$204.02
Vendor Total:				\$204.02
PARKS & RECREA	PARKS	ANNA GERLACH	OTHER PROFESSIONAL SERVICES	\$200.00
Vendor Total:				\$200.00
PARKS & RECREA	PARKS	DANIEL JAMES PETERS	OTHER PROFESSIONAL SERVICES	\$120.00
Vendor Total:				\$120.00
General Facility Mai	GENERAL	IMPERIAL DADE	TOILET BOWL CLEANER	\$100.06
Vendor Total:				\$100.06
PW - Streets	GENERAL	KNOLL OUTDOOR SERVICES LLC	MAINTENANCE CONTRACTS	\$5,100.00
Vendor Total:				\$5,100.00
City Hall Building	GENERAL	KAT - KEYS LOCK & SAFE	BAD KEYPAD DRILLED SAFE	\$427.50
Vendor Total:				\$427.50
Parks Capital	PARKS CAPITAL	PULSE DESIGN, INC.	CONTRACTORS & CONSTRUCTION	\$2,675.00
Vendor Total:				\$2,675.00
HEDRA	HEDRA	MENKE, ALEXANDER C	MILEAGE	\$78.39
HEDRA	HEDRA	MENKE, ALEXANDER C	MILEAGE	\$20.00
Vendor Total:				\$98.39
PARKS & RECREA	PARKS	KUTZLER, HALEY	OTHER PROFESSIONAL SERVICES	\$100.00
Vendor Total:				\$100.00
Non-Departmental	2024 IMPROVEM	A-1 EXCAVATING, INC	CONTRACTORS & CONSTRUCTION	\$200,735.00
Vendor Total:				\$200,735.00
PW - Streets	GENERAL	ALLIED BLACKTOP COMPANY	CONTRACTORS & CONSTRUCTION	\$1,375.00
Vendor Total:				\$1,375.00
Parks Operations	PARKS	ANDERSEN, EARL F.	SIGN/SIGN REPAIR MATERIALS	\$143.35
Vendor Total:				\$143.35
Ambulance	FIRE & AMBULA	NATIONAL GOVERNMENT SERVIC	REFUNDS-AMBULANCE	\$519.92
Vendor Total:				\$519.92
Aquatics	AQUATIC CENTE	ELECTRO WATCHMAN, INC	OTHER PROFESSIONAL SERVICES	\$25.00

VIII-01

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
				Vendor Total: \$25.00
Hydro	HYDRO ELECTRI	FEDERAL ENERGY REG.COMM.	LICENSE FEES	\$27,223.87
				Vendor Total: \$27,223.87
General Facility Mai	GENERAL	FERGUSON ENTERPRISES INC	OTHER GENERAL SUPPLIES	\$7.46
				Vendor Total: \$7.46
Aquatics	AQUATIC CENTE	1ST LINE BEVERAGES INC.	COST OF MERCHANDISE	\$613.50
				Vendor Total: \$613.50
City Hall Building	GENERAL	JOHNSTONE SUPPLY	ACTUATOR FOR HVAC 5	\$553.93
				Vendor Total: \$553.93
PW - Streets	GENERAL	MCNAMARA CONTRACTING INC	CONTRACTORS & CONSTRUCTION	\$592,951.56
				Vendor Total: \$592,951.56
Wastewater	WASTEWATER	METROPOLITAN COUNCIL ENVIR	METRO WASTE CONTROL COMMISSION	\$148,748.96
				Vendor Total: \$148,748.96
Fire	FIRE & AMBULA	MN FIRE SERVICE CERT.BRD	CONFERENCE & SCHOOLS	\$504.00
Fire	FIRE & AMBULA	MN FIRE SERVICE CERT.BRD	CONFERENCE & SCHOOLS	\$304.50
				Vendor Total: \$808.50
Parks Operations	PARKS	MTI DISTRIBUTING COMPANY	REPAIRS & MAINTENANCE - EQUIP	\$267.02
				Vendor Total: \$267.02
PW - Streets	GENERAL	PINE BEND PAVING, INC.	CONTRACTORS & CONSTRUCTION	\$50,071.78
				Vendor Total: \$50,071.78
Ambulance	FIRE & AMBULA	LINDE GAS & EQUIPMENT INC.	CHEMICALS & CHEMICAL PRODUCTS	\$280.30
Ambulance	FIRE & AMBULA	LINDE GAS & EQUIPMENT INC.	CHEMICALS & CHEMICAL PRODUCTS	\$202.50
				Vendor Total: \$482.80
Aquatics	AQUATIC CENTE	SYSCO, MINNESOTA	COST OF MERCHANDISE	\$1,180.58
Aquatics	AQUATIC CENTE	SYSCO, MINNESOTA	COST OF MERCHANDISE	\$584.14
Aquatics	AQUATIC CENTE	SYSCO, MINNESOTA	COST OF MERCHANDISE	\$1,664.02
Aquatics	AQUATIC CENTE	SYSCO, MINNESOTA	COST OF MERCHANDISE	\$766.30
Aquatics	AQUATIC CENTE	SYSCO, MINNESOTA	COST OF MERCHANDISE	\$988.08
				Vendor Total: \$5,183.12
General Facility Mai	GENERAL	TERRYS HARDWARE, INC.	SUPPLIES	\$55.60
City Hall Building	GENERAL	TERRYS HARDWARE, INC.	BATTERIES	\$24.97
Parks Operations	PARKS	TERRYS HARDWARE, INC.	OTHER GENERAL SUPPLIES	\$6.79

Council Report

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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VIII-01

Vendor Total: \$87.36

Non-Departmental	2024 IMPROVEM	XCEL ENERGY	CONTRACTORS & CONSTRUCTION	\$18,044.00
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Vendor Total: \$18,044.00

Fire	FIRE & AMBULA	ZEP MANUFACTURING CO.	CLEANING SUPPLIES	\$317.12
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Vendor Total: \$317.12

GRAND TOTAL: \$1,248,697.76

APPROVED BY: _____

APPROVED BY: _____

APPROVED BY: _____



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King, Deputy City Clerk
Date: July 15, 2024
Item: Appointment of Election Judges for the 2024 Primary Election

Council Action Requested:

Approve the attached resolution appointing additional persons listed on Exhibit A as Election Judges for the 2024 Primary Election.

Background Information:

Minnesota State Statute 204B.21 requires that the City Council approves the appointment of Election Judges for precincts in a municipality.

All election judges meet the qualifications listed in Minnesota State Statute 204B.19.

Financial Impact:

The 2024 Election Budget includes payment of hours served by the Election Judges, \$13.00 per hour for election judges and \$14.50 per hour for co-head election judges.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution
- Exhibit A

**CITY OF HASTINGS
COUNTIES OF DAKOTA & WASHINGTON**

RESOLUTION _____

**A RESOLUTION OF ADOPTION OF ELECTION JUDGES
FOR THE 2024 PRIMARY ELECTION**

WHEREAS, the City Council of the City of Hastings is required by Minnesota State Statute 204B.21, Section 2, to approve the appointment of election judges; and

WHEREAS, the Minnesota Residents listed in Exhibit A have applied to serve as election judges and meet the requirements established in Minnesota State Statute 204B.19.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hastings, Minnesota hereby appoints the persons listed in Exhibit A to serve as election judges for the Primary Election on August 13, 2024.

BE IT FURTHER RESOLVED that the Deputy City Clerk is authorized to assign election judges to the precincts, in accordance with statutory requirements, and to make substitutions or additions as deemed necessary to fill vacancies.

ADOPTED BY THE HASTINGS CITY COUNCIL THIS 15th DAY OF JULY 2024.

ATTEST:

Mary D. Fasbender, Mayor

Kelly Murtaugh, City Clerk

Exhibit A

Curtis A.
Lu Anne A.
Anne A.
John A.
Steven A.
Theresa A.
Jackie B.
Daniel B.
Doreen B.
Gloria B.
James B.
Melissa B.
Laurie B.
Tom C.
Amy C.
Tom C.
Debbie C.
Shar D.
Jeanne D.
Jo F.
Terry F.
Dale F.
Marcie F.
Colleen F.
Rebecca G.
Alanna G.
Karin G.
Peggy G.
Patricia G.
Rita H.
Christopher H.
Connie H.
Spencer J.
Barbara J.
Lois K.
Caitlin K.
Shannon K.
Debra K.
Rhonda K.
Ralph K.
Donna K.
Nicole L.
Tyler L.
Renee L.
Katy L.
Tammy L.

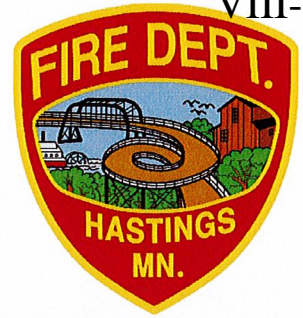
Wesley L.
Tara M.
Mary M.
Debra M.
Rebecca M.
Barbara M.
Maggie M.
Jeanette M.
Bonnie M.
Holly M.
Anita M.
Barbara M.
David M.
David M.
Joyce M.
Susan N.
Kristen N.
Mary N.
Jane N.
Kim N.
Pamela O.
Richard P.
Chelsea P.
Jerrie P.
Clarice P.
Kim R.
Dennis R.
Lisa R.
Bethana R.
Mary S.
Dorothy S.
Peggy S.
Janet S.
Theresa S.
Cherise S.
Rick S.
Mike S.
Jennie T.
Teddie T.
Connie T.
Brent T.
Debra W.
Cynthia W.
Kelsey W.
Allen W.
Carla W.

Peggy W.
Elizabeth W.
Mary W.
Anne L.
Nicole D.
Sarah S.
Elizabeth C.
Tracy S.
Carolyn S.
Daniel R.
Susan R.
Deiatra L.
Betty H.
Deb M.
Gary S.
Richard M.
Walter P.
Anthony A.
Twila H.
Sandra C.
Jerry B.
David S.
Jodie M.
Roberta A.
Jolene S.
Joan L.
Crystal A.
Gwen V.
Lynn S.
Megan V.
Krista P.
Gabe P.
Laurie S.
Catherine Z.



**HASTINGS FIRE DEPARTMENT
RELIEF ASSOCIATION**

VIII-03



Alan E. Storlie, President
115 West 5th Street
Hastings, MN 55033-1815

Business Office (651) 480-6150
Fax (651) 480-6170

TO: Mayor Fasbender
Council Members

FROM: Hastings Fire Department Relief Association

DATE: July 7th, 2024

SUBJECT: Request for approval of One-Day Liquor License Application and Charitable Gambling Application for 83rd Annual Booya.

The Hastings Fire Department Relief Association is requesting Council approval for a one-day liquor license, to allow for the sale of beer at Saint Elizabeth Ann Seton Church 2035 15th Street West, during our 83rd Annual Booya, to be held on Saturday, September 14th, 2024. We also request that you waive the customary fee. In addition, we are requesting approval to allow charitable gambling at the above-mentioned site / event.

Attached you will find an application for a temporary on-sale liquor license and an application for charitable gambling. These items will need to be signed, upon your approval, and returned to us so that we may forward them to the appropriate State agencies.

Thank you for your consideration of this matter. If you should have any questions, please feel free to contact Craig Latch or Tim Likes at 651-480-6150.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

VIII-03

Name of organization	Date of organization	Tax exempt number	
Hastings Fire Department Relief Association	2/1/1924	41-6030634	
Organization Address (No PO Boxes)	City	State	Zip Code
115 5th Street West	Hastings	MN	55033
Name of person making application	Business phone	Home phone	
Craig Latch	6514806150		
Date(s) of event	Type of organization	<input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer	
9/14/2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Alan Storlie- President	Hastings	MN	55033
Organization officer's name	City	State	Zip Code
Craig Latch - Treasurer	Hastings	MN	55033
Organization officer's name	City	State	Zip Code
Tim Likes - Secretary	Hastings	MN	55033

Location where permit will be used. If an outdoor area, describe.
Saint Elizabeth Ann Seton Church, 2035 15th Street West, Hastings, MN 55033

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
MN Liquor Liability Assigned Risk 50/100/10

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hastings	_____	_____
City or County approving the license	_____	Date Approved
Waived	_____	9/14/2024
Fee Amount	_____	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	_____	_____
22,154	_____	City or County E-mail Address
Current population of city	_____	_____

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Hastings Fire Department Relief Association Previous Gambling Permit Number: X- 19043-23-014

Minnesota Tax ID Number, if any: 3327681 Federal Employer ID Number (FEIN), if any: 41-6030634

Mailing Address: 115 5th Street West

City: Hastings State: MN Zip: 55033 County: Dakota

Name of Chief Executive Officer (CEO): Alan E. Storie

CEO Daytime Phone: 651-480-6150 CEO Email: astorlie@hastingsmn.gov
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Saint Elizabeth Ann Seton Church

Physical Address (do not use P.O. box): 2035 15th Street West

Check one:

City: Hastings Zip: 55033 County: Dakota

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): _____

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Alan E. Storlie* Date: 7/8/2024

(Signature must be CEO's signature; designee may not sign)

Print Name: Alan E. Storlie

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

How You May Spend Gambling Funds	How You May Not Spend Gambling Funds
<p>Allowable expenses - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. <p>Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements). 	<ol style="list-style-type: none"> 1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: <ul style="list-style-type: none"> • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.

