



## *City Council Memorandum*

**To: Mayor Fasbender & City Councilmembers**  
**From: Chris Jenkins, Parks & Recreation Director**  
**Date: October 7, 2024**  
**Item: Award Contract: Lake Rebecca Natural Resources Project**

**Council Action Requested:** Award contract for the Lake Rebecca Natural Resources Project.

**Background Information:** This is one phase of the overall LCCMR funded Lake Rebecca Project, which will enhance the habitat within undeveloped park areas.

Our consulting team collected all the necessary information and put together project specifications in line with the intent and limitations of the grant funding and solicited quotes for the project. Five quotes were received, and Minnesota Native Landscapes was the low responsive quote.

Staff recommend awarding the contract for this project as proposed in the attached recommendation.

**Financial Impact:** The project is grant funded, no impact on City budget.

**Advisory Commission Discussion:** N/A

**Council Committee Discussion:** N/A

**Attachments:**

- Award Recommendation

|                            |   |             |            |
|----------------------------|---|-------------|------------|
| <b>Project Name</b>        | Lake Rebecca Park – Habitat Improvements  | <b>Date</b> | 10/02/2024 |
| <b>To / Contact info</b>   | Hastings City Council   |             |            |
| <b>Cc / Contact info</b>   | Chris Jenkins, Hastings Parks & Recreation Director<br>Gabrielle Grinde, HKGi Project Manager<br>Kevin Biehn, EOR |             |            |
| <b>From / Contact info</b> | Jimmy Marty, EOR<br>Kyle Crawford, EOR  |             |            |
| <b>Regarding</b>           | Recommendation for Award of Project   |             |            |

The purpose of this memorandum is to provide a recommendation for selecting a Contractor to construct the Lake Rebecca Park – Habitat Improvements Project.

**Bid Summary**

The Request for Quotes was sent to nine “prequalified” prospective contractors on September 17, 2024, with an Addendum sent out September 23 responses to contractor questions. Quotes were due via email on October 1, 2024 at 10:00am.

For us to formulate our recommendation, we compared the Total Quote values for each of the contractors. There were no Add Alternates for this project.

A total of 5 Quotes were received and the overall low bidder was Minnesota Native Landscapes, with a Base Bid of \$133,383.50. Review of the submitted quote packages and relevant project experience was performed by Emmons & Olivier Resources, Inc. (EOR). All required quote documents were provided, and no additional documentation is necessary at this time.

| COMPANY                      | REQUIRED QUOTE DOCUMENTS | TOTAL QUOTE         |
|------------------------------|--------------------------|---------------------|
| Minnesota Native Landscapes  | ✓                        | <b>\$133,383.50</b> |
| Prairie Restorations, Inc.   | ✓                        | <b>\$149,884.90</b> |
| Native Resource Preservation | ✓                        | <b>\$159,778.51</b> |
| <i>Engineer’s Estimate</i>   | <i>N/A</i>               | <i>\$163,743.50</i> |
| Landbridge Ecological        | ✓                        | <b>\$173,355.70</b> |
| RES Great Lakes, LLC         | ✓                        | <b>\$199,963.50</b> |

**Recommendation**

Following our review of their project experience and bid package and discussion with Hastings Parks and Recreation staff, we are recommending approval of the Total Quote and award of the contract to the low responsive bidder, Minnesota Native Landscapes, in the amount of **\$133,383.50**.

After discussion with Hastings P&R staff, it is recommended the Council authorize the Hastings Parks and Recreation Director to execute change orders, if necessary, in an amount not to exceed (in total) 10% of the construction contract to prevent extra construction delays or costs.