



## *City Council Memorandum*

**To: Mayor Fasbender & City Councilmembers**  
**From: Chris Jenkins, Parks & Recreation Director**  
**Date: September 16, 2024**  
**Item: Award Contract: Three Rivers Trail Reconstruction**

**Council Action Requested:** Award contract for the Three Rivers Trail Reconstruction Project, and authorize Parks & Recreation Director to execute change orders in an amount not to exceed, in total, 10% of the construction contract.

**Background Information:** Through our Pavement Management Plan and staff observations, the Three Rivers Trail has exceeded its useful life and needs to be reconstructed. This trail is a link between the Tuttle Neighborhood to the south and East 31<sup>st</sup> Street to the north, and the Three Rivers Mobile Home Community in between.

This project is a full reconstruct and widening project, with the new trail being constructed at 10ft wide. Also notable, on the southern end of the trail, staff have been working with two HOA's and our legal council to add a short connection to eliminate an extremely sharp turn in that area.

Staff recommend awarding the contract to New Look Contracting, Inc. as outlined in the attached recommendation letter, for a total project cost of \$249,532.50.

**Financial Impact:** The project is being recommended at the Base Bid, and is within 2024 budget allocations.

**Advisory Commission Discussion:** N/A

**Council Committee Discussion:** N/A

**Attachments:**

- Recommendation for Award of Project

**Project Name** | Three Rivers Trail Reconstruction **Date** | 09/09/2024  
**To / Contact info** | Hastings City Council  
**Cc / Contact info** | Chris Jenkins, Hastings Parks & Recreation Director  
**From / Contact info** | Kyle Crawford, PE, EOR  
 Kayla Anderson, EOR  
**Regarding** | Recommendation for Award of Project

The purpose of this memorandum is to provide a recommendation for selecting a Contractor to construct the Three Rivers Trail Reconstruction Project.

**Bid Summary**

The Request for Bids was posted on QuestCDN on August 16, 2024 and within a local newspaper over the following week. Bids were due on September 5, 2024 at 1:00pm with a formal bid opening at the same time via Zoom; contractors were invited to attend virtually.

For us to formulate our recommendation, we compared the Base Bid values for each of the contractors. There was one (1) Add Alternate for additional reinforcement of the pavement cross section.

A total of 8 bids were received and the overall low bidder was New Look Contracting, with a Base Bid of \$249,532.50. Review of the submitted bid packages and relevant project experience was performed by Emmons & Olivier Resources, Inc. (EOR). After the review of New Look Contracting’s initial bid package was completed, the bid package was determined to be fully responsive. All required bid documents were provided, and no additional documentation is necessary at this time.

COMPANY	BID SECURITY INCLUDED	REQUIRED BID DOCUMENTS	BASE BID	ADD ALTERNATE 1	TOTAL BID
New Look Contracting, Inc.	✓	✓	\$249,532.50	\$79,380.00	\$328,912.50
Nadeau Companies	✓	✓	\$252,276.00	\$65,164.00	\$317,440.00
McNamara Contracting	✓	✓	\$262,453.00	\$87,555.00	\$350,008.00
Fitzgerald Excavating	✓	✓	\$270,859.50	\$55,953.00	\$326,812.50
UrbanEdge, LLC	✓	✓	\$287,941.05	\$57,087.95	\$345,029.00
A-1 Excavating, LLC	✓	✓	\$292,248.00	\$78,319.00	\$370,567.00
<i>Engineer’s Estimate</i>	<i>N/A</i>	<i>N/A</i>	<i>\$319,871.00</i>	<i>\$87,555.00</i>	<i>\$407,426.00</i>
JL Theis, Inc.	✓	✓	\$335,281.32	\$101,166.80	\$436,448.12
Park Construction Company	✓	✓	\$336,008.40	\$45,913.40	\$381,921.80

## **Recommendation**

New Look Contracting is a reputable area contractor, and the provided references were all positive. Following our review of their project experience and bid package and discussion with Hastings Parks and Recreation staff, we are recommending approval of the Base Bid and award of the contract to the low responsive bidder, New Look Contracting, in the amount of **\$249,532.50**.

After discussion with Hastings P&R staff, it is recommended the Council authorize the Hastings Parks and Recreation Director to execute change orders, if necessary, in an amount not to exceed (in total) 10% of the construction contract to prevent extra construction delays or costs.