MINNESOTA GAMBLING CONTROL BOARD

BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits

<p>The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the <i>Lawful Gambling Manual</i>; 3) the online class, “<i>Conduct of Raffles</i>”; and 4) the <i>phone number and email address</i> of your county’s Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.</p>	
Check Box	RAFFLES
	1. Tickets are printed in accordance with MN Rule 7861.0310 .
	2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. (349.173)
	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)
	4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. (7861.0260)
	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)
	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)
	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)
	8. Cash must not be substituted for merchandise prizes that have been won. (7861.0260 Subp. 4C(2))
	9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)
	10. Only cash, personal checks, cashier’s checks, money orders, travelers’ checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). (349.2127) (7861.0260)
	11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization’s control. (349.173)
	12. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310)
	13. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310)
	14. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310)
	15. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.
	16. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)
	BINGO
	1. Clear and legible house rules in accordance with MN Rule 7861.0270 are prominently posted at the point of winner selection.
	2. House rules include the policy on declaring bingo and last number called. (7861.0270 Subp. 2A(1))
	3. House rules include the reasons for potentially cancelling bingo occasions. (7861.0270 Subp. 2A(1))
	4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) (7861.0270 Subp. 5B(1))
	5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. (7861.0270 Subp. 5B(7))
	6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. (7861.0270 Subp. 3A)
	7. No reservation of bingo cards or bingo paper for any person (7861.0270 Subp. 3F)
	8. Bingo records (including bingo program) must be kept for 3½ years. (7861.0270 Subp. 11)
	BINGO AND RAFFLES
	1. Gambling records must be kept for 3½ years. (7861.0310)
	2. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 Subd. 3a) (349.12 Subd. 25) (mn.gov/gcb/faq-exemptexcluded.html) and (mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf)

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**RESOLUTION APPROVING THE APPLICATION BY THE HASTINGS FIRE RELIEF
ASSOCIATION FOR A ONE-DAY TEMPORARY LIQUOR LICENSE AND ONE-DAY
TEMPORARY GAMBLING PERMIT**

WHEREAS, the Hastings Fire Relief Association has presented applications for a one-day temporary liquor license and a one-day gambling permit for September 14th, 2024 at Saint Elizabeth Ann Seton Church, 2035 15th Street West; and

WHEREAS, the associated fees for a temporary liquor license and one-day gambling permit have been waived.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hastings, that the one-day temporary liquor license and one-day temporary gambling permit are approved and the associated fees are waived.

**ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 15TH DAY OF
JULY, 2024.**

Mary D. Fasbender, Mayor

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Emily King, Deputy City Clerk
Date: July 15, 2024
Item: Consider New Liquor License Request for Cooper's Pub 55, Inc. dba Cooper's Pub 55

Council Action Requested:

Approve the attached resolution approving the liquor license application from Cooper's Pub 55, Inc. dba Cooper's Pub 55 for a On-Sale Intoxicating Liquor License at 880 Bahls Drive.

Background Information:

Randy Cooper, Cooper's Pub 55, Inc. dba Cooper's Pub 55, submitted a On-Sale Intoxicating Liquor License application to be able to sell liquor on-sale. The current license is held by LQCE LLC dba Pub 55 and will be cancelled and transferred to Cooper's Pub 55, Inc. dba Cooper's Pub 55.

Financial Impact:

Liquor License Fees.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**RESOLUTION APPROVING A NEW ON-SALE INTOXICATING LIQUOR LICENSE TO
COOPER'S PUB 55, INC. DBA COOPER'S PUB 55**

WHEREAS, Randy Cooper, Cooper's Pub 55, Inc. dba Cooper's Pub 55, has applied for a new On-Sale liquor license and successfully passed the background check conducted by the Hastings Police Department; and

WHEREAS, all necessary paperwork and documents have been completed and submitted, and the associated fees have been paid; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hastings that the On-Sale Liquor License for Cooper's Pub 55, Inc. dba Cooper's Pub 55 is approved.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF HASTINGS, MINNESOTA THIS
15th DAY OF JULY 2024.**

ATTEST:

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender and City Council
From: John Hinzman, Community Development Director
Date: July 15, 2024
Item: Resolution: Decertify Tax Increment Financing District No. 5 - NAPA

Council Action Requested:

Adopt the attached resolution approving the decertification of Tax Increment Financing (TIF) District No. 5 for NAPA Auto parts generally located on the southeast corner of 15th and Vermillion Streets. A simple majority is necessary for action.

Background

In 2010 the Hastings Economic Development and Redevelopment Authority (HEDRA) and the City entered into a TIF Agreement with Linn Companies to pledge \$128,000 of the TIF proceeds to assist with demolition of the former Jiffy Gas Station and adjoining home as well as environmental cleanup of the site. Napa Auto Parts was constructed shortly after. Our TIF obligation has concluded, and we wish to terminate the TIF district.

Advisory Commission Review:

HEDRA is scheduled to take similar action at its July 11, 2024 meeting.

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2024-_____

**RESOLUTION APPROVING DECERTIFYING TAX INCREMENT
FINANCING DISTRICT NO. 5**

BE IT RESOLVED By the City Council of the City of Hastings, Minnesota (“City”), as follows:

Section 1. Recitals.

1.01. The City and the Hastings Economic Development and Redevelopment Authority (“HEDRA”) propose to approve decertification of Tax Increment Financing District No. 5 (“District”).

1.02. The City established the District as a renewal and renovation district on July 19, 2010, all pursuant to and in conformity with applicable law, including Minnesota Statutes 469.001 to 469.047, Section 469.090 to 469.1082, and Section 469.174 to 469.1799, all inclusive, as amended.

1.03. Minnesota Statutes, Section 469.174 to 469.179 authorizes the City Council to decertify a tax increment financing district on any date after all bonds and other obligations have been satisfied.

1.04. As of the date hereof all obligations to which tax increment from the District have been pledged are paid in full.

1.05. The City and the HEDRA desire by this resolution to decertify the District effective December 31, 2024, by which all taxing jurisdictions will benefit from an increased tax base effective for taxes payable in 2025.

1.06. The City and the HEDRA acknowledges such action will be taken by Dakota County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the City after December 31, 2024.

Section 2. Approve Decertifying the District.

2.01. The City Finance Manager is authorized and directed to provide Dakota County with documents related to decertification of the District, to submit the Confirmation of Decertified TIF District form to the Office of the State Auditor and take any other steps required for decertification by December 31, 2024.

2.02. The City Finance Manager is authorized and directed to determine the amount of excess tax increment in the account for the District and to return all excess tax increment to Dakota County for redistribution to other taxing jurisdictions.:

Adopted by the City Council of the City of Hastings, Minnesota this 15th day of July, 2024.

Mary Fasbender, Mayor

ATTEST:

Kelly Murtaugh, City Clerk



City Council Memorandum

To: Mayor Fasbender and City Council
From: John Hinzman, Community Development Director
Lonnie Johnson, Building Official
Date: July 15, 2024
Item: 1st Reading: Amend City Code Chapter 34.03 – Fee Schedule – Building Safety –
Electrical and Electrical Solar Fees

Council Action Requested:

Consider 1st Reading of an amendment to Hastings City Code Chapter 34.03 – Fee Schedule to modify certain Building Safety Fees. Upon consideration of 1st reading, 2nd reading, and final adoption would be scheduled for the August 5th City Council Meeting. A simple majority is necessary for action.

Background:

McMullen Inspecting serves as the electrical inspector for building permits issued by the City. Earlier this year, McMullen provided a new list of fees for electrical inspections. The fees were not part of the June 17, 2024 ordinance amendment pertaining to building permit fees. Staff seeks to incorporate the fees into City Code. A comparison of existing and proposed fees is attached.

Advisory Commission Review:

N/A

Advisory Committee Review:

N/A

Attachments:

- Ordinance Amendment
- Comparison of Existing and Proposed Fees

ORDINANCE NO. 2024-**AN ORDINANCE FOR THE CITY OF HASTINGS, MINNESOTA AMENDING
HASTINGS CITY CODE CHAPTER 34.03 – FEES - BUILDING SAFETY –
ELECTRICAL AND ELECTRICAL SOLAR FEES**

The City Council of the City of Hastings, Minnesota does hereby ordain as follows:

SECTION 1. REPEAL AND REPLACE. The Code of the City of Hastings, State of Minnesota, Chapter 34, Section 34.03, Fee Schedule – Building Safety - Electrical is repealed in its entirety and replaced as follows:

34.03 FEE SCHEDULE**Building Safety*****Electrical***

Reconnect Existing Feeder/Circuits (panel board replacement)	\$100.00
0-250 Volts - Service/Power Supply 0-400 Amp	\$70.00 each
0-250 Volts - Service/Power Supply 401-800 Amp	\$140.00 each
0-250 Volts - Service/Power Supply Over 800 Amp	\$200.00 each
Over 250 Volts - Service/Power Supply 0-400 Amp	\$140.00 each
Over 250 Volts - Service/Power Supply 401-800 Amp	\$280.00 each
Over 250 Volts - Service/Power Supply Over 800 Amp	\$400.00 each
0-250 Volts - Circuit Under 200 Amp	\$12.00 each
0-250 Volts – Circuit 200 Amp and Above	\$30.00 each
Over 250 Volts – Circuit Under 200 Amp	\$24.00 each
Over 250 Volts – Circuit 200 Amp and Above	\$60.00 each
New One- and Two-Family Dwellings (0-25 Circuits)	\$200.00 each
Additional Circuits Over 25 Per Unit	\$12.00 each
Circuits Extended or Modified	\$12.00 each
New Multi-Family Dwelling Per Unit (3 Units and Larger)	\$100.00 per unit
Existing One- and Two-Family Dwelling (0-14 Circuits) Per Circuit	\$12.00 each
Existing One- and Two-Family Dwelling (15 Circuits)	\$100.00
Retrofit of Existing Lighting Fixtures (Per Fixture)	\$1.00 each
Separate Bonding Inspection	\$50.00
Inspection of Concrete Encased Grounding Electrode	\$50.00
Technology Circuits and Circuits Less Than 50 Volts (per device)	\$0.75 each
Manufactures Home Park Lot Supply	\$50.00

RV Pedestals (All Circuits Originating in Pedestal Including Factory Circuit)	\$12.00 each
Street, Parking, and Outdoor Lighting Standards	\$5.00 each
Transformers for Light, Heat, and Power (1-10KVA)	\$20.00 each
Transformers for Light, Heat, and Power (10 KVA and Larger)	\$40.00 each
Carnivals, Fairs, and Transient Projects: Min + Power Supplies and Units	\$174.00
Commercial Remodel – Two Inspections	\$100.00
Commercial Remodel with Ceiling – Three Inspections	\$150.00
Pools	\$100.00
Transformers for Electric Power Supplies and Outline Lighting	\$5.50 each
Additional Inspection Trip(s), Re-inspections, New Load Management Devices	\$50.00 each
Replacement Load Management Devices	\$15.00 each
City Service Fee if Including Items Other Than Replacement of Load Management Devices	\$10.00
Reduced City Service Fee (Only for Replacement Load Management Devices)	\$4.00
State Surcharge	\$1.00

SECTION 2. ADDITION. The Code of the City of Hastings, State of Minnesota, Chapter 34, Section 34.03, Fee Schedule – Building Safety – Electrical Solar Fees are hereby added as follows:

Electrical Solar Fees

0-5,000 watts	\$90.00
5,001 – 10,000 watts	\$150.00
10,001 – 20,000 watts	\$225.00
20,001 – 30,000 watts	\$300.00
30,001 – 40,000 watts	\$375.00
40,001 – 1,000,000 watts	\$375.00 plus \$25.00 for each additional 10,000 watts over 40,000 watts
1,000,001 – 5,000,000 watts	\$3,975.00 plus \$15.00 for each additional 10,000 watts over 1,000,000 watts
5,000,001 watts or larger	\$12,975.00 plus \$10.00 for each additional 10,000 watts over 5,000,000 watts

SECTION 3. SUMMARY PUBLICATION. Pursuant to Minnesota Statutes 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance.

The text amendment adopted by the Hastings City Council on August 5, 2024 modifies the City Fee Schedule pertaining to Building Safety Electrical and Electrical Solar Fees.

SECTION 4. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and publication according to law.

Passed this 5th day of August, 2024

Mary Fasbender, Mayor

Attest:

Kelly Murtaugh, City Clerk

Summary Publication Published in the Hastings Journal on August 8, 2024 and August 15, 2024

Electrical		VIII-06
	Existing	Proposed
0 to 400 Amp Power Source - Commercial	\$50.00 each	\$70.00 each – Should be 400 amp not 40
401 to 800 Amp Power Source - Commercial	\$100.00 each	\$140.00 each
Over 800 Amp Power Source - Commercial	\$150.00 each	\$200.00 each
0 to 200 Amp Circuit or Feeder	\$8.00 each	\$12.00 each
Over 200 Amp Circuit Feeder	\$30.00 each	\$30.00 each
Fees above shall be doubled if over 250 volts		No change in price, but each category listed
Residential Panel Changes	\$100.00 each	\$100.00 (15 circuits) – Existing Single Family Dwelling
New 1 & 2 family homes up to 25 circuits, 3 trips	\$175.00	\$200.00 (0-25 circuits)
New Multi-Family Dwelling Per Unit (3 Units and Larger)	\$100/unit	\$100/unit
Additional circuits over 25 per unit	\$8.00 each	\$12.00 each
Circuits extended or modified	\$8.00 each	\$12.00 each

Retrofitting of existing lighting fixtures	\$0.25 each	\$1.00 each
Manufactured Home Park Lot Supply and Circuits	\$50.00 per Ped	\$50.00 per Ped
Separate Bonding Inspection	\$40.00	\$50.00 each
Inspection of concrete encased grounding electrode	\$40.00	\$50.00
Technology circuits and circuits less than 50 volts	\$1.00 per device	\$0.75 per device
Traffic signals, street, parking and outdoor lighting standards	\$5.00 each	\$5.00 each
Transformers for light, heat, and power (0 to 10 KVA)	\$20.00 each	\$20.00 each
Transformers for light, heat, and power (more than 10 KVA)	\$40.00 each	\$40.00 each

Transformers for electric power supplies and outline lighting	\$5.50 each	\$5.50 each	VIII-06
Additional inspection trip(s), Re-inspections, new load management devices	\$40.00 each	\$50.00 each	
Replacement load management devices	\$15.00 each	\$15.00 each	
City service fee if including items other than replacement of load management devices	\$10.00	\$10.00	
Reduced city service fee (only for replacement load management devices)	\$4.00	\$4.00	
State Surcharge	\$1.00	\$1.00	
RV Pedestals (All Circuits originating in pedestal including factory circuit		\$12.00	
Carnivals Fairs, Transient Projects: Min + Power Supplies & Units		\$174.00	
Commercial Remodel – 2 Inspections		\$100.00	
Commercial Remodel with Ceiling – 3 Inspections		\$150.00	
Pools		\$100.00	

Electrical Solar Fees

0-5,000 watts		\$90.00
5,001 – 10,000 watts		\$150.00
10,001 – 20,000 watts		\$225.00
20,001 – 30,000 watts		\$300.00
30,001 – 40,000 watts		\$375.00
40,001 – 1,000,000 watts		\$375.00 plus \$25.00 for each additional 10,000 watts over 40,000 watts
1,000,001 – 5,000,000 watts		\$3,975 plus \$15 for each additional 10,000 watts over 1,000,000 watts
5,000,001 watts or larger		\$12,975 plus \$10 for each additional 10,000 watts over 5,000,000 watts

Request For Payment

Date: 6/30/2024
 Project: 2024 Neighborhood Infrastructure Improvements
 Contractor: A-1 Excavating LLC
 Request Number: 1
 Payment Period: 6/1/2024 - 6/30/2024

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL BID			COMPLETED					
			Quantity	Unit Price	Amount	Total To Date		Previous Payments		This Pay Period	
						Quantity	Amount	Quantity	Amount	Pay Estimate #1 Quantity	Amount
1	MOBILIZATION	LS	1.0	\$ 131,050.00	\$ 131,050.00	0.5	\$ 65,525.00	\$ -	\$ -	0.5	\$ 65,525.00
2	CLEARING	TREE	16	\$ 1,000.00	\$ 16,000.00	16	\$ 16,000.00	\$ -	\$ -	16	\$ 16,000.00
3	GRUBBING	TREE	20	\$ 200.00	\$ 4,000.00	20	\$ 4,000.00	\$ -	\$ -	20	\$ 4,000.00
4	REMOVE EXISTING GATE VALVE	EA	9	\$ 150.00	\$ 1,350.00		\$ -	\$ -	\$ -		\$ -
5	REMOVE EXISTING HYDRANT & GATE VALVE	EA	7	\$ 350.00	\$ 2,450.00		\$ -	\$ -	\$ -		\$ -
6	REMOVE EXISTING STORM SEWER STRUCTURE (ALL DEPTHS & SIZES)	EA	39	\$ 450.00	\$ 17,550.00	6	\$ 2,700.00	\$ -	\$ -	6	\$ 2,700.00
7	REMOVE EXISTING SANITARY MANHOLE	EA	13	\$ 550.00	\$ 7,150.00		\$ -	\$ -	\$ -		\$ -
8	REMOVE EXISTING CONCRETE PEDESTRIAN RAMP	EA	5	\$ 300.00	\$ 1,500.00		\$ -	\$ -	\$ -		\$ -
9	SALVAGE AND REINSTALL MAILBOX	EA	70	\$ 225.00	\$ 15,750.00		\$ -	\$ -	\$ -		\$ -
10	SAWCUT EXISTING BITUMINOUS PAVEMENT	LF	443	\$ 3.00	\$ 1,329.00		\$ -	\$ -	\$ -		\$ -
11	SAWCUT EXISTING CONCRETE PAVEMENT	LF	25	\$ 8.00	\$ 200.00		\$ -	\$ -	\$ -		\$ -
12	REMOVE CONCRETE CURB & GUTTER	LF	7275	\$ 3.00	\$ 21,825.00	1800	\$ 5,400.00	\$ -	\$ -	1800	\$ 5,400.00
13	REMOVE EXISTING STORM SEWER PIPE (ALL DEPTHS & SIZES)	LF	832	\$ 15.00	\$ 12,480.00		\$ -	\$ -	\$ -		\$ -
14	REMOVE CONCRETE SIDEWALK	SY	39	\$ 10.00	\$ 390.00		\$ -	\$ -	\$ -		\$ -
15	REMOVE CONCRETE DRIVEWAY	SY	2650	\$ 6.30	\$ 16,695.00	42	\$ 264.60	\$ -	\$ -	42	\$ 264.60
16	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	300	\$ 3.00	\$ 900.00		\$ -	\$ -	\$ -		\$ -
17	REMOVE BITUMINOUS PAVEMENT	SY	14850	\$ 3.00	\$ 44,550.00	3675	\$ 11,025.00	\$ -	\$ -	3675	\$ 11,025.00
18	SALVAGE AND REINSTALL SEGMENTAL BLOCK RETAINING WALL	SF	90	\$ 50.00	\$ 4,500.00		\$ -	\$ -	\$ -		\$ -
19	SALVAGE AND REINSTALL DRIVEWAY PAVERS	SF	25	\$ 80.00	\$ 2,000.00		\$ -	\$ -	\$ -		\$ -
20	SUBGRADE PREPARATION OF RECLAIMED SURFACE	SY	16800	\$ 1.50	\$ 25,200.00		\$ -	\$ -	\$ -		\$ -
21	COMMON EXCAVATION (EV)	CY	2910	\$ 15.00	\$ 43,650.00		\$ -	\$ -	\$ -		\$ -
22	COMMON EXCAVATION TRAIL (EV)	CY	500	\$ 20.00	\$ 10,000.00		\$ -	\$ -	\$ -		\$ -
23	HAUL EXCESS RECLAIM MATERIAL (LV)	CLM	1401	\$ 10.00	\$ 14,010.00		\$ -	\$ -	\$ -		\$ -
24	SUBGRADE CORRECTION (EV)	CY	1200	\$ 7.00	\$ 8,400.00		\$ -	\$ -	\$ -		\$ -
25	SALVAGE AND PLACE RECLAIMED BASE MATERIAL (CV)	CY	900	\$ 10.00	\$ 9,000.00		\$ -	\$ -	\$ -		\$ -
26	CRUSHED ROCK BORROW MATERIAL (LV)	CY	1200	\$ 1.00	\$ 1,200.00		\$ -	\$ -	\$ -		\$ -
27	GRANULAR PIPE BEDDING (LV)	CY	50	\$ 30.00	\$ 1,500.00		\$ -	\$ -	\$ -		\$ -
28	SALVAGE AGGREGATE FROM STOCKPILE (MILLINGS)	CY	50	\$ 18.00	\$ 900.00		\$ -	\$ -	\$ -		\$ -
29	AGGREGATE BASE CLASS 5 (STREET)	TON	5040	\$ 18.00	\$ 90,720.00		\$ -	\$ -	\$ -		\$ -
30	AGGREGATE BASE CLASS 5 (TRAIL OR WALK)	TON	650	\$ 24.00	\$ 15,600.00		\$ -	\$ -	\$ -		\$ -
31	JOINT ADHESIVE	LF	15931	\$ 0.60	\$ 9,558.60		\$ -	\$ -	\$ -		\$ -
32	FULL DEPTH PAVEMENT RECLAMATION - 8-10 INCHES	SY	16800	\$ 0.50	\$ 8,400.00	10500	\$ 5,250.00	\$ -	\$ -	10500	\$ 5,250.00
33	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3743	\$ 1.00	\$ 3,743.00		\$ -	\$ -	\$ -		\$ -
34	TYPE SP 12.5 WEARING COURSE MIX (2,B) 3.0" THICK (DRIVEWAYS)	SY	350	\$ 42.00	\$ 14,700.00		\$ -	\$ -	\$ -		\$ -
35	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	3506	\$ 75.25	\$ 263,826.50		\$ -	\$ -	\$ -		\$ -
36	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	3506	\$ 75.25	\$ 263,826.50		\$ -	\$ -	\$ -		\$ -
37	TYPE SP 12.5 WEARING COURSE MIX (3,B) (TRAIL)	TON	350	\$ 91.00	\$ 31,850.00		\$ -	\$ -	\$ -		\$ -
38	BITUMINOUS INCENTIVE/DISINCENTIVE	LS	1.0	\$ 8,500.00	\$ 8,500.00		\$ -	\$ -	\$ -		\$ -
39	12" HDPE DUAL WALL CORRUGATED PIPE CULVERT	LF	20	\$ 48.00	\$ 960.00		\$ -	\$ -	\$ -		\$ -
40	12" RCP DES 3006 CL III	LF	23	\$ 76.00	\$ 1,748.00	31	\$ 2,356.00	\$ -	\$ -	31	\$ 2,356.00
41	15" RCP DES 3006 CL III	LF	530	\$ 66.00	\$ 34,980.00	15	\$ 990.00	\$ -	\$ -	15	\$ 990.00
42	18" RCP DES 3006 CL III	LF	463	\$ 68.00	\$ 31,484.00		\$ -	\$ -	\$ -		\$ -
43	21" RCP DES 3006 CL III	LF	52	\$ 95.00	\$ 4,940.00		\$ -	\$ -	\$ -		\$ -
44	36" RCP DES 3006 CL III	LF	486	\$ 150.00	\$ 72,900.00		\$ -	\$ -	\$ -		\$ -
45	CONNECT TO EXISTING STORM SEWER	EA	33	\$ 1,000.00	\$ 33,000.00	11	\$ 11,000.00	\$ -	\$ -	11	\$ 11,000.00
46	CONST DRAINAGE STRUCTURE 24" X 36"	EA	13	\$ 3,790.00	\$ 49,270.00	2	\$ 7,580.00	\$ -	\$ -	2	\$ 7,580.00

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL BID			COMPLETED					
			Quantity	Unit Price	Amount	Total To Date		Previous Payments		This Pay Period	
						Quantity	Amount	Quantity	Amount	Pay Estimate #1 Quantity	Amount
47	CONST DRAINAGE STRUCTURE 4020 48" DIA	EA	11	\$ 4,180.00	\$ 45,980.00						
48	CONST DRAINAGE STRUCTURE 4020 60" DIA	EA	9	\$ 5,930.00	\$ 53,370.00						
49	CONST DRAINAGE STRUCTURE 4020 72" DIA	EA	2	\$ 8,440.00	\$ 16,880.00						
50	CONST DRAINAGE STRUCTURE 4020 84" DIA	EA	2	\$ 12,210.00	\$ 24,420.00						
51	REPLACE EXISTING STORM SEWER CASTING SPECIAL	EA	7	\$ 1,255.00	\$ 8,785.00						
52	ADJUST FRAME RING AND CASTING (SPECIAL)	EA	19	\$ 735.00	\$ 13,965.00						
53	GEOTEXTILE FILTER MATERIAL TYPE IV	SY	50	\$ 4.00	\$ 200.00						
54	4" CONCRETE SIDEWALK	SF	225	\$ 9.00	\$ 2,025.00						
55	B618 CONCRETE CURB & GUTTER	LF	7290	\$ 16.30	\$ 118,827.00						
56	REMOVE & REPLACE EXISTING CURB & GUTTER (ALL TYPES & SIZES)	LF	1760	\$ 37.30	\$ 65,648.00	566	\$ 21,111.80			566	\$ 21,111.80
57	6" CONCRETE DRIVEWAY PAVEMENT	SY	2800	\$ 73.80	\$ 206,640.00	42	\$ 3,099.60			42	\$ 3,099.60
58	CONCRETE PEDESTRIAN RAMP	EA	8	\$ 1,440.00	\$ 11,520.00						
59	TRAFFIC CONTROL	LS	1.0	\$ 10,000.00	\$ 10,000.00	0.5	\$ 5,000.00			0.5	\$ 5,000.00
60	ROCK CONSTRUCTION EXIT	EA	6	\$ 100.00	\$ 600.00						
61	STORM DRAIN INLET PROTECTION	EA	46	\$ 140.00	\$ 6,440.00	36	\$ 5,040.00			36	\$ 5,040.00
62	SILT FENCE, TYPE MS	LF	750	\$ 4.00	\$ 3,000.00						
63	EROSION & SEDIMENT CONTROL	LS	1.0	\$ 1,000.00	\$ 1,000.00	0.5	\$ 500.00			0.5	\$ 500.00
64	LOAM TOPSOIL BORROW (LV)	CY	1320	\$ 1.00	\$ 1,320.00						
65	EROSION CONTROL BLANKETS CATEGORY 4	SY	50	\$ 12.00	\$ 600.00						
66	SEEDING, BLOWN COMPOST	SY	14500	\$ 5.00	\$ 72,500.00						
67	TEMPORARY BYPASS PUMPING	LS	1	\$ 4,000.00	\$ 4,000.00						
68	CONNECT TO EXISTING SANITARY SEWER	EA	4	\$ 1,600.00	\$ 6,400.00						
69	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	62	\$ 100.00	\$ 6,200.00						
70	4" ON 8" PVC WYE	EA	62	\$ 250.00	\$ 15,500.00						
71	4" PVC SDR 26 (FOR SERVICES)	LF	2050	\$ 33.00	\$ 67,650.00						
72	8" PVC SDR 35	LF	2935	\$ 45.00	\$ 132,075.00						
73	TELEVISION SANITARY SEWER	LF	2935	\$ 1.20	\$ 3,522.00						
74	REPLACE EXISTING SANITARY SEWER CASTING	EA	9	\$ 1,255.00	\$ 11,295.00						
75	48" DIA. SSMH	EA	14	\$ 5,695.00	\$ 79,730.00						
76	EXTRA DEPTH MH 10'+	LF	20.2	\$ 345.00	\$ 6,969.00						
77	CONNECT TO EXISTING WATERMAIN	EA	6	\$ 2,000.00	\$ 12,000.00						
78	CONNECT TO EXISTING WATER SERVICE	EA	64	\$ 100.00	\$ 6,400.00						
79	1" CORP STOP	EA	64	\$ 310.00	\$ 19,840.00						
80	1" CURB STOP AND BOX	EA	64	\$ 515.00	\$ 32,960.00						
81	HYDRANT 7.5' BURY W/GATE VALVE	EA	7	\$ 8,490.00	\$ 59,430.00						
82	REPLACE EXISTING GATE VALVE BOX	EA	10	\$ 800.00	\$ 8,000.00	6	\$ 4,800.00			6	\$ 4,800.00
83	CURB STOP COVER CASTING	EA	8	\$ 200.00	\$ 1,600.00						
84	ADJUST GATE VALVE SPECIAL - BOLT REPLACEMENT	EA	20	\$ 800.00	\$ 16,000.00	11	\$ 8,800.00			11	\$ 8,800.00
85	6" GATE VALVE & BOX	EA	10	\$ 2,265.00	\$ 22,650.00						
86	CURB STOP BOX REPAIR/EXTENSION	EA	3	\$ 200.00	\$ 600.00						
87	CONSTRUCT TEMPORARY WATERMAIN & SERVICES	LF	7500	\$ 1.00	\$ 7,500.00	2278	\$ 2,278.00			2278	\$ 2,278.00
88	CURB STOP EXTRA DEPTH	LF	15	\$ 60.00	\$ 900.00						
89	1" TYPE K COPPER W/FITTINGS	LF	1800	\$ 39.00	\$ 70,200.00						
90	6" C-900 PVC W/FITTINGS	LF	3605	\$ 49.00	\$ 176,645.00						
91	6" DIP W/FITTINGS	LF	100	\$ 77.00	\$ 7,700.00						
92	2" INSULATION 4'X8' SHEET	SY	60	\$ 40.00	\$ 2,400.00						
SUBTOTALS:			\$ 2,797,421.60			\$211,300.00				\$211,300.00	
			ORIGINAL BID			TOTAL TO DATE		PREVIOUS PAYMENTS		CURRENT PERIOD	

PROJECTS:

2024-1 Neighborhood Infrastructure Improvements

This Period

\$211,300.00

Total to Date

\$211,300.00


CITY OF HASTINGS
2024 Neighborhood Infrastructure Improvements
Payment Summary

Pay Estimate Number	Period	Pay Period Total	Retainage	Payment
1 (Current)	6/1/2024 - 6/30/2024	\$211,300.00	\$10,565.00	\$200,735.00
TOTALS TO DATE:		\$211,300.00	\$10,565.00	\$200,735.00

Total Completed to Date:	\$211,300.00
Less Retainage:	\$10,565.00
Less Previous Payment:	
Total Amount Due:	\$ 200,735.00

Application for Payment Number: 1

Contractor: A-1 Excavating LLC



Contractor

7-3-24
Date



Engineer

7-3-24
Date

Approved by Owner

Date

Request For Payment

Date: June 30, 2024
Project: 2024 Mill & Overlay Program
Contractor: McNamara Contracting
Request Number: 2
Payment Period: 6/1/24 - 6/30/24

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL BID			COMPLETED			
			Quantity	Unit Price	Amount	This Period		To Date	
						Quantity	Amount	Quantity	Amount
BASE BID									
1	MOBILIZATION	LS	1	\$22,400.00	\$ 22,400.00	0.2	\$4,480.00	1	\$22,400.00
2	CLEARING	EA	1	\$1,500.00	\$ 1,500.00	0	\$0.00	1	\$1,500.00
3	GRUBBING	EA	15	\$325.00	\$ 4,875.00	0	\$0.00	15	\$4,875.00
4	REMOVE CONCRETE CURB & GUTTER (FOR SPOT REPLACEMEN	LF	2981	\$11.00	\$ 32,791.00	0	\$0.00	3,300	\$36,300.00
5	SAWCUT BITUMINOUS (2")	LF	895	\$1.00	\$ 895.00	895	\$895.00	895	\$895.00
6	REMOVE CONCRETE SIDEWALK/DRIVEWAY PAVEMENT	SY	226.8	\$30.00	\$ 6,804.00	101.3	\$3,039.00	211.3	\$6,339.00
7	REMOVE BIT PAVEMENT	SY	458.7	\$30.00	\$ 13,761.00	454.8	\$13,644.00	665.4	\$19,962.00
8	MILL BITUMINOUS PAVEMENT (2")	SY	55062	\$1.50	\$ 82,593.00	55,062	\$82,593.00	55,062	\$82,593.00
9	JOINT ADHESIVE	LF	43215	\$0.55	\$ 23,768.25	30,595	\$16,827.25	30,595	\$16,827.25
10	BIT MATERIAL FOR TACK COAT	GAL	5508	\$2.00	\$ 11,016.00	5,390	\$10,780.00	5,390	\$10,780.00
11	BIT WEAR COURSE MIX SPWEB340B	TON	6662	\$70.00	\$ 466,340.00	6,271.75	\$439,022.50	6,271.75	\$439,022.50
12	BIT NON WEAR COURSE MIX SPNWB330B	TON	350	\$70.00	\$ 24,500.00	77	\$5,390.00	77	\$5,390.00
13	BIT WEAR COURSE MIX SPWEA240B (TRAIL)	TON	10	\$350.00	\$ 3,500.00	0	\$0.00	10	\$3,500.00
14	BIT NON WEAR COURSE MIX SPNWB230B (TRAIL)	TON	10	\$350.00	\$ 3,500.00	0	\$0.00	10	\$3,500.00
15	ADJUST EXISTING GATE VALVES	EA	38	\$300.00	\$ 11,400.00	7	\$2,100.00	7	\$2,100.00
16	REPLACE GATE VALVE BOX SECTION	EA	5	\$600.00	\$ 3,000.00	0	\$0.00	3	\$1,800.00
17	REBOLT GATE VALVE	EA	16	\$3,500.00	\$ 56,000.00	0	\$0.00	15	\$52,500.00
18	ADJUST RINGS & CASTING - CATCH BASIN (REINSTALL CASTING)	EA	13	\$350.00	\$ 4,550.00	0	\$0.00	18	\$6,300.00
19	ADJUST RINGS & CASTING - CATCH BASIN (NEW CASTING)	EA	8	\$1,000.00	\$ 8,000.00	0	\$0.00	13	\$13,000.00
20	ADJUST RINGS & CASTING - MANHOLE (REINSTALL CASTING)	EA	5	\$700.00	\$ 3,500.00	0	\$0.00	22	\$15,400.00
21	ADJUST CASTING	EA	68	\$200.00	\$ 13,600.00	21	\$4,200.00	25	\$5,000.00
22	MORTAR RINGS	EA	39	\$230.00	\$ 8,970.00	0	\$0.00	38	\$8,740.00
23	CHIMNEY SEAL	EA	26	\$300.00	\$ 7,800.00	0	\$0.00	49	\$14,700.00
24	4"CONCRETE SIDEWALK - EXPOSED AGGREGATE	SF	912	\$8.00	\$ 7,296.00	912	\$7,296.00	912	\$7,296.00
25	4"CONCRETE SIDEWALK	SF	177.5	\$8.00	\$ 1,420.00	0	\$0.00	177	\$1,416.00
26	6"CONCRETE SIDEWALK	SF	2001.9	\$15.00	\$ 30,028.50	0	\$0.00	1,812.7	\$27,190.50
27	B618 CONCRETE CURB & GUTTER (FOR SPOT REPLACEMENT)	LF	2981	\$41.00	\$ 122,221.00	0	\$0.00	3,300	\$135,300.00
28	TRUNCATED DOMES, CAST IRON	SF	262	\$50.00	\$ 13,100.00	0	\$0.00	195	\$9,750.00
29	TRAFFIC CONTROL	LS	1	\$7,000.00	\$ 7,000.00	0.2	\$1,400.00	1	\$7,000.00
30	EROSION & SEDIMENT CONTROL	LS	1	\$3,500.00	\$ 3,500.00	0.2	\$700.00	1	\$3,500.00
31	SEEDING, BLOWN COMPOST	SY	1426	\$16.00	\$ 22,816.00	1,296	\$20,736.00	1,296	\$20,736.00
32	4"SOLID LINE - PAINT	LF	6481	\$0.30	\$ 1,944.30	6,735	\$2,020.50	6,735	\$2,020.50
33	12"SOLID LINE-PAINT	LF	92	\$2.00	\$ 184.00	96	\$192.00	96	\$192.00
34	3'X6'SOLID CROSSWALK-PAINT	SF	72	\$4.00	\$ 288.00	0	\$0.00	0	\$0.00
35	PAVT MESSAGE (LEFT ARROW)-PAINT	SF	49.5	\$9.00	\$ 445.50	49.50	\$445.50	49.50	\$445.50
36	PAVT MESSAGE (RIGHT ARROW)-PAINT	SF	33	\$9.00	\$ 297.00	33	\$297.00	33	\$297.00
37	PAVT MESSAGE (RIGHT THRU)-PAINT	SF	55.84	\$9.00	\$ 502.56	55.84	\$502.56	55.84	\$502.56
38	PAVT MESSAGE (ONLY)-PAINT	SF	21.89	\$9.00	\$ 197.01	21.89	\$197.01	21.89	\$197.01

BID TOTAL: \$ 1,026,303.12

SUB TOTAL:

\$616,757.32

\$989,266.82

CITY OF HASTINGS
2024 Mill & Overlay Program
Payment Summary
6/1/24 through 6/30/24

PROJECTS:	This Period	Total to Date
2024 Mill & Overlay Program	\$616,757.32	\$989,266.82
TOTAL WORK COMPLETED TO DATE:	\$616,757.32	\$989,266.82

Application for Payment Number: 2

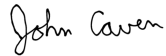
Contractor: McNamara Contracting, Inc
16700 Chippendale Ave
Rosemount, MN 55068-1304



Contractor

7/5/2024

Date



Engineer

7/8/24

Date

Approved by Owner

Date

PAYMENT SUMMARY:

Pay Estimate Number	Period	Retainage	Payment
1	5/1/24 - 5/31/24	\$0.00	\$372,509.50
2	6/1/24 - 6/30/24	\$23,805.76	\$592,951.56
TOTALS TO DATE:		\$23,805.76	\$965,461.06

Total Completed to Date:	\$989,266.82
Less Retainage:	\$23,805.76
Less Previous Payment:	\$372,509.50
Total Amount Due:	\$592,951.56



City Council Memorandum

To: Mayor Fasbender & City Council Members
From: Ryan Stempski – Public Works Director
Date: July 15, 2024
Item: Resolution Amending the Trunk Highway 316 Construction Agreement

COUNCIL ACTION REQUESTED

Council is requested to approve a resolution and authorize the Mayor and City Clerk to sign an agreement amending the TH 316 Construction Agreement to document the costs for a water service line leak repair associated with the project is the State's responsibility.

BACKGROUND INFORMATION

MnDOT is looking to close out the contract for the TH 316 Construction Project. During that process a water service line leaked that was installed with the project. The leak was repaired at a cost of \$15,172.55. MnDOT has agreed to cover that cost as a project warranty expense and has amended the construction contract accordingly.

FINANCIAL IMPACTS

None. MnDOT and their Contractor are covering all costs of the water service line repairs installed with the project.

ATTACHMENTS

- Resolution Amending the Trunk Highway 316 Construction Agreement
- Amendment No. 1 to the Construction Agreement for TH 316

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HASTINGS
APPROVING THE AMENDMENT OF MnDOT MUNICIPAL COOPERATIVE
CONSTRUCTION AGREEMENT NO. 1045012, TRUNK HIGHWAY 316
IMPROVEMENT PROJECT**

Council member _____ introduced the following Resolution and moved its adoption:

WHEREAS, the State of Minnesota (“State”) and the City of Hastings (“City”) entered into Cooperative Construction Agreement No. 1045012 (“Agreement”), dated April 1, 2021, providing payment to the State for costs of the roundabout, utility, and trail construction and associated construction upon, along, and adjacent to, Trunk Highway No. 316 from Tuttle Drive to Trunk Highway No. 61, according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 1926-22 (T.H. 316=316); and

WHEREAS, after the Agreement was fully executed, the State and City mutually agreed that the cost of the repair of the water service leak performed by the City’s contractors will be the State’s responsibility; and

WHEREAS, the State and City desire to amend the Agreement to reflect a lump sum payment in the amount of \$15,172.55 is owed to the City.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS:

The City Council hereby approves the Resolution as presented that Cooperative Construction Agreement No. 1045012 between the State and City be amended to reflect a lump sum payment of \$15,172.55 is owed to the City and hereby authorize execution of the amended Agreement.

Council member _____ moved a second to this resolution and upon being put to a vote it was adopted by the Council Members present.

Adopted by the Hastings City Council on _____, 2024, by the following vote:

Ayes:
Nays:
Absent:

ATTEST:

Mary Fasbender, Mayor

Kelly Murtaugh, City Clerk

SEAL

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF HASTINGS
AMENDMENT NO. 1**

State Project Number (S.P.):	<u>1926-22</u>	Original Amount Receivable
Trunk Highway Number (T.H.):	<u>316=316</u>	<u>\$1,585,601.03</u>
State Aid Project Number (S.A.P.):	<u>130-010-013</u>	Total City Obligation at Bid
City Project Number:	<u>2021-1</u>	<u>\$1,553,643.04</u>
Federal Project Number:	<u>NHPP-HSIP 0316(302)</u>	Amended Amount Payable
Lighting System Feed Point No.:	<u>19E7, 19E8, 19E9</u>	<u>\$15,172.55</u>

This Amendment is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Hastings acting through its City Council ("City").

Recitals

1. The State has a contract with the City identified as MnDOT Contract No. 1045012 ("Original Contract") to provide payment by the City to the State for the City's share of the costs of the roundabout, utility, and trail construction and other associated construction upon, along, and adjacent to Trunk Highway No. 316 from 625 feet south of Tuttle Drive to Trunk Highway No. 61 according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 1926-22 (T.H. 316=316); and
2. This Agreement is amended to have the State provide payment for water service leak and repair performed by the City of Hastings; and
3. The State and the City are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment deleted contract terms will be ~~struck out~~ and the added contract terms will be underlined.

REVISION 1. Article 1.5 is amended as follows:

1.5. Exhibits. ~~Preliminary~~ Amended Revised Schedule "I" is on file in the office of the City Engineer and attached and incorporated into this Agreement. Exhibit "A" – Pond Maintenance is attached and incorporated into this Agreement.

REVISION 2. Article 4.1 is amended as follows:

4.1. Schedule "I". The ~~Preliminary~~ Amended Revised Schedule "I" includes all anticipated City participation construction items and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.

REVISION 3. Article 4.2 is amended as follows:

4.2. City Participation Construction. The City will participate in the following at the percentages indicated. The construction includes the City's proportionate share of item costs for Mobilization, Field Office Type D-Modified, Field Laboratory Type DX, and Traffic Control.

- A. 100 Percent will be the City's rate of cost participation in all of the trail construction. The construction includes, but is not limited to, those construction items tabulated on Sheets No. 2 through No. 3 of the ~~Preliminary~~ Amended Revised Schedule "I".
- B. 100 Percent will be the City's rate of cost participation in all of the roundabout construction. The construction includes, but is not limited to, those construction items tabulated on Sheets No. 4 through No. 6 of the ~~Preliminary~~ Amended Revised Schedule "I".
- C. 100 Percent will be the City's rate of cost participation in all of the city utility construction. The construction includes, but is not limited to, those construction items tabulated on Sheets No. 7 through No. 8 of the ~~Preliminary~~ Amended Revised Schedule "I".

REVISION 4. Article 5.1 is amended as follows:

5.1. City Cost. ~~\$1,585,601.03~~ **\$1,553,643.04** is the City's estimated share of the costs of the contract construction and the construction engineering cost share as shown in the ~~Preliminary~~ Amended Revised Schedule "I". The ~~Preliminary~~ Amended Revised Schedule "I" was prepared using ~~estimated quantities and contractor's unit prices, and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.~~

REVISION 5. Article 6 is inserted as follows:

6. State Cost and Payment by the State.

6.1. State Cost. **\$15,172.55** is the State's lump sum cost for water service leak and repair performed by the City of Hastings. The State's payment is based on invoice, dated February 29, 2023, received by the City from their contractor Valley Rich for performing water service leak and repairs.

REVISION 6. Article 6 through Article 17 are amended to read as follows:

6 ~~7~~. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

~~6.1~~ **7.1** The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
 Telephone: (651) 366-4634
 E-Mail: malaki.ruranika@state.mn.us

~~6.2~~ **7.2** The City's Authorized Representative will be:

Name, Title: Ryan Stempski, City Engineer (or successor)
 Address: 1225 Progress Drive, Hastings, MN 55033
 Telephone: (651) 480-2368
 E-Mail: rstempski@hastingsmn.gov

~~7~~ **8. Assignment; Amendments; Waiver; Contract Complete**

~~7.1~~ **8.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

~~7.2~~ **8.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

~~7.3~~ **8.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

~~7.4~~ **8.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8.9. Liability; Worker Compensation Claims

~~8.1~~ **9.1.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.

~~8.2~~ **9.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

9.10. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10.11. Title VI/Non-discrimination Assurances

The City agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. The City will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the City's compliance with this provision. The City must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making City staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

11.12. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

12.13. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

13.14. Telecommunications Certification

By signing this agreement, the City certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), the City does not and will not use any equipment, system, or service that uses “covered telecommunications equipment or services” (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. The City will include this certification as a flow down clause in any contract related to this agreement.

~~14.~~ 15. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

~~15.~~ 16. Termination; Suspension

~~15.1.~~ 16.1 *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

~~15.2.~~ 16.2 *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City.

~~15.3.~~ 16.3 *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

~~16.~~ 17. Force Majeure

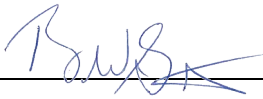
No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and a conditions of the Original Contract and all previous amendments remain in full force and effect.

[The remainder of this page has been intentionally left blank]

CITY OF HASTINGS

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: 

Title: **Public Works Director**

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

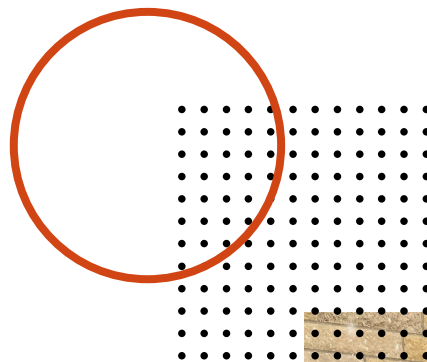
Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

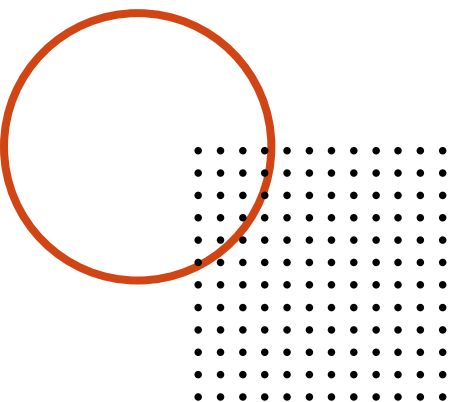
Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.



2nd Quarter 2024

CITY OF HASTINGS STRATEGIC PLAN REPORT



STRATEGIC PLAN 2024-2027

City of Hastings

Strategic Priority	Desired Outcome	Key Outcome Indicator	Target	Strategic Initiatives
Financial Resilience <i>A financially sound organization</i>	Expanded revenue base	<ul style="list-style-type: none"> Increase in revenues by fund Increase in revenue sources 	<ul style="list-style-type: none"> 10% non-tax revenue increase (above growth) 2024-2027 	<ol style="list-style-type: none"> Alternative revenue analysis Asset management funding strategy (debt financing is within this) Budgeting system evaluation
	Responsible use of debt	<ul style="list-style-type: none"> Debt as percentage of General Fund revenues 	<ul style="list-style-type: none"> Maintain compliance with City debt policy Debt financing plan developed by 12/2024 	
	Spending aligned with growth demands	<ul style="list-style-type: none"> Operating budget increase CPI annual change Tax base growth increase 	<ul style="list-style-type: none"> Operating budget increases limited to CPI + growth adjustment annually 	
Operational Effectiveness <i>An organization that delivers results</i>	Staff capacity to meet service demands	<ul style="list-style-type: none"> % of authorized staffing levels achieved 	<ul style="list-style-type: none"> All departments meet authorized staffing levels by 7/2024 	<ol style="list-style-type: none"> Develop recruitment plans - all departments Process improvement program Develop organizational training plan
	Improved core service delivery	<ul style="list-style-type: none"> # of core processes improved % improvement in processes 	<ul style="list-style-type: none"> 10% improvement in each department's core process by 12/2027 	
	Improved workforce capabilities	<ul style="list-style-type: none"> % of training requirements met # of credentials achieved 	<ul style="list-style-type: none"> 100% of employees meet minimum training requirements by 12/2024 	
Responsive Community Development <i>Development that meets present and future needs</i>	Clarity regarding housing supply needs	<ul style="list-style-type: none"> Housing units available by demographic segment Housing demand by demographic segment 	<ul style="list-style-type: none"> Housing supply needs for all demographic segments determined by 12/2026 	<ol style="list-style-type: none"> Housing needs analysis Opportunity site development strategy Complete Vets Park and Arena projects, including economic investment analysis
	Successful development of opportunity sites	<ul style="list-style-type: none"> Block 28 completion Block 1 completion 	<ul style="list-style-type: none"> Block 28 completed by 12/2027 Block 1 completed by 12/2027 	
	Strategic Park investments determined	<ul style="list-style-type: none"> Investment analysis completed 	<ul style="list-style-type: none"> Park strategic investment analysis completed by 6/2024 	
Infrastructure Sustainability <i>Infrastructure that supports our community</i>	Improved water treatment capacity	<ul style="list-style-type: none"> Completed water system improvements 	<ul style="list-style-type: none"> Key water system improvements completed by 12/2027 	<ol style="list-style-type: none"> Develop asset management plan Implement water system expansion plan WWTP construction plan Highway 61 construction plan
	Successful completion of outside agency projects	<ul style="list-style-type: none"> Highway 61 rebuild targets met WWTP construction targets met 	<ul style="list-style-type: none"> Highway 61 completed by 6/2028 WWTP completed by 12/2028 	
	Expanded asset management capability	<ul style="list-style-type: none"> Asset management plan developed Funding options identified 	<ul style="list-style-type: none"> Comprehensive asset management plan developed and funding strategy proposed by 2026 	
Strategic Communication <i>A transparent, responsive government</i>	Improved collaborative relationships	<ul style="list-style-type: none"> Partner satisfaction rating 	<ul style="list-style-type: none"> >90% of partners report improved collaborative relationship 2024-2027 	<ol style="list-style-type: none"> Comprehensive communication Plan Collaboration improvement plan Community engagement strategy
	Improved media communication and relationship	<ul style="list-style-type: none"> # of one-on-one meetings with local media # of reporting inaccuracies 	<ul style="list-style-type: none"> Increase in one-on-one communications with local media from 2024 to 2027 	
	Enhanced community engagement	<ul style="list-style-type: none"> Improvements in external responsiveness Increases in inquiries via technology 	<ul style="list-style-type: none"> Community engagement via expanded communications options increases 10% 2024-2027 	

Understanding the Quarterly Report

- Reference Page 2 for the full plan summary.
- Progress toward strategic priorities and initiatives will be reported quarterly.
- Internal plan timelines will not require movement in all areas each quarter.

Legend:

Data

Planning

Deliverables



Initiative Status:

Future Start

On Track

Delayed




Complete




Strategic Priority: Financial Resilience

Strategic Initiative: Alternative Revenue Analysis


Identifying potential non-tax revenue sources may allow the city to minimize dependence on the tax levy.


-  • City Council Workshop 5/6/2024 discussed potential impact of new fees.
- 
- 

-  • 50% complete

Strategic Initiative: Asset Management Funding Strategy

Developing a solid asset management funding strategy will allow the city to do long-range planning for funding capital equipment and capital improvement projects.

-  • Discussed at City Council Workshop 5/6/2024 to ensure compliance with existing Debt Policy.

-  • 30% complete



Strategic Initiative: Budgeting System Evaluation

Begins in 2025



Strategic Priority: Operational Effectiveness

Strategic Initiative: Develop Organizational Training Plan

Important staff training and reporting have been decentralized and lack organizational consistency. The objective is to develop a centralized organizational training plan and tracking for all employees to ensure consistency and compliance.



- Identified critical training targets for all employees.
- Employees have completed one-half of the scheduled trainings for 2024.



- Safety Committee work continues.



- 90% complete

Strategic Initiative: Develop Recruitment Plans for all Departments

Filling staff vacancies has become more challenging and hiring tends to be reactive. Developing recruitment plans that can be deployed as needs arise through attrition or expansion will enable the City to be more effective in the hiring process.



- Current/baseline staffing and potential future staffing have been identified for each department.
- On track to have all approved vacant positions filled by August 1, 2024.



- 60% complete



Strategic Initiative: Process Improvement Program

Begins in 2025







Strategic Priority: Responsive Community Development

Strategic Initiative: Opportunity Site Development Strategy

Developing plans for growing business along Highway 61 and downtown includes purchasing properties.

Opportunity Site Development Strategy – Block 1

-  • Lift station to be placed on a portion of the site
-  • Awaiting impact of the lift station on site development
- 


 • 15% complete


Opportunity Site Development Strategy – Block 28

-  • HEDRA discussed purchase price of 400 Vermillion Street (former Wells Fargo)
 -  • Offer made to acquire 400 Vermillion Street
 - 
 - 
-  • 25% complete

Strategic Initiative: Complete Vets Park and Arena projects, including economic investment analysis.

City parks and recreation amenities can drive economic growth in cities. Two parks in Hastings offer possibilities for expanded economic impact.

-  • Vets Park project delayed: Stakeholder visioning paused pending update/extension of long-term land lease

 • 50% complete



Strategic Initiative: Housing Needs Analysis

Begins in 2026

Strategic Priority: Infrastructure Sustainability

Strategic Initiative: Implement Water System Expansion Plan

The city needs to design and build three water treatment plants to mitigate PFAS.



- Design work for WTP 1 on schedule to complete late summer 2024.

- 6/17/2024 City Council directed to put WTP 1 for bids in early 2025.



- 35% complete

Strategic Initiative: Wastewater Treatment Plant Construction Plan

Met Council Environmental Services plans to move the current Wastewater Treatment Plant from downtown to the border with Ravenna Township in order to more effectively serve the development of the southeast metro.



- Preliminary plan complete for conveyance project.



- Project delayed. MCES reviewing feasibility of instead conveying flow from Hastings to Empire Wastewater Treatment Facility.



- 25% complete

Strategic Initiative: Highway 61 Construction Plan

MnDot and the City of Hastings will reconstruct Highway 61 through Hastings, beginning in 2027 to accommodate growing traffic and development.

- Continued to meet with business owners along the corridor.
- Continued pursuing grant opportunities.
- MNDOT anticipating RFP for preliminary design next quarter.



- 25% complete



Strategic Initiative: Develop Asset Management Plan Begins in late 2024



Strategic Priority: Strategic Communication

Strategic Initiative: Comprehensive Communication Plan

A transparent, responsive government helps build trust with our stakeholders and allows us to meet their preferences for communications. A comprehensive plan takes all audiences and tools into account and presents a cohesive brand.



- Gathered and analyzed metrics for all communication channels.



- Drafted comprehensive communications plan and added some items from the community engagement strategy initiative.



- Presented plan to Management Team for review and feedback.

- 60% complete

Strategic Initiative: Community Engagement Strategy

Technology enhancements allow organizations to engage in two-way communications with their diverse audiences/customers. A strategy to use the most effective communications platforms is essential to driving community engagement.



- Added items to the Strategic Communications Plan.

- Waiting on Strategic Communications Plan approval/adoption to decide whether to combine these two initiatives or keep separate.



- 20% complete



Strategic Initiative: Develop a Collaboration Improvement Plan

Begins in 2024

Rivertown NEWS
Volume XXVII, Issue 2 Summer 2023

City Hall
Hours: 8:00 a.m. to 4:30 p.m.
Phone: 432-2330
Fax: 432-437-7022
Website: www.hastingsmn.gov

Contact Your City Council:
Mayor: Mary Faldender 651-587-4867
mefaldender@hastingsmn.gov

Summer is on the way - See inside for Hastings Family Aquatics Center fees and hours, a schedule of summer programming at Levee Park, athletic leagues and more! Party in the Park happens June 8 at Levee Park.

Join us: Police Week Open House Tuesday, May 16
8:00 to 7:00 p.m., Hastings Police Department
in front of the HPD offices on Sibley Street.



City Council Memorandum

To: Mayor Fasbender & City Councilmembers

From: John Townsend, Fire Chief

Date: July 15th, 2024

Item: Declare Surplus Property and Authorize for Public Sale, Donation or Disposal

Council Action Requested:

Declare surplus property and authorize for public sale, donation, or disposal.

Background Information:

The department has a truck box that will not be utilized. This box was from the chassis for the brush truck. We will sell this through in public auction.

Financial Impact: None

Advisory Commission Discussion: N/A

Council Committee Discussion: N/A

Council Workshop:

Attachments: N/A



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Emily King, Deputy City Clerk
Date: July 15, 2024
Item: Approve New Cannabis Product Retail License for Coborn's Inc. dba Coborn's Liquor, 225 33rd Street W.

Council Action Requested:

Approve the attached resolution approving a new Cannabis Product Retail License for Coborn's, Inc. dba Coborn's Liquor, 225 33rd Street W.

Background Information:

The City has received and reviewed an application for a new Cannabis Product Retail License for Coborn's, Inc. dba Coborn's Liquor, 225 33rd Street W. Currently, this license allows for the sale of adult-use cannabinoid or cannabis products containing 0.3% or less of THC.

Approval and issuance of the license are contingent upon the submittal of all required documents, fees, successful completion of a criminal history background investigation by the Hastings Police Department, and a security plan approved by the Police Chief.

Financial Impact:

The associated fees have been paid.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

- Resolution

**CITY OF HASTINGS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION _____

**APPROVING A NEW CANNABIS PRODUCT RETAIL LICENSE
FOR COBORN’S, INC. DBA COBORN’S LIQUOR, 225 33RD STREET W**

WHEREAS, the City has received and reviewed an application for a new Coborn’s, Inc. dba Coborn’s Liquor, 225 33rd Street W; and

WHEREAS, approval and issuance of the license are contingent upon the submittal of all required documents, fees, successful completion of a criminal history background investigation by the Hastings Police Department, and a security plan approved by the Police Chief.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hastings that the Cannabis Product Retail License for Coborn’s, Inc. dba Coborn’s Liquor, 225 33rd Street W is approved, unless revoked by City Council.

ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA THIS 15TH DAY OF JULY, 2024.

ATTEST:

Kelly Murtaugh, City Clerk

Mary D. Fasbender, Mayor



City Council Memorandum

To: Mayor Fasbender & City Councilmembers

From: Chris Eitemiller, Finance Manager

Date: July 15, 2024

Item: Community Investment Fund Project & Facilities Budget Amendments

Council Action Requested:

Staff requests Council approval to create budget adjustments to track individual Community Investment Fund projects and to carry forward expense budgets for two Facility projects that were begun in 2023 budget to be completed in 2024.

Background Information:

The Community Investment Fund has an annual budget of \$100,000. These funds are approved for qualifying projects that often require a match from the requesting organization. Of the \$100,000 budgeted, there have been seven projects approved at a total City cost of \$70,712.25. Staff wishes to move these already-budgeted funds to the correct accounts within the Parks and LeDuc budgets to properly track expenditures by project. The net effect of this budget adjustment will be zero.

The Facilities Department requests carrying forward \$10,750 to replace a pump in the Police Department air handler unit. This was approved in December 2023, and will be completed this year. Another 2023 Police project that needs completion is the Men's shower, which requires \$20,000 originally budgeted in 2023 to be carried forward into 2024. Total impact of these requests is to use \$30,750 of previously budgeted resources that would be drawn from general fund reserves.

Financial Impact:

The Community Investment Fund has a net zero impact, whereas the Facilities requests would draw previously budgeted resources from general fund reserves.

Advisory Commission Discussion:

N/A

Council Committee Discussion:

N/A

Attachments:

N/A



City Council Memorandum

To: Mayor Fasbender & City Councilmembers
From: Justin Fortney, City Planner
Date: July 15, 2024
Item: Resolution: Site Plan – 2024-14 – Rio Gran Trucking – 601 31st St E

Council Action Requested:

Consider the request by Richard Beskau with Rio Gran Express LLC for site plan approval and act on the attached resolution.

Approval of a site plan requires a simple majority.

Background Information:

In February, HEDRA (Hastings Economic Development and Redevelopment Authority) and Richard Beskau with Rio Gran Express LLC entered into a purchase agreement for the property sale. The use of the site is for a second location for their business at 12260 Margo Ave S, which has been operating for the past 23 years. This site will feature a building to house their semi-trucks indoors, additional indoor parking spots for rent, a designated area for light maintenance work on their own semi-trucks, outdoor parking for semi-trailers, and an office to manage operational tasks.

Please see the attached Planning Commission Staff report from July 8, 2024 for additional information.

Advisory Commission Discussion:

Planning Commissioners discussed the project briefly and voted 5-0 in favor of the proposal at their July 8, 2024 meeting.

No members of the public spoke at the meeting.

Council Committee Discussion:

None

Attachments:

- Site plan resolution
- Planning Commission Staff Report – July 8, 2024
- Site plans

HASTINGS CITY COUNCIL

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF HASTINGS GRANTING SITE PLAN APPROVAL FOR
TRUCKING LOCATED AT 601 31ST STREET EAST**

Council member _____ introduced the following Resolution and
_____ moved its adoption:

WHEREAS, Richard Beskau with Rio Gran Express LLC has petitioned for Site Plan approval to construct a trucking facility generally located at 601 31st St E, legally described as Lot 6, Block 2, HASTINGS INDUSTRIAL PARK NO 6 ADDITION, Dakota County, Minnesota; and

WHEREAS, on July 8, 2024, review was conducted before the Planning Commission of the City of Hastings as required by state law, city charter, and city ordinance; and

WHEREAS, the Planning Commission recommended approval of the site plan to the City Council, subject to the conditions contained in this resolution; and

WHEREAS, The City Council has reviewed the request and concurs with the recommendation of the Planning Commission.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF HASTINGS AS FOLLOWS:**

That the City Council hereby approves the special use permit as presented to the City Council subject to the conditions:

- 1) Conformance with the Planning Commission Staff Report and plans dated July 8, 2024.
- 2) All disturbed areas of the property shall be stabilized with rooting vegetative cover to eliminate erosion problems.
- 3) Any uncompleted site work must be escrowed at 125 percent of the estimated value prior to issuance of a certificate of occupancy.
- 4) The perimeter of the site must have erosion control, as approved by the City Engineering Department.

- 5) The City Engineering Department must approve any required drainage plan.
- 6) Approval is subject to a one-year Sunset Clause; if significant progress is not made towards the proposal within one year of City Council approval, the approval is null and void.
- 7) A right-of-way permit must be issued for any work in the right-of-way.
- 8) No outdoor unscreened storage is allowed.

Council member _____ moved a second to this resolution and upon being put to a vote adopted by _____ present.

Ayes: _____
Nays: _____
Absent: _____

ATTEST:

Mary Fasbender
Mayor

Kelly Murtaugh
City Clerk

I HEREBY CERTIFY that the above is a true and correct copy of resolution presented to and adopted by the City of Hastings, County of Dakota, Minnesota, on the 15th of July, 2024, as disclosed by the records of the City of Hastings on file and of record in the office.

Kelly Murtaugh
City Clerk

(SEAL)

This instrument drafted by:
City of Hastings (JJF)
101 East 4th Street
Hastings, Minnesota 55033



Planning Commission Memorandum

To: Planning Commission

From: Justin Fortney, City Planner

Date: July 8, 2024

Item: Site Plan – 2024-14 – Rio Gran Trucking – 601 31st St E

Planning Commission Action Requested: The Planning Commission is asked to review the proposed site plan and make a recommendation to the City Council.

Background Information:

In February, HEDRA (Hastings Economic Development and Redevelopment Authority) and Richard Beskau with Rio Gran Express LLC entered into a purchase agreement for the property sale. The use of the site is for a second location for their business at 12260 Margo Ave S, which has been operating for the past 23 years. This site will feature a building to house their semi-trucks indoors, additional indoor parking spots for rent, a designated area for light maintenance work on their own semi-trucks, outdoor parking for semi-trailers, and an office to manage operational tasks.

Site Plan Review

Comprehensive Plan Classification

The 2040 Comprehensive Plan designates this area as Industrial.

Zoning Classification

The subject property is zoned I-1 Industrial.

Adjacent Zoning and Land Use

<u>Direction</u>	<u>Existing Use</u>	<u>Zoning</u>	<u>Comp Plan</u>
North	Light Industrial	I-1	Industrial
East	Light Industrial	I-1	Industrial
South (31 st)	Residential	R-3	Medium Density Residential
West	Light Industrial	I-1	Industrial

Existing Condition

The site is mostly flat, unimproved, grass, with a few trees in the rear.

Building Setbacks

Setbacks in the I-1 Industrial district are determined at the time of site plan review. The proposed building setbacks are adequate with the building being centered and surrounded with parking and maneuvering area.

Vehicular Access and Circulation

The site is laid out to maximize maneuvering area for semi-trailers. There are two entrances to also aid in maneuverability.

Parking

The main purpose of the building is for parking of semi-trucks. The project proponents indicate that passenger vehicles would likely be driven to the site and switched with the semi-trucks in the building. There are only four passenger vehicle spaces delineated on the site. Parking standards for this sized building would require about 22 spaces if it were used for something other than parking. A proof of parking plan shows how the full parking requirements can be met if the use were to change and semi-trailer parking was changed to passenger vehicles.

Architectural Standards

Architectural standards require 65% class 1&2 materials, with at least 25% being class 1 for elevations visible from the street. Class 1 includes (brick, stone, glass, etc.) and class 2 including materials meant to mimic class 1 materials and composite products. The proposed building façade facing the street includes a lot of glass and some brick, which are class I materials. The class II materials used including burnished CMU block and Nichiha fiber cement Panels. Many of these materials wrap around to the west side of the building.

The site plan shows an overhead door on the east side of the building but is not shown on the elevation drawings.

Landscaping

Based on the site size and amount of pavement, the zoning ordinance requires the following number of plantings, as proposed. A tree inventory was provided showing the only large trees were Siberian Elm, which are invasive.

<u>Type</u>	<u>Required</u>	<u>Proposed</u>
Trees	27	27
Shrubs	22	22

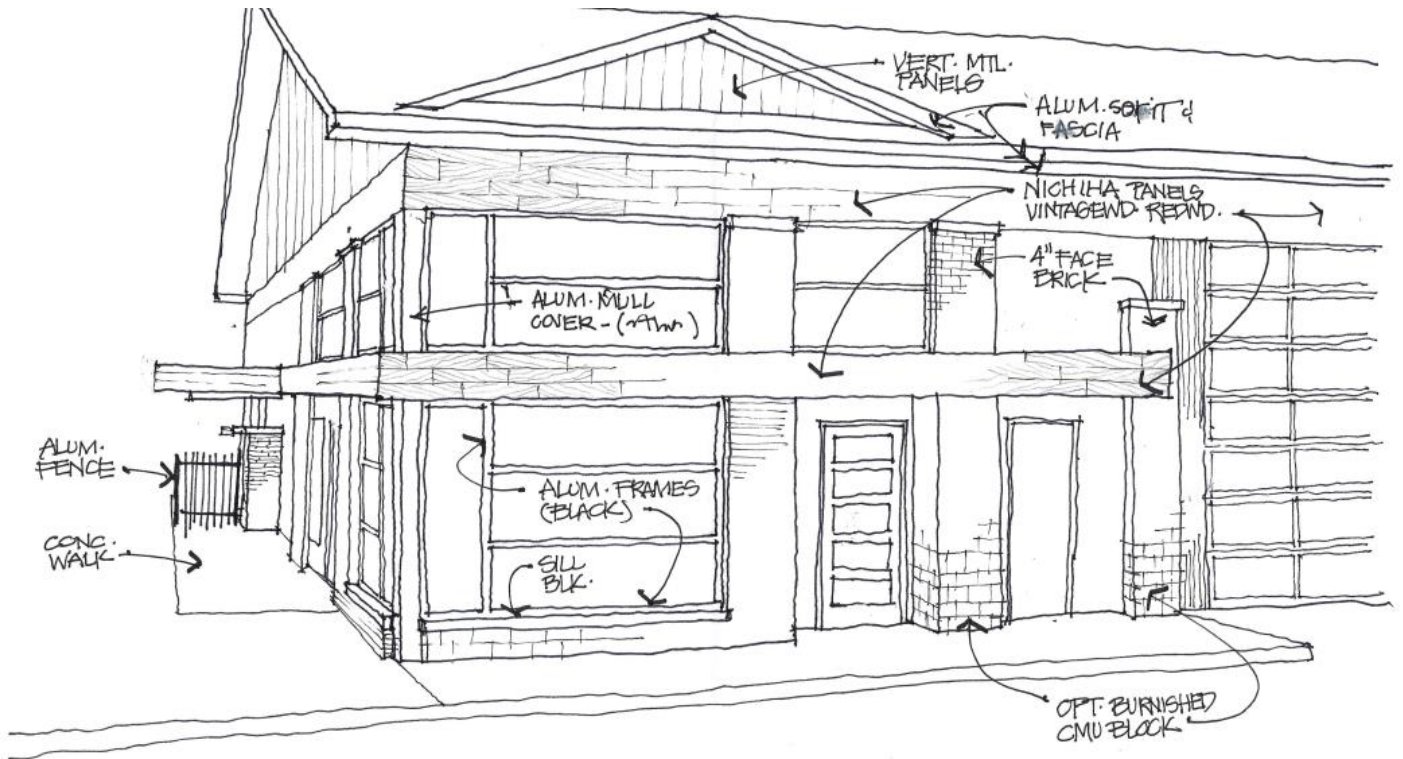
Lighting

The proposed photometric plan shows light levels at the property lines to be below the limit of one foot-candle.

Attachments:

- Aerial Photograph
- Elevation Drawings
- Site Plans

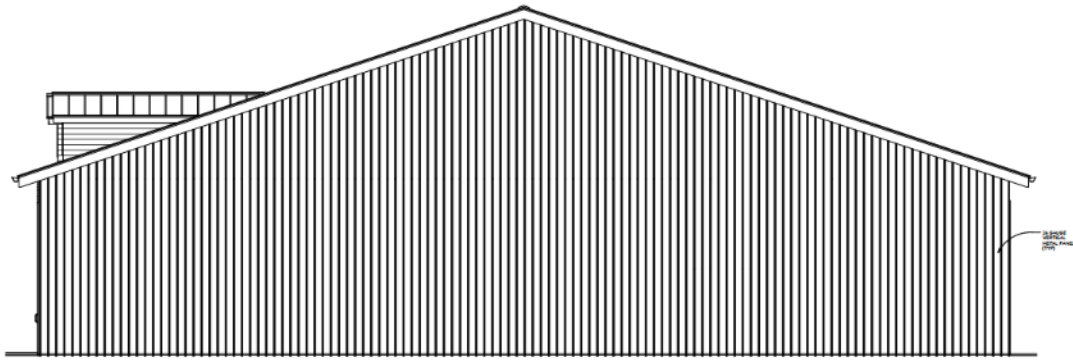




THE SHOP ON 31ST



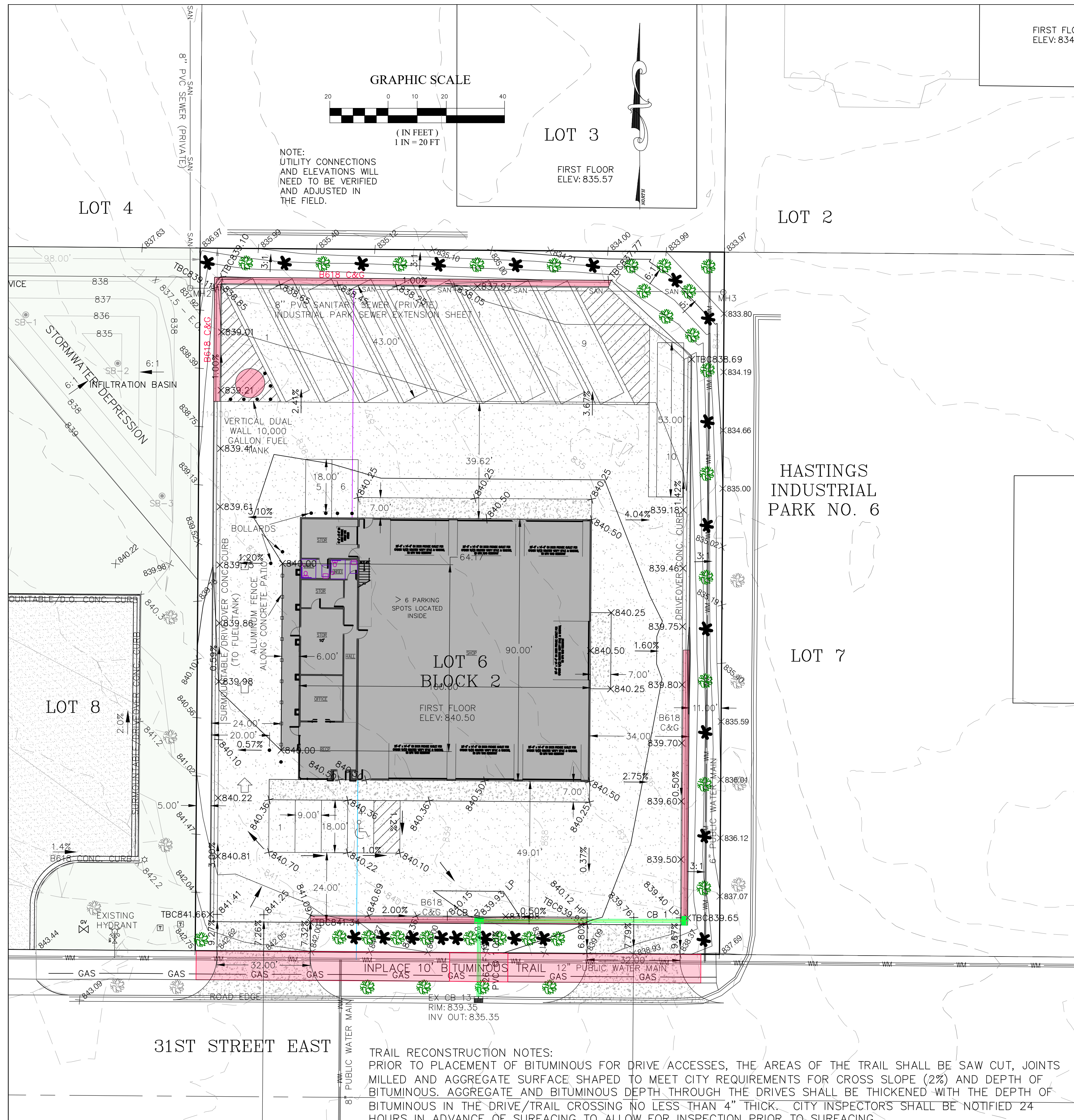
Rear



East

Note: a garage door is proposed on this east elevation





SITE ZONING INFORMATION
 - CURRENT ZONING: INDUSTRIAL
 - SITE ADDRESS: (TBD) 31ST STREET HASTINGS, MN 55033
 - PARCEL ID: 193200502060
 - LOT 6 - BLOCK 2 - HASTINGS INDUSTRIAL PARK NO 6

BASE SITE AREA: 43,420 SQ FT (1.00 ACRES)
 TOTAL BUILDING SQUARE FOOTAGE PROPOSED: 9,385 SQ FT (0.22 ACRES)
 TOTAL DRIVE/PARKING SURFACING: 27,176 SQ FT (0.62 ACRES)
 TOTAL GREEN SPACE: 6,859 SQ FT (0.16 ACRES)

NPDES PERMIT CRITERIA:
 TOTAL DISTURBED AREA = 0.99 ACRES < 1.0 ACRES - PERMIT NOT REQUIRED
 TOTAL NEW IMPERVIOUS = 0.83 ACRES < 1.0 ACRES - PERMANENT STORM WATER TREATMENT NOT REQUIRED
 OWNER AND CONTRACTOR SHALL STILL COMPLY WITH STATE AND CITY STANDARDS FOR STORMWATER PROTECTION INCLUDING MONITORING AND MAINTENANCE TO KEEP CONSTRUCTION DEBRIS AND SEDIMENT WITHIN THE SITE

- MINIMUM % OF LANDSCAPE AREA > 10% (PROVIDING 16%)
 - LANDSCAPING REQUIREMENTS
 -- ONE TREE PER 4000 SQ FT IMPERVIOUS SURFACE (10 REQUIRED - 8 MUST BE DECIDUOUS)
 -- ONE TREE PER 50 FEET OF LOT PERIMETER (4 REQUIRED IN BOULEVARD) 17 TOTAL REQUIRED
 -- ONE SHRUB PER 40 FEET OF LOT PERIMETER - 22 REQUIRED
 -- SCREENING OF THE 31ST STREET PARKING LOT TO ACHIEVE 70% OPACITY.
 -- 4 DECIDUOUS TREES MAY BE REQUIRED AS PART OF THE TREE PRESERVATION PLAN SUBMITTED FOR THIS PROJECT.

TOTAL PLANTINGS: 29 DECIDUOUS TREES (27 IF PLAN ACCEPTED).
 2 CONIFEROUS TREES
 22 SHRUBS

- DECIDUOUS PLANTINGS SHALL BE A MIX OF HARD MAPLE, HYBRID ELM, LOCUST, LINDEN AND OAK. (1.5" CALIPER MEASURED 6" HIGH)
 - CONIFEROUS PLANTINGS SHALL BE BLUE SPRUCE OR FRASER FIR (6' TALL)
 - SHRUBS SHALL BE A MIX OF DOGWOOD, FORSYTHIA, NINEBARK AND VIBURNUM (18" TALL)
 - DEVIATION FROM SPECIES LISTED SHALL BE APPROVED BY THE CITY OF HASTING FORESTRY DIVISION - 651-480-6177

- EXTERIOR LIGHTING - 155.53.5 - PHOTOMETRIC LIGHTING PLAN (PENDING)

APPENDIX A - OFF STREET LOADING - PROVIDED WITHIN THE LOT
 APPENDIX B = REQUIRED PARKING SPACES - SHOP SPACE - 1 PER 500 SQ FT = 16 REQUIRED
 OFFICE - 1 PER 300 SQ FT = 6 REQUIRED
 22 TOTAL PARKING SPACES REQUIRED (22 PROVIDED)

TRASH WILL BE LOCATED INSIDE THE BUILDING WITH CANISTERS SET OUTSIDE ON PICKUP DAYS

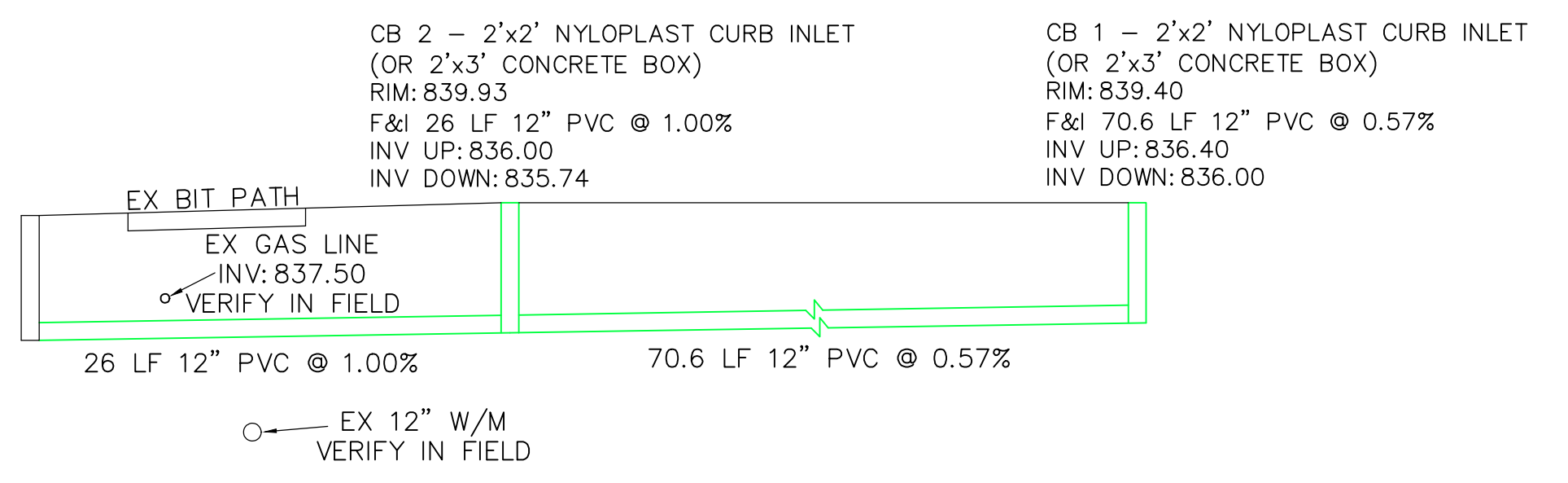
LEGEND

	WATER HYDRANT & GATE VALVE
	SANITARY MANHOLE
	STORM MANHOLE & CATCHBASIN
	SIGNS
	GAS VALVE
	COMMUNICATIONS BOX
	ELECTRIC POLE
	LIGHT POLE
	TREE
	MAJOR CONTOUR
	MINOR CONTOUR
	WATERMAIN
	SANITARY SEWER
	STORM SEWER
	OVERHEAD ELECTRIC LINES
	UNDERGROUND ELECTRIC LINES
	UNDERGROUND COMMUNICATIONS LINE
	RAILING, CHAINLINK FENCE
	GAS LINE
	WATER SERVICE
	DRAIN TILE / SUBDRAIN
	PROPOSED MAJOR CONTOUR
	PROPOSED MINOR CONTOUR
	EASEMENT LINE
	RETAINING WALL
	BUFFERYARD LINE
	BITUMINOUS SURFACING
	CONCRETE SURFACING
	AGGREGATE SURFACING
	BUILDING
	BOULDER OR BIG BLOCK TRANSITION
	GARDEN
	PROPOSED BITUMINOUS SURFACING
	PROPOSED CONCRETE SURFACING
	PROPOSED BOULEVARD TREE
	INLET BARRIER (PER ROCH. STD. PLATE 7-01)
	ROCK CONSTRUCTION ENTRANCE (PER ROCH. STD. PLATE 7-06)
	RIP RAP (PER MNDOT 3133D)
	GRADING LIMITS
	EXISTING SPOT ELEVATION
	PROPOSED SPOT ELEVATION
	PROPOSED SLOPE
	PROPOSED EROSION CONTROL BLANKET (PER MNDOT 3885 CAT. 3N)
	ROCK CONSTRUCTION ENTRANCE (PER ROCH. STD. PLATE 7-06)
	RIP RAP (PER MNDOT 3133D)

WATER SERVICE CONNECTION NOTE:
 F&I 6" WET-TAP AND SLEEVE TO EXISTING 12" PUBLIC WATERMAIN.
 F&I 50 LF 6" PVC C900

SANITARY SEWER CONNECTION NOTE:
 F&I 6" SADDLE TO 8" MAIN. F&I 6" PVC SCHEDULE 40 OR SDR 26 SANITARY SEWER LINE TO THE BUILDING. CLEANOUTS SHALL BE INSTALLED AT MAXIMUM INTERVALS OF 100 FEET AND AT BENDS OR AS REQUIRED BY STATE/CITY BUILDING CODE. MINIMUM SLOPE SHALL BE 2%. PROVIDE MARKER POSTS FOR PROTECTION OF ALL CLEANOUTS.
 F&I 79 LF 6" PVC @ 2.00%
 INV UP: 828.01
 INV DOWN: 826.43

STORM PIPE PROFILE



TRAIL RECONSTRUCTION NOTES:
 PRIOR TO PLACEMENT OF BITUMINOUS FOR DRIVE ACCESSSES, THE AREAS OF THE TRAIL SHALL BE SAW CUT, JOINTS MILLED AND AGGREGATE SURFACE SHAPED TO MEET CITY REQUIREMENTS FOR CROSS SLOPE (2%) AND DEPTH OF BITUMINOUS. AGGREGATE AND BITUMINOUS DEPTH THROUGH THE DRIVES SHALL BE THICKENED WITH THE DEPTH OF BITUMINOUS IN THE DRIVE/TRAIL CROSSING NO LESS THAN 4" THICK. CITY INSPECTORS SHALL BE NOTIFIED 24 HOURS IN ADVANCE OF SURFACING TO ALLOW FOR INSPECTION PRIOR TO SURFACING.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 DATE: 7/11/24 REG. NO. 42736

DATE: 5/15/2024
 Prepared For:
RIO GRAN EXPRESS
 12260 MARGO AVE
 HASTINGS, MN 55033
 FILE NO.: 24-144 BASE

G³
G-Cubed
 14070 Hwy 52 S.E.
 Chatfield, MN 55923
ENGINEERING SURVEYING PLANNING
 Ph. 507-867-1666
 Fax. 507-867-1665
 www.gcg10

DESIGNED	ADB
DRAWN	ADB
CHECKED	MRW
REVISED	BY DATE
PRELIMINARY	ADB 5/29/2024
RESUBMITTAL	MRW 6/14/2024
RESUBMITTAL	ADB 6/24/2024
RESUBMITTAL	ADB 7/11/2024

CITY OF HASTINGS DAKOTA COUNTY
 BENCHMARK: FIRE HYDRANT APPROXIMATELY 30 FT WEST OF THE SW CORNER OF THE PROPERTY. TNH ELEV: 845.20

RIO GRAN EXPRESS SITE/GRADING PLAN
 SHEET 1 OF 1 SHEETS



City Council Memorandum

To: Mayor Fasbender and City Council

From: Lindsey Duggan, Community Development Intern

Date: July 15, 2024

Item: Resolution: Special Use Permit – Cannabis Retail Sales – Coborn’s, Incorporated – 225 33rd Street West

Council Action Requested:

Adopt the attached resolution granting a Special Use Permit (SUP) for cannabis retail sales for Coborn’s, Incorporated on property located at 225 33rd Street West owned by Schnel No. 1, LLP. A separate cannabis licensing permit is scheduled for consideration under the Administration section of the City Council Agenda.

SUP approval requires six of seven Councilmembers.

Advisory Commission Review:

The Planning Commission voted 4-0 to recommend approval of the request as presented at the June 24, 2024 meeting. No one spoke for or against the item during the public hearing.

Attachments:

- Resolution – SUP
- Planning Commission Staff Report – June 24, 2024

HASTINGS CITY COUNCIL

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HASTINGS GRANTING
A SPECIAL USE PERMIT FOR THE RETAIL SALE OF CANNABIS PRODUCTS AT
33RD STREET FOR COBORN'S**

Councilmember _____ introduced the following Resolution and moved its adoption:

WHEREAS, Coborn's, Incorporated has applied for a Special Use Permit for the retail sales of cannabis products at Coborn's Liquor Store. The property is owned by Schnel No.1, LLC and generally located at 225 33rd Street West and legally described as Lot 1, Block 1 all in CROSSROADS CENTER EAST, Dakota County, Minnesota; and

WHEREAS, on June 24, 2024 the Hastings Planning Commission held a public hearing and recommended approval of the action as presented; and

WHEREAS, the City Council reviewed the request and concurs with the recommendation of the Planning Commission.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS:

That the City Council hereby approves the action as presented to the City Council subject to the following conditions:

- 1) Maintaining a Cannabis Products Retail License from the Hastings City Clerk's Office.
- 2) Adherence to Hastings City Code Chapter 117 – Cannabis Businesses and Chapter 155.07, Subd. J – Cannabis Businesses.
- 3) The Special Use Permit shall be limited to the space currently occupied by Coborn's Liquor Store and shall not be valid for remaining portions of the property.

- 4) Approval is subject to a one-year Sunset Clause; if operation does not commence within one year of City Council approval, the approval is null and void.

Council member _____ moved a second to this resolution and upon being put to a vote adopted by those present.

Adopted by the Hastings City Council on July 15, 2024, by the following vote:

Ayes:

Nays:

Absent:

ATTEST:

Mary Fasbender, Mayor

Kelly Murtaugh,
City Clerk

STATE OF MINNESOTA)
) City of Hastings
) ss.
COUNTY OF DAKOTA)

I, the undersigned, being the duly qualified and acting City Clerk of the City of Hastings, Minnesota, DO HEREBY CERTIFY, that I have carefully compared the attached copy of the Resolution with the original on file in my office and the same is a full, true and complete copy thereof.

WITNESS, my hand as such City Clerk and the corporate seal of the City of Hastings this _____ day of _____ 20_____.

Kelly Murtaugh, City Clerk

SEAL STICKER



Planning Commission Memorandum

To: Planning Commission

From: Lindsey Duggan, Community Development Intern

Date: June 24, 2024

Item: Public Hearing – Special Use Permit (SUP) – Cannabis Retail Sales – Coborn’s, Incorporated – 225 33rd Street West

REQUEST

The Planning Commission is asked to take the following actions related to the Special Use Permit (SUP) application of Coborn’s, Incorporated to conduct cannabis retail sales at Coborn’s located at 225 33rd Street West on property owned Schnell No. 1, LLP:

- 1) Hold a public hearing.
- 2) Review the SUP application and provide a recommendation to City Council.

BACKGROUND INFORMATION

Cannabis Business Regulations

In November 2023, the City adopted [Chapter 155.07, Subd. J](#) of the Zoning Code to allow for Cannabis Businesses. The ordinance outlines performance standards and prohibited acts pertaining to cannabis. Cannabis sales were added as a Special Use permit in the C-3 Community Regional Commerce and C-4 Regional Shopping Center Districts. The city also adopted licensing requirements under City Code Chapter 117 that are similar to those adopted in the zoning code.

Cannabis Business License

An application for a cannabis business license has been submitted along with the SUP application and will be considered by the City Council in conjunction with action on the SUP.

Notification and Public Hearing

Notification of the request was mailed to all property owners within 350 feet. Staff has not received any comments at this time.

Comprehensive Plan Classification

The 2040 Comprehensive Plan designates the property as Commercial. The proposed use is consistent with the plan.

Zoning Classification

The property is C-4 –Regional Shopping Center. The C-4 District allows for cannabis retailers as a special use.

Adjacent Zoning and Land Use

Direction	Property Use	Zoning	Comp Plan
North	Parking Lot (Outlot B)	C-4	Commercial
East	Low Density Residential	R-1L	Residential
South	Medium Density Residential	R-3	Residential
West	Your Storage Facility/ VFW/Snap Fitness	C-4	Commercial

Existing Condition

Coborn’s has been around and running for several years. It consists of not only a grocery store but a liquor store, pharmacy, and gas station. They do have a tobacco license and staff is not aware of any compliancy issues.

SPECIAL USE PERMIT REVIEW

Background

Hastings City Code Chapter 155.32, Subd. C.6 – allows cannabis retailers and edible retailers as a “special use” within the C-4 Zoning District, subject to the requirements of 155.07, Subd. J as follows:

2. Performance Standards.

- a. A cannabis business shall only operate in an authorized zoning district with approved State and local license or registration.
- b. Any person selling or distributing cannabis products shall require proof of age by means of government issued photographic identification from the prospective purchaser showing purchaser is twenty-one (21) years old or older.
- c. Signage identifying the legal sales age and the age verification requirement shall be posted at the point of sale. The required signage shall be posted in a manner so that it is clearly visible to anyone who is considering or making a purchase. The sign shall provide notice that all persons responsible for selling these products must verify the age of any person under thirty (30) years of age, by means of photographic identification required in this section, containing the bearer's date of birth.
- d. Cannabis products must comply with the testing, labeling and packaging requirements in Minnesota State law.
- e. No sales or distribution of intoxicating cannabis products shall be allowed at the licensed premises after 10:00 p.m. or before 8:00 a.m.
- f. It shall be unlawful for a retailer to allow the sale of intoxicating cannabis products or cannabis related devices by any means whereby a customer has access to such items without having to request the item from the retailer or the retailer's

employee. There shall be a physical exchange of the intoxicating cannabis product or cannabis-related devices between the retailer or the retailer's employee and the customer. All intoxicating cannabis products and cannabis-related devices shall be either store behind a counter or other area not freely accessible to customers, or in a storage unit or case not open and accessible to the general public.

- g. All retail establishments of intoxicating cannabis products shall have a security plan approved by the Police Chief stating how the facility will address public health, welfare and safety concerns including, but not limited to security, fencing, lighting, window coverings, door placement, and landscaping.
- h. **Compliance Checks and Inspections**
All licensed premises must be open to inspection by the local law enforcement or other authorized City officials during regular business hours. From time to time, but at least once per year, the City will conduct compliance checks on Retailers and Edible Retailers of intoxicating cannabis products by engaging persons between the ages of seventeen (17) and twenty-one (21) years, to enter the licensed premises to attempt to purchase intoxicating cannabis products. Persons used for compliance checks are not guilty of the unlawful purchase or attempted purchase, nor the unlawful possession of intoxicating cannabis products when the items are obtained or attempted to be obtained as a part of the compliance check. No person used in compliance checks may attempt to use a false identification misrepresenting the person's age, and all persons lawfully engaged in a compliance check may answer all questions about the person's age asked by the retailer or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this section prohibits compliance checks authorized by State or Federal laws for educational, research or training purposes, or required for the enforcement of a particular State or Federal law.

3. *Prohibited Acts.*

- a. It shall be unlawful for any person to sell, purchase, obtain or otherwise provide any intoxicating cannabis product to any person under the age of twenty-one (21).
- b. It shall be unlawful for any person under the age of twenty-one (21) to possess any intoxicating cannabis product. This chapter shall not apply to persons under the age of 21 lawfully involved in a compliance check.
- c. It shall be unlawful for any person under the age of twenty-one (21) to use or consume any intoxicating cannabis product, unless it is legally authorized medical cannabis.
- d. It shall be unlawful for any person under the age of twenty-one (21) attempt to disguise the person's true age by the use of a false form of identification, whether the identification is that of another person or one in which the age of the person has been modified or tampered with, to represent an age older than the actual age of the person, in order to purchase any intoxicating cannabis product.
- e. No adult-use cannabinoid or cannabis product may contain more than 0.3% of THC
- f. No edible cannabis product can contain an amount of THC that exceeds the per serving or per packaging requirements in Minnesota State law.
- g. No intoxicating cannabis product may be sold to an obviously intoxicated person or a person under the influence of a controlled substance.
- h. No one under the age of twenty-one (21) shall sell intoxicating cannabis products.

- i. Intoxicating cannabis products cannot be sold in vending machines, by transient merchants, peddlers, at a movable place of business, through a drive-through window, at special events, home occupations, by internet sales or delivery service.
- j. No sampling or free donation or distributions of intoxicating cannabis products is allowed.
- k. No sales of intoxicating cannabis products may be completed through self-check-out. The retailer or retailer's employee must process each transaction at a point of sale.

Analysis

- Cannabis sales are allowed as a special use within C-4 zoning district. Operational license to be considered by City Council.
- The above are also part of the annual licensing requirements. Coborn's is still awaiting installation of the proper storage solution for the products, so the Hastings Police Department has not approved the security plan yet as the store has not contacted us to inspect the premise.

Special Use Permit Requirements

Special Use Permit review is outlined in Chapter 30.02, Subd. E.2.b.5 of the City Code and subject to adherence to the following (staff analysis appears in red)

1. Ingress and egress to property and proposed structures thereon with particular reference to automotive and pedestrian safety and convenient traffic flow and control, and access in case of fire or catastrophe; **Ingress and egress to the property will be unchanged. The sale of cannabis products on site will not require changes to ingress and egress.**
2. Off-street parking and loading areas where required, with particular attention to division (E)(2)(b)5. a. above, and the economic, noise, glare, or odor effects of the special use on adjoining properties and properties generally in the district; **Parking and loading is adequate, and the proposed use will not require changes. The property is surrounded by other commercial uses as well as a large parking lot.**
3. Refuse and service areas, with particular reference to items divisions (E)(2)(b)5.a. and (E)(2)(b)5. b. above; **The sale of cannabis products will not increase the need for refuse areas.**
4. Utilities, with reference to locations, availability, and compatibility; **Utility service is adequate and will not change with cannabis sales.**
5. Screening and buffering with reference to type, dimensions, and character; **Screening and buffering is adequate and will not change with cannabis sales.**
6. Signs, if any, and proposed exterior lighting with reference to glare, traffic safety, economic effect, and compatibility and harmony with properties in the district; **Staff is not aware of any changes to signage.**
7. Required yards and other open space; **Yards and open space are unchanged.**
8. General compatibility with adjacent properties and other properties in the district. **Property abuts mostly commercially zoned properties.**

Recommendation

Approval of the Special Use Permit is recommended subject to the following requirements:

- 1) Maintaining a Cannabis Products Retail License from the Hastings City Clerk's Office.
- 2) Adherence to Hastings City Code Chapter 117 – Cannabis Businesses and Chapter 155.07, Subd. J – Cannabis Businesses.

Attachments

- Location Map
- Site Picture
- Application



Site Pictures

X-C-02



Looking East from Red Wing Blvd



Looking South from Red Wing Blvd



Looking North off Tiffany Drive



Looking South from MN-316



Looking West from front Store Parking Lot



Looking East from front Store Parking Lot



City of Hastings
Community Development Department

Land Use Application

Address or PID of Property: 225 W 33rd St, Hastings, MN

Applicant Name: Coborn's, Incorporated
Address: 1921 Coborn Blvd
St. Cloud, MN, 56301
Phone: 320-252-4222
Fax: 320-203-6237
Email: lic.info@cobornsinc.com

Property Owner: Schnell No. 1, LLP
Address: 16202 Hwy 7
Minnetonka, MN 55345
Phone: 612-618-4532
Fax:
Email: stephanienelson@nelsonfamco.com

Description of Request: Cannabis product retail sales

If requesting site plan review of multi-family units (three or more attached), are the units intended to be for sale or rental units?

Check Applicable Line(s)		Please Note: All Fees and Escrows are due at time of application.	
<input type="checkbox"/>	Rezone \$500	<input type="checkbox"/>	Minor Subdivision \$500
<input type="checkbox"/>	Final Plat \$600	<input checked="" type="checkbox"/>	Special Use Permit \$500
<input type="checkbox"/>	Variance \$300	<input type="checkbox"/>	Comp Plan Amend. \$500
<input type="checkbox"/>	Vacation \$500	<input type="checkbox"/>	Lot Split/Lot Line Adj. \$75
<input type="checkbox"/>	House Move \$500	<input type="checkbox"/>	Annexation \$500 + \$5,000 escrow
<input type="checkbox"/>	Prelim Plat \$500 + \$5,000 escrow	<input type="checkbox"/>	EAW \$500 + \$5,000 escrow
<input type="checkbox"/>	Site Plan \$500 + \$5,000 escrow	<input type="checkbox"/>	Interim Use Permit \$500

Total Amount Due: \$ 500 Make checks payable to City of Hastings.
Most credit cards accepted, excluding escrow payments.

Please ensure that all copies of required documents are attached.

James Shaw 5/28/2024
Applicant Signature Date

James Shaw, EVP, CFO
Applicant Name and Title – Please Print

Steve L Nelson 5/28/24
Owner Signature Date

Steve L Nelson - Schnell No 1 LLP
Owner Name – Please Print

OFFICIAL USE ONLY
File # 24-26 Rec'd By: John Hazem
Fee Paid: PAID Receipt #

Date Rec'd: 6/3/24
App. Complete